EXECUTIVE SUMMARY/COVER BRIEF

MEMORANDUM FOR THE SECRETARY OF DEFENSE

THROUGH: THE EXECUTIVE ASSISTANT TO THE SECRETARY OF
             DEFENSE

FROM: Kenneth H. Bacon, Assistant to the Secretary of
          Defense for Public Affairs
          Prepared by: Linda Tripp, DPCR, (b)(6)

SUBJECT: Joint Civilian Orientation Conference
           Invitation to Honorable Samuel R. Berger

DISCUSSION: Honorable Samuel R. Berger, Deputy Assistant to
           the President for National Security Affairs is
           invited to be the keynote speaker for the JCOC
           59 luncheon on April 23, 1996. Last year
           General Shalikashvili was the luncheon speaker
           for JCOC. This year he will be with NATO
           during the week of JCOC and so is unavailable.
           Other speakers during the Pentagon portion of
           JCOC include the Army, Air Force, and Navy
           Secretaries and the Commandants of the Marine
           Corps and the Coast Guard.

RECOMMENDATION: I recommend that you sign the attached
           letter to Honorable Samuel R. Berger
           inviting him to be the keynote lunch
           speaker for JCOC 59.

Attachment:
As stated

THE SECRETARY OF DEFENSE
1000 DEFENSE PENTAGON
WASHINGTON. DC 20301-1000

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The Honorable Samuel R. Berger
Deputy Assistant to the President for
  National Security Affairs
West Wing
The White House
Washington, D.C.   20500

Dear Sandy:

      I would like to invite you to be the keynote speaker for the
Joint Civilian Orientation Conference (JCOC 59) luncheon on
Tuesday, April 23, 1996 at 12:00 p.m. in the Pentagon's Executive
Dining Room. This luncheon will give you an excellent
opportunity to reach approximately 60 influential citizens who
were selected because they are leaders in their professions and
communities yet have limited knowledge of the military and
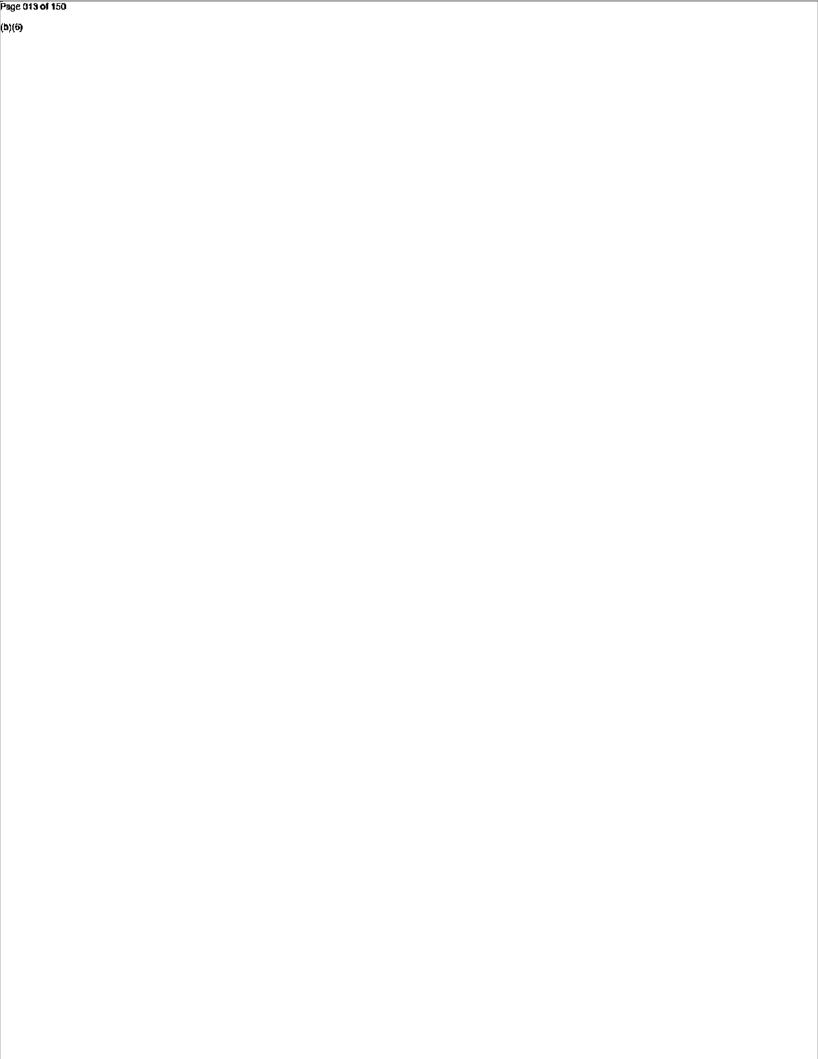national security issues.

      The JCOC program introduces the group to the most senior DoD
officials and to Defense Department policy, programs, personnel
and equipment. JCOC participants include representatives of many
professions as well as entertainment and sports celebrities. I
have enclosed a list of some recent JCOC participants.

      I plan to address this year's group at their welcome dinner,
Monday, April 22. The Pentagon portion routinely includes
speeches by the Chairman of the Joint Chiefs of Staff, the
Secretaries of the Army, Air Force, and Navy and the Commandants
of the Marine Corps and the Coast Guard. Later that afternoon,
the group leaves for five days to observe field activities and
participate in training exercises at the Norfolk Naval
Facilities, Nellis Air Force Base, the Army's Fort Lewis and the
Marine Corps' Camp Pendleton.

      If your schedule permits, I would be pleased to have you
participate in this year's JCOC conference. The group would
benefit from learning about the administration's perspective and
involvement in recent military deployments as well as the
critical role of the NSC in the defense arena. Please have your
staff contact Ms. Linda Tripp, JCOC Director, at (b)(6)   .

Enclosure:
As stated

(b)(5)

MEMORANDUM

TO: 1. ATSD (PA) Ken Bacon   **DATE: 03/04/96**
**   2. PDASD(PA)Cliff Bernath**
**   3. DASD(PA)(Comm)Willie Blacklow**

(b)(6)

FROM: DIRECTOR: (b)(6) _Initials_ _____ **DATE** _____

*ACTION OFFICER/DRAFTER: _Linda Tripp_ Initials _____ Telephone
(b)(6)
   *(REQUIRED)

SUBJECT: *Joint Civilian Orientation Conference Invitation to Honorable Samuel R. Berger.*

PROBLEM: *Dr. Perry sign letter of invitation to Honorable Samuel R. Berger*

DISCUSSION: *Last year General Shalikashvili was the luncheon speaker for JCOC 58. This year, General Shalikashvili will be with NATO during the week of JCOC and is unavailable. We would like to invite the Honorable Samuel R. Berger to address JCOC 59 during the April 23rd luncheon in the Pentagon, to discuss the Administration's perspective on recent military deployments, as well as the critical role of NSC in the defense arena.*

RECOMMENDATION: *That ATSD approve letter for SecDef signature.*
COORDINATION: *N/A*
(As needed. . . .
Name, Telephone #
Position)

ATTACHMENTS: *N/A*

(This portion to be completed by Director for Management and/or Executive Assistant)

Disposition/Comments: *TO:* _____