



# Department of Defense **DIRECTIVE**

**NUMBER 7730.65**

May 11, 2015

*Incorporating Change 1, Effective May 31, 2018*

---

---

USD(P&R)

**SUBJECT:** Department of Defense Readiness Reporting System (DRRS)

**References:** See Enclosure 1

1. **PURPOSE.** This directive reissues DoD Directive 7730.65 (Reference (a)) to establish policy and assign responsibilities for the DRRS in accordance with section 117 of Title 10, United States Code (Reference (b)).

2. **APPLICABILITY**

a. This directive applies to OSD, the Military Departments, the Office of the Chairman of the Joint Chiefs of Staff (CJCS) and the Joint Staff, the Combatant Commands (CCMDs), the Office of the Inspector General of the Department of Defense, the Defense Agencies, the DoD Field Activities, and all other organizational entities within the DoD (referred to collectively in this directive as the “DoD Components”).

b. Nothing in this directive limits or otherwise affects the authority, direction, and control of the Secretary of Defense over the DoD or the oversight responsibilities of the OSD in relation to the Defense Agencies and DoD Field Activities or the authority and responsibilities of the CJCS, as established in Reference (b).

3. **POLICY.** It is DoD policy that:

a. The DRRS provides a means to manage and report the readiness of the DoD and its subordinate Components to execute the National Military Strategy (NMS) (Reference (c)) consistent with DoD priorities and planning direction provided in the Secretary of Defense Memorandum (Reference (d)), Unified Command Plan (Reference (e)), and CJCS Instruction 3110.01H (Reference (f)).

b. The DRRS Executive Committee oversees the management of the DRRS in accordance with the Deputy Assistant Secretary of Defense for Readiness Memorandum (Reference (g)).

c. The DoD leverages the reporting of near real-time readiness data based on mission assessment and complementary resource information within DRRS for decision-making purposes.

d. The Defense Readiness Reporting System–Strategic (DRRS-S):

(1) Captures readiness metrics and supporting data from authoritative data sources throughout the DoD.

(2) Highlights deficiencies in the areas of training, personnel, equipment, ordnance, and supply. Variations from standards are identified and assessed in terms of performing mission-essential tasks (METs) and downgraded resource areas.

e. Business intelligence tools along with readiness dashboards are used in DRRS to provide objective and repeatable analysis and to inform the deliberate and crisis action planning communities.

f. Readiness processes and policies integrate with other DoD transformation initiatives (e.g., joint command and control (JC2), joint training, adaptive planning (AP), and Global Force Management Data Initiative (GFM-DI)) to enable a comprehensive view of readiness data for coordination, integration, analysis, and assessment of capabilities, deficiencies, resource status, and military risk.

4. RESPONSIBILITIES. See Enclosure 2.

5. INFORMATION COLLECTION REQUIREMENTS. Information from the DRRS, referred to throughout this directive, is submitted to Congress in accordance with sections 117 and 482 of Reference (b) and is coordinated with the Assistant Secretary of Defense for Legislative Affairs in accordance with the procedures in DoD Instruction (DoDI) 5545.02 (Reference (h)).

6. RELEASABILITY. **Cleared for public release.** ~~This directive is available on the Internet from the DoD Issuances Website at <http://www.dtic.mil/whs/directives>. This directive is available on the Directives Division Website at <http://www.esd.whs.mil/DD/>.~~

