

417 JCL
515



**Office of the Secretary of Defense
Directorate for
Administration & Management**

March 31, 2005

MEMO FOR: Mr. Henry
Mr. Henke
Mr. Dell 'Orto
MG Maples
Mr. Butler
Mr. Patterson

FROM: Ray DuBois *Ray DuBois* - *Ac'd Reach*

SUBJECT: Consolidating the Defense Support
Office-Iraq and the Afghan Reachback
Office

*417
1000*

**Request your coordination by Monday, April 11th on
the attached Action Memo for the Deputy Secretary.**

*Special Assistant to the DepSecDef has seen
Cord.*

Return

APR - 7 2005



ADMINISTRATION AND
MANAGEMENT

OFFICE OF THE SECRETARY OF DEFENSE
1950 DEFENSE PENTAGON
WASHINGTON, DC 20301-1950

ACTION MEMO

March 31, 2005, 4:00 PM

FOR: DEPUTY SECRETARY OF DEFENSE

FROM: Raymond F. DuBois, Director, Administration and Management

SUBJECT: Defense Reconstruction Support Office

- In September, 2004, you approved the Defense Support Office – Iraq to help us monitor and support continuing DoD reconstruction actions in Iraq. At that time, I stated that we would review the continuing need for the organization and determine if it was advantageous to consolidate the Iraq Support Office with the Afghan Reachback Office.
- Both of these offices continue to perform much needed support, coordination, and situational awareness for our reconstruction and economic development efforts in Iraq and Afghanistan. We believe that it makes sense to consolidate these offices to enable better integration of their operational support, particularly in coordinating actions with the USD(P), USD(C), USD(AT&L), the Joint Staff, and the various interagency groups involved in these matters. Functions that have proven invaluable and should form the core responsibilities of the combined organization include:
 - Supporting US Missions in Afghanistan & Iraq (support ministry advisors, especially MOD and MOI, and staffing & operations)
 - Coordinating cross-organizational issues/actions
 - Monitoring execution of DoD/DoS reconstruction budgets; support U.S. contracting activities; and troubleshooting operations, financial, contract, and resource issues
 - Monitoring reconstruction/economic development projects; continue oversight and assessment of civilian agency program design and execution
 - Monitoring and support of activities to sustain Afghan and Iraqi security forces
 - Working legacy issues and Ambassadorial/other key player transitions
 - Monitoring actions on MOAs for security and support
 - Representing DoD in interagency fora on operational reconstruction matters
 - Providing meeting and testimony support for DoD senior officials
- I recommend that the two offices be combined as the Defense Reconstruction Support Office (DRSO) and that we provide necessary resources through WHS. With your approval, the DRSO will have 26 temporary manpower billets.

RECOMMENDATION: Sign the memo at TAB A.

COORDINATION: TAB B

Attachments

As stated

Prepared By:

(b)(6)

TAB A



DEPUTY SECRETARY OF DEFENSE
1010 DEFENSE PENTAGON
WASHINGTON, DC 20301-1010

MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS
CHAIRMAN OF THE JOINT CHIEFS OF STAFF
UNDER SECRETARIES OF DEFENSE
DIRECTOR, DEFENSE RESEARCH AND ENGINEERING
ASSISTANT SECRETARIES OF DEFENSE
GENERAL COUNSEL OF THE DEPARTMENT OF DEFENSE
INSPECTOR GENERAL OF THE DEPARTMENT OF DEFENSE
DIRECTOR, OPERATIONAL TEST AND EVALUATION
ASSISTANTS TO THE SECRETARY OF DEFENSE
DIRECTOR, ADMINISTRATION AND MANAGEMENT
DIRECTOR, PROGRAM ANALYSIS AND EVALUATION
DIRECTOR, FORCE TRANSFORMATION
DIRECTOR, NET ASSESSMENT
DIRECTORS OF THE DEFENSE AGENCIES
DIRECTORS OF THE DOD FIELD ACTIVITIES

SUBJECT: Establishment of the Defense Reconstruction Support Office

Effective today, I have established the Defense Reconstruction Support Office (DRSO) to provide a single focus for the coordination of the Department's operational support of U.S. reconstruction activities in Afghanistan and Iraq. This office incorporates the functions of the Afghanistan Reachback Office and the Defense Support Office-Iraq. The Director of the DRSO will report directly to me.

Your full cooperation and support of the DRSO is essential to ensuring that we continue to provide well coordinated and responsive support for the DoD elements engaged in meeting U.S. objectives in Afghanistan and Iraq. The DRSO will continue to represent the Department in interagency fora on pertinent operational matters; and will provide support to senior officials for meetings, briefings, and testimony before Congress on matters pertaining to Afghanistan and Iraq. The Director, Administration and Management will provide administrative and logistical support to the DRSO.



TAB B