



DoD MANUAL 4140.68

INTEGRATED MATERIEL MANAGEMENT OF NONCONSUMABLE ITEMS

Originating Component:	Office of the Under Secretary of Defense for Acquisition and Sustainment
Effective:	March 5, 2020
Releasability:	Cleared for public release. Available on the Directives Division Website at https://www.esd.whs.mil/DD/ .
Reissues and Cancels:	DoD Manual 4140.68, "Integrated Materiel Management of Nonconsumable Items," September 2, 2014, as amended
Approved by:	Peter J. Potochney, Acting Assistant Secretary of Defense for Sustainment

Purpose: In accordance with the authority in DoD Directive 5134.12, the July 13, 2018 Deputy Secretary of Defense Memorandum, and DoD Instruction (DoDI) 4140.01 and the procedures in DoD Manual (DoDM) 4140.01, this issuance assigns responsibilities and provides procedures for:

- Integrated materiel managers (IMMs) and others who work within or with the DoD supply system to implement the integrated materiel management of nonconsumable items.
- Eliminating duplicate national inventory management functions for those nonconsumable items that are used by more than one DoD Component or participating federal agency.
- Applying primary inventory control activity (PICA) and secondary inventory control activity (SICA) materiel management objectives for nonconsumable items.

TABLE OF CONTENTS

SECTION 1: GENERAL ISSUANCE INFORMATION	4
1.1. Applicability.	4
SECTION 2: RESPONSIBILITIES	5
2.1. Assistant Secretary of Defense for Sustainment.	5
2.2. DLA.	5
2.3. DoD Component Heads.	5
2.4. Secretaries of the Military Departments.	6
2.5. Commander, United States Special Operations Command (USSOCOM).	7
2.6. Administrators of Participating U.S. Government Civil Agencies.	7
SECTION 3: GENERAL PROCEDURES	8
3.1. NIMSCs.	8
3.2. PICA.	17
3.3. SICA.	18
3.4. Exceptions for SO-P Items.	19
3.5. NIMSC Designation.	20
SECTION 4: SUPPLY AND DEPOT MAINTENANCE OPERATIONS PROCEDURES	24
4.1. Procedures for NIMSC 1, 2, 3, 4, 5, 6, 7, 8, or 0 items.	24
4.2. Provisioning.	24
4.3. PICA Assignment.	25
4.4. IMC Changes and PICA or SICA Reassignment Requests.	26
4.5. Item Adoption.	28
4.6. Procurement.	28
4.7. Cataloging.	29
4.8. Depot Maintenance.	31
4.9. Disposition.	31
4.10. Inactive Items.	32
4.11. Standardization.	33
SECTION 5: ITEM REVIEW PROCEDURES FOR MIGRATION TO NIMSC 5 OR NIMSC 6	34
5.1. Review Items for Migration to NIMSC 5 or NIMSC 6.	34
5.2. Single Submitter of Procurement Specifications and Depot-level Repair Specifications.	35
SECTION 6: NIMSC MIGRATION PROCEDURES	37
6.1. Migration to NIMSC 5 or NIMSC 6.	37
6.2. NIMSC Migration or PICA Reassignment.	37
6.3. Pre-ETD Time-Period.	40
6.4. ETD Time-Period.	42
6.5. Post-ETD Time-period.	42
SECTION 7: SUPPLY OPERATIONS PROCEDURES FOR NIMSC 5 AND NIMSC 6 ITEMS	44
7.1. Item Stockage.	44
7.2. Requirements Computation and Methodology.	44
7.3. Item Distribution.	44
a. Item Transfer Actions.	44
b. Requisition Processing.	45

c. Physical Inventory.....	45
7.4. Requisitioning Submissions.....	46
7.5. Priority Application and Asset Release.	46
7.6. Critical Item Management.	47
7.7. War Reserve Materiel (WRM) Requirements.	47
7.8. NIMSC 5 Materiel Returns.....	48
SECTION 8: FINANCIAL MANAGEMENT PROCEDURES	50
8.1. Financial Management.....	50
8.2. Budgeting and Funding.....	51
8.3. Billing and Accounting.....	52
8.4. NIMSC 5 and NIMSC 6 Item Reductions.....	53
8.5. Pricing Procedures for NIMSC 1, 2, 3, 4, 7, 8, 9, and 0 Items.	54
SECTION 9: TECHNICAL DATA AND CONFIGURATION MANAGEMENT PROCEDURES.....	55
9.1. Single Materiel Manager.....	55
9.2. SO-P Items.....	55
9.3. Technical Data.	56
a. Support Equipment.....	56
b. Government Contract Property.....	56
c. Packaging, Handling, Shipping, and Transportability (PHST).....	56
d. Facilities Determination and Planning.....	56
e. Contractor Engineering and Technical Services.....	56
f. Inter-Service Depot Maintenance.....	56
9.4. Configuration Management.....	56
9.5. Data Acquisition and Management.....	59
GLOSSARY	61
G.1. Acronyms.....	61
G.2. Definitions.....	62
REFERENCES	73
TABLES	
Table 1. Numeric NIMSCs	8
Table 2. Alphabetic NIMSCs.....	9
Table 3. NIMSR Worksheet	11
Table 4. Management Level Change or Reassignment Request Worksheet	13

SECTION 1: GENERAL ISSUANCE INFORMATION

1.1. APPLICABILITY.

a. This issuance applies to:

(1) OSD, the Military Departments (including the Coast Guard at all times, including when it is a Service in the Department of Homeland Security by agreement with that Department), the Office of the Chairman of the Joint Chiefs of Staff and the Joint Staff, the Combatant Commands, the Office of the Inspector General of the Department of Defense, the Defense Agencies, the DoD Field Activities, and all other organizational entities within the DoD (referred to collectively in this issuance as the “DoD Components”).

(2) Nonconsumable items that are:

(a) Used by more than one DoD Component.

(b) Assigned a level of authority (LOA) of 22 or 8D by the Integrated Materiel Management Committee (IMMC) in accordance with Table 74, in Volume 10 of the Cataloging Data and Transaction Standards.

b. This issuance does not apply to:

(1) Ships, aircraft, and other end items for which management and control are exercised through the application of other identification systems (e.g. tail number).

(2) Items under the management of the Assistant Secretary of Defense for Nuclear, Chemical, and Biological Defense Programs, National Security Agency/Central Security Service (NSA/CSS), and the DoD Components’ Joint Conventional Ammunition Production (JCAP) coordinating group.

(3) Conventional ammunition items in Federal Supply Group (FSG) 13 under the DoD Components’ JCAP coordinating group management, as listed in the online tool for FSGs on the Defense Logistics Agency (DLA) website at www.dlis.dla.mil/.

(4) All nuclear ordnance items in FSG 11 and items regardless of federal supply classification (FSC) with commercial and government entity codes 57991, 67991, 77991, and 87991 under the Assistant Secretary of Defense for Nuclear, Chemical, and Biological Defense Program management, as listed in the online tool for FSCs on the DLA website at www.dlis.dla.mil/H2.

(5) Cryptological items identified in FSC 5810 and 5811, items with commercial and government entity codes 02227, 11874, 15942, 28865, or 98230, and items regardless of class under NSA/CSS management. Items in these categories not under NSA/CSS management are processed in accordance with NSA/CSS Policy 6-2.

SECTION 2: RESPONSIBILITIES

2.1. ASSISTANT SECRETARY OF DEFENSE FOR SUSTAINMENT. Under the authority, direction, and control of the Under Secretary of Defense for Acquisition and Sustainment, the Assistant Secretary of Defense for Sustainment:

- a. Directs and administers the DoD IMMC established in Volume 3 of DoDM 4140.01.
- b. Reviews recommendations from the IMMC on the assignment of:
 - (1) The single materiel manager for the management of items in the DoD supply chain.
 - (2) Item management codes (IMCs).
 - (3) Nonconsumable item materiel support codes (NIMSCs).
 - (4) PICAs and SICAs for items of supply.
- c. Resolves differences on integrated materiel management of nonconsumable items that cannot be resolved by IMMC.

2.2. DLA. Under the authority, direction, and control of the Under Secretary of Defense for Acquisition and Sustainment and in addition to the responsibilities in Paragraph 2.3., the Director, DLA:

- a. Administers and manages the operation of the Federal Logistics Information System (FLIS) as the single source of federal cataloging and related logistics management data, which incorporates the data requirements for cataloging, supply, and other logistics support needs of the DoD, civil government agencies, and participating North Atlantic Treaty Organization (NATO) countries.
- b. Establishes, resources, and administers the Defense Logistics Management Standards with the Under Secretary of Defense (Comptroller)/Chief Financial Officer, and Department of Defense guidance, as applicable.

2.3. DOD COMPONENT HEADS. The DoD Component heads:

- a. Plan for and acquire materiel necessary to provision nonconsumable items in accordance with the procedures in Paragraph 4.2. of this issuance and Volume 2 of DoDM 4140.01.
- b. Direct materiel managers to actively interface with the program manager for each weapon system acquisition program, to ensure effective provisioning support of nonconsumable items to the warfighter.

c. Provide focal points responsible for receiving and monitoring data required for each DoD Component to implement the procedures in this manual.

d. Revise internal procedures, as applicable, to accommodate the procedures contained in this manual.

e. Implement a materiel returns program with the internal procedures to:

(1) Process and control transactions across organization lines.

(2) Account for excess assets and assets returned under a credit or exchange arrangement.

(3) Accomplish reclamation or disposition of excess materiel in accordance with Volume 1 of DoDM 4160.21.

f. Assign representatives to the IMMC in accordance with Volume 3 of DoDM 4140.01, who will submit recommendations on the assignment of:

(1) The single materiel manager for items in the DoD supply chain.

(2) IMCs.

(3) NIMSCs.

(4) PICAs and SICAs for items of supply.

g. Assign a PICA:

(1) When introducing nonconsumable items into the DoD inventory.

(2) For joint program items, when identified as the designated DoD Component responsible for life-cycle management of a the weapon system, subsystem, or next higher assembly.

(3) When items are peculiar to one DoD Component.

(4) As approved by the IMMC.

h. Adjust the budgeting and funding programs of the DoD Components losing and gaining nonconsumable items. Adjust the appropriation financial accounts for the DoD Component based on responsibility changes for wholesale assets in accordance with Section 167 of Title 10, United States Code.

2.4. SECRETARIES OF THE MILITARY DEPARTMENTS. In addition to the responsibilities in Paragraph 2.3., the Secretaries of the Military Departments:

a. Determine the requirements and budget for, and fund support of, nonconsumable items.

- b. Budget and fund the procurement lead time for retail requirements, which may include:
 - (1) Prepositioned war reserve requirements, initial provisioning, and outfittings (e.g., initial spares support list) requirements.
 - (2) Follow-on provisioning or outfittings (e.g., follow on spares support list) requirements.
- c. Provide life-cycle management for nonconsumable items, including the procurement of spares, providing a source of supply (SOS), budgetary planning, depot maintenance, and disposal.
- d. Retain engineering and technical authority in support of Service owned equipment or systems.
- e. Provide a negotiated maintenance work specification as part of the depot maintenance inter-Service support agreements (DMISAs).

2.5. COMMANDER, UNITED STATES SPECIAL OPERATIONS COMMAND (USSOCOM). In addition to the responsibilities in Paragraph 2.3., the Commander, USSOCOM:

- a. Directs the cataloging of items unique to USSOCOM in the Federal Catalog System as special operations-peculiar (SO-P) materiel for special operations forces (SOF).
- b. Appoints a PICA to provide nonconsumable item materiel support for:
 - (1) All SOF units.
 - (2) All Military Information Support Operations (MISO) equipment, regardless of procurement or adoption of that MISO equipment by a Military Department in accordance with the procedures in Paragraph 4.5.
 - (3) SO-P equipment procured or adopted by a Military Department as mission-essential equipment for MISO activities.

2.6. ADMINISTRATORS OF PARTICIPATING U.S. GOVERNMENT CIVIL AGENCIES. The administrators of participating U.S. Government civil agencies, when agreed to by these agencies, implement the procedures in this manual.

SECTION 3: GENERAL PROCEDURES

3.1. NIMSCs.

- a. The DoD Components use NIMSCs to describe the integrated materiel management for nonconsumable items between organizations.
- b. Designated SICAs provide integrated materiel management for nonconsumable items that are assigned one of the numeric NIMSCs in Table 1. The NIMSCs in Table 1 describe the level of integrated materiel management the designated SICA will provide.

Table 1. Numeric NIMSCs

NIMSC	Items	Description of the Level of Integrated Materiel Management Support
1	Exception Item (End Item of Equipment).	SICA managed consumable and depot reparable end items assigned to another PICA that is responsible for the inventory management functions of single submitter of cataloging data, acquisition requirements, and disposal authority.
2	Depot-level Reparable Component or SICA Managed Consumable.	SICA managed depot-level reparable components or SICA managed consumables that the SICA cannot use repaired items, assigned to another DoD Component which has responsibility for the logistics functions of single submitter of cataloging data, acquisition requirements, and disposal authority.
3	End Item PICA.	SICA managed depot-level reparable end items or equipment assigned to another DoD Component PICA that is responsible for the wholesale logistics support functions of single submitter of cataloging data, acquisition, and disposal authority and depot maintenance, if required, to be provided pursuant to a DMISA.
4	Depot-level Reparable Component (temporary).	SICA managed depot-level reparable components, assigned to another PICA that is responsible for the logistics functions of single submitter of cataloging data, acquisition, disposal authority, and depot maintenance to be provided by DMISA. NIMSC 4 is temporarily assigned to items that are reviewed for NIMSC logistics reassignment to NIMSC 5 every 2 years.

Table 1. Numeric NIMSCs, Continued

NIMSC	Items	Description of the Level of Integrated Materiel Management Support
5	Depot-level Reparable Component.	SICA managed depot-level reparable components, assigned to another DoD Component that is responsible for the logistics functions of single submitter cataloger, acquisition and disposal authority, depot maintenance, and that performs the wholesale stock, store, and issue functions and establishes, budgets, and funds the wholesale stock level requirement.
6	Requisitioning Activity Funded Items.	SICA activities have been authorized by the parent DoD Component to submit requisitions for items directly to the PICA. NIMSC 6 items are usually managed as consumable items by the SICA.
7	JCAP Items.	Items under JCAP cognizance for which the DoD Single Manager for Conventional Ammunition, provides supply support. The procedures in this manual do not apply to NIMSC 7 items.
8	Depot-level Reparable Component.	SICA managed depot-level reparable components that have been reviewed for migration to NIMSC 5.
9	Items with an Incomplete Depot Maintenance Review.	Items that have not received an assignment for depot-level repair.
0	DLA Logistics Information Services File Conversion Code.	Items from existing wholesale inter-Service supply support agreement designated as NIMSC 0 by DLA during the initial file conversion program in the FLIS.

c. Designated PICAs provide integrated materiel management support for nonconsumable items that are assigned one of the alphabetic NIMSCs in Table 2. These alphabetic NIMSCs describe the activity responsible for repair and the degree of materiel management support for assigned nonconsumable items.

Table 2. Alphabetic NIMSCs

NIMSC	Description of Activity Assigned and the Degree of Integrated Materiel Management Responsibilities
A	An activity within the Army provides depot maintenance support.
B	Multi-Service organic repair; two or more DoD Components perform depot-level repair requirements.
D	An activity within the DLA provides depot maintenance support.
E	The PICA contracts for excess disposition.
F	An activity within the U.S. Air Force provides depot maintenance support.

