

C2. CHAPTER 2

ACQUISITION RESPONSIBILITY AND LOCAL PURCHASE AUTHORITY

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C2.1. GENERAL.

The Defense Logistics Agency (DLA) Energy provides the DoD and other Federal agencies with fuel-related services to include award and administration of bulk petroleum, ground fuels, heating fuels, bunker fuels, and aviation fuels contracts. Pursuant to paragraph 242.202(a)(i)(R) of the Federal Acquisition Regulation (Reference (xx)), a DLA Energy contracting officer (CO) is responsible to award and administer DLA Energy contracts. Regulations governing petroleum contract award and administration procedures include:

C2.1.1. The Federal Acquisition Regulation, which provides Federal Government procurement guidelines and procedures.

C2.1.2. The Defense Federal Acquisition Regulation Supplement, which provides DoD-specific procurement guidelines and procedures.

C2.1.3. The DLA charter, DoD Directive 5105.22 (Reference (hhh)), which provides DLA-specific procurement guidelines and procedures.

C2.2. ACQUISITION RESPONSIBILITY FOR CENTRALIZED PROCUREMENT

C2.2.1. The CO is the DLA Energy point of contact for questions and concerns regarding contract award or administration. For the bulk business directorate, questions and concerns should be addressed to the DLA Energy Inventory and Distribution Division or DLA Energy Region as appropriate in accordance with Chapter 4 of this volume.

C2.2.2. The CO may appoint a contracting officer representative (COR) or contracting officer technical representative (COTR) to assist with administrative or quality matters. The appointment documents define the scope and limits of COR and COTR responsibilities.

C2.2.3. DLA Energy centrally purchases petroleum products above an annual volume defined on a geographical or program basis. Activities are not required to use DLA Energy contracts for requirements that fall below established annual volumes. However, DLA Energy will support lesser requirements if requested and support is practicable within the limits specified in this volume, subparagraphs C2.2.3.1 through C2.2.3.4.

C2.2.3.1. Domestic Purchases. DLA Energy centrally procures domestic fuel products for purchases that exceed 10,000 gallons annually.

C2.2.3.2. Overseas Purchases. DLA Energy centrally procures overseas ground fuel products for purchases that exceed 20,000 gallons annually. For this purpose Alaska and Hawaii are included in overseas purchases.

C2.2.3.3. Military Convoys. DLA Energy centrally purchases energy requirements above 10,000 gallons.

C2.2.3.4. Bunkers. DLA Energy centrally purchases bunker fuels where the annual requirement for a single product exceeds 84,000 gallons or 267 metric tons.

C2.3. LOCAL PURCHASE AUTHORITY. DoD Components must obtain DLA Energy authority through their respective Combatant Command (CCMD) and Joint Petroleum Office (JPO) to locally purchase petroleum products in excess of the annual limits described in subparagraph C2.2.3.

C2.3.1. Process Local Purchase Request. DoD Components shall contact the DLA Energy CO supporting their activity regarding local purchase requests. The CO will advise the requestor of required information in order to approve the request. However, in the case of military specification products purchased in bulk, DoD Components shall submit requests through the CCMD JPO who will first validate, then forward to the DLA Energy Requirements & Inventory Control Branch for approval. If DoD Components are not supported by a DLA Energy CO, requests should be submitted through the appropriate CCMD JPO and SCP or DLA Energy duty officer. The DLA Energy duty officer may be reached at (800) 286-7633, (703) 767-8420, or (DSN) 427-8420.

C.2.3.2. Local Purchase Conditions

C.2.3.2.1. Bunkers. DLA Energy may authorize local purchases to satisfy ships' bunker requirements under conditions such as:

C.2.3.2.1.1. One-time delivery purchases, regardless of dollar amount, to bunker ships at port locations where DLA Energy has no contract.

C.2.3.2.1.2. When DLA Energy contracts are available but the ordered quantity is less than the contract minimum quantity, or when advance delivery notice is less than 24 hours and the contract line item does not allow a lesser advanced notice regardless of the ordering quantity.

C.2.3.2.2. Into-plane. DoD Components through the CCMD JPO shall request DLA Energy to contract for aviation fuel at commercial airports when military aircraft missions necessitate refueling at such locations. DoD Components shall use available contracts at commercial airports, but may request local purchase authority when a contract is not available at the commercial airport. DoD Components may use the AIR Card[®] without requesting DLA Energy authorization when the commercial airport lacks any DLA Energy into-plane contract coverage.