

## THE DOD ISSUANCE NUMBERING SYSTEM

**1. BASIC NUMBERING SYSTEM.** The Chief, Directives Division (DD) assigns numbers to DoD issuances based on the established subject groups and subgroups provided in Tables 1 and 2 and the recommendations of DoD Component heads with equity in a particular issuance.

**a. DoD Directives (DoDDs) and DoD Instructions (DoDIs).** The basic number is in Arabic numerals and consists of a 4-digit number representing a major subject group and its subgroup, followed by a decimal point and a 2-digit sequential number of the subgroup. For example:

(1) DoDI 5025.01 is in the major subject group “5000 – Acquisition, Administrative Management, Organizational Charters, Security, Public Affairs, and Legislative Affairs.”

(2) The number “25” represents the subgroup “5000-5099 – Acquisition and Administrative Management.”

(3) The number “.01” indicates that this is the first issuance assigned to that subgroup.

**b. DoD Manuals (DoDMs).** DoDMs are assigned the same number series as the DoDD or DoDI they implement when practicable. For DoDMs exceeding 100 pages in length, which are separated into volumes, each volume retains the same manual number, with the addition of a dash and volume number in Arabic numerals at the end, e.g.:

(1) DoD Manual 1400.25, Volume 1. Abbreviated as “DoDM 1400.25-V1.”

(2) DoD Manual 1400.25, Volume 2. Abbreviated as “DoDM 1400.25-V2.”

**c. Administrative Instructions (AIs).** AIs are not identified by subject. They are numbered sequentially beginning with the 3-digit Arabic numeral 001.

**d. Directive-type Memorandums (DTMs).** DTMs are numbered sequentially beginning with the year in which each is issued, followed by the Arabic numeral for that DTM; e.g., for the first DTM issued in calendar year 2018, “DTM-18-001.”

## 2. NUMBERING NEW ISSUANCES.

**a. DoDDs and DoDIs.** The OSD Components initiating new directives and instructions propose a 4-digit major group and subgroup number from the list in Tables 1 and 2. Initiating Components should coordinate the proposed group and subgroup number with other Components with equity in the issuance. When submitting the issuance to DD for precoordination review, the e-mail requesting review should justify the final group/subgroup recommendation and include any comments made by other Components. DD assigns a 2-digit alphabetic descriptor for the subgroup, rather than a sequential number, for use throughout the coordination and approval process. DD adds the 2-digit sequential number of the subgroup after the issuance is approved and published.

**b. AIs and DTMs.** DD assigns a temporary number to the AI or DTM during precoordination review and a final number when the AI or DTM is approved or signed.

**3. NUMBERING REISSUANCES.** Reissuances retain the same number as the original issuance. Numbers will not be reused for any other purpose.

**4. DODDS THAT ASSIGN DoD EXECUTIVE AGENTS (EAs).** The suffix “E” is added at the end of the number for all DoDDs that assign DoD EAs.

**5. CLASSIFIED AND FOR OFFICIAL USE ONLY (FOUO) ISSUANCES.** The abbreviation of the highest overall security classification within the issuance precedes the issuance number: “C-” for Confidential, “S-” for Secret, and “TS-” for Top Secret. “O-” precedes the number of FOUO issuances.

**Table 1. Major Groups**

1000	Manpower and Personnel (Civilian, Military, and Reserve)
2000	International and Foreign Affairs
3000	Plans and Operations, Command and Control, Research and Development, and Intelligence
4000	Logistics, Natural Resources, and Environment
5000	Acquisition, Administrative Management, Organizational Charters, Security, Public Affairs, and Legislative Affairs
6000	Health
7000	Budget, Finance, Audits, and Related Information Control
8000	Information Management and Information Technology

**Table 2. Subgroups**

<b>1000-1999: MANPOWER AND PERSONNEL (CIVILIAN, MILITARY, AND RESERVE)</b>	
<b>1000-1099</b>	<b>General</b>
1000	General
1005	Honors and Ceremonies
1010	Drug and Alcohol Abuse
1015	Morale, Welfare, and Recreation
1030	Criminal Justice
1020	Equal Opportunity
1025	Education and Training
<b>1100-1199</b>	<b>Manpower</b>
1100	General
1110	National Requirements
1115	Availability and Procurement
1120	Department of Defense Requirements
1125	Utilization
1130	Scientific and Technical Personnel
1135	Labor Relations
1140	Allocations
1145	Qualitative Distribution
<b>1200-1299</b>	<b>Reserve Forces</b>
1200	General
1205	Personnel
1215	Training and Education
1225	Facilities and Equipment
1235	Mobilization and Active Duty
1240	Demobilization
1241	Benefits and Eligibility
1250	National Committees
<b>1300-1399</b>	<b>Military Personnel</b>
1300	General
1304	Recruitment, Induction, Enlistment, and Reenlistment
1308	Physical and Mental Standards
1310	Classification and Designation
1312	Occupational Analysis
1315	Assignment and Rotation
1320	Advancement and Promotion
1322	Training and Education
1325	Performance and Discipline