Table 2. Alphabetic NIMSCs, Continued

NIMSC	Description of Activity Assigned and the Degree of Integrated Materiel Management Responsibilities
G	An activity within the General Services Administration (GSA) provides repair capability.
J	The DoD single manager for conventional ammunition determines supply support for items under JCAP cognizance in accordance with DoD Directive 5160.65.
M	An activity within the U.S. Marine Corp provides depot maintenance support.
P	A commercial contract provides total depot maintenance.
S	Another DoD Component provides organic repair capability.
T	An activity within the FAA provides repair capability.
U	Unassigned. Maintenance inter-Service support management office (MISMO) review not completed. Current depot-level repair arrangements remain in effect.
V	An activity within the U.S. Navy provides depot maintenance support.
W	An activity within the National Weather Service provides repair capability.
X	All other activities assigned other integrated materiel management responsibilities.

d. SICAs provide materiel management functions that are not assigned to the PICA.

e. The DoD Components:

(1) Negotiate DMISAs for all items where:

(a) Depot level maintenance is required by the SICA.

(b) The PICA does not perform wholesale stock, store, and issue with credit or exchange for the affected SICA.

(2) Document any exceptions to the maintenance assignment and submit the documents to the SICA MISMO for inter-service MISMO resolution.

(3) Submit a nonconsumable item materiel support request (NIMSR) for a change in integrated materiel management with the information listed in the NIMSR worksheet in Table 3.

Table 3. NIMSR Worksheet

Part 1. Requesting Organization or Activity Information	
1. From	Enter the one position service code of the requesting organization or activity: A=Army, F=Air Force, M=Marine Corps, N=Navy, B=FAA, C=Coast Guard. Enter the two position alpha managing activity code, contact name, address office symbol or code, and phone number of the requesting organization or activity.
2. To	Enter the one position service code, two position alpha managing activity code, and the address.
3. National stock number (NSN)	Enter the NSN. If the NSN desired is in a DoD interchangeable and substitutable family relationship, enter the master NSN.
Part 1. Requesting Organization or Activity Information	
4. Air Force materiel management aggregation code or Navy cognizance code	If Air Force managed, enter materiel management aggregation code, if applicable. If Navy managed enter cognizance code, if available. Otherwise, leave blank.
5. Primary part number	Enter the primary part number.
6. Weapon system or end item application	Enter the type of weapon system or end item being supported.
7. Number of systems supported	Enter the number of weapon systems or end items being supported.
8. NIMSC	Enter the requested SICA numeric NIMSC in Table 1 to indicate the level of support the PICA is being requested to provide with the PICA and SICA level of authority code from Table 74 in Volume 10 of Cataloging Data and Transaction Standards.
9. Technical review package (TRP)	Enter either "yes" or "no" to advise the PICA if a TRP will be required.
10. Repairability code	Enter the item SICA repairability code from AR 700-82, OPNAVINST 4410-2A, or MCO 4400.120, as applicable.
11. IMC	Enter the IMC to indicate the management technique to be applied from Volume 1 of DoD 4140.26-M.
12. Major organizational entity (MOE) rule	Enter the appropriate MOE rule to be established in the total item record (TIR).
13. Installed quantity	Enter the number of items installed in an end item that will be required.
14. Type Program	Enter one of the codes to indicate the type of program used to determine item requirements: H=Hours, M=Miles, R=Rounds, S=Starts, L=Landings, D=Days, T=Months, Y=Years.
15. NSN (suitable substitute)	If the desired NSN is a suitable substitute in a DoD interchangeable and substitutable (I&S) family relationship, list all related NSNs that the requestor wants to become a user on.
16. Operational annual usage	Enter the projected annual operational usage, e.g., 150,000 hours, 800 months, or 600 overhauls.
17. Initial quantity	Enter the initial quantity required.

Table 3. NIMSR Worksheet, Continued

18. Date initial quantity required	Enter the date the initial quantity is required.
19. Requested materiel support date	Enter the date support is desired for Phase II (NIMSC 5 or NIMSC 6) only. Applicable only if a TRP is not required.
20. Replenishment demand	Entry required only if line 8 of this worksheet is NIMSC 5 or NIMSC 6. Enter projected replenishment demand by year for 5 years.
21. Unserviceable returns	Entry required only if line 8 of this worksheet is NIMSC 5 or 6. Enter the projected unserviceable assets to be returned to the PICA for the corresponding 5-year period identified in line 20 of this worksheet.
22. SICA configuration manager	Enter the mailing address of the cognizant configuration or engineering management organization element in the SICA service code of approving official: A=Army, F=Air Force, M=Marine Corps, N=Navy, B=FAA, C=Coast Guard.
23. SICA control number	Enter the SICA internal suspense control number.
24. Remarks	Enter additional data if necessary.
25. Signature, name, and title of requesting official	Enter the signature, name, and title of the requesting official.
26. Date	Enter the signature date.
Part 2. Response Organization or Activity information	
1. From	Enter the one position service code of the approving official: A=Army, F=Air Force, M=Marine Corps, N=Navy, B=FAA, C=Coast Guard. Enter the two position alpha managing activity code, contact name, address office symbol or code, and phone number of the approving official.
2. To	Enter the one position service code, two position alpha managing activity code, and the address.
3. Level of Support (NIMSC)	Concur or nonconcur with the NIMSC requested in Part 1, line 8 of the request.
4. Justification	If nonconcurrency entered in line 3 of this worksheet, provide justification and the PICA proposed NIMSC.
5. Method of support for initial quantity	Enter the method (military interdepartmental purchase requests (MIPRs) or funded requisition) by which the initial quantity will be supported.
6. Procurement lead time in months	Enter the number of months which will elapse between receipt of a SICA MIPR or requisition and the time materiel will be available for release to the SICA.
7. Date funds required	Enter the date the MIPR or funded requisition is required by the PICA: materiel support date (Part II, line 10 of this worksheet) minus procurement lead time (Part II, line 6 of this worksheet) minus PICA administrative MIPR processing time.
8. Unit cost	Enter the item unit cost.

Table 3. NIMSR Worksheet, Continued

9. Total dollar value	Enter the total dollar value to be cited when materiel is to be provided via MIPR.
10. Approved materiel support date	When NIMSC requested is 5 or 6 in Part I, line 6 of this worksheet and the PICA concurs in Part II, line 3 of this worksheet, provide the date when support can be provided.
11. Unserviceable receiving activity DoD activity address code (AAC) and address	For NIMSC 5 items, enter the DoD AAC and address for the activity where unserviceables are to be shipped.
12. Document control number	Enter the PICA document control number.
13. Date catalog data submitted to DLA	Enter the date the catalog data was submitted to DLA for SICA registration in accordance with DoDM 4100.39.
14. PICA configuration manager	Enter the mailing address of the cognizant configuration or engineering management organization element in the SICA Service.
15. Remarks	Enter additional data as required.
16. Signature and title of approving official	Enter the signature, name, and title of the approving official
17. Date	Enter the signature date.

(4) Submit a PICA or SICA management level change or reassignment request with the information listed in Table 4 to change a management level code or to recommend reassignment of PICA or SICA responsibility.

Table 4. Management Level Change or Reassignment Request Worksheet

Part 1. To be completed by the requesting office.	
1. From	Enter the one position Service code for the requesting office: A=Army, F=Air Force, M=Marine N=Navy, B=FAA, C=Coast Guard. Enter two position alpha managing activity code, contact name address, office symbol or code, and phone number for the requesting office.
2. To	Enter the one position service code, two position alpha managing activity code, and the address.
3. NSN	Enter the NSN. If the NSN desired is in a DoD I&S family relationship, enter the master NSN.
4. Primary part number	Enter the primary part number.
5. Application	Enter the type of weapon system or end item being supported.
6. Item name	Enter the item name.
7. NSN of suitable substitutes	If the desired NSN is in a DoD I&S family relationship, list all NSNs in the family.

Table 4. Management Level Change or Reassignment Request Worksheet, Continued

Part 1. To be completed by the requesting office.	
8. Unit price	Enter the item unit price.
9. Actions recommended by the PICA or SICA	Recommend reassignment of PICA or SICA responsibility from and to managing activity codes. Enter the two position alpha managing activity codes to identify the changes being proposed. Identify if service use is being discontinued.
10. Change in management level code	Enter the proposed management level change: a. From consumable or nonconsumable. b. To consumable or nonconsumable.
11. Reason for request	Specify the reason for the change request: a. Economic or technical factors. b. Collocation of management. c. Depot or maintenance assignment. c. Depot or maintenance assignment. e. Other reason. Provide the rationale for requesting the change in a separate narrative document, if necessary.
12. Last two years demand	Enter demand.
13. Quantity on hand	Enter current stockage data.
14.a. Quantity due in	Enter current quantity on order.
14.b. Quantity due out	Enter current quantity due out.
15. Item management code	Enter current item management code.
16. PICA data elements affected by the change	Enter the current and proposed PICA data elements requiring the change: a. NIMSC by specifying the current NIMSC and proposed NIMSC. b. Catalog management data (CMD) (e.g., acquisition advice code or repair code) by specifying the current CMD and the proposed CMD. c. Other code changes by specifying the current code and the proposed code. d. Note any continuing foreign military sales support requirements by including information on the applicable foreign military sales sponsor.

Table 4. Management Level Change or Reassignment Request Worksheet, Continued

17. SICA data elements affected by the change	Enter the current and proposed SICA data elements requiring the change: a. MOE rule by specifying the current MOE rule and proposed MOE rule. b. NIMSC by specifying the current NIMSC and proposed NIMSC. c. CMD (e.g., acquisition advice code or repair code) by specifying the current CMD and the proposed CMD. d. Other code changes by specifying the current code and the proposed code. e. Note any continuing foreign military sales support requirements by including information on the applicable foreign military sales sponsor.
18. Point of contact	Enter the name, office symbol or code, and phone number of the individual to be contacted regarding this request.
19. Response due date	Enter the response due date.
20. Repair or overhaul specification or publication number	Enter the specification or publication number. Specification or publication is only required for changes from consumable to nonconsumable.
21. Estimated overhaul cost	Enter the estimated repair costs.
22. Estimated credit for unserviceable returns	Enter 65 percent for NIMSC 5 items.
23. Overhaul activity code	Enter activity code of repair facility.
24. Name and title of the requesting official	Enter the name and title of the requesting official.
25. Signature of the requesting official	
26. Signature Date	
Part 2. To be completed by the approving authority.	
1. From	Enter the approving authority one position service code: A=Army, F=Air Force, M=Marine N=Navy, B=FAA, C=Coast Guard. Enter two position alpha managing activity code, contact name address, office symbol or code, and phone number.
2. To	Enter the one position service code, two position alpha managing activity code, and the address for the approving authority.
3. Response to requested change	Specify concur or nonconcur and provide an explanation if nonconcurring.
4. Approved NIMSC or MOE rule change	Enter approved NIMSC. If LIM, also enter MOE rule change.

Table 4. Management Level Change or Reassignment Request Worksheet, Continued

Part 2. To be completed by the approving authority, continued.	
5. Document control number	Enter the approving authority document control number.
6. Proposed effective transfer date	Enter the date.
7. Materiel support date	Enter the date.
8. Name and title of the approving official	Enter the name and title of the approving authority.
9. Signature of the approving official	
10. Signature Date	

(5) Identify approved depot source of repair (DSOR) to the PICA for inclusion in the FLIS TIR in accordance with the item identification procedures in DoDM 4100.39.

(6) Complete the FLIS TIR in accordance with the procedures in DoDM 4100.39.

f. Either the PICA or SICA may submit a PICA or SICA management level change or reassignment request worksheet to:

(1) Recommend the transfer of PICA responsibility between DoD Components or agencies.

(2) Request changes in the management level support to or from a PICA or SICA.

g. The SICA may submit a PICA or SICA management level change or reassignment request worksheet to obtain initial support from a PICA.

h. The PICA or SICA receiving a NIMSR or PICA or SICA management level change or reassignment request:

(1) Provides a response to the DoD Component or agency initiating the request within 45 calendar days. The response should either:

(a) Concur with the PICA’s recommendation with an effective transfer date (ETD) for each item in the PICA or SICA management level change or reassignment request; or

(b) Nonconcur with the PICA’s recommendation with a detailed justification as to why the request is not acceptable and a recommendation on the appropriate NIMSC.

(2) Extends the response time beyond the 45-day window only when the complexity of the request warrants such extension. For example, a change from NIMSC 4 to NIMSC 5 could involve considerable evaluation of the depot maintenance or procurement specifications.

(3) Contacts the DoD Component or agency initiating the request to negotiate a mutually acceptable response date if the response cannot be provided within 45 calendar days.

(4) Resolves all differences with the DoD Component or agency initiating the request and establishes acceptable procurement and depot-level repair specifications between PICA and a SICA.

(5) Existing depot maintenance arrangements remain in place until reassignment requests are accepted and approved.

3.2. PICA. The PICA:

a. Submits cataloging data to the MOE rule segment of FLIS TIR, except for exclusions identified in Paragraph 1.1.b.

b. Authorizes procurement, when applicable, for all items assigned.

c. Determines DoD requirements for items assigned and initiates authorized reclamation or disposal actions when appropriate in accordance with Volume 6 of DoDM 4140.01 and Volume 1 of DoDM 4160.21.

d. Determines wholesale stock levels required to support PICA assigned items and SICA assigned NIMSC 5 or 6 items.

e. Establishes, in conjunction with the SICA, the degree of nonconsumable item materiel support to be provided as indicated by the NIMSC.

f. Provides item management support to the SICAs based on the NIMSC.

g. Negotiates DMISAs when required.

h. Identifies data required from the SICA, in correlation with the NIMSC.

i. Processes all MISMO inter-Service maintenance assignments. Although the PICA is responsible for maintenance, another DoD Component or commercial contract may perform actual maintenance as designated by the NIMSC.

j. Records the applicable PICA NIMSC in the FLIS TIR to reflect the depot maintenance support arrangement.

k. Notifies the SICA of the maintenance activity responsible for depot-level repair.

l. Establishes item management requirements.

m. Budgets for and funds DoD Component requirements in accordance with the NIMSCs assigned.

n. Records PICA and SICA DSOR codes, as approved by the MISMOs, in the FLIS TIR.

o. Captures the records of demands and retrograde returns to calculate users' wholesale requirements support computation.

p. Uses unique item identifiers for nonconsumable items that have a unique item level traceability requirement, in accordance with Volume 9 of DoDM 4140.01 and DoDI 8320.04.

q. Considers counterfeit materiel, parts, unauthorized product substitution, or materiel which may introduce other risks during each life cycle phase and take appropriate action in accordance with Volumes 3 and 6 of DoDM 4140.01 and with DoDI 4140.67.

r. Identifies I&S item relationships that are assigned the LOA 22/8D in accordance with Table 74, Volume 10 of the Cataloging Data and Transaction Standards.

3.3. SICA. The SICA:

a. Submits requests for acquisition of nonconsumable items to the assigned PICA.

b. Notifies the PICA of nonconsumable item excesses and initiates reclamation or disposition actions for nonconsumable items as directed by the PICA.

c. Negotiates with the PICA:

(1) The level of item management support the SICA requires;

(2) The appropriate NIMSC to reflect the level of support using NIMSC 5 or 6 assignment to nonconsumable items.

(3) Forecasted increases and decreases to the SICA's nonconsumable item demands and carcass returns on an item-by-item basis upon determination of change to the demands and returns.

(4) The applicable NIMSC to update the FLIS TIR.

(5) Proposed data cataloging changes in accordance with DoDM 4100.39.