7. EFFECTIVE DATE. This directive is effective May 11, 2015



Robert O. Work  
Deputy Secretary of Defense

Enclosures

1. References

2. Responsibilities

Glossary

ENCLOSURE 1

REFERENCES

- (a) DoD Directive 7730.65, "Department of Defense Readiness Reporting System (DRRS)," June 3, 2002 (hereby cancelled)
- (b) Title 10, United States Code
- (c) Chairman of the Joint Chiefs of Staff, "The National Military Strategy of the United States of America," February 8, 2011
- (d) Secretary of Defense Memorandum, "Guidance for Employment of the Force," current edition<sup>1</sup>
- (e) Department of Defense Unified Command Plan, April 6, 2011, as amended
- (f) Chairman of the Joint Chiefs of Staff Instruction 3110.01H, "2010 Joint Strategic Capabilities Plan (JSCP)," June 10, 2011<sup>2</sup>
- (g) Deputy Assistant Secretary of Defense for Readiness Memorandum, "Department of Defense Readiness Reporting System Governance Charter," June 8, 2012<sup>3</sup>
- (h) DoD Instruction 5545.02, "DoD Policy for Congressional Authorization and Appropriations Reporting Requirements," December 19, 2008
- (i) Chairman of the Joint Chiefs of Staff Instruction 3401.01E, "Joint Combat Capability Assessment," April 13, 2010
- (j) DoD Instruction 7730.66, "Guidance for the Defense Readiness Reporting System (DRRS)," July 8, 2011
- (k) Title 32, United States Code
- (l) DoD Directive 5105.77, "National Guard Bureau (NGB)," ~~May 21, 2008~~ *October 30, 2015, as amended*
- ~~(m) Joint Publication 1-02, "Department of Defense Dictionary of Military and Associated Terms," current edition~~
- (m) Office of the Chairman of the Joint Chiefs of Staff, "DoD Dictionary of Military and Associated Terms," current edition*

---

<sup>1</sup> This document is classified Secret with limited distribution.

<sup>2</sup> This document is classified Secret with limited distribution.

<sup>3</sup> Copies may be obtained from osd.pentagon.ousd-p-r.mbx.dio@mail.mil

ENCLOSURE 2

RESPONSIBILITIES

1. UNDER SECRETARY OF DEFENSE FOR PERSONNEL AND READINESS

(USD(P&R)). In addition to the responsibilities in section 2 of this enclosure, the USD(P&R):

- a. Through the DRRS Executive Committee, oversees the DRRS to ensure accuracy, completeness, and timeliness of its information and data, system responsiveness, as well as its effective and efficient use of modern practices and technologies.
- b. Issues implementing instructions for defense readiness reporting.
- c. Ensures that the DoD meets all the requirements of sections 117 and 482 of Reference (b) for reporting readiness to Congress.
- d. Maintains DRRS-S and ensures information, where appropriate, is compatible and integrated with other DoD transformation initiatives (e.g., JC2, joint training, AP, and GFM-DI).
- e. Establishes DoD readiness reporting policies in coordination with the CJCS and the Under Secretary of Defense for Policy.
- f. Reports to the department senior leaders and appropriate DoD governance bodies any significant policy issues highlighted through defense readiness reporting.
- g. Provides mission assessment and resource information to the DoD through DRRS-S.
- h. Ensures all DoD Components' readiness reporting processes are in accordance with this directive.

2. OSD PRINCIPAL STAFF ASSISTANTS (PSAs). The OSD PSAs:

- a. Provide oversight for the OSD Component mission readiness reports that fall within the scope of their responsibilities.
- b. Review and approve readiness metrics and METs in the DRRS-S for Defense Agencies and DoD Field Activities under their authority.
- c. Ensure their Component reports readiness deficiencies in DRRS-S and address deficiencies that fall within the scope of their responsibilities in program and budget planning and other DoD management systems.

d. In coordination with the USD(P&R), issue supplementary instructions, as required, in accordance with their respective chartering directive. Supplemental readiness reporting instructions must comply with Reference (b) and this directive.

3. DoD COMPONENT HEADS OTHER THAN THE CJCS. The DoD Component heads other than the CJCS:

a. Develop mission-essential task lists (METLs) in support of their responsibilities to the CCMDs and functions as described in CJCS Instruction 3401.01E (Reference (i)). These METLs depend on tasks derived from the Universal Joint Task List (UJTL), available at [http://www.dtic.mil/doctrine/training/ujtl\\_tasks.htm](http://www.dtic.mil/doctrine/training/ujtl_tasks.htm); from the Service task lists; or from unique Component tasks, as appropriate.

b. Report readiness to execute these tasks in DRRS to support the CCMDs' readiness assessments and to inform the Chairman's Readiness System (CRS).

c. Identify and include, as measured units within DRRS, operational and support organizations within the scope of their responsibilities needed to execute METs in support of the CCMDs and Military Service-assigned missions.

d. Propose and monitor metrics to measure readiness to execute METs. These metrics include supporting data as specified in DoDI 7730.66 (Reference (j)).

e. Identify critical readiness deficiencies, develop strategies for rectifying these deficiencies, and address them in program and budget planning and other DoD management systems.

f. Review, on at least a quarterly basis, the readiness reporting accuracy, completeness, and timeliness of all DRRS required reporting units under the control of their Component.

