



COALITION PROVISIONAL AUTHORITY
BAGHDAD

3

MINISTRY OF JUSTICE
PRISONS DEPARTMENT
IRAQI CORRECTIONS SERVICES
BAGHDAD, IRAQ, APO AE 09335

October 22, 2003

MEMORANDUM FOR: [Redacted] CPA Senior Prisons Advisor.

SUBJECT: Corruption activities at Baghdad Correctional Facility (Abu Ghraib).

1. A recently reassigned employee from The Baghdad Correctional facility (BCF) in Abu Ghraib informed me that corruption and contraband introduction has been taking place at the facility. He stated the recent graduates from the training academy, the former employees of the facility are operating like under the previous regime. He claimed the new director of the facility had all his old friends working for him at the facility and transferred the other guards to Tasferat and General Jummah. The ones not transferred were giving assignments outside the cell house so they could not see the illegal activities.
2. This writer recalls back a few months ago the transferred employee was insulted by a group of Iraqi prison officials in my presence. They adamantly stated he would be gone and all of the old employees would start to run the facility. They also claimed he would be assigned outside the facility not in the housing blocks. This statement may have been made so as not to have him interfere with their illegal operation. This employee was working as a shift supervisor with the ICS and performed exceptionally well.
3. While one employee expressed his concern about the corruption many other officers reassigned want to go back to work at the BCF due to the close proximity to their homes. I submitted a memo to leave in place the employees working at BCF for continuity and transition. I particularly stated to leave Colonel [Redacted] in charge of the correctional officers. This recommendation was not followed by the Iraqi officials.
4. I recommend a through shakedown of the cell houses with MP's and some ICS officers who can be trusted and constantly monitored. The particular contraband mentioned was money and drugs. A verbal consultation with the ICS facility director and a warning about what is happening in the facility. Pass out the corruption fliers to the inmates and have coalition forces handle all inquiries.



05384

Increase the MP man power to cover the operation of the facility watching for corruption. I have notified the MP unit assigned to the area and requested additional MP's to shakedown the facility. I plan to investigate these allegations on Thursday.

5. If there should be any questions or concerns please contact CPT. [REDACTED] at [REDACTED]



CPT, MP, US ARMY
ICS Training Director

CLASSIFIED INFORMATION

**HAS BEEN REMOVED FROM
FILE AND SCANNED
SEPARATELY**

OFFICE OF COALITION PROVISIONAL AUTHORITY
MINISTRY OF JUSTICE
PRISONS DEPARTMENT
IRAQI CORRECTIONS SERVICES
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23 September 2003

MEMORANDUM FOR: Ministry Of Justice, Accounting & Personnel Department

SUBJECT: Reassignment of ICS employee to Training Academy.

1. The following individual has proven to be an outstanding employee, with many years of correctional experience. I am recommending reassignment to the ICS training academy and reinstatement back to his previous rank.
2. Mr. HASSAN MUSA- Employee # 000450-03- He is willing and motivated to train new correctional officers in the new Iraqi Correctional Services. His many years of experience and realistic methods of teaching will enhance the training program at the ICS training academy.
3. Mr. MOAYAD AMEER- Employee #000704-03- He has done an outstanding job in his correctional officer duties. He is fluent in English and possesses an advanced degree in English and Computer technology. His willingness to help and additional translating duties has made the transition of handing Iraqi Control of Baghdad Central Detention (BCD) facility (Abu Ghraib) a seamless process. He is ready and willing to accept more responsibility in making the ICS a better organization. I recommend him for promotion and reassignment as the training coordinator, administrative assistant and translator at the ICS training academy.
4. Mr. ZAIN ALI MOHAMED- Employee #000003-03P- He has done an outstanding job as the correctional supervisor of the employees at BCD (Abu Ghraib) facility. He is willing and I strongly endorse his permanent placement at the facility as the correctional officer supervisor. I also would like to see that all of the current employees assigned to BCD be given the opportunity to continue work at the facility. They have been here from the beginning and have done a good job. The hard work that the employees here at BCD have performed deserves to be recognized and rewarded.
5. If there should be any questions or concerns please contact Cpt. at

**Appendix A
Staffing Chart**

Office/Post	Intl. Staff	Local Staff	Start Date	Months	Nationality
Senior Advisor					
Senior Advisor	1 SES		Jul 03	12	US [REDACTED]
Secretary	1 GS-10		Jul 03	12	TBD
Secretary		3	Jul 03		
Interpreter		5	Jul 03		
Chief Operational Advisor	1 GS-15		Jul 03	12	US Mil [REDACTED]
Legal Officer	1 GS-13		Jul 03		US Mil [REDACTED]
Administrator/ Finance Officer	1 GS-14		Jul 03	12	UK [REDACTED]
Facilities Ofcr./ Engineer	1 GS-14		Jul 03	06	TBD
Operations Officer	1 GS-12		Oct 03	12	TBD
Ministry Advisors					
Judicial Inspection Unit	3 GS-15		Jul 03	12	2 US [REDACTED] [REDACTED] 1 UK
Judicial Inspection Unit		5	Jul 03		
Secretary		1	Jul 03		
Interpreters		3	Jul 03		
Office of Public Prosecutions	1 GS-15		Jul 03	12	US [REDACTED]
Interpreter		1	Jul 03		
Judicial Training Institute	2 GS-15		Jul 03	12	1 Denmark 1 US
Interpreters		3	Jul 03		
State Advisory Council	1 GS-15		Jul 03	12	Spain
Interpreters		1	Jul 03		
Office of Court Administration	2 GS-15		Jul 03	12	1 Korea 1 Spain
Interpreters		2	Jul 03		
Juvenile Directorate	1 GS-15		Jul 03	12	UK
Interpreter		1	Jul 03		

25

Central Criminal Court of Iraq					
Advisor	1 GS-15		Jul 03	12	TBD
Interpreter		1	Jul 03		
Judicial Monitors/ Advisors					
Monitor – Baghdad	1 GS-15		Jul 03	12	US
Monitor – Baghdad	1 GS-15		Oct 03	09	Korea
Interpreter		1	Jul 03		
Interpreter		1	Oct 03		
Monitor – Mosul	1 GS-15		Jul 03	12	US (redacted)
Monitor – Mosul	1 GS-15		Oct 03	09	TBD
Interpreter		1	Jul 03		
Interpreter		1	Oct 03		
Monitor – Hillah	1 GS-15		Jul 03	12	US (redacted)
Monitor – Hillah	1 GS-15		Oct 03	09	UK
Interpreter		1	Jul 03		
Interpreter		1	Oct 03		
Monitor – Basra	1 GS-15		Jul 03	12	Denmark
Monitor – Basra	1 GS-15		Oct 03	09	UK
Interpreter		1	Jul 03		
Interpreter		1	Oct 03		
Subtotal	26				
International Judicial Unit					
IJU Coordinator	1 GS-15		Oct 03	12	TBD
Administrator	1 GS-13		Oct 03	12	TBD
Operations Officer	1 GS-13		Oct 03	12	TBD
Legal Officers	3 GS-13		Oct 03	12	TBD
Secretary	1 GS-10		Oct 03	12	TBD
Interpreters		6			
Secretaries		3			
Intl. Judge – Ct. of Cassation	2 SES		Dec 03	12	TBD
Legal Officers	2 GS-13		Dec 03	12	TBD
Interpreters		2			
Secretaries		2			
Chief Prosecutor (Ct. of Cassation)	1 GS-15		Dec 03	12	TBD
Legal Officer	1 GS-13		Dec 03	12	TBD
Interpreter		1			
Secretary		1			

24

Intl. Judge – Baghdad	4 SES		Dec 03	12	TBD
Legal Officers	4 GS-13		Dec 03	12	TBD
Interpreters		4			
Secretaries		4			
Intl. Prosecutor – Baghdad	2 GS-15		Dec 03	12	TBD
Legal Officers	2 GS-13		Dec 03	12	TBD
Interpreters		2			
Secretaries		2			
Intl. Judge – Mosul	3 SES		Jan 04	12	TBD
Legal Officers	3 GS-13		Jan 04	12	TBD
Interpreters		4			
Secretaries		3			
Intl. Prosecutor – Mosul	1 GS-15		Jan 04	12	TBD
Legal Officers	1 GS-13		Jan 04	12	TBD
Interpreters		2			
Secretaries		1			
Intl. Judge – Basrah	3 SES		Feb 04	12	TBD
Legal Officers	3 GS-13		Feb 04	12	TBD
Interpreters		3			
Secretaries		3			
Intl. Prosecutor – Basrah	1 GS-15		Feb 04	12	TBD
Legal Officers	1 GS-13		Feb 04	12	TBD
Interpreters		1			
Secretaries		1			
Subtotal	41				
Prisons					
Central Management					
Director	1 SES		Jul 03	12	UK
Secretary	1 GS-10		Jul 03	12	TBD
Admin/Finance Officer	2 GS-14		Jul 03	12	TBD
Legal Officer	1 GS-14		Sep 03	12	TBD
Chief of Operations	1 GS-15		Jul 03	12	TBD
Deputy Chiefs of Operations	2 GS-14		Sep 03	12	TBD
Chief of Security	1 GS-15		Jul 03	12	TBD
Deputy Chief of Security	1 GS-14		Sep 03	12	TBD
Medical Director	1 GS-15		Aug 03	12	TBD

30

Psychiatrist	1 GS-15		Aug 03	12	TBD
Engineers	2 GS-15		Jul 03	12	TBD
Architect	1 GS-15		Jul 03	12	TBD
Secretaries		3			
Interpreters		8			
Field Facilities Management					
Prison Directors	5 GS-15		Aug 03	12	TBD
Prison Deputy Directors	5 GS-14		Aug 03	12	TBD
Prison Deputy Directors	5 GS-13		Sep 03	12	TBD
Interpreters		15			
Secretaries		5			
Detention Facility Directors	12 GS-15		Oct 03	12	TBD
Detention Facility Deputy Directors	12 GS-14		Oct 03	12	TBD
Detention Facility Deputy Directors	15 GS-13		Nov 03	12	TBD
Interpreters		36			
Secretaries		12			
Training Element					
Training Officers	8 GS-15		Jul 03	12	TBD
Interpreters		8			
Secretaries		2			
Subtotal	77				
TOTAL	144				

24	144
25	79
30	65
<u>79</u>	

Position	No. of Positions	Description
Director/Program Manager	1	An experienced and senior correctional experts to direct the prison system, oversee facility construction and management, supervise the training program, and develop an Iraqi management capable of assuming control of the system. Directly responsible to the Senior Advisor for the Ministry of Justice.
Assistant Program Manager	1	Supports Director/Program Manger and acts as Director/Program Manager in his or her absence.
SAIC Field Ops Manager	1	Oversees management of contractors and logistical support to Prisons Department personnel.
Director of Operations	1	Responsible for the day-to-day operation of prison system.
Deputy Director of Ops	1	Supports Director of Operations in the day-to-day operations of prison system and acts as Director in his or her absence. Exercise primary responsibility for adult male prison facilities.
Assistant Ops Director	1	Supports the day-to-day operations of the prison system. Exercises primary responsibility for female and juvenile prison facilities.
Director of Security	1	Exercises central management of security policies to provide a coordinated security approach common for all prison facilities. Additional responsibilities include the development of the repository for criminal intelligence information on individuals in custody.
Deputy Director of Security	1	Supports Director of Security and acts as Director in his or her absence.
Assistant Security Director	1	Supports Security section and exercises primary responsibility over development of repository of criminal intelligence on individuals in custody.
Medical Director	1	Oversees medical services provided within prison system, managing Iraqi physicians to ensure that appropriate standards are developed and maintained.
Deputy Medical Director	1	Supports Medical Director.
Psychiatrist	1	Oversees the development of appropriate mental health standards and the proper treatment of inmates with mental health issues.
Prison Directors	5	Supervises and exercises direct management of each major prison facility to be operated within Iraq until such time as Iraqi management capabilities are developed to the point when it is appropriate for Iraqi management of the prisons. This requires that a Prison Director or Deputy/Assistant Deputy be on site at all times.
Deputy Prison Directors	4	Supports Prison Director.
Assistant Deputy Prison Dir	5	Supports Prison Director.
Establishment Directors	12	Supervises and exercises direct management of correctional establishments within Iraq until such time as Iraqi management are developed to the point

when it is appropriate for Iraqi management of the facilities. This requires the continual exercise of authority over these facilities by a Director/Deputy/Assistant Director.

Estab/Deputy Direc	12	Supports Establishment Director
Estab/Assist Direc	12	Supports Establishment Director
Construction Engineer	1	No prison facilities in Iraq are currently fully functional. The existing facilities were destroyed or damaged to the point that only a limited number of facilities are currently useable, even at minimal levels. Efforts have begun to quickly repair and renovate several existing facilities, but these are temporary measures that do not address long-term needs. Numerous facilities around Iraq will need to be reconstructed and renovated in the short-term. Further, plans for future need to be developed and will undoubtedly require substantial construction efforts. The engineering and architectural staff will develop reconstruction and construction plans and supervise on-going construction efforts to insure that facilities meet adequate standards of security, safety and hygiene.
Electrical Engineer	1	Supports reconstruction/construction efforts outlined under Construction Engineer.
Architect	2	Supports reconstruction/construction efforts outlined under Construction Engineer.
Director of Training	1	Develop and direct training program for 15-20,000 new prison employees and retraining of existing employees. Supervise the establishment of a centralized training facility for prison system. Oversee the development of Iraqi capacity to provide appropriate training.
Deputy Director of Training	1	Support Director of Training
Curriculum Developers	3	Develop training program curricula for initial training program, continuing training within the facilities, and managerial training.
Correctional Trainers	30	Provide initial training for recruits and retraining of retained personnel. Provide continuing training within prison facilities and develop Iraqi instructor program.
Senior Legal Officer	1	Provide specialized legal advice on issues arising from the development, management and operation of the prisons system. Oversee the development of systems within the prisons to ensure that minimum due process requirements are met, including the proper treatment of prisoners and the development of systems to ensure that court proceedings and sentences are properly tracked. Develop a system and train Iraqi attorneys to support the prison system in the future.
Legal Officer	2	Support Senior Legal Officer.
Financial Officer	1	Prepare and manage prison system's budget, including spending on construction of new prison facilities.
Deputy Finance Officer	2	Support Financial Officer.
Procurement Specialists	2	Provide procurement support for prison system and construction efforts.

OFFICE OF COALITION PROVISIONAL AUTHORITY
DEPARTMENT OF PRISONS
IRAQI CORRECTIONAL SERVICES
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DAILY TRAINING SCHEDULE

SATURDAY DAY #1

0800-1000	In-processing of employees and classroom assignments.
1000-1200	Fill-out and complete job applications, class and academy rules, and review of training schedule.
1200-1245	Lunch
1245-1500	ICS Mission Statement and CPA Mission Statement History of Crime and Punishment History of Corrections Overview of the Criminal Justice System Job description and duties of a correctional officer.

END OF DAY #1

SUNDAY DAY # 2

0800-0830	Roll-call and daily briefing
830-1200	Review of the CPA Memo on treatment of prisoners. Law Enforcement Code of Conduct United Nations Declaration for Treatment of Prisoners
1200-1245	Lunch
1245- 1500	ICS Code of Conduct. Human Rights

END OF DAY # 2

MONDAY DAY #3

0800-0830	Roll-call and daily briefing
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0830-1200	Introduction to Self defense Unarmed self defense movements
1200-1245	Lunch
1245- 1500	Self defense Defensive procedures from armed attackers Pressure points Questions and Answers Review of material.

END OF DAY #3

TUESDAY DAY #4

0800- 0830	Roll-call and daily briefing
0830-1000	Human Rights and Code of Conduct review. Interactive and scenarios
1000-1200	Criminial Personality & Criminal Thinking Errors.
1200-1245	Lunch
1245-1400	Key and Tool Control
1400-1500	Physical Fitness Training and Self Defense

END OF DAY #4

WEDNESDAY DAY #5

0800-0830	Roll-call and daily briefing
0830-1200	Perimeter Security Checks Searches/Shakedowns Count Procedures
1200-1245	Lunch
1245-1415	Use of Restraints

1415-1500 Physical Fitness Training and Self Defense

END OF DAY #5

THURSDAY DAY #6

0800-0830 Roll-call and daily briefing

0830-1100 Correctional Officer Uniform Issue
Identification Card Issue
Personnel Briefing from Dawoodie to Employees.
Topics: Salaries, Work Location, Benefits, Promotions,
Transportation.

1100-1200 Review of Week One Course material
Week One Course Exam

1200-1245 Lunch

1245-1400 Review of Week One Exam

END OF DAY #6

SATURDAY DAY #7

0800- 0830 Roll Call, Uniform Inspection, Uniform exchange and daily briefing.

0830-1200 Use of Force- Introduction and Continuum of Force
Calculated and Immediate Use of Force.
Less than Lethal Munitions, Hard and Soft Hands
Deadly Force
Officer Retreat

1200-1245 Lunch

1245-1400 Emergency plans
Disturbance Control Plans

1400-1500 Self Defense Training and Physical Fitness Training

END OF DAY #7

SUNDAY DAY # 8

0800-0830 Roll Call, Uniform Inspection and daily briefing.

0830-1200 Use of Force Review
 Role Playing Scenarios
 Interpersonal Communication Skills
 Report Writing

1200-1245 Lunch

1245-1400 Transportation of Inmates

1400-1500 Physical Fitness and Self Defense Training

END OF DAY #8

MONDAY DAY # 9

0830-0900 Roll Call, Uniform Inspection and daily briefing.

0900-1030 Inmate Discipline and Inmate Grievance Procedures

1030-1200 Inmate Visits, Attorney-Client visits, Mailroom Procedures, and
 Volunteer services, escort procedures for contractors.

1200-1300 Lunch

1300-1400 Inmate Classification and Inmate Records Review.

1400-1500 Self -Defense and Physical Fitness Training

END OF DAY #9

TUESDAY DAY # 10

0800-0830 Roll Call, Uniform Inspection and daily briefing.

0830-1030 Emergency Plans and Post Orders
 Riots, Medical Emergencies, Natural Disasters, Fire, Inmate
 Disturbances.

1030-1200 Inmate Medical Procedures.
 Inmate Programs – Recreation, Rehabilitation, Education and Work
 Inmate Religious Rights and Activities

1200-1245 Lunch

1245 -1500 Team Building Exercise, Problem Solving and Recreation Activities

END OF DAY # 10

WEDNESDAY DAY #11

0800-0830 Roll Call, Uniform Inspection and daily briefing.

0830-1000 Questions and Answers, Review of Course Material

1000-1100 Final Exam

1100-1200 Review of Final Exam test

1200-1245 Lunch

1245-1400 Graduation and Presentation of Certificates

END OF DAY #11

UNCLASSIFIED

UA#30718-21

COALITION PROVISIONAL AUTHORITY

CAMPBELL

BAGHDAD

ACTION MEMO

July 17, 2003

FOR: THE ADMINISTRATOR

FROM: Judge [redacted] Director, Civil Affairs

SUBJECT: Prisons staffing needs

I request your approval for 87 Coalition staffers required by the Prisons Department at the earliest possible date. The vulnerability of prisoners to undetectable neglect and abuse including murder and torture, the past ubiquity of such neglect and abuse, primitive prewar prison conditions, and the dearth of qualified Iraqi personnel, demand that prisons be largely operated and not merely supervised by the Coalition. The current indigenous capability cannot provide training, reconstruction and new construction, managerial programs, treatment programs, daily routines, new and replacement security equipment, replacement of stolen items, and personnel systems, without which this indispensable component of law and order will flounder and defy international human rights standards. The requested level of Coalition involvement will be required for approximately two years, during which Iraqi replacements would be groomed and then phased in during the ensuing two years. This recommendation conforms to the staffing plan proposed by [redacted] before he departed last month.

The attached chart shows the prison system organizational structure, and the key offices within each department. No Iraqis currently have the requisite skills and knowledge to fill these positions. Experts estimate that the prison system will eventually detain approximately 30,000 persons, requiring a staff of 15,000 to 20,000. All of the more than 150 prisons nationwide have been severely damaged or destroyed. Rebuilding the system to conform to well-developed international standards on the rights of prisoners requires substantial Coalition involvement. Yet, at present, by August 3 there will be no more than five Coalition prisons staffers.

It is anticipated that the Coalition staffers would be drawn from the Departments of Justice and Defense, from our Coalition partners, and from contractors DynCorp and KBR, with the input of [redacted], our Prisons Department chief.

I therefore request and recommend that you approve:

- Eighty-seven Coalition personnel for the Prisons Department, beginning at the earliest possible date.

Approve:

Disapprove:

Approve with modification:

ATTACHMENT: Prisons staffing needs chart

COORDINATION: [redacted] Senior Prisons Consultant

W subject to funding
have staffed

UNCLASSIFIED

PRISONS	Intl Staff	Local Staff	Start Date	Months	Nationality	Budget
Director	1 SES		8 th Sept	24		
Secretary	1 GS 10		8 th Sept	24		
Interpreter		1	8 th Sept	24		
OPERATIONS						
Head of Operations	1 GS 15		8 th Sept	24		
Deputy Head of Ops	1 GS 14		6 th Oct	23		
Assistant Operations	1 GS 13	1	6 th Oct	23		
Interpreters		3	8 th Sept	24		
Drivers/Messengers		6				
SECURITY						
Head of Security	1 GS 15		8 th Sept	24		
Deputy Head of Sec	1 GS 14		6 th Oct	23		
Assistant Security	1 GS 13	1	6 th Oct	23		
Secretary		1	8 th Sept	24		
Interpreters		3	6 th Oct	23		
MEDICAL						
Head of Medical	1 GS 15		8 th Sept	24		
Deputy Medical	1 GS 14	2	6 th Oct	23		
Psychiatrist	1 GS 14		6 th Oct	23		
Secretary		1	8 th Sept	24		
Interpreters		2	8 th Sept	24		
Prison Directorate						
Prison Directors	5 GS 15		8 th Sept	24		
Deputy Directors	4 GS 14		6 th Oct	23		
Assistant Deputy Dir	5 GS 13	5	6 th Oct	23		
Training Tutors	2 GS 13		8 th Sept	24		
Interpreters		6	6 th Oct	23		
Establishment Directors	12 GS 15		6 th Oct	23		
Estab/Deputy Direc	12 GS 14		6 th Oct	23		
Estab/Assist Direc	12 GS 13		6 th Oct	23		
Establishment Tutors	12 GS 13		6 th Oct	23		
Interpreters		24	6 th Oct	23		
Works Services						
Construction Engineer	1 GS 14	1	8 th Sept	24		
Electrical Engineer	1 GS 14	1	8 th Sept	24		
Architect	2 GS 13	1	6 th Oct	23		
Interpreters		2	8 th Sept	24		
LEGAL						
Senior Legal Officer	1 GS 14		8 th Sept	24		
Legal Officer	2 GS 13	2	6 th Oct	23		
Secretary		1	8 th Sept	24		
Interpreters		2	8 th Sept	24		
FINANCE						
Finance officer	1 GS 14		8 th Sept	24		
Deputy Finance	2 GS 13	2	6 th Oct	23		
Secretary		1	8 th Sept	24		
Interpreters		2	8 th Sept	24		
Procurement	2 GS 13	2	8 th Sept	24		
Total	87	73				
TOTAL POSTS						
SES	1					
GS 15	20					
GS 14	24					
GS 13	41					
GS 10	1					
Secretaries Local		5				
Interpreters		44				
Drivers/Messengers		6				
Others		18				
TOTAL	87	73				

International Criminal Investigative Training Assistance Program
IRAQ CORRECTIONAL
DEVELOPMENT ASSISTANCE PROGRAM
ESTIMATED BUDGET -
Two Months -- 2003

	Number Sub-Contractors	Number of FSN Employees	Months	Rate	Danger Pay	Post Differential	Direct Cost	Contractor Fee	DOJ Indirect Costs	Sub-Total	TOTALS
PERSONNEL COSTS											
Federal Employees-											
PROGRAM MANAGER											
Program Manager (Field) - GS-15			2	\$9,200					\$828	\$20,058	
Benefits and Allowances 30%			2	\$2,780					\$246	\$6,017	
Post Differential 25%			2	\$2,300					\$207	\$5,014	
Danger Pay 25%			2	\$2,300					\$207	\$5,014	
Program Manager Salary Cost										\$36,101	
ASSISTANT PROGRAM MANAGER											
Assistant Program Manager (field) - GS 14			2	\$7,800					\$702	\$17,004	
Benefits and Allowances 30%			2	\$2,340					\$211	\$6,101	
Post Differential 25%			2	\$1,950					\$178	\$4,251	
Danger Pay 25%			2	\$1,950					\$178	\$4,251	
Asst Program Manager Salary Cost										\$30,607	
HEADQUARTERS PROGRAM SUPPORT											
Program Analyst (HQ) - GS 13			2	\$6,522					\$587	\$14,218	
Benefits and Allowances 30%			2	\$1,957					\$178	\$4,265	
Program Analyst Salary Cost										\$18,483	
Sub-Total Federal Employee Personnel Costs										\$85,191	
Sub-Contractors-											
SAIC Field Ops Manager	1		2	\$8,500	\$2,125	\$2,125	\$25,500	\$3,315	\$2,593	\$31,408	
Director of Operations	1		2	\$8,000	\$2,250	\$2,250	\$27,000	\$3,510	\$2,748	\$33,258	
Deputy Director of Ops	1		2	\$8,500	\$2,125	\$2,125	\$25,500	\$3,315	\$2,593	\$31,408	
Assistant Ops Director	1		2	\$6,000	\$2,000	\$2,000	\$24,000	\$3,120	\$2,441	\$29,561	
Director of Security	1		2	\$8,000	\$2,250	\$2,250	\$27,000	\$3,510	\$2,748	\$33,258	
Deputy Director of Security	1		2	\$8,500	\$2,125	\$2,125	\$25,500	\$3,315	\$2,593	\$31,408	
Assistant Security Director	1		2	\$8,000	\$2,000	\$2,000	\$24,000	\$3,120	\$2,441	\$29,561	
Medical Director	1		2	\$10,000	\$2,500	\$2,500	\$30,000	\$3,900	\$3,051	\$36,951	
Deputy Medical Director	1		2	\$8,500	\$2,375	\$2,375	\$28,500	\$3,705	\$2,898	\$35,103	
Psychiatrist	1		2	\$8,500	\$2,375	\$2,375	\$28,500	\$3,705	\$2,898	\$35,103	
Prison Directors	5		2	\$8,000	\$2,250	\$2,250	\$135,000	\$17,550	\$13,730	\$166,280	
Deputy Prison Directors	4		2	\$8,500	\$2,125	\$2,125	\$102,000	\$13,280	\$10,373	\$125,633	
Assistant Deputy Prison Dir	5		2	\$8,000	\$2,000	\$2,000	\$120,000	\$15,600	\$12,204	\$147,804	
Establishment Directors	12		2	\$8,000	\$2,250	\$2,250	\$324,000	\$42,120	\$32,951	\$399,071	
Estab/Deputy Direc	12		2	\$8,500	\$2,125	\$2,125	\$306,000	\$39,780	\$31,120	\$376,900	
Estab/Asst Direc	12		2	\$8,000	\$2,000	\$2,000	\$288,000	\$37,440	\$28,280	\$354,730	
Construction Engineer	1		2	\$8,500	\$2,375	\$2,375	\$28,500	\$3,705	\$2,898	\$35,103	
Electrical Engineer	1		2	\$8,500	\$2,375	\$2,375	\$28,500	\$3,705	\$2,898	\$35,103	
Architect	2		2	\$8,500	\$2,375	\$2,375	\$57,000	\$7,410	\$5,797	\$70,207	
Director of Training	1		2	\$8,000	\$2,250	\$2,250	\$27,000	\$3,510	\$2,748	\$33,258	
Deputy Director of Training	1		2	\$8,500	\$2,125	\$2,125	\$25,500	\$3,315	\$2,593	\$31,408	
Curriculum Developers	3		2	\$8,500	\$2,125	\$2,125	\$78,600	\$9,945	\$7,780	\$94,225	
Correctional Trainers	30		2	\$7,500	\$1,875	\$1,875	\$875,000	\$87,750	\$68,948	\$831,398	
Senior Legal Officer	1		2	\$8,000	\$2,250	\$2,250	\$27,000	\$3,510	\$2,748	\$33,258	
Legal Officer	2		2	\$8,500	\$2,125	\$2,125	\$51,000	\$6,630	\$5,187	\$62,817	

International Criminal Investigative Training Assistance Program
IRAQ CORRECTIONAL
DEVELOPMENT ASSISTANCE PROGRAM
ESTIMATED BUDGET -
Two Months -- 2003

	Number Sub-Contractors	Number of FSN Employees	Months	Rate	Danger Pay	Post Differential	Direct Cost	Contractor Fee	DOJ Indirect Costs	Sub-Total	TOTALS
Finance Officer	1		2	\$8,000	\$2,250	\$2,250	\$27,000	\$3,510	\$2,748	\$33,256	
Deputy Finance Officer	2		2	\$6,500	\$2,125	\$2,125	\$51,000	\$6,630	\$5,187	\$62,817	
Procurement Specialist	2		2	\$7,500	\$1,875	\$1,875	\$45,000	\$5,850	\$4,577	\$55,427	
Sub-Total Sub-Contractor Fee Costs-										\$3,331,280	
Total Personnel Costs											\$3,816,472
Sub-Contractor Administrative Support Costs											
Insurance- Emergency Evacuation	106			\$32			\$3,392	\$0	\$305	\$3,697	
Insurance- Defense Base	106			\$1,738			\$184,228	\$0	\$16,581	\$200,809	
Total Sub-Contractor Administrative Support Costs-											\$204,506
FOREIGN SERVICE NATIONALS											
Assistant Ops Director		1	2	\$400	\$0	\$0	\$800	\$104	\$81	\$985	
Assistant Security Director		1	2	\$400	\$0	\$0	\$800	\$104	\$81	\$985	
Deputy Medical Director		2	2	\$450	\$0	\$0	\$1,800	\$234	\$183	\$2,217	
Asst Deputy Prison Directors		5	2	\$350	\$0	\$0	\$3,500	\$455	\$356	\$4,311	
Construction Engineer		1	2	\$400	\$0	\$0	\$800	\$104	\$81	\$985	
Electrical Engineer		1	2	\$400	\$0	\$0	\$800	\$104	\$81	\$985	
Architect		1	2	\$400	\$0	\$0	\$800	\$104	\$81	\$985	
Legal Officer		2	2	\$400	\$0	\$0	\$1,800	\$208	\$163	\$1,971	
Deputy Finance Officer		2	2	\$350	\$0	\$0	\$1,400	\$182	\$142	\$1,724	
Procurement Specialist		2	2	\$300	\$0	\$0	\$1,200	\$156	\$122	\$1,478	
Interpreters		82	2	\$250	\$0	\$0	\$41,000	\$5,330	\$4,170	\$50,500	
Secretaries		8	2	\$200	\$0	\$0	\$2,400	\$312	\$244	\$2,956	
Drivers/Messengers		8	2	\$200	\$0	\$0	\$2,400	\$312	\$244	\$2,956	
Total Foreign Service National Salary Costs-											\$73,040
Travel and Per Diem Expenses-											
Per Diem - Lodging & M&IE Allowance	110										
Airfare (4 round trips to/from U.S.)	110		2	\$2,500			\$550,000	\$71,500	\$55,935	\$677,435	
Related Travel Expenses (roundtrip)	110			\$5,500			\$605,000	\$78,650	\$61,529	\$745,179	
Total Travel Expenses-				\$750			\$82,500	\$10,725	\$8,360	\$101,615	
											\$1,624,229
Supplies and Equipment-											
Office Equipment (Furnishings, copies)	1			\$500,000			\$500,000	\$65,000	\$50,850	\$615,850	
Office Supplies		2		\$6,000			\$12,000	\$1,560	\$1,220	\$14,780	
Motor vehicles (light armored SUV)	40			\$50,000			\$2,000,000	\$260,000	\$203,400	\$2,463,400	
Cellular Telephones	225			\$100			\$22,500	\$2,925	\$2,288	\$27,713	
Personal Firearms (9 MM handguns)	107			\$800			\$84,200	\$8,346	\$6,529	\$99,075	
Personal Body Armor	107			\$500			\$53,500	\$6,955	\$5,441	\$65,896	
Total Supplies and Equipment-											\$3,266,715
Services-											
Motor vehicle fuel and lubricants			2	\$15,000			\$30,000	\$3,900	\$3,051	\$36,951	
Motor vehicle maintenance			2	\$4,000			\$8,000	\$1,040	\$814	\$9,854	