(6) A DMISA when depot-level repair is desired for items assigned NIMSC other than 1, 2, 5, or 6.

d. Provides program item data to the PICA, when required for the PICA to meet the materiel support commitments.

e. Budgets for and funds DoD Component requirements in accordance with NIMSCs assigned.

f. Provides DSOR codes approved by the SICA MISMO to the PICA inventory control point (ICP) for recording in the FLIS TIR.

3.4. EXCEPTIONS FOR SO-P ITEMS. When the USSOCOM is the PICA for NIMSC 1 and 2 items that are used by the SOF component of more than one Military Department:

a. The USSOCOM PICA:

(1) Provides nonconsumable item materiel support for:

(a) All SOF units.

(b) All MISO-peculiar equipment, regardless of whether a Military Department procures the MISO-peculiar equipment or if a Military Department adopts that MISO-peculiar equipment using procedures in Paragraph 4.5.

(c) SO-P equipment procured or adopted by a Military Department as mission-essential equipment for MISO activities.

(2) Determines if nonconsumable items are required for SOF missions.

(3) Offers up materiel that is no longer required for SOF missions in accordance with Volume 6 of DoDM 4140.01.

(4) Submits data in the MOE rule segment of the FLIS TIR for logistics functions of cataloging, acquisition, depot maintenance, contracted logistics support, and disposal.

(5) Performs the wholesale stock, store, and issue functions for SOF units.

b. A Military Department that has procured or adopted a USSOCOM PICA-managed item for its conventional forces:

(1) Has acquisition authority for the USSOCOM PICA-managed item and procures wholesale spares as needed to support conventional forces with the USSOCOM PICA-managed item.

(2) Exercises complete materiel management authority to include providing its own SOS, budgetary planning requirements, depot maintenance, and disposal authority.

c. The USSOCOM and the Military Departments mutually agree on the list of equipment designated as SO-P peculiar in a memorandum of agreement or memorandum of understanding, in accordance with DoD Directive 5100.03.

d. When a Military Department procures or adopts an item for its conventional forces that had been managed by the USSOCOM as the PICA, as authorized by Section 164(c) of Title 10, United States Code, the Military Department:

(1) Supersedes the USSOCOM as the PICA.

(2) Assumes acquisition authority and responsibility for procuring wholesale spares to support the previously USSOCOM PICA-managed item.

(3) Exercises complete materiel management authority to include providing SOS, budgetary planning requirements, depot maintenance, and disposal authority.

(4) Adds the item to internal Military Department item management responsibilities.

(5) Provides materiel support for the item to the both the SOF component and conventional forces.

(6) Submits a request for the transfer of PICA management responsibility from the USSOCOM to the procuring or adopting Military Department with the information in Table 4.

(7) Coordinates with the USSOCOM on the request for the transfer of PICA management responsibility at the time of the procurement or adoption.

(8) Assumes SICA responsibilities for all MISO-peculiar and SO-P equipment procured or adopted by the Military Department for MISO activities.

3.5. NIMSC DESIGNATION.

a. The PICA:

(1) Contacts DLA Logistics Information Services to change a NIMSC for an item in the FLIS TIR.

(2) Applies a numeric NIMSC to the record the SICA keeps for an item.

(3) Identifies the materiel support relationship when the SICA LOA is 8D for inter-Service supply support agreements in accordance with Table 74, Volume 10 of the Cataloging Data and Transaction Standards.

(4) Identifies the numeric NIMSC for the wholesale logistics functions the PICA performs in support of the SICA.

(5) Applies the alphabetic NIMSC only to PICA item records and the PICA's sources for depot maintenance.

(6) Does not normally request a MIPR to support NIMSC 5 requirements.

b. For the numeric NIMSCs, the SICA:

(1) Submits supply support requirements for NIMSC 1, 2, 3, 4, 5, and 8 items to the PICA on MIPRs unless otherwise directed by the PICA.

(2) If requesting a PICA or SICA management level change or reassignment, provides the information in Table 4, with:

(a) Documented justification for the item and type of change requested.

(b) Pertinent information for the PICA or SICA management level change or reassignment request.

(c) Documented justification for retaining depot maintenance capability for end items of equipment.

(d) Specific SOS or SOS modifiers that are appropriate for the SICA managing activity, in the supply support requirements.

(3) Forwards the PICA or SICA management level change or reassignment request documentation to the responsible MISMO for a decision, in the event that the PICA and SICA cannot reach an agreement or are unaware of or do not concur with the approved DSOR.

(4) Applies the USSOCOM exception for SO-P items (see Paragraph 3.4.) for which the USSOCOM is the PICA and that are used exclusively by the SOF component of a single Military Department, which is the SICA.

c. For NIMSC 1:

(1) The SICA:

(a) Manages the wholesale stock, store, and issue functions in support of SICA activities and retains depot-level repair capability where applicable.

(b) Documents justification for retaining depot maintenance capability for end items of equipment.

d. For NIMSC 2, the SICA:

(1) Retains the wholesale stock, store, and issue functions in support of SICA activities and retains depot-level repair capability, where applicable.

(2) Documents justification for retaining depot maintenance capability for the depot-level reparable components.

e. For NIMSC 3, the SICA:

(1) Coordinates with the PICA on MIPR or other payment mechanisms for supply support requirements.

(2) Manages the wholesale stock, store, and issue functions for nonconsumable items.

f. For NIMSC 4, the SICA:

(1) Manages the wholesale stock, store, and issue functions for nonconsumable items.

(2) Reviews items for NIMSC logistics reassignment to NIMSC 5 at a minimum of every 2 years.

g. For NIMSC 5, the SICA:

- (1) Submits supply support requirements to the PICA on requisitions that are funded by a designated point within the SICA.
- (2) Submits initial or additional requirements on MIPRs that could be submitted on funded requisitions if mutually agreed to by the PICA and the SICA.
- (3) Returns unserviceable SICA assets to the PICA for credit.
- (4) Provides item or program data required by the PICA to meet materiel support commitments.

h. For NIMSC 8:

- (1) The SICA:
 - (a) Manages wholesale stock, store, and issue functions for nonconsumable items.
 - (b) Submits supply support requirements to the PICA via MIPRs.
- (2) The PICA is responsible for submitting data into the FLIS TIR for item identification, cataloging, acquisition, disposal authority, and depot maintenance that is provided by a DMISA activity.

i. For NIMSC 9, the PICA:

- (1) Manages cataloging data, acquisition, and disposal actions for items that do not have an assignment for depot-level repair.
- (2) Reassigns NIMSC 9 items to NIMSC 1, 2, 3, 4, 5, 6, or 8 based on the assignment for depot-level repair, after completion of the depot maintenance review.

j. For NIMSC 0:

- (1) The PICA:
 - (a) Assigns the NIMSC "P" for items supported through a commercial contract for depot maintenance.
 - (b) Assigns NIMSC 0 to inter-Service used items where the SICA with LOA 8D is supported wholly by the PICA with LOA 22 through contracted logistics support of a performance-based agreement.
- (2) DLA Logistics Information Services:
 - (a) Assigns NIMSC 0 to items with an existing wholesale inter-Service support agreement during the initial file conversion program to change the NIMSC in the FLIS in accordance with DoDM 4100.39.

(b) Reassigns items from NIMSC 0 to NIMSC 1, 2, 3, 4, 5, 6, or 8 upon completion of item reviews in accordance with Section 5 and Volume 6 of DoDM 4140.01.

SECTION 4: SUPPLY AND DEPOT MAINTENANCE OPERATIONS PROCEDURES

4.1. PROCEDURES FOR NIMSC 1, 2, 3, 4, 5, 6, 7, 8, OR 0 ITEMS.

a. The PICA acts as the single submitter for cataloging MOE rule data in the FLIS TIR in accordance with DoDM 4100.39.

b. For depot-level reparable components designated as NIMSC 0 and managed as SO-P, the USSOCOM PICA:

(1) Manages the logistics functions for:

(a) Single submitter cataloging actions.

(b) Acquisition, depot maintenance, contracted logistics support, and disposal functions.

(c) Wholesale stock, store, and issue actions.

(2) Establishes a budget and funds the wholesale and retail stock level requirements.

(3) Processes Service SOF SICA supply requirements for requisitions that are centrally funded by the USSOCOM PICA for the SOF SICAs.

4.2. PROVISIONING. The DoD Components:

a. Develop a coordinated maintenance plan for each nonconsumable item during the provisioning process with a description of repair or maintenance actions.

b. Compute and document initial requirements for nonconsumable items in accordance with AR 700-82, OPNAVINST 4410-2A, MCO 4400.120, Volume 3 of DoDM 4140.01, and DoDM 4100.39.

c. Use uniform source, maintenance, and recoverability codes in accordance with Army Regulation 700-82, Office of the Chief of Naval Operations Instruction 4410-2A, Marine Corps Order 4400.120.

d. Document justification for decisions to establish an IMC different from the PICA established IMC.

e. Submit NIMSRs to the PICA for provisioning nonconsumable items.

4.3. PICA ASSIGNMENT.

a. The IMMC assigns integrated materiel management of nonconsumable items entering the DoD inventory to:

- (1) A designated DoD Component.
- (2) The DoD Component that introduces items that are not replacements for items currently established in the DoD inventory.
- (3) The designated DoD Component assigned as PICA on such joint program items with life-cycle management responsibility for a joint provisioning action or joint acquisition of a weapon system, subsystem, or next higher assembly requiring the new item.
- (4) The DoD Component that requires peculiar items that no other DoD Component requires.
- (5) The DoD Component that manages a Defense Working Capital-funded depot-level reparable component.

b. The designated DoD Component assigns the PICA functions to:

- (1) An organic activity for items not managed by contracted logistics support.
- (2) An organic activity for items currently managed by contracted logistics support, when feasible.
- (3) A contractor activity for items currently managed by contracted logistics support, when it is not feasible to assign an organic activity as the PICA. If there are PICA functions that the contractor cannot accomplish (e.g., registration and supporting secondary users), then the DoD Component must provide alternative means for accomplishing those functions.
- (4) To the PICA for previously assigned nonconsumable items that are replaced by new items entering the DoD inventory.

c. In those instances where the MISMO is not designated before the provisioning conference conducted as part of the Defense acquisition processes in accordance with the Defense Acquisition Guidebook, the designated DoD Component:

- (1) Records PICA assignments in the FLIS TIR for PICA NIMSC “U” and SICA NIMSC “9.”
- (2) Reviews these items after receipt of depot-level repair assignment by the MISMO.

d. If the MISMO has not projected depot repair requirements, recommends contract repair, or if the PICA is the recommended organic repair activity, the PICA:

- (1) Negotiates with the SICA on the required level of SICA support.

(2) Records the appropriate NIMSC in the FLIS TIR.

e. When the MISMO designates a DoD Component as the organic depot-level repair activity and that DoD Component is not the PICA, the PICA:

(1) Determines if the responsibility for depot-level repair should be transferred to that DoD Component.

(2) Negotiates the transfer of PICA responsibilities to the appropriate DoD Component ICP.

(3) Or, retains the PICA management responsibilities, with depot maintenance performed by a SICA, and:

(a) Forwards the justification to their PICA IMMC member for documentation.

(b) Takes appropriate cataloging action with the PICA NIMSC to identify the DoD Component that will actually be performing the depot maintenance.

(c) Provides the rationale for requiring a change to the depot maintenance assignment to the MISMO for negotiation.

(d) Takes the appropriate cataloging action.

f. The DoD Component with responsibility for an inconsistently managed Defense Working Capital Funded depot-level repairable item will be assigned as the PICA for the inconsistently managed item.

4.4. IMC CHANGES AND PICA OR SICA REASSIGNMENT REQUESTS.

a. Before proposing IMC changes, management level changes, or requests for PICA or SICA reassignments, the requesting PICA or SICA:

(1) Completes prior coordination with each DoD Component using the item(s).

(2) Sends the information in Part 1 of Table 4 to the PICA and the SICA for each DoD Component using the item.

(3) Gathers responses from each DoD Component using the item.

b. The SICA receiving proposed IMC changes reviews the rationale provided to determine the appropriate IMC changes.

c. PICAs and SICAs will provide a response to requests for IMC changes within 45 days by completing Part 2 of Table 4.

d. The PICA:

(1) Completes a DSOR determination on items requiring depot level maintenance in accordance with DoDI 4151.24.

(2) Initiates a DSOR action with its MISMO to obtain a DSOR decision.

e. For items converted to nonconsumables as a result of an IMC change, when the current manager is an IMM, the GIM:

(1) Updates the FLIS TIR with the appropriate PICA or SICA MOE or LOA rules to reflect nonconsumable item management.

(2) Negotiates an agreement on the appropriate materiel management action with all involved parties before working with DLA Logistics Information Services to make any changes to the materiel management assignment.

(3) Reassigns existing wholesale inventories:

(a) If the change in management results in an inconsistent management situation under a numeric NIMSC other than NIMSC 5 or NIMSC 6 procedures.

(b) On a basis that recognizes the new division of wholesale support responsibilities for the item.

(c) Basing the reconstitution of a SICA wholesale inventory on existing support requirements.

f. If the current manager is an IMM, the DoD Component:

(1) Converting an item to a nonconsumable will notify all other military users of the proposed action to obtain materiel management responsibilities from the IMM.

(2) Requesting the return of nonconsumable items provides the same degree of logistics support to all users as previously provided by the IMM until a change is directed by the PICA or SICA.

g. The PICA will process IMC changes that result in consistently managed consumables in accordance with Volume 1 of DoD 4140.26-M.

h. If an IMC change effects or alters the MISMO maintenance assignment, the PICA:

(1) Notifies the MISMO within 30 days of the need for a joint resolution.

(2) Requests a resolution from the MISMO within 90 days.

(3) Completes cataloging actions in accordance with DoDM 4100.39 to reflect the latest MISMO maintenance decision.

4.5. ITEM ADOPTION.

a. The USSOCOM will catalog and register SICAs in the FLIS for SOF materiel for all DoD Components.

b. A DoD Component that has a requirement for and desires to adopt an item assigned to a PICA:

(1) Identifies the appropriate NIMSC from Tables 1 and 2 with the worksheet information in Table 4.

(2) Sends the NIMSR to the PICA and negotiates the materiel support changes with the PICA.

(3) Provides the necessary data to the PICA to enable the PICA to update the TIR to reflect changes to applicable MOE rules.

(4) Negotiates a DMISA with the PICA for depot-level repair, if required.

(5) Provides the PICA with any additional data required by the PICA.

(6) When a contracted logistics support is in place as identified by the SOS in FLIS, the requesting SICA will forward the NIMSR information in Table 3 to the DoD Component PICA.

c. When a DoD Component formally desires to adopt a USSOCOM managed item for its SICA usage, the DoD Component:

(1) Assumes all materiel support requirements for the SOF component within the adopting DoD Component.

(2) Establishes its own SOS for the item's inventory.

(3) Coordinates with the USSOCOM PICA program management office for provisioning and contractual guidance for procurement of the item, as needed.

(4) Submits a NIMSR with the worksheet information in Table 3 to the USSOCOM to request the addition of the DoD Component's MOE rule as a SICA.

4.6. PROCUREMENT.

a. The SICA:

(1) Forwards MIPRs or funded requisitions, as instructed by the PICA, for initial stock and nonrecurring requirements.

