



DoD INSTRUCTION 5410.19, VOLUME 4

COMMUNITY OUTREACH ACTIVITIES: CEREMONIAL, MUSICAL, AND AERIAL EVENT SUPPORT

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Approved by:	John F. Kirby, Assistant to the Secretary of Defense for Public Affairs

Purpose: This instruction is composed of multiple volumes, each containing its own purpose. In accordance with the authority in DoD Directive (DoDD) 5122.05:

- This instruction establishes and implements policy, assigns responsibilities, prescribes procedures, and establishes requirements for DoD participation in community outreach activities.
- This volume:
 - Establishes policy and provides implementation guidance for official musical units, ceremonial units, Service exhibits, official Service member formations, and aerial events in support of community outreach activities both in the continental United States (CONUS) and outside the continental United States (OCONUS).
 - Establishes policy and prescribes community outreach guidance for military academy cadet organizations.
 - Establishes policy and prescribes procedures and requirements for military musicians performing in an official capacity.
 - Prescribes standardized procedures to determine if an event is eligible for military musical or aerial support as a community outreach activity.
 - Prescribes guidance for National Guard bands that support community outreach activities.
 - Prescribes guidance for aerial events performed by the Military Departments in support of community outreach activities.

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SECTION 1: GENERAL ISSUANCE INFORMATION

1.1. APPLICABILITY.

This volume:

a. Applies to OSD, the Military Departments, the Office of the Chairman of the Joint Chiefs of Staff and the Joint Staff, the Combatant Commands (CCMDs), the Office of Inspector General of the Department of Defense, the Defense Agencies, the DoD Field Activities, and all other organizational entities within the DoD (referred to collectively in this volume as the “DoD Components”).

b. Encompasses all DoD community outreach activities that use official DoD ceremonial units, Service exhibits, personnel formations, and aerial demonstrations.

c. Does not apply to:

(1) Aerial demonstrations or air shows that promote weapons systems or other defense articles for sales purposes. These are addressed in DoD Instruction (DoDI) 7230.08.

(2) DoD relationships with foreign governments pursuant to DoDD 5111.01 or special events solely under the auspices of DoD support of civil authorities pursuant to DoDI 3025.20 when the principal interactions do not have community outreach or recruitment implications.

(3) DoD personnel voluntarily participating in community and civic activities when they are:

(a) Participating in a personal capacity;

(b) Participating during an off-duty period;

(c) Not identified as Service members or by duty title; and

(d) Wearing civilian attire.

(4) Official military ceremonies such as changes of command, arrival and departure ceremonies for heads of state, and military funerals.

(5) Support for non-public recruiting efforts that are restricted to closed events such as school assemblies and clinics.

1.2. POLICY.

a. Community outreach activities will be in the best interest of the DoD and will increase public exposure to and understanding of military personnel, facilities, equipment, and programs.

b. Outreach support will be limited to those activities that are of common public interest and benefit to a local, State, regional, national, or broadly representational community.

c. Military Services will provide outreach support that is available and authorized in accordance with this volume and instruction.

d. In accordance with DoDI 1304.35, Military Services will not pay sports-related organizations, sporting events, or professional sports teams to provide recognition ceremonies for Service members.

e. While Military Services may make various entities aware of their capabilities, all Federal employees should adhere to the principles of ethical conduct in Executive Order 12674 and avoid even the appearance of impermissible solicitation of and giving preferential treatment to any private organization or individual when seeking or granting performance opportunities.

1.3. INFORMATION COLLECTIONS.

DD Form 2535, "Request for Military Aerial Support," referred to in Paragraph 6.5.a. of this volume, has been assigned Office of Management and Budget control number 0704-0290 in accordance with the procedures in Volume 2 of DoD Manual 8910.01.

SECTION 2: RESPONSIBILITIES

2.1. ASSISTANT TO THE SECRETARY OF DEFENSE FOR PUBLIC AFFAIRS (ATSD(PA)).

The ATSD(PA):

- a. Establishes policy for conducting all military ceremonial support in the public domain, including policy implementation of Section 974 of Title 10, U.S.C.
- b. Establishes policy for military aerial events and using Service aircraft as exhibits during community outreach engagements.
- c. Serves as the final approval authority for multi-Service aerial demonstrations and other aerial reviews held in the National Capital Region (NCR), such as presidential inaugurations or other special events, except in cases covered by Paragraph 2.3.
- d. Establishes military installation open house policy.
- e. Serves as final approval authority for all CONUS-based musical, ceremonial, aerial, and personnel assets traveling OCONUS for community outreach activities.
- f. May grant exceptions to the policies and procedures in this volume.
- g. Approves aerial reviews consisting of more than four aircraft at public events that are not open houses, air shows, or other excepted events outlined in this volume. This authority is **not** delegable.
- h. Designates a local level DoD public affairs (PA) coordinator for community outreach activities when more than one Military Department is involved for events of national significance.
- i. Evaluates requests for ceremonial or aviation support from multiple Military Services for a single community outreach engagement.
- j. Serves as final approval authority for all requests for Military Department participation in community outreach activities, except as delegated in Paragraphs 2.3., 2.4., 2.5., and 2.6. of this volume, in support of or involving:
 - (1) Events highly likely to attract national or international media attention in the United States and U.S. territories.
 - (2) Events or programs outside the United States and U.S. territories that may require support beyond the area of responsibility (AOR) of the CCMD concerned.
 - (3) More than one CCMD or DoD Component, except in the case of routine local coordination of activities between local commands, which may be approved locally.

- (4) Events sponsored and paid for by other Federal Government agencies.

2.2. DOD COMPONENT HEADS.

The DoD Component heads:

- a. Ensure that their Component's approved outreach events comply with this volume's requirements.
- b. Coordinate support among other DoD Components involved in the same community outreach activities.
- c. Review and revise their respective Component's existing guidance and regulations to ensure they comply with this volume.
- d. Use resources such as bands, troops, drill teams, color guards, and installation facilities and equipment to foster and further good relations with communities at home and abroad, in accordance with DoDD 5122.05 and this instruction.
- e. Apply standardized policy and procedures to evaluate requests for military support to community outreach events in accordance with Figure 1 in Volume 1 of this instruction.

2.3. SECRETARIES OF THE MILITARY DEPARTMENTS.

In addition to the responsibilities in Paragraph 2.2., the Secretaries of the Military Departments:

- a. Oversee community outreach activities or approve participation of the Military Service concerned in public events in designated AORs not otherwise reserved or assigned in Paragraphs 2.1., 2.4., 2.5., and 2.6. of this volume.
- b. Except as indicated in Paragraphs 2.1.g., 2.4., and 2.5.a.(3), exercise approval authority for aerial event support consistent with this volume. The approval authority may not be delegated below the Military Service headquarters' Chief of Public Affairs.
- c. Approve missing man formations, using only assets from the Military Service concerned, in accordance with this volume. This approval authority may not be exercised below the Military Service headquarters' Chief of Public Affairs, consistent with Service policies.

2.4. SECRETARY OF THE AIR FORCE.

In addition to the responsibilities in Paragraphs 2.2. and 2.3., the Secretary of the Air Force retains approval authority for flyovers in Puerto Rico:

2.5. COMBATANT COMMANDERS (CCDRS).

In addition to the responsibilities Paragraph 2.2.:

a. Geographic CCDRs.

The geographic CCDRs:

(1) Implement or approve in-theater musical, ceremonial, and aviation assets requested for community outreach events within their respective CCMD AORs.

(2) Designate an officer for their respective CCMDs to coordinate requests through PA channels for CONUS-based musical, ceremonial, and aviation assets to perform within respective CCMD AORs for community outreach events.

(3) Except as indicated in Paragraphs 2.1.g., 2.3.b., 2.4., and 6.3.f., execute the same approval authority for aerial demonstrations by command resources that are otherwise reserved to the Secretaries of the Military Departments when aerial assets are assigned in a CCDR's AOR and requests comply with this volume.

(4) Approve inter-agency cooperation in their areas of operation.

(5) Provide policy direction and guidance for outreach activities in their AOR, consistent with this volume.

b. Functional CCDRs.

In addition to the responsibilities in Paragraph 2.2., functional CCDRs execute outreach activities, consistent with this volume, in their AORs not otherwise reserved or assigned in Paragraphs 2.1., 2.3., 2.4., and 2.5.a. of this volume.