**Table 2. Subgroups, Continued**

1327	Leave and Liberty
1330	Morale, Welfare, and Recreation
1332	Retirement and Separation
1334	Uniforms
1336	Records and Forms
1338	Clothing, Food, and Housing
1340	Pay and Allowances
1341	Benefits and Eligibility
1342	Dependents
1344	Personal Affairs
1348	Awards and Decorations
1350	Equal Opportunity
1352	Retired Regular and Reserve
1354	Union Activities
<b>1400-1499</b>	
	<b>Civilian Personnel</b>
1400	General
1401	Nonappropriated Funds
1402	Recruitment, Examination, Selection, and Employment
1403	Senior Executive Service and General Schedule 16 through 18
1404	Placement, Promotion, Demotion, Transfer, Reassignment, and Reemployment
1412	Retirement
1416	Salary and Wages
1418	Allowances and Differentials
1422	Hours of Work and Overtime
1424	Leave
1426	Employee Relations
1430	Education and Training
1432	Awards, Suggestions, and Incentives
1438	Health and Safety
1440	Equal Opportunity
1442	Special Categories
1444	Records and Forms
<b>2000-2999: INTERNATIONAL AND FOREIGN AFFAIRS</b>	
	<b>2000-2099</b>
	<b>General</b>
2000	General
2010	North Atlantic Treaty Organization
2030	Trade Control and Agreements
2060	Arms Control, Disarmament, and Verifications

**Table 2. Subgroups, Continued**

<b>2100-2199</b>	<b>Military Assistance and Sales</b>
2100	General
2110	Military Assistance
2140	Military Sales
<b>2200-2299</b>	<b>Democracy, Peacekeeping, and Human Rights</b>
2200	General
2205	Humanitarian and Civic Assistance
<b>2300-2399</b>	<b>Customs Of War</b>
2300	General
2305	Law of War
2310	Prisoners of War/Missing in Action
<b>3000-3999: PLANS AND OPERATIONS, RESEARCH AND DEVELOPMENT, INTELLIGENCE, AND COMPUTER LANGUAGE</b>	
<b>3000-3199</b>	<b>Plans and Operations</b>
3000	Plans and Operations
3001	Personnel Accounting
3002	Personnel Recovery
3003	DoD Support to Civil Search and Rescue
3005	Mobilization
3020	Crisis Management and Emergency Preparedness
3025	Civil Defense, Civil Disturbances, and Evacuations
3100	International Cooperation
3110	Logistics
3115	Intelligence
3145	Biological and Chemical Defense
3150	Nuclear Weapons Systems
<b>3200-3299</b>	<b>Research and Development</b>
3200	General
3201	Laboratories
3210	Research Grants
3216	Biological Research
3222	Electromagnetic Compatibility and Electronic Warfare
3224	Equipment and Supplies

**Table 2. Subgroups, Continued**

<b>3300-3399</b>	<b>Intelligence</b>
3300	General
3305	Education and Training
3325	Intelligence Collection
<b>3400-3499</b>	<b>Computer Language</b>
3400	General
3405	Programming Languages
3410	Artificial Intelligence
<b>3500-3599</b>	<b>Space Systems and Programs</b>
3500	General
<b>3600-3699</b>	<b>Information Operations</b>
3600	General
3601	Organization
3604	Military Deception
3605	Electronic Warfare
3606	Operations Security
3607	Military Information Support Operations
3608	Force Development
3609	Intelligence Support
3610	Electromagnetic Spectrum Operations (EMSO)
<b>3700-3799</b>	<b>Command and Control Capabilities</b>
3700	General
3710	National
3720	Joint
3730	Nuclear
3740	Configuration Management
3750	Enterprise Architecture
3760	Continuity
3770	Management and Governance
3780	Technology
3790	Secure Command Communications
<b>4000-4999: LOGISTICS, NATURAL RESOURCES, AND ENVIRONMENT</b>	
<b>4000-4099</b>	<b>Logistics</b>
4000	Logistic Support
4005	Industrial Preparedness