4. SECRETARIES OF THE MILITARY DEPARTMENTS. In addition to the responsibilities in section 3 of this enclosure, the Secretaries of the Military Departments:

a. Maintain departmental task lists within DRRS that support the UJTL to ensure a common language and association between Service unit METL designated for a joint commander's mission and that command's joint mission-essential task lists (JMETLs).

b. Identify and include, as measured units within DRRS, operational and support organizations within the scope of their responsibilities needed to execute METs in support of the CCMDs and Military Service-assigned missions.

c. Ensure readiness assessments accurately report resource metrics, designed and assigned missions, and associated tasks within the DRRS.

d. Issue supplementary instructions, as required, in accordance with Reference (b) and this directive.

e. Ensure that Service readiness reporting systems meet or exceed the DRRS' minimum data requirements and data standards in accordance with implementation guidance.

5. CHIEF, NATIONAL GUARD BUREAU (NGB). In addition to the responsibilities in section 3 of this enclosure, and under the authority, direction, and control of the Secretaries of the Army and the Air Force for purposes of this directive, the Chief, NGB:

a. Ensures all National Guard (NG) units supporting Title 10 or Title 32 (Reference (k)) missions report readiness in DRRS.

b. Develops and reports assessments based on the METs for each approved mission.

c. Reviews, on a quarterly basis, the mission readiness reporting accuracy, completeness, and timeliness of all NG DRRS required reporting units.

d. Ensures readiness assessments accurately report assigned missions and associated tasks within the DRRS.

e. Issues supplementary instructions, as required, in accordance with DoD Directive 5105.77 (Reference (l)) and this directive.

6. CJCS. The CJCS:

a. Ensures the CRS meets specified readiness reporting requirements to include the requirements in this directive.

b. Conducts the Joint Combat Capability Assessment, which:

(1) Conducts quarterly readiness assessments that identify capability shortfalls and risks associated with the NMS and other missions as the Secretary of Defense assigns.

(2) Includes representation from the CCMDs and senior representatives from the Under Secretaries of Defense, the Military Services, and other DoD Components.

(3) Forwards the findings of the Joint Force Readiness Review (JFRR) to the USD(P&R) in accordance with section 117(d)(2) of Reference (b).

c. Advises the Secretary of Defense on appropriate measures to reduce risk associated with any readiness changes that affect the ability to complete assigned missions.

d. Annually reviews the Service Joint Capability Areas and Defense Agency METLs and the integration of these lists with the JMETLs of the CCMDs. The review includes metrics covering mission and METL readiness reporting compliance. Advises the USD(P&R) of the findings of the review and recommended areas for improvement.

e. In collaboration with the USD(P&R) and the Secretaries of the Military Departments:

(1) Maintains a registry of measured units to report in the DRRS and fully integrates DRRS information, where appropriate, into deliberate and crisis action planning systems and processes.

(2) Maintains a manual for METL development to include concepts, guidelines, and techniques for the METL construct and use for readiness and planning. This manual should coincide with current joint training concepts and guidelines prescribed in joint training instructions and manuals.

f. Ensures that relevant Joint Professional Military Education program courses incorporate appropriate learning area objectives for the education of the DoD's evolving readiness systems and processes.

7. COMBATANT COMMANDERS (CCDRs). In addition to the responsibilities in section 3 of this enclosure, the CCDRs:

a. Maintain JMETL within the DRRS-S in support of missions the Secretary of Defense assigns. These JMETLs are based on tasks derived from mission analysis using the language of the UJTL.

b. Report readiness to execute assigned missions and tasks within DRRS-S.

c. Identify and include, as measured units within DRRS-S, assigned joint operational and support organizations under their command that are needed to execute joint METs.



