



Department of Defense **INSTRUCTION**

NUMBER 5160.68

December 29, 2008

Incorporating Change 2, August 31, 2018

USD(A&S)

SUBJECT: Single Manager for Conventional Ammunition (SMCA): Responsibilities of the SMCA, the Military Services, and United States Special Operations Command (USSOCOM)

References: See Enclosure 1

1. PURPOSE. This Instruction:

a. Reissues DoD Instruction 5160.68 (Reference (a)) under the authority of DoD Directive 5134.01 (Reference (b)).

b. Implements DoD Directive 5160.65 (Reference (c)) by specifying the functional responsibilities and mission functions to be performed by the Secretary of the Army or designee as SMCA and by the Military Service and USSOCOM customers on conventional ammunition management actions.

c. The SMCA, Military Service, and USSOCOM customers shall jointly develop and distribute joint conventional ammunition policies and procedures (JCAPPS) through the Joint Ordnance Commanders Group. JCAPPS shall align with the paragraph structure in Enclosure 2 of this Instruction.

2. APPLICABILITY

a. This Instruction applies to OSD, the Military Departments (including the Coast Guard at all times, including when it is a Service in the Department of Homeland Security by agreement with that Department), the Office of the Chairman of the Joint Chiefs of Staff and the Joint Staff, the Combatant Commands, the Office of the Inspector General of the Department of Defense, the Defense Agencies, the DoD Field Activities, and all other organizational entities within the Department of Defense (hereafter referred to collectively as the "DoD Components"). The term "Military Services," as used herein, refers to the Army, the Navy, the Air Force, and the Marine Corps.

b. The requirements of this Instruction shall be incorporated into agreements in which other organizations acquire munitions through the Department of Defense.

3. DEFINITIONS. Terms used in this Instruction are defined in the Glossary.

4. POLICY. It is DoD policy that this Instruction and enclosures implement policy established in Reference (c).

5. RESPONSIBILITIES

a. Under Secretary of Defense for Acquisition, Technology, and Logistics (USD(AT&L)). The USD(AT&L) shall oversee performance of the responsibilities specified in this Instruction.

b. Heads of DoD Components. The Heads of DoD Components shall ensure that the assigned Military Service mission functions are accomplished.

c. Secretary of the Army. The Secretary of the Army shall ensure that the assigned SMCA mission functions are accomplished.

d. SMCA, the Military Services, and USSOCOM. SMCA, the Military Services, and USSOCOM shall perform the mission functions listed in Enclosure 2 for the specific conventional ammunition management functions listed therein. Implementing guidance is contained in associated JCAPPs.

e. Commandant, United States Coast Guard. The Commandant, United States Coast Guard, agrees to abide by the procedures identified in this Instruction to the extent that the Department of Defense provides munitions to the United States Coast Guard.

6. PROCEDURES. SMCA, the Military Services, and USSOCOM shall perform the mission functions as delineated in Enclosure 2.

7. INFORMATION REQUIREMENTS.

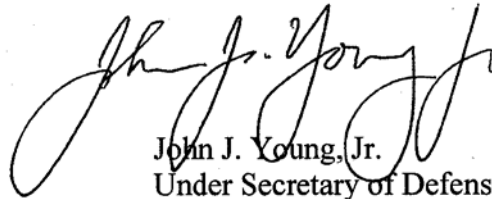
a. The Hazardous Component Safety Data Statement, DD Form 2357, has been assigned RCS DD-AT&L(AR)1687 in accordance with DoD Manual 8910.01 (Reference (d)).

b. The transition plan and database are exempt from licensing in accordance with paragraphs C4.4.2 and C4.4.4 of Reference (d).

8. **RELEASABILITY. Cleared for public release.** This Instruction is available on the Directives Division Website at <http://www.esd.whs.mil/DD/>

9. **SUMMARY OF CHANGE 2.** This change reassigns the office of primary responsibility for this Instruction to the Under Secretary of Defense for Acquisition and Sustainment in accordance with the July 13, 2018 Deputy Secretary of Defense Memorandum (Reference (e)).

10. **EFFECTIVE DATE.** This Instruction is effective December 29, 2008.