2.6. COMMANDER, JOINT FORCE HEADQUARTERS-NCR AND THE U.S. ARMY, MILITARY DISTRICT OF WASHINGTON (MDW).

The Commander, Joint Force Headquarters-NCR and U.S. Army, MDW, acts as the DoD PA coordinator for approval of multiple Service ceremonial support within the NCR, including official events requested by members of Congress, in accordance with the procedures in this volume **except** for the following, which will require ATSD(PA) approval:

a. Requests:

(1) From constituents submitted through a congressional member's office.

(2) That involve multiple Military Services' ceremonial support for participation in community outreach events. (This exception applies to such support whether in or outside the NCR.) Official military changes of command, arrival and departure ceremonies for heads of state, and military funerals are exempt from this instruction.

(3) For community outreach events that are highly likely to garner national or international media attention.

(4) For non-local area travel by NCR-based musical or ceremonial resources to support community outreach activities, which must follow Office of the Assistant to the Secretary of Defense for Public Affairs (OATSD(PA)) approval processes and procedures outlined in this volume.

(5) For exceptions to policy (ETPs).

b. DoD aerial review presentations.

c. Other special or one-time events, as determined by the ATSD(PA).

SECTION 3: OVERARCHING GUIDANCE FOR ALL SUPPORT

3.1. TIME AND SUPPORT LIMITATIONS AND RESTRICTIONS.

a. Resource commitments to a single community outreach activity normally will not exceed 3 days, except for:

(1) Exhibits, which may be scheduled to last the duration of the activity or program.

(2) Overseas band tours by CONUS-based military musical or ceremonial units, which normally will not exceed 15 days.

b. Generally, eligible events are permitted to receive the support of a color guard and no more than one other ceremonial or musical unit. Likewise, no more than one flyover or a parachute demonstration for a single event is permitted. Exceptions are made:

(1) For local patriotic or civic parades. One local band or local composite marching band element per Military Service, including the National Guard, is authorized to participate in a parade that is of general interest or benefit to a local, State, regional, national, or broadly representative community. If a Military Service prefers to be represented by a non-local Service band or National Guard band in a parade, the PAO for the Service headquarters is responsible for notifying the local unit(s) of the selected band to participate in the event. Selected support must comply with the current DoD Public Affairs Community Engagement Plan.

(2) When extensive support is required, or when OATSD(PA) determines it is in the best interest of the DoD to display the members of multiple Military Services. For example, this may include both a flyover and a parachute demonstration team at a public event that is not an air show or military open house.

(3) For qualifying air shows and military open houses.

(4) When two military academy sports teams compete in an open, outdoor stadium. Each Military Department concerned may conduct a single flyover.

(5) When eligible events occur in communities where the joint base program has been implemented. It is appropriate to have minimal, diverse representation from each Military Department at these outreach events. For example, a Joint Armed Forces Color Guard and a single ceremonial unit from each branch represented on the joint base may be appropriate, if ceremonial resources are available. Where possible, PAOs should divide community outreach resources among requests for support to maximize public exposure of the Military Services.

c. Exceptions other than those listed in the current DoD Public Affairs Community Engagement Plan require approval by the ATSD(PA) or designated representative before commitments are made.

d. OATSD(PA) assigns tour areas to the NCR-based military touring bands and large-scale Military Service productions. The Military Department assigned to a particular band tour area

will control that area for the entire tour season. This does not apply to official musical units performing their mission in their Military Service assigned AORs.

e. A military musical unit or an individual who is a member of such a unit performing in an official capacity, may not receive remuneration for an official performance, other than applicable military pay and allowances, pursuant to Section 974(b) of Title 10, U.S.C.

f. CONUS-based resources requested to support OCONUS outreach events must adhere to guidance in Paragraph 6.3. of Volume 1 of this instruction.

g. If resources (including aviation) are traveling from CONUS to OCONUS primarily for a readiness exercise or pre-scheduled training, and are requested to support a community outreach event as a secondary mission, the outreach mission would be considered at no additional cost to the government and the CCDR is the approval authority if support is deemed in the best interest of the CCMD and DoD. However, if the training or readiness mission is cancelled, but the outreach request remains, then the approval authority changes to the ATSD(PA). Even though the traveling unit could receive a training benefit, the training becomes secondary and support for the outreach event would result in an unplanned expenditure of funds as an additional cost to the government.

h. CONUS-based military musicians and musical units, including Service Academy-based bands, are not authorized to perform at an OCONUS location, unless in an official deployed status with the approval of the geographical CCDR or designated PAO and the OATSD(PA).

i. Flyovers should be reserved for community outreach activities that will showcase the military's capabilities to Military Service-priority audiences and outreach activities that are highly likely to garner national or international media coverage.

3.2. SUPPORT IN THE NCR OR REQUESTS FOR NCR-BASED MUSICAL OR CEREMONIAL ASSETS.

The U.S. Army MDW will coordinate all active duty ceremonial support requests for the NCR in accordance with Paragraph 2.6.

a. Support for official Federal Government events in the NCR are exempt from the musical ceremonial unit restrictions prescribed in this volume. Additionally, an ETP is not required for official events in the NCR, which generally may garner national media attention.

b. Support for community outreach events in the NCR that are sponsored by Federal Agencies and free to the public are subject to the policy prescribed in this instruction. For example, MDW may coordinate a free concert that includes multiple Military Department musical units if it is held in the NCR, sponsored by the National Park Service, and not broadcasted.

c. The MDW PAO will coordinate with the appropriate Military Service headquarters office that handles community outreach activities when NCR-based musical or ceremonial resources are considered for potential events outside the NCR.

d. If a potential unofficial event, inside or outside the NCR, would involve multiple Military Service representation, the MDW PAO will coordinate with OATSD(PA) Directorate of Community Engagement (OATSD(PA)/CE) at least 30 days before committing ceremonial resources.

e. If non-Federal entity requests for NCR-based ceremonial assets are sent directly to the Military Service headquarters office that handles community outreach activities, coordination with the MDW PAO must occur before commitments are made.

f. The Military Service concerned will manage Service-specific events within the NCR in accordance with Service-specific policies.

3.3. COMMUNITY OUTREACH IN HAWAII AND ALASKA.

Hawaii and Alaska are not considered OCONUS for the purposes of this volume, and authority for community outreach activities in those States resides with the local installation commander(s) or a Military Department. The Commander, United States Indo-Pacific Command, in his or her capacity as the senior commander in Hawaii, may conduct CCMD community outreach activities, or coordinate support of public events involving multiple Military Service participation, unless the ATSD(PA) delegates otherwise. The Commander, United States Northern Command, has a similar CCMD authority for multiple Military Service outreach in Alaska, unless the ATSD(PA) delegates otherwise.

3.4. RETURN ON INVESTMENT.

Participation in outreach engagements should be evaluated against the Secretary of Defense and DoD Component priorities to show value added and return on investment.

a. When determining the return on investment for outreach activities, key areas of measurement should include physical audience reach, media coverage (e.g., extent, repetition, and fiscal value when available), and social media analytics (e.g., frequency of mentions, likes, views).

b. Ensure the U.S. public has the greatest number of opportunities to witness DoD ceremonial performances when members of ceremonial groups are not supporting internal military ceremonial, morale and esprit de corps, and military recruiting activities.

SECTION 4: MILITARY MUSICAL UNITS AND NON-PROFESSIONAL MILITARY MUSICIANS

4.1. MISSIONS OF MILITARY MUSICAL UNITS.

Military musical units support the DoD mission by:

- a. Enhancing public confidence, patriotism, and national interests at home and abroad.
- b. Perpetuating service identity, traditions, and morale through internal engagements and ceremonies.
- c. Supporting recruiting and retention.

4.2. SPECIAL CIRCUMSTANCES.

a. “Star Spangled Banner” and “Hail to the Chief.”

(1) The U.S. Navy arrangement of “Star Spangled Banner” and U.S. Marine Band arrangement of “Hail to the Chief” are designated as the official DoD arrangements to be rendered by all Service bands on appropriate occasions. Band commanders may use other arrangements of “The Star Spangled Banner” more appropriate for their ensembles’ instruments, as long as they are written and performed in a manner that respects the dignity and purpose of the national anthem, as typified by the official arrangement.

(2) “Hail to the Chief” is designated as a musical tribute to the President of the United States and may not be performed by military musical organizations as a tribute to other dignitaries.

(a) During all renditions of “Hail to the Chief” by military musical units, military personnel in uniform, other than band personnel, will accord it the same military honor as they would the rendition of “The Star Spangled Banner” or “To the Color.”