GLOSSARY

PART I. ABBREVIATIONS AND ACRONYMS

AP	adaptive planning
CCDR	Combatant Commander
CCMD	Combatant Command
CJCS	Chairman of the Joint Chiefs of Staff
CRS	Chairman's Readiness System
DoDI	DoD Instruction
DRRS	Defense Readiness Reporting System
DRRS-S	Defense Readiness Reporting System - Strategic
GFM-DI	Global Force Management Data Initiative
JC2	joint command and control
JFRR	Joint Force Readiness Review
JMETL	joint mission-essential task list
MET	mission-essential task
METL	mission-essential task list
NG	National Guard
NGB	National Guard Bureau
NMS	National Military Strategy
PSA	Principal Staff Assistant
UJTL	Universal Joint Task List
USD(P&R)	Under Secretary of Defense for Personnel and Readiness

## PART II. DEFINITIONS

Unless otherwise noted, these terms and their definitions are for the purpose of this directive.

assigned mission. The current operation, Joint Strategic Capabilities Plan mission, or other mission to which a unit is tasked by a higher authority.

CRS. The Chairman's Readiness System provides a common framework for conducting commanders' readiness assessments, blending unit-level readiness indicators with CCMD, Service, and Combat Support Agency subjective assessments of their ability to execute the NMS.

DRRS. The means to monitor the readiness of the DoD Components to provide capabilities to support the NMS as directed by Presidential and Secretary of Defense guidance. DRRS encompasses the automated, near real-time readiness reporting systems that provide current readiness status for operational forces and defense support organizations in terms of their ability to perform their METLs.

DRRS Executive Committee. The DoD's senior executive level forum providing operating guidelines and policies for governance of the DRRS in its development, fielding, and implementation. It is co-chaired by the Deputy Assistant Secretary of Defense for Readiness and the Director of the Joint Staff, with membership from the Office of the Under Secretary of Defense for Policy, Office of the Under Secretary of Defense (Comptroller)/Chief Financial Officer, Department of Defense, Office of the Under Secretary of Defense for ~~Acquisition, Technology, and Logistics~~, *Acquisition and Sustainment*, Office of the ~~Assistant Secretary of Defense for Reserve Affairs~~ *Assistant Secretary of Defense for Manpower and Reserve Affairs*, Joint Staff J-3, Joint Staff J-6, Joint Staff J-8, Military Services, NGB, CCMDs, and the Defense Information Systems Agency.

DRRS-S. Refers specifically to the DRRS-S application and system within this directive. DRRS-S is an information management system within the DoD that provides the Department with authoritative, almost real-time information on U.S. and select foreign military units. DRRS-S is a comprehensive process and supporting enterprise of interrelated DoD readiness applications and databases. DRRS-S is a centrally-installed system that enables globally-dispersed pre-registered units to report and update the status of their equipment, supplies, personnel, and training as well as their overall readiness for battle.

JFRR. Conducted quarterly, the JFRR is the principal assessment of the CRS. It combines and analyzes unit and joint command, Service, or agency readiness assessments, pulled from DRRS and the Global Status of Resources and Training System, to capture the DoD's strategic readiness to execute the NMS. The JFRR assists the CJCS in providing the best military advice to the President and the Secretary of Defense by providing the Chairman's Risk Assessment, the Annual Report on Combatant Command Requirements, the Capability Gap Assessment, and the Quarterly Readiness Report to Congress.

measured unit. DoD combat, combat support, and combat service support units of the operating forces, not limited to joint task force headquarters and standing joint force headquarters; combat

support agencies; and provisional or task-organized units constituted in support of an operational plan, contingency plan, or named operation.

MET. Tasks based on mission analysis and approved by the commander that are necessary, indispensable, or critical to the success of a mission.

METL. An operational readiness construct that describes capabilities for assessment and reporting of readiness to conduct the missions prescribed in the NMS. A METL consists of METs with associated conditions and standards and appropriate supporting tasks.

mission. Defined in ~~Joint Publication 1-02~~ *the DoD Dictionary of Military and Associated Terms* (Reference (m)).

readiness. Defined in Reference (m).

UJTL. Defined in Reference (m).