

DEPARTMENT OF DEFENSE
Washington Headquarters Services/
Narrative Statement on a New System of Records
Under the Privacy Act of 1974

1. System Identifier and name: DWHS 123, entitled "Test SORN For Training"
2. Responsible official: Joe Smith, Washington Headquarters Service, 703-555-5555, joe.e.smith@whs.mil, Washington Headquarters Services, 1234 John J. Kingman Road, Fort Belvoir, VA 22060-6201.
3. Purpose of the system:
4. Authority for the maintenance of the system:
5. Probable or potential effects on the privacy of individuals:
6. Is this system, in whole or in part, being maintained by a contractor?
7. Steps taken to minimize risk of unauthorized access:
8. Routine use compatibility:
9. OMB information collection requirements:

OMB collection required:
OMB Control Number (if approved):
Title of collection if other than #10:
Date Approved or Submitted:
Expiration Date (if approved):

Provide titled of any information collection requests (e.g., forms and numbers, surveys, interviews scripts, etc.) contained in the systems of records.

10. Name of IT System: Microsoft SQL database