

NOTICE FOR FROZEN MEDICAL MATERIEL SHIPMENTS

IF THIS SHIPMENT IS RECEIVED WITH NO DRY ICE IN THE CONTAINER, OR IF THE FROZEN GEL PACKS ARE WARM TO THE TOUCH, TAKE THE FOLLOWING ACTIONS:

1. Place the materiel in freeze below 32° F.
2. Suspend the material from issue and use and report discrepancy on DD-361, "Transportation Discrepancy Report (TDR)," or SF-364, "Report of Discrepancy (ROD)," as appropriate, to:

DLA Troop Support
Directorate of Medical Materiel
ATTN: FSAC
700 Robbins Avenue, Bldg 6A
Philadelphia, PA 19111-5092

3. As an alternate, report discrepancy electronically through Web SDR: <https://www2.transactionsservices.dla.mil/websdr/home.asp>.

4. Include the following data in the report: (Use separate report for each item)

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| (a) National Stock Number, National Drug Code, or Product/ Part Number | (i) Temperature or adverse storage condition existing during shipment; also furnish environmental temperature at time of receipt |
| (b) Complete Nomenclature | (j) Nature of the complaint |
| (c) Name of manufacturer | (k) Name of last known carrier from which material was received and final destination for shipment |
| (d) Lot (control) numbers | (l) TCN or GBL numbers |
| (e) Contract and/or requisition numbers | (m) Date and hour material delivered by carrier |
| (f) Total dollar value | (n) Date and hour material returned to refrigeration |
| (g) Quantity | (o) Other details concerning condition of material Identify origin of shipment (<i>Depot or contractor's name</i>), and all entries recorded on DD Form 1502-1 |
| (h) Present storage condition | (p) Name, location, telephone number (DSN and commercial with area code), and work email address of person most familiar with this situation |

5. **DO NOT** issue or destroy material until disposition instructions are received from DLA-TSM/FSAC.

6. Attach the following to the DD-361 or SF364 (unless submitting electronically):

- a. DD Form 1502 label (*remove from the package*).
- b. Copy of GBL and/or copy of carrier's delivery document.
- c. Copy of the Report of Shipment (REPSHIP) if received electronically (or information furnished if REPSHIP received by telephone).