John J. Young, Jr.
Under Secretary of Defense for Acquisition,
Technology, and Logistics

Enclosures

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ENCLOSURE 1

REFERENCES

- (a) DoD Instruction 5160.68, "Single Manager for Conventional Ammunition (SMCA): Responsibilities of the SMCA and the Military Services," December 22, 2003 (hereby canceled)
- (b) DoD Directive 5134.01, "Under Secretary of Defense for Acquisition, Technology, and Logistics (USD(AT&L))," December 9, 2005, as amended
- (c) DoD Directive 5160.65, "Single Manager for Conventional Ammunition (SMCA)," August 1, 2008
- (d) DoD Directive 8910.01, "DoD Information Collections Manual," April 30, 2014, as amended
- (e) Deputy Secretary of Defense Memorandum, "Establishment of the Office of the Under Secretary of Defense for Research and Engineering and the Office of the Under Secretary of Defense for Acquisition and Sustainment," July 13, 2018
- (f) DoD 7000.14-R, "Department of Defense Financial Management Regulation (FMRs), Volume 2B, Chapter 4," current edition
- (g) DoD 7000.14-R, "Department of Defense Financial Management Regulation (FMRs), Volume 2B, Chapter 6," current edition
- (h) DoD 7000.14-R, "Department of Defense Financial Management Regulation (FMRs), Volume 11B, Chapter 58," current edition
- (i) Section 806, Public Law 105-261, "Strom Thurmond National Defense Authorization Act for Fiscal Year 1999," October 17, 1998
- (j) DoD Directive 5000.01, "The Defense Acquisition System," May 12, 2003
- (k) DoD Instruction 5000.02, "Operation of the Defense Acquisition System," January 7, 2015, as amended
- (l) DoD Manual 4140.01, "DoD Supply Chain Materiel Management Procedures," date varies by volume
- (m) Sections 5 (Supply), 11 (Safety), and 14 (Personnel and Unit Training) of the Joint Conventional Ammunition Policies and Procedures, January 9, 2006
- (n) DoD Manual 5100.76, "Physical Security Of Sensitive Conventional Arms, Ammunition, And Explosives (AA&E)," April 17, 2012
- (o) Part 266, Subpart M of Title 40, Code of Federal Regulations, "Military Munitions," current edition
- (p) DTR 4500.9-R, "Defense Transportation Regulation," Part II, "Cargo Movement," September 2007
- (q) DoD 5105.65 Directive, "Defense Security Cooperation Agency (DSCA)," October 26, 2012

¹ Available to authorized users from Joint Services/JOCS Integration Office, (309) 782-2175 or DSN 793-2175

ENCLOSURE 2

PROCEDURES

The SMCA, Military Services, and USSOCOM shall perform the following mission functions:

1. RESEARCH, DEVELOPMENT, TEST, AND EVALUATION (RDT&E) AND TRANSITION

a. RDT&E

(1) SMCA

(a) Coordinate with the Military Services or USSOCOM throughout the RDT&E phase on SMCA-assigned conventional ammunition to:

1. Obtain information on the progress of conventional ammunition development programs.
2. Provide SMCA conventional ammunition logistics and production base requirements and plans for inclusion in the Military Services or USSOCOM's short- and long-range systems planning.
3. Provide to the Military Services or USSOCOM SMCA-related acquisition and/or conventional ammunition production base issues for presentation to the Milestone Decision Authority.

(b) Provide fabrication of developmental conventional ammunition in support of the RDT&E phase upon request of the Military Services or USSOCOM, with agreed schedules and resources provided by the Military Services or USSOCOM.

(2) Military Services and USSOCOM

(a) Coordinate with the SMCA throughout the RDT&E phase on SMCA-assigned conventional ammunition to:

1. Provide the SMCA information on the progress of conventional ammunition development programs.
2. Include SMCA conventional ammunition logistics and production base requirements and plans in short- and long-range systems planning.

3. Present SMCA-related issues to the Milestone Decision Authority, as those issues relate to acquisition of assigned conventional ammunition items and/or the conventional ammunition production base.

4. Ensure commonality is considered during the design of conventional ammunition.

(b) When appropriate, provide resources to the SMCA for fabrication of developmental conventional ammunition in support of RDT&E.

