

## STATEMENT OF AGENT OFFICER'S ACCOUNT

**1. DISBURSING OFFICER'S NAME, ADDRESS, DISBURSING STATION SYMBOL NO.**

**2. AGENT OFFICER'S NAME, GRADE, DoD ID, UNIT ADDRESS**  
*(Include ZIP Code/APO number and Telephone number)*

### 3. TRANSACTIONS AFFECTING AGENT OFFICER'S ACCOUNT

TRANSACTIONS <i>a</i>	INCREASE <i>(Received by Agent)</i> <i>b</i>	BEGINNING BALANCE <i>(In Agent's Account)</i> <i>c</i>	DECREASE <i>(Turned in by Agent)</i> <i>d</i>	ENDING BALANCE <i>(In Agent's Account)</i> <i>e</i>
1. BALANCE FORWARD				
2. U.S. DOLLARS				
3. FOREIGN CURRENCY				
4. MILITARY PAYMENT CERTIFICATES				
5. COLLECTIONS				
6. DEPOSITS				
7. NEGOTIABLE INSTRUMENTS				
A. TREASURY CHECKS				
B. MILITARY PAYMENT ORDERS				
C. OTHER <i>(Specify)</i>				
8. PAID VOUCHERS				
9. INCORRECT VOUCHERS RETURNED				
10.				
11.				
12. TOTAL FUNDS IN HANDS OF AGENT OFFICER				

### 4. STATEMENTS

DISBURSING OFFICER		AGENT OFFICER	
<input type="checkbox"/> <b>a. ON ADVANCE:</b> I HAVE ENTRUSTED FUNDS AND/OR OTHER ITEMS AS INDICATED IN THIS STATEMENT TO THE ABOVE NAMED AS MY AGENT OFFICER.		<input type="checkbox"/> <b>d. ON ADVANCE:</b> I, AS AGENT OFFICER, HAVE FUNDS AND/OR OTHER ITEMS AS INDICATED ABOVE. I HAVE ASSUMED PECUNIARY RESPONSIBILITY THEREFORE. WILL NOTIFY THE DISBURSING OFFICER IMMEDIATELY UPON DISCOVERY OF ANY LOSS OR SHORTAGE, AND I HAVE RECEIVED AND UNDERSTAND WRITTEN INSTRUCTIONS CONCERNING MY DUTIES AND RESPONSIBILITIES AS AN AGENT OFFICER.	
b. DATE	c. SIGNATURE OF DISBURSING OFFICER	e. DATE	f. SIGNATURE OF AGENT OFFICER
<input type="checkbox"/> <b>g. ON RETURN:</b> I HAVE RECEIVED FUNDS AND/OR OTHER ITEMS AS INDICATED ON THIS STATEMENT FROM THE ABOVE NAMED AGENT OFFICER.		<input type="checkbox"/> <b>j. ON RETURN:</b> THE ABOVE STATEMENT OF ACCOUNT IS CORRECT.	
h. DATE	i. SIGNATURE OF DISBURSING OFFICER	k. DATE	l. SIGNATURE OF AGENT OFFICER