(2) Contacts the PICA to determine which procurement documents are required.

b. The PICA:

- (1) Manages the acquisition of all assigned items of supply.
 - (2) Initiates procurement of assigned items in accordance with the Federal Acquisition Regulation, the Defense Federal Acquisition Regulation Supplement, and applicable DoD Component acquisition procedures.
 - (3) Provides written authorization for the SICA to initiate appropriate procurement action except for items designated by the AAC for local purchase.
 - (4) Provides the SICA with expected delivery dates when a procurement is funded by the SICA's MIPR.
 - (5) Checks available wholesale stocks before initiating procurement actions to meet a requirement.
 - (6) Attempts to fill the requirement out of available stock, based requisition priorities.
 - (7) Provides SICAs with estimated delivery dates of items to fill requisitions.
 - (8) Assigns the appropriate priority rating for the purchase and allocation of assigned items in accordance with DoD 4400.1-M.
 - (9) Manages nonconsumable items provided to, or requisitioned by, contractors, for the performance of contracts in accordance with DoDI 4161.02.
- c. The SICAs will submit requirements on MIPRS for end items (NIMSC 1 and NIMSC 3) and submit MIPRs or funded requisitions for end items (NIMSC 5 and NIMSC 6) as directed by the PICA.
- d. The SICA will not procure items without written permission from the PICA, except:
- (1) When the PICA is the USSOCOM and the SICA is acquiring a NIMSC 1 or NIMSC 2 item; or
 - (2) As authorized by the Subpart 8 of the Federal Acquisition Regulation.

4.7. CATALOGING.

- a. PICAs and SICAs may submit proposed cataloging changes to item data to the responsible PICA, with the worksheet information in Table 4. The responsible PICA:
- (1) Reviews submissions and determines the proper cataloging actions in accordance with DoDM 4100.39.
 - (2) Collaborates with all users of the items in accordance with DoDM 4100.39.
 - (3) Submits assignments, changes, or deletions of DSOR codes to the MISMOs for review. Proceeds with DSOR code change actions only after receiving MISMO approval.

(4) Resolves all conflicts between users of the items before submitting catalog changes to DLA Logistics Information Services.

b. DLA Logistics Information Services:

(1) Processes item changes applicable to the MOE rule segment of the FLIS TIR, but only when such item changes are received from the responsible PICA.

(2) Uniquely identifies the PICA in the FLIS by MOE rule with LOA 22.

(3) Uniquely identifies the SICA in the FLIS by MOE rule with LOA 8D.

(4) Processes NIMSRs from the PICA that registered in the FLIS for the nonconsumable item.

(5) Returns rejected NIMSR to the submitter for re-submission to the recorded PICA.

(6) Completes cataloging actions in accordance with DoDM 4100.39.

c. The DoD Component introducing new items to the FLIS will request and record the items in the FLIS TIR with the appropriate codes for the PICA MOE rule, LOA, NIMSC, and DSOR.

d. When another DoD Component desires to adopt an established item, the DoD Component will complete and submit a NIMSR worksheet (Table 3) to the PICA.

e. PICAs and SICAs:

(1) Send updates for their individual DoD Component CMD directly to DLA Logistics Information Services in accordance with DoDM 4100.39.

(2) Send management level change requests that would impact the responsible SICA to the impacted SICA.

(3) Identify the SOS for SICA activities reflecting NIMSC of 1 through 5 or 8 and 9. Identify the appropriate AAC for the SICA SOS and requisition guidelines.

(4) Identify the PICA SOS and AAC for SICA activities reflecting a NIMSC 6 in accordance with DoDM 4100.39.

(5) Update the PICA CMD in the FLIS automatically for corresponding SICA CMD elements. This does not include PICA CMD updates for other than SICA-peculiar data with the appropriate SOS and AAC.

(6) Submit requirements to establish or change MOE rules or for a NIMSC using the PICA or SICA management level change or reassignment request worksheet in Table 4.

(7) Collaborate with all DoD Components involved in cataloging changes when the item management changes from consumable to nonconsumable or vice versa. After gaining

concurrence from the DoD Components, submit the PICA or SICA management level change or reassignment worksheet in Table 4.

(8) Submit all catalog requirements for SO-P items to the USSOCOM.

f. The USSOCOM:

(1) Determines and manages all data for SO-P items without collaboration with or concurrence from the other Military Departments, except when a Military Department is a SICA for NIMSC 1 or 2 items.

(2) As a single submitter, determines the appropriate codes for MOE rules SO-P materiel.

(3) Performs the joint cataloging capabilities, as both the submitter and collaborator.

g. For the transfer of item management responsibility to another Military Department:

(1) PICAs will send a PICA or SICA management level change or reassignment request worksheet (Table 4) to PICA that is the dominant user of an item.

(2) If the PICA that is the dominant user concurs, that PICA will forward a copy of the completed PICA or SICA management level change or reassignment request to the other item users for information or materiel management action.

h. For a change in materiel management that adds responsibility for items:

(1) The SICA requesting the change sends a PICA or SICA management level change or reassignment request worksheet (Table 4) to the PICA currently responsible for the item.

(2) If the current PICA concurs, the current PICA forwards the completed PICA or SICA management level change or reassignment request to the other users for information or action.

(3) The PICA that is assigned responsibility for the item informs all SICAs that adopt or use the item.

4.8. DEPOT MAINTENANCE. The DoD Components will implement the DSOR process in accordance with DoDI 4151.24 for all nonconsumable items that are subject to depot-level repair.

4.9. DISPOSITION.

a. The SICA:

(1) Determines what quantities of nonconsumable items are in excess of the SICA's requirements.

(2) Identifies excess assets to the PICA and initiates a request for disposition instructions in accordance with Volume 1 of DoDM 4160.21.

(3) Executes the disposition instructions by returning assets to the PICA, in accordance with applicable DoD policies, and U.S. laws and regulations, including Volume 1 of DoDM 4160.21 and DoDIs 2030.08 and 4160.28.

(4) Identifies items requiring reclamation and advises the Military Department and Defense Agency ICPs or IMMs of items with reclamation potential, in accordance with Volume 1 of DoDM 4160.21.

b. The PICA:

(1) Determines if a requirement for the excess materiel exists including advising other military users of the available excess materiel.

(2) Identifies materiel quantities that are excess to PICA requirements.

(3) Offers excess assets to other users before taking disposal action, in accordance with the procedures in Volume 6 of DoDM 4140.01 and Volume 1 of DoDM 4160.21.

(4) Makes recommendations for the reclamation or disposal of excess materiel under its management.

(5) Develops disposition instructions for excess materiel in accordance with Volume 1 of DoDM 4160.21 and DoDIs 2030.08 and 4160.28.

(6) Provides disposition instructions for excess materiel to the SICA upon confirmation of other requirements for the excess materiel.

(7) Accomplishes excess reporting and responses with the SICA using procedures in Volume 10 of DoDM 4140.01 and Volume 1 of DoDM 4160.21.

4.10. INACTIVE ITEMS.

a. The PICA:

(1) Identifies or selects potentially inactive items for possible elimination from the supply system and Federal Catalog, in accordance with the procedures in DoDM 4100.39 and Volume 9 of DoDM 4140.01.

(2) Identifies inactive items to registered users in the FLIS and SICAs for an item management review and a delete or retain decision in accordance with Volume 9 of DoDM 4140.01.

(3) Deletes items from the DoD supply system after receiving concurrence from all SICAs.

(4) Considers a SICA's non-response to an inactive item review notification as a concurrence in accordance with Section 5 and Volume 9 of DoDM 4140.01.

(5) Purges items from the DoD supply system that are no longer needed in accordance with Paragraph 4.9.

b. The SICAs:

(1) Review the recommended inactive items for future potential use by the SICA.

(2) Coordinate with the International Logistics Center Office, DLA, as appropriate.

(3) Provide the PICA with a recommendation for retention, reclamation, or deletion of an item in the DoD supply system.

4.11. STANDARDIZATION.

a. The DoD Components:

(1) Standardize documentation and descriptions of nonconsumable items in accordance with the procedures in DoDI 4120.24 and DoDMs 4100.39 and 4120.24.

(2) Coordinate actions to standardize the documentation and description of nonconsumable items with the responsible PICA.

b. The responsible PICA:

(1) Coordinates standardization actions affecting its assigned nonconsumable items:

(a) When a standardization document for nonconsumable items is needed but does not exist.

(b) When standardization documents for nonconsumable items are inadequate.

(2) Coordinates the standardization of nonconsumable item documentation and descriptions in accordance with the procedures in DoDI 4120.24 and DoDMs 4100.39 and 4120.24.

(3) Refers to current standardized item documentation in federal and military specifications, standards, and handbooks listed in the DoD Index of Specifications and Standards for standardization actions, Part 102-27 of the Federal Management Regulation.

SECTION 5: ITEM REVIEW PROCEDURES FOR MIGRATION TO NIMSC 5 OR NIMSC 6

5.1. REVIEW ITEMS FOR MIGRATION TO NIMSC 5 OR NIMSC 6.

a. The PICA:

(1) Reviews:

(a) The assignment of IMMs to eliminate duplicate national inventory management functions for those nonconsumable items that are used by more than one DoD Component or participating federal agency.

(b) The application of materiel management objectives to promote consistent PICA assignments and consistent NIMSC assignments for nonconsumable items:

1. Scheduled for inter-Service repair on negotiated DMISAs.
2. Currently scheduled for purchase.
3. On an individual NSN basis.
4. On a system or equipment basis.

(2) Identifies items and negotiates an annual item management review schedule with the SICAs.

(3) Provides the review schedule to the DoD Component focal points.

b. IMMs:

(1) Select and conduct annual item management reviews for migration of:

- (a) All national stock numbered nonconsumable items assigned to a PICA.
- (b) All consistently managed items and depot-level repairable components.
- (c) All inconsistently managed items to PICA wholesale support.
- (d) Nonconsumable items upon item adoption by another DoD Component.

(2) Conduct an annual item management review of items in Paragraph 5.1.b.(1) except:

- (a) Items currently recorded in the FLIS with NIMSC 5 or NIMSC 6.
- (b) Consistently managed end items.
- (c) Navy air launched missile items.

(d) USSOCOM PICA managed items.

5.2. SINGLE SUBMITTER OF PROCUREMENT SPECIFICATIONS AND DEPOT-LEVEL REPAIR SPECIFICATIONS.

a. Based on the requirement for an annual materiel management review of items for migration to NIMSC 5 or NIMSC 6, the PICA provides the SICA a materiel management review request:

(1) On a PICA or SICA management level change or reassignment request worksheet (Table 4).

(2) With a recommended change to a single submitter of procurement specifications and depot-level repair specifications for NIMSC 5 or NIMSC 6 as appropriate.

b. The SICA:

(1) Responds to the PICA's materiel management review request within 45 days from the date of the PICA or SICA management level change or reassignment request.

(2) Provides a response to the PICA's review request and either:

(a) Concurs with the PICA's recommended change and follows the procedures in Section 6 of this manual.

(b) Nonconcurrs with the PICA's recommendation, with a detailed justification as the basis for its position, and requests materiel management support under NIMSC 2 or NIMSC 8 as appropriate.

c. The PICA has 30 days to resolve all differences in information or recommended actions. The SICA retains item management and continues the existing depot arrangement when the PICA cannot reach an agreement with the SICA on a change to procurement and depot-level repair specifications.

d. The PICA assigns:

(1) NIMSC 8 if a DMISA exists.

(2) NIMSC 2 if no DMISA exists.

e. SICAs review PICA depot-level repair specifications for items that a SICA manages as consumable, to determine if there is an item repaired under the PICA's repair specification, or an acceptable revision to the PICA repair specification, that would satisfy the SICA's requirement.

(1) The SICA has 45 days to respond to a PICA materiel management review request. If additional time is required, an extension must be negotiated between the PICA and the SICA.

(2) If a repaired PICA asset would not satisfy the SICA's requirement, the SICA will continue to manage the repaired PICA asset as NIMSC 2.

f. All DoD Components establish consistent item management during the secondary phase of the item procurement and depot-level repair specifications review.

g. DoD Components managing an item as a consumable will review depot-level repair specifications established by another Military Department using the item to determine if any depot repaired items meet the DoD Component's operational requirements.

(1) If one or more depot repaired items meet the DoD Component's operational requirements:

(a) The SICA will initiate an action to change the item's (or items') management level coding to nonconsumable.

(b) The PICA assigns NIMSC 5 to the item(s) with an ETD for each approved item in the PICA or SICA management level change or reassignment request.

(2) If depot repaired items will not meet the DoD Component's operational requirements, the PICA assigns NIMSC 2 to the depot repaired item that does not meet the DoD Component's operational requirement.

(3) If one or more depot repaired items meet the DoD Component's operational requirements, but those requirements preclude carcass exchange, the PICA will assign NIMSC 6 to the depot repaired items.

h. When the PICA and at least one SICA accepts the management level change to a single procurement specification and a single submitter of depot-level repair specifications, the PICA will assign NIMSC 5 to the item and migrate the item to the PICA for management.

i. When a SICA does not concur with the change to a single submitter of procurement specifications and a single submitter of depot-level repair specifications, the SICA will continue to manage the item in accordance with support arrangements as reflected by the NIMSC assigned to the item managed by the SICA.

j. When the PICA nonconcur with the SICA justification for retention, the IMMC will make the final resolution in accordance with the procedures in Volume 6 of DoDM 4140.01.

k. Each ICP will establish and identify the contact points to process all item management information.

l. When a DoD Component has a requirement to adopt an item previously assigned to a PICA, the adopting DoD Component will provide consistent management with a comparable IMC to the IMC in the item identification records.

SECTION 6: NIMSC MIGRATION PROCEDURES

6.1. MIGRATION TO NIMSC 5 OR NIMSC 6.

a. The DoD Components use these procedures to migrate nonconsumable items from a NIMSC other than NIMSC 5 or NIMSC 6 to NIMSC 5 or NIMSC 6 or PICA logistics reassignments made in accordance with Section 5 of this manual.

b. The DoD Components will follow the procedures and reporting requirements for NIMSC migration in Chapter 11, Volume 2 of Defense Logistics Manual 4000.25.

c. The DoD Components will organize migration based on the agreed upon ETD. The DoD Components:

(1) Plan the logistics reassignment actions necessary for migration into three time-periods: pre-ETD, ETD, and post-ETD.

(2) Start pre-ETD actions when the PICA or SICA management level change or reassignment request is approved.

(a) The current PICA or losing item manager (LIM) will establish the ETD for a NIMSC migration.

(b) The gaining inventory manager (GIM) will establish the ETD for a PICA reassignment.

(c) DLA Logistics Information Services establishes the NIMSC in the FLIS as a data element.

(3) Discuss any actions involving data requirements that reflect item conditions as of the ETD.

(4) Delineate the specific actions required to take place during NIMSC migration and PICA reassignment and segregate the actions into the pre-ETD, ETD, and post-ETD time-periods.

6.2. NIMSC MIGRATION OR PICA REASSIGNMENT.

a. IMM submit a worksheet with the information in Table 4 to request a NIMSC migration or PICA reassignment.

b. The PICA:

(1) Submits a request to the SICA for a change to the NIMSC with the ETD using the worksheet in Table 4 when appropriate based on an item management review.

(2) Identifies an item subject to adjustments to appropriation financial accounts based on changes to responsibilities, unless otherwise negotiated when changing a NIMSC to 5 or 6 from other than NIMSC 5 or 6.

(3) Establishes the effective date for a NIMSC change and uses this date as the ETD. The GIM will input cataloging changes after negotiating a change in PICA assignment.

(4) Maintains stock levels for items being logistically reassigned to a PICA or NIMSC migration through the pre-ETD time-period.

(5) Sends a request for a NIMSC migration or a logistics reassignment to the logistics representatives on the Joint Staff:

(a) To discontinue a SO-P capability or requirement for a USSCOM funded and procured item if the USSOCOM is the LIM PICA.

(b) To transfer items to a GIM outside of the USSOCOM.