(c) Incorporate demilitarization and disposal design requirements into the systems engineering of munitions early in the RDT&E phase to ensure munitions designs are tailored to minimize cost and environmental and safety impacts during demilitarization. Munitions designs shall enable cost-effective recycling and reuse of materials and components and the use of closed-disposal demilitarization methods. Final disposition of new munitions by open burning or open detonation shall not be considered an option.

(d) Retain responsibility for the RDT&E of conventional ammunition developed by the individual Military Service or USSOCOM, including fabrication, testing, and evaluation of any developmental conventional ammunition fabricated by the SMCA.

b. Transition

(1) SMCA

(a) Participate with the Military Services and USSOCOM in the transition of SMCA-assigned conventional ammunition.

(b) Prepare an annual transition plan that identifies the transitioning of SMCA-assigned items to the SMCA.

(2) Military Services and USSOCOM

(a) Annually identify to the SMCA plans for transitioning all SMCA-assigned items not yet transitioned.

(b) Prepare transition plans in coordination with the SMCA.

(c) Transition SMCA-assigned items to the SMCA to accommodate the SMCA procurement and logistics support functions.

(d) Transition for procurement should occur in sufficient time to allow the SMCA to award the first full-rate production contract. As an exception, and with notification to the Executive Director for Conventional Ammunition, the Military Services or USSOCOM may retain the procurement function in those cases where the full value and efficiencies of the SMCA may not be immediately realized.

(e) Upon agreement between the SMCA and the Military Services, or USSOCOM, Military Service/USSOCOM-retained items may be transitioned to the SMCA.

(f) The Military Services or USSOCOM retain program management responsibility.

2. PRODUCTION BASE

a. SMCA

(1) Lead in the development and publication of an overarching conventional ammunition industrial base strategic plan that supports the Military Services and USSOCOM's conventional ammunition requirements as reflected in the Future Years Defense Program (FYDP).

(2) Plan for an optimum production base through the overarching conventional ammunition industrial base strategic plan, and prioritize available production base support resources to effectively meet the Military Services and USSOCOM's conventional ammunition requirements. Annually identify and prioritize production base deficiencies and formulate corrective actions to mitigate those deficiencies.

(a) Identify and incorporate new and more efficient production technologies.

(b) Conduct industrial preparedness planning and provide production base information and results to the Military Services and USSOCOM.

(c) Coordinate with the Military Services and USSOCOM on the status of the production base as significant changes are planned or occur.

(3) Communicate with the Military Services and USSOCOM on establishment and retention of the ammunition production base. To the maximum extent possible and except as otherwise provided by law, all costs associated with the production base will be reflected in product or unit prices. When there is valid justification for investing, retaining, and maintaining Government property, ensure that resource requirements are developed and submitted in accordance with established financial management regulations and Army guidance for inclusion in the Program Objective Memorandum for applicable target program years. Execute the direct appropriations for Production Base Support program (Provision of Industrial Facilities (PIF), Layaway of Industrial Facilities (LIF), and Maintenance of Inactive Facilities (MIF)) for munitions production base support projects. DoD 7000.14-R, Volume 2B, Chapter 4 (Reference (f)), provides specific guidance for PIF, MIF, and LIF. DoD 7000.14-R, Volume 2B, Chapter 6 (Reference (g)) provides guidance for facility production projects requiring Military Construction (MILCON) and DoD 7000.14-R, Volume 11B, Chapter 58 (Reference (h)) provides guidance for projects requiring Capital Investment Program (CIP) funding. Each facility production project shall be validated on a case-by-case basis, including but not limited to policy, funding constraints, and environmental impacts.

(a) Facility production projects at government-owned, contractor-operated facilities (GOCOs) or contractor-owned, contractor-operated facilities (COCOs) will be funded by the hardware end-item budget line unit cost and/or the PIF program.

(b) Facility production projects at government-owned, government-operated facilities (GOGOs) will be funded by the hardware end-item budget line unit cost, MILCON, and/or CIP funds.

(c) Converting facilities from production to long-term storage at GOGOs, GOCOs, and COCOs is funded by the LIF program. The MIF program funds those costs associated with maintaining approved LIF projects.

(4) Serve as the technical advisor to the Joint Materiel Priorities and Allocation Board on matters related to assigned conventional ammunition.

b. Military Services and USSOCOM

(1) Retain responsibility for determination of FYDP conventional ammunition requirements and ensure such requirements are conveyed to the SMCA. The requirements should include non-SMCA-assigned items using the same production capabilities as SMCA items.

