REFRESHING COORDINATIONS FLOWCHART

Start

Do any of the following apply?
- It's a DoD directive with expired coordinations
- You added or removed policy statements
- You added new responsibilities outside your OSD Component

No → **Follow normal procedures**

Yes → Recoordinate

Did the issuance already have a presignature review?

Yes → Prepare a new DD Form 106 for signature

No → Request a presignature review from the Directives Division. Recoordinate once you adjudicate all presignature changes.

All coordinating components will be collateral coordinators on the new DD 106. The purpose statement in the DD 106 will say:
- "Coordinations are being refreshed because…"
- "If a response is not received, that Component's original coordination will remain on the record."
- *(If the issuance was contentious)* "The adjudicated DD Form 818 from the original coordination will be included so Components may see how comments were resolved."

Send the signed DD 106, issuance, and a blank DD 818 to your focal point to upload to the Portal. If you receive comments, put them in a new, separate DD 818. Include both DD 818s in your signature package and address them in your action memo.

→ **Follow normal procedures**