International Criminal Investigative Training Assistance Program
 IRAQ CORRECTIONAL
 DEVELOPMENT ASSISTANCE PROGRAM
 ESTIMATED BUDGET -
 Two Months -- 2003

	Number Sub- Contractors	Number of FSN Employees	Months	Rate	Danger Pay	Post Differential	Direct Cost	Contractor Fee	DOJ Indirect Costs	Sub-Total	TOTALS
Cellular telephone and long distance			2	\$5,000			\$10,000	\$1,300	\$1,017	\$12,317	
Office equipment maintenance			2	\$1,500			\$3,000	\$390	\$305	\$3,695	
Printing and duplication			2	\$5,000			\$10,000	\$1,300	\$1,017	\$12,317	
Shipping and freight			2	\$12,000			\$24,000	\$3,120	\$2,441	\$29,561	
Total Services-											\$104,885
TOTAL CORRECTIONS DEVELOPMENT PROGRAM COSTS											\$8,789,655

International Criminal Investigative Training Assistance Program
IRAQ CORRECTIONAL
DEVELOPMENT ASSISTANCE PROGRAM
ESTIMATED BUDGET -
Three Months -- 2003

	Number Sub- Contractors	Number of FBI Employees	Months	Rate	Danger Pay	Post Differential	Direct Cost	Contractor Fee	DOJ Indirect Costs	Sub-Total	TOTALS
PERSONNEL COSTS											
Federal Employees-											
PROGRAM MANAGER											
Program Manager (Field)- GS-15			3	\$9,200					\$828	\$30,084	
Benefits and Allowances 30%			3	\$2,760					\$248	\$9,025	
Post Differential 25%			3	\$2,300					\$207	\$7,521	
Danger Pay 25%			3	\$2,300					\$207	\$7,521	
Program Manager Salary Cost										\$54,151	
ASSISTANT PROGRAM MANAGER											
Assistant Program Manager(field)- GS 14			3	\$7,800					\$702	\$25,506	
Benefits and Allowances 30%			3	\$2,340					\$211	\$7,632	
Post Differential 25%			3	\$1,950					\$178	\$6,377	
Danger Pay 25%			3	\$1,950					\$178	\$6,377	
Asst Program Manager Salary Cost										\$45,911	
HEADQUARTERS PROGRAM SUPPORT											
Program Analyst (HQ) - GS 13			3	\$6,522					\$587	\$21,327	
Benefits and Allowances 30%			3	\$1,957					\$178	\$6,386	
Program Analyst Salary Cost										\$27,725	
Sub-Total Federal Employee Personnel Costs										\$127,787	
Sub-Contractors-											
SAIC Field Ops Manager	1		3	\$8,500	\$2,125	\$2,125	\$36,250	\$4,873	\$3,890	\$47,113	
Director of Operations	1		3	\$9,000	\$2,250	\$2,250	\$40,500	\$5,265	\$4,119	\$49,884	
Deputy Director of Ops	1		3	\$8,500	\$2,125	\$2,125	\$36,250	\$4,873	\$3,890	\$47,113	
Assistant Ops Director	1		3	\$8,000	\$2,000	\$2,000	\$36,000	\$4,680	\$3,681	\$44,341	
Director of Security	1		3	\$9,000	\$2,250	\$2,250	\$40,500	\$5,265	\$4,119	\$49,884	
Deputy Director of Security	1		3	\$8,500	\$2,125	\$2,125	\$36,250	\$4,873	\$3,890	\$47,113	
Assistant Security Director	1		3	\$8,000	\$2,000	\$2,000	\$36,000	\$4,680	\$3,681	\$44,341	
Medical Director	1		3	\$10,000	\$2,500	\$2,500	\$45,000	\$5,850	\$4,577	\$55,427	
Deputy Medical Director	1		3	\$9,500	\$2,375	\$2,375	\$42,750	\$5,558	\$4,348	\$52,655	
Psychiatrist	1		3	\$9,500	\$2,375	\$2,375	\$42,750	\$5,558	\$4,348	\$52,655	
Prison Directors	5		3	\$8,000	\$2,250	\$2,250	\$202,500	\$26,325	\$20,594	\$249,419	
Deputy Prison Directors	4		3	\$8,500	\$2,125	\$2,125	\$153,000	\$19,890	\$15,580	\$188,450	
Assistant Deputy Prison Dir	5		3	\$8,000	\$2,000	\$2,000	\$180,000	\$23,400	\$18,308	\$221,708	
Establishment Directors	12		3	\$8,000	\$2,250	\$2,250	\$488,000	\$63,180	\$49,428	\$598,608	
Estab/Deputy Direc	12		3	\$8,500	\$2,125	\$2,125	\$450,000	\$58,670	\$46,680	\$555,350	
Estab/Assist Direc	12		3	\$8,000	\$2,000	\$2,000	\$432,000	\$56,160	\$43,934	\$532,094	
Construction Engineer	1		3	\$9,500	\$2,375	\$2,375	\$42,750	\$5,558	\$4,348	\$52,655	
Electrical Engineer	1		3	\$9,500	\$2,375	\$2,375	\$42,750	\$5,558	\$4,348	\$52,655	
Architect	2		3	\$9,500	\$2,375	\$2,375	\$85,500	\$11,115	\$8,695	\$105,310	
Director of Training	1		3	\$9,000	\$2,250	\$2,250	\$40,500	\$5,265	\$4,119	\$49,884	
Deputy Director of Training	1		3	\$8,500	\$2,125	\$2,125	\$36,250	\$4,873	\$3,890	\$47,113	
Curriculum Developers	3		3	\$8,500	\$2,125	\$2,125	\$114,750	\$14,918	\$11,670	\$141,338	
Correctional Trainers	30		3	\$7,500	\$1,875	\$1,875	\$1,012,500	\$131,625	\$102,971	\$1,247,096	
Senior Legal Officer	1		3	\$9,000	\$2,250	\$2,250	\$40,500	\$5,265	\$4,119	\$49,884	
Legal Officer	2		3	\$8,500	\$2,125	\$2,125	\$78,500	\$9,945	\$7,780	\$94,225	

International Criminal Investigative Training Assistance Program
IRAQ CORRECTIONAL
DEVELOPMENT ASSISTANCE PROGRAM
ESTIMATED BUDGET -
Three Months -- 2003

	Number Sub-Contractors	Number of FSN Employees	Months	Rate	Danger Pay	Post Differential	Direct Cost	Contractor Fee	DCJ Indirect Costs	Sub-Total	TOTALS
Finance Officer	1		3	\$9,000	\$2,250	\$2,250	\$40,500	\$5,285	\$4,119	\$49,884	
Deputy Finance Officer	2		3	\$8,500	\$2,125	\$2,125	\$76,500	\$9,945	\$7,780	\$94,225	
Procurement Specialist	2		3	\$7,500	\$1,875	\$1,875	\$67,500	\$8,775	\$6,865	\$83,140	
Sub-Total Sub-Contractor Fee Costs-										\$5,298,920	
Total Personnel Costs											\$5,424,707
Sub-Contractor Administrative Support Costs											
Insurance- Emergency Evacuation	108			\$48			\$5,088	\$0	\$458	\$5,546	
Insurance- Defense Base	108			\$2,807			\$278,342	\$0	\$24,871	\$301,213	
Total Sub-Contractor Administrative Support Costs-											\$306,759
FOREIGN SERVICE NATIONALS											
Assistant Ops Director		1	3	\$400	\$0	\$0	\$1,200	\$156	\$122	\$1,478	
Assistant Security Director		1	3	\$400	\$0	\$0	\$1,200	\$156	\$122	\$1,478	
Deputy Medical Director		2	3	\$450	\$0	\$0	\$2,700	\$351	\$275	\$3,328	
Asst Deputy Prison Directors		5	3	\$350	\$0	\$0	\$5,250	\$683	\$534	\$6,468	
Construction Engineer		1	3	\$400	\$0	\$0	\$1,200	\$156	\$122	\$1,478	
Electrical Engineer		1	3	\$400	\$0	\$0	\$1,200	\$156	\$122	\$1,478	
Architect		1	3	\$400	\$0	\$0	\$1,200	\$156	\$122	\$1,478	
Legal Officer		2	3	\$400	\$0	\$0	\$2,400	\$312	\$244	\$2,956	
Deputy Finance Officer		2	3	\$350	\$0	\$0	\$2,100	\$273	\$214	\$2,587	
Procurement Specialist		2	3	\$300	\$0	\$0	\$1,800	\$234	\$183	\$2,217	
Interpreters		82	3	\$250	\$0	\$0	\$61,500	\$7,995	\$6,255	\$75,750	
Secretaries		6	3	\$200	\$0	\$0	\$3,600	\$468	\$366	\$4,434	
Drivers/Messengers		6	3	\$200	\$0	\$0	\$3,600	\$468	\$366	\$4,434	
Total Foreign Service National Salary Costs-											\$109,580
Travel and Per Diem Expenses-											
Per Diem - Lodging & M&IE Allowance	110										
Airtare (4 round trips to/from U.S.)	110		3	\$2,500			\$825,000	\$107,250	\$83,903	\$1,016,153	
Related Travel Expenses (roundtrip)	110			\$5,500			\$605,000	\$78,650	\$81,528	\$745,179	
Total Travel Expenses-				\$750			\$82,500	\$107,250	\$83,903	\$101,615	
											\$1,882,846
Supplies and Equipment-											
Office Equipment (Furnishings, copiers)	1			\$500,000			\$500,000	\$65,000	\$50,850	\$615,850	
Office Supplies		3		\$6,000			\$18,000	\$2,340	\$1,831	\$22,171	
Motor vehicles (light armored SUV)				\$50,000			\$2,000,000	\$260,000	\$203,400	\$2,463,400	
Cellular Telephones	225			\$100			\$22,500	\$2,925	\$2,288	\$27,713	
Personal Firearms (9 MM handguns)	107			\$800			\$64,200	\$8,346	\$6,529	\$79,075	
Personal Body Armor	107			\$500			\$53,500	\$6,955	\$5,441	\$65,896	
Total Supplies and Equipment-											\$3,274,105
Services-											
Motor vehicle fuel and lubricants			3	\$15,000			\$45,000	\$5,850	\$4,577	\$55,427	
Motor vehicle maintenance			3	\$4,000			\$12,000	\$1,560	\$1,220	\$14,780	

IRAQ CORRECTIONAL
DEVELOPMENT ASSISTANCE PROGRAM
ESTIMATED BUDGET -
Three Months -- 2003

[illegible]

International Criminal Investigative Training Assistance Program
IRAQ CORRECTIONAL
DEVELOPMENT ASSISTANCE PROGRAM
ESTIMATED BUDGET -
Twelve Months
2004

	Number Sub-Contractors	Number of FSN Employees	Months	Rate	Danger Pay	Post Differential	Direct Cost	Contractor Fee	DOJ Indirect Costs	Sub-Total	TOTAL\$
PERSONNEL COSTS											
Federal Employees-											
PROGRAM MANAGER											
Program Manager (Field)- GS-15			12	\$9,200					\$828	\$120,336	
Benefits and Allowances 30%			12	\$2,760					\$248	\$36,101	
Post Differential 25%			12	\$2,300					\$207	\$30,084	
Danger Pay 25%			12	\$2,300					\$207	\$30,084	
Program Manager Salary Cost										\$216,605	
ASSISTANT PROGRAM MANAGER											
Assistant Program Manager (field)- GS 14			12	\$7,600					\$702	\$102,024	
Benefits and Allowances 30%			12	\$2,340					\$211	\$30,807	
Post Differential 25%			12	\$1,850					\$178	\$25,508	
Danger Pay 25%			12	\$1,850					\$178	\$25,508	
Asst Program Manager Salary Cost										\$183,843	
HEADQUARTERS PROGRAM SUPPORT											
Program Analyst (HQ) - GS 13			12	\$8,522					\$587	\$85,308	
Benefits and Allowances 30%			12	\$1,957					\$178	\$25,592	
Program Analyst Salary Cost										\$110,900	
Sub-Total Federal Employee Personnel Costs										\$511,148	
Sub-Contractors-											
SAIC Field Ops Manager	1		12	\$8,500	\$2,125	\$2,125	\$153,000	\$19,890	\$15,560	\$188,450	
Director of Operations	1		12	\$9,000	\$2,250	\$2,250	\$162,000	\$21,060	\$16,475	\$199,535	
Deputy Director of Ops	1		12	\$8,500	\$2,125	\$2,125	\$153,000	\$19,890	\$15,560	\$188,450	
Assistant Ops Director	1		12	\$8,000	\$2,000	\$2,000	\$144,000	\$18,720	\$14,845	\$177,365	
Director of Security	1		12	\$9,000	\$2,250	\$2,250	\$162,000	\$21,060	\$16,475	\$199,535	
Deputy Director of Security	1		12	\$8,500	\$2,125	\$2,125	\$153,000	\$19,890	\$15,560	\$188,450	
Assistant Security Director	1		12	\$8,000	\$2,000	\$2,000	\$144,000	\$18,720	\$14,845	\$177,365	
Medical Director	1		12	\$10,000	\$2,500	\$2,500	\$180,000	\$23,400	\$18,306	\$221,706	
Deputy Medical Director	1		12	\$9,500	\$2,375	\$2,375	\$171,000	\$22,230	\$17,391	\$210,621	
Psychiatrist	1		12	\$9,500	\$2,375	\$2,375	\$171,000	\$22,230	\$17,391	\$210,621	
Prison Directors	5		12	\$9,000	\$2,250	\$2,250	\$810,000	\$105,300	\$82,377	\$997,677	
Deputy Prison Directors	4		12	\$8,500	\$2,125	\$2,125	\$612,000	\$79,560	\$62,240	\$753,800	
Assistant Deputy Prison Dir	5		12	\$8,000	\$2,000	\$2,000	\$720,000	\$93,800	\$73,224	\$886,824	
Establishment Directors	12		12	\$9,000	\$2,250	\$2,250	\$1,044,000	\$252,720	\$197,705	\$2,394,425	
Estab/Deputy Direc	12		12	\$8,500	\$2,125	\$2,125	\$1,038,000	\$238,680	\$186,721	\$2,261,401	
Estab/Assist Direc	12		12	\$8,000	\$2,000	\$2,000	\$1,728,000	\$224,840	\$175,738	\$2,128,378	
Construction Engineer	1		12	\$9,500	\$2,375	\$2,375	\$171,000	\$22,230	\$17,391	\$210,621	
Electrical Engineer	1		12	\$9,500	\$2,375	\$2,375	\$171,000	\$22,230	\$17,391	\$210,621	
Architect	2		12	\$9,500	\$2,375	\$2,375	\$342,000	\$44,460	\$34,781	\$421,241	
Director of Training	1		12	\$9,000	\$2,250	\$2,250	\$162,000	\$21,060	\$16,475	\$199,535	
Deputy Director of Training	1		12	\$8,500	\$2,125	\$2,125	\$153,000	\$19,890	\$15,560	\$188,450	
Curriculum Developers	3		12	\$8,500	\$2,125	\$2,125	\$459,000	\$59,870	\$46,680	\$565,350	
Correctional Trainers	30		12	\$7,500	\$1,875	\$1,875	\$4,050,000	\$526,500	\$411,885	\$4,988,385	
Senior Legal Officer	1		12	\$9,000	\$2,250	\$2,250	\$162,000	\$21,060	\$16,475	\$199,535	
Legal Officer	2		12	\$8,500	\$2,125	\$2,125	\$308,000	\$39,780	\$31,120	\$376,900	

International Criminal Investigative Training Assistance Program
IRAQ CORRECTIONAL
DEVELOPMENT ASSISTANCE PROGRAM
ESTIMATED BUDGET -
Twelve Months
2004

	Number Sub-Contractors	Number of FSN Employees	Months	Rate	Danger Pay	Post Differential	Direct Cost	Contractor Fee	DOJ Indirect Costs	Sub-Total	TOTALS
Finance Officer	1		12	\$9,000	\$2,250	\$2,250	\$162,000	\$21,080	\$16,475	\$199,535	
Deputy Finance Officer	2		12	\$8,500	\$2,125	\$2,125	\$306,000	\$36,780	\$31,120	\$376,900	
Procurement Specialist	2		12	\$7,500	\$1,875	\$1,875	\$270,000	\$35,100	\$27,450	\$332,550	
Sub-Total Sub-Contractor Fee Costs-										\$21,187,681	
Total Personnel Costs											\$21,698,829
Sub-Contractor Administrative Support Costs											
Insurance- Emergency Evacuation	106			\$180			\$20,140	\$0	\$1,813	\$21,953	
Insurance- Defense Base	106			\$10,428			\$1,105,368	\$0	\$98,483	\$1,204,851	
Total Sub-Contractor Administrative Support Costs-											\$1,226,804
FOREIGN SERVICE NATIONALS											
Assistant Ops Director		1	12	\$400	\$0	\$0	\$4,800	\$624	\$488	\$5,912	
Assistant Security Director		1	12	\$400	\$0	\$0	\$4,800	\$624	\$488	\$5,912	
Deputy Medical Director		2	12	\$450	\$0	\$0	\$10,800	\$1,404	\$1,098	\$13,302	
Asst Deputy Prison Directors		5	12	\$350	\$0	\$0	\$21,000	\$2,730	\$2,136	\$25,866	
Construction Engineer		1	12	\$400	\$0	\$0	\$4,800	\$624	\$488	\$5,912	
Electrical Engineer		1	12	\$400	\$0	\$0	\$4,800	\$624	\$488	\$5,912	
Architect		1	12	\$400	\$0	\$0	\$4,800	\$624	\$488	\$5,912	
Legal Officer		2	12	\$400	\$0	\$0	\$9,600	\$1,248	\$976	\$11,824	
Deputy Finance Officer		2	12	\$350	\$0	\$0	\$8,400	\$1,092	\$854	\$10,346	
Procurement Specialist		2	12	\$300	\$0	\$0	\$7,200	\$936	\$732	\$8,868	
Interpreters		82	12	\$250	\$0	\$0	\$246,000	\$31,980	\$25,018	\$302,998	
Secretaries		6	12	\$200	\$0	\$0	\$14,400	\$1,872	\$1,464	\$17,736	
Drivers/Messengers		6	12	\$200	\$0	\$0	\$14,400	\$1,872	\$1,464	\$17,736	
Total Foreign Service National Salary Costs-											\$438,238
Travel and Per Diem Expenses-											
Per Diem - Lodging & M&IE Allowance	110										
Airfare (4 round trips to/from U.S.)	110		12	\$2,500			\$3,300,000	\$428,000	\$335,610	\$4,064,610	
Related Travel Expenses (roundtrip)	110			\$5,500			\$605,000	\$78,850	\$61,529	\$745,179	
Total Travel Expenses-				\$750			\$82,500	\$10,725	\$6,390	\$101,615	
											\$4,811,404
Supplies and Equipment-											
Office Supplies			12	\$6,000			\$72,000	\$9,360	\$7,322	\$88,682	
Total Supplies and Equipment-											\$88,682
Services-											
Motor vehicle fuel and lubricants			12	\$15,000			\$180,000	\$23,400	\$18,306	\$221,706	
Motor vehicle maintenance			12	\$4,000			\$48,000	\$6,240	\$4,882	\$59,122	

International Criminal Investigative Training Assistance Program
 IRAQ CORRECTIONAL
 DEVELOPMENT ASSISTANCE PROGRAM
 ESTIMATED BUDGET -
 Twelve Months
 2004

	Number Sub-Contractors	Number of FSN Employees	Months	Rate	Danger Pay	Post Differential	Direct Cost	Contractor Fee	DOJ Indirect Costs	Sub-Total	TOTALS
Cellular telephone and long distance :			12	\$5,000			\$60,000	\$7,800	\$6,102	\$73,902	
Office equipment maintenance			12	\$1,500			\$18,000	\$2,340	\$1,831	\$22,171	
Printing and duplication			12	\$5,000			\$60,000	\$7,800	\$6,102	\$73,902	
Shipping and freight			12	\$12,000			\$144,000	\$18,720	\$14,645	\$177,365	
Total Services-											\$628,167
TOTAL CORRECTIONS DEVELOPMENT PROGRAM COSTS											\$28,992,125

country's ethnic and religious seams, to provide personal security for judges, prosecutors, and witnesses, to inaugurate a public defender program, to enhance juvenile justice, and to help Iraqis investigate and prosecute crimes against humanity. These needs are projected far to exceed US\$300 million through 2006. US\$[] million is now available for these purposes. The Congress has been asked to appropriate an additional US\$240 million.

15. Donor assistance is sought in meeting Iraq's needs, through contributions of either money or personnel. These needs are summarized in the table immediately below, and detailed in the narrative that follows.

Justice Priorities (\$US million)¹

Capital Investment				
<i>Prisons</i>				
Twenty-six prisons and detention centers				99
Two new 4,000 bed maximum-security prisons				400
Detainee tracking system				
<i>Courthouses</i>				
Courthouse reconstruction or new construction (16 cities nationwide; estimated costs range from \$1M-\$5M)				51
Security hardening (est. US\$1.3M per courthouse, 130 courthouses)				169
Refurbishment of non-courthouse facilities				4.7
Buses				1
Technical Assistance				
<i>Prisons</i>				
Long-term operational technicians	11			
Short-term expert assistance	10			
<i>Court System</i>				
Justice Improvement and rebuilding				
Property claims tribunal	30			
Personal security for judges and prosecutors	20			
Witness protection and relocation	100			
Enhanced criminal investigation	10			
Public defender program	6			
Juvenile justice	1.3			
Central Criminal Court	6			
<i>Crimes Against Humanity</i>				
Technical assistance for investigation	100			
Crimes against humanity court	6			

CAPITAL INVESTMENT NEEDS

Prisons

16. Twenty-six prisons and detention centers for juveniles and adults--US\$99 million. Prison facilities are a vital component to the credibility of the criminal justice system and essential in establishing the security of Iraq. This expenditure provides for the new build, reconstruction and modernization of 26 adult and juvenile detention and prison facilities, and would provide a wider geographical coverage than under the previous regimes. It would ensure that the establishments conform to international accepted standards. They would increase prison capacity by approximately 10,000 and free military resources currently tasked to operate detention facilities. Several thousand local jobs would be created in the prison service. The estimated average cost per facility is approximately \$2.3 million, plus \$0.5 million in start up costs and \$1 million in initial operating costs.
17. Two new 4,000-bed maximum-security prisons--US\$400 million. Two new maximum security prisons must be constructed in accordance with international standards, with inbuilt security features that reduce staffing costs and achieve economies of scale. These facilities would

Date Request Returned to Requester/Submitted to Comptroller:
Disposition (including expenditure authorized):

Description of Program or Goods To Be Purchased – Please See Above Instructions

Purpose/Objective

At the end of active hostilities, the Iraqi prison system was in a state of total devastation. The prisons had been emptied in October 2002, the facilities were severely damaged and looted during and after the war, the prison management had disappeared, the remaining staff were untrained and suspect, and most prison records had been systematically destroyed. Coalition forces have had to completely create the facilities to detain criminals. As an interim measure, the military has taken on the role of running the prisons system and in spite of the many challenges has performed exceptionally. Due to the limited military assets to continue this mission and the fundamental importance of a functioning prison system to the establishment of a rule of law in Iraq, the CPA must assume leadership of rebuilding and managing the Iraqi prison system. The success of the entire justice and police initiative hinges on the development of a prison system that comports with accepted international standards.

The extent of the prison catastrophe was outlined in a June 15, 2003 assessment prepared for the U.S. Department of Justice, International Criminal Investigative Training Assistance Program (ICITAP) through the Science Applications International Corporation (Tab A). The ICITAP assessment and recommendations form the foundation of this request. The June 16, 2003 CPA Justice Presence Action Memorandum prepared by the Senior Advisor to the Ministry of Justice, [redacted] (Tab B) also identified the crisis in the prisons and the need for immediate action. Interim measures have been undertaken to rebuild a limited number of Iraqi facilities and to fund a small civilian Prisons staff within the CPA Ministry of Justice office.

Justification

The immediate and monumental nature of the task ahead needs to be understood. There is an urgent requirement to create from nothing, a prison infrastructure capable of handling 25-30,000 prisoners. This task includes building or rebuilding a complete physical infrastructure and recruiting and training 15-20,000 corrections officers and management personnel. In addition, as occupying powers, the CPA and Coalition members are responsible for the treatment of prisoners within the system, even if Iraqis run the prisons. The CPA must therefore undertake a comprehensive program to build prisons and develop a professional cadre of correctional staff and management, and until the Iraqis have developed the necessary expertise to run the prisons, the CPA must directly manage the operation of the prisons.

To this point a skeleton staff within the Ministry of Justice's Prisons office has made great progress working in coordination with the military. A number of facilities have been renovated and are beginning to become operational. The efforts thus far, however, are merely the start and have relied heavily on military support. This proposal is focused solely on providing the international personnel necessary to develop a comprehensive program and to manage the rebuilding of the Iraq prison system, the recruiting and training of the prison staff, and to run the prisons until such time as the Iraqis can take control. It is critical that this effort begun immediately. An estimate by the Senior Advisor to the Ministry of Justice (Prisons) is that it will take four years before the Iraqi prison system reaches a satisfactory level. The prisons issue is not one that can be left unresolved. Without a robust and operational prison system that complies with acceptable international standards, all efforts to establish a rule of law in Iraq are doomed to failure. Prisons are a critical leg in the three-legged stool of police-courts-prisons. To meet Ambassador Bremer's aggressive

deadlines for transition to Iraqi control, it is essential that the prisons effort begin immediately. The full complement of international staff must be deployed as soon as possible to begin the process of building a viable prison system.

This proposal calls for 109 international personnel deployed, plus a Program Analyst supporting the program from Washington (for full descriptions of positions see Tab C). This matter has been raised with Ambassador Bremer who approved it in concept, but subject to funding availability (Tab D). The current proposal for 109 persons is more than the 87 personnel initially raised with Ambassador Bremer on July 17, 2003 and conceptually approved by him. This increase reflects an increase in the number of training personnel believed to be necessary. The estimated budget assumes that all personnel in the program would require funding. It is possible that personnel provided by Coalition partners and other international personnel will fill some positions within the program and thus not require funding. In the absence of firm commitments for such personnel, however, the budget estimate has assumed that all personnel will need to be funded. The need to move ahead quickly calls for this measure. If personnel are made available, funds can be returned from the program.

The estimated budget of additional funds for the remainder of calendar 2003 is \$8 million. This estimate includes significant capital expenses for equipment (e.g., vehicles, body armor) in 2003. The amount for these expenditures is approximately \$3.25 million. The remaining amount necessary will depend on how soon the program is approved and funded and then how soon personnel can be deployed. Fully funding all personnel in the program for two months would require \$8.7 million (including the capital expenses outlined above) (See Tab E). Fully funding all personnel in the program for three months would require \$11.1 million (including the capital expenses outlined above) (See Tab F). It is unlikely all personnel will be deployed by October 1, or even November 1. In addition, some of the positions could be filled by Coalition partners and thereby not require funding. The estimated budget for this program for 2004 is \$29 million (Tab G). This amount also may be adjusted downward if Coalition partners fill positions.

The expenditures in the current proposal were not included in the 2003 budget as the program was not sufficiently developed to meet the deadlines for the budget. The proposal includes expenditures for 2004, outside of the budget process, because it is critical that this project be fully funded now in order to recruit qualified personnel and to provide certainty that the program will continue for a set period of time.

Coordination

The outlines of this program have been coordinated with the former Senior Advisor to the Ministry of Justice, [REDACTED] of the NSC staff; [REDACTED] of the U.S. Department of Justice, ICITAP; CPA General Counsel; and DoD General Counsel

Goods and Commodities

The goods outlined in this program (e.g., vehicles, cell phones) are minimal and proposed to be procured by a contractor who will purchase them and make arrangements for their transportation to Iraq.

Project Implementation

This project will be largely implemented through a contract for services, monitored by the U.S. Department of Justice ICITAP and U.S. civil servants assigned to the program. The personnel will be deployed as soon as possible and the current program envisions a substantial presence through

2004. The details for drawing down the program and transition to Iraq control will need to be determined as the program progresses.

**Coalition Provisional Authority
Ministry of Justice**

**Prisons and Detention Centers
In Iraq:
An Assessment
And
Recommendations
For
Prisons in a Free Society**

June 15, 2003

080433-23

INSTRUCTIONS TO APPLICANT

All information provided on this form must be true, correct, and complete.
Failure to provide accurate information may result in
disqualification from the department of prisons and criminal
punishment.

1- personal information

First name: _____ middle _____ last _____

Grand father _____ last _____

Date of birth _____

Place of birth _____

Province _____

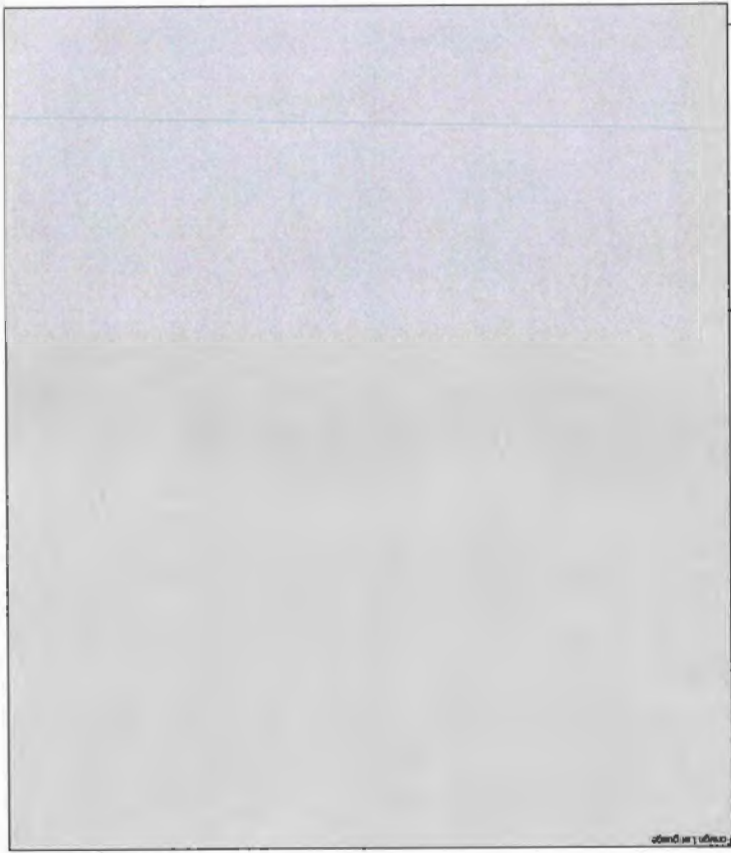
Country _____

1-A-1

Prisons department application

1-A-2

<p>4- What is your level of education? Indicate the number of years of school that you have completed by checking one of the blocks below: () 1 () 2 () 3 () 4 () 5 () 6 () 7 () 8 () 9 () 10 () 11 () 12 () More than 12.</p>
<p>3- Religion: () Muslim () Christian () Other (specify) _____ Affiliation: () Shiite () Sunni () Other(specify) _____ (optional question)</p>
<p>2- What is your ethnicity? () Arab () Kurdish () Other (specify) _____</p>



1-A-3

Did you graduate from high school? () Yes () No

If yes, provide the following information:

Name of School: _____

City: _____

Province: _____

Country: _____

Dates you attended: From: _____ To: _____

Have you attended any other schools equivalent to or beyond high school, to include colleges, universities, military academies, vocational schools, technical schools, or trade schools? () Yes () No

If yes, provide the following for each school you attended. If the space on this application is insufficient, use the continuation sheets at the end of this form.