(2) Provide support in development of the overarching conventional ammunition industrial base strategic plan.

(3) Should use existing SMCA capabilities for the benefit of economies of scale and/or retention of capabilities when they meet the Military Services' or USSOCOM's requirements.

(4) Communicate with the SMCA when there may be a requirement to modify or establish new or additional production capability or capacity in the government-owned production base.

(5) Plan, program, budget, and fund facility production projects within the hardware budget line unit cost in support of SMCA-assigned ammunition items when PIF, CIP, or MILCON cannot be used.

(6) Provide, to the maximum extent possible, industrial preparedness planning information to the SMCA relative to items unique to a Military Service or USSOCOM that utilize common facilities or producers used by the SMCA. This will enhance the development of an overarching industrial base strategic plan.

3. ACQUISITION

a. SMCA

- (1) Comply with section 806 of Public Law 105-261 (Reference (i)).
- (2) Comply with the policies and procedures as described in DoD Directive 5000.01 and DoD Instruction 5000.02 (References (j) and (k)).
- (3) Prepare, with assistance from the Military Services and USSOCOM, advanced acquisition plans for SMCA-acquired conventional ammunition. When dealing with recent (or pending) transitioned items, the advanced acquisition plan shall be based upon the Military Service/USSOCOM-approved acquisition plan.
- (4) Acquire conventional ammunition, upon receipt of funded programs, to meet Military Service and USSOCOM requirements.
- (5) Provide contract services and other technical support during the acquisition of SMCA-assigned conventional ammunition.
- (6) Provide advice to the Military Services and USSOCOM during preparation of the FYDP.
- (7) Conduct periodic reviews and provide access to financial and logistics information monitoring the status of Military Service or USSOCOM orders and evaluating overall trends and activity.
- (8) Comment on the Military Services or USSOCOM's conventional ammunition acquisition plans and prepare, with the assistance of the Military Services or USSOCOM, an Integrated Conventional Ammunition Procurement Plan (ICAPP) for use by the Military Services, USSOCOM, and the OSD staff. The ICAPP should be available to coincide with the budget submission requirements of the DoD planning, programming, budgeting, and execution (PPB&E) process.
- (9) Notify the Military Services and USSOCOM of management actions that may impact the execution of funds and timely completion of orders.

b. Military Services and USSOCOM

- (1) Comply with Reference (i).
- (2) Comply with the policies and procedures as described in References (j) and (k).
- (3) Obtain SMCA advice in the preparation of the Military Services' or USSOCOM's FYDP to optimize procurement and production order sizes, work-loading, and delivery schedules for achieving efficiencies and economies.
- (4) SMCA-assigned items that have transitioned to the SMCA for procurement should be acquired by the SMCA. As an exception, and with notification to the EDCA, the Military

Services or USSOCOM may execute the procurement function in those cases where the full value and efficiencies of the SMCA may not be immediately realized.

(5) Provide the following for SMCA-acquired conventional ammunition:

(a) Technical definition (e.g., technical data packages, performance specification) to the SMCA to support Military Service or USSOCOM conventional ammunition requirements.

(b) Approved conventional ammunition procurement funds (appropriated or under Continuing Resolution Authority) by forwarding appropriate funding authorization documents to the SMCA to support annual acquisitions within 80 days of signature of appropriation law.

(c) Concurrent with development of supplemental or bridge program, provide notification to the SMCA to support the Funded Reimbursement Authority request.

(d) Delivery information.

(e) Any Military Service/USSOCOM-unique requirements (e.g., special quality requirements, packaging).

(6) Consider the overarching conventional ammunition industrial base strategic plan in the Military Services or USSOCOM's acquisition strategies and plans.

(7) Identify to the SMCA and other Military Services, as delineated in DoD Manual 4140.01 (Reference (l)) and Section 5 of the Joint Conventional Ammunition Policies and Procedures (Reference (m)), any excess items in the Military Service inventory for applying assets to other Military Services or USSOCOM's requirements to preclude unnecessary procurements.

(8) Provide planning, programming, and budgetary data and information to the SMCA for forecasting and planning support activities and development of the ICAPP.

(9) Participate in periodic SMCA reviews of financial and logistics information.