**Table 2. Subgroups, Continued**

<b>4100-4199</b>	<b>Materiel and Property Management</b>
4100	Commercial Activities
4105	Procurement
4120	Standards
4140	Materiel Management and Control
4145	Storage
4151	Materiel Maintenance
4155	Quality Assurance and Control
4161	Personal and Military Property
4165	Real Property
4170	Conservation
4180	Energy
<b>4200-4299</b>	<b>Production and Acquisition</b>
4200	General
4205	Contractual Assistance
4210	Materials
4220	Petroleum Products
4245	Acquisition Management and Production
4270	Construction
<b>4400-4499</b>	<b>Priority and Urgency</b>
4400	General
4410	Procedures and Instructions
<b>4500-4599</b>	<b>Transportation</b>
4500	Management
4515	Utilization
4525	Postal Services
4540	Movement Control
<b>4600-4699</b>	<b>Communications and Electronics</b>
4600	Countermeasures
4630	Facilities
4640	Telephone and Telecommunications
4650	Radio
4660	Communications Security
<b>4700-4799</b>	<b>Natural Resources and Environment</b>
4700	General
4705	Water

**Table 2. Subgroups, Continued**

4710	Preservations
4715	Environmental Security
<b>5000-5999: ACQUISITION, ADMINISTRATIVE MANAGEMENT, ORGANIZATIONAL CHARTERS, SECURITY, PUBLIC AFFAIRS, AND LEGISLATIVE AFFAIRS</b>	
<b>5000-5099</b>	<b>Acquisition and Administrative Management</b>
5000	General
5010	Management Programs
5015	Records Management
5025	DoD Issuances, Administrative Procedures and Regulatory
5030	Interagency Relations
5035	Contributions/Solicitations
5040	Audiovisual Activities
5045	Correspondence
<b>5100-5199</b>	<b>Organizational Charters</b>
5100	General
5101	Executive Agents
5105	Secretary of Defense
5106	Inspector General of the Department of Defense
5110	Washington Headquarters Services
5111	Under Secretary of Defense for Policy, Director of Net Assessment
5118	Under Secretary of Defense (Comptroller)/Chief Financial Officer, Department of Defense
5122	Assistant to the Secretary of Defense for Public Affairs
5124	Under Secretary of Defense for Personnel and Readiness
5125	Assistant Secretary of Defense for Reserve Affairs
5134	Under Secretary of Defense for Acquisition, Technology, and Logistics <i>(Obsolete as of February 1, 2018)</i>
5135	Under Secretary of Defense for Acquisition and Sustainment
5136	Assistant Secretary of Defense for Health Affairs
5137	Under Secretary of Defense for Research and Engineering
5141	Director of Operational Test and Evaluation
5142	Assistant Secretary of Defense for Legislative Affairs
5143	Under Secretary of Defense for Intelligence
5144	DoD Chief Information Officer
5145	General Counsel of the Department of Defense
5148	Assistant to the Secretary of Defense for Intelligence Oversight
5149	Coordinators and Advisors
5158	Joint Chiefs of Staff



**Table 2. Subgroups, Continued**

<b>5200-5299</b>	<b>Security</b>
5200	General
5205	Special Programs
5210	Personnel, Facilities, and Classification Guides
5215	Computer Security
5220	Industrial Security
5230	Information Disclosure
5240	Counterintelligence
5250	Signature Support
<b>5300-5399</b>	<b>Office and Administrative Services</b>
5305	Space
5330	Printing and Copying
5335	Supplies and Equipment
<b>5400-5499</b>	<b>Public Affairs</b>
5400	General
5410	Community and Commercial Participation
<b>5500-5599</b>	<b>Legislative Affairs</b>
5500	General
5505	Investigations
5515	Claims
5525	Law Enforcement and Legislative Affairs
5530	Agreements
5535	Patents, Copyrights, and Trademarks
5545	Congressional Relations and Hearings
<b>6000-6999: HEALTH</b>	
<b>6000-6099</b>	<b>General</b>
6000	General
6010	Benefits and Treatment
6015	Facilities
6020	First Aid
6025	Health Care
6040	Records and Forms
6050	Environmental Hazards
6055	Safety
6060	Child Care

