Prescribed by: AR 735-5, CH 12; AFR 177-111; DECAD 40-15

STATEMENT OF CHARGES/CASH COLLECTION VOUCHER

1. DATE *(YYYYMMDD)*

2. DOCUMENT/VOUCHER NUMBER

3. ORGANIZATION

4. STATION

5. DISBURSING OFFICE COLLECTION VOUCHER NUMBER

6. DISBURSING STATION SYMBOL NUMBER

7. ACCOUNTING CLASSIFICATION

STOCK NUMBER a.	ITEM DESCRIPTION b.	QTY c.	UNIT PRICE d.	TOTAL COST e.

8. TYPE OR ACTION *(Select one)*

a. PAYROLL DEDUCTION	b. CASH COLLECTION	c. GRAND TOTAL
☐	☐	

9. CERTIFICATION OF RESPONSIBLE INDIVIDUAL

I certify that my signature hereon constitutes

a. An authorization to recover the amount of the indebtedness through payroll deduction, if payroll deduction is checked. If cash collection is checked, I am remitting debt in cash.

b. An affirmation that the articles are not now in my possession.

c. An agreement to turn-in to the appropriate supply officer all articles later recovered, it being understood that the U.S. Government retains title to the articles listed hereon.

d. RANK/ GRADE	e. NAME *(Last, First, Middle Initial)*	f. SOCIAL SECURITY NUMBER	g. CAUSE FOR CHARGE	h. SIGNATURE	i. AMOUNT

10. ORGANIZATION COMMANDER

The statements hereon are complete and correct. All damaged property has been disposed of in accordance with current directives and the charges have been computed in accordance with the provisions of AR 735-5, Appendix B.

11. DISBURSING OFFICER OR PAYROLL CERTIFYING OFFICER

The amount entered in grand total has been (FAO) check the appropriate action below.

☐ a. Entered on the appropriate pay record or payroll, or DD Form 139 has been prepared and forwarded for collection.

☐ b. Remitted through cash collection.

a. DATE *(YYYYMMDD)*	b. SIGNATURE BLOCK/SIGNATURE	c. DATE *(YYYYMMDD)*	d. SIGNATURE BLOCK/SIGNATURE