

**CONTRACT CLOSEOUT CHECK-LIST***(Use a separate page to attach any comments.)*

<b>1. CONTRACT NUMBER</b>				<b>2. CONTRACT MODIFICATION NUMBERS</b> <i>(If applicable)</i>	
<b>3. NAME OF CONTRACTOR</b>				<b>4. DATE OF PHYSICAL COMPLETION</b> (YYYYMMDD)	
<b>5. ACTION ITEMS</b>		<b>6. MILESTONES/CALENDAR MONTHS AFTER PHYSICAL COMPLETION</b> (FAR 4.804-1)			<b>7. FORECAST COMPLETION DATE</b> (YYYYMMDD)
		Category 2	Category 3	Category 4	
<b>a. DISPOSITION OF CLASSIFIED MATERIAL COMPLETED</b>					<b>8. DATE ACTION COMPLETED</b> (YYYYMMDD) <i>(NA if not applicable)</i>
<b>b. FINAL PATENT REPORT SUBMITTED</b> <i>(Inventions Disclosures)</i> <b>DD 882</b>					
<b>c. FINAL ROYALTY REPORT SUBMITTED</b>					
<b>d. FINAL PATENT REPORT CLEARED</b> <i>(Inventions Disclosures)</i>					
<b>e. FINAL ROYALTY REPORT CLEARED</b>					
<b>f. ISSUANCE OF REPORT OF CONTRACT COMPLETION</b>					
<b>g. NO OUTSTANDING VALUE ENGINEERING CHANGE PROPOSAL</b> <i>(VECP)</i>					
<b>h. PLANT CLEARANCE REPORT RECEIVE</b> <b>DD 1593</b>					
<b>i. PROPERTY CLEARANCE RECEIVED</b> <b>DD 1593</b>					
<b>j. SETTLEMENT OF ALL INTERIM OR DISALLOWED COSTS</b> <i>(DCAA Form 1)</i>					
<b>k. PRICE REVISION COMPLETED</b>					
<b>l. SETTLEMENT OF SUBCONTRACTS BY THE PRIME CONTRACTOR</b>					
<b>m. PRIOR YEAR OVERHEAD RATES COMPLETED</b>					
<b>n. CONTRACTOR'S CLOSING STATEMENT RECEIVED</b>					
<b>o. FINAL SUBCONTRACTING PLAN REPORT SUBMITTED</b>					
<b>p. TERMINATION DOCKET COMPLETED</b> <b>DD 1593</b>					
<b>q. CONTRACT AUDIT COMPLETED</b>					
<b>r. CONTRACTOR'S CLOSING STATEMENT COMPLETED</b>					
<b>s. FINAL VOUCHER SUBMITTED</b> <b>SF 1034</b>					
<b>t. FINAL PAID VOUCHER RECEIVED</b> <b>SF 1034</b>					
<b>u. FINAL REMOVAL OF EXCESS FUNDS RECOMMENDED</b>					
<b>v. ISSUANCE OF CONTRACT COMPLETION STATEMENT</b> <i>(Or MILSCAP Format Identifier PK9)</i>		6	36	20	
<b>w. OTHER REQUIREMENTS COMPLETED</b> <i>(Specify)</i>					
<b>9. RESPONSIBLE OFFICIAL</b>					
<b>a. TYPED NAME</b> <i>(Last, First, Middle Initial)</i>				<b>b. TITLE</b>	
<b>c. SIGNATURE</b> <i>(Sign only upon completion of all actions)</i>				<b>d. DATE SIGNED</b> (YYYYMMDD)	