(6) Transfers items to a GIM outside of the USSOCOM only when in receipt of specific authorization and direction from the logistics representatives on the Joint Staff to discontinue a SO-P capability or requirement.

c. When it is determined that an SO-P item meets a common item requirement, the PICA negotiates the logistics reassignment with the GIM and LIM on:

(1) The disposition of the remaining on-hand assets.

(2) Adjustments to the appropriation financial accounts based on responsibility changes for remaining on-hand assets.

(3) Additional negotiation necessary based on existing memorandum of agreements for the item between the LIM and other item managers.

d. IMMs:

(1) Perform a physical inventory of the on-hand wholesale assets within 150 days before ETD and reconcile inventory records based on the results of the physical inventory as required.

(2) Establishes retail and wholesale stock levels before ETD.

(3) Adjust appropriate financial accounts based on changes to responsibilities for all on-hand wholesale assets excess to total system retail requirements of the LIM, in place on ETD, unless otherwise negotiated with the LIM, using the procedures pursuant to Volume 2 of Defense Logistics Manual 4000.25. Make adjustments for items:

(a) Designated or held for specific program or projects within the DoD Components.

(b) Held in supply condition codes (SCCs) "G," "H," "J," "K," "L," "M," and "P" in accordance with the procedures in Volume 2 of Defense Logistics Manual 4000.25.

- (4) Dispose of items with SCC “H.”
 - (5) Complete reclamation of items with SCC “P.”
 - (6) Submit requests to the LIM for reports on availability of items with SCC “H” and “P.”
 - (7) Reclassify items with SCC “G,” “J,” “K,” “L,” and “M” materiel to an acceptable SCC before ETD, if possible.
 - (8) Adjust appropriation financial accounts based on responsibility changes for materiel with SCC “G,” “J,” “K,” “L,” and “M” to the GIM unless otherwise specified.
 - (9) Attempt to reclassify assets located at another DMISA site or at a commercial repair site before the ETD. Update records of the physical inventory for reclassified materiel, upon converting the reclassified materiel to an acceptable SCC after ETD of the materiel to the GIM, unless otherwise specified.
- e. The LIM’s responsible contracting office:
- (1) Process to completion all existing contracts covering the transferred items.
 - (2) Review indefinite delivery type contracts or multi-year contracts for all transferred items, when the contract period remaining for the transferred items exceeds one calendar year from the ETD.
 - (3) Coordinate with the responsible contracting offices of the PICA and SICAs involved to determine whether it is best to:
 - (a) Transfer indefinite delivery type contracts or multi-year contracts to the GIM, when the contract period remaining for the transferred items exceeds one calendar year from the ETD.
 - (b) Continue contract administration responsibility of contracts not assigned to the Defense Contract Management Agency.
- f. The storage site LIM:
- (1) Maintains physical care and custody of stocks until the GIM provides direction to issue, relocate, or dispose of the stocks.
 - (2) Relocates stocks when the PICA or SICA that has requested management level change or reassignment determines it is more economical or essential to physically consolidate or ship materiel to storage locations under the control of the PICA or SICA rather than to reduce the stocks in place through attrition.
 - (3) Bills the PICA or SICA that has requested management level change or reassignment for the transportation and accessorial costs for relocation of stocks for consolidation.

g. The PICA:

(1) Inputs the appropriate NIMSC change for NIMSC 5 or NIMSC 6 items to the FLIS TIR within 30 days of receipt of the coordinated PICA or SICA management level change or reassignment request.

(2) Establishes the ETD for the NIMSC change as the ETD for logistics reassignment.

h. The SICA establishes internal procedures to update accountable and financial records for wholesale assets on the ETD, as otherwise negotiated by the LIM and the GIM.

i. Once the SICA receives notification from DLA Logistics Information Services or from the PICA of the effective date for the NIMSC change to NIMSC 5 or NIMSC 6, the SICA:

(1) Validates the SICA SOS and initiates changes to the SOS, if appropriate.

(2) Advises all units supported by the SICA to start the adjustment of the accountable and financial records of the items affected by the logistics reassignment, if required.

(3) Updates cataloguing management data lines in the FLIS with the SICA SOS for NIMSC 5 items and the PICA SOS for NIMSC 6 items.

j. When a LIM will no longer use an item:

(1) The LIM should negotiate the item's reassignment to a GIM and document the item reassignment in the FLIS when the GIM confirms acceptance of the LIM's PICA responsibilities.

(2) The SICA should accept GIM responsibility when the materiel support requirements are in place.

(3) And if the GIM has been assigned responsibility for depot maintenance for the item, the LIM will notify the PICA MISMO to evaluate the depot maintenance assignment, as necessary to support all item users.

(4) And if a DoD Component other than the original LIM has been assigned depot maintenance responsibility for the item, that DoD Component will continue providing the depot maintenance for all others that use the item.

(5) And if the SICA does not agree to become GIM, the existing recorded LIM must continue furnishing supply support, including depot repair, if assigned, even though the LIM does not use the item.

6.3. PRE-ETD TIME-PERIOD. During the pre-ETD time-period:

a. The LIM:

(1) Validates back orders in accordance with Defense Logistics Manual 4000.25-2 and materiel obligation validation procedures in accordance with Volume 9 of DoDM 4140.01 before ETD.

(2) Discontinues redistribution of wholesale stocks of items assigned to a PICA 60 days before ETD.

(3) Notifies the GIM during the pre-ETD time-period of any item that is, or may become, in short supply (e.g., less than minimum reserve or control level necessary to meet customer demands) so that the LIM and GIM can take mutually agreed-to corrective actions.

(4) Furnishes management data, if requested by the GIM, such as price history, bidders list, requirements type contracts, industrial readiness information, and other purchase information.

(5) Coordinates with the GIM to transfer data on a specified date.

(6) Furnishes the GIM requirements in accordance with the electronic data standards in the FLIS and Defense Logistics Manual 4000.25-2 no less than 90 days before ETD.

(7) Submits updated requirements in accordance with the electronic data standards in the FLIS and Defense Logistics Manual 4000.25-2 after initial submission, if appropriate.

(8) Provides an asset report to the GIM that both reflects information for the wholesale assets as of the submission date and projects information for the wholesale assets available on the ETD.

(9) If requested by the GIM, starts action approximately 45 days before the ETD to:

(a) Amend existing contracts or purchase orders where feasible for items being transferred.

(b) Provide directions to divert shipments of stock buy items from delivery to the LIM storage depots to delivery to the GIM's storage depots for the items being transferred.

b. The GIM:

(1) Reviews outstanding contracts, along with the LIM.

(2) Determines whether to deliver items to LIM wholesale storage depots or to divert items to GIM storage depots.

(3) Submits a request to the LIM to:

(a) Initiate an amendment to existing contracts or purchase orders for items being transferred, if feasible.

(b) Divert shipments of stock buy items into the GIM storage depots with the addresses for the GIM storage depots.

- (4) Determines the number of items required in the wholesale system.
 - (5) Considers all items that are available from losing organizations.
 - (6) Determines if the total of the wholesale assets and LIM assets are sufficient to support new PICA wholesale levels.
 - (7) Negotiates with the LIM, on a case-by-case basis, to obtain required funds or assets for support up to the amount the LIM would have expended for support.
 - (8) Schedules necessary procurements and repairs through the current funding period.
- c. The GIM and the LIM will adjust records for assets on the same date.

6.4. ETD TIME-PERIOD. During the ETD time-period:

a. The LIM:

- (1) Transfers accountability for wholesale assets to the GIM on the ETD in accordance with Defense Logistics Manual 4000.25-2.
- (2) Submits a report to the GIM with a list of the wholesale item quantities in SCC “G,” “J,” “K,” “L,” and “M” that cannot be transferred on ETD due to the supply condition.
- (3) Completes transfer actions on the ETD.
- (4) Fills backorders with on hand assets before ETD.
- (5) Sends information on any unfilled backorders to the GIM for action as needed.

b. The GIM:

- (1) Assumes responsibility for wholesale supply support on ETD.
- (2) Accepts the receipt of funded authorized requisitions delivered on or after the ETD.

6.5. POST-ETD TIME-PERIOD. During the post-ETD time-period:

a. The LIM:

- (1) Processes delivery orders to complete all contracts executed by the DoD Component before the NIMSC migration or PICA logistics reassignment.
- (2) Prepares and submits inventory adjustments in automated inventory management systems to increase or decrease quantities of previously transferred items in accordance with the provisions of Defense Logistics Manual 4000.25-2.

(3) Furnishes the GIM with documentation of the item price history, bidders list, copies of the contractors' requirement type contracts for the items, industrial readiness information, and other procurement data within 30 days of a request from the GIM.

b. The SICA:

(1) Performs contract administration unless the contract administration responsibility is assigned to another contract administration office.

(2) Updates item management records for wholesale stock (in acceptable condition codes) identified for reduction by the LIM within 1 year after ETD to the GIM on an expedited basis. Updates item management records for residual stock reductions such as:

(a) Stock in transit.

(b) Stock previously suspended with SCC "J," "K," "G," or "M."

(c) Stock previously held due to litigation with SCC "L."

(d) Stock received by the GIM from procurement regardless of when they are received.

(3) Reports any wholesale stock to the GIM that is identified by the LIM as excess, subsequent to the ETD plus 1 year, in accordance with Defense Logistics Manual 4000.25.

c. The GIM:

(1) Issues, relocates, or disposes of wholesale materiel at SICA attrition sites or other nonpermanent storage locations, after the ETD.

(2) Issues or relocates wholesale materiel with materiel release orders using data formats in Defense Logistics Manual 4000.25-2.

(3) Holds stocks at attrition sites and issue ahead of other stocks, if possible.

(4) Sends requests to the LIM for information needed such as the price history, bidders list, requirement type contracts, industrial readiness information, and other procurement data, and allows 30 days for the response from the LIM.

SECTION 7: SUPPLY OPERATIONS PROCEDURES FOR NIMSC 5 AND NIMSC 6 ITEMS

7.1. ITEM STOCKAGE. The PICA:

- a. Coordinates with the SICAs to determine if an item should be stocked at the wholesale level of organized DoD supply in accordance with Volumes 2 and 3 of DoDM 4140.01.
- b. Coordinates with the SICAs to determine whether to designate an NIMSC 5 item as nonstocked (e.g., AAC “J” for not stocked, centrally procured items).
- c. Determines if new items, assigned to the PICA, should be stocked or nonstocked. Records stockage decisions with the AAC in the FLIS TIR according to FLIS procedures.
- d. Coordinates with the SICA on changes to an item’s stockage status, from stocked to nonstocked.
- e. Continues to maintain wholesale stock if a SICA determines that wholesale stocks must be maintained in order to provide timely resupply to its customers.
- f. Negotiates the transfer of item management from the PICA to the SICA, and requirements for wholesale stock.

7.2. REQUIREMENTS COMPUTATION AND METHODOLOGY.

- a. The PICA uses its parent DoD Component’s requirements, procedures, and methodology to compute wholesale stock requirements in accordance with Volume 2 of DoDM 4140.01 based on the item demand projections provided by the SICA.
- b. The SICA:
 - (1) Provides the PICA with item demand projections for computing wholesale stock requirements.
 - (2) Provides the PICA with projected materiel requirements.
 - (3) Provides annually projected materiel requirements to the PICA for every NIMSC 5 item by February 1 of each year in accordance with the procedures in Volume 2 of DoDM 4140.01.

7.3. ITEM DISTRIBUTION.

a. Item Transfer Actions.

(1) The PICA determines the overall item distribution for wholesale requirements objectives in accordance with the procedures in Volume 2 of DoDM 4140.01.

(2) The SICA:

(a) Determines the distribution of items for each retail activity.

(b) Establishes and maintains separate accounts at each activity with reduced wholesale stock that is on hold for the gaining PICA.

(c) Determines the quantity of items to stock in the SICA's retail inventory based on the ETD.

(d) Updates records for the remaining quantity of materiel in place at each supply activity on ETD.

(e) Notifies the PICA of the materiel reductions in accordance with Defense Logistics Manual 4000.25-2.

(f) Establishes records of item attrition.

(g) Issues materiel transferred by logistics reassignment upon receipt of requisitioning and issue documentation from the PICA in accordance with Defense Logistics Manual 4000.25-1.

(h) Submits requisitioning, issue, transaction, and accounting documentation to the PICA in accordance with Defense Logistics Manual 4000.25-1 and Defense Logistics Manual 4000.25-2.

b. Requisition Processing. The SICA:

(1) Submits requisition documentation to the appropriate SOS for PICA-managed nonconsumable items in accordance with Defense Logistics Manual 4000.25-2.

(2) Identifies assets available to fill requisitions.

(3) Issues attrition stocks held in SICA storage sites ahead of stock located at other sites.

(4) Fills requisitions from nonregistered users if possible.

c. Physical Inventory. DoD Component storage sites:

(1) Conduct physical inventories in accordance with Volume 5 of DoDM 4140.01.

(2) Transmit physical inventory requests and results between the PICA and the SICA attrition sites as specified in accordance with Defense Logistics Manual 4000.25-2.

(3) Complete physical relocation of stocks from attrition sites, e.g., SICA storage sites.

(4) Complete distribution and redistribution of wholesale assets only by direction of the PICA.

(5) Position stocks as directed by the PICA, based on the emerging overall demand pattern in accordance with Volumes 3 and 5 of DoDM 4140.01.

(6) Negotiate with other DoD Components to position wholesale stocks at other DoD Component's activities.

7.4. REQUISITIONING SUBMISSIONS.

a. The DoD Components:

(1) Use the requisitioning procedures in accordance with Defense Logistics Manual 4000.25-1.

(2) Provide directions to DLA Transaction Services for maintaining SOS by item.

(3) Prescribe the flow for processing requisitions within a given DoD Component, except requisitions for NIMSC 5 items.

(4) Direct the flow for processing requisitions for NIMSC 5 items from SICA activities via the SICA ICP for funding, prioritization, and requisition control purposes.

(5) Submit transactions, in accordance with Defense Logistics Manual 4000.25-1, that are applicable to NIMSC 5 items to the SICA via DLA Transaction Services consistent with assigned status codes and distribution codes entries.

b. DLA Transaction Services maintain SOS by item, as directed by the individual DoD Component.

c. The SICA transmits requisitions via DLA Transaction Services to the PICA.

d. The SICA submits funded requisitions for NIMSC 6 items directly to the PICA through DLA Transaction Services.

7.5. PRIORITY APPLICATION AND ASSET RELEASE.

a. IMMs:

(1) Assign the appropriate issue priority designator to requisitions, in accordance Volume 8 of DoDM 4140.01.

(2) Fill requisitions from PICA wholesale stocks in accordance with the procedures in Defense Logistics Manual 4000.25-1, without regard to the affiliation of the requisitioning activity.

b. The PICA:

- (1) Establishes control levels and maximum release quantities for each item.
- (2) Processes requisitions in accordance with the assigned Uniform Materiel Movement and Issue Priority System (UMMIPS) issue priority designators and time standards in accordance with Volume 8 of DoDM 4140.01.
- (3) Fills requisitions in the UMMIPS sequence in accordance with Defense Logistics Manual 4000.25-1 and Volume 8 of DoDM 4140.01.
- (4) Advises customers of actions taken to fill requisitions in accordance with Defense Logistics Manual 4000.25-1.

