

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS <i>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30</i>				1. REQUISITION NUMBER		PAGE 1 OF 7	
2. CONTRACT NO. HQ0034-09-A-3015		3. AWARD/EFFECTIVE DATE 05-Aug-2011		4. ORDER NUMBER 0007		5. SOLICITATION NUMBER	
7. FOR SOLICITATION INFORMATION CALL:		a. NAME				b. TELEPHONE NUMBER (No Collect Calls)	
9. ISSUED BY WHS - ACQUISITION DIRECTORATE 1155 DEFENSE PENTAGON WASHINGTON DC 20301-1155 TEL: FAX:		CODE HQ0034		10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED <input type="checkbox"/> SET ASIDE: % FOR <input type="checkbox"/> SB <input type="checkbox"/> HUBZONE SB <input type="checkbox"/> 8(A) <input type="checkbox"/> SVC-DISABLED VET-OWNED SB <input type="checkbox"/> EMERGING SB SIZE STD: NAICS:		11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) 13b. RATING 14. METHOD OF SOLICITATION <input type="checkbox"/> RFO <input type="checkbox"/> IFB <input type="checkbox"/> RFP	
15. DELIVER TO OSD POLICY (b)(6) PENTAGON ROOM 3A1078 WASHINGTON DC 20301-1155		CODE HQ0152		16. ADMINISTERED BY SEE ITEM 9			
17a. CONTRACTOR/OFFEROR SCIENCE APPLICATIONS INTERNATIONAL CORPO 1710 SAIC DR MC LEAN VA 22102-3703 TEL.		CODE 5UTP8		18a. PAYMENT WILL BE MADE BY DFAS-CO/SOUTH ENTITLEMENT OPERATIONS P.O. BOX 182264 COLUMBUS OH 43218-2264		CODE HQ0338	
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER				<input type="checkbox"/> 18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM			
19. ITEM NO.		20. SCHEDULE OF SUPPLIES/ SERVICES		21. QUANTITY		22. UNIT	
		SEE SCHEDULE				23. UNIT PRICE	
						24. AMOUNT	
25. ACCOUNTING AND APPROPRIATION DATA See Schedule						26. TOTAL AWARD AMOUNT (For Govt. Use Only) (b)(4)	
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3, 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED							
<input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED							
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN <u>1</u> COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN. REF: F00257.A.2012.013.008				29. AWARD OF CONTRACT: REFERENCE <input type="checkbox"/> OFFER DATED <u>16-Jun-2011</u> . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS: SEE SCHEDULE			
30a. SIGNATURE OF OFFEROR/CONTRACTOR				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) <i>Marty Heule</i>		31c. DATE SIGNED 04-Aug-2011	
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)		30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) MARTY HEULE / CONTRACTING OFFICER TEL: (b)(6) EMAIL: (b)(6)			

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS
(CONTINUED)**

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
<p>SEE SCHEDULE</p>					

32a. QUANTITY IN COLUMN 21 HAS BEEN
 RECEIVED INSPECTED ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
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32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE
	32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	37. CHECK NUMBER
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38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY
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41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT	42a. RECEIVED BY <i>(Print)</i>
	42b. RECEIVED AT <i>(Location)</i>
	42c. DATE REC'D <i>(YY/MM/DD)</i> 42d. TOTAL CONTAINERS
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE

Section SF 1449 - CONTINUATION SHEET

This is issued under and pursuant to the provisions of (the "Agreement"). The terms and conditions of the Agreement are hereby incorporated by reference and, except as provided herein by this , remain in full force and effect.

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	Strategy Path Game FFP One-day Strategy Path Game at the SECRET level for approximately 50 participants who will be divided into teams. The contractor will receive inputs from o/Strategy representatives and will present and lead path discussions concerning two distinct strategy courses of action (COA). Purchase Request Number: HQ015611250002000 Solicitation Number: HQ0034-11-R-0055	1	Each	(b)(4)	(b)(4)
	ACRN AA			NET AMT	(b)(4)

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
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0001 POP 01-SEP-2011 TO N/A
30-SEP-2011

OSD POLICY

HQ0152



FOB: Destination

ACCOUNTING AND APPROPRIATION DATA

AA: 97 10 0400.1120 P0186 0407 252E S49447

AMOUNT: (b)(4)

CIN HQ0156112500010000001 (b)(4)