Name of School: _____

City: _____

Province: _____

Country: _____

Dates you attended: From: _____ To: _____

Degree granted: _____

Continuation sheet

1-A-4

5. Do you have any military experience?

Have you ever served in the military, police, or intelligence forces of Iraq or another nation? () Yes () No

If yes, provide the following information:

Highest Rank/Grade: _____

Length of Service: _____

Dates of service: From: _____ To: _____

Branch of Service: _____

Country: _____

Service Number: _____

Status: _____

Additional discussion: Provide additional explanation of your service in the military, police, or intelligence organizations of which you were a member. Explain where you were trained and what military specialties you possess, what units or organizations to which you were assigned, specific duty positions and responsibilities you held, your combat experience (if any), any wounds or injuries you received, any awards and decorations you received, and other information. If the space on this application is insufficient, use the continuation sheets at the end of this form.

06. Indicate job training and work skills that you currently have in the following areas? (select all that apply)

Maintenance

- ☐ Janitor
- ☐ Plumber
- ☐ Electrician
- ☐ Automobile or Truck Mechanic
- ☐ Aircraft Mechanic
- ☐ Truck Driver
- ☐ Construction
- ☐ Other Maintenance

Supply

- ☐ Store Manager
- ☐ Supply Clerk
- ☐ Shopkeeper
- ☐ Farmer
- ☐ Supply officer
- ☐ Courier/Deliveryman
- ☐ Other Supply
- ☒ computer Programs
- ☒ Secretarial

Foreign Language

1-A-5

1-A-5

Administrative/Professional

- ☐ Teacher
- ☐ Secretary
- ☐ Analyst
- ☐ Manager
- ☐ Journalist
- ☐ Lawyer
- ☐ Other Administrative/Professional

Communications

- ☐ Air Traffic Control
- ☐ Radio/Television Repair
- ☐ Telephone/Cable Repair
- ☐ Satellite Technician
- ☐ Internet/Website Developer
- ☐ Pilot
- ☐ Other Communications

1-A-6

1-A-6

Medical

- ☐ Doctor
- ☐ Nurse
- ☐ Surgeon
- ☐ Emergency Technician
- ☐ Chemist
- ☐ Pharmacist
- ☐ Biologist
- ☐ Other Medical

Engineering

- ☐ Explosives/Demolition Expert
- ☐ Munitions Expert
- ☐ Researcher/Scientist
- ☐ Construction Management
- ☐ Architect
- ☐ Other Engineering

Foreign Languages (specify all that are applicable)

- ☐ _____
- ☐ _____
- ☐ _____

1-A-7

1-A-7

1-A-8

Other work-related skills and training:

7. What is your current citizenship? (Select One)

☐ Iraqi Citizen

☐ Not an Iraqi Citizen (specify country of citizenship)

8. Have you ever used another name? ☐ Yes ☐ No

If yes, From: _____ To: _____

Name Used (Include first, middle, and last names):

9. List all organizations in which you are a current or former member, or with which have you have had previous contacts.

1-A-9

10. Where do you currently live?

Address: _____

City: _____

Province: _____

Telephone: _____

Is the residence hard to find? () Yes () No

If yes, explain: _____

Have you or any immediate family member been relocated

(yes) (no)

If yes, explain, when, where, and why.

11. Who should be contacted in case of an emergency?

Name: _____

Relationship: _____

Address: _____

City: _____

Province: _____

Telephone: _____

1-A-10

[illegible]

Birth Date: _____

Place of Birth: _____

Last: _____

Birth Date: _____

Place of Birth: _____

If yes, then provide the following information for your spouse:

Date of marriage: _____

Name: _____

Birth Date: _____

Place of Birth: _____

[illegible]

☐ Yes ☐ No

() Yes () No if yes, what was the crime (or crimes)

1-A-11

1-A-12

Did you serve time in prison? () Yes () NO
If yes, for how long and at what locations?

Additional discussion: if you answered yes to any of the question above, you must provide additional explanation. This includes a disclosure of the dates of all incidents and arrests, any court proceedings that were filed, any fines, imprisonment or other disciplinary action against you, and where the department of prisons can obtain more information related to this issue for review (e.g. court records): if the space on this application is insufficient to explain, use the continuation sheets at the end of this form.

16- Have you ever had any of the financial problems described below? (select all that apply)

- () Bankruptcy
- () Repossession of property
- () Delinquencies on debts owed to individuals
- () Failure to pay debts or taxes, resulting in judicial action
- () Wage garnishment
- () Other financial problems (specify)

1-A-12

1-A-13

Additional discussion: If you answered yes to any of the questions above, you must provide additional explanation. If the space on this application is insufficient to explain these issues, use the continuation sheets at the end of this form.

17- Have you ever been a member of the Fedayeen?

() yes

() No

If you answered yes, you must provide additional explanation. If the space on this application is insufficient to explain these issues, use the continuation sheets at the end of this form.

1-A-14

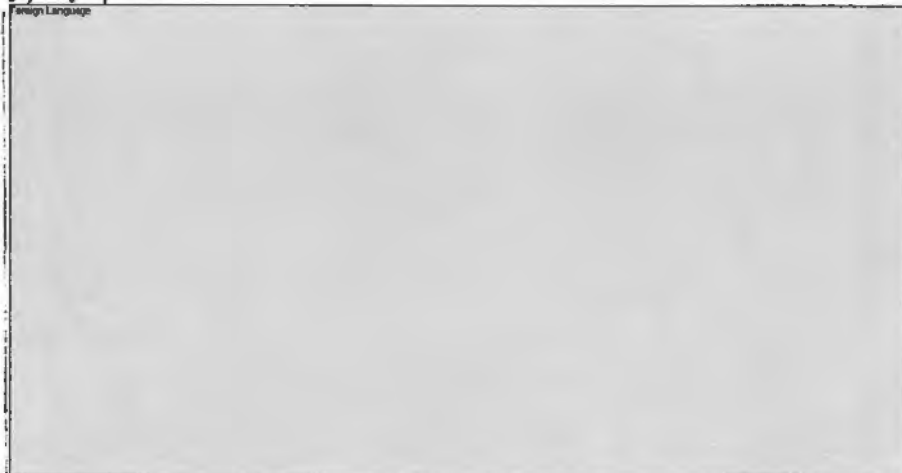
18. Have you ever traveled outside of Iraq?

() Yes

() No

If you answered yes, you must provide additional explanation. Identify all foreign countries you have visited, the times and locations of your travel, the reasons for your travel, and any contact you had with representatives of foreign governments. If the space on this application is insufficient to explain these issues, use the continuation sheets at the end of this form.

Foreign Language



1-A-14

1-A-15

19. Employment and Work History.

For each job that you have held, for the past 10 years, you must provide employment information. Include full-time work, part-time work, and other paid work. If the space on this application is insufficient, use the continuation sheets at the end of this form.

Employer Name: _____

Job Position: _____

Supervisor's Name: _____

City: _____

Province: _____

Country: _____

Dates of employment: From: _____ To: _____

Employer Name: _____

Job Position: _____

Supervisor's Name: _____

City: _____

Province: _____

Country: _____

Dates of employment: From: _____ To: _____

Foreign Language

1-A-15

1-A-16

Under penalties of perjury, I affirm that I have personally completed this application and that all information is true, correct, and complete. I understand that failure to provide accurate information may result in disqualification from the department of prisons and criminal punishment.

Signature:

Date:

Original Language

1-A-16

1-A-17

Continuation Sheets (1)

In the space below, you must provide additional information for any questions above that require additional explanation. All information provided must be true, correct, and complete.

Signature:

Date:

Foreign Language

Foreign Language

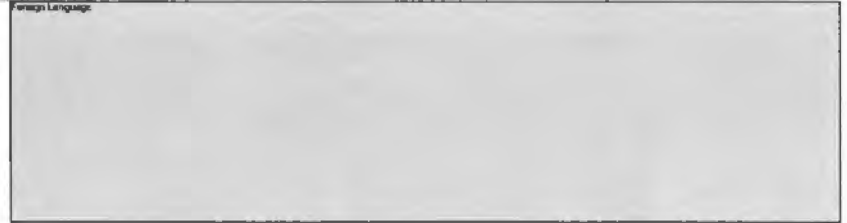
1-A-17

1-A-18

Continuation Sheets (2)

In the space below, you must provide additional information for any questions above that require additional explanation. All information provided must be true, correct, and complete.

Foreign Language



Signature:

Date:

Foreign Language



1-A-18

Department of prisons
Applicant exam

1- Why do you want to be a corrections officer?

2- Work ethic, integrity, self motivation are important attributes. Describe your beliefs in these attributes.

3- If offered a bribe how would you respond?

4- What are your expectations of this job and the IRAQI prison system?

5- Do you believe that the new IRAQI prison system will succeed?

1-A-19

6- What amount of force should you use to restrain a prisoner?

7- How much disciplinary authority should each corrections officer have?

8- Are you prepared to use deadly physical force to prevent an escape from the prison?

9- You are a bus driver. At your first stop (6) people get on the bus. At your second stop (8) people get on the bus. At your third stop (4) people get off the bus. At your fourth stop (2) people get on the bus. Your last stop is the bus terminal, how many people will get off at this stop?

10- On a rainy Monday morning you are driving to work, you notice a man with a brown dog and he is wearing a blue hat. Further up the road you see two women holding a white cat while they step into a large red truck. The truck has wood in the back. When you arrive at work you see the truck and women again. The truck is empty. What color is the man's hat? What item is missing from the truck?

Report of medical assessment

Foreign Language	
1- NAME (last, first, middle)	Foreign Language
2- IRAQI I.D. NUMBER	
3- POSITION	
4- DEPT. OF PRISONS	
5- ASSIGNMENT	
6- A- HOME ADDRESS	
B- CITY	
C- STATE	
D- HOME TELEPHONE NUMBER	
7- DATE OF LAST PHYSICAL EXAMINATION	
8- COMPARED TO MY LAST MEDICAL ASSESSMENT / PHYSICAL EXAMINATION, MY OVERALL HEALTH IS (x one. IF "WORSE," EXPLAIN	
Foreign Language	
<input type="checkbox"/> The same	Foreign Language
<input type="checkbox"/> Better	
<input type="checkbox"/> Worse	
9- Since your last medical assessment /physical examination, Have you had any illness or injuries that caused you to miss work for longer than 3 days?	
Foreign Language	

10-Since your last medical assessment /physical examination, Have you been seen by or been treated by a health care provider, admitted to a hospital, or had surgery. (x one. IF "YES, "EXPLAIN)

Foreign Language

<input type="checkbox"/>
<input type="checkbox"/>

yes
no

Foreign Language

11-HAVE YOU SUFFERED FROM ANY INJURY OR ILLNESS FOR WHICH YOU DID NOT SEEK MEDICAL CARE? (x one. IF "YES", "EXPLAIN)

Foreign Language

<input type="checkbox"/>
<input type="checkbox"/>

YES
NO

Foreign Language

12- ARE YOU NOW TAKING ANY MEDICATION? (x one. IF "YES", "EXPLAIN)

Foreign Language

<input type="checkbox"/>
<input type="checkbox"/>

YES
NO

Foreign Language

13- DO YOU HAVE ANY CONDITIONS WHICH CURRENTLY LIMIT YOUR ABILITY TO WORK IN YOUR PRIMARY SPECIALTY OR REQUIRE GEOGRAPHIC OR ASSIGNMENT LIMITATIONS? (x one. IF "YES" "EXPLAIN)

Foreign Language

<input type="checkbox"/>
<input type="checkbox"/>

YES
NO

Foreign Language

14-DO YOU HAVE ANY DENTAL PROBLEMS?(X ONE. IF "YES"EXPLAIN.)

Foreign Language

<input type="checkbox"/>
<input type="checkbox"/>

YES
NO

Foreign Language

15- DO YOU HAVE ANY OTHER QUESTIONS OR CONCERN ABOUT YOUR HEALTH?(X ONE. IF "YES"EXPLAIN.)

Foreign Language

<input type="checkbox"/>
<input type="checkbox"/>

YES
NO

Foreign Language

16-AT THE PRESENT TIME, DO YOU HAVE ANY DISABILITY? (X ONE. IF "YES"EXPLAIN.)

Foreign Language

<input type="checkbox"/>
<input type="checkbox"/>

YES
NO

Foreign Language

CERTIFICATION. I CERTIFY THAT THE INFORMATION PROVIDE D ABOVE IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE

Foreign Language

SIGNATURE:

DATE

Foreign Language

000434-03

INSTRUCTIONS TO APPLICANT

All information provided on this form must be true, correct, and complete.
Failure to provide accurate information may result in disqualification from the department of prisons and criminal punishment.

1- personal information

First name: _____ middle _____

Grand father _____ last _____

Date of birth _____


Place of birth _____

Province _____

Country _____

I-A-i

Prisons department application

<p>2- What is your ethnicity? <input type="checkbox"/> Arab <input type="checkbox"/> Kurdish <input type="checkbox"/> Other (specify) _____</p>		
<p>3- Religion: <input type="checkbox"/> Muslim <input type="checkbox"/> Christian <input type="checkbox"/> Other (specify) _____ Affiliation: <input type="checkbox"/> Shiite <input type="checkbox"/> Sunni <input type="checkbox"/> Other(specify) _____ (optional question)</p>		
<p>4- What is your level of education? Indicate the number of years of school that you have completed by checking one of the blocks below: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12 <input type="checkbox"/> More than 12 .</p>		

Did you graduate from high school? () Yes () No

If yes, provide the following information:

Name of School: _____

City: _____

Province: _____

Country: _____

Dates you attended: From: _____ To: _____

Have you attended any other schools equivalent to or beyond high school, to include colleges, universities, military academies, vocational schools, technical schools, or trade schools?

() Yes () No

If yes, provide the following for each school you attended. If the space on this application is insufficient, use the continuation sheets at the end of this form.

Name of School: _____

City: _____

Province: _____

Country: _____

Dates you attended: From: _____ To: _____

Degree granted: _____

Have you ever served in the military, police, or intelligence forces of Iraq or another nation? () Yes () No

Highest Rank/Grade: _____

Length of Service: _____

Dates of service: From: _____ To: _____

Branch of Service: _____

Country: _____

Service Number: _____

Status: _____

1-A-4

[illegible]

06. Indicate job training and work skills that you currently have in the following areas? (select all that apply)

Maintenance

- ☐ Janitor
- ☐ Plumber
- ☐ Electrician
- ☐ Automobile or Truck Mechanic
- ☐ Aircraft Mechanic
- ☐ Truck Driver
- ☐ Construction
- ☐ Other Maintenance

Supply

- ☐ Store Manager
- ☐ Supply Clerk
- ☐ Shopkeeper
- ☐ Farmer
- ☐ Supply officer
- ☐ Courier/Deliveryman
- ☐ Other Supply
- ☒ Computer Programs
- ☒ Secretarial

Foreign Language

1-A-5

1-A-5

Administrative/Professional

- ☐ Teacher
- ☐ Secretary
- ☐ Analyst
- ☐ Manager
- ☐ Journalist
- ☐ Lawyer
- ☐ Other Administrative/Professional

Communications

- ☐ Air Traffic Control
- ☐ Radio/Television Repair
- ☐ Telephone/Cable Repair
- ☐ Satellite Technician
- ☐ Internet/Website Developer
- ☐ Pilot
- ☐ Other Communications

1-A-6

1-A-6



Medical

- ☐ Doctor
- ☐ Nurse
- ☐ Surgeon
- ☐ Emergency Technician
- ☐ Chemist
- ☐ Pharmacist
- ☐ Biologist
- ☐ Other Medical

Engineering

- ☐ Explosives/Demolition Expert
- ☐ Munitions Expert
- ☐ Researcher/Scientist
- ☐ Construction Management
- ☐ Architect
- ☐ Other Engineering

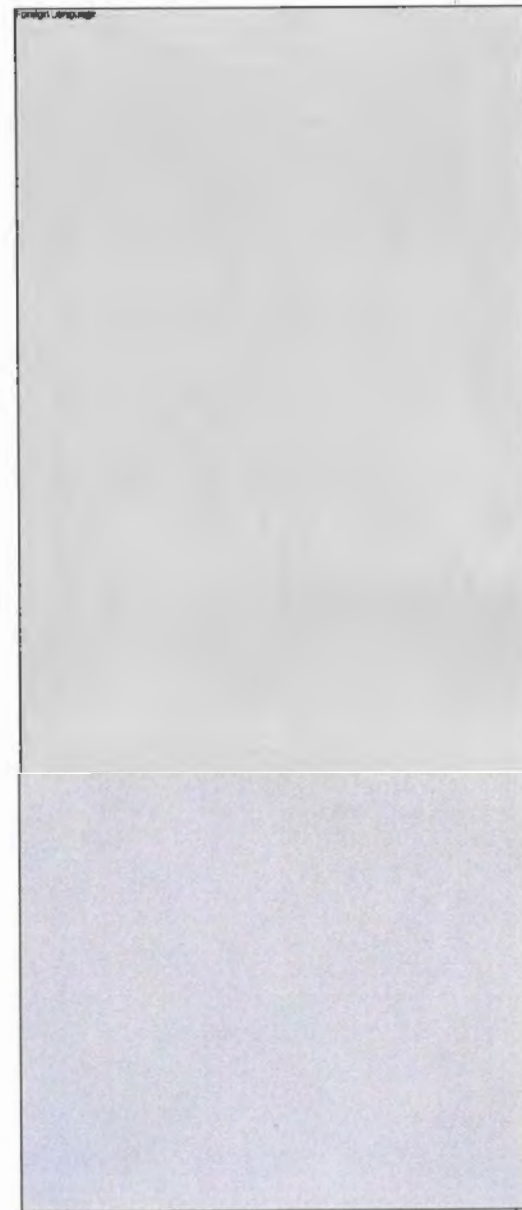
Foreign Languages (specify all that are applicable)

- ☐ _____
- ☐ _____
- ☐ _____

1-A-7

1-A-7

Foreign Language



Other work-related skills and training:

Other work-related skills and training:

7. What is your current citizenship? (Select One)

- () Iraqi Citizen
() Not an Iraqi Citizen (specify country of citizenship)

8. Have you ever used another name? () Yes () No

If yes, From: _____ To: _____

Name Used (Include first, middle, and last names):

9. List all organizations in which you are a current or former member, or with which have you have had previous contacts.

[illegible]

1-A-9

10. Where do you currently live?

Address: _____

City: _____

Province: _____

Telephone: _____

Is the residence hard to find? () Yes () No

If yes, explain: _____

Have you or any immediate family member been relocated

(yes) (no)

If yes, explain, when, where, and why.

11. Who should be contacted in case of an emergency?

Name: _____

Relationship: _____

Address: _____

City: _____

Province: _____

Telephone: _____

1-A-10

12. Your Parents.

Father: First: _____ Middle: _____

Last: _____

Birth Date: _____

Place of Birth: _____

Mother: First: _____ Middle: _____

Last: _____

Birth Date: _____

Place of Birth: _____

13. Are you married? () Yes () No

If yes, then provide the following information for your spouse:

Date of marriage: _____

Name: _____

Birth Date: _____

Place of Birth: _____

Foreign Language

1 A 10

1-A-11

14- Have you ever been a member of Iraqi intelligence service? <input type="checkbox"/> Yes <input type="checkbox"/> No	<div>Foreign Language</div>
15- Have you ever been convicted of or charged with a crime? <input type="checkbox"/> Yes <input type="checkbox"/> No if yes, what was the crime (or crimes)?	

1-A-12

Did you serve time in prison? () Yes () NO
If yes, for how long and at what locations?

Additional discussion: if you answered yes to any of the question above, you must provide additional explanation. This includes a disclosure of the dates of all incidents and arrests, any court proceedings that were filed, any fines, imprisonment or other disciplinary action against you, and where the department of prisons can obtain more information related to this issue for review (e.g. court records). if the space on this application is insufficient to explain, use the continuation sheets at the end of this form.

16- Have you ever had any of the financial problems described below? (select all the apply)
() Bankruptcy
() Repossession of property
() Delinquencies on debts owed to individuals
() Failure to pay debts or taxes, resulting in judicial action
() Wage garnishment
() Other financial problems (specify)

1-A-13

<p>Additional discussion: If you answered yes to any of the questions above, you must provide additional explanation. If the space on this application is insufficient to explain these issues, use the continuation sheets at the end of this form.</p>	<p>Foreign Language</p>
<p>17- Have you ever been a member of the Fedayeen?</p> <p><input type="radio"/> yes</p> <p><input type="radio"/> No</p> <p>If you answered yes, you must provide additional explanation. If the space on this application is insufficient to explain these issues, use the continuation sheets at the end of this form.</p>	

1-A-14

18. Have you ever traveled outside of Iraq?

☐ Yes

☐ No

If you answered yes, you must provide additional explanation. Identify all foreign countries you have visited, the times and locations of your travel, the reasons for your travel, and any contact you had with representatives of foreign governments. If the space on this application is insufficient to explain these issues, use the continuation sheets at the end of this form.

Foreign Language

1-A-14

1-A-15

19. Employment and Work History.

For each job that you have held, for the past 10 years, you must provide employment information. Include full-time work, part-time work, and other paid work. If the space on this application is insufficient, use the continuation sheets at the end of this form.

Employer Name: _____

Job Position: _____

Supervisor's Name: _____

City: _____

Province: _____

Country: _____

Dates of employment: From: _____ To: _____

Employer Name: _____

Job Position: _____

Supervisor's Name: _____

City: _____

Province: _____

Country: _____

Dates of employment: From: _____ To: _____

Foreign Language

1-A-15

1-A-16

Under penalties of perjury, I affirm that I have personally completed this application and that all information is true, correct, and complete. I understand that failure to provide accurate information may result in disqualification from the department of prisons and criminal punishment.

Signature:

Date:

Foreign Language

1-A-16

1-A-17

Continuation Sheets (1)

In the space below, you must provide additional information for any questions above that require additional explanation. All information provided must be true, correct, and complete.

Signature:

Date:

Foreign Language

Foreign Language

1-A-17

1-A-18

Continuation Sheets (2)

In the space below, you must provide additional information for any questions above that require additional explanation. All information provided must be true, correct, and complete.

Foreign Language		
------------------	--	--

Signature:

Date:

Foreign Language

1-A-18

Department of prisons
Applicant exam

1- Why do you want to be a corrections officer?
2- Work ethic, integrity, self motivation are important attributes. Describe your beliefs in these attributes.
3- If offered a bribe how would you respond?
4- What are your expectations of this job and the IRAQI prison system?
5- Do you believe that the new IRAQI prison system will succeed?

1-A-11-19

6- What amount of force should you use to restrain a prisoner?

7- How much disciplinary authority should each corrections officer have?

8- Are you prepared to use deadly physical force to prevent an escape from the prison?

9- You are a bus driver. At your first stop (6) people get on the bus. At your second stop (8) people get on the bus. At your third stop (4) people get off the bus. At your fourth stop (2) people get on the bus. Your last stop is the bus terminal, how many people will get off at this stop?

10- On a rainy Monday morning you are driving to work, you notice a man with a brown dog and he is wearing a blue hat. Further up the road you see two women holding a white cat while they step into a large red truck. The truck has wood in the back. When you arrive at work you see the truck and women again. The truck is empty. What color is the man's hat? What item is missing from the truck?

Foreign Language

Report of medical assessment

Foreign Language	
1- NAME (last, first, middle)	Foreign Language
2- IRAQI I.D. NUMBER	
3- POSITION	
4- DEPT. OF PRISONS	
5- ASSIGNMENT	
6- A- HOME ADDRESS	
B- CITY	
C- STATE	
D- HOME TELEPHONE NUMBER	Foreign Language
7- DATE OF LAST PHYSICAL EXAMINATION	
8- COMPARED TO MY LAST MEDICAL ASSESSMENT / PHYSICAL EXAMINATION, MY OVERALL HEALTH IS (x one. IF "WORSE" EXPLAIN <div style="border: 1px solid black; height: 40px; margin-top: 5px;"></div> <div style="display: flex; align-items: center; margin-top: 5px;"> <div style="border: 1px solid black; width: 30px; height: 20px; margin-right: 5px;"></div> <div>The same</div> <div style="margin-left: 100px; border: 1px solid black; width: 100px; height: 60px; background-color: #d3d3d3; text-align: center;">Foreign Language</div> </div> <div style="display: flex; align-items: center; margin-top: 5px;"> <div style="border: 1px solid black; width: 30px; height: 20px; margin-right: 5px;"></div> <div>Better</div> </div> <div style="display: flex; align-items: center; margin-top: 5px;"> <div style="border: 1px solid black; width: 30px; height: 20px; margin-right: 5px;"></div> <div>Worse</div> </div>	
9- Since your last medical assessment /physical examination, Have you had any illness or injuries that caused you to miss work for longer than 3 days? <div style="border: 1px solid black; height: 30px; margin-top: 5px;"></div> <div style="display: flex; align-items: center; margin-top: 5px;"> <div style="border: 1px solid black; width: 30px; height: 20px; margin-right: 5px;"></div> <div>yes</div> <div style="margin-left: 100px; border: 1px solid black; width: 100px; height: 30px; background-color: #d3d3d3; text-align: center;">Foreign Language</div> </div> <div style="display: flex; align-items: center; margin-top: 5px;"> <div style="border: 1px solid black; width: 30px; height: 20px; margin-right: 5px;"></div> <div>no</div> </div>	

10-Since your last medical assessment /physical examination, Have you been seen by or been treated by a health care provider, admitted to a hospital, or had surgery. (x one. IF "YES", "EXPLAIN")

Foreign Language

☐
☐

yes
no

Foreign Language

11-HAVE YOU SUFFERED FROM ANY INJURY OR ILLNESS FOR WHICH YOU DID NOT SEEK MEDICAL CARE?. (x one. IF "YES", "EXPLAIN")

Foreign Language

☐
☐

YES
NO

Foreign Language

12- ARE YOU NOW TAKING ANY MEDICATION? (x one. IF "YES", "EXPLAIN")

Foreign Language

☐
☐

YES
NO

Foreign Language

13- DO YOU HAVE ANY CONDITIONS WHICH CURRENTLY LIMIT YOUR ABILITY TO WORK IN YOUR PRIMARY SPECIALTY OR REQUIRE GEOGRAPHIC OR ASSIGNMENT LIMITATIONS? (x one. IF "YES", "EXPLAIN")

Foreign Language

☐
☐

YES
NO

Foreign Language

14- DO YOU HAVE ANY DENTAL PROBLEMS?(X ONE. IF "YES"EXPLAIN.)

Foreign Language

☐
☐

YES
NO

Foreign Language

15- DO YOU HAVE ANY OTHER QUESTIONS OR CONCERN ABOUT YOUR HEALTH?(X ONE. IF "YES"EXPLAIN.)

Foreign Language

☐
☐

YES
NO

Foreign Language

16-AT THE PRESENT TIME, DO YOU HAVE ANY DISABILITY? (X ONE. IF "YES"EXPLAIN.)

Foreign Language

☐
☐

YES
NO


Foreign Language

CERTIFICATION. I CERTIFY THAT THE INFORMATION PROVIDE D ABOVE IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE

SIGNATURE

Foreign Language

000801-03

INSTRUCTIONS TO APPLICANT	
<p>All information provided on this form must be true, correct and complete. Failure to provide accurate information may result in disqualification from the department of prisons and criminal punishment.</p>	
<p>1 - personal information First name _____ middle _____ Grand father _____ last _____ Date of birth _____ Place of birth _____ Province _____ Country _____</p>	

1-A-1

Prisons department application

000801-03

1-A-2

2. What is your ethnicity?
() Arab () Kurdish () Other
(specify) _____

3. Religion: () Muslim () Christian () Other
(specify) _____
Affiliation: () Shiite () Sunni
Other (specify) _____ () Other (specify) _____

4. What is your level of education?
Indicate the number of years of school that you have
completed by checking one of the blocks below:
() 1 () 2 () 3 () 4 () 5 () 6 () 7 () 8 () 9
() 10 () 11 () 12 () More than 12

Foreign Language

1-A-2

1-A-3

Did you graduate from high school? () Yes () No

If yes, provide the following information:

Name of School: _____

City: _____

Province: _____

Country: _____

Dates you attended: From: _____ To: _____

Have you attended any other schools equivalent to or beyond high school, to include colleges, universities, military academies, vocational schools, technical schools, or trade schools?

() Yes () No

If yes, provide the following for each school you attended. If the space on this application is insufficient, use the continuation sheets at the end of this form.

Name of School: _____

City: _____

Province: _____

Country: _____

Dates you attended: From: _____ To: _____

Degree granted: _____



1-A-3

1-A-4

5. Do you have any military experience?

Have you ever served in the military, police, or intelligence forces of Iraq or another nation? () Yes () No

If yes, provide the following information:

Highest Rank/Grade: _____

Length of Service: _____

Dates of service: From: _____ To: _____

Branch of Service: _____

Country: _____

Service Number: _____

Status: _____

Additional discussion: Provide additional explanation of your service in the military, police, or intelligence organizations of which you were a member. Explain where you were trained and what military specialties you possess, what units or organizations to which you were assigned, specific duty positions and responsibilities you held, your combat experience (if any), any wounds or injuries you received, any awards and decorations you received, and other information. If the space on this application is insufficient, use the continuation sheets at the end of this form.

1-A-4

1-A-5

06. Indicate job training and work skills that you currently have in the following areas? (select all that apply)

Maintenance

- ☐ Janitor
- ☐ Plumber
- ☐ Electrician
- ☐ Automobile or Truck Mechanic
- ☐ Aircraft Mechanic
- ☐ Truck Driver
- ☐ Construction
- ☐ Other Maintenance

Supply

- ☐ Store Manager
- ☐ Supply Clerk
- ☐ Shopkeeper
- ☐ Farmer
- ☐ Supply officer
- ☐ Courier/Deliveryman
- ☐ Other Supply
- ☐ Computer Programs
- ☐ Secretarial

Foreign Language

1-A-5

1-A-6

Administrative/Professional

- ☐ Teacher
- ☐ Secretary
- ☐ Analyst
- ☐ Manager
- ☐ Journalist
- ☐ Lawyer
- ☐ Other Administrative/Professional

Communications

- ☐ Air Traffic Control
- ☐ Radio/Television Repair
- ☐ Telephone/Cable Repair
- ☐ Satellite Technician
- ☐ Internet/Website Developer
- ☐ Pilot
- ☐ Other Communications

Foreign Language



1-A-6

1-A-8

Other work-related skills and training:

7. What is your current citizenship? (Select One)

- ☐ Iraqi Citizen
☐ Not an Iraqi Citizen (specify country of citizenship)

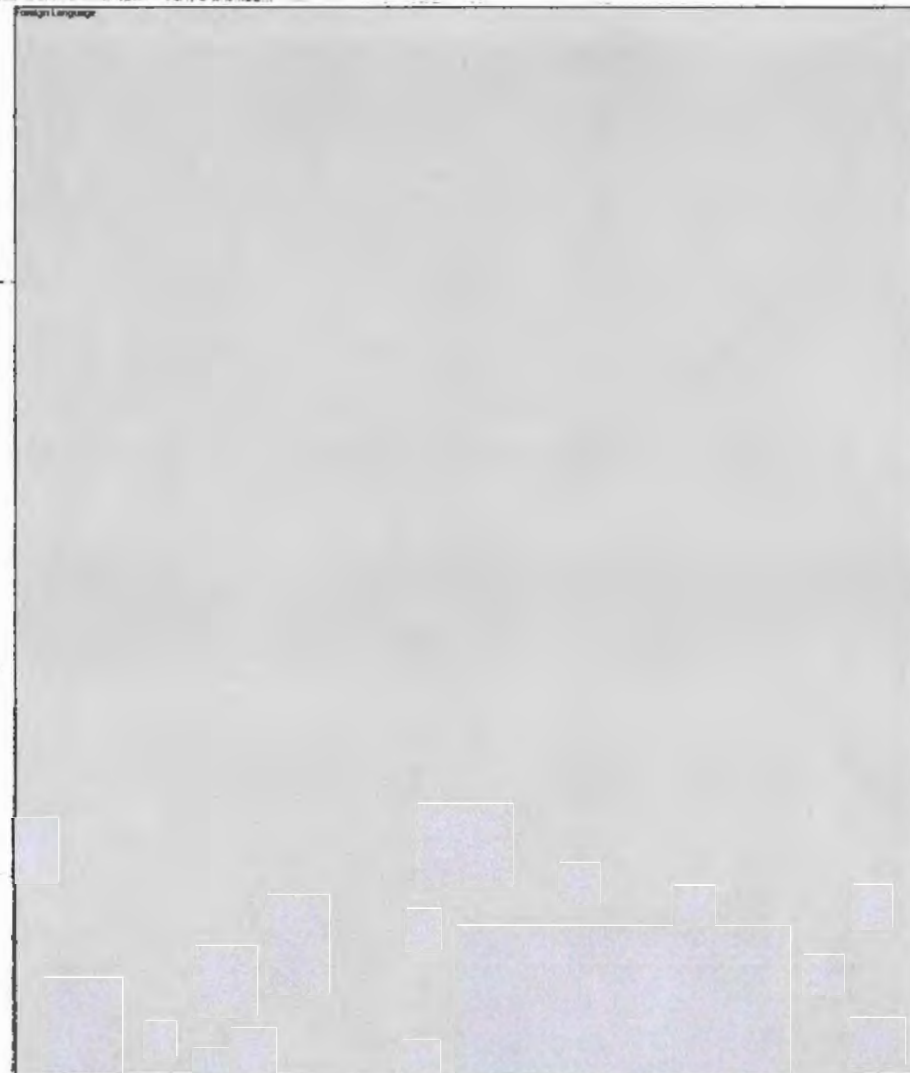
8. Have you ever used another name? ☐ Yes ☐ No

If yes, From: _____ To: _____

Name Used (Include first, middle, and last names):

9. List all organizations in which you are a current or former member, or with which have you have had previous contacts.

