## **RECRUITER/TRAINER PROHIBITED ACTIVITIES ACKNOWLEDGMENT**

## PRIVACY ACT STATEMENT

**AUTHORITY:** 10 U.S.C. 136, Under Secretary of Defense for Personnel and Readiness; DoD Instruction 1304.33, Standardized Protection Policies Prohibiting Inappropriate Relations Between Recruiters and Recruits, and Trainers and Trainees.

**PRINCIPAL PURPOSE(S):** To document your understanding of the prohibitions identified in section 7 of this form.

**ROUTINE USE(S):** The DoD Blanket Routine Uses found at <u>http://dpclo.defense.gov/Privacy/SORNsIndex/BlanketRoutineUses.aspx</u> apply to this collection.

**DISCLOSURE:** Voluntary. However, if you fail to provide the requested information or complete this form, you may not be assigned to recruiter or trainer positions.

## INSTRUCTIONS

In accordance with DoDI 1304.33, this form will be read and signed prior to performing recruiting duties or upon assignment to a training command where the individual will be providing an entry-level training. As a minimum, the signed original will be retained in the service member's recruiting/training record while assigned to recruiting or training duty. This form will be certified annually. Please initial beside each entry acknowledging that you have read and understand the statement.

1. RECRUITER/TRAINER NAME (Last, First, Middle)		2. PAY GRADE	3. UNIT/COMMAND		
4. UNIT/COM	MAND ADDRESS (City, State, ZIP Code)	5. DATE SIGNED (YYYYMMDD)	6. SIGNATURE		
	WLEDGE AND UNDERSTAND THAT A	S A RECRUITER OR TRAI			
(Initial)					
	This includes, but is not limited to, dating, handholding, kissing, embracing, caressing, and engaging in sexual				
activities. Prohibited personal, intimate, or sexual relationships include those relationships conducted via cards, letters, e-mails, telephone calls, instant messaging, video, photographs, social networking,					
	means of communication.	calls, instant messaging, vi	aco, photographo, social networking, of any other		
	<ul> <li>b. Use grade or position, threats, pressure, or promise of return of favors or favorable treatment in an attempt to gain sexual favors from a recruit/trainee.</li> </ul>				
	c. Make sexual advances toward, or seek or accept sexual advances or favors, from a recruit/trainee.				
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	d. Allow entry of any recruit/trainee into my dwelling.         e. Establish a common household with a recruit/trainee, that is, share the same living area in an apartment (does not include facilities open to all members of a homeowners association or all tenants in an apartment complex), house, or other dwelling.         f. Allow entry of any recruits/trainees into my privately-owned vehicle. Exceptions are permitted for official business when the safety or welfare of a recruit/trainee is at risk.         g. Provide alcohol to, or consume alcohol with a recruit/trainee on a personal social basis.				
	h. Attend social gatherings, clubs, bars, theaters or similar establishments on a personal social basis with a recruit/ trainee.				
	i. Gamble with a recruit/trainee.         j. Lend money to, borrow money from, or otherwise become indebted to a recruit/trainee.         k. Solicit donations from a recruit/trainee.         I. Hire or otherwise employ recruits/trainees (e.g., baby-sitting, maintenance).				
	m. Accept personal goods, in an unofficial or personal capacity, from a recruit/trainee for storage or any other reason.				

trainees except when: (1) there is another person at (2) based on the proximity of information, or confidential (3) the design of the office is s elements or allows unwant marked that it is open for b 8. EXCEPTIONS. Exceptions may be granted recruiting or training duties. The exception starting the formal training process. These Trainer's Commander, O-4 or higher, or high	ussions with recruits/trainees. Recruiters will kee least 18 years or older present; or others, there is a need to protect Personal Identif information. These "closed-door" sessions shall such that the door opens to a public area where t ted public interaction. In these cases, the door sh ousiness and that visitors are welcome. to accommodate relationships that existed prior t also applies to the recruit/trainee prior to the star relationships include, but are not limited to, famil ther level authority, has the authority to approve to the Recruiter's or Trainer's Commander, O-4 or high	iable Information, sensitive I be short in duration; or he office is left unprotected from the hall be left unlocked and clearly to the Recruiter or Trainer performing t of the recruiting process or the trainee y members. Only the Recruiter's or hese exceptions. Approved exceptions
	y part of paragraph 7.a. through 7.n., not granted	d an exception in paragraph 8, may
result in disciplinary action.		
10. APPROVED BY         a. NAME (Last, First, Middle Initial)         b. TITLE	c. DATE SIGNED (YYYYMMDD)	TURE/RANK
11. ANNUAL RECERTIFICATION. By signing below, I certify I have reviewed	I this form and acknowledge that I have read and	understand this policy.
NAME (Last, First, Middle Initial)	SIGNATURE	DATE SIGNED (YYYYMMDD)
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