4. SUPPLY

a. SMCA

(1) Provide the specific inventory management functions defined in this paragraph for assigned conventional ammunition stored at SMCA-managed facilities under Reference (l).

(a) Responsibility for custodial accountability for assigned conventional ammunition. The SMCA is relieved of custodial accountability on receipt by the Military Service/USSOCOM-accountable officer at the first retail point or consumer level.

(b) Report, as required by the Military Services or USSOCOM, the status of assigned Military Service/USSOCOM-owned assets.

(c) Perform physical inventories per DoD 5100.76 Manual (Reference (n)).

(2) Operate SMCA-managed installations and facilities to support the Military Services and USSOCOM's conventional ammunition wholesale stockpile.

(3) Maintain a wholesale distribution system for meeting projected needs of the Military Services and USSOCOM.

(4) Issue wholesale stocks based on the Military Services or USSOCOM requirements.

(5) Manage and invest in integrated logistics functions that support conventional ammunition responsibilities.

b. Military Services and USSOCOM

(1) Provide time-phased force deployment data to the SMCA.

(2) Provide forecasts for receipt, storage, and issue requirements in sufficient time for inclusion in the Army budget.

5. MAINTENANCE

a. SMCA

(1) Manage the maintenance of wholesale conventional ammunition in support of the SMCA mission.

(2) Fund, on a non-reimbursable basis, and perform maintenance on SMCA-assigned conventional ammunition deteriorating from a serviceable condition to an unserviceable condition due to improper storage and handling conditions while in SMCA-managed facilities.

(3) Develop, acquire, and maintain conventional ammunition peculiar equipment required for the surveillance, maintenance, and demilitarization of conventional ammunition at SMCA-managed facilities on a non-reimbursable basis.

(4) Perform maintenance based on scope of work and funding provided by the Military Services or USSOCOM. This type of maintenance normally includes renovation, conversion, modification, modernization, reclamation, refurbishment, and remanufacture of serviceable or unserviceable assets. Maintenance normally requires replacing of components other than packaging material.

(5) Manage installations and facilities performing maintenance in support of the SMCA mission.

(6) Conduct periodic reviews and provide access to financial and logistics information monitoring the status of Military Service or USSOCOM maintenance orders and evaluating the overall conventional ammunition maintenance trends and activity.

b. Military Services and USSOCOM

(1) Prioritize condition code “E” assets requiring maintenance.

(2) Provide funding and scope of work for reimbursable maintenance programs performed by the SMCA.

6. DEMILITARIZATION AND DISPOSAL

a. SMCA

(1) Demilitarize and dispose of all conventional ammunition, including non-SMCA-managed items, for which capability, technology, and facilities exist to complete demilitarization and disposal. The SMCA shall accept these items into the demilitarization stockpile with appropriate technical data. Plan, program, and budget for a demilitarization and disposal program for all munitions in the SMCA Resource Recovery and Disposition Account (RRDA).

(2) Plan, program, budget, and fund a joint-Service research and development program for developing the capacity where capability, technology, and facilities do not exist.

(3) Acquire equipment and facilities required for demilitarizing and disposing of conventional ammunition at SMCA-managed facilities on a non-reimbursable basis.

(4) Develop an annual comprehensive demilitarization and disposal plan.

(5) Serve as the authorized military official (AMO) (the DoD-designated disposition authority (DDA)) for managing waste military munitions (WMM) according to part 266, subpart M of title 40, Code of Federal Regulations (Reference (o)). Coordinate WMM determinations and actions with Military Service/USSOCOM-level AMOs (DDAs).

b. Military Services and USSOCOM

(1) Provide demilitarization and disposal plans with technology requirements for Military Service/USSOCOM-developed items designed after November 1, 1977.

(2) Provide an annual 5-year forecast of conventional ammunition generations into the SMCA’s RRDA to support the development of the SMCA demilitarization and disposal plan.

(3) Fund the movement of assets from retail sites to sites specified by the SMCA for demilitarization and disposition. Coordinate these shipments with the receiving sites.

(4) Provide technical data for supporting demilitarization and disposal operations and a joint-Service research and development program.

(5) Coordinate with the SMCA AMO (DDA) prior to transferring assets to the SMCA RRDA.

(6) Provide Military Service/USSOCOM-level AMOs (DDAs) for managing WMM according to Reference (o). Coordinate WMM actions with the DoD AMO (DDA).