Foreign Language



1-A-8

1-A-9

10. Where do you currently live?

Address: _____

City: _____

Province: _____

Telephone: _____

Is the residence hard to find? () Yes () No

If yes, explain: _____

Have you or any immediate family member been relocated
(yes) (no)

If yes, explain, when, where, and why.

11. Who should be contacted in case of an emergency?

Name: _____

Relationship: _____

Address: _____

City: _____

Province: _____

Telephone: _____

Design Language

1-A-9

1-A-10

12. Your Parents.

Father: First: _____ **Middle:** _____

Last: _____

Birth Date: _____

Place of Birth: _____

Mother: First: _____ **Middle:** _____

Last: _____

Birth Date: _____

Place of Birth: _____

13. Are you married? () Yes () No

If yes, then provide the following information for your spouse:

Date of marriage: _____

Name: _____

Birth Date: _____

Place of Birth: _____

Foreign Language

1-A-10

1-A-11

<p>14. Have you ever been a member of a law enforcement service? () Yes () No</p>	<p>15. Have you ever been convicted of or charged with a crime? () Yes () No If yes, what was the crime for which you were convicted or charged?</p>
<p>[REDACTED]</p>	<p>[REDACTED]</p>

1-A-11

1-A-12

Did you serve time in prison? () Yes () NO
If yes, for how long and at what location?

Additional discussion: If you answered yes to any of the question above, you must provide additional explanation. This includes a disclosure of the dates of all incidents and arrests, any court proceedings that were filed, any time imprisoned or other disciplinary action taken on, and where the department of prisons can obtain more information related to this issue for review (e.g. work records). If the space on this application is insufficient to explain, use the continuation sheets at the end of the form.

16. Have you ever had any of the financial problems described below? (select all that apply)

() Bankruptcy
() Repossession of property
() Delinquency on debts owed to credit card
() Failure to pay debts or taxes, resulting in judicial action
() Wage garnishment
() Other financial problems (specify):

Design Language

1-A-12

1-A-13

Additional discussion. If you answered yes to any of the questions above, you must provide additional explanation. If the space on this application is insufficient to explain these issues, use the continuation sheets at the end of this form.

17. Have you ever been a member of (a) _____

() Yes

() No

If you answered yes, you must provide additional explanation. If the space on this application is insufficient to explain these issues, use the continuation sheets at the end of this form.

1-A-13

1-A-14

18. Have you ever traveled outside of Iraq?

☐ Yes

☐ No

If you answered yes, you must provide additional explanation. Identify all foreign countries you have visited, the times and locations of your travel, the reasons for your travel, and any contact you had with representatives of foreign governments. If the space on this application is insufficient to explain these issues, use the continuation sheets at the end of this form.

Foreign Language



1-A-14

1-A-15

19. Employment and Work History.

For each job that you have held, for the past 10 years, you must provide employment information. Include full-time work, part-time work, and other paid work. If the space on this application is insufficient, use the continuation sheets at the end of this form.

Employer Name: _____

Job Position: _____

Supervisor's Name: _____

City: _____

Province: _____

Country: _____

Dates of employment: From: _____ To: _____

Employer Name: _____

Job Position: _____

Supervisor's Name: _____

City: _____

Province: _____

Country: _____

Dates of employment: From: _____ To: _____

Large empty rectangular area for providing employment details.

1-A-15

1-A-16

<p>Under penalty of perjury, I certify that I have read and completed this application and that all information is correct and complete. I understand that providing inaccurate information may result in disqualification from the department of public safety training program.</p> <p>Signature: _____</p> <p>Date: _____</p>	<p>Official Use Only</p>
--	--------------------------

1-A-16

1-A-17

Continuation Sheets (1)

In the space below, you must provide additional information for any questions above that require additional explanation. All information provided must be true, correct, and complete.

Foreign Language

Signature:

Date:

Foreign Language

1-A-17

1-A-18

Continuation Sheets (2)

In the space below, you must provide additional information for any questions above that require additional explanation. All information provided must be true, correct, and complete.

Foreign Language

Signature:

Date:

Foreign Language

1-A-18

Department of prisons
Applicant exam

Foreign Language

1- Why do you want to be a corrections officer?

2- Work ethic, integrity, self motivation are important attributes. Describe your beliefs in these attributes.

3- If offered a bribe how would you respond?

4- What are your expectations of this job and the IRAQI prison system?

5- Do you believe that the new IRAQI prison system will succeed?

1-A-19

6- What amount of force should you use to restrain a prisoner?

7- How much disciplinary authority should each corrections officer have?

8- Are you prepared to use deadly physical force to prevent an escape from the prison?

9- You are a bus driver. At your first stop (6) people get on the bus. At your second stop (3) people get on the bus. At your third stop (4) people get off the bus. At your fourth stop (2) people get on the bus. Your last stop is the bus terminal, how many people will get off at this stop?

10- On a rainy Monday morning you are driving to work, you notice a man with a brown dog and he is wearing a blue hat. Further up the road you see two women holding a white cat while they step into a large red truck. The truck has wood in the back. When you arrive at work you see the truck and women again. The truck is empty. What color is the man's hat? What item is missing from the truck?

Report of medical assessment	
1- NAME (last, first, middle)	<small>Foreign Language</small>
2- IRAQI I.D. NUMBER	<small>Foreign Language</small>
3- POSITION	<small>Foreign Language</small>
4- DEPT. OF PRISONS	<small>Foreign Language</small>
5- ASSIGNMENT	<small>Foreign Language</small>
6- A- HOME ADDRESS	<small>Foreign Language</small>
B- CITY	<small>Foreign Language</small>
C- STATE	<small>Foreign Language</small>
D- HOME TELEPHONE NUMBER	<small>Foreign Language</small>
7- DATE OF LAST PHYSICAL EXAMINATION	<small>Foreign Language</small>
8- COMPARED TO MY LAST MEDICAL ASSESSMENT / PHYSICAL EXAMINATION, MY OVERALL HEALTH IS (x one. IF "WORSE, "EXPLAIN <small>Foreign Language</small>	
<input type="checkbox"/> The same <input type="checkbox"/> Better <input type="checkbox"/> Worse	<small>Foreign Language</small>
9- Since your last medical assessment /physical examination, Have you had any illness or injuries that caused you to miss work for longer than 3 days? <small>Foreign Language</small>	
<input type="checkbox"/> yes <input type="checkbox"/> no	<small>Foreign Language</small>

14-DO YOU HAVE ANY DENTAL PROBLEMS?(X ONE. IF "YES"EXPLAIN.)

Foreign Language

<input type="checkbox"/>
<input type="checkbox"/>

YES
NO

Foreign Language

15- DO YOU HAVE ANY OTHER QUESTIONS OR CONCERN ABOUT YOUR HEALTH?(X ONE. IF "YES"EXPLAIN.)

Foreign Language

<input type="checkbox"/>
<input type="checkbox"/>

YES
NO

Foreign Language

16-AT THE PRESENT TIME, DO YOU HAVE ANY DISABILITY? (X ONE. IF "YES"EXPLAIN.)

Foreign Language

<input type="checkbox"/>
<input type="checkbox"/>

YES
NO

Foreign Language

CERTIFICATION. I CERTIFY THAT THE INFORMATION PROVIDE D ABOVE IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE

SIGNATURE

Foreign Language

10-Since your last medical assessment /physical examination, Have you been seen by or been treated by a health care provider, admitted to a hospital, or had surgery. (x one. IF "YES, "EXPLAIN)

Foreign Language

yes
no

Foreign Language

11-HAVE YOU SUFFERED FROM ANY INJURY OR ILLNESS FOR WHICH YOU DID NOT SEEK MEDICAL CARE?. (x one. IF "YES", "EXPLAIN)

Foreign Language

YES
NO

Foreign Language

12- ARE YOU NOW TAKING ANY MEDICATION? (x one. IF "YES", "EXPLAIN)

Foreign Language

YES
NO

Foreign Language

13- DO YOU HAVE ANY CONDITIONS WHICH CURRENTLY LIMIT YOUR ABILITY TO WORK IN YOUR PRIMARY SPECIALTY OR REQUIRE GEOGRAPHIC OR ASSIGNMENT LIMITATIONS? (x one. IF "YES", "EXPLAIN)

Foreign Language

YES
NO

Foreign Language

10- Since your last medical assessment /physical examination, Have you been seen by or been treated by a health care provider, admitted to a hospital, or had surgery. (x one. IF "YES," EXPLAIN)

Foreign Language

☐

yes
no

Foreign Language

11- HAVE YOU SUFFERED FROM ANY INJURY OR ILLNESS FOR WHICH YOU DID NOT SEEK MEDICAL CARE?. (x one. IF "YES" EXPLAIN)

Foreign Language

☐

YES
NO

Foreign Language

12- ARE YOU NOW TAKING ANY MEDICATION? (x one. IF "YES", EXPLAIN)

Foreign Language

☐

YES
NO

Foreign Language

13- DO YOU HAVE ANY CONDITIONS WHICH CURRENTLY LIMIT YOUR ABILITY TO WORK IN YOUR PRIMARY SPECIALTY OR REQUIRE GEOGRAPHIC OR ASSIGNMENT LIMITATIONS? (x one. IF "YES," EXPLAIN)

Foreign Language

☐

YES
NO

Foreign Language

000887.03

INSTRUCTIONS TO APPLICANT

All information provided on this form must be true, correct, and complete.
Failure to provide accurate information may result in disqualification from the department of prisons and criminal punishment.

1- personal information

First name: _____ middle: _____

Grand father _____ last: _____

Date of birth: _____

Place of birth: _____

Province: _____

Country: _____

1-A-1

Prisons department application

000887.03

1-A-2

<p>2. What is your ethnicity? () Arab () Kurdish () Other (specify) _____</p>	<p>Design Language</p>
<p>3. Religion: () Muslim () Christian () Other (specify) _____ Affiliation: () Shiite () Sunni () Other(specify) _____ (optional question)</p>	
<p>4. What is your level of education? Indicate the number of years of school that you have completed by checking one of the blocks below: () 1 () 2 () 3 () 4 () 5 () 6 () 7 () 8 () 9 () 10 () 11 () 12 () More than 12</p>	

1-A-2

1-A-3

Did you graduate from high school? () Yes () No

If yes, provide the following information:

Name of School: _____

City: _____

Province: _____

Country: _____

Dates you attended: From: _____ To: _____

Have you attended any other schools equivalent to or beyond high school, to include colleges, universities, military academies, vocational schools, technical schools, or trade schools?

() Yes () No

If yes, provide the following for each school you attended. If the space on this application is insufficient, use the continuation sheets at the end of this form.

Name of School: _____

City: _____

Province: _____

Country: _____

Dates you attended: From: _____ To: _____

Degree granted: _____



1-A-3

1-A-5

06. Indicate job training and work skills that you currently have in the following areas? (select all that apply)

Maintenance

- ☐ Janitor
- ☐ Plumber
- ☐ Electrician
- ☐ Automobile or Truck Mechanic
- ☐ Aircraft Mechanic
- ☐ Truck Driver
- ☐ Construction
- ☐ Other Maintenance

Supply

- ☐ Store Manager
- ☐ Supply Clerk
- ☐ Shopkeeper
- ☐ Farmer
- ☐ Supply officer
- ☐ Courier/Deliveryman
- ☐ Other Supply
- ☐ Computer Programs
- ☐ Secretarial

Foreign Language

Large empty rectangular box for additional information or notes.

1-A-5

1-A-6

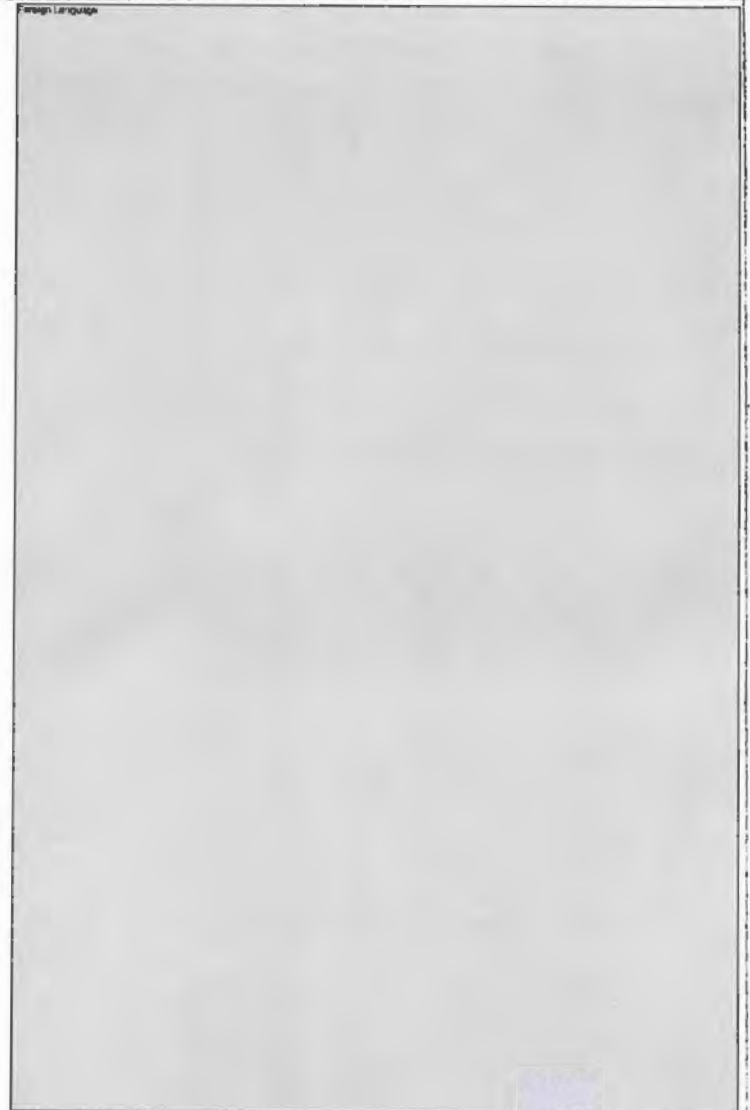
Administrative/Professional

- ☐ Teacher
- ☐ Secretary
- ☐ Analyst
- ☐ Manager
- ☐ Journalist
- ☐ Lawyer
- ☐ Other Administrative/Professional

Communications

- ☐ Air Traffic Control
- ☐ Radio/Television Repair
- ☐ Telephone/Cable Repair
- ☐ Satellite Technician
- ☐ Internet/Website Developer
- ☐ Pilot
- ☐ Other Communications

Foreign Language



1-A-6

1-A-7

Medical

- ☐ Doctor
- ☐ Nurse
- ☐ Surgeon
- ☐ Emergency Technician
- ☐ Chemist
- ☐ Pharmacist
- ☐ Biologist
- ☐ Other Medical

Engineering

- ☐ Explosives/Demolition Expert
- ☐ Munitions Expert
- ☐ Researcher/Scientist
- ☐ Construction Management
- ☐ Architect
- ☐ Other Engineering

Foreign Languages (specify all that are applicable)

- ☐ _____
- ☐ _____
- ☐ _____

Foreign Language



1-A-7

1-A-8

Other work-related skills and training:

7. What is your current citizenship? (Select One)

☐ Iraqi Citizen

☐ Not an Iraqi Citizen (specify country of citizenship)

8. Have you ever used another name? ☐ Yes ☐ No

If yes, From: _____ To: _____

Name Used (Include first, middle, and last names):

9. List all organizations in which you are a current or former member, or with which you have had previous contacts.

Foreign Language

1-A-8

1-A-9

10. Where do you currently live?

Address: _____

City: _____

Province: _____

Telephone: _____

Is the residence hard to find? () Yes () No

If yes, explain: _____

Have you or any immediate family member been relocated
(yes) (no)

If yes, explain, when, where, and why.

11. Who should be contacted in case of an emergency?

Name: _____

Relationship: _____

Address: _____

City: _____

Province: _____

Telephone: _____

1-A-9

1-A-10

12. Your Parents.

Father: First: _____ **Middle:** _____

Last: _____

Birth Date: _____

Place of Birth: _____

Mother: First: _____ **Middle:** _____

Last: _____

Birth Date: _____

Place of Birth: _____

13. Are you married? () Yes () No

If yes, then provide the following information for your spouse:

Date of marriage: _____

Name: _____

Birth Date: _____

Place of Birth: _____

1-A-10

1-A-11

14. Have you ever been a member of Iraqi intelligence service?
☐ () Yes ☐ () No

15. Have you ever been convicted of or charged with a crime?
☐ () Yes ☐ () No If yes, write what crime or crimes.

Foreign Language

1-A-12

Did you serve time in prison? () Yes () NO
If yes, for how long and at what locations?

Additional discussion: if you answered yes to any of the question above, you must provide additional explanation. This includes a disclosure of the dates of all incidents and arrests, any court proceedings that were filed, any fines, imprisonment or other disciplinary action against you, and where the department of prisons can obtain more information related to this issue for review (e.g. court records). If the space on this application is insufficient to explain, use the continuation sheets at the end of this form.

16 Have you ever had any of the financial problems described below? (select all that apply)

- () Bankruptcy
- () Repossession of property
- () Delinquencies on debt owed to individuals
- () Failure to pay debts or taxes, resulting in judicial action
- () Wage garnishment
- () Other financial problems (specify)

[Redacted area]

1-A-13

Additional discussion: If you answered yes to any of the questions above, you must provide additional explanation. If the space on this application is insufficient to explain these issues, use the continuation sheets at the end of this form.

17. Have you ever been a member of the following?

() Yes

() No

If you answered yes, you must provide additional explanation. If the space on this application is insufficient to explain these issues, use the continuation sheets at the end of this form.

Empty space for additional information or continuation sheets.

1-A-14

18. Have you ever traveled outside of Iraq?

☐ Yes

☐ No

If you answered yes, you must provide additional explanation. Identify all foreign countries you have visited, the times and locations of your travel, the reasons for your travel, and any contact you had with representatives of foreign governments. If the space on this application is insufficient to explain these issues, use the continuation sheets at the end of this form.

Foreign Language

1-A-14

1-A-15

19. Employment and Work History.

For each job that you have held, for the past 10 years, you must provide employment information. Include full-time work, part-time work, and other paid work. If the space on this application is insufficient, use the continuation sheets at the end of this form.

Employer Name: _____

Job Position: _____

Supervisor's Name: _____

City: _____

Province: _____

Country: _____

Dates of employment: From: _____ To: _____

Employer Name: _____

Job Position: _____

Supervisor's Name: _____

City: _____

Province: _____

Country: _____

Dates of employment: From: _____ To: _____

1-A-15

1-A-16

Under penalty of perjury, I am submitting this document
completed this application and I certify that all the information is
correct and complete and I understand that any false or
misleading information may result in the revocation of my
department of prison and correctional services
Signature: _____
Date: _____

Design Language

1-A-16

1-A-17

Continuation Sheets (1)

In the space below, you must provide additional information for any questions above that require additional explanation. All information provided must be true, correct, and complete.

Signature:

Date:

1-A-17

1-A-18

Continuation Sheets (2)

In the space below, you must provide additional information for any questions above that require additional explanation. All information provided must be true, correct, and complete.

Foreign Language

Signature:

Date:

Foreign Language

1-A-18

Department of prisons
Applicant exam

Foreign Language

1- Why do you want to be a corrections officer?

2- Work ethic, integrity, self motivation are important attributes. Describe your beliefs in these attributes.

3- If offered a bribe how would you respond?

4- What are your expectations of this job and the IRAQI prison system?

5- Do you believe that the new IRAQI prison system will succeed?

Foreign Language

1-A-19

6- What amount of force should you use to restrain a prisoner?

7- How much disciplinary authority should each corrections officer have?

8- Are you prepared to use deadly physical force to prevent an escape from the prison?

9- You are a bus driver. At your first stop (6) people get on the bus. At your second stop (8) people get on the bus. At your third stop (4) people get off the bus. At your fourth stop (2) people get on the bus. Your last stop is the bus terminal. How many people will get off at this stop?

10- On a rainy Monday morning you are driving to work. You notice a man with a brown dog and he is wearing a blue hat. Further up the road you see two women holding a white cat while they step into a large red truck. The truck has wood in the back. When you arrive at work you see the truck and women again. The truck is empty. What color is the man's hat? What item is missing from the truck?

Report of medical assessment	
1- NAME (last, first, middle)	Foreign Language
2- IRAQI I.D. NUMBER	Foreign Language
3- POSITION	
4- DEPT. OF PRISONS	
5- ASSIGNMENT	
6- A- HOME ADDRESS	
B- CITY	
C- STATE	
D- HOME TELEPHONE NUMBER	Foreign Language
7- DATE OF LAST PHYSICAL EXAMINATION	Foreign Language
8- COMPARED TO MY LAST MEDICAL ASSESSMENT / PHYSICAL EXAMINATION, MY OVERALL HEALTH IS (x one. IF "WORSE," "EXPLAIN Foreign Language	
<input type="checkbox"/> The same <input type="checkbox"/> Better <input type="checkbox"/> Worse	Foreign Language
9- Since your last medical assessment /physical examination, Have you had any illness or injuries that caused you to miss work for longer than 3 days? Foreign Language	
<input type="checkbox"/> yes <input type="checkbox"/> no	Foreign Language

14-DO YOU HAVE ANY DENTAL PROBLEMS?(X ONE. IF "YES"EXPLAIN.)

Foreign Language

<input type="checkbox"/>
<input type="checkbox"/>

YES
NO

Foreign Language

15- DO YOU HAVE ANY OTHER QUESTIONS OR CONCERN ABOUT YOUR HEALTH?(X ONE. IF "YES"EXPLAIN.)

Foreign Language

<input type="checkbox"/>
<input type="checkbox"/>

YES
NO

Foreign Language

16-AT THE PRESENT TIME, DO YOU HAVE ANY DISABILITY? (X ONE. IF "YES"EXPLAIN.)

Foreign Language

<input type="checkbox"/>
<input type="checkbox"/>

YES
NO

Foreign Language

CERTIFICATION. I CERTIFY THAT THE INFORMATION PROVIDE D ABOVE IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE

Foreign Language

SIGNATURE:

DATE

Foreign Language

10-Since your last medical assessment /physical examination, Have you been seen by or been treated by a health care provider, admitted to a hospital, or had surgery. (x one. IF "YES, "EXPLAIN)

Foreign Language

☐
☐

yes
no

Foreign Language

11-HAVE YOU SUFFERED FROM ANY INJURY OR ILLNESS FOR WHICH YOU DID NOT SEEK MEDICAL CARE?. (x one. IF "YES", "EXPLAIN)

Foreign Language

☐
☐

YES
NO

Foreign Language

12- ARE YOU NOW TAKING ANY MEDICATION? (x one. IF "YES", "EXPLAIN)

Foreign Language

☐
☐

YES
NO

Foreign Language

13- DO YOU HAVE ANY CONDITIONS WHICH CURRENTLY LIMIT YOUR ABILITY TO WORK IN YOUR PRIMARY SPECIALTY OR REQUIRE GEOGRAPHIC OR ASSIGNMENT LIMITATIONS? (x one. IF "YES", "EXPLAIN)

Foreign Language

☐
☐

YES
NO

Foreign Language

000801-03

INSTRUCTIONS TO APPLICANT	<small>Foreign Language</small>
<p>All information provided on this form must be true, correct, and complete. Failure to provide accurate information may result in disqualification from the department of prisons and criminal punishment.</p>	
<p>I- personal information First name: _____ middle _____ Grand father _____ last _____ Date of birth _____ Place of birth _____ Province _____ Country _____</p>	

1-A-1

Prisons department application

000801-03

<p>2- What is your ethnicity? <input type="checkbox"/> Arab <input type="checkbox"/> Kurdish <input type="checkbox"/> Other (specify) _____</p>	<p>Foreign Language</p>
<p>3- Religion: <input type="checkbox"/> Muslim <input type="checkbox"/> Christian <input type="checkbox"/> Other (specify) _____ Affiliation: <input type="checkbox"/> Shiite <input type="checkbox"/> Sunni <input type="checkbox"/> Other(specify) _____ (optional question)</p>	
<p>4- What is your level of education? Indicate the number of years of school that you have completed by checking one of the blocks below: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12 <input type="checkbox"/> More than 12 .</p>	

Did you graduate from high school? () Yes () No

If yes, provide the following information:

Name of School: _____

City: _____

Province: _____

Country: _____

Dates you attended: From: _____ To: _____

Have you attended any other schools equivalent to or beyond high school, to include colleges, universities, military academies, vocational schools, technical schools, or trade schools?

() Yes () No

If yes, provide the following for each school you attended. If the space on this application is insufficient, use the continuation sheets at the end of this form.

Name of School: _____

City: _____

Province: _____

Country: _____

Dates you attended: From: _____ To: _____

Degree granted: _____

1-A-3

5. Do you have any military experience?

Have you ever served in the military, police, or intelligence forces of Iraq or another nation? () Yes () No

If yes, provide the following information:

Highest Rank/Grade: _____

Length of Service: _____

Dates of service: From: _____ To: _____

Branch of Service: _____

Country: _____

Service Number: _____

Status: _____

Additional discussion: Provide additional explanation of your service in the military, police, or intelligence organizations of which you were a member. Explain where you were trained and what military specialties you possess, what units or organizations to which you were assigned, specific duty positions and responsibilities you held, your combat experience (if any), any wounds or injuries you received, any awards and decorations you received, and other information. If the space on this application is insufficient, use the continuation sheets at the end of this form.

1-A-4

06. Indicate job training and work skills that you currently have in the following areas? (select all that apply)

Maintenance

- ☐ Janitor
- ☐ Plumber
- ☐ Electrician
- ☐ Automobile or Truck Mechanic
- ☐ Aircraft Mechanic
- ☐ Truck Driver
- ☐ Construction
- ☐ Other Maintenance

Supply

- ☐ Store Manager
- ☐ Supply Clerk
- ☐ Shopkeeper
- ☐ Farmer
- ☐ Supply officer
- ☐ Courier/Deliveryman
- ☐ Other Supply
- ☒ Computer Programs
- ☒ Secretarial

Foreign Language

1-A-5

1-A-5

Administrative/Professional

- () Teacher
- () Secretary
- () Analyst
- () Manager
- () Journalist
- () Lawyer
- () Other Administrative/Professional

Communications

- () Air Traffic Control
- () Radio/Television Repair
- () Telephone/Cable Repair
- () Satellite Technician
- () Internet/Website Developer
- () Pilot
- () Other Communications

1-A-6

1-A-6

Medical

- ☐ Doctor
- ☐ Nurse
- ☐ Surgeon
- ☐ Emergency Technician
- ☐ Chemist
- ☐ Pharmacist
- ☐ Biologist
- ☐ Other Medical

Engineering

- ☐ Explosives/Demolition Expert
- ☐ Munitions Expert
- ☐ Researcher/Scientist
- ☐ Construction Management
- ☐ Architect
- ☐ Other Engineering

Foreign Languages (specify all that are applicable)

- ☐ _____
- ☐ _____
- ☐ _____

1-A-7

1-A-7

Other work-related skills and training:

Other work-related skills and training:

7. What is your current citizenship? (Select One)

- () Iraqi Citizen
() Not an Iraqi Citizen (specify country of citizenship)

8. Have you ever used another name? () Yes () No

If yes, From: _____ To: _____

Name Used (Include first, middle, and last names):

.....

9. List all organizations in which you are a current or former member, or with which you have had previous contacts.

[illegible]This image shows a blank, aged, cream-colored page, likely an endpaper or flyleaf of a book. The paper has a slightly textured appearance with some faint smudges and discoloration, characteristic of old paper. The left edge of the page shows the binding, with visible stitching and the inner cover material. There is no text or other markings on the page.

1-A-9

10. Where do you currently live?

Address: _____

City: _____

Province: _____

Telephone: _____

Is the residence hard to find? () Yes () No

If yes, explain: _____

Have you or any immediate family member been relocated

(yes) (no)

If yes, explain, when, where, and why.

11. Who should be contacted in case of an emergency

Name: _____

Relationship: _____

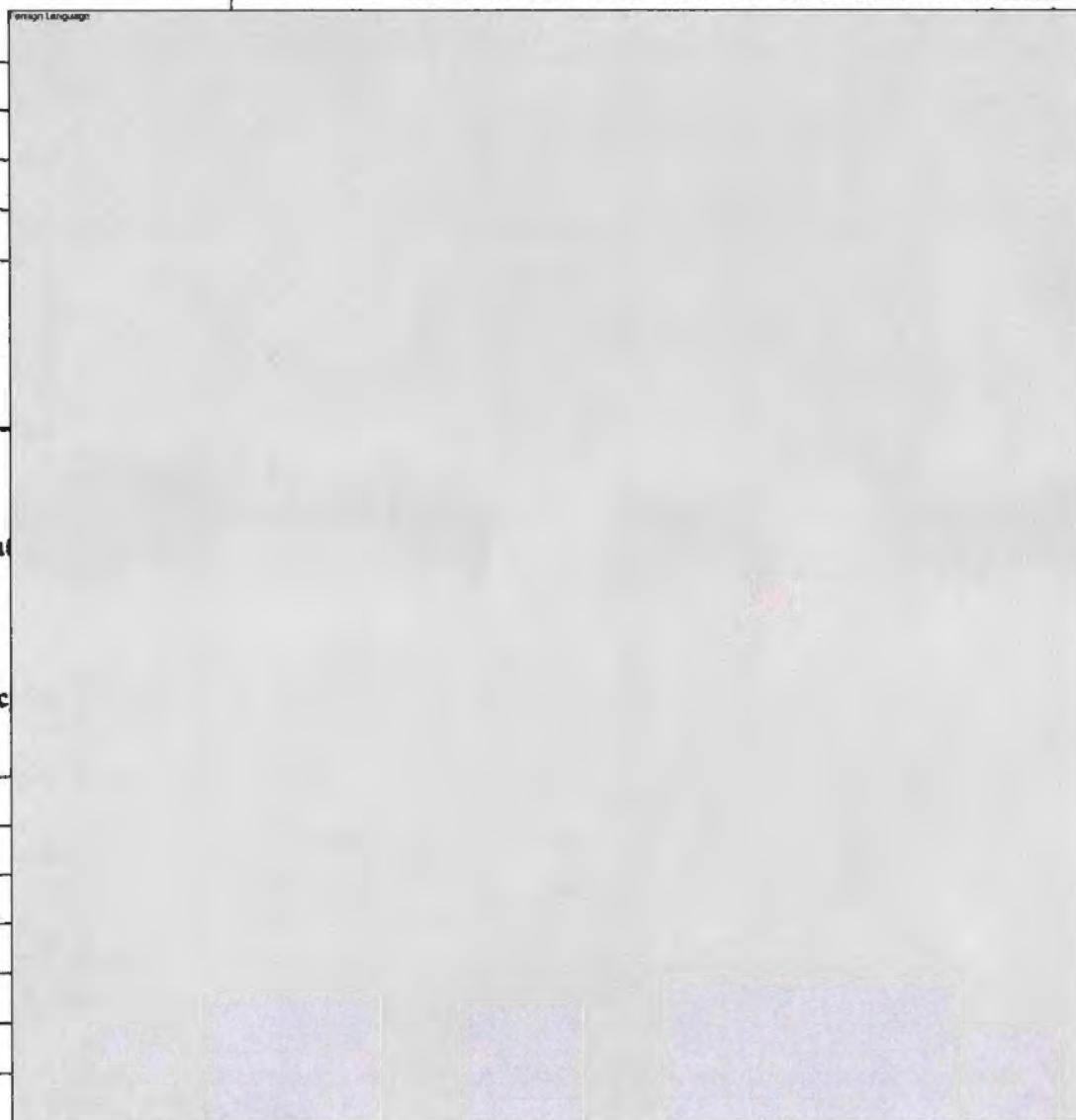
Address: _____

City: _____

Province: _____

Telephone: _____

Design Language



1-A-10

12. Your Parents.

Father: First: _____ Middle: _____

Last: _____

Birth Date: _____

Place of Birth: _____

Mother: First: _____ Middle: _____

Last: _____

Birth Date: _____

Place of Birth: _____

13. Are you married? () Yes () No

If yes, then provide the following information for your spouse:

Date of marriage: _____

Name: _____

Birth Date: _____

Place of Birth: _____

Foreign Language

1-A-10

1-A-11

14- Have you ever been a member of Iraqi intelligence service? <input type="checkbox"/> Yes <input type="checkbox"/> No	<div data-bbox="1236 400 1987 603" style="background-color: #cccccc; height: 127px; width: 353px;"></div>
15- Have you ever been convicted of or charged with a crime? <input type="checkbox"/> Yes <input type="checkbox"/> No if yes, what was the crime (or crimes)?	