7.6. CRITICAL ITEM MANAGEMENT.

a. In accordance with Defense Logistics Manual 4000.25 and Volumes 4 and 11 of DoDM 4140.01, each PICA and SICA:

- (1) Employs an item management program for critical or essential items.
- (2) Designates items as critical when they are in short supply or expected to be in short supply for an extended period.
- (3) Reports critical items.

b. The PICA:

- (1) Establishes critical item procedures with, at a minimum, physical inventory guidelines, expedited acquisition and depot repair, handling and shipping routines, and special asset release techniques.
- (2) Establishes criteria for managing critical items.
- (3) Considers recommendations from the SICA to designate an item as critical.
- (4) Places restrictions on issuing items as soon as the items are designated as critical.
- (5) Makes every effort to ensure assets are allocated and distributed.
- (6) Fills requirements in accordance with Volume 6 of DoDM 4140.01.

7.7. WAR RESERVE MATERIEL (WRM) REQUIREMENTS. In accordance with Volumes 2, 4, 10, and 11 of DoDM 4140.01 and DoDI 3110.06:

a. Each SICA provides WRM requirements to the PICA.

b. The PICA:

- (1) Consolidates all WRM requirements to arrive at the total wholesale WRM requirement.
- (2) Offsets the total wholesale WRM requirement through industrial preparedness measures.
- (3) Accomplishes inventory management responsibilities for the wholesale WRM requirement
- (4) Consolidates each DoD Component's requirements of each DoD Component to arrive at the total wholesale WRM requirement.
- (5) Protects and reserves wholesale WRM.
- (6) Limits issues from WRM to fill peacetime requirements only for conditions authorized by DoDI 3110.06.
- (7) Reconstitutes any WRM after making issues to fill a peacetime requirement.
- (8) Applies funds that are available to fill deficits in war reserve materiel requirements.
- (9) Procures the prepositioned war reserve stock upon receipt of appropriate funding documents (e.g. a MIPR) and delivers the stock to the SICA.
- (10) Issues the prepositioned war reserve materiel in accordance with the procedures in Volumes 6 and 10 of DoDM 4140.01.

c. Each DoD Component:

- (1) Computes a war reserve materiel requirement for nonconsumable items under the management of another DoD Component in accordance with the procedures in Volumes 6 and 10 of DoDM 4140.01.
- (2) Subtracts its prepositioned war reserve requirement from its war reserve materiel requirement to determine its other war reserve materiel requirements.
- (3) Forwards its other war reserve materiel requirements to the PICA.
- (4) Completes computation and inventory management of its prepositioned war reserve requirement and prepositioned war reserve stock in accordance with Volumes 2 and 10 of DoDM 4140.01.

7.8. NIMSC 5 MATERIEL RETURNS.

a. Each SICA:

(1) Returns all unserviceable NIMSC 5 items with SCCs “E” and “F” to the designated PICA collection point.

(2) Processes NIMSC 5 condemned items with SCC “H” in accordance with the PICA’s instructions.

b. Each PICA with unserviceable NIMSC 5 items:

(1) Provides the SICA with the designated collection point for unserviceable NIMSC 5 items with SCCs “E” and “F” for exchange credit processing in accordance with Volume 6 of DoDM 4140.01.

(2) Only directs unserviceable assets to a government service or agency organic collection point, or service managed collection and distribution hub, for items being repaired by the PICA on a commercial contract.

(3) Returns unserviceable NIMSC 5 items for repairs in accordance with Volume 6 of DoDM 4140.01.

SECTION 8: FINANCIAL MANAGEMENT PROCEDURES

8.1. FINANCIAL MANAGEMENT.

a. In accordance with Defense Logistics Manual 4000.25-1, Defense Logistics Manual 4000.25-2 and Volume 4 of Defense Logistics Manual 4000.25, the PICA:

(1) Sends a bill to the SICA for 100 percent of the standard price for wholesale stock issues to include the acquisition cost plus surcharges that are applicable in accordance with Volume 10 of DoDM 4140.01 and Volume 4, Chapter 4 of DoD 7000.14-R.

(2) Processes a net credit of the difference between the standard price and the exchange price (repair cost plus surcharge) for all unserviceable returns from the SICA to the PICA.

(3) Processes receipt without a credit for unserviceable returns that are beyond restoration in accordance with Volume 6 of DoDM 4140.01.

(4) Processes receipt without a credit for unserviceable returns when a requisition for a replacement item has not been submitted.

(5) Provides the resources for assigned logistics responsibilities, including the funding for wholesale inventory.

(6) Budgets and manages the funds for:

(a) The wholesale supply support.

(b) DoD depot maintenance or overhaul requirements in support of reparable returns and the PICA's retail requirements based on forecasts of customer demand calculated in accordance with Volume 2 of DoDM 4140.01.

(c) Items identified as the PICA's responsibility in DMISAs or other agreements.

b. The SICA:

(1) In accordance with Defense Logistics Manual 4000.25-1, reimburses the PICA for:

(a) All issues from wholesale stocks.

(b) Items provided by the PICA in support of SICA wholesale requirements.

(c) Support of SICA retail requirements provided by the PICA, including foreign military sales, security assistance programs, and grant aid.

(2) Uses MIPRs for retail requirements that require the PICA to initiate procurement.

(3) Offers serviceable items generated as excess within the SICA retail system to the PICA, in accordance with the materiel returns procedures in Volume 6 of DoDM 4140.01.

c. Each DoD Component:

(1) Plans for the procurement lead-time and budgets for and manages funds for retail requirements, e.g.:

(a) Protectable prepositioned war reserve requirements.

(b) Requirements for initial provisioning and outfittings (i.e., initial spares support list).

(c) Requirements for follow-on provisioning or outfittings and follow on spares support lists.

(2) May use other billing techniques that are documented in an agreement between two Military Departments.

d. The PICA and SICAs will coordinate on funding changes for procurement, repairs, or other requirements, especially funding constraints established by higher headquarters.

8.2. BUDGETING AND FUNDING.

a. The PICA:

(1) Budgets and funds for the recurring wholesale stockage levels forecasted as necessary to meet the SICAs' requirements in accordance with Volume 2 of DoDM 4140.01.

(2) Budgets and funds for the projected reparable returned for depot maintenance, including depot condemned reparable in accordance with Volumes 4 and 6 of DoDM 4140.01.

(3) Differentiates between PICA and SICA requirements by DoD Component in budget planning documents.

b. The SICA:

(1) Budgets for and funds:

(a) Recurring and nonrecurring retail stock requirements.

(b) Nonrecurring requirements for all SICA prepositioned WRM and war reserve stock.

(c) Initial, follow-on, or nonrecurring provisioning or outfitting (follow-on spares support list) requirements.

(2) Furnishes a completed MIPR or funded requisition in accordance with the Defense Logistics Manual 4000.25-1 for stock provisioning and unprogrammed budgeting and funding requirements as identified by the PICA.

- (3) Clearly identifies priorities and need dates on each MIPR.
- (4) Negotiates the funding plan with the PICA, as necessary, to document the MIPR with the revised costs or additional costs incurred by the PICA to fulfil the SICA's requirements.
- (5) Issues amendments to funding documents when it is necessary to increase, decrease, or otherwise change fund authorizations in documents such as a MIPR.
- (6) Identifies the appropriate funding codes for subsequent billing or crediting actions on both initial stocking requirements, item returns, and replenishment requisitions.

8.3. BILLING AND ACCOUNTING. The PICA:

- a. Prepares monthly bills for items provided to the SICA, provides the bills to the SICA upon request, and submits the bills to the paying office in accordance with Defense Logistics Manual 4000.25-2 and Volume 4 of Defense Logistics Manual 4000.25, as appropriate.
- b. Prepares monthly bills for all reimbursable items issued to the SICA and creditable returns (i.e., all unserviceable reparable items returned when associated with a stock replacement requisition).
- c. Sends the monthly bill with the:
 - (1) NSN for each item.
 - (2) Reimbursable issues.
 - (3) Requisition number and shipping document number.
 - (4) Unserviceable item receipts by requisition document number.
 - (5) Creditable serviceable item receipts by requisition document number.
 - (6) Quantity of creditable items received.
 - (7) Unit of issue by NSN.
 - (8) Reduced or corrected price for an item based on the reimbursable issue credit allowance.
 - (9) Difference between the debit for the item cost or the reimbursable issue credit.
- d. Issues all serviceable nonconsumable items to the SICA on a reimbursable basis. Bills the SICA at 100 percent of standard price.
- e. Processes stock replacement requisitions with a net credit to the SICA for:
 - (1) The difference between the standard price and the exchange price for the repair cost.

- (2) The surcharge for all unserviceable items returned to the PICA.

8.4. NIMSC 5 AND NIMSC 6 ITEM REDUCTIONS.

- a. For items to be assigned to NIMSC 5, DoD Components:

- (1) Transfer inventory by appropriation without charge or income, i.e., on a non-reimbursable basis.

- (2) Update the inventory management records with changes in on-hand wholesale stock

- b. The LIM:

- (1) Establishes item pricing in the wholesale inventory for the GIM.

- (2) Updates the inventory management records to reflect changes in the price recorded in the CMD record.

- (3) Reflects the unit price in the transfer documents processed in accordance with Defense Logistics Manual 4000.25-2.

- c. The gaining PICA will not normally adjust prices of transferred items until the time of a new procurement of like items.

- d. The SICA:

- (1) Adjusts the inventory management records for items in-place by the LIM.

- (2) Provides operational resources for storage, repair, or handling of items transferred to a PICA until such attrition stock are issued or relocated from the SICA's location.

- e. The PICA assumes financial management responsibility and accountability for wholesale inventories of an item on the ETD.

- f. The LIM funds the:

- (1) Continuation of open procurement actions (e.g., contracts, purchase requests, and recommended buy quantity), unless otherwise requested by the PICA.

- (2) Restoration costs of unserviceable materiel in maintenance before the ETD.

- (3) Litigation or termination costs related to open procurement actions.

- (4) Costs of first destination transportation for undelivered orders at time of transfer.

- (5) Relocation costs (e.g., warehousing services and transportation) incidental to a SICA-requested movement of stock from a losing SICA to a gaining PICA designated storage site, unless otherwise negotiated.

g. The gaining PICA will fund the incidental costs of:

- (1) Transportation for materiel movements directed by the PICA other than those covered in Paragraphs 8.4.e and 8.4.f.
- (2) Repackaging and repacking due to any PICA directed changes in unit of issue or measure.
- (3) Restoration for materiel after the transfer and updates to the records are completed.

8.5. PRICING PROCEDURES FOR NIMSC 1, 2, 3, 4, 7, 8, 9, AND 0 ITEMS. The PICA:

- a. Establishes and maintains a single standard price and an exchange price for each item that is assigned to an IMM or depot-level reparable component.
- b. Establishes an exchange price for each item regardless of the item's condition.
- c. Uses the same standard price for reimbursement or credit exchange purposes, unless price reductions are authorized in accordance with Defense Logistics Manual 4000.25-1, Defense Logistics Manual 4000.25-2 and Volume 4 of Defense Logistics Manual 4000.25.
- d. Establishes a standard price for each item that includes:
 - (1) The current market or production cost of the item at the time the price is established on a NSN.
 - (2) A surcharge to cover authorized transportation costs in accordance with the Defense Transportation Regulation 4500.9-R.
- e. Reviews standard prices at least annually. Conducts interim and annual reviews of standard prices for items:
 - (1) That have had a procurement of like items during the current year.
 - (2) Where pricing errors are obvious.
 - (3) As needed.

SECTION 9: TECHNICAL DATA AND CONFIGURATION MANAGEMENT PROCEDURES

9.1. SINGLE MATERIEL MANAGER. The DoD Components:

a. Coordinate with the single materiel manager to designate a lead DoD Component to fulfil the SICA responsibilities for each item. If at all possible, the lead DoD Component for an item will be the single materiel manager for the item.

b. Coordinate with the designated single materiel manager on support requirements when making a PICA assignment from a different DoD Component other than the single materiel manager.

c. When designated as the lead DoD Component for an item, assign a single materiel manager to:

(1) Coordinate with other DoD Components on developing and updating life-cycle management plans and actions for the item, in accordance with the procedures in Volume 1 of DoDM 4140.01.

(2) Designate a PICA to coordinate life-cycle management actions for the assigned item.

9.2. SO-P ITEMS.

a. Each Military Department:

(1) Provides item management support for SO-P items used by its SOF component and its components that are not SOF.

(2) Designates a SOS to manage SO-P items it uses.

(3) Coordinates with the USSOCOM PICA program management office for provisioning and procuring the SO-P items.

b. The USSOCOM:

(1) Validates SO-P authorizations and allowances for the SOF component in each Military Department and for use by the Military Departments' components that are not SOF.

(2) Is the PICA and supports the Military Departments' SOF components.

9.3. TECHNICAL DATA.

a. Support Equipment. When the PICA is the repair activity for assigned items, the PICA will be solely responsible for designing, funding, selecting, acquiring, and modifying peculiar support equipment required for depot repair of items assigned to the PICA.

b. Government Contract Property. The user places particular emphasis on the early and orderly identification of nonconsumable items to be provided to, or requisitioned by, contractors for contract performance in accordance with DoDI 4161.02, and will initiate actions to procure nonconsumable items as government contract property.

c. Packaging, Handling, Shipping, and Transportability (PHST). The PICA exercises management responsibility for PHST and related data for all NIMSC 5 and 6 items and makes sure all users' PHST requirements are accommodated. The SICA advises the PICA of any PHST requirements peculiar to the SICA's operations. The PICA identifies any required packaging and transportation instructions concerning retrograde materiel.

d. Facilities Determination and Planning. The DoD Component assigned depot maintenance responsibility for a nonconsumable item is responsible for facility engineering, planning, and acquisition in support of depot maintenance. Each user is responsible for facility engineering, planning, and acquisition below the depot level.

e. Contractor Engineering and Technical Services. The PICA is responsible for all contractor engineering and technical services required to support multi-Service used nonconsumable items, with particular emphasis upon requirements in support of the depot and SICA operational needs. The SICA ensures its requirements are provided to the PICA, along with funding and approval as required.

f. Inter-Service Depot Maintenance. The PICA, when requesting depot maintenance support for an item from another DoD Component, makes sure the depot work specifications for the item are compatible with all DoD Components' operational needs, and coordinates such specifications with involved SICAs, unless a PICA or SICA management level change or reassignment request has been executed for the item.

9.4. CONFIGURATION MANAGEMENT. The DoD Components address configuration management in all nonconsumable item life-cycle phases: design, development, production, deployment, and operational phases.

a. The PICA:

(1) Identifies the configuration or engineering management organizational element in the SICA on the NIMSR using the worksheet in Table 1.

(2) Identifies and records the PICA configuration and engineering management organizational element on the NIMSR, using the worksheet in Table 1, when responding to a request.

(3) Directly liaisons with the configuration and engineering management organizational element.

(4) Apprises the materiel management activities identified in the NIMSR “From” and “To” blocks of any actions taken regarding configuration changes.

(5) Establishes configuration item baselines, as appropriate, for nonconsumable items with a NIMSC of 5 or 6.

(6) Coordinates required configuration status accounting, to meet the involved DoD Components’ needs.

(7) Coordinates any SICA proposed configuration changes with the original PICA.

(8) Identifies materiel deficiency information and coordinates corrective actions with users in the involved DoD Components.

b. Field units submit materiel deficiency reports of defective materiel to their respective DoD Component focal points in accordance with Volumes 6 and 7 of DoDM 4140.01.

c. The DoD Component focal points distribute deficiency data for defective materiel to all users’ configuration and engineering management elements as designated in the NIMSR.

d. If it is jointly determined by the DoD Component focal points that further investigative action is required, the PICA:

(1) Arranges either organic or contractor engineering services to investigate and resolve deficiencies in accordance with Volumes 6 and 7 of DoDM 4140.01.

