



## DoD INSTRUCTION 4151.26

### DoD INTER-SERVICE DEPOT MAINTENANCE

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**Originating Component:** Office of the Under Secretary of Defense for Acquisition and Sustainment

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**Approved by:** William A. LaPlante, Under Secretary of Defense for Acquisition and Sustainment

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**Purpose:** In accordance with the authority in DoD Directive 5135.02, this issuance:

- Establishes policy, assigns responsibilities, and provides procedures for establishing inter-Service depot maintenance support.
- Provides guidance for developing, negotiating, managing, executing, and terminating depot maintenance inter-Service support agreements (DMISAs).

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## **SECTION 1: GENERAL ISSUANCE INFORMATION**

### **1.1. APPLICABILITY.**

This issuance applies to OSD, the Military Departments, the Office of the Chairman of the Joint Chiefs of Staff and the Joint Staff, the Combatant Commands, the Office of Inspector General of the Department of Defense, the Defense Agencies, and the DoD Field Activities as well as all other organizational entities within the DoD involved in developing, acquiring, resource programming, and implementing product support strategies where depot-level maintenance is required or performed (referred to collectively in this issuance as the “DoD Components”).

### **1.2. POLICY.**

Pursuant to DoD Directive 4151.18, maintenance programs for DoD materiel will be structured and managed to achieve inherent performance, safety, and reliability levels and structured to meet readiness and sustainability objectives (including mobilization and surge capabilities) of national defense strategic and contingency requirements.

## **SECTION 2: RESPONSIBILITIES**

### **2.1. DIRECTOR, DEFENSE LOGISTICS AGENCY.**

Under the authority, direction, and control of the Under Secretary of Defense for Acquisition and Sustainment, the Director, Defense Logistics Agency:

- a. Provides distribution support to agents executing assigned maintenance missions at sites where the defense distribution depot has such capability.
- b. Manages principal-owned assets while they are in the defense distribution depot custodianship.

### **2.2. SECRETARIES OF THE MILITARY DEPARTMENTS AND DIRECTORS OF THE DEFENSE AGENCIES.**

The Secretaries of the Military Departments and the Directors of the Defense Agencies:

- a. Designate cognizant offices with the responsibility for the management of inter-Service depot maintenance for the processing of:
  - (1) Depot source of repair (DSOR) decisions.
  - (2) Inter-Service depot maintenance agreements.
- b. Require that detailed depot maintenance inter-Service procedures be developed and maintained by the offices responsible for DSOR decisions and inter-Service depot maintenance agreements.
- c. Define requirements to implement and maintain a centralized electronic repository to manage and track inter-Service depot maintenance agreements.
- d. When acting as the principal of inter-Service depot maintenance agreements, will program, budget, and fund the inter-Service depot maintenance agreements under their purview.

### **2.3. SECRETARIES OF THE MILITARY DEPARTMENTS.**

In addition to the responsibilities in Paragraph 2.2., the Secretaries of Military Departments:

- a. Administer all aspects involved in the assignment, establishment, and management of inter-Service depot maintenance agreements through their designated offices having responsibility for the management of inter-Service depot maintenance.
- b. When transferring workload requirements for depot maintenance to another Military Service's jurisdiction, will execute the procedures in this issuance to ensure compliance with

agreed-to requirements tailored to the specific workload and quality control for the work to be performed.

c. Document the requirements and agreement between DoD Components for depot maintenance and related support functions for military materiel, including weapon systems, equipment end items, subsystems, components, or software maintenance.

## SECTION 3: PROCEDURES

### 3.1. INTER-SERVICE DEPOT MAINTENANCE MANAGEMENT.

a. The primary purpose of inter-Service depot maintenance is to leverage the DoD's existing maintenance capabilities instead of expending funds to establish new maintenance capabilities.

b. Inter-Service depot maintenance agreements will be documented through these methods:

(1) DMISAs will be used for all multi-year inter-Service depot maintenance workload assignments longer than 3 years and will be used in conjunction with Department of the Treasury Form 7600A, "United States Government Interagency Agreement (IAA)," available on the Department of Treasury website, except for workload assignments executed for nonconsumable item materiel support code "5" assets as described in DoD Manual 4140.68.