1-A-11

1-A-12

Did you serve time in prison? () Yes () NO
If yes, for how long and at what locations?

Additional discussion: if you answered yes to any of the question above, you must provide additional explanation. This includes a disclosure of the dates of all incidents and arrests, any court proceedings that were filed, any fines, imprisonment or other disciplinary action against you, and where the department of prisons can obtain more information related to this issue for review (e.g. court records). if the space on this application is insufficient to explain, use the continuation sheets at the end of this form.

16- Have you ever had any of the financial problems described below? (select all that apply)

- () Bankruptcy
- () Repossession of property
- () Delinquencies on debts owed to individuals
- () Failure to pay debts or taxes, resulting in judicial action
- () Wage garnishment
- () Other financial problems (specify)

1-A-13

Additional discussion: If you answered yes to any of the questions above, you must provide additional explanation. If the space on this application is insufficient to explain these issues, use the continuation sheets at the end of this form.

17- Have you ever been a member of the Fedayeen?
☐ yes
☐ No

If you answered yes, you must provide additional explanation. If the space on this application is insufficient to explain these issues, use the continuation sheets at the end of this form.



1-A-13

1-A-14

18. Have you ever traveled outside of Iraq?

☐ Yes

☐ No

If you answered yes, you must provide additional explanation. Identify all foreign countries you have visited, the times and locations of your travel, the reasons for your travel, and any contact you had with representatives of foreign governments. If the space on this application is insufficient to explain these issues, use the continuation sheets at the end of this form.

Foreign Language



1-A-14

1-A-15

19. Employment and Work History.

For each job that you have held, for the past 10 years, you must provide employment information. Include full-time work, part-time work, and other paid work. If the space on this application is insufficient, use the continuation sheets at the end of this form.

Employer Name: _____

Job Position: _____

Supervisor's Name: _____

City: _____

Province: _____

Country: _____

Dates of employment: From: _____ To: _____

Employer Name: _____

Job Position: _____

Supervisor's Name: _____

City: _____

Province: _____

Country: _____

Dates of employment: From: _____ To: _____

Foreign Language

1-A-15

1-A-16

Under penalties of perjury, I affirm that I have personally completed this application and that all information is true, correct, and complete. I understand that failure to provide accurate information may result in disqualification from the department of prisons and criminal punishment.

Signature:

Date:

1-A-16

1-A-17

Continuation Sheets (1)

In the space below, you must provide additional information for any questions above that require additional explanation. All information provided must be true, correct, and complete.

Signature:

Date:

Foreign Language

Foreign Language

1-A-17

1-A-18

Continuation Sheets (2)

In the space below, you must provide additional information for any questions above that require additional explanation. All information provided must be true, correct, and complete.

Foreign Language

Signature:

Date:

Foreign Language

1-A-18

Department of prisons
Applicant exam

1- Why do you want to be a corrections officer?

2- Work ethic, integrity, self motivation are important attributes. Describe your beliefs in these attributes.

3- If offered a bribe how would you respond?

4- What are your expectations of this job and the IRAQI prison system?

5- Do you believe that the new IRAQI prison system will succeed?

1-A-19

6- What amount of force should you use to restrain a prisoner?

7- How much disciplinary authority should each corrections officer have?

8- Are you prepared to use deadly physical force to prevent an escape from the prison?

9- You are a bus driver. At your first stop (6) people get on the bus. At your second stop (8) people get on the bus. At your third stop (4) people get off the bus. At your fourth stop (2) people get on the bus. Your last stop is the bus terminal, how many people will get off at this stop?

10- On a rainy Monday morning you are driving to work, you notice a man with a brown dog and he is wearing a blue hat. Further up the road you see two women holding a white cat while they step into a large red truck. The truck has wood in the back. When you arrive at work you see the truck and women again. The truck is empty. What color is the man's hat? What item is missing from the truck?

Report of medical assessment	
1- NAME (last, first, middle)	Foreign Language
2- IRAQI I.D. NUMBER	Foreign Language
3- POSITION	Foreign Language
4- DEPT. OF PRISONS	
5- ASSIGNMENT	
6- A- HOME ADDRESS	
B- CITY	
C- STATE	Foreign Language
D- HOME TELEPHONE NUMBER	Foreign Language
7- DATE OF LAST PHYSICAL EXAMINATION	Foreign Language
8- COMPARED TO MY LAST MEDICAL ASSESSMENT / PHYSICAL EXAMINATION, MY OVERALL HEALTH IS (x one. IF "WORSE" EXPLAIN	
Foreign Language	
<input type="checkbox"/> The same <input type="checkbox"/> Better <input type="checkbox"/> Worse	Foreign Language
9- Since your last medical assessment /physical examination, Have you had any illness or injuries that caused you to miss work for longer than 3 days?	
Foreign Language	
<input type="checkbox"/> yes <input type="checkbox"/> no	Foreign Language

10-Since your last medical assessment /physical examination, Have you been seen by or been treated by a health care provider, admitted to a hospital, or had surgery. (x one. IF "YES, "EXPLAIN)

Foreign Language

☐
☐

yes
no

Foreign Language

11-HAVE YOU SUFFERED FROM ANY INJURY OR ILLNESS FOR WHICH YOU DID NOT SEEK MEDICAL CARE? (x one. IF "YES", "EXPLAIN)

Foreign Language

☐
☐

YES
NO

Foreign Language

12- ARE YOU NOW TAKING ANY MEDICATION? (x one. IF "YES", "EXPLAIN)

Foreign Language

☐
☐

YES
NO

Foreign Language

13- DO YOU HAVE ANY CONDITIONS WHICH CURRENTLY LIMIT YOUR ABILITY TO WORK IN YOUR PRIMARY SPECIALTY OR REQUIRE GEOGRAPHIC OR ASSIGNMENT LIMITATIONS? (x one. IF "YES", "EXPLAIN)

Foreign Language

☐
☐

YES
NO

Foreign Language

14-DO YOU HAVE ANY DENTAL PROBLEMS?(X ONE. IF "YES"EXPLAIN.)

Foreign Language

<input type="checkbox"/>
<input type="checkbox"/>

YES
NO

Foreign Language

Foreign Language

15- DO YOU HAVE ANY OTHER QUESTIONS OR CONCERN ABOUT YOUR HEALTH?(X ONE. IF "YES"EXPLAIN.)

Foreign Language

<input type="checkbox"/>
<input type="checkbox"/>

YES
NO

Foreign Language

Foreign Language

16-AT THE PRESENT TIME, DO YOU HAVE ANY DISABILITY? (X ONE. IF "YES"EXPLAIN.)

Foreign Language

<input type="checkbox"/>
<input type="checkbox"/>

YES
NO

Foreign Language

Foreign Language

CERTIFICATION. I CERTIFY THAT THE INFORMATION PROVIDE D ABOVE IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE

Foreign Language

Foreign Language

Foreign Language

DATE

Foreign Language

Foreign Language

for 8/16 class

000437-03



INSTRUCTIONS TO APPLICANT

All information provided on this form must be true, correct, and complete. Failure to provide accurate information may result in disqualification from the department of prisons and criminal punishment.

1- personal information

First name: _____ middle _____

Grand father _____ last _____

Date of birth _____

Place of birth _____

Province _____

Country _____

Foreign Language

1-A-1

Prisons department application

son of cou

<p>2- What is your ethnicity? <input type="checkbox"/> Arab <input type="checkbox"/> Kurdish <input type="checkbox"/> Other (specify) _____</p>	<div>Foreign Language</div>
<p>3- Religion: <input type="checkbox"/> Muslim <input type="checkbox"/> Christian <input type="checkbox"/> Other (specify) _____ Affiliation: <input type="checkbox"/> Shiite <input type="checkbox"/> Sunni <input type="checkbox"/> _____ Other(specify) _____ (optional question)</p>	
<p>4- What is your level of education? Indicate the number of years of school that you have completed by checking one of the blocks below: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12 <input type="checkbox"/> More than 12.</p>	

Did you graduate from high school? () Yes () No

If yes, provide the following information:

Name of School: _____

City: _____

Province: _____

Country: _____

Dates you attended: From: _____ To: _____

Have you attended any other schools equivalent to or beyond high school, to include colleges, universities, military academies, vocational schools, technical schools, or trade schools?

() Yes () No

If yes, provide the following for each school you attended. If the space on this application is insufficient, use the continuation sheets at the end of this form.

Name of School: _____

City: _____

Province: _____

Country: _____

Dates you attended: From: _____ To: _____

Degree granted: _____

Foreign Language



5. Do you have any military experience?

Have you ever served in the military, police, or intelligence forces of Iraq or another nation? () Yes () No

If yes, provide the following information:

Highest Rank/Grade: _____

Length of Service: _____

Dates of service: From: _____ To: _____

Branch of Service: _____

Country: _____

Service Number: _____

Status: _____

Additional discussion: Provide additional explanation of your service in the military, police, or intelligence organizations of which you were a member. Explain where you were trained and what military specialties you possess, what units or organizations to which you were assigned, specific duty positions and responsibilities you held, your combat experience (if any), any wounds or injuries you received, any awards and decorations you received, and other information. If the space on this application is insufficient, use the continuation sheets at the end of this form.

1-A-4

06. Indicate job training and work skills that you currently have in the following areas? (select all that apply)

Maintenance

- ☐ Janitor
- ☐ Plumber
- ☐ Electrician
- ☐ Automobile or Truck Mechanic
- ☐ Aircraft Mechanic
- ☐ Truck Driver
- ☐ Construction
- ☐ Other Maintenance

Supply

- ☐ Store Manager
- ☐ Supply Clerk
- ☐ Shopkeeper
- ☐ Farmer
- ☐ Supply officer
- ☐ Courier/Deliveryman
- ☐ Other Supply
- ☒ Computer Programs
- ☒ Secretarial

1-A-5

1-A-5

Administrative/Professional

- ☐ Teacher
- ☐ Secretary
- ☐ Analyst
- ☐ Manager
- ☐ Journalist
- ☐ Lawyer
- ☐ Other Administrative/Professional

Communications

- ☐ Air Traffic Control
- ☐ Radio/Television Repair
- ☐ Telephone/Cable Repair
- ☐ Satellite Technician
- ☐ Internet/Website Developer
- ☐ Pilot
- ☐ Other Communications

1-A-6

1-A-6



Medical

- ☐ Doctor
- ☐ Nurse
- ☐ Surgeon
- ☐ Emergency Technician
- ☐ Chemist
- ☐ Pharmacist
- ☐ Biologist
- ☐ Other Medical

Engineering

- ☐ Explosives/Demolition Expert
- ☐ Munitions Expert
- ☐ Researcher/Scientist
- ☐ Construction Management
- ☐ Architect
- ☐ Other Engineering

Foreign Languages (specify all that are applicable)

- ☐ _____
- ☐ _____
- ☐ _____

1-A-7

1-A-7



1-A-8

Other work-related skills and training:

7. What is your current citizenship? (Select One)

☐ Iraqi Citizen

☐ Not an Iraqi Citizen (specify country of citizenship)

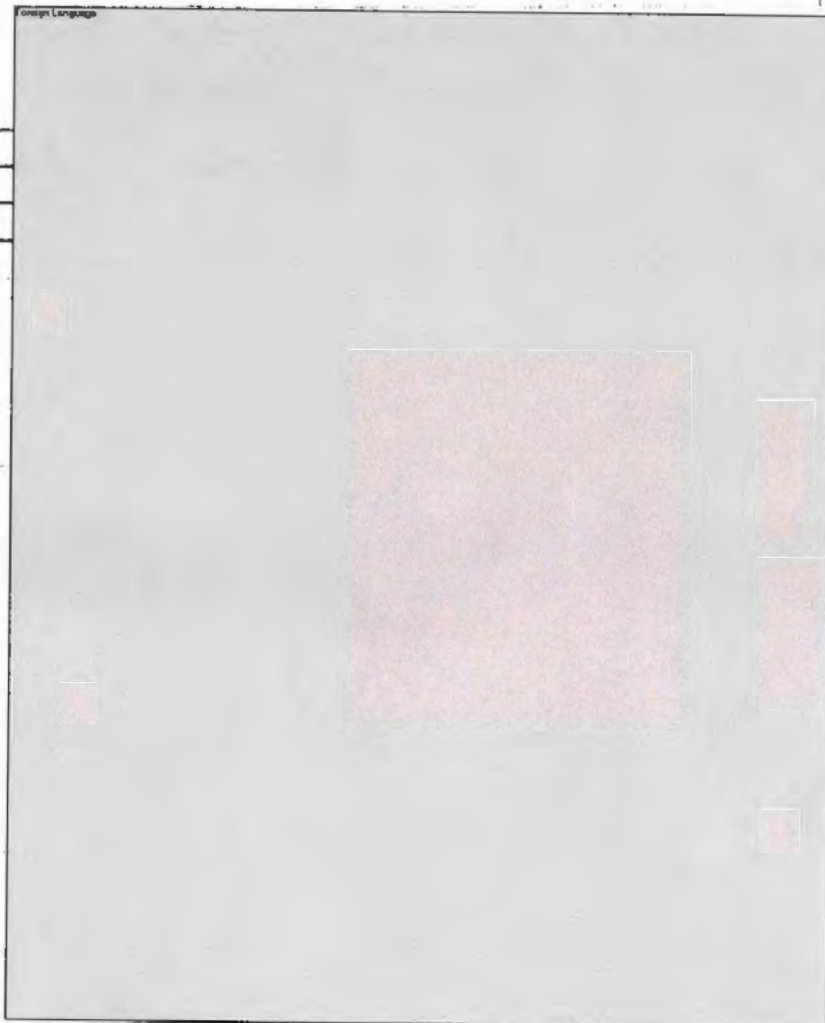
8. Have you ever used another name? ☐ Yes ☐ No

If yes, From: _____ To: _____

Name Used (Include first, middle, and last names):

9. List all organizations in which you are a current or former member, or with which you have had previous contacts.

Design Language



1-A-9

10. Where do you currently live?

Address: _____

City: _____

Province: _____

Telephone: _____

Is the residence hard to find? () Yes () No

If yes, explain: _____

Have you or any immediate family member been relocated

(yes) (no)

If yes, explain, when, where, and why.

11. Who should be contacted in case of an emergency?

Name: _____

Relationship: _____

Address: _____

City: _____

Province: _____

Telephone: _____

Foreign Language

1-A-10

12. Your Parents.

Father: First: _____ Middle: _____

Last: _____

Birth Date: _____

Place of Birth: _____

Mother: First: _____ Middle: _____

Last: _____

Birth Date: _____

Place of Birth: _____

13. Are you married? () Yes () No

If yes, then provide the following information for your spouse:

Date of marriage: _____

Name: _____

Birth Date: _____

Place of Birth: _____



1-A-11

14- Have you ever been a member of Iraqi intelligence service? <input type="radio"/> Yes <input type="radio"/> No	<div data-bbox="1306 380 2019 647" style="background-color: #cccccc; width: 100%; height: 100%;"></div>
15- Have you ever been convicted of or charged with a crime? <input type="radio"/> Yes <input type="radio"/> No if yes, what was the crime (or crimes)?	

1-A-12

Did you serve time in prison? () Yes () NO
If yes, for how long and at what locations?

Additional discussion: if you answered yes to any of the question above, you must provide additional explanation. This includes a disclosure of the dates of all incidents and arrests, any court proceedings that were filed, any fines, imprisonment or other disciplinary action against you, and where the department of prisons can obtain more information related to this issue for review (e.g. court records). If the space on this application is insufficient to explain, use the continuation sheets at the end of this form.

16- Have you ever had any of the financial problems described below? (select all that apply)

- () Bankruptcy
- () Repossession of property
- () Delinquencies on debts owed to individuals
- () Failure to pay debts or taxes, resulting in judicial action
- () Wage garnishment
- () Other financial problems (specify)

1-A-13

Additional discussion: If you answered yes to any of the questions above, you must provide additional explanation. If the space on this application is insufficient to explain these issues, use the continuation sheets at the end of this form.

17- Have you ever been a member of the Fedayeen?

- ☐ yes
☐ No

If you answered yes, you must provide additional explanation. If the space on this application is insufficient to explain these issues, use the continuation sheets at the end of this form.

1-A-14

18. Have you ever traveled outside of Iraq?

☐ Yes

☐ No

If you answered yes, you must provide additional explanation. Identify all foreign countries you have visited, the times and locations of your travel, the reasons for your travel, and any contact you had with representatives of foreign governments. If the space on this application is insufficient to explain these issues, use the continuation sheets at the end of this form.

Foreign Language

1-A-14

1-A-15

19. Employment and Work History.

For each job that you have held, for the past 10 years, you must provide employment information. Include full-time work, part-time work, and other paid work. If the space on this application is insufficient, use the continuation sheets at the end of this form.

Employer Name: _____

Job Position: _____

Supervisor's Name: _____

City: _____

Province: _____

Country: _____

Dates of employment: From: _____ To: _____

Employer Name: _____

Job Position: _____

Supervisor's Name: _____

City: _____

Province: _____

Country: _____

Dates of employment: From: _____ To: _____

Foreign Language

1-A-15

1-A-16

Under penalties of perjury, I affirm that I have personally completed this application and that all information is true, correct, and complete. I understand that failure to provide accurate information may result in disqualification from the department of prisons and criminal punishment.

Signature:

Date:

Foreign Language

1-A-16

1-A-17

Continuation Sheets (1)

In the space below, you must provide additional information for any questions above that require additional explanation. All information provided must be true, correct, and complete.

Signature:

Date:

Foreign Language

Foreign Language

1-A-17

1-A-18

Continuation Sheets (2)

In the space below, you must provide additional information for any questions above that require additional explanation. All information provided must be true, correct, and complete.

Foreign Language

Signature:

Date:

Foreign Language

1-A-18

Department of prisons
Applicant exam

1- Why do you want to be a corrections officer?

2- Work ethic, integrity, self motivation are important attributes. Describe your beliefs in these attributes.

3- If offered a bribe how would you respond?

4- What are your expectations of this job and the IRAQI prison system?

5- Do you believe that the new IRAQI prison system will succeed?

1-A-11-18

6- What amount of force should you use to restrain a prisoner?

7- How much disciplinary authority should each corrections officer have?

8- Are you prepared to use deadly physical force to prevent an escape from the prison?

9- You are a bus driver. At your first stop (6) people get on the bus. At your second stop (8) people get on the bus. At your third stop (4) people get off the bus. At your fourth stop (2) people get on the bus. Your last stop is the bus terminal, how many people will get off at this stop?

10- On a rainy Monday morning you are driving to work, you notice a man with a brown dog and he is wearing a blue hat. Further up the road you see two women holding a white cat while they step into a large red truck. The truck has wood in the back. When you arrive at work you see the truck and women again. The truck is empty. What color is the man's hat? What item is missing from the truck?

Report of medical assessment		
1- NAME (last, first, middle)	<small>Foreign Language</small>	
2- IRAQI I.D. NUMBER	<small>Foreign Language</small>	
3- POSITION		
4- DEPT. OF PRISONS		
5- ASSIGNMENT		
6- A- HOME ADDRESS		
B- CITY		
C- STATE		
D- HOME TELEPHONE NUMBER	<small>Foreign Language</small>	
7- DATE OF LAST PHYSICAL EXAMINATION	<small>Foreign Language</small>	
8- COMPARED TO MY LAST MEDICAL ASSESSMENT / PHYSICAL EXAMINATION, MY OVERALL HEALTH IS (x one. IF "WORSE" EXPLAIN		
<small>Foreign Language</small>		
<input type="checkbox"/> The same	<small>Foreign Language</small>	
<input type="checkbox"/> Better		
<input type="checkbox"/> Worse		
9- Since your last medical assessment /physical examination, Have you had any illness or injuries that caused you to miss work for longer than 3 days?		
<small>Foreign Language</small>		
<input type="checkbox"/>	yes	<small>Foreign Language</small>
<input type="checkbox"/>	no	

10-Since your last medical assessment /physical examination, Have you been seen by or been treated by a health care provider, admitted to a hospital, or had surgery. (x one. IF "YES, "EXPLAIN)

Foreign Language

☐
☐

yes
no

Foreign Language

11-HAVE YOU SUFFERED FROM ANY INJURY OR ILLNESS FOR WHICH YOU DID NOT SEEK MEDICAL CARE?. (x one. IF "YES", "EXPLAIN)

Foreign Language

☐
☐

YES
NO

Foreign Language

12- ARE YOU NOW TAKING ANY MEDICATION? (x one. IF "YES", "EXPLAIN)

Foreign Language

☐
☐

YES
NO

Foreign Language

13- DO YOU HAVE ANY CONDITIONS WHICH CURRENTLY LIMIT YOUR ABILITY TO WORK IN YOUR PRIMARY SPECIALTY OR REQUIRE GEOGRAPHIC OR ASSIGNMENT LIMITATIONS? (x one. IF "YES", "EXPLAIN)

Foreign Language

☐
☐

YES
NO

Foreign Language

14- DO YOU HAVE ANY DENTAL PROBLEMS?(X ONE. IF "YES"EXPLAIN.)

<div>Foreign Language</div>	
<div><input type="checkbox"/></div>	YES
<div><input type="checkbox"/></div>	NO
<div>Foreign Language</div>	

15- DO YOU HAVE ANY OTHER QUESTIONS OR CONCERN ABOUT YOUR HEALTH?(X ONE. IF "YES"EXPLAIN.)

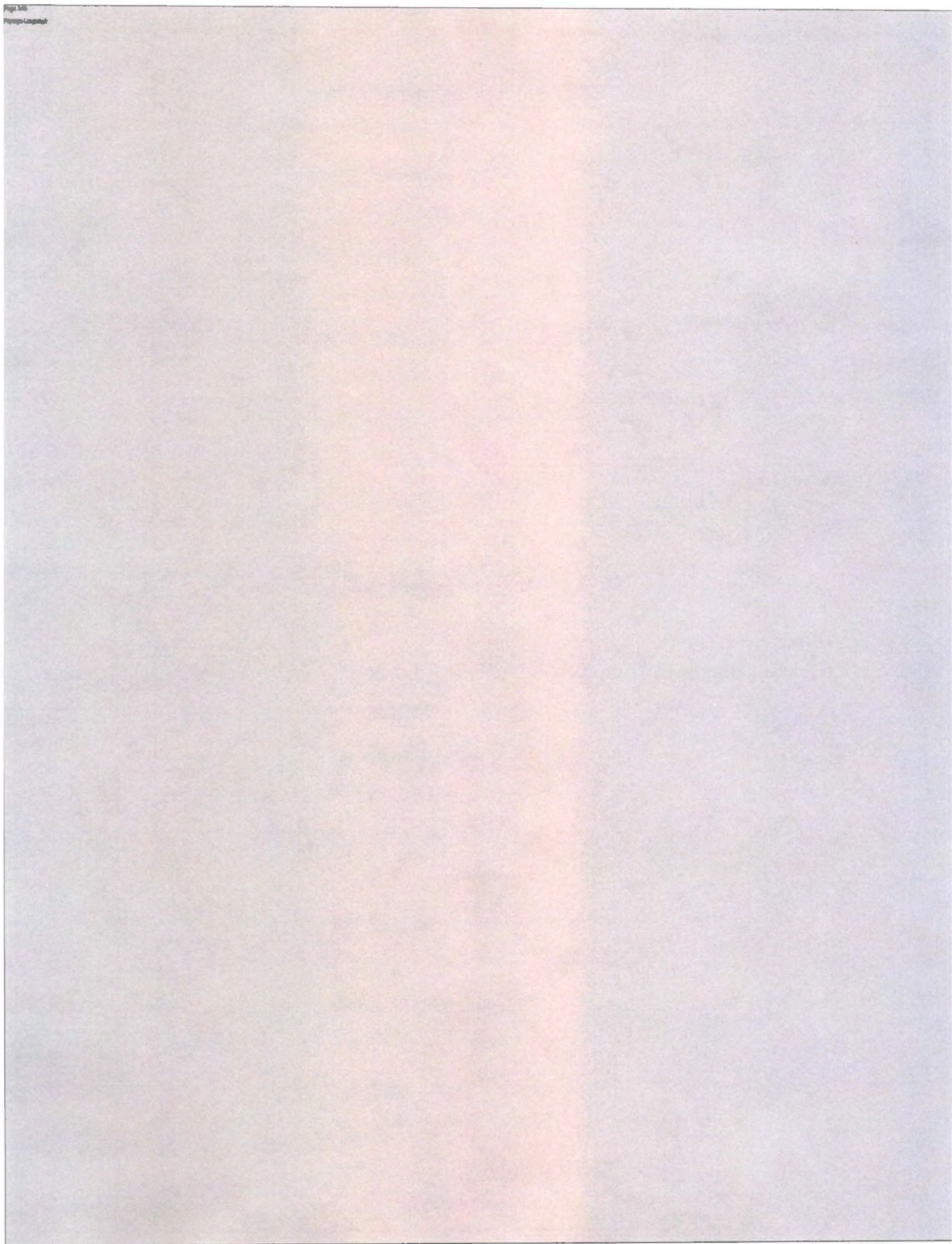
<div>Foreign Language</div>	
<div><input type="checkbox"/></div>	YES
<div><input type="checkbox"/></div>	NO
<div>Foreign Language</div>	

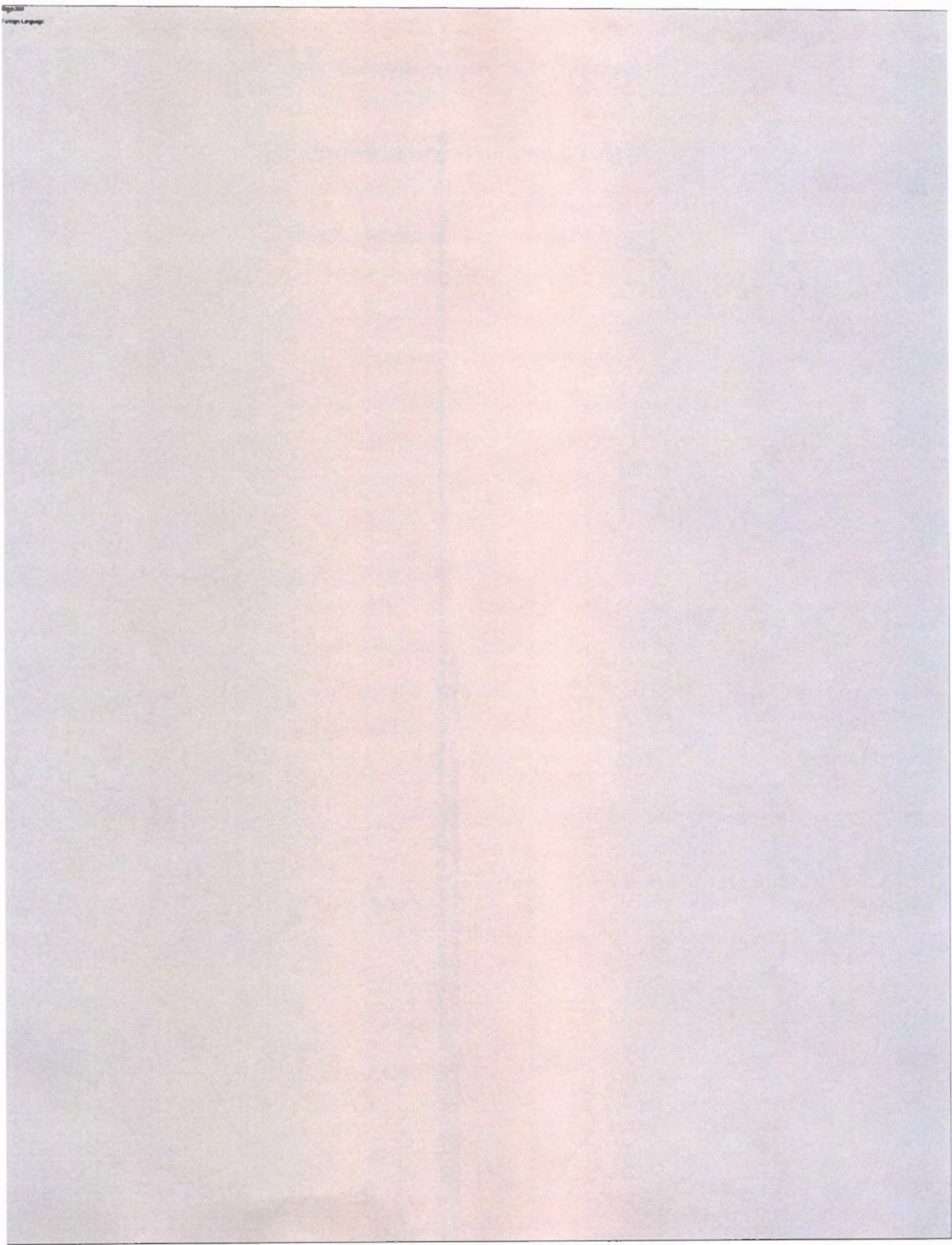
16-AT THE PRESENT TIME, DO YOU HAVE ANY DISABILITY? (X ONE. IF "YES"EXPLAIN.)