(2) Prepares contracts for investigation of deficiencies with requests for engineering change proposals (ECPs) to resolve deficiencies in accordance with American National Standard Institute Electronic Industries Alliance 649.

(3) Provides for simultaneous release of ECPs that resolve deficiencies to all Military Departments.

(4) Negotiates shared costs for the ECPs with the Military Departments.

e. Each DoD Component opting for investigative action of a deficiency is responsible for a pro rata share of the cost, based upon the number of installed units.

f. Each DoD Component processes ECPs to correct the deficiencies through internal configuration control boards before sending the change requirements to the PICA.

g. The PICA and the SICA coordinate ECP implementation and validate the ECP with the production management specialists or engineer technicians for the items.

h. When all users of the items are in agreement as to the action to be taken with the ECP, the PICA will assume responsibility to procure kits, if required, for the total DoD program.

i. Each SICA is responsible for funding of kits equal to the total of all installed items plus retail stocks.

j. The item users establish I&S item relationships to include identification of I&S item relationships in their respective ECPs in accordance with the procedures in DoDM 4100.39.

k. When all stakeholders cannot agree to approve ECPs, the PICA may convene a joint service configuration control board (JSCCB) with the DoD Components.

l. As Chair of the JSCCB, the PICA convenes a JSCCB to:

- (1) Review the configuration control requirements from all DoD Components.
- (2) Review all costs for establishing a new item, if necessary to resolve the deficiency.
- (3) Document the ECP review process and final decisions on the ECP or other action necessary to resolve the deficiency.
- (4) Negotiate the PICA and SICA relationships for new items if needed to replace the deficient items or to complete the ECP.
- (5) Review new items resulting from an ECP with the original PICA.
- (6) Retain the repaired item for PICA management, except where justified otherwise by the PICA.
- (7) Reduce changes to item configuration and increase standardization of item configuration, whenever possible.

m. The DoD Component opting for a new item to resolve an item deficiency:

- (1) Procures kits for the new item.
- (2) Funds kits for the new item and any additional supply pipeline stocks of the new item.
- (3) Funds the field level modification costs accomplished below depot level.

n. The PICA:

- (1) Negotiates with the nonconcurring SICAs for the nonreimbursable return of a quantity of old configuration wholesale stock, based upon a pro rata share of installed items.
- (2) Provides only the quantity of assets that were originally managed by the SICA.
- (3) Manages the procurement of kits for new items.
- (4) Funds the depot level modification cost of wholesale stocks.

- (5) Adjusts the standard prices of reconfigured items as required.
- (6) Initiates special depot retrofit program of SICA stocks with reimbursement from the SICA.
- (7) Applies the division of wholesale stocks if the SICA is opting for the new configuration and the old configuration assets can be modified.

9.5. DATA ACQUISITION AND MANAGEMENT.

a. The PICA:

- (1) Obtains and maintains configuration management data required to manage assigned nonconsumable items.
- (2) Coordinates, prepares, funds, acquires, updates, and distributes depot level maintenance technical manuals for assigned items with the involved SICAs, e.g., the exchange of maintenance and operational data.
- (3) Communicates with the design agency or contractor concerning engineering drawing revisions resulting from approved changes and the technical files that support the item.
- (4) Notifies the appropriate design agency when revisions to technical data are needed.
- (5) Provides instructions for marking and delivering items to the engineering site for inspection, analysis, or testing when required.
- (6) Funds costs when initiating engineering actions to correct deficiencies.

b. The SICA:

- (1) Acquires services from the PICA when using the same contractual source as the PICA to acquire technical manuals.
- (2) Notifies the PICA of data requirements for item management.
- (3) Funds costs when initiating engineering actions to correct deficiencies.

c. The PICA and the SICA:

- (1) Identify and document data deficiencies such as missing information, specifications, or drawing changes in the FLIS TIR.
- (2) Initiate corrective actions to correct the FLIS TIR or other systems of record for an item with updates to the design specification or drawing changes that affect an item.

c. Each DoD Component:

- (1) Prepares, funds, acquires, updates, and distributes DoD Component unique technical manuals.
- (2) Acquires or develops, and maintains, the technical data for items when leading the design efforts, to include marking for distribution, in accordance with DoDI 5230.24.
- (3) Uses the PICA's technical files and data for integrated materiel management.

GLOSSARY

G.1. ACRONYMS.

AAC	acquisition advice code
AR	Army Regulation
CMD	catalog management data
DLA	Defense Logistics Agency
DMISA	depot maintenance inter-Service support agreement
DoDI	DoD instruction
DoDM	DoD manual
DSOR	depot source of repair
ECP	engineering change proposal
ETD	effective transfer date
FLIS	Federal Logistics Information System
FSC	federal supply classification
FSG	Federal Supply Group
GIM	gaining inventory manager
GSA	General Services Administration
ICP	inventory control point
IMC	item management code
IMM	integrated materiel manager
IMMC	Integrated Materiel Management Committee
I&S	interchangeable and substitutable
JCAP	Joint Conventional Ammunition Production
JSCCB	Joint Services Configuration Control Board
LIM	losing item manager
LOA	level of authority
MCO	Marine Corps order
MIPR	military interdepartmental purchase request
MISMO	maintenance inter-Service support management office
MISO	Military Information Support Operations
MOE	major organizational entity

NIMSC	nonconsumable item materiel support code
NIMSR	nonconsumable item materiel support request
NSA/CSS	National Security Agency/Central Security Service
NSN	national stock number
OPNAVINST	Office of the Chief of Naval Operations Instruction
PHST	packaging, handling, shipping, and transportability
PICA	primary inventory control activity
PSYOP	psychological operations
SCC	supply condition code
SICA	secondary inventory control activity
SOF	special operations forces
SO-P	special operations-peculiar
SOS	source of supply
TIR	total item record
TRP	technical review package
UMMIPS	Uniform Materiel Movement and Issue Priority System
USSOCOM	United States Special Operations Command
WRM	war reserve materiel

G.2. DEFINITIONS. These terms and their definitions are for the purpose of this issuance.

AAC. Codes that specify requirements, restrictions, and methods for acquiring an item listed in Table 58, Volume 10 of the Cataloging Data and Transaction Standards.

action. Any materiel management action taken to initiate, establish, or change the status of an item in a system of record, e.g., a cataloging action or transfer action that identifies specific information about an item and is documented in the TIR.

adopt. Incorporate an item into a DoD Component's inventory that is already established as a part of another DoD Component's inventory.

accessorial costs. Expenses incident to issues, sales, and transfers of materiel e.g., costs incurred for packing, crating, and handling; transportation; and port loading and unloading.

acquisition. Obtaining support, supplies, or services under an acquisition agreement or under a cross-servicing agreement. This includes purchasing (whether for payment in currency, replacement-in-kind, or by exchange for equal value), renting, leasing, or any method of temporarily obtaining support, supplies, or services.

attrition. The consumption or issue of all on-hand stock until no stock is available to fill requirements.

carcass. Reparable part that can be rebuilt or repaired.

cataloging. The function or process of uniformly identifying, describing, classifying, numbering, and including in the Federal Catalog System all items of personal property (items of supply) repetitively procured, stored, issued, and used by federal agencies.

CMD. The total range of information compiled and published in FLIS TIR management data lists.

commercial and government entity code. A 5-digit code that combines the FSC for manufacturers and the FSC for non-manufacturers of the end items or parts.

common item. Equipment, materiel, supplies, and services adopted by a DoD Component for use by its own forces and activities. These include standard military items, base operating support, and the supplies and services provided by a DoD Component to support and sustain its own forces, including those assigned to the Combatant Commands. Items and services defined as a common item by one DoD Component are not necessarily a common item for all other DoD Components.

consistently managed items. Those items where all the using Military Departments manage the item under the same concept, e.g. as a consumable item of supply, as an end item of supply, or as a depot-level reparable component.

consumable. An item of supply or an individual item (except explosive ordnance and major end items of equipment) that is normally expended or used up beyond recovery in the use for which it is designed or intended.

contracted logistics support. Commercial sources of supply where customer requirements are satisfied through a contractor that performs logistics functions such as materiel management, engineering, maintenance, and procurement.

counterfeit materiel. Materiel whose identity has been deliberately altered, misrepresented, or falsified including, but not limited to, any type of materiel that consists of:

A substitute or unauthorized copy of a valid product from an original manufacturer.

A product in which the materials used or the performance of the product has been changed with notice by a person other than the original manufacturer of the product.

degree of integrated materiel management support. The degree of support for an item assigned the NIMSCs in Table 2 which describe the activities and their degree of responsibilities.

demand. An indication of a requirement, a requisition, or similar request for an item of supply or individual item. Demand is categorized as either recurring or non-recurring.

depot-level reparable component. An item of supply that is designated for repair at the depot level, or that is designated for repair below the depot level for which condemnation authority must be exercised by the responsible depot level repair activity using the procedures in Volume 1 of DoDM 4160.21.

disposition. The process of reusing, recycling, converting, redistributing, transferring, donating, selling, demilitarizing, treating, destroying, or fulfilling other end of life tasks or actions for DoD property. Does not include real (real estate) property.

distribution. The official delivery of supplies to meet a documented requirement. The operational process of synchronizing all elements of the logistic system to deliver the right things to the right place at the right time.

DMISA. A formalized agreement similar to a contract whereby one Military Department (the agent) obligates itself to provide depot maintenance support to another Military Department (the principal). DMISAs may also be used when a Military Department is the agent, and another Federal Government department or agency, or element thereof, is the principal.

DSOR. The authorized activity or facility assigned to perform depot level repair on an item.

end item. A final combination of end products, component parts, or materiel that is ready for its intended use, e.g., ship, tank, mobile machine shop, or aircraft.

ETD. The day that the LIM transfers integrated materiel management accountability to the GIM.

excess. Items of DoD Component owned property that are not required for their needs and the discharge of their responsibilities as determined by the head of the Service or Agency.

exchange price. Repair cost for an item plus a surcharge established for depot maintenance in accordance with Chapter 1, Volume 2A of DoD 7000.14-R.

first destination transportation. Defined in the Defense Transportation Regulation 4500.9-R.

FLIS. An automated data processing system designed to provide a centralized databank to support the DoD, federal civil agencies, and foreign countries participating in the integrated logistics support program.

focal point. Representative or office designated by a DoD Component for implementing the specified procedures in this manual on behalf of the DoD Component.

function. Group of inventory management actions that fulfil the purpose or requirements for a specific area of inventory management, e.g., the cataloging function is the group of actions or tasks performed to fulfil the cataloging requirements for an item.

GIM. The inventory manager responsible for assuming IMM responsibilities.

I&S family. A group of items that possess physical and functional characteristics to provide comparable performance for a given requirement under given conditions. This applies when two or more items have an interchangeable and substitutable relationship with another. The head of the family is called the master item, i.e., an item is a suitable substitute with an interchangeable and substitutable relationship with every member of the family.

ICP. An organizational unit or activity within the DoD supply system assigned the primary responsibility for the materiel management of a group of items either for a particular Military Department or for the DoD as a whole. In addition to materiel manager functions, an ICP may perform other logistics functions in support of a particular Military Department or for a particular end item (e.g., centralized computation of retail requirements levels and engineering tasks associated with weapon system components).

inactive item. An item without a wholesale demand in the last five years for which no current or future requirements are anticipated by any registered user or the materiel manager.

inconsistently managed items. An item which the using DoD Components manage differently from each other; that is, in some combination of end items, depot-level repairable components, consumables, and special management items.

IMM. Any activity or agency that has been assigned integrated wholesale materiel management responsibility for the DoD and participating federal agencies. Integrated materiel management responsibilities include requirements determination, procurement, distribution overhaul and repair of repairable materiel, and disposal of materiel.

integrated materiel management. Integrated wholesale materiel management responsibility that is assigned to an activity or agency for the DoD and participating federal agencies. Integrated wholesale materiel management responsibilities include requirements determination, procurement, distribution, overhaul and repair of repairable materiel, and disposal of materiel.

interchangeable. An item that possesses such functional and physical characteristics as to be equivalent in performance, reliability, and maintainability to another item of similar or identical purpose; and is capable of being exchanged for the other item without alteration of the items themselves or of adjoining items, except for adjustment.

inventory. Materiel, titled to the U.S. Government, held for sale or issue, held for repair, or held pending transfer to disposal.

item identification. A collection and compilation of data to establish the essential characteristics of an item that give the item its unique character and differentiate it from other items of supply.

item of supply. A category of items identified by an NSN with the same form, fit, and function. The individual items (units) included in this category could be manufactured by multiple sources.

kits. Assembled repair parts and components required for maintenance support of an end item.

level of support. Levels of item management generally indicated by the LOA or NIMSC from Table 1 with specified responsibilities to submit or establish item management data; cataloging data; acquisition, budget, or funding requirements; disposal authority; stock, store, or issue requirements.

life cycle. The total phases through which a system or an item passes from the time it is initially developed until the time it is either consumed in use or disposed of as being excess to all known materiel requirements.

LIM. The organization responsible for relinquishing IMM functions.

LOA. A set of codes used to identify PICA and SICA levels of authority and responsibilities for materiel management. LOA categories are listed in Table 74 in Volume 10 of the Cataloging Data and Transaction Standards.

logistics reassignment. The transfer of IMM, PICA, or SICA responsibilities from one manager to another manager or a migration of item management from one NIMSC to another based on the degree of materiel support or repair responsibility.

major end item. A final combination of end products that is ready for its intended use; e.g. missiles, tanks, mobile machine shop, industrial material, weapons, vehicles, and aircraft engines.

management level change. An action that changes an item from consumable to nonconsumable or from nonconsumable to consumable.

materiel. All items necessary to equip, operate, maintain, and support military activities without distinction as to their application for administrative or combat purposes, excluding real property, installations, and utilities. Materiel is either serviceable (i.e., in an issuable condition) or unserviceable (i.e., in need of repair to make it serviceable).

materiel management. Continuing actions relating to planning, organizing, directing, coordinating, controlling, and evaluating the application of resources to ensure the effective and economical support of military forces. That phase of military logistics that includes managing, cataloging, requirements determinations, demand and supply planning, procurement, distribution, overhaul, and disposal of materiel.

materiel manager. Any DoD organization or Defense Agency that has been assigned materiel management responsibilities for the DoD and participating federal agencies. The term includes responsibilities performed by either wholesale materiel managers or retail materiel managers. Those responsibilities include managing, cataloging, demand and supply planning, determining and defining requirements, and performing activities such as procurement, distribution, overhaul and repair of reparable materiel, and disposal of materiel.

materiel release order. An order issued by an accountable supply system manager (usually an ICP or accountable depot or stock point) directing a non-accountable activity (usually a storage site or materiel drop point) within the same supply distribution complex to release and ship.

Also used to direct redistribution and shipment of materiel from a post, camp, station, or base to another similar organization to satisfy a specific demand.

materiel support. Materiel management specifications for the level and source of supply to maintain item inventories. DoD Components meet customer requirements by selecting a materiel support alternative based on a best value assessment that balances support goals, total supply chain costs and performance factors in accordance with Volume 3 of DoDM 4140.01. Examples of materiel support alternatives are:

Military Services or DLA managed sources of supply.

Other U.S. Government sources, e.g., General Services Administration (GSA) to provide supplies to organic sources of supply or directly to customers.

Commercial sources of supply where customer requirements are satisfied through local purchase.

Contracted logistics support where a contractor performs approved engineering materiel management, maintenance, and procurement functions associated with materiel support.

Commercial and organic partnerships with prime vendor programs where a vendor provides wholesale support to DoD retail supply activities or directly to consuming customers.

Depot maintenance public-private partnerships where a commercial vendor provides supply support to a DoD maintenance facility.