**Table 2. Subgroups, Continued**

<b>6100-6199</b>	<b>Physical Fitness</b>
6100	General
6130	Evaluation, Review Boards, and Councils
<b>6200-6399</b>	<b>Preventive and General Medicine</b>
6200	General
6205	Immunization
6230	Hygiene and Sanitation
6310	Treatment and Hospitalization
<b>6400-6499</b>	<b>Special Fields</b>
6400	General
6410	Dentistry
6420	Medical Intelligence
6430	Boards
6440	Laboratory Testing
6465	Pathology
6480	Blood
6485	Infections and Diseases
6490	Mental Health
6495	Assault Prevention
<b>7000-7999: BUDGET, FINANCE, AUDITS, AND INFORMATION CONTROL</b>	
<b>7000-7099</b>	<b>General</b>
7000	General
7040	Financial Management
7041	Cost and Economic Information
7045	Program Management
7050	Investigation and Inspection
7060	International Balance of Payments Program
<b>7100-7199</b>	<b>Budgeting</b>
7100	General
7150	Public Works
<b>7200-7299</b>	<b>Appropriations Accounting and Control</b>
7200	General
7220	Obligations, Expenditure, and Cost Accounting
7230	Reimbursements
7250	Reprogramming

**Table 2. Subgroups, Continued**

7280	Special Funds
7290	Military Assistance
<b>7300-7399</b>	<b>Disbursements and Receipts</b>
7300	General
7310	Accountability
7330	Payrolls and Pay Allotments
7360	Foreign Financial Operations
<b>7400-7499</b>	<b>Revolving Funds</b>
7400	General
7410	Industrial Funds
7420	Stock Funds
7460	Management Funds
<b>7600-7699</b>	<b>Auditing</b>
7600	General
7640	Contract Auditing
7650	General Accounting Office
<b>7700-7799</b>	<b>Information Resources Management</b>
7700	General
7710	Financial Reporting
7720	Progress Reporting
7730	Statistical Reporting
7740	Programs
7750	Information Requirements
7770	Magnetic Tape Extracts
<b>7800-7899</b>	<b>Contract Financing</b>
7800	General
7830	Advance Payments
7840	Partial and Progress Payments
<b>7900-7999</b>	<b>Automated Information Systems</b>
7900	General
7920	Automated Information Systems
7930	Programs
7935	Data Systems Documentation Standards

**Table 2. Subgroups, Continued**

7950	Automated Data Processing Resources
<b>8000-8999 INFORMATION MANAGEMENT/INFORMATION TECHNOLOGY</b>	
<b>8000-8099</b>	<b>Defense Information Management</b>
8000	General
<b>8100-8199</b>	<b>Information Resources Management</b>
8100	General
8110	Information Management Strategic and Business Planning
8115	Capital Planning and Investment Control
8120	Automated Information Systems
8130	Governance Processes and Management Control Structures
8140	Knowledge/Skills-Based Workforce
8150	Performance Measures and Assessment Activities
8160	Asset Inventory Management and Visibility
8170	Creating, Accessing, and Dissemination of Information
8180	Records Management
8190	Electronic Business/Electronic Commerce
<b>8200-8299</b>	<b>Mission and Functional Processes</b>
8200	General
8210	Customer Requirements Generation Processes
8215	Suppliers and Competitive Sourcing
8220	Information Technology Services
8240	Business Process Re-Engineering
8250	Process Change
8260	Data Management
8270	Operational Architectures
<b>8300-8399</b>	<b>Information Infrastructure Design and Engineering</b>
8300	General
8310	Building Codes and Standards
8315	Modeling and Simulation
8320	Data Elements and Codes
8330	Integration and Interoperability
8340	Common Operating Environment
8350	Engineering
8360	Test and Evaluation

**Table 2. Subgroups, Continued**

8370	Technical and Systems Architectures
<b>8400-8499</b>	<b>Information Technology</b>
8400	General
8410	Computing
8420	Telecommunication
8430	Software and Application Systems
8440	Other Information Technology
8450	Information Processing Services
8460	Telecommunications Services
8470	Software Services
<b>8500-8599</b>	<b>Information Infrastructure Protection and Safeguards</b>
8500	Information Assurance General (Overarching)
8510	Information Assurance Certification and Accreditation
8520	Key and Identity Management (Public Key Infrastructure, Key Management Infrastructure, Electronic Key Management System)
8521	Biometrics
8530	Computer Network Defense
8531	Vulnerability Management (e.g., Information Assurance Vulnerability Alert)
8540	Interconnectivity/Multiple Security Levels (e.g., SECRET and Below Interoperability)
8550	Network/Web
8551	Ports, Protocols, and Services
8560	Assessments (e.g., Red Teaming, TEMPEST Testing and Monitoring)
8570	Education, Training, Awareness
8580	Other Information Assurance (e.g., Information Assurance in Acquisition, Operational Test and Evaluation)
8581	Information Assurance for Space Systems
8582	Information Assurance in the Acquisition System
8590	Critical Infrastructure Protection
<b>8900-8999</b>	<b>Information Collection</b>
8900	General
8910	Information Requirements