<div>Foreign Language</div>	
<div><input type="checkbox"/></div>	YES
<div><input type="checkbox"/></div>	NO
<div>Foreign Language</div>	

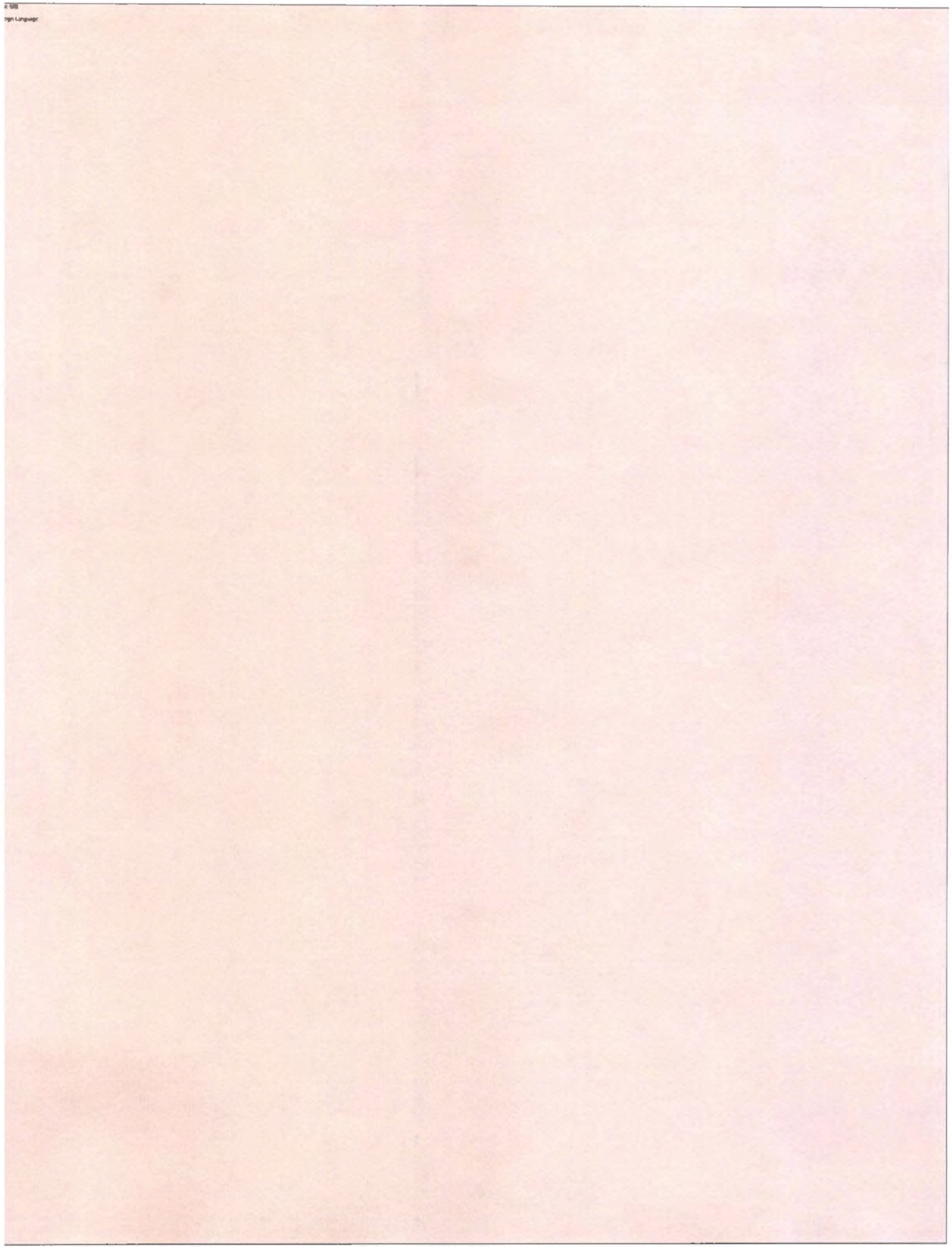
CERTIFICATION. I CERTIFY THAT THE INFORMATION PROVIDE D ABOVE IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE

<div>Foreign Language</div>	
SIGNATURE:	DATE
<div>Foreign Language</div>	<div>Foreign Language</div>











UNCLASSIFIED

PUBLIC SAFETY RAPID ASSESSMENT FORM

SECTION 4 (PENAL/PRISON SYSTEM ASSESSMENT)

[illegible]

Persons Interviewed

Position	Name / Telephone / Address / E-mail

Prisons/Penal Facilities

Identify the facilities in this location
Identify the locations of all the facilities in this location
Identify the capacities of the facilities in this location
Identify the current number of inmates in the facilities in this location
Describe the physical condition of the facilities in this location
Are the facilities self-sufficient in food preparation?

UNCLASSIFIED

UNCLASSIFIED

PUBLIC SAFETY RAPID ASSESSMENT FORM

Are the facilities self-sufficient in laundry?
Are the facilities self-sufficient in medical and mental health?
Are there segregation units? If yes, where and capacity?
Describe the public perceptions of the penal system
Identify the amount of corruption in the penal system
What types of tools and equipment are available and used for security?
Remarks

Prisons/Penal Staff

Who is currently running the facilities in this location?				
How many guards are at each facility in this location?	As of 1 Jan 03		As of date of Interview	
How many other staff are at each facility in this location?	As of 1 Jan 03		As of date of Interview	

UNCLASSIFIED

PUBLIC SAFETY RAPID ASSESSMENT FORM

How many staff and positions will it take to run a facility, inmate / officer ratio?
Identify the current number of inmates in the facilities in this location
What are the training requirements for guards (subjects and hours)?
What is the pay scale of the guards?
What other benefits do the guards receive?
What is the pay scale of the other staff?
What other benefits do the other staff receive?
Remarks

Prisons/Penal Inmates

How many inmates are housed at each facility in this location?		As of 1 Jan 03		As of date of Interview	
How many inmates are housed at each facility in this location (by group below)?					
Iraqi Citizens	Male	Female	Non-Iraqi Citizens	Male	Female
Shia'i					
Sunni					
Other					
Kurdish Shia'i					
Kurdish Sunni					
Kurdish Other					
Identify the detention documents for inmates					
Identify the medical records for inmates					
Describe the general physical condition of inmates					
Identify and describe the inmate classification system					

UNCLASSIFIED

PUBLIC SAFETY RAPID ASSESSMENT FORM

Describe the most critical needs for inmates (food, medical, water, etc.)

Remarks

UNCLASSIFIED

ORHA Emergency Project Approval (\$200K or lower)

To: Chairman, Program Review Board

Request approval of following emergency project.

Description: Ministry of Interior Repair/Reconstruction Advance

Project Number: TBA

Location: Baghdad

Estimated Cost: \$40,000USD

Justification: Initial work to repair windows, doors, electrical service, air handlers, mechanical services and glazing to provide occupancy for the MOI core staff.

Oversight Responsibility:

Ministry or Regional Project Validation

Ministry Advisor / Regional Coordination:

26 May 2003

Sign

Date

Legal

Legal :

Sign

Date

Project Review Committee Validation

Approve

Disapprove

Sign

Date

Program Review Board Funding Authorization

C8:

Approve

Disapprove

Sign

Date

Ministries:

Sign

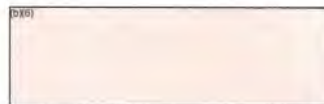
Date

Form as of 18 May 03

THE LAW OF THE
GENERAL
ESTABLISHMENT FOR
SOCIAL REFORMATION

NO. (104) for the Year 1981

INSP. G.



The Law of the General Establishment for Social Reformation

Section One

The Aims

Article -1-

This law organizes the affairs of the general establishment for social reformation which are renewed according to the Ministry of Labor and Social Affairs law No. 195 for the year 1978, and the general establishment for social reformation is known later on as (The Establishment).

Article - 2 -

The establishment works on achieving the following aims:

First: The evaluation of the inmates and those who are in custody in which the provisions of punishment or the measures of depriving liberation are issued against them from a specialized legal issuing authority by classifying & rehabilitating them according to behavior, profession & education.

Second: The making of cultural, national & religious enlightening curricula to educate & enlighten the inmates & those who are in custody according to the aims of the revolution which Al Ba'ath socialist party wants to achieve.

Third: Studying the family conditions of the inmates & those who are in custody & to present them (families) help to insure that they don't lean & this is done by cooperating with the public organizations.

Fourth: Participating with the other concerned bodies in the measures of protection from making & preventing crimes & the curing of its consequences including the following enlightens.

Section Two
The Administration of the Establishment
Chapter One - The Board
Branch One
The Formation of the Board

Article -3-

First: The board handles the management of the establishment, supervising of its affairs & the forming of its general policy.

Second: A. The board is composed of :-

1. The head of the establishment.
2. The general director of the old people reformation office.
3. The general director of the young people reformation office.
4. A representative from the general establishment for occupational labor & training with a position of general director.
5. A representative from the Ministry of Interior with a position not less than general director.
6. A representative from the Ministry of Justice with a position not less than the second class of judges.
7. A representative from the National Center for Criminals & Social Researches with a position not less than a scientific researcher.
8. A representative from the General Union for Iraqi Women.
9. A representative from the General Union for Iraqi Youth.

B. The members of the board referred to in 4, 5, 6, 7, 8, 9, of item A of this article are appointed by an order from the Minister of Labor & Social Affairs according to a condition from the body they represent & for a period of 3 years which can then be renewed.

C. For each original member of the board which is mentioned in 4, 5, 6, 7, 8, 9, of item A of this article there must be a substitute member who is appointed for the

same period & in the same way who replaces him in his absence.

- D. The board can have the help of experts and specialists from outside the establishment as supervisors for the board.

Three: The Minister or Deputy Minister of Social Affairs has the right to head the sessions of the board.

Branch Two The Meetings of the Board

Article -4-

First: The Board meets at least once a month by a call from its head & he may call the board to a meeting within 5 days if three or more of the members were needed.

Second : The board is held & its quorum is complete by the attendance of most of the members & the decision are issued by the most attended votes & if the votes are equal then the side in which the head voted for outweighs the other side.

Third: If the member did not attend the meetings of the board with a legal excuse for two times accordingly, then the office or the body which he represents must be confirmed, after that the office or body has to take a stance towards this confirmation & then the Minister of Social Affairs has to be informed of the result.

Fourth: The board has a secretary that is nominated by the head of the board. His (Her) job is to organize the agenda of the sessions, to fix its minutes in a special record which is signed by the head & members of the board.

Article -5-

The decisions of the Board one presented to the Minister to be approved of and if the Minister does not object to the decisions

within a period of 10 days from the date of its turning to the Ministry, it is then considered as if it is approved of but if he objects to the decision then the Board has to review it in the light of the Minister's notes, and if the Board insists on its point of view, at that time the Board holds a meeting headed by the Minister and the decision is taken by the most votes of the board members and then the Board's decision becomes final.

Branch Three The Board's Proper Authorities

Article -6-

The Board practices the following proper authority:

First: the acknowledging of the suitable plans to achieve the aims of the establishment, its detailed projects and the following up of the implementation of the plans rotatively

Second: the acknowledging of the scientific procedures that are suitable for the developing of the establishments' work.

Third: the acknowledging of the general policy in the rectification and rehabilitation of the inmates and those who are in custody.

Fourth: the acknowledging of the working and training regulations for the inmates and those in custody and to specify their wages.

Fifth: the acknowledging of the annual balance (budget) project and the final accounts report and to approve of the transference in the same section and to delete or renew the establishment's cadres.

Sixth: the agreement on the publishing the reports and researches in the field of social reformation and to reward its doers according to instructions issued for this purpose.

Seventh: the agreement on the financial contracts, promises and obligations within the appropriated credits for it in the annual balance (budget) according to the provisions of the law.

Eighth: the granting of the monetary and in kind rewards by a suggestion from the head of the establishment for the efficient staffs in the establishment who are creative in doing their jobs or prevent it any harm according to instructions issued by the board for this purpose.

Ninth: the specifying of the reward of the experts and specialized persons who are from outside the establishment which the board seeks help from.

Tenth: The approval on organizing the training and learning courses for the staffs of the establishment and for sending them outside Iraq for the purposes of learning , training, knowing and for attending conferences, seminars , and symposiums according to the laws.

Eleventh: the discussing of the annual comprehensive report which concerns the establishment's work and to send it to the Ministry entailed with the opinions and suggestions which concern the establishment.

Twelfth: specifying the shape of the establishment's slogan and the degrees, uniforms and signs of all the staff in the establishment's executive force.

Thirteenth: suggesting the regulations and issuing the instructions to whatever the board sees necessary in order to facilitate and organize the work in the establishment.

Fourteenth: authorizing the head of the establishment some of its proper authorities.

Chapter Two

The Duties and Proper Authorities of the Head of the Establishment

Article-7-

The head of the establishment is appointed by a republic decree. He is the highest administrative head in the

establishment, its legal representative and the one responsible for expansion in it (the establishment). He undertakes the following competences:

First: the implementation of the Board's instructions and decisions.

Second: supervising the management of the establishment's affairs and following up its work.

Third: the preparing of the annual balance project for the establishment and its cadre to present it to the Board.

Fourth: Issuing the suitable administrative instructions to insure that work is progressing in the establishment and to suggest plans that help in developing it.

Fifth: presenting the final account of the ending financial year to the Board.

Sixth: presenting the board an annual report concerning the whole activities and works of the establishment.

Seventh: appointing and promoting the employees and workers of the establishment and granting them the annual allowances and increases. He is also responsible according to the law for their transferring and discipline, for accepting their resignation and to pension them off.

Eighth: giving the order for spending within the limits authorized to him by the board.

Ninth: authorizing the general directors and employees of the establishment some of his competences.

Tenth: The conducting of other works decided to him by this law and the regulations and instructions issued pursuant to it.

Section Three

The Divisions of the Establishment

Article -8-

First: The establishment is composed of the following divisions:

- A: The center of the establishment
B: The old people reformation office
C: The young people reformation office

Second: Each office of the offices mentioned in item (1) of this article is headed by an employee with a position of general director, has obtained at least a primary college degree and is connected directly with the head of the establishment.

Third: The divisions of the establishment and the offices related to it are specified by a specialization system and this system has to be issued in a period not exceeding 6 months from the valid date of this law.

Section 4 The Service in the Establishment

Article -9-

The service regulation in the Economical Establishment (which is cancelled) is applicable to the staffs of this establishment.

Article -10-

Any person appointed as a guard in one of the departments of the social reformation establishment has to have the general conditions which are mentioned in the civil service law, in addition to the following conditions:

First: Has to be obtaining a primary school degree or at least a degree that equals it.

Second: Has to pass a training course with a continuous period not less than 6 months and which is organized by the establishment.

Article -11-

First: Anyone accepted in the course mentioned in article (10) of this law is excluded from the obligatory military service.

Second: Anyone accepted in the course is given from the date if his joining the course one wage degree higher than the wage degree that he deserves according to his school degree.

Third: It is counted for the person who is accepted in the course and who has finished the period of military service, the period of service mentioned for the purposes of allowances, promotion and retirement.

Article -12-

The guard is exempted from the duty of obligatory military service if he works in one of the social reformation departments.

Article -13-

First: The guards and observers of the executive force staff which is subordinate (follows) to the establishment, who actually guard and observe in the social reformation departments are granted monthly allowances with a rate of 100% of the wage.

Second: The managers and official reformation departments and their assistants are granted monthly allowance with a rate of 5% of the wage and also clothes allowances amounting to (60) dinars annually.

Third: The rest of the workers in the social reformation departments such as administrative accountants and others are granted monthly allowances with a rate of 15% of the wage.

Fourth: The staff of the executive force only, such as (guards) are spent a standard soldier's living and an allowance of the amount of (10,500) dinars for others who are working in the social reformation departments.

Fifth: The allowances mentioned in the above items are exempted from the provisions of government employees allowance law.

Sixth: The allowances concerning those mentioned in the above items are stopped when they are assigned outside the social reformation departments.

Seventh: The social researchers working in the establishment who are previously appointed or who are transferred from other offices or who are to be appointed in the future are granted a wage degree higher than the degree they deserve according to their studying degrees who are not included within the resolution of the revolution command council no. 1155 issued in the 6th of Sep. 1978.

Eighth: Those working in the other social reformation departments who are appointed to other ministries or bodies are granted the allowances mentioned in item 3 of this article.

Section Five Financial Provisions

Article -14-

All the establishment's properties are public properties which must not be disposed of unless for the purposes of this law & according to its decided regulations & by the instructions issued for it.

Article -15-

The properties of the establishment are composed of:

First : Mobile & non mobile properties which are allocated for the benefit of jails according to law no. 151 of the year 1969, & the properties which have come to the establishment according to article 11 of the ministry of labor & social affairs law no. 195 of the year 1978.

Second: That which is allocated for the establishment in the general governmental balance (budget) & the annual plan.

Third: The profits gained from the service fees which are conducted by the establishment & the value of material which are sold.

Fourth: The donations which are granted to the establishment by bodies & personnel according to the provisions of the law.

Section Six
Technical Committees

Article -16 -

A technical committee is formed in each of the old people reformation office & the young people reformation office & also technical committees in the social reformation departments whatever the situation needs. Its way of formation and meeting, the method of work it follows, its specialization & the rewarding of its staff are specialized by instructions issued by the head of the establishment & approved by the board.

Section Seven
Affairs of Inmates & those in Custody
Chapter One
Classification

Article -17-

First: In each of the social reformation departments there is formed a special place known as the reception and diagnosing center according to the situation needed.

Second: The inmates & those in custody are interviewed in the reception & diagnosing center when joining one of the social reformation departments and they clarify their nature of work, their rights & duties at the department.

Third: The medical, psychological & social examinations are done to the inmates and they are classified on these bases within a maximum period of 2 months from the date of their joining the center.

Fourth: Each inmate and that in custody, when joining the reformation department, is informed, by its prepared decisions & programs & its special place.

Chapter Two
Rights of Inmates & those in Custody
Branch One
Working

Article -18-

Each inmate & that in custody has the right to work with the limits of his abilities & qualifications, and within the range of the technical rules for classification and available possibilities with the intention of his rehabilitation and training vocationally and preparing his living means after finishing his conviction and helping him to merge in the society and to turn him to a good citizen.

Article -19-

Work should be a part of executing a punishment and not a punishment by itself and the technical committees have to view the work as one of the requirements maintaining the being of inmates, those in custody and the society.

Article -20-

Work is organized for inmates and those in custody in the departments of social reformation but the working circumstances have to be the same level as the level applied outside such as

quality and way of performance and types of tools and used equipment.

Article -21-

The supplying of safety & vocational health is done in work places inside the social reformation departments as the same as what is available outside those departments

Article - 22-

The working rules and fees for the inmates & those in custody inside & outside the departments are specified by instructions issued by the board.

Branch Two
Education

Article - 23-

First- For the inmate & that in custody the right of having education & continuing study during the period of conviction.

Second- The establishment seeks to secure the needs of the inmates & those in custody to the education & continuing studying by opening public or vocational schools which are subordinate to the departments of the social reformation or by insuring the continuing of study outside the inner security requirements range and the abilities of these departments.

Third- The Ministry of Education & the Ministry of Labor and Social Affairs handles the achieving of the subjective requirements to execute the programs of the social reformation departments for educating and rehabilitating the inmates & those in custody to open public & vocational schools in all stages inside the social reformation departments.

Article -24-

It is possible for the inmates & those in custody to teach their colleagues inside the social reformation departments by the approval of the technical committee in return for fees determined by the administration council.

Article -25-

It is prohibited that anything be mentioned in the academic or vocational certificate that the inmate or that in custody gets it during the execution of his punishment referring to the fact that he gets it in the social reformation department.

Article -26-

The technical committee prepares a program for rehabilitating the inmates & those in custody vocationally with the equivalence of the abilities to hire them after their release.

Article - 27-

The establishment head appoints a number of religious advisors & vocational trainers in the social reformation department who have the necessary qualifications and this is done according to the needs.

Branch Three

Visiting

Article -28-

The inmate & that in custody can receive visitors and this is limited by instructions issued by the Board for the regulations and dates of these visits.

Article -29-

The inmate & that in custody is rewarded by increasing the number of visits if he proves surpass in his work or study or shows a distinctive behavior.

Article -30-

The cases that permit the inmate to receive his visitors when necessary in addition to the usual visits mentioned in article 28 of this law are determined by instructions issued by the Board.

Article -31-

The inmates should not be prevented of a visit for more than one month unless the general director agrees the contrary and must not be prevented of it for more than 3 months in any case.

Branch Four
Medical Care

Article -32-

First- Medical conditions such as cleanness & air-conditioning and lighting should be found in the social reformation department.

Second- the food of inmates & those in custody should be healthy & enough and its quality determined by the instructions issued by the board.

Article -33-

The free medical treatment should be presented for the inmate & that in custody.

Article -34-

First- the ministry of health handles the presentation of media, preventive & curing services for inmates & those in custody.

Second- the ministry of health establishes a medical affairs department or a medical center according the necessary need in each department of the social reformation departments handles the supervision on the psychological, mental and body health for inmates & offering medical, preventive & curing services for them

Third: the functions and competences of the medical affairs department & medical center should be limited by instructions issued by the Minister of health.

Branch Five The Domestic Vacations

Article -35-

The general director of the old people reformation office can give the Iraqi inmates a domestic vacation with a period not exceeding 5 days with the traveling days not included once every three months according to the following conditions:

First- He should not be convicted by a crime related to the inner or outer state security.

Second- He should have spent in the social reformation department a quarter fourth of his convection period after subtracting the deductions and the conditional release period that he deserves under the condition that shouldn't be less than one year.

Third- His good behavior should be assured in the social reformation department and that he deserves to have the vacation.

Fourth- The inmate's life should not be faced to any danger because that he is having a domestic vacation.

Article -36-

If the inmate who is finishing his domestic vacations is late in joining the social reformation department for more than 3 days

from the date of finishing his vacation , for a certain reason , the general director decides its legalization, then the delaying period is added to his punishment period ,but if the general director decides the illegalization of the reason of the delay then the delaying period is added to his punishment period and he is deprived from his domestic vacation in the future.

Article -37-

If the inmate was convicted by more than one punishment and one of them was a punishment that decides deprivation from domestic vacation so he doesn't deserve the vacation period unless he finishes that punishment in addition to the existence of stated conditions in this law.

Article -38-

First - The general director of the Juveniles reformation office can give a domestic vacation for those in custody for a period not more than 10 days with the traveling days not included and for twice a year according to the related systems of each department of the departments of the juvenile's reformation office.

Second- The old people reformation office can give a domestic vacation for the excellent inmates according to the recommendation of the technical committee.

Branch Six
Other Rights

Article -39-

The inmates& those in custody can read the newspapers, books, & magazines which are allowed to be circulated in Iraq.

Article -40-

The inmate of the person in custody can write & receive letters from anyone he wants and the social reformation department has the right to inspect the letters that the inmate or that in custody sends or receives whenever.

Article -41-

The inmate & that in custody can present their complaint to the general director who is specialized in bad treatment or the committing of any violation to his rights, and the director has to decide to act towards the complaints during 7 days from the date of receiving them.

Article -42-

The social reformation departments should be supplied by audio visual aids & libraries.

Chapter Three

The Disciplines of Inmates & those in Custody

Article -43-

First: the head of the establishment can grant the general directors or social reformation department directors by an initiative from him or according to a recommendation from the technical committee when violating the systems of instructions issued by this law or violating the rehabilitating programs and work that he should follow:

- A- preventing the participation in sport and amusing activities
- B-deprivation from posting letters

C- deprivation for buying consuming stuff allowed to be bought by the inmates

D- deprivation from visiting

E- individual hold and the possibility of depriving the entering of special food meals or specifying the inmate's food by a special kind if it has the nutrition ingredients necessary according to the report of the medical affairs department

Second- the punishment period of any mentioned punishment in the previous items should not exceed 3 months.

Article -44-

For the genera director of old reformation office and general director of juveniles reformation office to cancel or decrease any refine mental punishment imposed on the inmate according this law, if it is proved that the inmate improved his behavior according to the recommendation from the technical committee or special social researcher

Article -45-

First- The technical committee can suggest specifying rewards and cash or any kind of prizes for inmates & those in custody who prove excellence in work or study or show a high discipline & behavior.

Second- The Board issues special instructions concerning rewards that are given to inmates & those in custody.

Section Eight

Final Rules

Article -46-

The execution force members can use force without weapons or use weapons without order from specialized authority in the following cases:

~~First-~~ The legitimate defense or the chasing of an inmate when trying to run away.

~~Second-~~ Defending the social reformation departments

~~Third -~~ Defending the establishment members and its offices when being at the social reformation departments

Article -47-

This stuff is prohibited form entering the social reformation departments:

First: drugs and intoxicating of all kinds

Second: money & jewelry

Third: prevented recordings

Fourth: books and newspapers and publications prevented from circulation.

Fifth: fire and wounding machines

Article -48-

When the specialized court issues a judgment of punishment or o liberty taking, it takes arrangement to send the convicted person according to a put or hold note to the old or juvenile reformation office according to the nature of judgment issued in his right.

Article - 49-

The special systems of each department of the social reformation departments of juveniles appoints all the related matters for those in custody.

Article -50 -

It is determined by instructions prepared by the administration of the establishment and number of what specified of it annually for each member from this operational force ad dates of its supplying

Article -51-

Any text which contradicts with the provisions of this law is not worked with.

Article -52-

The prison's department reformed law no. 151 for the year 1969 is cancelled & the resolution of the revolution command council no. 183 in the 26th of Feb. 1974 & 625 in the 24th of May. 1977 & 361 in the 19th of Mar. 1978 & 1155 in the 13th of Nov. 1978 & 678 in the 10th of May. Of 1986 & 1322 in the 18th of Aug. 1980 are also cancelled & the systems & instructions issued according to the mentioned law & the decision of the revolution command council which are mentioned are valid unless cancelled or reformed.

Article -53-

It is possible to issue systems & instructions to facilitate executing this law.

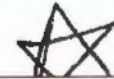
Article -54-

This law is executed starting from the date of its publishing in the official newspaper.

Saddam Hussein
Head of R.C.C.
5th of Oct. 1981

For 8/16 class

000436-03



INSTRUCTIONS TO APPLICANT

All information provided on this form must be true, correct, and complete.
Failure to provide accurate information may result in disqualification from the department of prisons and criminal punishment.

1- personal information

First name: _____ middle _____
Grand father _____ last _____

Date of birth _____
Place of birth _____
Province _____
Country _____

1-A-1

Prisons department application

Mission : Site visit with the ORHA representative for the Interior Ministry to an abandoned prison in the City of Al Hilla, to evaluate the condition of the prison for the return of prisoners. The facility is not currently occupied.

The facility consisted of an outer wall and inner walled building areas. The buildings were brick/block walls with a cement plaster finish. Cell doors are 1.5 cm flat stock welding to 2.54 cm angles set with a angle steel frame into the masonry. The administration area was gutted of doors, fixtures and HVAC equipment. The water is supplied by the munipicle system and there was water at the site and in some of the latrine areas. Estimated time to repair approximately 30-60 days. The prison was in reasonably good structural condition. There was no central heating and cooling systems.

SCOPE OF WORK:

Site: The prison grounds are littered with debris from both the current occupants and looters who have gone through various building. The work required to cleanup paint and minor repairs to the exterior wall and gates.

Cell Areas:

The total area available for inmates cell areas is approx. 14,250 sf. The buildings need clean up, plumbing fixture repair, electrical trim and fixture, doors reinstalled, minor concrete repair, masonry and plaster repair.

Administration Area

This area had a higher level of finishes and mechanical systems it may require a cooling system for the equipment. The medical treatment area also needs refinishing.

Total: \$101,458 @ 25% overhead = \$126,623

Assumptions:

The entire prison was not inspected. Inspected about 75%.

That the water from the city is potable.

This budget would restore the facility using local labor and locally procured materials.

All plumbing would be repaired to existing local standards.

Electrical under ground is there and undamaged.

All building wiring would be surface move wire (no conduit) as before.

No added security systems, ie not security light, fencing (electric) or camera etc.

Local skilled labor will be no problem to hire.

Wage rates:

Common labor \$2/day

Masons/cement finishers \$3-4 day

Electrical/Mechanical \$5-10 day

Schedule:

Based on 6/12 hr days per week.

Week One

Site cleaning and restoration and clean.

Site plumbing and electric (from source to buildings)

Week two and three

Repair masonry and plaster

Distribute power and water to building

Window and door repairs.

Roofing repairs

Prime walls

Week three

Install interior electric and plumbing

Paint and final clean

Week four

Install furniture and turnover.

POC: LTC V Corp GS, LNO

Hilla Prison Detail

5/17/2003

Area 1

Cell space	20 ft	by	25 ft =	500 x	1 =	500 sf
Shower areas					8 ea	
Toilet					12 ea	

Area 2

Cell space	10 ft	by	13 ft =	125 x	4 =	500 sf
Shower areas					2 ea	
Toilet					2 ea	

Area 3

Cell space	58 ft	by	25 ft =	1,438 x	1 =	1,438 sf
Shower areas					0 ea	
Toilet					0 ea	

Area 4

Cell space	20 ft	by	23 ft =	450 x	2 =	900 sf
Cell space	20 ft	by	28 ft =	550 x	2 =	1,100 sf
Shower areas					0 ea	
Toilet					0 ea	

Area 5

Cell space	18 ft	by	60 ft =	1,050 x	4 =	4,200 sf
Cell space	13 ft	by	33 ft =	406 x	1 =	406 sf
Cell space	15 ft	by	15 ft =	225 x	1 =	225 sf
Cell space	15 ft	by	28 ft =	413 x	1 =	413 sf
Cell space	15 ft	by	20 ft =	300 x	1 =	300 sf
Cell space	13 ft	by	53 ft =	656 x	1 =	656 sf
Shower areas					2 ea	
Toilet					8 ea	

Area 3

Cell space	14 ft	by	14 ft =	189 x	1 =	189 sf
Shower areas					0 ea	
Toilet					2 ea	
Rehabilitation/rooms						
Cell space	31 ft	by	110 ft =	3,438 x	1 =	3,438 sf
Shower areas					2 ea	
Toilet					2 ea	

14,284 sf
14 Showers
26 Toilets

Site: The prison grounds are littered with debris from both the current occupants and looters who have gone through various building. The work required to cleanup paint and minor repairs to the exterior wall and gates.

Equipment - to trash haul	10 loads @	\$75	ea =	\$750	750
Materials - 50 Paint, har	1 LS @	\$1,000	ea =	\$1,000	1000
Local Labor	20 men @	\$5	day/man @	5 days =	\$500

Clean and minor cement plaster repair, paint, minor concrete floor repairs, cell door repair, surface wiring of fans

and lighting. Repair water lines in toilets and showers. Window repairs.

Clean

Equipment - t handtools	1 LS	@	\$1,000	ea =	\$1,000		\$1,000
Materials -	1 LS	@	\$100	ea =	\$100		\$100
Local Labor	20 men	@	\$5	day/man @	4 days =	\$400	

Repair Plaster

Equipment - t handtools	1 LS	@	\$500	ea =	\$500		\$500
Materials -	1 LS	@	\$1,000	ea =	\$1,000		\$1,000
Local Labor	10 men	@	\$7	day/man @	5 days =	\$350	

Concrete Repairs

Equipment - t handtools	1 LS	@	\$250	ea =	\$250		\$250
Materials -	1 LS	@	\$1,000	ea =	\$1,000		\$1,000
Local Labor	6 men	@	\$7	day/man @	5 days =	\$210	

Door and window repair

Equipment - t handtools	1 LS	@	\$500	ea =	\$500		\$500
Materials -	1 LS	@	\$2,500	ea =	\$2,500		\$2,500
Local Labor	8 men	@	\$5	day/man @	5 days =	\$200	

Electrical

Equipment - t handtools	1 LS	@	\$500	ea =	\$500		\$500
Materials -	1 LS	@	\$10,000	ea =	\$10,000		\$10,000
Local Labor	8 men	@	\$10	day/man @	10 days =	\$800	

Plumbing

Equipment - t handtools	1 LS	@	\$1,000	ea =	\$1,000		\$1,000
Materials -	1 LS	@	\$10,000	ea =	\$10,000		\$10,000
Local Labor	8 men	@	\$10	day/man @	10 days =	\$800	

Office admin area

Clean

Equipment - t handtools	1 LS	@	\$0	ea =	\$0		\$0
Materials -	1 LS	@	\$1,000	ea =	\$1,000		\$1,000
Local Labor	20 men	@	\$5	day/man @	2 days =	\$200	

Repair Plaster

Equipment - t handtools	1 LS	@	\$250	ea =	\$250		\$250
Materials -	1 LS	@	\$2,000	ea =	\$2,000		\$2,000
Local Labor	10 men	@	\$7	day/man @	5 days =	\$350	

Concrete Repairs

Equipment - t handtools	1 LS	@	\$250	ea =	\$250		\$250
Materials -	1 LS	@	\$2,500	ea =	\$2,500		\$2,500
Local Labor	6 men	@	\$7	day/man @	5 days =	\$210	

Door and window repair

Equipment - t handtools	1 LS	@	\$500	ea =	\$500		\$500
Materials -	1 LS	@	\$4,000	ea =	\$4,000		\$4,000
Local Labor	8 men	@	\$5	day/man @	10 days =	\$400	

Hilla Prison Detail

5/17/2003

Electrical

Equipment - t handtools	1 LS @	\$500	ea =	\$500			
Materials -	1 LS @	\$15,000	ea =	\$15,000		\$15,000	\$500
Local Labor	8 men @	\$10	day/man @		15 days =	\$1,200	

Plumbing

Equipment - t handtools	1 LS @	\$1,000	ea =	\$1,000			\$1,000
Materials -	1 LS @	\$10,000	ea =	\$10,000		\$10,000	
Local Labor	8 men @	\$10	day/man @		15 days =	\$1,200	

A/C

Materials -	1 LS @	\$10,000	ea =	\$10,000		\$10,000	
Local Labor	8 men @	\$10	day/man @		3 days =	\$240	

Support area (Commisary, food prep, clinic

Clean

Equipment - t handtools	1 LS @	\$0	ea =	\$0			\$0
Materials -	1 LS @	\$1,000	ea =	\$1,000		\$1,000	
Local Labor	5 men @	\$5	day/man @		2 days =	\$50	

Repair Plaster

Equipment - t handtools	1 LS @	\$250	ea =	\$250			\$250
Materials -	1 LS @	\$1,000	ea =	\$1,000		\$1,000	
Local Labor	10 men @	\$7	day/man @		5 days =	\$350	

Concrete Repairs

Equipment - t handtools	1 LS @	\$250	ea =	\$250			\$250
Materials -	1 LS @	\$2,500	ea =	\$2,500		\$2,500	
Local Labor	6 men @	\$7	day/man @		5 days =	\$210	

Door and window repair

Equipment - t handtools	1 LS @	\$0	ea =	\$0			\$0
Materials -	1 LS @	\$1,000	ea =	\$1,000		\$1,000	
Local Labor	8 men @	\$5	day/man @		2 days =	\$80	

Electrical

Equipment - t handtools	1 LS @	\$0	ea =	\$0			\$0
Materials -	1 LS @	\$1,500	ea =	\$1,500		\$1,500	
Local Labor	2 men @	\$10	day/man @		2 days =	\$40	

Plumbing

Equipment - t handtools	1 LS @	\$1,000	ea =	\$1,000			\$1,000
Materials -	1 LS @	\$2,500	ea =	\$2,500		\$2,500	
Local Labor	2 men @	\$10	day/man @		2 days =	\$40	

A/C

Materials -	1 LS @	\$1,000	ea =	\$1,000		\$1,000	
Local Labor	2 men @	\$10	day/man @		1 days =	\$20	

Repairs roofs

Materials -	1 LS @	\$4,000	ea =	\$4,000		\$4,000	
Local Labor	6 men @	\$6	day/man @		3 days =	\$108	

Hills Prison Detail

5/17/2003

	\$7,958	\$84,600	\$8,500
Total	\$101,058		
Overhead	25%	\$25,265	
		\$126,323	

Mission : Site visit with the ORHA representative for the Interior Ministry to an abandoned prison in the City of Al Hilla, to evaluate the condition of the prison for the return of prisoners. The facility is not currently occupied.