Commercial sources of supply for reparable items partnering with a DoD maintenance facility for repair services.

migration. A logistics reassignment that changes the item management one NIMSC to another NIMSC based on the degree of materiel support or repair responsibility, e.g., migration from NIMSC 2 to NIMSC 5.

MISMO. The office within a Military Department responsible for formulating policy, guidance, and procedures for the implementation, management, and operation of the inter-Service Depot Maintenance Program.

MISO equipment. Equipment designed for, or used by, psychological operations (PSYOP) MISO forces in support of conventional and SOF. The designation is used to convey selected information and indicators to foreign audiences. MISO equipment's purpose is to influence emotions, motives, objective reasoning, and, ultimately, the behavior of foreign governments, organizations, groups, and individuals. The USSOCOM and the Military Departments mutually agree on the list of equipment designated as MISO. MISO is formerly known as PSYOP. The DoD differentiates in the formal use of the terms MISO for the activity and PSYOP for the forces that conduct MISO activities. However, in the DoD or within North Atlantic Treaty Organization allies, both the forces and the activity are referred to as PSYOP.

MOE. The principal subdivision of government organization under which component organization entities are identified (e.g., Army, Navy, Air Force, Marine Corps, USSOCOM, DLA, or participating U.S. Government civil agencies).

MOE rule. A rule in the TIR that identifies the MOE for an item.

NIMSC. Alphanumeric codes assigned to nonconsumable items, which indicate the degree of materiel support (numeric) or repair responsibility (alphabetic). NIMSCs for PICA actions are always alphabetic and NIMSCs for SICA actions are always numeric.

nonconsumable item. Item of supply that is a major end item, depot-level reparable component, or special management item.

NSN. The 13-digit stock number replacing the 11-digit federal stock number. It consists of the 4-digit federal supply classification code and the 9-digit national item identification number. The national item identification number consists of a 2-digit National Codification Bureau number designating the central cataloging office (whether North Atlantic Treaty Organization or other friendly country) that assigned the number and a 7-digit (xxx-xxxx) non-significant number. The number will be arranged as follows: 9999-00-999-9999.

on-hand items. Items that are physically on the shelf.

organic. A DoD-owned and DoD-operated activity established, equipped, and staffed to carry out DoD tasks.

outfittings. Spare parts needed to support nonconsumable items to include the initial spares for support during initial fielding and follow-on spares necessary for operational support.

peculiar. Designed for, or used by, certain forces in support of a specific mission and not commonly used by more than one organization or for more than one purpose.

physical inventory. The process of physically counting DoD-owned assets in order to verify the on-hand assets match the current record balances with documentation of events such as receipts, shipments, inventory adjustments and changes to condition, ownership, or location. Inventory processes that produce an accurate accountability of DoD-owned-assets with a full reconciliation to the financial records.

PICA. The DoD Component ICP designated as the single activity within the DoD responsible for providing integrated materiel management support.

post-ETD. Period of time that begins when the LIM processes the current delivery order to complete all contracts executed by the DoD Component before the migration of NIMSC code or PICA logistics reassignment.

pre-ETD. Period of time which starts when the PICA or SICA management level change or reassignment request is approved and takes place before the ETD.

preposition. Defined in the DoD Dictionary of Military and Associated Terms.

procurement actions. Actions to establish or change contracts, purchase requests, and recommended buy quantities.

provision. The management process of determining and acquiring the range and quantity of support items necessary to operate and maintain an end item for an initial period of service.

reclamation. A cost avoidance or savings measure to recover useful (serviceable) end items, repair parts, components, or assemblies from one or more principal end items or assemblies for the purpose of restoration to use through replacement or repair of one or more unserviceable, but repairable principal end items of equipment or assemblies. Reclamation is preferable before disposition (e.g., DLA Disposition Services site turn-in), but end items or assemblies may be withdrawn from DLA Disposition Services sites for such reclamation purposes.

reconstitute. Actions taken during or after operational employment to restore a capability to meet requirements.

redistribution. The official delivery of materiel from its original distribution point to a follow-on location based on a new requirement or a change in requirements.

relocation cost. Warehousing services and transportation.

reparable. An item of supply subject to economical repair and for which the repair (at either depot or field level) is considered in satisfying computed requirements at any inventory level.

requirement. When used in association with a stockage computations in this volume, the inventory quantity computed as part of supply planning to satisfy a future need for item stocks. As prescribed in this volume's stockage computations, those needs can be either readiness-based, demand-based, or non-demand-based; can be at the wholesale or retail echelon of supply; and can directed at satisfying peacetime or wartime customer demand.

requisition. An order for materiel initiated by an established, authorized organization (i.e., a DoD or non-DoD organization that has been assigned a DoD activity address code) that is transmitted either electronically, by mail, or telephoned to a supply source within the DoD or external to the DoD (the General Services Administration, the Federal Aviation Administration, or other organizations assigned management responsibility for categories of materiel), according to procedures specified in Chapter 4 of Volume 2 of DLM 4000.25 and DLM 4000.25-1.

restoration. Recover useful (serviceable) end items, repair parts, components, or assemblies from one or more principal end items of equipment or assemblies (usually SCCs "H," "P," and "R") for use in the replacement or repair of one or more unserviceable, but repairable principal end items of equipment or assemblies (usually SCCs "E," "F," and "G").

retail. Level of inventory below the wholesale level, either at the consumer level for the purpose of directly providing materiel to ultimate users or at the intermediate or region level for the purpose of supplying consumer levels or ultimate users in a geographical area.

retention. Used to categorize items in the inventory that are authorized to meet inventory requirements and should be retained or categorize items in the inventory that are excess to

established inventory requirements and should not be retained in accordance with Volume 6 of DoDM 4140.01.

retrograde. Return or transfer of an unserviceable asset from an operating unit to the ICP.

SCCs. Codes used to segment and identify the physical state of the materiel or actions underway to change the status of the materiel on the inventory control record. SCCs are described in Appendix 2.5 of the Defense Logistics Manual 4000.25-2.

SICA. The DoD Component ICP receiving materiel support from the PICA for selected logistics functions as indicated by the NIMSCs.

single submitter. Activity assigned the authority and responsibility to submit integrated materiel management actions into an automated system for an item, e.g., single submitter of item identification and cataloging information into the FLIS database.

single materiel manager. The DoD Component assigned to coordinate the development of and update the management plans and actions to meet system lifecycle requirements of all DoD Components, to include: acquisition, engineering, production, configuration management, quality assurance, product improvement, publications, provisioning, supply support, depot level maintenance training and support equipment, depot maintenance or overhaul, testing, technical data, and field engineering services, packaging handling, storage, transportability, and transportation.

SO-P. Equipment, materiel, supplies, and services required for special operations missions for which there is no common requirement established for other DoD Components. These are limited to items and services initially designed for, or used by, SOF until adopted for common use by one or more DoD Components; modifications approved by the Commander, USSOCOM, for application to standard items and services used by the DoD Components; and items and services approved by the Commander, USSOCOM, as critically urgent for the immediate accomplishment of a special operations mission.

standard price. Acquisition cost plus surcharge.

stockage. The amount of inventory kept on hand or scheduled to be on hand by materiel managers to meet customer requirements based on the type of item (reparable or consumable), the supply performance goal (weapon system readiness or time to fill a demand), and the demand forecastability for the item.

stock buy. The purchase of items in quantities based on the number of items and delivery schedule necessary to satisfy customer requirements in accordance with Volume 4 of DoDM 4140.01. The requirements for a stock buy are generally consolidated for multiple users and filled by a contract with a vendor based on the production lead-times and time needed to deliver the items directly to designated customer locations.

stock level. The amount of inventory that materiel managers keep on hand to meet customer requirements.

stock position. The quantity of items and level of supply items stocked at a physical location. Stock positioning decisions are integrated with inventory planning to minimize the total cost to meet customer requirements. Customer requirements may be in the form of system availability goals for weapon system stocks or customer response time goals for non-weapon system stocks. Customer response time goals may be substituted for system availability goals if no current capability exists to position weapon system stocks based on system availability. To the maximum extent possible, stock positioning decisions satisfy established performance agreements with weapon system program managers and end-use customers, while minimizing cost and the logistics footprint.

supply chain. The linked activities associated with providing materiel to end users for consumption. Those activities include supply activities (such as organic and commercial inventory control points or retail supply activities), maintenance activities (such as organic and commercial depot level maintenance facilities or intermediate repair activities), and distribution activities (such as distribution depots and other storage locations, container consolidation points, ports of embarkation and debarkation, and ground, air, and ocean transporters).

supply support. Requirements for nonconsumable items submitted by the DoD Component introducing materiel or a weapon system to ensure that sufficient stock is available to satisfy initial requisitions received from the customers.

sustainment. For purpose of materiel management, the life-cycle phase for an item of supply that deals with the planning and execution of materiel management activities starting when the item is introduced into the DoD supply system and ending when a determination is made to remove the item from the DoD supply system.

TIR. The portion of the FLIS data bank containing all available information for the identification and logistical support of items with an NSN.

UMMIPS. A structure that establishes time standards, based on the mission and urgency of need of the requestor, for the supply of materiel from the date of the requisition to the time that the acknowledgment of physical receipt is posted to the requisitioner's inventory record.

unauthorized product substitution. A situation arising when a supplier knowingly provides materiel other than that specified in the contract without obtaining prior approval from the contracting organization.

unserviceable return. Materiel that is unserviceable and processed as a return to a designated depot maintenance or wholesale distribution activities for a repair, replacement, return, or condemnation.

war reserve stock. Defined in the DoD Dictionary of Military and Associated Terms.

wholesale. The highest level of organized DoD supply that procures, repairs, and maintains stocks to resupply the retail levels of supply. Synonymous with wholesale supply, wholesale level of supply, wholesale echelon, and national inventory.

WRM. Defined in the DoD Dictionary of Military and Associated Terms.

WRM requirement. Defined in the DoD Dictionary of Military and Associated Terms.

REFERENCES

- American National Standard Institute Electronic Industries Alliance 649, “Configuration Management Standard,” current edition¹
- AR 700-82, OPNAVINST 4410-2A, MCO 4400.120, “Joint Regulation Governing the Use and Application of Uniform Source Maintenance and Recoverability Codes,” October 10, 2007
- Cataloging Data and Transaction Standards, Volume 10, “Multiple Application References / Instructions / Tables and Grids” August 8, 2019²
- Chairman of the Joint Chiefs of Staff, “DoD Dictionary of Military and Associated Terms,” current edition
- Defense Acquisition Guidebook, current edition³
- Defense Federal Acquisition Regulation Supplement, current edition
- Defense Logistics Manual 4000.25, “Defense Logistics Management System,” May 19, 2014, as amended
- Defense Logistics Manual 4000.25-1, “Military Standard Requisitioning and Issue Procedures (MILSTRIP),” June 13, 2012, as amended
- Defense Logistics Manual 4000.25-2, “Military Standard Transaction Reporting and Accounting Procedures (MILSTRAP),” June 13, 2012, as amended
- Defense Transportation Regulation 4500.9-R, current edition
- DoD 4140.26-M, Volume 1, “DoD IMM for Consumable Items: Operating Procedures for Item Management Coding (IMC),” September 24, 2010, as amended
- DoD 4400.1-M, “Department of Defense Priorities and Allocations Manual,” February 21, 2002, as amended
- DoD 7000.14-R, “Department of Defense Financial Management Regulations (FMRs),” dates vary by volume
- DoD Directive 5100.03, “Support of the Headquarters of Combatant and Subordinate Unified Commands,” February 9, 2011, as amended
- DoD Directive 5134.12, “Assistant Secretary of Defense for Logistics and Materiel Readiness (ASD(L&MR)),” May 25, 2000, as amended
- DoD Directive 5160.65, “Single Manager for Conventional Ammunition (SMCA),” August 1, 2008, as amended
- DoD Instruction 2030.08, “Implementation of Trade Security Controls (TSC) for Transfers of DoD Personal Property to Parties Outside DoD Control,” February 19, 2015, as amended
- DoD Instruction 3110.06, “War Reserve Materiel (WRM) Policy,” January 7, 2019
- DoD Instruction 4120.24, “Defense Standardization Program (DSP),” July 13, 2011, as amended
- DoD Instruction 4140.01, “DoD Supply Chain Materiel Management Policy,” March 6, 2019
- DoD Instruction 4140.67, “DoD Counterfeit Prevention Policy,” April 26, 2013, as amended

¹ <https://www.sae.org/standards/content/eia649c/>

² <https://www.dla.mil/HQ/InformationOperations/DLMS/CDS/Publications.aspx>.

³ Available on dau.edu/tools

- DoD Instruction 4151.19, “Serialized Item Management (SIM) for Life-Cycle Management of Materiel,” January 9, 2014, as amended
- DoD Instruction 4151.24, “Depot Source of Repair (DSOR) Determination Process,” October 13, 2017, as amended
- DoD Instruction 4160.28, “DoD Demilitarization (DEMIL) Program,” April 7, 2011, as amended
- DoD Instruction 4161.02, “Accountability and Management of Government Contract Property,” April 27, 2012, as amended
- DoD Instruction 5230.24, “Distribution Statements on Technical Documents,” August 23, 2012, as amended
- DoD Instruction 8320.04, “Item Unique Identification (IUID) Standards for Tangible Personal Property,” September 3, 2015, as amended
- DoD Manual 4100.39, “Federal Logistics Information System (FLIS) Procedures,” March 8, 2017, as amended
- DoD Manual 4120.24, “Defense Standardization Program (DSP),” September 24, 2014, as amended
- DoD Manual 4140.01, Volume 1, “DoD Supply Chain Materiel Management Procedures: Operational Requirements,” December 13, 2018
- DoD Manual 4140.01, Volume 2, “DoD Supply Chain Materiel Management Procedures: Demand and Supply Planning,” November 9, 2018, as amended
- DoD Manual 4140.01, Volume 3, “DoD Supply Chain Materiel Management Procedures: Materiel Sourcing,” February 10, 2014, as amended
- DoD Manual 4140.01, Volume 4, “DoD Supply Chain Materiel Management Procedures: Make and Maintain Materiel,” February 10, 2014, as amended
- DoD Manual 4140.01, Volume 6, “DoD Supply Chain Materiel Management Procedures: Materiel Returns, Retention, and Disposition,” March 8, 2017, as amended
- DoD Manual 4140.01, Volume 8, “DoD Supply Chain Materiel Management Procedures: Materiel Data Management and Exchange,” February 10, 2014, as amended
- DoD Manual 4140.01, Volume 9, “DoD Supply Chain Materiel Management Procedures: Materiel Programs,” February 16, 2018, as amended
- DoD Manual 4140.01, Volume 10, “DoD Supply Chain Materiel Management Procedures: Supply Chain Inventory Reporting and Metrics,” March 9, 2017, as amended
- DoD Manual 4140.01, Volume 11, “DoD Supply Chain Materiel Management Procedures: Inventory Accountability and Special Management and Handling,” March 8, 2017, as amended
- DoD Manual 4160.21, Volume 1, “Defense Materiel Disposition: Disposal Guidance and Procedures,” October 22, 2015, as amended
- Federal Acquisition Regulation, current edition
- Federal Management Regulation, Section 102-27, “DoD Index of Specifications and Standards”⁴

⁴ Available on the internet at <http://www.gsa.gov/portal/content/100847>

National Security Agency/Central Security Service (NSA/CSS) Policy 6-2, “Management and Use of NSA/CSS Organic Depots,” August 9, 2017⁵

U.S. Code, Title 10

⁵ Available through the NSA/CSS Office of Policy. Distribution is limited.