(b) If, in the course of any ceremony, it is required that honors be performed more than once, “Hail to the Chief” may be used interchangeably with “The Star-Spangled Banner” as honors to the President of the United States.

(c) When specified by the President, the Secretary of State, the Chief of the Secret Service, or their authorized representatives, “Hail to the Chief” may be used as an opportunity for the President and his or her immediate party to move to or from their places while all others stand fast.

b. Support to U.S. Embassies.

(1) Military units may provide ceremonial support that is consistent with statutes and DoD issuances, and does not conflict with assigned missions.

(2) The Military Departments and the subordinate commands located in the United States and U.S. territories must refer all requests by U.S. embassies for overseas ceremonial support to the applicable CCMD. U.S. military units located in the United States and U.S. territories may not coordinate directly with U.S. embassies for potential musical support. Embassies requesting DoD support for community outreach purposes must follow prescribed procedures.

(a) U.S. embassies may request support directly from U.S. military units stationed locally in their vicinity.

(b) U.S. embassies in nations located in the geographic AOR of a CCMD must submit all requests for musical or ceremonial support to the respective CCMD's PAO.

(c) Ceremonial performances by CONUS-based units that are operationally controlled by their respective CCMD must adhere to guidance in Paragraph 6.3. of Volume 1 of this instruction and Paragraph 4.5. of this volume. CONUS-based units approved to travel overseas will request that embassies arrange radio or television appearances as well as community and U.S. military installation performances on behalf of the DoD.

c. Foreign National Anthems.

(1) U.S. military bands are authorized to perform foreign national anthems at official civil ceremonies within CONUS only when one or more senior government representatives of those foreign nations are actively participating in the ceremony and the representative holds a rank that entitles them to receive official U.S. Government honors. Playing foreign national anthems and carrying foreign nation flags by U.S. military personnel are ceremonial and protocol honors between and among governments and rendered only on select occasions.

(2) Only foreign national anthems of participating countries may be played during international sporting events, such as the Pan American Games or the International Olympics, in which the United States is a participant. A single game or match between a U.S. team and a foreign nation's team does not qualify as an international sporting event.

(3) As part of a military band's educational outreach program, foreign national anthems may be taught in a classroom setting **only**, not an assembly, to middle or high school music students that are located near embassies in the NCR.

(4) For OCONUS events, the CCDRs concerned may approve playing the national anthems of countries within their geographic AORs if the U.S. ambassador concurs.

(5) "The Star Spangled Banner" will be performed last when one or more foreign national anthems is authorized for performance, except when performed in conjunction with morning colors.

d. Band Recordings.

(1) Official military musical units are authorized to produce recordings for distribution to the public, at a cost not to exceed expenses of production and distribution.

(2) Amounts received in payment for the sale of recordings to the public will be credited to the appropriation or the account providing the funds for the production of the recording, in accordance with Section 974 of Title 10, U.S.C.

(3) Official military musical units are prohibited from producing or participating in recordings with civilian musicians for commercial sale without prior ATSD(PA) approval.

(4) If a unique situation arises where a production contract is funded with appropriated funds, the procurement will be awarded in accordance with Chapter 137 of Title 10, U.S.C., also known as “the Competition in Contracting Act.”

e. Band Support for Recruiting-Funded Missions at Public Events.

U.S. military bands may support recruiting-funded missions as part of a larger community outreach event. The band concerned will notify the Military Department band program manager and the Service band assigned to the touring region before the event to minimize conflicts with other band performances. Notification must include:

- (1) Event name.
- (2) Location.
- (3) Date.
- (4) Performance duration.

4.3. INCIDENTAL SUPPORT AT INTERNATIONAL MILITARY TATTOOS.

For the purposes of this volume, military musical and ceremonial participation in international or stateside tattoos may be considered incidental if **all** of the following criteria are met:

a. The U.S. military ceremonial units must be no more than 20 percent of the total list of participating groups in the tattoo.

b. The total individual performance time(s) of U.S. military ceremonial units must average less than 25 percent of the total running time of the program. This does not include the mass opening or grand finale that traditionally incorporates the majority of the international military and civilian performing units at a military tattoo.

c. Promotional materials that may list participating groups may not highlight a U.S. military unit in a font size, style, or format larger than any other unit. A disclaimer that all artists are subject to change should be included on all promotional material.

d. The program must be constructed and planned in such a way that it could and would take place if some or all U.S. military ceremonial units were forced to withdraw at any time.

4.4. RESTRICTIONS ON PERFORMANCES IN COMPETITION WITH LOCAL CIVILIAN MUSICIANS.

a. In accordance with Section 974 of Title 10, U.S.C., military musicians performing in an official capacity within the United States, its commonwealths, or its possessions may not engage in the performance of music in competition with local civilian musicians. Prohibitions include:

(1) A performance that is more than incidental to an event that is not supported, in whole or in part, by U.S. Government funds and is not free to the public.

(2) A performance of background, dinner, dance, or other social music at an event that is not supported, in whole or in part, by U.S. Government funds and is not held on a military installation.

(3) A performance at an unofficial event when other musical performers are being paid to perform, unless the ATSD(PA) determines the support to be incidental, in the best interest of the DoD, and a community outreach activity otherwise permissible pursuant to Section 974 of Title 10, U.S.C.

(4) Individual recognition programs, testimonials, tributes, commercial activities, political campaigns, or events where endorsement may be implied, whether they are held on or off a military installation. Official ceremonies such as a military review are excluded from this prohibition.

(5) Back-up support for non-DoD entertainers at public programs off a military installation unless the military musical unit performs as a featured participant and is not performing in competition with commercial bands. This does not preclude military musicians from supporting civilian musicians visiting deployed areas.

(6) Any event or circumstance not explicitly authorized in Paragraph 4.4.b.

b. Military musicians performing in an official capacity, as identified in Section 974 of Title 10, U.S.C., may perform traditional patriotic music, as well as contemporary music, when:

(1) The performance, including background, dinner, dance, or other social music, is at an official U.S. Government event that is supported, in whole or in part, by U.S. Government funds. For example:

(a) Military musicians may perform ceremonial openings or closings at a troop morale event on a military installation funded by non-appropriated funds, subject to other applicable directives and regulations.

(b) Official DoD events may be held off of a military installation if the applicable local commander certifies that a suitable military facility is not available.

(2) A performance at a concert, parade, or other event, is a patriotic event or a celebration of a national holiday, and is free to the public.

(3) A performance is incidental to an event that is not supported, in whole or in part, by U.S. Government funds or is not free to the public.

(4) A performance (including background, dinner, dance or other social music) held on or off military installations, is at:

(a) An event sponsored by a military welfare society, as defined in Section 2566 of Title 10, U.S.C.;

(b) An event that is a traditional military event, yet unofficial, (e.g., military dinings-in, dinings-out, awards banquets, mess nights, holiday parties) intended to foster the morale and welfare of Service members and their families. Support or donations for such events must not come from prohibited sources and the event must be held only for Service members, or Service members and their immediate families; or

(c) An event that is specifically for the benefit or recognition of Service members, Service members and their immediate families, civilian employees of the DoD, veterans, or former civilian employees of the DoD, subject to existing government-wide and DoD ethics rules and regulations.

(5) An event is a Reserve Officers' Training Corps, Junior Reserve Officers' Training Corps, Military Service, or Military Service academy ball, held on or off military installations, which is funded in whole or in part by U.S. Government funds. Two different Military Service musical units may be authorized to support a single Service ball only if:

(a) The primary attendees represent multiple Military Department Service components (e.g., annual Seabee/Civil Engineer Corps/Naval Facilities Engineering Command Anniversary Ball);

(b) The musical units are performing at two distinct and separate periods of the event; and

(c) No other official or community outreach event for which support has been sought will be unsupported.

(6) The purpose of the performance, including background, dinner, dance, or other social music, is to uphold the standing and prestige of the United States with dignitaries and distinguished or prominent persons or groups of the United States or another nation. This may include:

(a) Events at the White House or a U.S. embassy overseas. See Paragraph 4.2.b. of this volume for additional guidance on support to U.S. embassies. This provision **does not** extend to Military Attaché Balls or embassy events in the NCR, or other parts of the United States, its commonwealths, or possessions.

(b) Performances in support of U.S. ambassadors, State Department initiatives, or the CCMD's efforts to foster and sustain cooperative international relations.

(c) Performances at a swearing-in for the Commander-in-Chief.

(7) A free band performance supports recruiting, professional development, or community outreach activities and is not otherwise prohibited. Music is not restricted to a patriotic theme or part of a patriotic opener, but may vary to showcase military musician versatility.