(2) A memorandum of agreement, in accordance with DoD Instruction 4000.19 or Department of the Treasury Form 7600A, may be used to document inter-Service depot maintenance workload assignments for a period of no more than 3 years.

c. Each of the DoD Components will develop and maintain detailed inter-Service depot maintenance agreement procedures.

d. DMISAs will be used:

(1) To administer assigned depot maintenance workloads for military materiel and not to document responsibility transfers for a function or mission from one Military Service to another.

(2) Between:

(a) A Military Service and another DoD Component or a civilian government agency outside of the DoD (e.g., the Federal Aviation Administration or Department of Homeland Security).

(b) Two or more intra-Service subordinate commands or activities.

(3) To establish a fiduciary relationship between a principal (e.g., Military Service, subordinate command, or Federal department or agency requiring depot maintenance support) and an agent (e.g., depot maintenance activity providing depot maintenance support to the principal).

e. DMISAs:

(1) Will be signed by both the principal and agent activity heads or their designated representatives.

(2) May be changed only if both the principal and agent activity heads accept the change(s) and document their mutual agreement to the change(s).

(3) Must be reviewed at least annually to determine whether they should be continued, modified, or terminated. Both the principal and agent activity heads must renegotiate, approve, and sign changes to a DMISA.

(4) Will be maintained and tracked in a centralized electronic repository.

(5) Will address:

(a) Receipt of unserviceable assets at the depot.

(b) Receipt of funding or include a detailed plan that describes when funding will be received at the depot.

(c) Receipt of repair parts to the repair depot for workload where the primary inventory control activity is the Military Service that is providing the workload as part of the DMISA.

(d) Immediate communication between DMISA parties so that decisions can be made when conditions change.

f. For all inter-Service depot maintenance agreements, the principal and agent will develop and document process controls in a DMISA or memorandum of agreement, signed by the principal and agent activity heads, to ensure compliance with this issuance.

### **3.2. DMISA PROCESS.**

a. All DSOR decisions are made in accordance with DoD Instruction 4151.24. When a DSOR decision is made to assign a Military Service's workload to another Military Service, the principal will initiate a DMISA by using the centralized electronic repository to manage and track DMISAs to submit a DMISA proposal to the agent. The DMISA proposal will address:

(1) Volume and scope of workload.

(2) Technical specifications for performing work.

(3) Quality standards for accepting finished work.

(4) Reporting requirements.

b. Upon receipt of a DMISA proposal, the agent will respond in writing to the principal, addressing:

(1) Cost, schedule, and performance estimates for the work.

(2) Labor, materiel, transportation, and other requirements, including authorized repair part provisions and third-party logistics provider involvement as applicable.

c. The principal will:

(1) Prepare a draft DMISA incorporating the information referenced in Paragraphs 3.2.a. and 3.2.b. as well as a cover page.

(2) Negotiate and adjudicate the draft DMISA with the agent.

(3) Require that:

(a) Technical specifications and requirements are clearly stated in the DMISA and understood by the agent.

(b) Work is to be performed in accordance with the technical specifications requirements, quality, and standards referred to in Paragraph 3.2.a. and will inform the Military Service with jurisdiction over the depot performing the work of shortcomings or discrepancies in any work performed.

(c) Processes to provide fiduciary accountability are in place to support financial improvement and audit readiness reporting requirements over materiel transferred between the principal and the agent. This includes principal-owned assets in the agent's work-in-process inventory, assets stored awaiting induction into depot maintenance, and support material ordered by the agent from the principal.

(d) Accurate and timely forecasts of anticipated workload are provided to the agent, as stated in the DMISA.

d. The agent will:

(1) Comply with the technical specifications, requirements, and standards for work to be performed.

(2) Establish procedures to ensure that:

(a) Completed work complies with the principal's specifications, requirements, and standards as stated in the DMISA.