The facility consisted of an outer wall and inner walled building areas. The buildings were brick/block walls with a cement plaster finish. Cell doors are 1.5 cm flat stock welding to 2.54 cm angles set with a angle steel frame into the masonry. The administration area was gutted of doors, fixtures and HVAC equipment. The water is supplied by the municiple system and there was water at the site and in some of the latrine areas. Estimated time to repair approximately 30-60 days. The prison was in reasonably good structural condition. There was no central heating and cooling systems.

SCOPE OF WORK:

Site: The prison grounds are littered with debris from both the current occupants and looters who have gone through various building. The work required to cleanup paint and minor repairs to the exterior wall and gates.

Cell Areas:

The total area available for inmates cell areas is approx. 14,250 sf. The buildings need clean up, plumbing fixture repair, electrical trim and fixture, doors reinstalled, minor concrete repair, masonry and plaster repair.

Administration Area

This area had a higher level of finishes and mechanical systems it may require a cooling system for the equipment. The medical treatment area also needs refinishing.

Total: \$101,458 @ 25% overhead = \$126,623

Assumptions:

The entire prison was not inspected. Inspected about 75%.

That the water from the city is potable.

This budget would restore the facility using local labor and locally procured materials.

All plumbing would be repaired to existing local standards.

Electrical underground is there and undamaged.

All building wiring would be surface move wire (no conduit) as before.

No added security systems, ie not security light, fencing (electric) or camera etc.

Local skilled labor will be no problem to hire.

Wage rates:

Common labor \$2/day

Masons/cement finishers \$3-4 day

Electrical/Mechanical \$5-10 day

Schedule:

Based on 6/12 hr days per week.

Week One

Site cleaning and restoration and clean.

Site plumbing and electric (from source to buildings)

Week two and three

Repair masonry and plaster

Distribute power and water to building

Window and door repairs.

Roofing repairs

Prime walls

Week three

Install interior electric and plumbing

Paint and final clean

Week four

Install furniture and turnover.

POC: LTC [REDACTED] V Corp G5, LNO

Hilla Prison Detail

5/17/2003

Area 1
 Cell space 20 ft by 25 ft = 500 x 1 = 500 sf
 Shower areas 8 ea
 Toilet 12 ea

Area 2
 Cell space 10 ft by 13 ft = 125 x 4 = 500 sf
 Shower areas 2 ea
 Toilet 2 ea

Area 3
 Cell space 58 ft by 25 ft = 1,438 x 1 = 1,438 sf
 Shower areas 0 ea
 Toilet 0 ea

Area 4
 Cell space 20 ft by 23 ft = 450 x 2 = 900 sf
 Cell space 20 ft by 28 ft = 550 x 2 = 1,100 sf
 Shower areas 0 ea
 Toilet 0 ea

Area 5
 Cell space 18 ft by 60 ft = 1,050 x 4 = 4,200 sf
 Cell space 13 ft by 33 ft = 406 x 1 = 406 sf
 Cell space 15 ft by 15 ft = 225 x 1 = 225 sf
 Cell space 15 ft by 28 ft = 413 x 1 = 413 sf
 Cell space 15 ft by 20 ft = 300 x 1 = 300 sf
 Cell space 13 ft by 53 ft = 656 x 1 = 656 sf
 Shower areas 2 ea
 Toilet 8 ea

Area 3
 Cell space 14 ft by 14 ft = 189 x 1 = 189 sf
 Shower areas 0 ea
 Toilet 2 ea
 Rehabilitation/rooms
 Cell space 31 ft by 110 ft = 3,438 x 1 = 3,438 sf
 Shower areas 2 ea
 Toilet 2 ea

14,264 sf
 14 Showers
 26 Toilets

Site: The prison grounds are littered with debris from both the current occupants and looters who have gone through various building. The work required to cleanup paint and minor repairs to the exterior wall and gates.

Equipment - to trash haul	10 loads @	\$75	ea =	\$750		
Materials - 50 Paint, her	1 LS @	\$1,000	ea =	\$1,000	1000	750
Local Labor	20 men @	\$5	day/man @	5 days =	\$500	

Clean and minor cement plaster repair, paint, minor concrete floor repairs, cell door repair, surface wiring of fans

and lighting. Repair water lines in toilets and showers. Window repairs.

Clean

Equipment - h handtools	1 LS	@	\$1,000	ea =	\$1,000		\$1,000
Materials -	1 LS	@	\$100	ea =	\$100		\$100
Local Labor	20 men	@	\$5	day/man @		4 days =	\$400

Repair Plaster

Equipment - h handtools	1 LS	@	\$500	ea =	\$500		\$500
Materials -	1 LS	@	\$1,000	ea =	\$1,000		\$1,000
Local Labor	10 men	@	\$7	day/man @		5 days =	\$350

Concrete Repairs

Equipment - h handtools	1 LS	@	\$250	ea =	\$250		\$250
Materials -	1 LS	@	\$1,000	ea =	\$1,000		\$1,000
Local Labor	6 men	@	\$7	day/man @		5 days =	\$210

Door and window repair

Equipment - h handtools	1 LS	@	\$500	ea =	\$500		\$500
Materials -	1 LS	@	\$2,500	ea =	\$2,500		\$2,500
Local Labor	8 men	@	\$5	day/man @		5 days =	\$200

Electrical

Equipment - h handtools	1 LS	@	\$500	ea =	\$500		\$500
Materials -	1 LS	@	\$10,000	ea =	\$10,000		\$10,000
Local Labor	8 men	@	\$10	day/man @		10 days =	\$800

Plumbing

Equipment - h handtools	1 LS	@	\$1,000	ea =	\$1,000		\$1,000
Materials -	1 LS	@	\$10,000	ea =	\$10,000		\$10,000
Local Labor	8 men	@	\$10	day/man @		10 days =	\$800

Office admin area

Clean

Equipment - h handtools	1 LS	@	\$0	ea =	\$0		\$0
Materials -	1 LS	@	\$1,000	ea =	\$1,000		\$1,000
Local Labor	20 men	@	\$5	day/man @		2 days =	\$200

Repair Plaster

Equipment - h handtools	1 LS	@	\$250	ea =	\$250		\$250
Materials -	1 LS	@	\$2,000	ea =	\$2,000		\$2,000
Local Labor	10 men	@	\$7	day/man @		5 days =	\$350

Concrete Repairs

Equipment - h handtools	1 LS	@	\$250	ea =	\$250		\$250
Materials -	1 LS	@	\$2,500	ea =	\$2,500		\$2,500
Local Labor	6 men	@	\$7	day/man @		5 days =	\$210

Door and window repair

Equipment - h handtools	1 LS	@	\$500	ea =	\$500		\$500
Materials -	1 LS	@	\$4,000	ea =	\$4,000		\$4,000
Local Labor	8 men	@	\$5	day/man @		10 days =	\$400

Hille Prison Detail

5/17/2003

Electrical							
Equipment - t handtools	1 LS	@	\$500	ea =	\$500		\$500
Materials -	1 LS	@	\$15,000	ea =	\$15,000	\$15,000	
Local Labor	8 men	@	\$10	day/man @	15 days =	\$1,200	
Plumbing							
Equipment - t handtools	1 LS	@	\$1,000	ea =	\$1,000		\$1,000
Materials -	1 LS	@	\$10,000	ea =	\$10,000	\$10,000	
Local Labor	8 men	@	\$10	day/man @	15 days =	\$1,200	
A/C							
Materials -	1 LS	@	\$10,000	ea =	\$10,000	\$10,000	
Local Labor	8 men	@	\$10	day/man @	3 days =	\$240	
Support area (Commisary, food prep, clinic)							
Clean							
Equipment - t handtools	1 LS	@	\$0	ea =	\$0		\$0
Materials -	1 LS	@	\$1,000	ea =	\$1,000	\$1,000	
Local Labor	5 men	@	\$5	day/man @	2 days =	\$50	
Repair Plaster							
Equipment - t handtools	1 LS	@	\$250	ea =	\$250		\$250
Materials -	1 LS	@	\$1,000	ea =	\$1,000	\$1,000	
Local Labor	10 men	@	\$7	day/man @	5 days =	\$350	
Concrete Repairs							
Equipment - t handtools	1 LS	@	\$250	ea =	\$250		\$250
Materials -	1 LS	@	\$2,500	ea =	\$2,500	\$2,500	
Local Labor	6 men	@	\$7	day/man @	5 days =	\$210	
Door and window repair							
Equipment - t handtools	1 LS	@	\$0	ea =	\$0		\$0
Materials -	1 LS	@	\$1,000	ea =	\$1,000	\$1,000	
Local Labor	8 men	@	\$5	day/man @	2 days =	\$80	
Electrical							
Equipment - t handtools	1 LS	@	\$0	ea =	\$0		\$0
Materials -	1 LS	@	\$1,500	ea =	\$1,500	\$1,500	
Local Labor	2 men	@	\$10	day/man @	2 days =	\$40	
Plumbing							
Equipment - t handtools	1 LS	@	\$1,000	ea =	\$1,000		\$1,000
Materials -	1 LS	@	\$2,500	ea =	\$2,500	\$2,500	
Local Labor	2 men	@	\$10	day/man @	2 days =	\$40	
A/C							
Materials -	1 LS	@	\$1,000	ea =	\$1,000	\$1,000	
Local Labor	2 men	@	\$10	day/man @	1 days =	\$20	
Repairs roofs							
Materials -	1 LS	@	\$4,000	ea =	\$4,000	\$4,000	
Local Labor	8 men	@	\$6	day/man @	3 days =	\$108	

Hill Prison Detail

5/17/2003

	\$7,958	\$84,600	\$8,500
Total	\$101,058		
Overhead	25%	\$25,265	
		\$126,323	

CLASSIFICATION

TO: OFFICE OF THE UNDER SECRETARY OF DEFENSE (COMPTROLLER)
 FROM: OFFICE OF RECONSTRUCTION AND HUMANITARIAN ASSISTANCE
 SUBJECT: Funding Request (\$ in Thousands)

Project number:		Date needed:									
Short title:		ORHA org symbol:									
Quantity:	Unit price:	Amount: \$	In budget (Y/N) <input type="checkbox"/>								
Request number:		Requested by (name):									
Detailed description (including staffing requirements and basis for cost estimate):											
<p>Indicate how much, if any, of these requested resources are required for civilian police functions: or guard/security requirements _____</p> <p>Justification: (e.g., personnel safety, security, environmental protection)</p>											
Impact if not funded:											
Item detail		Proposed Funding Source									
Item Source: <input type="checkbox"/> Local <input type="checkbox"/> External <input type="checkbox"/> Organic <input type="checkbox"/> Contract Currency: <input type="checkbox"/> Local <input type="checkbox"/> US Reimbursable? <input type="checkbox"/> Yes <input type="checkbox"/> No Name of Source: _____ Item could be obtained from or provided by: Coalition/Partner Nation: _____ State <input type="checkbox"/> USAID <input type="checkbox"/> CENTCOM <input type="checkbox"/> ARCENT <input type="checkbox"/> Justice <input type="checkbox"/> Other: _____ Duplicate assets provided elsewhere in ORHA? Yes <input type="checkbox"/> No <input type="checkbox"/> (If yes, attach reason)		<u>Iraqi funds</u> <table border="0"> <tr> <td><u>Sources</u></td> <td><u>Uses</u></td> </tr> <tr> <td>Vested assets <input type="checkbox"/></td> <td>Iraqi civil service <input type="checkbox"/></td> </tr> <tr> <td>Seized assets <input type="checkbox"/></td> <td>Iraqi special workers <input type="checkbox"/></td> </tr> <tr> <td></td> <td>Iraqi infrastructure <input type="checkbox"/></td> </tr> </table> <u>Appropriated funds</u> Iraq Relief and Reconstruction Fund <input type="checkbox"/> Iraqi Freedom Fund <input type="checkbox"/> Natural Resource Risk Remediation Fund <input type="checkbox"/> Overseas Humanitarian Disaster & Civic Aid <input type="checkbox"/> Defense Cooperation Account <input type="checkbox"/> Other (specify): _____		<u>Sources</u>	<u>Uses</u>	Vested assets <input type="checkbox"/>	Iraqi civil service <input type="checkbox"/>	Seized assets <input type="checkbox"/>	Iraqi special workers <input type="checkbox"/>		Iraqi infrastructure <input type="checkbox"/>
<u>Sources</u>	<u>Uses</u>										
Vested assets <input type="checkbox"/>	Iraqi civil service <input type="checkbox"/>										
Seized assets <input type="checkbox"/>	Iraqi special workers <input type="checkbox"/>										
	Iraqi infrastructure <input type="checkbox"/>										
ORHA Comptroller assessment:		This request has been approved by the ORHA Requirements Review Board. (Y/N) <input type="checkbox"/>									
ORHA Comptroller signature		Date									

04/16/03
6:31 PM

CLASSIFICATION

ORHA FORM 7700

Page 1 of 3

CLASSIFICATION

Project number:		Date needed:						
Short title:		ORHA org symbol:						
Quantity:	Unit price:	Amount: \$	In budget (Y/N) <input type="checkbox"/>					
ORHA MISSION (<i>Billable category, select one</i>)			Memo Police Function, Security (Y/N)					
A. Overhead: ORHA Headquarters administration & management								
B. Repair of damage to oil facilities & related infrastructure (<i>Natural Resources Risk Remediation Fund</i>)								
Reconstruction and Humanitarian Aid Missions (<i>Iraq Relief and Reconstruction Fund, PL 108-11 categories</i>):								
1. Water/sanitation infrastructure								
2. Feeding and food distribution								
3. Supporting relief efforts related to refugees, internally displaced persons, and vulnerable individuals, including assistance for families of innocent Iraqi civilians who suffer losses as a result of military operations								
4. Electricity								
5. Health care								
6. Telecommunications								
7. Economic and financial policy								
8. Education								
9. Transportation								
10. Rule of law and governance (<i>including police</i>)								
11. Humanitarian demining								
12. Agriculture								
13. Other Public Services								
Additional information:								
Vested or Seized Assets Spending Plan -- or -- Appropriation Obligation Plan Dollars in Thousands, Cumulative								
Item	Apr	May	Jun	Jul	Aug	Sep	BY	BY+1
Total								
Salaries								
Travel/Transport								
Rent/Util/Maint								
Contracts								
Supplies/Equipm't								
Other								
Coordination Office symbol: _____ Comments (<i>or attachment number</i>): _____								
Decision/disposition Approved: _____ Disapproved: _____ Other: _____ Date: _____								

CLASSIFICATION

ORHA BUDGET REQUEST FORM USER'S GUIDE

Request funding for ORHA mission and projects as follows:

1. All blocks must be completed. Add lines or attach pages as needed. Identify related projects, if any, in the detailed description.
2. Each project must be identified to a specific ORHA Ministry or office. While several of the ORHA ministries relate directly to ORHA Missions identified in Public Law 108-11, the relationship is not as identifiable for other Ministries. In either case, each funding request should be carefully examined to determine assignment of the correct ORHA Mission code. To the extent possible, minimize use of Mission 13. Other Public Services.
3. For items included in the budget of record, the ORHA team will determine the approval process for requests equal to or less than \$150,000 (exact).
4. Forward requests that meet the following descriptions to OUSD(C) for funding determination:
 - A. Increases that exceed \$150,000 for projects included in the budget of record.
 - B. Unbudgeted miscellaneous expenses, in batches that exceed \$150,000 total.
 - C. Requests that equal or exceed \$500,000: Establish a project number and identify a definable objective. Includes requests for seized assets or OMB funding.

SUMMARY		
<i>Request value</i>	<i>Budgeted</i>	<i>Unbudgeted</i>
Less than or equal to \$150,000	ORHA Comptroller approval	Bundle to \$500,000 total and submit to OUSD(C)
\$150,000 to \$500,000	Submit to OUSD(C)	
Over \$500,000	Assign project code and submit to OUSD(C)	

5. For items that will not be funded by the Department of Defense or the Natural Resource Risk Remediation Fund, the OUSD(C) will forward the request to the OMB that will, in consultation with the ESG and the National Security Council, make the funding determination. This includes requests for use of seized Iraqi assets.
6. The ORHA Comptroller shall assign Project numbers sequentially within ORHA Missions (e.g., the first request for Water/sanitation infrastructure shall be 1-1; the second will be 1-2). Use standard object class codes to identify cost elements of the project.
 - A. Overhead, ORHA Headquarters Administration & Management requests will start with the letter A.
 - B. Requests for Repair of damage to oil facilities & related infrastructure will start with the letter B.
 - C. All other requests will start with their numeric designator, listed below:

ORHA MISSION (<i>Billable category, select one</i>)		Memo Police Function Security (Y/N)
<input type="checkbox"/>	A. Overhead: ORHA Headquarters administration & management	
<input type="checkbox"/>	B. Repair of damage to oil facilities & related infrastructure (<i>Natural Resources Risk Remediation Fund</i>)	
Iraq Relief and Reconstruction Fund (<i>PL 108-11 categories</i>):		
<input type="checkbox"/>	1. Water/sanitation infrastructure	
<input type="checkbox"/>	2. Feeding and food distribution	
<input type="checkbox"/>	3. Supporting relief efforts related to refugees, internally displaced persons, and vulnerable individuals, including assistance for families of innocent Iraqi civilians who suffer losses as a result of military operations	
<input type="checkbox"/>	4. Electricity	
<input type="checkbox"/>	5. Health care	
<input type="checkbox"/>	6. Telecommunications	
<input type="checkbox"/>	7. Economic and financial policy	
<input type="checkbox"/>	8. Education	
<input type="checkbox"/>	9. Transportation	
<input type="checkbox"/>	10. Rule of law and governance (<i>including police</i>)	
<input type="checkbox"/>	11. Humanitarian demining	
<input type="checkbox"/>	12. Agriculture	
<input type="checkbox"/>	13. Other Public Services	

CLASSIFICATION

TO: OFFICE OF THE UNDER SECRETARY OF DEFENSE (COMPTROLLER)
FROM: OFFICE OF RECONSTRUCTION AND HUMANITARIAN ASSISTANCE
SUBJECT: Funding Request (\$ in Thousands)

Project number:		Date needed:									
Short title:		ORHA org symbol:									
Quantity:	Unit price:	Amount: \$	In budget (Y/N) <input type="checkbox"/>								
Request number:		Requested by (name):									
Detailed description (including staffing requirements and basis for cost estimate):											
<p>Indicate how much, if any, of these requested resources are required for civilian police functions: or guard/security requirements _____</p> <p>Justification: (e.g., personnel safety, security, environmental protection)</p>											
Impact if not funded:											
Item Source: <input type="checkbox"/> Local <input type="checkbox"/> External <input type="checkbox"/> Organic <input type="checkbox"/> Contract Currency: <input type="checkbox"/> Local <input type="checkbox"/> US Reimbursable? <input type="checkbox"/> Yes <input type="checkbox"/> No Name of Source: _____		Proposed by: _____ <u>Iraqi funds</u> <table border="0"> <tr> <td><u>Sources</u></td> <td><u>Uses</u></td> </tr> <tr> <td>Vested assets <input type="checkbox"/></td> <td>Iraqi civil service <input type="checkbox"/></td> </tr> <tr> <td>Seized assets <input type="checkbox"/></td> <td>Iraqi special workers <input type="checkbox"/></td> </tr> <tr> <td></td> <td>Iraqi infrastructure <input type="checkbox"/></td> </tr> </table> <u>Appropriated funds</u> Iraq Relief and Reconstruction Fund <input type="checkbox"/> Iraqi Freedom Fund <input type="checkbox"/> Natural Resource Risk Remediation Fund <input type="checkbox"/> Overseas Humanitarian Disaster & Civic Aid <input type="checkbox"/> Defense Cooperation Account <input type="checkbox"/> Other (specify): _____		<u>Sources</u>	<u>Uses</u>	Vested assets <input type="checkbox"/>	Iraqi civil service <input type="checkbox"/>	Seized assets <input type="checkbox"/>	Iraqi special workers <input type="checkbox"/>		Iraqi infrastructure <input type="checkbox"/>
<u>Sources</u>	<u>Uses</u>										
Vested assets <input type="checkbox"/>	Iraqi civil service <input type="checkbox"/>										
Seized assets <input type="checkbox"/>	Iraqi special workers <input type="checkbox"/>										
	Iraqi infrastructure <input type="checkbox"/>										
Item could be obtained from or provided by: Coalition/Partner Nation: _____ State <input type="checkbox"/> USAID <input type="checkbox"/> CENTCOM <input type="checkbox"/> ARCENT <input type="checkbox"/> Justice <input type="checkbox"/> Other: _____ Duplicate assets provided elsewhere in ORHA? Yes <input type="checkbox"/> No <input type="checkbox"/> (If yes, attach reason)											
ORHA Comptroller assessment:		This request has been approved by the ORHA Requirements Review Board. (Y/N) <input type="checkbox"/>									
		ORHA Comptroller signature _____ Date _____									

04/16/03
6:31 PM

CLASSIFICATION

ORHA FORM 7700

Page 1 of 3

CLASSIFICATION

Project number:		Date needed:						
Short title:		ORHA org symbol:						
Quantity:	Unit price:	Amount: \$	In budget (Y/N) <input type="checkbox"/>					
ORHA MISSION <i>(Billable category, select one)</i>			Memo Police Function, Security (Y/N)					
A. Overhead: ORHA Headquarters administration & management								
B. Repair of damage to oil facilities & related infrastructure <i>(Natural Resources Risk Remediation Fund)</i>								
Reconstruction and Humanitarian Aid Missions <i>(Iraq Relief and Reconstruction Fund, PL 108-11 categories):</i>								
1. Water/sanitation infrastructure								
2. Feeding and food distribution								
3. Supporting relief efforts related to refugees, internally displaced persons, and vulnerable individuals, including assistance for families of innocent Iraqi civilians who suffer losses as a result of military operations								
4. Electricity								
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12. Agriculture								
13. Other Public Services								
Additional information:								
Vested or Seized Assets Spending Plan – or - Appropriation Obligation Plan Dollars in Thousands, Cumulative								
Item	Apr	May	Jun	Jul	Aug	Sep	BY	BY+1
Total								
Salaries								
Travel/Transport								
Rent/Util/Maint								
Contracts								
Supplies/Equipm't								
Other								
Coordination <u>Office symbol</u> <u>Comments (or attachment number)</u>								
Decision/disposition Approved: _____ Disapproved: _____ Other: _____ Date: _____								

CLASSIFICATION

ORHA BUDGET REQUEST FORM USER'S GUIDE

Request funding for ORHA mission and projects as follows:

1. All blocks must be completed. Add lines or attach pages as needed. Identify related projects, if any, in the detailed description.
2. Each project must be identified to a specific ORHA Ministry or office. While several of the ORHA ministries relate directly to ORHA Missions identified in Public Law 108-11, the relationship is not as identifiable for other Ministries. In either case, each funding request should be carefully examined to determine assignment of the correct ORHA Mission code. To the extent possible, minimize use of Mission 13. Other Public Services.
3. For items included in the budget of record, the ORHA team will determine the approval process for requests equal to or less than \$150,000 (exact).
4. Forward requests that meet the following descriptions to OUSD(C) for funding determination:
 - A. Increases that exceed \$150,000 for projects included in the budget of record.
 - B. Unbudgeted miscellaneous expenses, in batches that exceed \$150,000 total.
 - C. Requests that equal or exceed \$500,000: Establish a project number and identify a definable objective. Includes requests for seized assets or OMB funding.

SUMMARY		
<i>Request value</i>	<i>Budgeted</i>	<i>Unbudgeted</i>
Less than or equal to \$150,000	ORHA Comptroller approval	Bundle to \$500,000 total and submit to OUSD(C)
\$150,000 to \$500,000	Submit to OUSD(C)	
Over \$500,000	Assign project code and submit to OUSD(C)	

5. For items that will not be funded by the Department of Defense or the Natural Resource Risk Remediation Fund, the OUSD(C) will forward the request to the OMB that will, in consultation with the ESG and the National Security Council, make the funding determination. This includes requests for use of seized Iraqi assets.
6. The ORHA Comptroller shall assign Project numbers sequentially within ORHA Missions (e.g., the first request for Water/sanitation infrastructure shall be 1-1; the second will be 1-2). Use standard object class codes to identify cost elements of the project.
 - A. Overhead, ORHA Headquarters Administration & Management requests will start with the letter A.
 - B. Requests for Repair of damage to oil facilities & related infrastructure will start with the letter B.
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ORHA MISSION (<i>Billable category, select one</i>)		Memo Police Functions, Security (Y/N)
<input type="checkbox"/>	A. Overhead: ORHA Headquarters administration & management	
<input type="checkbox"/>	B. Repair of damage to oil facilities & related infrastructure (<i>Natural Resources Risk Remediation Fund</i>)	
Iraq Relief and Reconstruction Fund (<i>PL 108-11 categories</i>):		
<input type="checkbox"/>	1. Water/sanitation infrastructure	
<input type="checkbox"/>	2. Feeding and food distribution	
<input type="checkbox"/>	3. Supporting relief efforts related to refugees, internally displaced persons, and vulnerable individuals, including assistance for families of innocent Iraqi civilians who suffer losses as a result of military operations	
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CLASSIFICATION

TO: OFFICE OF THE UNDER SECRETARY OF DEFENSE (COMPTROLLER)
 FROM: OFFICE OF RECONSTRUCTION AND HUMANITARIAN ASSISTANCE
 SUBJECT: Funding Request (\$ in Thousands)

Project number:		Date needed:									
Short title:		ORHA org symbol:									
Quantity:	Unit price:	Amount: \$	In budget (Y/N) <input type="checkbox"/>								
Request number:		Requested by (name):									
Detailed description (including staffing requirements and basis for cost estimate):											
<p>Indicate how much, if any, of these requested resources are required for civilian police functions: _____ or guard/security requirements _____</p> <p>Justification: (e.g., personnel safety, security, environmental protection)</p>											
Impact if not funded:											
Item detail		Proposed funding source									
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Vested assets <input type="checkbox"/>	Iraqi civil service <input type="checkbox"/>										
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04/16/03
 6:31 PM

CLASSIFICATION

ORHA FORM 7700

Page 1 of 3

CLASSIFICATION

Project number:		Date needed:						
Short title:		ORHA org symbol:						
Quantity:	Unit price:	Amount: \$	In budget (Y/N) <input type="checkbox"/>					
ORHA MISSION (Billable category, select one)			Memo Police Function, Security (Y/N)					
A. Overhead: ORHA Headquarters administration & management								
B. Repair of damage to oil facilities & related infrastructure (Natural Resources Risk Remediation Fund)								
Reconstruction and Humanitarian Aid Missions (Iraq Relief and Reconstruction Fund, PL 108-11 categories):								
1. Water/sanitation infrastructure								
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Item	Apr	May	Jun	Jul	Aug	Sep	BY	BY+1
Total								
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ORHA MISSION (<i>Billable category, select one</i>)		Memo Police Function, Security (Y/N)
A. Overhead: ORHA Headquarters administration & management		
B. Repair of damage to oil facilities & related infrastructure (<i>Natural Resources Risk Remediation Fund</i>)		
Iraq Relief and Reconstruction Fund (<i>PL 108-11 categories</i>):		
1. Water/sanitation infrastructure		
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9. Transportation		
10. Rule of law and governance (<i>including police</i>)		
11. Humanitarian demining		
12. Agriculture		
13. Other Public Services		

CLASSIFICATION

TO: OFFICE OF THE UNDER SECRETARY OF DEFENSE (COMPTROLLER)
FROM: OFFICE OF RECONSTRUCTION AND HUMANITARIAN ASSISTANCE
SUBJECT: Funding Request (\$ in Thousands)

Project number:		Date needed:																																	
Short title:		ORHA org symbol:																																	
Quantity:	Unit price:	Amount: \$	In budget (Y/N) <input type="checkbox"/>																																
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04/16/03
6:31 PM

CLASSIFICATION

ORHA FORM 7700

Page 2 of 3

CLASSIFICATION

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 - B. Requests for Repair of damage to oil facilities & related infrastructure will start with the letter B.
 - C. All other requests will start with their numeric designator, listed below:

ORHA MISSION <i>(Billable category, select one)</i>		Memo Polos Function, Security (Y/N)
	A. Overhead: ORHA Headquarters administration & management	
	B. Repair of damage to oil facilities & related infrastructure <i>(Natural Resources Risk Remediation Fund)</i>	
Iraq Relief and Reconstruction Fund (PL 108-11 categories):		
	1. Water/sanitation infrastructure	
	2. Feeding and food distribution	
	3. Supporting relief efforts related to refugees, internally displaced persons, and vulnerable individuals, including assistance for families of innocent Iraqi civilians who suffer losses as a result of military operations	
	4. Electricity	
	5. Health care	
	6. Telecommunications	
	7. Economic and financial policy	
	8. Education	
	9. Transportation	
	10. Rule of law and governance <i>(including police)</i>	
	11. Humanitarian demining	
	12. Agriculture	
	13. Other Public Services	

CLASSIFICATION

TO: OFFICE OF THE UNDER SECRETARY OF DEFENSE (COMPTROLLER)
FROM: OFFICE OF RECONSTRUCTION AND HUMANITARIAN ASSISTANCE
SUBJECT: Funding Request (\$ in Thousands)

Project number:		Date needed:									
Short title:		ORHA org symbol:									
Quantity:	Unit price:	Amount: \$	In budget (Y/N) <input type="checkbox"/>								
Request number:		Requested by (name):									
Detailed description (including staffing requirements and basis for cost estimate):											
<p>Indicate how much, if any, of these requested resources are required for civilian police functions: or guard/security requirements</p> <p>Justification: (e.g., personnel safety, security, environmental protection)</p>											
Impact if not funded:											
Item detail		Proposed funding source									
Item Source: <input type="checkbox"/> Local <input type="checkbox"/> External <input type="checkbox"/> Organic <input type="checkbox"/> Contract Currency: <input type="checkbox"/> Local <input type="checkbox"/> US Reimbursable? <input type="checkbox"/> Yes <input type="checkbox"/> No Name of Source: _____ Item could be obtained from or provided by: Coalition/Partner Nation: _____ State <input type="checkbox"/> USAID <input type="checkbox"/> CENTCOM <input type="checkbox"/> ARCENT <input type="checkbox"/> Justice <input type="checkbox"/> Other: _____ Duplicate assets provided elsewhere in ORHA? Yes No (If yes, attach reason)		<u>Iraqi funds</u> <table border="0"> <tr> <td><u>Sources</u></td> <td><u>Uses</u></td> </tr> <tr> <td>Vested assets <input type="checkbox"/></td> <td>Iraqi civil service <input type="checkbox"/></td> </tr> <tr> <td>Seized assets <input type="checkbox"/></td> <td>Iraqi special workers <input type="checkbox"/></td> </tr> <tr> <td></td> <td>Iraqi infrastructure <input type="checkbox"/></td> </tr> </table> <u>Appropriated funds</u> Iraq Relief and Reconstruction Fund <input type="checkbox"/> Iraqi Freedom Fund <input type="checkbox"/> Natural Resource Risk Remediation Fund <input type="checkbox"/> Overseas Humanitarian Disaster & Civic Aid <input type="checkbox"/> Defense Cooperation Account <input type="checkbox"/> Other (specify): _____		<u>Sources</u>	<u>Uses</u>	Vested assets <input type="checkbox"/>	Iraqi civil service <input type="checkbox"/>	Seized assets <input type="checkbox"/>	Iraqi special workers <input type="checkbox"/>		Iraqi infrastructure <input type="checkbox"/>
<u>Sources</u>	<u>Uses</u>										
Vested assets <input type="checkbox"/>	Iraqi civil service <input type="checkbox"/>										
Seized assets <input type="checkbox"/>	Iraqi special workers <input type="checkbox"/>										
	Iraqi infrastructure <input type="checkbox"/>										
ORHA Comptroller assessment:		This request has been approved by the ORHA Requirements Review Board. (Y/N) <input type="checkbox"/>									
		ORHA Comptroller signature _____ Date _____									

04/16/03
6:31 PM

CLASSIFICATION

ORHA FORM 7700

Page 1 of 3

CLASSIFICATION

Project number:		Date needed:						
Short title:		ORHA org symbol:						
Quantity:	Unit price:	Amount: \$	In budget (Y/N) <input type="checkbox"/>					
ORHA MISSION (Billable category, select one)			Memo Police Function, Security (Y/N)					
A. Overhead: ORHA Headquarters administration & management								
B. Repair of damage to oil facilities & related infrastructure (Natural Resources Risk Remediation Fund)								
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1. Water/sanitation infrastructure								
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8. Education								
9. Transportation								
10. Rule of law and governance (including police)								
11. Humanitarian demining								
12. Agriculture								
13. Other Public Services								
Additional information:								
Vested or Seized Assets Spending Plan - or - Appropriation Obligation Plan Dollars in Thousands, Cumulative								
Item	Apr	May	Jun	Jul	Aug	Sep	BY	BY+1
Total								
Salaries								
Travel/Transport								
Rent/Util/Maint								
Contracts								
Supplies/Equipm't								
Other								
Coordination Office symbol: _____ Comments (or attachment number): _____								
Decision/disposition Approved: _____ Disapproved: _____ Other: _____ Date: _____								

CLASSIFICATION

ORHA BUDGET REQUEST FORM USER'S GUIDE

Request funding for ORHA mission and projects as follows:

1. All blocks must be completed. Add lines or attach pages as needed. Identify related projects, if any, in the detailed description.
2. Each project must be identified to a specific ORHA Ministry or office. While several of the ORHA ministries relate directly to ORHA Missions identified in Public Law 108-11, the relationship is not as identifiable for other Ministries. In either case, each funding request should be carefully examined to determine assignment of the correct ORHA Mission code. To the extent possible, minimize use of Mission 13. Other Public Services.
3. For items included in the budget of record, the ORHA team will determine the approval process for requests equal to or less than \$150,000 (exact).
4. Forward requests that meet the following descriptions to OUSD(C) for funding determination:
 - A. Increases that exceed \$150,000 for projects included in the budget of record.
 - B. Unbudgeted miscellaneous expenses, in batches that exceed \$150,000 total.
 - C. Requests that equal or exceed \$500,000: Establish a project number and identify a definable objective. Includes requests for seized assets or OMB funding.