(8) Attendance at a music conference or seminar is for professional development, subject to the policy, guidance, and prescribed approval process of each Military Department.

c. Military musical units generally will not provide background music at memorial services. However, support may be provided for such services if the deceased is eligible for a state funeral or customary military honors, or if approved by the ATSD(PA).

4.5. MILITARY BAND MOVEMENT OVERSEAS.

In accordance with Paragraph 2.5., geographic CCDRs have approval authority in their AORs. Coordination and authorization for movement in geographic CCMD AORs will be as follows:

a. U.S. Territories.

(1) Hawaii and Guam National Guard unit requests should be routed through United States Indo-Pacific Command.

(2) Alaska and Puerto Rico National Guard unit requests should be routed through United States Northern Command.

(3) OCONUS National Guard requests for exceptions to the current DoD Strategic Community Outreach Plan or Guidance should be routed to the appropriate geographic CCMD.

b. Approval for Music Outreach in CCMD AORs.

Consistent with Paragraph 6.3. of Volume 1 of this instruction, limited music outreach is authorized in OCONUS CCMD AORs as follows:

(1) Outreach may be conducted in and around local bases in accordance with this instruction.

(2) OCONUS band movement, including Hawaii and Alaska, is not at the sole discretion of the local Service command. Events that would require the expenditure of temporary duty funds for support within a CCMD's AOR must be approved by the CDR.

(3) Any movement beyond the CCMD's AOR requires OATSD(PA) approval.

(4) CCDRs must ensure Military Department bands operating in their AOR are executing missions that align with the CCMD's goals and objectives.

(5) OCONUS events requesting more than one military band require an ETP endorsed by the CCMD and approved by the OATSD(PA).

(6) CONUS-based assets are not authorized to commit to OCONUS performances or travel OCONUS for community outreach activities without prior CCMD endorsement and approval by the Military Department and OATSD(PA).

4.6. NATIONAL GUARD BANDS.

a. National Guard bands may only conduct in-State travel for community outreach support except when granted a multi-State AOR by their Military Service. Out-of-State performances must be included in the annual DoD Public Affairs Community Engagement Plan or be submitted through appropriate channels to OATSD(PA) for approval in accordance with this volume.

b. Approval procedures for the overseas band program of the National Guard Bureau differs from that prescribed in Paragraph 6.3.c. in Volume 1 of this instruction, only in that the CCMDs coordinate their requests for National Guard band support with the National Guard Bureau PAO instead of the Military Department PAO. The National Guard Bureau PAO evaluates the requests, coordinates with the applicable State National Guard PAO, and then submits the recommended annual program of six-to-eight overseas band trips to the ATSD(PA) for approval.

c. National Guard bands are not authorized to solicit performances at OCONUS locations or initiate overseas travel requests.

d. National Guard bands may support State inaugural events in a Federally funded duty status, subject to the availability of funds.

(1) Authorized programs in support of an inaugural day are limited to public concerts, parade participation, and patriotic opener presentations, which may be performed at events funded in whole or in part by the U.S. Government.

(2) Social events, such as invitation-only concerts, dinners, dances, inaugural balls or galas, and other entertainment performances for local or State inaugural events **do not** generally meet the criteria for musical or ceremonial support because military musicians may not compete with local civilian musicians.

e. Requests for National Guard resources to support official Federal Government events and community outreach activities inside the NCR should be coordinated with the National Guard Bureau Community Relations Office. When multiple Military Services are invited to perform at an outreach event, the policies and procedures in this instruction apply.

4.7. MILITARY ACADEMY CADET ORGANIZATIONS AND NON-PROFESSIONAL MILITARY MUSICIANS.

a. Performances by Military Academy Cadet Organizations.

(1) Military academy cadet organizations must abide by policy prescribed in this instruction.

(2) Military cadets who are not part of an official Military Department music or band program must abide by the guidance prescribed in this instruction if they plan to give a public performance in uniform and outside their military academy or beyond their command.

b. Performances by Non-Professional Military Musicians.

Official military musical performances that could garner national media attention (e.g., singing the national anthem at a sporting event) should be performed by a professional military musician.

(1) On a case-by-case basis, Service members who are non-professional military musicians and volunteer or are solicited to perform in uniform at public events must be approved by the closest military band commander before accepting an invitation.

(2) Prior approval is required even if the Service member volunteers to perform in civilian attire but will be introduced as a member of the military. Additional guidance on voluntary support in an official or unofficial status is provided in Paragraph 4.7. of Volume 1 of this instruction.

c. Musicians Performing in a Personal Capacity.

Consistent with Section 974 of Title 10, U.S.C., a member of a musical unit of the Military Services may perform in a personal capacity, as an individual or part of a group, for remuneration or otherwise, if the member adheres to all of the following:

(1) Does not wear a military uniform for the performance.

(2) Does not identify himself or herself as a member of a Military Services in connection with the performance.

(3) Complies with Paragraph 3.3.f. in Volume 1 of this instruction.

(4) Does not use a government-owned instrument or equipment.

4.8. TOURING PROGRAM.

a. The NCR-based touring bands of the Military Departments are assigned a national concert tour mission, in addition to a local community outreach mission.

b. Military Departments that establish large-scale entertainment productions with various ceremonial units for touring purposes and military academy cadet musical units that may be used for recruiting and outreach purposes must comply with OATSD(PA) touring program guidance prescribed in this instruction or request an ETP before committing resources.

c. Within date ranges established by the OATSD(PA), the Military Departments will determine the tour length for the individual spring and fall CONUS tours scheduled for the NCR-based touring bands and large-scale entertainment productions of the Military Departments. These tours may be sponsored or identified and funded in the applicable Military Department's operation and maintenance account.

d. Military Service regional, field, fleet bands, or equivalent, may tour throughout their Military Service-assigned AORs in accordance with existing DoD and Military Service guidance.

e. Any touring band, specialty musical unit, or Military Service entertainment production that desires to perform outside its assigned area requires the approval of OATSD(PA) and the Military Department to which that area is assigned. When seeking approval, the performing unit must:

(1) Obtain a written memorandum of agreement signed by the Military Department music liaison assigned to that area (or each Military Service's regional band in a closed area assignment) indicating the proposed performance date poses no objections.

(2) Submit the written memorandum of agreement(s) to and obtain an exception to the touring area assignment from OATSD(PA) before finalizing any contracts or appearance commitments to avoid potential inter-Service conflicts.

f. OCONUS-based bands must respond to community outreach requirements tasked by CCDRs assigned responsibility for the specific overseas operational theater to which the band is assigned.

SECTION 5: CEREMONIAL SUPPORT AND MILITARY SERVICE EXHIBITS

5.1. CEREMONIAL SUPPORT.

a. Color Guard.

(1) A Joint Armed Forces Color Guard will be used at all DoD-authorized public programs where the presentation of colors is in the best interest of DoD. The Joint Armed Forces Color Guard will, when available, use:

(a) Two Army bearers with National and Army Colors.

(b) One bearer each for the Marine Corps, Navy, Air Force, Space Force, and Coast Guard with individual Military Service Colors.

(c) One Army rifleman and one Marine Corps rifleman as escorts.

(2) When a Joint Armed Forces Color Guard cannot be formed, a single Service color guard may carry each of the Military Service flags or the senior member of the senior Military Service in the color guard will carry the National Colors in accordance with the Department of the Army Training Circular 3-21.5.

b. National Flag of Foreign Nations and Other Organizational Flags.

(1) U.S. military personnel in a foreign location may carry the official national flag of foreign nations participating in official civil ceremonies sponsored and conducted by the U.S. Government or a State, county, or municipal government.

(a) An official of the foreign nation concerned must be present in an official capacity to receive such honors.

(b) The official must be an individual to whom honors normally are rendered.

(2) In all other public programs or ceremonies, Service members in uniform and in an official capacity must not carry flags of foreign nations, veterans' groups, or other non-military organizations.

c. Official Personnel Formations.

(1) Policy for the order of precedence of Service members in formation is outlined in Paragraph 4-2 of Army Regulation 600-25 and other Service equivalent ceremonial policies.

(2) Voluntary support in official and unofficial capacities is outlined in Paragraph 4.7. in Volume 1 of this instruction.

(3) Personnel formations are authorized for local recognition ceremonies in honor of Service members.

(4) Enlistment ceremonies that are conducted during a community outreach activity are authorized when organized by a PAO in concert with local recruiters.