(b) Fiduciary responsibilities are accomplished in accordance with Defense Logistics Manual 4000.25 and as set forth in the DMISA.

e. The DMISA will be complete and active when signed by the principal and agent activity heads. At a minimum, the principal and agent activity heads' signatures on the DMISA constitute acceptance of the DMISA's terms.

f. The DMISA may be terminated upon mutual agreement of the principal and agent activity heads, or:



(1) The principal activity head may initiate termination of the DMISA in response to poor agent performance, such as excessive repair turnaround time within the agent's facility, high repair costs, or poor product or process quality; or

(2) The agent activity head may initiate termination of the DMISA in response to poor principal performance such as failure to provide forecasted reparable items or principal-furnished repair parts.

## GLOSSARY

### G.1. ACRONYMS.

<b>ACRONYM</b>	<b>MEANING</b>
DMISA	depot maintenance inter-Service support agreement
DSOR	depot source of repair

### G.2. DEFINITIONS.

These terms and their definitions are for the purpose of this issuance.

<b>TERM</b>	<b>DEFINITION</b>
<b>activity head</b>	An individual of authority responsible for the principal activity (e.g., program manager, product support manager, or item manager) or the agent activity (e.g., depot commander or equivalent).
<b>agent</b>	The depot activity responsible for providing depot maintenance support to the principal.
<b>capability</b>	Availability of resources, such as facilities, tools, test equipment, drawings, technical publication, trained maintenance personnel, engineering support, and spare parts required to carry out depot maintenance.
<b>component</b>	An integral constituent of a complete end item. A component may consist of a part, assembly, or subassembly.
<b>depot maintenance</b>	The processes of materiel maintenance or repair involving the overhaul, upgrading, rebuilding, testing, inspection, and reclamation (as necessary) of weapons systems, equipment end items, parts, components, assemblies, or subassemblies. Depot maintenance also includes all aspects of software maintenance; the installation of parts or components for modifications; and technical assistance to intermediate maintenance organizations, operational units, and other activities.
<b>DMISA</b>	A formal multi-year agreement whereby one party (e.g., a Military Service) (the agent) agrees to provide depot maintenance for another party (the principal) for military materiel. It may also be used when a Military Service is the agent and another Federal agency is the principal.

<b>TERM</b>	<b>DEFINITION</b>
<b>DSOR</b>	The authorized organic, contract, or combination of organic and contract activity, activities, facility, or facilities that perform or are planned to perform depot maintenance on weapons systems, equipment end items, parts, components, assemblies, subassemblies, etc.
<b>end item</b>	A final combination of systems, subsystems, components, parts, and other materiel that are ready for their intended use.
<b>inter-Service depot maintenance support</b>	Depot maintenance, either recurring or nonrecurring, performed by an organic depot maintenance activity of one Military Service in support of another Military Service, DoD Component, or a government agency outside of the DoD.
<b>material</b>	Property that may be consumed or expended during the performance of a contract, component parts of a higher assembly, or items that lose their individual identity through incorporation into an end item. Material does not include equipment, special tooling, special test equipment, or real property.
<b>principal</b>	The activity, Federal department, or agency receiving depot maintenance support from the agent.
<b>software maintenance</b>	Actions that change the software baseline (adaptive, corrective, perfective, and preventative) as well as modification or upgrades that add capability or functionality. Encompasses requirements development, architecture and design, coding, and integration and test activities. Software maintenance and software sustainment are considered synonymous.
<b>subsystem</b>	A combination of equipment, groups, and more that performs an operational function within a system and forms the major subdivisions within a system.

## **REFERENCES**

- Defense Logistics Manual 4000.25, “Defense Logistics Management Standards (DLMS),” November 26, 2019, as amended
- DoD Directive 4151.18, “Maintenance of Military Materiel,” March 31, 2004, as amended
- DoD Directive 5135.02, “Under Secretary of Defense for Acquisition and Sustainment (USD(A&S)),” July 15, 2020
- DoD Instruction 4000.19, “Support Agreements,” December 16, 2020
- DoD Instruction 4151.24, “Depot Source of Repair (DSOR) Determination Process,” October 13, 2017, as amended
- DoD Manual 4140.68, “Integrated Materiel Management of Nonconsumable Items,” March 5, 2020