7. QUALITY ASSURANCE

a. SMCA

(1) Manage and execute the quality assurance programs established by the Military Services or USSOCOM in SMCA procurements and Military Service/USSOCOM-funded maintenance programs. Work towards common quality assurance requirements. When necessary, incorporate Military Service/USSOCOM-unique quality assurance requirements into contracts.

(2) Manage a quality assurance program during storage, maintenance, demilitarization, and disposal of wholesale conventional ammunition. The quality assurance program shall be uniform for all Military Services and USSOCOM. When variances occur, the SMCA shall work with the Military Services or USSOCOM for determining, implementing, and disseminating the best quality assurance practices.

b. Military Services and USSOCOM

(1) Establish and maintain life-cycle quality assurance programs for conventional ammunition developed by the Military Services or USSOCOM.

(2) Work toward common quality assurance requirements. When necessary, identify Military Service/USSOCOM-unique quality assurance requirements to the SMCA.

(3) Collaborate with the SMCA to determine the best quality assurance practices for SMCA procuring, maintaining, or storing conventional ammunition.

8. TECHNICAL DATA AND CONFIGURATION MANAGEMENT AND CONTROL

a. SMCA

(1) Establish and maintain configuration controls for SMCA-assigned conventional ammunition that complement the Military Services or USSOCOM's life-cycle configuration management program and provide for participation by the Military Services or USSOCOM.

(2) Maintain the conventional ammunition data card repository for SMCA-assigned conventional ammunition.

(3) Monitor configuration controls for common components or materials and provide for coordination with the Military Services or USSOCOM.

(4) Request a procurement data package from the Military Services or USSOCOM when the item will be acquired by the SMCA.

b. Military Services and USSOCOM

(1) Retain overall configuration management and control for conventional ammunition developed by the Military Services or USSOCOM.

(2) Establish and maintain a life-cycle configuration management program that provides for participation by the SMCA, when required.

(3) Provide the SMCA technical definitions (e.g., technical data packages, performance specifications) and characterization data to support conventional ammunition developed by the Military Services or USSOCOM. Technical definition shall support SMCA requirements for procurement, production, storage, maintenance, demilitarization, or disposal in time to allow the SMCA to plan and execute the SMCA program.

(4) Make technical information available to other Military Services and USSOCOM, as requested.

9. TRANSPORTATION AND HANDLING

a. SMCA

(1) Coordinate with the Joint Munitions Transportation Coordinating Activity (JMTCA) for performing duties, as delineated in DTR 4500.9-R (Reference (p)), so that the JMTCA can provide decision makers with advance planning visibility.

(2) Provide transportation and handling management and control for wholesale conventional ammunition to:

(a) Develop and implement safe, secure, and efficient transportation and handling processes at SMCA-managed facilities.

(b) Coordinate with other transportation managers to develop and execute integrated movement plans for meeting peacetime and contingency movement requirements.

(3) Coordinate movement to the point of receipt by continental United States retail customers, or to the overseas port of embarkation, in conjunction with other transportation managers.

(4) Plan for and maintain a transportation and handling capability to meet projected contingency requirements.

b. Military Services and USSOCOM

(1) Provide planning and movement information and instructions to the SMCA as required for the transportation of the Military Services or USSOCOM's assets.

(2) Fund transportation of conventional ammunition movements submitted to the SMCA.

10. SAFETY

a. SMCA

(1) Maintain a uniform process for handling hazardous materials under Section 11 of Reference (m). Included in the process is the use of DD Form 2356 (Hazardous Material Contract Cover Sheet), DD Form 2357 (Hazardous Component Safety Data Sheets (HCSDS)), and DD Form 2271 (Decontamination Tag).

(2) Serve as a technical advisor to the DoD Explosives Safety Board on assigned conventional ammunition and associated processes.

(3) Ensure development, refinement, and adherence of safety standards in the conduct of the SMCA mission.

(4) Maintain the Explosives Accident database.

b. Military Services and USSOCOM

(1) Provide hazardous component safety data to the SMCA for conventional ammunition developed by the Military Services or USSOCOM and being procured through the SMCA.

(2) Participate in the development and refinement of safety standards necessary for facilitating safe conventional ammunition and explosives operations.