5.2. MILITARY SERVICE EXHIBITS.

a. Ground-Based Static Exhibits.

Military Services may provide support to outreach activities in the local area (CONUS or OCONUS). This includes, but is not limited to, military ground equipment displays at civilian air shows, military open houses, civic events, and parades. Support should come from installations closest to the event if available.

b. Aerial-Based Static Exhibits.

Service exhibits that would require flight hours to reach a display destination must comply with this volume and the current DoD Public Affairs Community Engagement Plan.

(1) Service exhibits that must fly to their destination should generally be limited to single-ship support.

(2) Army National Guard and Air National Guard will coordinate with Army and Air Force headquarters, respectively, on air show and open house support to avoid duplication and maximize use of resources.

(3) One static aircraft per Military Department is preferable when supporting a civilian air show.

SECTION 6: MILITARY SERVICE AERIAL EVENTS

6.1. ELIGIBILITY CRITERIA EVALUATIONS.

In addition to broad criteria for supporting community outreach activities found at Paragraph 3.3. in Volume 1 of this instruction, this section provides specific eligibility criteria for any aerial demonstration at civilian-sponsored events.

a. Support Criteria.

An aerial demonstration at a civilian-sponsored event must meet the following criteria, in accordance with this volume and each Military Service's policy.

(1) All known flyovers, parachute demonstration team performances, and official DoD jet demonstration team performances that are highly likely to garner regional or national media coverage are included in each Military Service's upcoming fiscal year Community Engagement Plan to ensure synchronization amongst the Military Departments for maximum impact.

(2) The primary objective of the event is to demonstrate or encourage the advancement of aviation, such as air shows and aviation expositions.

(3) The aerial demonstration is conducted as part of a pre-scheduled training mission.

(4) An operational unit has volunteered to support the eligible event.

(5) All Military Departments have an opportunity to participate at their discretion. For example, military recruiters, at no charge, may be situated in prime space for recruiting activities.

(6) If the event involves support by the Army National Guard or Air National Guard, the unit(s) will comply with Army and Air Force headquarters' policies, respectively, for aerial event community outreach activities.

b. Sponsor Responsibilities.

All event sponsors, military and civilian, are responsible for:

(1) Obtaining the flight waiver from the Federal Aviation Administration (FAA) monitor before the event for each activity requiring a waiver. A lead-time of 60 days is recommended to ensure the waiver has time to be processed and granted.

(2) Providing aerial photograph, airfield diagram, and suitable chart of the event site on request.

(3) Providing mobile fire-fighting, crash, and ground-to-air communications equipment at the show site for flight and parachute demonstrations and static aircraft exhibits.

(4) Providing security for aircraft at the event site during the entire stay.

(5) Providing an ambulance and a doctor on-site during flight and parachute demonstrations.

c. Funding Criteria.

(1) Aerial demonstrations performed at public events, including those held OCONUS, will be provided using programmed training hours and at no additional cost to the government. The official DoD jet and parachute demonstration teams are excluded.

(2) Reimbursement for meals, lodging, and adequate ground transportation between quarters and the site of the event and other necessary locations are subject to applicable travel rules and as determined by the participating DoD Component. Reimbursement guidelines for DoD jet demonstration teams are addressed in the respective Military Department regulations.

(3) All sponsors must provide suitable aircraft fuel at standard military prices.

(a) Fuel obtained under DoD contract from civilian sources is an acceptable alternative to fuel obtained from military installations.

(b) If fuel at the standard military price or DoD-contracted fuel is not available, the sponsor must pay all costs, including handling and transportation, above the standard military price.

(4) Check payment and reimbursements to Military Services for the DoD demonstration team expenses shall “be payable to the ‘Treasurer of the United States.’”

d. Prohibitions.

(1) Military Service jet and parachute demonstration teams may not compete for prize money.

(2) Charges for admission to DoD aircraft or other DoD equipment are specifically prohibited, unless participating in a civilian air show that would proceed with or without the military presence and there is no additional charge for viewing and touring DoD aircraft or equipment.

(3) Flyovers and other aerial events will not be considered for (not all-inclusive):

(a) Sporting events at stadiums with closed domes or roofs, unless the Military Service headquarters PA community outreach office can justify support due to an expanded audience or other activities outside the facility.

(b) High school, middle school, elementary school, or youth sporting events and graduations. (Exceptions: Static displays at school events that may generate recruiting benefits will be determined on a case-by-case basis by the Military Department concerned, in consultation with the local recruiter.)

(c) Events where the flyover will occur after the end of civil twilight.

(d) Political rallies or other events to support a particular candidate running for an elected position.

(e) Fundraising or charity events.

(f) Grand openings or dedications without a direct military connection.

(g) Fairs, festivals, and parades not benefitting the community at large.

(h) All indoor sporting events.

(i) Concerts, unless specifically requested by Military Department recruiting headquarters as a recruiting priority event.

(j) Other events prohibited by this instruction, DoD policies, or FAA regulations.

6.2. FLYOVERS AT PUBLIC EVENTS.

a. Authorized Number of Participating Aircraft.

(1) Flyovers will consist of no more than one heavy (transport or bomber) or four tactical aircraft. Two-ship flyovers are preferable when appropriate and in the interest of fiscal responsibility.

(2) Flyovers are limited to a maximum of four aircraft from the same Military Department of the same general type or who routinely fly missions together making one pass. Wind check flights do not constitute a flyover. Air shows and military open houses are exempt.

(3) A flyover of more than four aircraft of the same type, of any number of multiple types of aircraft, or of aircraft representing more than one Military Service in trail formation and not involving precision maneuvers or demonstrations constitutes an aerial review that requires ATSD(PA) approval before a commitment is made.

(4) The following exceptions do not require ATSD(PA) approval:

(a) Organic academy assets (see Definitions) used to support Military Department academy events.

(b) A flyover involving less than four aircraft of multiple types from the same Military Service.

(c) A flyover involving multiple types of aircraft from the same or different Military Departments that routinely fly missions together, as approved in accordance with Military Department operational procedures.

(d) Flyovers at civilian-sponsored formal patriotic observances that are open to the public and held within seven days of the patriotic observances defined in Volume 3 of this instruction.

(5) Aerial reviews are reserved only for the most meaningful occasions and will not be performed at CONUS public events, other than approved air shows, without prior approval by the ATSD(PA) or designated representative. Aerial performances at a single event by multiple Military Departments with time lapses between performances, regardless of the time period on the same day, still constitute aerial reviews.

(6) Flyovers by multiple Military Departments on separate days of a multi-day event do not constitute aerial reviews or require ATSD(PA) approval.

b. Aircraft Performance Records.

(1) Attempts to break flight performance or speed records are restricted to aircraft that have been assigned to an operational unit for at least 6 months.

(a) Record attempts may be conducted periodically to keep the public apprised of U.S. technology and capabilities in the development of altitude, speed, or endurance performance.

(b) Record attempts must not be conducted in the form of a competition, or in a manner implying competition, between Military Departments.

(c) Any request for an aircraft performance record, whether from a Federal or non-Federal entity, will include specific details of the event, including associated costs.

(2) The DoD Components will forward requests for attempts to establish aircraft performance records and related information to the PA headquarters of the respective Military Department at least 30 days before the date of the proposed attempt.

(a) Submissions will include a description of the specific aircraft to be used and full justification for the proposed record attempt, including supporting flight and information plans.

(b) Proposals will be coordinated with applicable government departments or agencies and the National Aeronautic Association of the United States.

c. Missing Man Formations.

(1) Missing man formations are generally reserved for memorial or funeral services. Such approval may be made at the Military Service operational commander level in accordance with Military Department policies.

(2) A missing man formation also may be considered on a case-by-case basis for other suitable events such as ceremonies commemorating Memorial Day, Prisoner of War/Missing in Action Recognition Day, and Veterans Day. In a rare instance, the ATSD(PA) may consider a missing man formation at a similar suitable event when the theme is solemn, commemorative in nature, and not held with another event such as a sporting event, air show, or inaugurations.

(3) Missing man formations will not be performed at CONUS public events without prior approval by the Secretary of the Military Department concerned. ATSD(PA) approval is required before execution if:

- (a) The event is highly likely to garner national media attention;
- (b) The flyover exceeds the authorized number of participating aircraft as noted in Paragraph 6.2.a. of this volume; or
- (c) The type of event is not addressed in this volume.

d. Funeral and Memorial Flyovers.

