



Department of Defense **INSTRUCTION**

NUMBER 4165.63

July 21, 2008

Incorporating Change 2, August 31, 2018

USD(A&S)

SUBJECT: DoD Housing

References: See Enclosure

1. PURPOSE. This Instruction:

a. Reissues DoD Directive 4165.63 (Reference (a)) as an Instruction to update policy and assign responsibilities for the management of DoD housing in accordance with the authority in DoD Directive 5134.01 (Reference (b)).

b. Continues authorization for the publication of DoD 4165.63-M (Reference (c)), in accordance with DoD Instruction 5025.01 (Reference (d)), to consolidate policy guidance and procedures for the DoD Housing Management Program.

2. APPLICABILITY. This Instruction:

a. Applies to OSD, the Military Departments, the Office of the Chairman of the Joint Chiefs of Staff and the Joint Staff, the Combatant Commands, the Office of the Inspector General of the Department of Defense, the Defense Agencies, the DoD Field Activities, and all other organizational entities within the Department of Defense (hereafter referred to collectively as the "DoD Components").

b. Encompasses housing for eligible personnel. All housing is covered to include units that are owned and operated by the Department of Defense as identified in DoD 7000.14-R (Reference (e)), or units that are privatized as identified in chapter 169 of title 10, United States Code (Reference (f)).

3. POLICY. It is DoD policy:

a. To ensure that eligible personnel and their families have access to affordable, quality housing facilities and services consistent with grade and dependent status and generally reflecting contemporary community living standards.

- b. To rely on the private sector as the primary source for housing accompanied and unaccompanied personnel normally eligible to draw a housing allowance.
- c. To use a consistent DoD-wide analytical methodology for calculating the need to provide housing.
- d. That the Commander of an installation shall be responsible for the military housing programs with broad authority to decide the best use of resources to provide access to housing for eligible personnel and their families.

4. RESPONSIBILITIES

a. Assistant Secretary of Defense for Energy, Installations, and Environment (ASD(EI&E)). The ASD(EI&E), under the authority, direction, and control of the Under Secretary of Defense for Acquisition, Technology, and Logistics, shall:

- (1) Serve as the DoD Housing Management program manager for all housing, whether DoD-owned or privatized.
- (2) In coordination with the Under Secretary of Defense for Personnel and Readiness (USD(P&R)), provide oversight of all lodging privatization activities undertaken by the Military Departments and develop performance standards and measures to ensure that privatization meets the DoD lodging requirements, consistent with DoD Instruction 1015.11 (Reference (g)) and DoD Instruction 1015.12 (Reference (h)).

(3) Provide oversight of and take responsibility for DoD real property to ensure it is managed in the most economical manner consistent with DoD Directive 4165.6 (Reference (i)).

b. Under Secretary of Defense (Comptroller)/Chief Financial Officer, Department of Defense. The Under Secretary of Defense (Comptroller)/Chief Financial Officer, Department of Defense shall provide procedures to the DoD Components on financing, budgeting, and accounting for the DoD housing programs under DoD Directive 5118.03 (Reference (j)).

c. USD(P&R). The USD(P&R) shall:

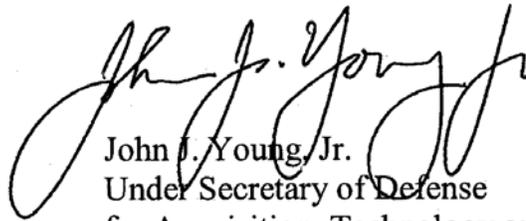
- (1) Monitor the morale and welfare aspects of DoD housing programs and services.
- (2) Issue policy and guidance for equal opportunity in off-base housing in accordance with DoD Directive 5124.02 (Reference (k)) and for accessibility of housing to persons with disabilities.
- (3) Serve as the principal DoD point of contact on all policy matters relating to DoD lodging and the DoD lodging program, in accordance with References (g) and (h).

d. Heads of the DoD Components. The Heads of the DoD Components shall manage housing, whether DoD-owned or privatized, within their respective jurisdictions, including program and financial management, accounting, and reporting.

5. RELEASABILITY. **Cleared for public release.** This instruction is available on the Directives Division Website at <http://www.esd.whs.mil/Directives/DD/>.

6. SUMMARY OF CHANGE 2. This change reassigns the office of primary responsibility for this instruction to the Under Secretary of Defense for Acquisition and Sustainment in accordance with the July 13, 2018 Deputy Secretary of Defense Memorandum (Reference (1)).

7. EFFECTIVE DATE. This Instruction is effective July 21, 2008.



John J. Young, Jr.
Under Secretary of Defense
for Acquisition, Technology and Logistics

Enclosure
References

ENCLOSURE

REFERENCES

- (a) DoD Directive 4165.63, "DoD Housing," January 8, 2005 (hereby canceled)
- (b) DoD Directive 5134.01, "Under Secretary of Defense for Acquisition, Technology, and Logistics (USD(AT&L))," December 9, 2005, as amended
- (c) DoD 4165.63-M, "DoD Housing Management," October 28, 2010
- (d) DoD Instruction 5025.01, "DoD Directives Program," August 1, 2016, as amended
- (e) DoD 7000.14-R, "Department of Defense Financial Management Regulation," current edition
- (f) Chapter 169 of title 10, United States Code
- (g) DoD Instruction 1015.11, "Lodging Policy," October 6, 2006, as amended
- (h) DoD Instruction 1015.12, "Lodging Program Resource Management," October 30, 1996
- (i) DoD Directive 4165.06, "Real Property," October 13, 2004
- (j) DoD Directive 5118.03, "Under Secretary of Defense (Comptroller)/Chief Financial Officer, Department of Defense (USD(C)/ CFO)," April 20, 2012
- (k) DoD Directive 5124.02, "Under Secretary of Defense for Personnel and Readiness (USD(P&R))," June 23, 2008
- (l) Deputy Secretary of Defense Memorandum, "Establishment of the Office of the Under Secretary of Defense for Research and Engineering and the Office of the Under Secretary of Defense for Acquisition and Sustainment," July 13, 2018