(3) Provide results of explosive accident investigations to the SMCA.

11. SECURITY

a. SMCA

(1) Provide physical security for conventional ammunition in the wholesale supply system under guidance provided in Reference (n).

(2) Provide physical security and protection of facilities under guidance provided in Reference (n).

b. Military Services and USSOCOM. Military Services and USSOCOM provide the SMCA the security requirements for conventional ammunition developed by the Military Services.

12. FINANCIAL MANAGEMENT AND PPB&E

a. SMCA

(1) Plan, program, budget, and execute resources (manpower and funds) required for all assigned responsibilities and functions identified in this Instruction.

(2) Ensure that resources identified in subparagraph 12.a. of this enclosure for the SMCA mission are separately and visibly described in the Department of the Army's FYDP and budget exhibits for the DoD Planning, Programming, and Budget System.

(3) Manage, operate, and maintain a financial management system for assigned functions and responsibilities identified in this Instruction.

(4) Provide the Military Services and USSOCOM web access to view status of open procurement orders.

(5) Provide the Military Services and USSOCOM timely information of expected costs to complete orders.

(6) Provide the Military Services and USSOCOM with the 30-, 60-, and 90-day funding requirements by August 31 of the current fiscal year when operation under a Continuing Resolution Authority is anticipated for the subsequent fiscal year.

b. Military Services and USSOCOM

(1) Plan, program, and budget for conventional ammunition procurement, retained conventional ammunition functions, and support to the SMCA, as provided for in this Instruction.

(2) Provide updates to the SMCA for funding changes to allow the other Military Services and USSOCOM to program and budget accordingly.

13. IMPLEMENTING REGULATIONS AND ASSESSMENT

a. SMCA

(1) Staff proposed changes to this Instruction with the Military Services and USSOCOM and forward recommended changes to USD(AT&L) for approval.

(2) Communicate, coordinate, and collaborate with the Military Services and USSOCOM for matters affecting accomplishment of the SMCA mission.

(3) Develop and maintain, in coordination with the Military Services and USSOCOM, a process for measuring effectiveness and implementing process improvements of the mission functions in this Instruction.

b. Military Services and USSOCOM

(1) Coordinate and support the SMCA in its effort to successfully accomplish the SMCA mission.

(2) Participate in the process described in subparagraph 13.a.(3) of this enclosure.

14. PERSONNEL AND UNIT TRAINING

a. SMCA

(1) Operate a defense ammunition school for providing education and training for ammunition careerists and military personnel. This includes, but is not limited to, ammunition managers, specialists, and operating personnel required for performing conventional ammunition logistics and explosive safety missions, and for supporting related civilian ammunition career programs.

(2) Training of civilian and military personnel shall be conducted under guidance provided in Section 14 of Reference (m) and the Military Services' education and training policies.

b. Military Services and USSOCOM. Provide projected training requirements to the SMCA for planning of course content and scheduling to accommodate the training needs of the Military Services for ammunition logistics and explosive safety.

15. SECURITY ASSISTANCE

a. SMCA

(1) Coordinate with the Military Services and USSOCOM's security assistance management element for supporting security assistance mission duties, as delineated in DoDD 5105.65 (Reference (q)), and provide program support to the security assistance mission requirements.

(2) Coordinate with the requesting Military Service or USSOCOM security assistance management element in preparation of the price and availability for the letter of offer and acceptance to the foreign military customer.

b. Military Services and USSOCOM. Comply with the provisions of Reference (o) when performing the mission functions delineated in this Instruction. This includes, but is not limited to, providing information for developing the price and availability for the letter of offer and acceptance to the foreign military customer.

GLOSSARY

TERMS AND DEFINITIONS

These terms and their definitions are for the purposes of this Instruction.

SMCA-assigned conventional ammunition. Conventional ammunition listed in Reference (c) that is assigned for management by the SMCA.

SMCA-procured conventional ammunition. Conventional ammunition, either SMCA-assigned or Military Service/USSOCOM-retained, that the SMCA procures.

SMCA production base. The total privately owned and Government-owned industrial production capacity available to manufacture items required by the Military Services. The production base together with the maintenance base comprises the industrial base.

wholesale supply of conventional ammunition. The highest level of organized DoD supply maintained for resupplying the retail levels of supply including assets in transit between wholesale and retail.