Flyovers, including the missing man formation, at private memorial or funeral services in honor of rated or designated active-duty aviation personnel and dignitaries of the Military Services or the Federal Government, as determined by the Military Departments, are not considered community outreach activities.

(1) This instruction **does not** apply to flyovers for private funeral services; however, this volume **does** apply to flyovers at state funeral ceremonies due to their international interest.

(2) DoD supports state funerals for former U.S. presidents, presidents who die in office, presidents-elect, and other persons designated by the president. An aerial review with a missing man formation is authorized for a president's state funeral either during the main funeral procession in the NCR or at the area of interment. The specific composition of aerial reviews for those entitled to the honor and of flyovers for other persons designated to receive a state funeral will be reviewed on a case-by-case basis by the ATSD(PA), who retains sole approval authority.

e. Sporting Event Flyover Prerequisites.

When not otherwise prohibited by Paragraph 6.1.d. in this volume, flyovers for sporting events will be prioritized by the level of benefit to the community outreach efforts of each Military Department. The Military Departments should carefully consider sporting events that will have a national or significant regional broadcast of the flyover or additional opportunities to connect the military to a vast public. Additional opportunities may include social media, interviews with pilots and crew, onsite public engagement, recruiting booth space, etc. After action reports for select high visibility flyovers, identified by either OATSD(PA) or the Military Department, will be forwarded to OATSD(PA)/CE through PA command channels within 30 days of the event. Reports also may be submitted to osd.pentagon.pa.mbx.outreach-review@mail.mil.

6.3. MILITARY INSTALLATION OPEN HOUSES AND QUALIFYING PUBLIC AIR SHOWS.

a. Non-Aviation Support.

Local units may provide non-aviation support to air shows and open houses in the in the U.S. Virgin Islands, Guam, and other U.S. territories.

b. Performance Days Limitation.

Participation is limited to a maximum of three days at any one aerial event.

c. Admission Charges.

Charges for admission to DoD aircraft or other DoD equipment are specifically prohibited. The sale of photos of attendees seated in DoD aircraft or other DoD equipment also is prohibited.

d. Competition.

Service teams, whether jet or parachute demonstration teams or other aerial resources, may not compete amongst themselves, with other countries, or with civilian aviation units for prize money.

e. Participation in Overseas Theaters.

Units participating in air shows conducted in overseas theaters for community outreach purposes must be under the operational control of the theater commander. Otherwise, the use of CONUS-based assets must follow guidance outlined in Section 6 of Volume 1 of this instruction.

f. Trade Shows.

Pursuant to Section 1082 of Public Law 102-484, as amended by Section 1031(d)(2) of Public Law 108-136, Military Departments are prohibited from participating directly in any trade exhibition OCONUS unless it is determined that it is in the U.S. national security interests for the Military Department to do so. (Section 113 Note of Title 10, U.S.C.) Such international trade shows are addressed in DoDI 7230.08, promulgated by the Under Secretary of Defense for Policy. However, public air shows that occur on specifically designated days in conjunction with international trade shows for the purposes of public enjoyment and community relations are considered outreach activities and fall under the purview of the ATSD(PA).

(1) Only aerial events, with onsite aircraft in direct support of the trade show, may support the public days at approved trade shows.

(2) Any CONUS-based musical, ceremonial, or aerial resources not deemed essential for the defense security and cooperation mission, but requested for outreach purposes, must be coordinated through proper PA channels up to OATSD(PA) for approval, regardless of whether performance days would be during trade show or public air show days.

g. Military Installation Open Houses.

(1) Open house displays, events, and attractions generally come from the resources of the host installation or local community with the exception of military equipment or people who may

be invited from other installations to demonstrate equipment or capabilities not found at the host installation.

(2) Military open house programs are not intended as morale, welfare, and recreation (MWR) fundraising events.

(a) MWR involvement is not prohibited in those events as long as fundraising does not become the primary objective of the event.

(b) Open houses must not take on the character of commercial events, carnivals, or fairs or give that impression.

(3) Any commercial sponsorship of, or of activities taking place at, installation open houses will follow guidelines in DoDI 1015.10.

(4) In keeping with the spirit of military open houses, civilian aircraft or flying demonstrations, if engaged, must be an adjunct to military activities.

(5) Commercial sponsorship of civilian aerial demonstrations may be solicited under the same conditions as other commercial sponsorships executed via MWR contracts.

(6) Contracts funded with appropriated funds on military installations must be awarded in accordance with Chapter 137 of Title 10, U.S.C. In addition, contracts to be funded with non-appropriated funds must, to the maximum extent practicable, also be awarded in accordance with DoDI 4105.67.

(7) The military installation and its agents may not charge fees for admission, parking, or viewing of any activity.

(a) Installations may provide special seating for distinguished visitors at no charge.

(b) Charges for admission to military aircraft or other equipment at open houses are specifically prohibited. Selling photos of attendees at open houses donning military equipment or clothing or seated in military aircraft or equipment is also prohibited.

(c) Installations will not impose unreasonable restrictions on visitors to encourage purchasing services. For example, coolers may not be prohibited for the sole purpose of stimulating soft drink sales, and lawn chairs may not be prohibited for the purpose of stimulating bleacher seat sales.

(8) Owners or operators of aircraft not owned by the Federal Government will not be permitted to impose a mandatory admission charge to view or enter their aircraft. Donations for tours of the aircraft or donations to the sponsoring organization may be requested.

h. Qualifying Public Air Shows.

(1) Aerial events may be performed at air shows sponsored by either non-profit or for-profit civilian organizations. Participation is not authorized when air shows are held to promote

the sale of weapons systems or other defense articles. Air shows must meet all eligibility criteria outlined in Paragraph 6.1. of this volume for participation to be authorized.

(2) Aerial events may be performed at air shows sponsored by broadly based charitable organizations that support multiple non-profit entities or non-profit groups that focus on the community as a whole when DoD support is incidental to the overall event and all other applicable criteria, policies, and regulations are met. In rare instances, air shows sponsored by for-profit organizations also may be supported provided:

- (a) They meet the criteria in Paragraph 3.2.a. of Volume 2 of this instruction.
- (b) Support is in the best interest of the DoD.

(3) Military Departments may support civilian air shows with aviation assets in accordance with guidance in this instruction.

(4) Some large air shows may request support from all Military Departments. Military Departments must continue to coordinate to ensure an appropriate balance and presence. Specific support to all air shows should be reported to OATSD(PA)/CE for annual tracking.

(5) Military Services should provide arresting gear, ground support equipment, and security support (as applicable) to civilian air shows supporting approved DoD jet or single-ship demonstration team performances, static display aircraft, etc. This support ensures the safety and security of the performing military teams. Arresting gear support should be requested and coordinated between the air show point of contact and the major commands that provide mobile arresting gear in accordance with the applicable policies of the Military Department being asked to provide the equipment. Funding the transportation of arresting gear, installation, removal, and ground support equipment will be the responsibility of the air show.

(6) Military Departments will adhere to guidance in Paragraph 6.3.c. in Volume 1 of this instruction and are encouraged to coordinate support in advance with the applicable CCMD and OATSD(PA) for air shows in the Bahamas, Mexico, and Canada since CONUS-based assets are normally used. United States Indo-Pacific Command will vet Army and Army National Guard support for air shows in its region, since the supporting assets belong to the CCMD or area commander.

6.4. MILITARY SERVICE SINGLE SHIP/TACTICAL DEMONSTRATION TEAMS.

a. When scheduling single aircraft tactical demonstrations (e.g., Harrier, F-22, F-16, U.S. Air Force Heritage Flight, A-10, F-18), priority will be given to aviation events that have not been scheduled for one of the DoD jet demonstration teams. Consecutive performances and multiple demonstrations at the same event should be avoided if other events are held on the same date.

b. If more than one Military Service unknowingly commits to supporting an event other than an air show, and the duplicate support is discovered before the event date, the event sponsor must be notified that one Military Service will be required to withdraw support. The sponsor may be given the option to choose which Service they prefer to use.

c. Air rescue demonstrations; team or single parachute demonstrations; Navy Sea, Air, and Land Team demonstrations; and fast rope insertion extraction system or special patrol infiltration exfiltration system rappelling demonstrations may be conducted at an event that is open to the public.

d. Single-ship/tactical demonstrations may be conducted at aviation-related events outside military installations or on a military installation.