SUMMARY		
<i>Request value</i>	<i>Budgeted</i>	<i>Unbudgeted</i>
Less than or equal to \$150,000	ORHA Comptroller approval	Bundle to \$500,000 total and submit to OUSD(C)
\$150,000 to \$500,000	Submit to OUSD(C)	
Over \$500,000	Assign project code and submit to OUSD(C)	

5. For items that will not be funded by the Department of Defense or the Natural Resource Risk Remediation Fund, the OUSD(C) will forward the request to the OMB that will, in consultation with the ESG and the National Security Council, make the funding determination. This includes requests for use of seized Iraqi assets.
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ORHA MISSION (<i>Billable category, select one</i>)		Mission Police Function, Security (Y/N)
A. Overhead: ORHA Headquarters administration & management		
B. Repair of damage to oil facilities & related infrastructure (<i>Natural Resources Risk Remediation Fund</i>)		
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1. Water/sanitation infrastructure		
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3. Supporting relief efforts related to refugees, internally displaced persons, and vulnerable individuals, including assistance for families of innocent Iraqi civilians who suffer losses as a result of military operations		
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5. Health care		
6. Telecommunications		
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8. Education		
9. Transportation		
10. Rule of law and governance (<i>including police</i>)		
11. Humanitarian demining		
12. Agriculture		
13. Other Public Services		

CLASSIFICATION

TO: OFFICE OF THE UNDER SECRETARY OF DEFENSE (COMPTROLLER)
 FROM: OFFICE OF RECONSTRUCTION AND HUMANITARIAN ASSISTANCE
 SUBJECT: Funding Request (\$ in Thousands)

Project number:		Date needed:									
Short title:		ORHA org symbol:									
Quantity:	Unit price:	Amount: \$	In budget (Y/N) <input type="checkbox"/>								
Request number:		Requested by (name):									
Detailed description (including staffing requirements and basis for cost estimate):											
<p>Indicate how much, if any, of these requested resources are required for civilian police functions: _____ or guard/security requirements _____ Justification: (e.g., personnel safety, security, environmental protection)</p>											
Impact if not funded:											
Item detail		Proposed funding source									
Item Source: <input type="checkbox"/> Local <input type="checkbox"/> External <input type="checkbox"/> Organic <input type="checkbox"/> Contract Currency: <input type="checkbox"/> Local <input type="checkbox"/> US Reimbursable? <input type="checkbox"/> Yes <input type="checkbox"/> No Name of Source: _____ Item could be obtained from or provided by: Coalition/Partner Nation: _____ State <input type="checkbox"/> USAID <input type="checkbox"/> CENTCOM <input type="checkbox"/> ARCENT <input type="checkbox"/> Justice <input type="checkbox"/> Other: _____ Duplicate assets provided elsewhere in ORHA? Yes <input type="checkbox"/> No <input type="checkbox"/> (If yes, attach reason)		Iraqi funds <table border="0"> <tr> <td>Sources</td> <td>Uses</td> </tr> <tr> <td>Vested assets <input type="checkbox"/></td> <td>Iraqi civil service <input type="checkbox"/></td> </tr> <tr> <td>Seized assets <input type="checkbox"/></td> <td>Iraqi special workers <input type="checkbox"/></td> </tr> <tr> <td></td> <td>Iraqi infrastructure <input type="checkbox"/></td> </tr> </table> Appropriated funds Iraq Relief and Reconstruction Fund <input type="checkbox"/> Iraqi Freedom Fund <input type="checkbox"/> Natural Resource Risk Remediation Fund <input type="checkbox"/> Overseas Humanitarian Disaster & Civic Aid <input type="checkbox"/> Defense Cooperation Account <input type="checkbox"/> Other (specify): _____		Sources	Uses	Vested assets <input type="checkbox"/>	Iraqi civil service <input type="checkbox"/>	Seized assets <input type="checkbox"/>	Iraqi special workers <input type="checkbox"/>		Iraqi infrastructure <input type="checkbox"/>
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Vested assets <input type="checkbox"/>	Iraqi civil service <input type="checkbox"/>										
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ORHA Comptroller assessment:		This request has been approved by the ORHA Requirements Review Board. (Y/N) <input type="checkbox"/>									
ORHA Comptroller signature _____		Date _____									

04/16/03
 6:31 PM

CLASSIFICATION

ORHA FORM 7700

Page 1 of 3

CLASSIFICATION

Project number:		Date needed:						
Short title:		ORHA org symbol:						
Quantity:	Unit price:	Amount: \$	In budget (Y/N) <input type="checkbox"/>					
ORHA MISSION (Billable category, select one)			Memo: Police Function, Security (Y/N)					
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Coordination <u>Office symbol</u> <u>Comments (or attachment number)</u>								
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04/16/03
6:31 PM

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ORHA FORM 7700

Page 2 of 3

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ORHA MISSION (<i>Billable category, select one</i>)		Memo Police Functions, Security (Y/N)
<input type="checkbox"/>	A. Overhead: ORHA Headquarters administration & management	
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<input type="checkbox"/>	6. Telecommunications	
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<input type="checkbox"/>	11. Humanitarian demining	
<input type="checkbox"/>	12. Agriculture	
<input type="checkbox"/>	13. Other Public Services	



Office of the High
Commissioner for Human Rights



**Convention against Torture and Other Cruel, Inhuman
or Degrading Treatment or Punishment**

**Adopted and opened for signature, ratification and accession by
General Assembly resolution 39/46 of 10 December 1984**

entry into force 26 June 1987, in accordance with article 27 (1)

**status of ratifications
declarations and reservations**

monitoring body

The States Parties to this Convention,

Considering that, in accordance with the principles proclaimed in the Charter of the United Nations, recognition of the equal and inalienable rights of all members of the human family is the foundation of freedom, justice and peace in the world,

Recognizing that those rights derive from the inherent dignity of the human person,

Considering the obligation of States under the Charter, in particular Article 55, to promote universal respect for, and observance of, human rights and fundamental freedoms,

Having regard to article 5 of the Universal Declaration of Human Rights and article 7 of the International Covenant on Civil and Political Rights, both of which provide that no one shall be subjected to torture or to cruel, inhuman or degrading treatment or punishment,

Having regard also to the Declaration on the Protection of All Persons from Being Subjected to Torture and Other Cruel, Inhuman or Degrading Treatment or Punishment, adopted by the General Assembly on 9 December 1975,

Desiring to make more effective the struggle against torture and other cruel, inhuman or degrading treatment or punishment throughout the world,

Have agreed as follows:

PART I

Article 1

1. For the purposes of this Convention, the term "torture" means any act by which severe pain or suffering, whether physical or mental, is intentionally inflicted on a person for such purposes as obtaining from him or a third person information or a confession, punishing him for an act he or a third person has committed or is

suspected of having committed, or intimidating or coercing him or a third person, or for any reason based on discrimination of any kind, when such pain or suffering is inflicted by or at the instigation of or with the consent or acquiescence of a public official or other person acting in an official capacity. It does not include pain or suffering arising only from, inherent in or incidental to lawful sanctions.

2. This article is without prejudice to any international instrument or national legislation which does or may contain provisions of wider application.

Article 2

1. Each State Party shall take effective legislative, administrative, judicial or other measures to prevent acts of torture in any territory under its jurisdiction.

2. No exceptional circumstances whatsoever, whether a state of war or a threat of war, internal political in stability or any other public emergency, may be invoked as a justification of torture.

3. An order from a superior officer or a public authority may not be invoked as a justification of torture.

Article 3 General comment on its implementation

1. No State Party shall expel, return ("refouler") or extradite a person to another State where there are substantial grounds for believing that he would be in danger of being subjected to torture.

2. For the purpose of determining whether there are such grounds, the competent authorities shall take into account all relevant considerations including, where applicable, the existence in the State concerned of a consistent pattern of gross, flagrant or mass violations of human rights.

Article 4

1. Each State Party shall ensure that all acts of torture are offences under its criminal law. The same shall apply to an attempt to commit torture and to an act by any person which constitutes complicity or participation in torture.

2. Each State Party shall make these offences punishable by appropriate penalties which take into account their grave nature.

Article 5

1. Each State Party shall take such measures as may be necessary to establish its jurisdiction over the offences referred to in article 4 in the following cases:

(a) When the offences are committed in any territory under its jurisdiction or on board a ship or aircraft registered in that State;

(b) When the alleged offender is a national of that State;

(c) When the victim is a national of that State if that State considers it appropriate.

2. Each State Party shall likewise take such measures as may be necessary to establish its jurisdiction over such offences in cases where the alleged offender is present in any territory under its jurisdiction and it does not extradite him pursuant to article 8 to any of the States mentioned in paragraph 1 of this article.

3. This Convention does not exclude any criminal jurisdiction exercised in accordance with internal law.

Article 6

1. Upon being satisfied, after an examination of information available to it, that the circumstances so warrant, any State Party in whose territory a person alleged to have committed any offence referred to in article 4 is present shall take him into custody or take other legal measures to ensure his presence. The custody and other legal measures shall be as provided in the law of that State but may be continued only for such time as is necessary to enable any criminal or extradition proceedings to be instituted.

2. Such State shall immediately make a preliminary inquiry into the facts.

3. Any person in custody pursuant to paragraph 1 of this article shall be assisted in communicating immediately with the nearest appropriate representative of the State of which he is a national, or, if he is a stateless person, with the representative of the State where he usually resides.

4. When a State, pursuant to this article, has taken a person into custody, it shall immediately notify the States referred to in article 5, paragraph 1, of the fact that such person is in custody and of the circumstances which warrant his detention. The State which makes the preliminary inquiry contemplated in paragraph 2 of this article shall promptly report its findings to the said States and shall indicate whether it intends to exercise jurisdiction.

Article 7

1. The State Party in the territory under whose jurisdiction a person alleged to have committed any offence referred to in article 4 is found shall in the cases contemplated in article 5, if it does not extradite him, submit the case to its competent authorities for the purpose of prosecution.

2. These authorities shall take their decision in the same manner as in the case of any ordinary offence of a serious nature under the law of that State. In the cases referred to in article 5, paragraph 2, the standards of evidence required for prosecution and conviction shall in no way be less stringent than those which apply in the cases referred to in article 5, paragraph 1.

3. Any person regarding whom proceedings are brought in connection with any of the offences referred to in article 4 shall be guaranteed fair treatment at all stages of the proceedings.

Article 8

1. The offences referred to in article 4 shall be deemed to be included as extraditable offences in any extradition treaty existing between States Parties. States Parties undertake to include such offences as extraditable offences in every extradition treaty to be concluded between them.
2. If a State Party which makes extradition conditional on the existence of a treaty receives a request for extradition from another State Party with which it has no extradition treaty, it may consider this Convention as the legal basis for extradition in respect of such offences. Extradition shall be subject to the other conditions provided by the law of the requested State.
3. States Parties which do not make extradition conditional on the existence of a treaty shall recognize such offences as extraditable offences between themselves subject to the conditions provided by the law of the requested State.
4. Such offences shall be treated, for the purpose of extradition between States Parties, as if they had been committed not only in the place in which they occurred but also in the territories of the States required to establish their jurisdiction in accordance with article 5, paragraph 1.

Article 9

1. States Parties shall afford one another the greatest measure of assistance in connection with criminal proceedings brought in respect of any of the offences referred to in article 4, including the supply of all evidence at their disposal necessary for the proceedings.
2. States Parties shall carry out their obligations under paragraph 1 of this article in conformity with any treaties on mutual judicial assistance that may exist between them.

Article 10

1. Each State Party shall ensure that education and information regarding the prohibition against torture are fully included in the training of law enforcement personnel, civil or military, medical personnel, public officials and other persons who may be involved in the custody, interrogation or treatment of any individual subjected to any form of arrest, detention or imprisonment.
2. Each State Party shall include this prohibition in the rules or instructions issued in regard to the duties and functions of any such person.

Article 11

Each State Party shall keep under systematic review interrogation rules, instructions, methods and practices as well as arrangements for the custody and treatment of persons subjected to any form of arrest, detention or imprisonment in any territory under its jurisdiction, with a view to preventing any cases of torture.

Article 12

Each State Party shall ensure that its competent authorities proceed to a prompt and impartial investigation, wherever there is reasonable ground to believe that an act of torture has been committed in any territory under its jurisdiction.

Article 13

Each State Party shall ensure that any individual who alleges he has been subjected to torture in any territory under its jurisdiction has the right to complain to, and to have his case promptly and impartially examined by, its competent authorities. Steps shall be taken to ensure that the complainant and witnesses are protected against all ill-treatment or intimidation as a consequence of his complaint or any evidence given.

Article 14

1. Each State Party shall ensure in its legal system that the victim of an act of torture obtains redress and has an enforceable right to fair and adequate compensation, including the means for as full rehabilitation as possible. In the event of the death of the victim as a result of an act of torture, his dependants shall be entitled to compensation.

2. Nothing in this article shall affect any right of the victim or other persons to compensation which may exist under national law.

Article 15

Each State Party shall ensure that any statement which is established to have been made as a result of torture shall not be invoked as evidence in any proceedings, except against a person accused of torture as evidence that the statement was made.

Article 16

1. Each State Party shall undertake to prevent in any territory under its jurisdiction other acts of cruel, inhuman or degrading treatment or punishment which do not amount to torture as defined in article I, when such acts are committed by or at the instigation of or with the consent or acquiescence of a public official or other person acting in an official capacity. In particular, the obligations contained in articles 10, 11, 12 and 13 shall apply with the substitution for references to torture of references to other forms of cruel, inhuman or degrading treatment or punishment.

2. The provisions of this Convention are without prejudice to the provisions of any other international instrument or national law which prohibits cruel, inhuman or degrading treatment or punishment or which relates to extradition or expulsion.

PART II

Article 17

1. There shall be established a Committee against Torture (hereinafter referred to as the Committee) which shall carry out the functions hereinafter provided. The Committee shall consist of ten experts of high moral standing and recognized

competence in the field of human rights, who shall serve in their personal capacity. The experts shall be elected by the States Parties, consideration being given to equitable geographical distribution and to the usefulness of the participation of some persons having legal experience.

2. The members of the Committee shall be elected by secret ballot from a list of persons nominated by States Parties. Each State Party may nominate one person from among its own nationals. States Parties shall bear in mind the usefulness of nominating persons who are also members of the Human Rights Committee established under the International Covenant on Civil and Political Rights and who are willing to serve on the Committee against Torture.

3. Elections of the members of the Committee shall be held at biennial meetings of States Parties convened by the Secretary-General of the United Nations. At those meetings, for which two thirds of the States Parties shall constitute a quorum, the persons elected to the Committee shall be those who obtain the largest number of votes and an absolute majority of the votes of the representatives of States Parties present and voting.

4. The initial election shall be held no later than six months after the date of the entry into force of this Convention. At least four months before the date of each election, the Secretary-General of the United Nations shall address a letter to the States Parties inviting them to submit their nominations within three months. The Secretary-General shall prepare a list in alphabetical order of all persons thus nominated, indicating the States Parties which have nominated them, and shall submit it to the States Parties.

5. The members of the Committee shall be elected for a term of four years. They shall be eligible for re-election if renominated. However, the term of five of the members elected at the first election shall expire at the end of two years; immediately after the first election the names of these five members shall be chosen by lot by the chairman of the meeting referred to in paragraph 3 of this article.

6. If a member of the Committee dies or resigns or for any other cause can no longer perform his Committee duties, the State Party which nominated him shall appoint another expert from among its nationals to serve for the remainder of his term, subject to the approval of the majority of the States Parties. The approval shall be considered given unless half or more of the States Parties respond negatively within six weeks after having been informed by the Secretary-General of the United Nations of the proposed appointment.

7. States Parties shall be responsible for the expenses of the members of the Committee while they are in performance of Committee duties. (amendment (see General Assembly resolution 47/111 of 16 December 1992); status of ratification)

Article 18

1. The Committee shall elect its officers for a term of two years. They may be re-elected.

2. The Committee shall establish its own rules of procedure, but these rules shall provide, inter alia, that:

(a) Six members shall constitute a quorum;

(b) Decisions of the Committee shall be made by a majority vote of the members present.

3. The Secretary-General of the United Nations shall provide the necessary staff and facilities for the effective performance of the functions of the Committee under this Convention.

4. The Secretary-General of the United Nations shall convene the initial meeting of the Committee. After its initial meeting, the Committee shall meet at such times as shall be provided in its rules of procedure.

5. The States Parties shall be responsible for expenses incurred in connection with the holding of meetings of the States Parties and of the Committee, including reimbursement to the United Nations for any expenses, such as the cost of staff and facilities, incurred by the United Nations pursuant to paragraph 3 of this article. (amendment (see General Assembly resolution 47/111 of 16 December 1992); status of ratification)

Article 19

1. The States Parties shall submit to the Committee, through the Secretary-General of the United Nations, reports on the measures they have taken to give effect to their undertakings under this Convention, within one year after the entry into force of the Convention for the State Party concerned. Thereafter the States Parties shall submit supplementary reports every four years on any new measures taken and such other reports as the Committee may request.

2. The Secretary-General of the United Nations shall transmit the reports to all States Parties.

3. Each report shall be considered by the Committee which may make such general comments on the report as it may consider appropriate and shall forward these to the State Party concerned. That State Party may respond with any observations it chooses to the Committee.

4. The Committee may, at its discretion, decide to include any comments made by it in accordance with paragraph 3 of this article, together with the observations thereon received from the State Party concerned, in its annual report made in accordance with article 24. If so requested by the State Party concerned, the Committee may also include a copy of the report submitted under paragraph 1 of this article.

Article 20

1. If the Committee receives reliable information which appears to it to contain well-founded indications that torture is being systematically practised in the territory of a State Party, the Committee shall invite that State Party to co-operate in the examination of the information and to this end to submit observations with regard to the information concerned.

2. Taking into account any observations which may have been submitted by the State Party concerned, as well as any other relevant information available to it, the Committee may, if it decides that this is warranted, designate one or more of its members to make a confidential inquiry and to report to the Committee urgently.
3. If an inquiry is made in accordance with paragraph 2 of this article, the Committee shall seek the co-operation of the State Party concerned. In agreement with that State Party, such an inquiry may include a visit to its territory.
4. After examining the findings of its member or members submitted in accordance with paragraph 2 of this article, the Commission shall transmit these findings to the State Party concerned together with any comments or suggestions which seem appropriate in view of the situation.
5. All the proceedings of the Committee referred to in paragraphs 1 to 4 of this article shall be confidential, and at all stages of the proceedings the co-operation of the State Party shall be sought. After such proceedings have been completed with regard to an inquiry made in accordance with paragraph 2, the Committee may, after consultations with the State Party concerned, decide to include a summary account of the results of the proceedings in its annual report made in accordance with article 24.

Article 21

1. A State Party to this Convention may at any time declare under this article that it recognizes the competence of the Committee to receive and consider communications to the effect that a State Party claims that another State Party is not fulfilling its obligations under this Convention. Such communications may be received and considered according to the procedures laid down in this article only if submitted by a State Party which has made a declaration recognizing in regard to itself the competence of the Committee. No communication shall be dealt with by the Committee under this article if it concerns a State Party which has not made such a declaration. Communications received under this article shall be dealt with in accordance with the following procedure;

(a) If a State Party considers that another State Party is not giving effect to the provisions of this Convention, it may, by written communication, bring the matter to the attention of that State Party. Within three months after the receipt of the communication the receiving State shall afford the State which sent the communication an explanation or any other statement in writing clarifying the matter, which should include, to the extent possible and pertinent, reference to domestic procedures and remedies taken, pending or available in the matter;

(b) If the matter is not adjusted to the satisfaction of both States Parties concerned within six months after the receipt by the receiving State of the initial communication, either State shall have the right to refer the matter to the Committee, by notice given to the Committee and to the other State;

(c) The Committee shall deal with a matter referred to it under this article only after it has ascertained that all domestic remedies have been invoked and exhausted in the matter, in conformity with the generally

recognized principles of international law. This shall not be the rule where the application of the remedies is unreasonably prolonged or is unlikely to bring effective relief to the person who is the victim of the violation of this Convention;

(d) The Committee shall hold closed meetings when examining communications under this article;

(e) Subject to the provisions of subparagraph (c), the Committee shall make available its good offices to the States Parties concerned with a view to a friendly solution of the matter on the basis of respect for the obligations provided for in this Convention. For this purpose, the Committee may, when appropriate, set up an ad hoc conciliation commission;

(f) In any matter referred to it under this article, the Committee may call upon the States Parties concerned, referred to in subparagraph (b), to supply any relevant information;

(g) The States Parties concerned, referred to in subparagraph (b), shall have the right to be represented when the matter is being considered by the Committee and to make submissions orally and/or in writing;

(h) The Committee shall, within twelve months after the date of receipt of notice under subparagraph (b), submit a report:

(i) If a solution within the terms of subparagraph (e) is reached, the Committee shall confine its report to a brief statement of the facts and of the solution reached;

(ii) If a solution within the terms of subparagraph (e) is not reached, the Committee shall confine its report to a brief statement of the facts; the written submissions and record of the oral submissions made by the States Parties concerned shall be attached to the report.

In every matter, the report shall be communicated to the States Parties concerned.

2. The provisions of this article shall come into force when five States Parties to this Convention have made declarations under paragraph 1 of this article. Such declarations shall be deposited by the States Parties with the Secretary-General of the United Nations, who shall transmit copies thereof to the other States Parties. A declaration may be withdrawn at any time by notification to the Secretary-General. Such a withdrawal shall not prejudice the consideration of any matter which is the subject of a communication already transmitted under this article; no further communication by any State Party shall be received under this article after the notification of withdrawal of the declaration has been received by the Secretary-General, unless the State Party concerned has made a new declaration.

Article 22

1. A State Party to this Convention may at any time declare under this article that it

recognizes the competence of the Committee to receive and consider communications from or on behalf of individuals subject to its jurisdiction who claim to be victims of a violation by a State Party of the provisions of the Convention. No communication shall be received by the Committee if it concerns a State Party which has not made such a declaration.

2. The Committee shall consider inadmissible any communication under this article which is anonymous or which it considers to be an abuse of the right of submission of such communications or to be incompatible with the provisions of this Convention.

3. Subject to the provisions of paragraph 2, the Committee shall bring any communications submitted to it under this article to the attention of the State Party to this Convention which has made a declaration under paragraph 1 and is alleged to be violating any provisions of the Convention. Within six months, the receiving State shall submit to the Committee written explanations or statements clarifying the matter and the remedy, if any, that may have been taken by that State.

4. The Committee shall consider communications received under this article in the light of all information made available to it by or on behalf of the individual and by the State Party concerned.

5. The Committee shall not consider any communications from an individual under this article unless it has ascertained that:

(a) The same matter has not been, and is not being, examined under another procedure of international investigation or settlement;

(b) The individual has exhausted all available domestic remedies; this shall not be the rule where the application of the remedies is unreasonably prolonged or is unlikely to bring effective relief to the person who is the victim of the violation of this Convention.

6. The Committee shall hold closed meetings when examining communications under this article.

7. The Committee shall forward its views to the State Party concerned and to the individual.

8. The provisions of this article shall come into force when five States Parties to this Convention have made declarations under paragraph 1 of this article. Such declarations shall be deposited by the States Parties with the Secretary-General of the United Nations, who shall transmit copies thereof to the other States Parties. A declaration may be withdrawn at any time by notification to the Secretary-General. Such a withdrawal shall not prejudice the consideration of any matter which is the subject of a communication already transmitted under this article; no further communication by or on behalf of an individual shall be received under this article after the notification of withdrawal of the declaration has been received by the Secretary-General, unless the State Party has made a new declaration.

Article 23

The members of the Committee and of the ad hoc conciliation commissions which

may be appointed under article 21, paragraph I (e), shall be entitled to the facilities, privileges and immunities of experts on mission for the United Nations as laid down in the relevant sections of the Convention on the Privileges and Immunities of the United Nations.

Article 24

The Committee shall submit an annual report on its activities under this Convention to the States Parties and to the General Assembly of the United Nations.

PART III

Article 25

1. This Convention is open for signature by all States. 2. This Convention is subject to ratification. Instruments of ratification shall be deposited with the Secretary-General of the United Nations.

Article 26

This Convention is open to accession by all States. Accession shall be effected by the deposit of an instrument of accession with the Secretary-General of the United Nations.

Article 27

1. This Convention shall enter into force on the thirtieth day after the date of the deposit with the Secretary-General of the United Nations of the twentieth instrument of ratification or accession.
2. For each State ratifying this Convention or acceding to it after the deposit of the twentieth instrument of ratification or accession, the Convention shall enter into force on the thirtieth day after the date of the deposit of its own instrument of ratification or accession.

Article 28

1. Each State may, at the time of signature or ratification of this Convention or accession thereto, declare that it does not recognize the competence of the Committee provided for in article 20.
2. Any State Party having made a reservation in accordance with paragraph I of this article may, at any time, withdraw this reservation by notification to the Secretary-General of the United Nations.

Article 29

1. Any State Party to this Convention may propose an amendment and file it with the Secretary-General of the United Nations. The Secretary-General shall thereupon communicate the proposed amendment to the States Parties with a request that they notify him whether they favour a conference of States Parties for the purpose of considering and voting upon the proposal. In the event that within four months from

the date of such communication at least one third of the States Parties favours such a conference, the Secretary-General shall convene the conference under the auspices of the United Nations. Any amendment adopted by a majority of the States Parties present and voting at the conference shall be submitted by the Secretary-General to all the States Parties for acceptance.

2. An amendment adopted in accordance with paragraph 1 of this article shall enter into force when two thirds of the States Parties to this Convention have notified the Secretary-General of the United Nations that they have accepted it in accordance with their respective constitutional processes.

3. When amendments enter into force, they shall be binding on those States Parties which have accepted them, other States Parties still being bound by the provisions of this Convention and any earlier amendments which they have accepted.

Article 30

1. Any dispute between two or more States Parties concerning the interpretation or application of this Convention which cannot be settled through negotiation shall, at the request of one of them, be submitted to arbitration. If within six months from the date of the request for arbitration the Parties are unable to agree on the organization of the arbitration, any one of those Parties may refer the dispute to the International Court of Justice by request in conformity with the Statute of the Court.

2. Each State may, at the time of signature or ratification of this Convention or accession thereto, declare that it does not consider itself bound by paragraph 1 of this article. The other States Parties shall not be bound by paragraph 1 of this article with respect to any State Party having made such a reservation.

3. Any State Party having made a reservation in accordance with paragraph 2 of this article may at any time withdraw this reservation by notification to the Secretary-General of the United Nations.

Article 31

1. A State Party may denounce this Convention by written notification to the Secretary-General of the United Nations. Denunciation becomes effective one year after the date of receipt of the notification by the Secretary-General.

2. Such a denunciation shall not have the effect of releasing the State Party from its obligations under this Convention in regard to any act or omission which occurs prior to the date at which the denunciation becomes effective, nor shall denunciation prejudice in any way the continued consideration of any matter which is already under consideration by the Committee prior to the date at which the denunciation becomes effective.

3. Following the date at which the denunciation of a State Party becomes effective, the Committee shall not commence consideration of any new matter regarding that State.

Article 32

The Secretary-General of the United Nations shall inform all States Members of the United Nations and all States which have signed this Convention or acceded to it of the following:

- (a) Signatures, ratifications and accessions under articles 25 and 26;
- (b) The date of entry into force of this Convention under article 27 and the date of the entry into force of any amendments under article 29;
- (c) Denunciations under article 31.

Article 33

1. This Convention, of which the Arabic, Chinese, English, French, Russian and Spanish texts are equally authentic, shall be deposited with the Secretary-General of the United Nations.
2. The Secretary-General of the United Nations shall transmit certified copies of this Convention to all States.

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