

LIST OF SIGNATURE AUTHORITIES FOR DoD ISSUANCE ACTIONS

| POSITIONS AUTHORIZED TO APPROVE, INITIATE COORDINATION, AND COORDINATE ON DoD ISSUANCES | | | |
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| Issuance Type | Issuance Approval¹ | Initiate Coordination (DD Form 106)² | Coordinate (DD Form 818)⁴ |
| Direct-Oversight DoD Directives (DoDDs) | <ul style="list-style-type: none"> Secretary and Deputy Secretary of Defense | OSD Component heads and their deputies | <ul style="list-style-type: none"> OSD Component heads and their deputies Chairman and Vice Chairman, Joint Chiefs of Staff; Director and Vice Director, Joint Staff Secretaries, Under Secretaries, Assistant Secretaries, General Counsels (GCs), and Administrative Assistants of the Military Departments Commandant of the Coast Guard Chief, National Guard Bureau |
| Chartering DoDDs | <ul style="list-style-type: none"> Secretary and Deputy Secretary of Defense OSD Component heads, as delegated by the Deputy Secretary of Defense in their respective chartering DoDDs, may approve chartering DoDDs for their subordinate OSD Presidentially Appointed, Senate-confirmed (PAS) officials³ <i>when the charters are reissued.</i> | | |
| DoD Instructions (DoDIs) | OSD Component heads | | |
| DoD Manuals (DoDMs) | <ul style="list-style-type: none"> OSD Component heads and their deputies OSD PAS officials | <ul style="list-style-type: none"> OSD Component heads and their deputies OSD PAS officials | <ul style="list-style-type: none"> The above officials OSD PAS officials Deputy Under and Deputy Assistant Secretaries of Defense DoD Deputy GCs and Deputy Inspectors General (IGs) |
| Administrative Instructions (AIs) | <ul style="list-style-type: none"> Director of Administration and Management (DA&M) Director, Washington Headquarters Services (WHS) | <ul style="list-style-type: none"> DA&M Director, WHS | |
| Policy Directive-type Memorandums (DTMs) | <ul style="list-style-type: none"> Secretary and Deputy Secretary of Defense OSD Component heads | <ul style="list-style-type: none"> OSD Component heads and their deputies | |
| Non-Policy DTMs | <ul style="list-style-type: none"> OSD Component heads and their deputies OSD PAS officials | <ul style="list-style-type: none"> OSD Component heads and their deputies OSD PAS officials | <ul style="list-style-type: none"> DTMs must be coordinated at a minimum with the GC DoD; the IG DoD; and DA&M Policy DTMs will be coordinated at the same level as DoDIs Non-policy DTMs will be coordinated at the same level as DoDMs and AIs |

POSITIONS AUTHORIZED TO APPROVE, INITIATE COORDINATION, AND COORDINATE ON DoD ISSUANCES

Notes

¹ The officials authorized to approve the various types of issuances are also authorized to approve changes to and cancellations of those types of issuances.

² The officials authorized to start coordination on the various types of issuance are also authorized to sign the action memorandum transmitting the completed action for approval.

³ The OSD PAS officials are the:

Under Secretaries of Defense and their Deputy Under Secretary

Director of Administration and Management

Director, Cost Assessment and Program Evaluation

Director of Operational Test and Evaluation

GC DoD

IG DoD

Assistant Secretaries of Defense, excluding the ASD for Legislative Affairs and ASD for Special Operations and Low Intensity Conflict (these are Principal Staff Assistants and thus OSD Component heads)

⁴ The officials authorized to coordinate on DoDDs and DoDIs may delegate this authority to a position at the level of a general or flag officer, Senior Executive Service member, senior-level employee, or equivalent. Any delegation must be provided to the Directives Division in writing. Delegated authorities are available online at http://www.esd.whs.mil/Directives/issuance_process/supporting_documents/, "Authorized Component Coordinators." That file will be updated when changes in positions or authorization occur.