6.5. OFFICIAL DOD JET DEMONSTRATION TEAMS.

a. Requests for an appearance by an official DoD jet demonstration team on or outside a military installation, and requests for any form of aerial demonstration in the public domain, must be made using DD Form 2535.

b. Appearances on a military installation, including joint-use airfields, will only be approved in support of an official open house program or other similar event open to the public. All events sponsored by a military organization must be held on a military installation unless an exception is granted by the Secretary of the Military Department concerned.

c. Official DoD jet demonstration team performances are limited to aviation-related events at airports, over open bodies of water (e.g., remote air show), or over suitable open areas of land where crowd control and safety may be assured. An FAA demonstration site feasibility study is required to determine the suitability of a site for a demonstration team performance.

d. Qualified military personnel must be available at the aircraft to answer questions on aircraft performance and missions when aircrafts are exhibited. Personnel must also ensure adequate security for military equipment. Placards placed near the aircraft describing basic aircraft specifications and missions are encouraged.

e. Each DoD jet demonstration team must report all of its activities that are likely to result in national media exposure (e.g., videos, orientation flights, television appearances) to their Military Department community outreach office. The outreach office concerned will make online schedules available and forward any after action reports they deem appropriate or requested to OATSD(PA) in a timely manner.

f. Each DoD jet demonstration team will conduct a cost analysis of its performances at the conclusion of the demonstration season each year and forward it to the Secretary of the Military Department concerned through the Department's chain of command.

g. The official DoD jet demonstration teams may not perform flyovers without prior approval of the respective Secretaries of the Military Departments or designated representatives.

h. The respective Secretaries of the Military Departments or designated representatives will approve the schedules for the official DoD jet demonstration teams and release them in early December.

(1) During initial planning of annual performance schedules, each team will develop a tentative performance schedule. Each team will review the tentative schedules and eliminate scheduling conflicts. The final draft performance schedule for each team will be forwarded to the Secretary of the Military Department concerned for final approval.

(2) All military and civilian requests for official DoD jet demonstration teams must be received by the respective Military Department two calendar years before the event will occur. The deadline is July 1.

(3) The majority of scheduled events will be selected from geographical regions on the Military Department's recruiting priority list.

(4) Approximately 60 percent of the total events scheduled should be civilian-sponsored events and 40 percent military-sponsored events.

(5) Although a maximum of three official show days is permitted, performing three official show days at a single event is discouraged. Teams may not perform at an event longer than 3 days unless the Secretary of the Military Department concerned grants an exception.

(6) The official DoD jet demonstration team schedules will not include more than one event for each city or metropolitan area. For scheduling considerations, the Military Departments will forward summaries of all eligible requests to their recruiting commands and the demonstration teams as soon as the schedules are consolidated.

(7) There will be no public announcements or comments by DoD officials concerning the schedule until the approval process is complete and the schedule officially released.

(8) Requests to change the announced schedules are strongly discouraged. If necessary, such change requests will be forwarded with full justification through command channels and should be approved by the Secretary of the Military Department concerned. Endorsements by the respective Military Department recruiting commands and the respective PA directors of the Military Departments should accompany all such requests.

(9) Each official DoD jet demonstration team is encouraged to schedule at least one demonstration in Canada each year to enhance international goodwill. United States Northern Command will submit a prioritized list of Canadian show sites to OATSD(PA) annually as part of the DoD Public Affairs Community Engagement Plan.

(10) Multiple official DoD jet demonstration teams must not appear at the same event nor perform at competing air shows that are nearer than 150 nautical miles of each other on the same show day. This is to encourage maximum attendance at each event. This limitation does not apply to military open houses. The ATSD(PA) retains the approval authority for any exceptions and any unresolved scheduling conflicts between jet demonstration teams.

(11) Annual air shows that have not previously included an aerial demonstration team and those air shows in areas not supported by a local military installation should receive special consideration during the scheduling process.

6.6. MILITARY SERVICE AND USSOCOM PARACHUTE DEMONSTRATION TEAMS.

- a. Requests from civilian organization sponsors for appearances by the official DoD parachute demonstration teams or other military parachute demonstration teams must be submitted for approval by July 1 the year before the event.
- b. Parachute demonstration teams must rely on their respective Military Service or CCMD to provide the necessary jump platform and other resources at the time of the event. Military Services may provide a jump platform for the United States Special Operations Command (USSOCOM) parachute demonstration team to ensure the safety and security of the team.
- c. Activities such as mass parachute demonstration jumps, aerial delivery of equipment, and aircraft assault demonstrations will not be performed at CONUS public events without prior approval of the Military Department's senior PA official.
- d. The appropriate unit will provide a narrator or narration describing the maneuvers performed at military or civilian air shows.
- e. The Secretaries of the Army and Navy or their respective designated representatives will approve the schedules for the official DoD parachute demonstration teams and release them in mid-January.
 - (1) During initial planning of annual performance schedules, each team will develop a tentative performance schedule. Each team will review the tentative schedules and eliminate scheduling conflicts. The final draft performance schedule for each team will be forwarded to the Secretary of the Military Department concerned for final approval.
 - (2) The majority of scheduled events will be selected from geographical regions on the Military Department's recruiting priority list.
 - (3) Approximately 60 percent of the total events scheduled should be civilian-sponsored events and approximately 40 percent should be military-sponsored events.
 - (4) Although a maximum of three official show days is permitted, performing three official show days at a single event is discouraged. Teams may not perform at an event longer than 3 days unless the Secretary of the Military Department concerned grants an exception.
 - (5) For scheduling considerations, the Military Departments will forward summaries of all eligible requests to their recruiting commands and the parachute demonstration teams as soon as the schedules are consolidated.
 - (6) There will be no public announcements or comments by DoD officials concerning the schedule until the approval process is complete and the schedule officially released.
 - (7) Requests to change the announced schedules are strongly discouraged. If necessary, such change requests will be forwarded with full justification through command channels and should be approved by the Secretary of the Military Department concerned. Endorsements by

the respective Military Department recruiting commands and the respective PA directors of the Military Departments should accompany all such requests.

(8) Multiple parachute demonstration teams, whether official, Service, or USSOCOM, must not appear at the same event on the same day.

f. The USSOCOM parachute demonstration team, USSOCOM Para-Commandos, is authorized to perform within the State of Florida and other designated areas outlined in the current DoD Public Affairs Community Engagement Plan.

g. USSOCOM-specific requests for travel outside Florida will be forwarded directly to OATSD(PA) for approval consideration.

h. Service components of USSOCOM will submit known outreach activities for inclusion in the appropriate DoD Public Affairs Community Engagement Plan. ETPs from the Service components of USSOCOM, which will be considered on a limited basis, will be routed through USSOCOM for concurrence and recommendation. USSOCOM will forward Service component requests for ETPs through the respective Military Department PAO for OATSD(PA) approval. OATSD(PA) will consider recommendations from both the functional CCMD and Military Department before making a final decision.

6.7. TANDEM JUMPS.

a. All civilian jump passengers must be approved by the jump team's Military Department community outreach office. The USSOCOM PAO must approve tandem jumps with the USSOCOM Para-Commandos.

b. Approved passengers must be individuals whose professional experience, affiliations, or community involvement indicates a strong likelihood they will share their experience with many others.

(1) Examples of such passengers include, but are not limited to, local, State, national, international or foreign celebrities; news media; college and professional sports figures; elected and appointed government leaders and members of their staff; senior non-DoD government officials; community leaders; educators; and others recommended by Military Department PAOs or OATSD(PA).

(2) Individuals who have not been scheduled for a tandem jump with any military demonstration team should be given priority for the limited tandem jump opportunities.

c. Team members must be experienced and fully qualified to conduct tandem jump operations. Before the jump, passengers must be briefed and trained on tandem jump procedures and be cleared by a physician to participate safely in the operation.

d. All community outreach tandem jumps are opportunities to educate individuals and a broader community about the Military Departments. Centers of influence authorized to

participate in tandem jumps are only permitted to do two jumps, regardless of the Military Department.

e. Tandem jumps conducted in order to maintain mission capability are not part of the community outreach program or subject to this instruction.

6.8. AUTHORIZED SUPPORT FOR MILITARY ACADEMIES.

a. Longstanding military academy rivalry sporting events may receive a single flyover by each academy's jet demonstration team, pending approval of the Secretary of the Military Department concerned.

b. Military Departments will identify ceremonial and aerial support for the military academy rivalry sporting events, in compliance with this volume, on an annual basis.

c. Military Service academy graduations are traditionally held during Memorial Day observances. Therefore, each Military Department must ensure aviation assets have fulfilled public Memorial Day flyover requests **before** supporting academy graduation activities.

d. A Military Service academy may have a combination of one parachute jump team and organic academy assets, including an official DoD jet demonstration team or a maximum of four aircraft, making one pass at its graduation activities without requiring an ETP. All aircraft participation should come from a unit that is geographically closest to the academy or from a unit that has a previously scheduled operational training mission that will be in the vicinity. All flyovers are subject to FAA approval.

e. Any support for military academies beyond guidance prescribed in this volume will require an ETP and approval by the ATSD(PA).

