

NOTICE FOR CHILLED MEDICAL MATERIEL SHIPMENTS

IF THIS SHIPMENT IS RECEIVED WITH THE CHILLED AND/OR FROZEN GEL PACKS WARM TO THE TOUCH, TAKE THE FOLLOWING ACTIONS:

1. Place the materiel in chill space. (Refrigeration temperature 36° to 46° F)
2. Suspend the material from issue and use and report discrepancy on DD-361, "Transportation Discrepancy Report (TDR)," or SF-364, "Report of Discrepancy (ROD)," as appropriate, to:

DLA Troop Support
Directorate of Medical Materiel
ATTN: FSAC
700 Robbins Avenue, Bldg 6A
Philadelphia, PA 19111-5092

3. As an alternate, report discrepancy electronically through WebSDR: <https://www2.transactionservices.dla.mil/websdr/home.asp>.
4. Include the following data in the report: (Use separate report for each item)

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| (a) National Stock Number, National Drug Code, or Product/Part Number | (i) Temperature or adverse storage condition existing during shipment; also furnish environmental temperature at time of receipt |
| (b) Complete Nomenclature | (j) Nature of the complaint |
| (c) Name of manufacturer | (k) Name of last known carrier from which material was received and final destination for shipment |
| (d) Lot (control) numbers | (l) TCN or GBL numbers |
| (e) Contract and/or requisition numbers | (m) Date and hour material delivered by carrier |
| (f) Total dollar value | (n) Date and hour material returned to refrigeration |
| (g) Quantity | (o) Other details concerning condition of material Identify origin of shipment (<i>Depot or contractor's name</i>), and all entries recorded on DD Form 1502-1 |
| (h) Present storage condition | (p) Name, location, telephone number (DSN and commercial with area code), and work email address of person most familiar with this situation |

5. **DO NOT** issue or destroy material until disposition instructions are received from DLA-TSM/FSAC.

6. Attach the following to the DD-361 or SF 364 (unless submitting electronically):

- a. DD Form 1502-1 label (*remove from the package*).
- b. Copy of GBL and/or copy of carrier's delivery document.
- c. Copy of the Report of Shipment (REPSHIP) if received electronically (or information furnished if REPSHIP received by telephone).