

WASHINGTON HEADQUARTERS SERVICES
SIGNATURE AUTHORIZATION TO REQUEST AND/OR RECEIVE SUPPLIES AND/OR EQUIPMENT

1. ORGANIZATION RECEIVING SUPPLIES/EQUIPMENT	2. DATE (YYYYMMDD)	3. LOCATION
4. AUTHORITY		
a. NAME <i>(Last, First, Middle Initial)</i>	b. REQUEST/RECEIVE <i>(X as appropriate)</i>	c. SIGNATURE
	<div style="display: flex; justify-content: space-around;"> <div style="width: 45%; text-align: center;">REQ</div> <div style="width: 45%; text-align: center;">REC</div> </div>	
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5. NAME OF PERSON GRANTING AUTHORITY <i>(Last, First, Middle Initial)</i>	6. EXPIRATION DATE <i>(YYYYMMDD)</i>	7. SIGNATURE