6.9. SUBMISSION REQUIREMENTS FOR AERIAL SUPPORT.

Requests for aerial support other than that described in Paragraphs 6.4. through 6.6. of this volume, including ETP requests, will be considered by the ATSD(PA) or designated representative on a case-by-case basis. Requests will be forwarded through Military Department and CCMD PA channels, and must include information on:

- a. Nature and significance of the event.
- b. Recruiting benefits and involvement.
- c. Expected media attendance and coverage.
- d. Additional military participation planned (e.g., ceremonial or parachute demonstration team).
- e. Unit to conduct flyover, if approved.

- f. Impact if the flyover is not approved.
- g. Specific benefits that cannot be achieved through the involvement of any other form of military participation.

GLOSSARY

G.1. ACRONYMS.

ACRONYM	MEANING
AOR	area of responsibility
ATSD(PA)	Assistant to the Secretary of Defense for Public Affairs
CCDR	Combatant Commander
CCMD	Combatant Command
CONUS	continental United States
DoDD	DoD directive
DoDI	DoD instruction
ETP	exception to policy
FAA	Federal Aviation Authority
MDW	Military District of Washington
MWR	morale, welfare, and recreation
NCR	National Capital Region
OATSD(PA)	Office of the Assistant to the Secretary of Defense for Public Affairs
OATSD(PA)/CE	Office of the Assistant to the Secretary of Defense for Public Affairs Directorate for Community Engagement
OCONUS	outside the continental United States
PA	public affairs
PAO	public affairs officer
U.S.C.	United States Code
USSOCOM	United States Special Operations Command

G.2. DEFINITIONS.

Unless otherwise noted, these terms and their definitions are for the purpose of this issuance.

TERM	DEFINITION
additional cost to the government	Defined in Volume 1 of this instruction.

TERM	DEFINITION
aerial demonstrations	Defined in Volume 1 of this instruction.
aerial events	A flyover of more than four aircraft of the same type, or of any number of multiple types of aircraft, or of aircraft representing more than one Military Service element in trail formation and not involving precision maneuvers or demonstrations. A single element involving four or fewer aircraft of multiple types from the same Military Service is not considered an aerial review, but should be undertaken only with applicable consideration given to safety, compatible flying characteristics, and overall theme of the event that is being supported.
ceremonial support	Defined in Volume 1 of this instruction.
community	Defined in Volume 1 of this instruction.
community outreach	Defined in Volume 1 of this instruction.
community outreach activity	Defined in Volume 1 of this instruction.
community outreach support	Defined in Volume 1 of this instruction.
DoD support	Defined in Volume 1 of this instruction.
flyover	Defined in Volume 1 of this instruction.
fundraising event	Defined in Volume 1 of this instruction.
holidays	Defined in Volume 1 of this instruction.
incidental support	Defined in Volume 1 of this instruction.
military musical unit	Defined in Volume 1 of this instruction.
missing man formation	A flyover involving four aircraft in which one aircraft breaks formation while overflying a scheduled event.
musical support	A performance by a military musical unit or one or more of its components or members at parades, concerts, choral presentations, patriotic openers or presentations, official ceremonies, or other

TERM	DEFINITION
	events. Figure 1 in Volume 1 of this instruction provides guidance on determining whether musical support is authorized.
NCR	Defined in DoDI 4515.14
NCR-based touring bands	Defined in Volume 1 of this instruction.
non-Federal entity	Defined in Volume 1 of this instruction.
OCONUS	Defined in Volume 1 of this instruction.
official civil ceremony	Defined in Volume 1 of this instruction.
official DoD jet demonstration teams	Defined in Volume 1 of this instruction. (See definition for “aerial demonstration team” under definition for “aerial demonstrations.”)
official DoD parachute demonstration teams	Defined in Volume 1 of this instruction. (See definition under “aerial demonstrations.”)
open house	Defined in Volume 1 of this instruction.
organic academy assets	Aerial resources that are typically reserved for Military Service academy activities such as the Air Force Academy glider aircraft, academy-powered aircraft used in capabilities demonstrations, and the Wings of Blue parachute team.
PA	Defined in Volume 1 of this instruction.
patriotic event	Defined in Volume 1 of this instruction.
patriotic observances	Defined in Volume 3 of this instruction.
patriotic opener	Defined in Volume 1 of this instruction.
public event	Defined in Volume 1 of this instruction. (See definitions under “events.”)
qualifying air show.	Defined in Volume 1 of this instruction.
Service exhibits	Defined in Volume 1 of this instruction.

TERM	DEFINITION
Service/USSOCOM parachute demonstration teams	Defined in Volume 1 of this instruction. (See definitions under “aerial demonstrations.”)
solicitation	The act or practice of asking for or trying to obtain something from someone. For the purpose of this instruction, a representative of the military encouraging a non-governmental entity to formally request his or her unit’s services for musical (or an aerial) performance is solicitation.
specialty musical units	U.S. Marine Corps Battle Color Detachment, U.S. Army Fife and Drum Corps, and the U.S. Military Academy Band.
sponsor (sponsoring organization)	Defined in Volume 1 of this instruction.
support (general)	Defined in Volume 1 of this instruction.
tandem jump	A parachute demonstration in which a passenger is connected via a harness to a member of a parachute demonstration team. The parachute demonstration team member carries and guides the passenger through the entire jump, from aircraft exit through free fall, canopy flight, and landing.
trade show	A foreign air show or trade exhibition to promote the sale of a DoD-related defense article or defense service. For guidance concerning DoD participation in trade shows or the public days of trade shows, see Paragraph 6.3.f. of this volume.
tour or touring	Defined in Volume 1 of this instruction.

REFERENCES

- Army Regulation 600-25, “Salutes, Honors, and Courtesy,” September 10, 2019
- Code of Federal Regulations, Title 32
- Department of the Army Training Circular 3-21.5, “Drill and Ceremonies, May 3, 2021
- DoD Directive 5111.01, “Under Secretary of Defense for Policy (USD(P)),” June 23, 2020
- DoD Directive 5122.05, “Assistant to the Secretary of Defense for Public Affairs (ATSD(PA)),” August 7, 2017
- DoD Instruction 1015.10, “Military Morale, Welfare, and Recreation (MWR) Programs,” July 6, 2009, as amended
- DoD Instruction 1304.35, “Military Marketing,” November 1, 2017, as amended
- DoD Instruction 3025.20, “Defense Support of Special Events,” April 6, 2012, as amended
- DoD Instruction 4105.67, “Nonappropriated Fund (NAF) Procurement Policy and Procedure,” February 26, 2014, as amended
- DoD Instruction 4515.14, “Washington Local Commuting Area,” June 28, 2013, as amended
- DoD Instruction 5410.19, Volume 1, “Community Outreach Activities: Policy Overview and Evaluation Procedures,” September 29, 2021
- DoD Instruction 5410.19, Volume 2, “Community Outreach Activities: OSD Outreach Programs, Speaking Engagements, and Support to Non-DoD Organizations,” September 29, 2021
- DoD Instruction 5410.19, Volume 3, “Community Outreach Activities: Honors to National Symbols; Annual Patriotic and Military Observances,” September 29, 2021
- DoD Instruction 7230.08, “Leases and Demonstrations of DoD Equipment,” January 2, 2009
- DoD Manual 8910.01, Volume 2, “DoD Information Collections Manual: Procedures for DoD Public Information Collections,” June 30, 2014, as amended
- Executive Order 12674, “Principles of Ethical Conduct for Government Officers and Employees,” April 12, 1989, as amended
- Office of the Assistant to the Secretary of Defense for Public Affairs, “DoD Public Affairs Community Engagement Plan,” current edition¹
- Public Law 102-484, “National Defense Authorization Act for Fiscal Year 1993,” October 23, 1992, as amended by Public Law 108-136, “National Defense Authorization Act for Fiscal Year 2004,” November 24, 2003
- United States Code, Title 10

¹ Available to authorized DoD personnel by submitting a written request to osd.pentagon.pa.mbx.cpo-review@mail.mil