CLAUSES INCORPORATED BY FULL TEXT

WHS A&PO WAWF INVOICING INSTRUCTIONS (Apr 2010)

To implement DFARS 252.232-7003, "Electronic Submission of Payment Requests and Receiving Reports (March 2008)", Washington Headquarters Services, Acquisition & Procurement Office (WHS A&PO) utilizes WAWF to electronically process vendor requests for payment. The web based system is located at <https://wawf.eb.mil>, and allows government contractors and authorized Department of Defense (DOD) personnel to generate, capture, process and track invoice and acceptance documentation electronically. The contractor is required to utilize this system when submitting invoices and receiving reports under this contract. **Submission of hard copy DD250/Invoice/Public Vouchers (SF1034) is no longer permitted.**

The contractor shall ensure an Electronic Business Point of Contract is designated in Central Contractor Registration at <http://www.ccr.gov/> and register to use WAWF at <https://wawf.eb.mil> within ten (10) days after award of the contract or modification incorporating WAWF into the contract. Step by step instructions to register are available at <http://wawf.eb.mil>.

The contractor is directed to submit the following invoice type:

Combo - combination of Supplies and Services

Back up documentation may be attached to the invoice in WAWF under the "Misc Info" tab. Fill in all applicable information under each tab.

With the exception of extensions, the following required information should automatically populate in WAWF; if it does not populate, or does not populate completely or correctly, enter the following information as noted:

Contract Number	HQ0034-09-A-3015
Delivery Order	0007
Pay DoDAAC	HQ0338
Issue By DoDAAC	HQ0034

Admin By DoDAAC	HQ0034
Inspect By DoDAAC/Extension	HQ0152
Service Acceptor DODAAC/Extension <u>or</u> Ship to DODAAC/Extension <u>or</u> Service Approver DODAAC/Extension <u>or</u> Grant Approver DODAAC/Extension	HQ0034/OSDTM4
DCAA Auditor DODAAC/Extension	
LPO DODAAC	Leave Blank

The Contractor shall verify that the DoDAACs automatically populated by the WAWF system match the above information. If these DoDAACs do not match then the contractor shall correct the field(s) and notify the contracting officer of the discrepancy (ies).

The Contractor will need to enter a Shipment (or Voucher) Number in a specific format.

- The correct format for a shipment number for MOCAS invoices is AAAXNNN where A = alpha, X = alphanumeric and N = numeric characters, followed by a “Z” suffix if it is a final invoice. (e.g. SER0001, BVN0002Z, SERA003)
- WAWF will affix the prefix “SER” for 2-in-1 invoices and prefix “BVN” for cost vouchers to the Shipment (or Voucher) Number fields. For Combo documents, the contractor may enter their own three letter prefixes.

Take special care when entering Line Item information . The Line Item tab is where you will detail your request for payment and material/services that were provided based upon the contract. Be sure to fill in the following items exactly as they appear in the contract:

- Item Number: If the contract schedule has more than one ACRN listed as sub items under the applicable Contract Line Item Number (CLIN), use the 6 character, separately identified Sub Line Item Number (SLIN) (e.g. – 0001AA) or Informational SLIN (e.g. – 000101), otherwise use the 4 character CLIN (e.g. – 0001).
- Unit Price
- Unit of Measure
- ACRN: Fill-in the applicable 2 alpha character ACRN that is associated with the CLIN or SLIN.

Note – DO NOT INVOICE FOR MORE THAN IS STILL AVAILABLE UNDER ANY CLIN/SLIN/ACRN.

Before closing out of an invoice session in WAWF but after submitting your document or documents, the contractor will be prompted to send additional email notifications. Contractor shall click on “Send More Email Notification” on the page that appears. Add the following email address (b)(6) in the first email address block and add (b)(6) and (b)(6) in the following blocks. This additional notification to the government is important to ensure that all appropriate persons are aware that the invoice documents have been submitted into the WAWF system.

If you have any questions regarding WAWF, please contact the WAWF Help Desk at 1-866-618-5988.

STATEMENT OF WORK

Objectives: To assist the Office of Strategy (OSD Policy) in understanding the potential impact of mid-term strategy and policy courses of action on regional security and achievement of U.S. interests as expressed by capability enhancements, posture changes, development of emerging operational concepts, policy shifts, and messaging. Demonstrate potential impacts by providing a one-day Strategy Path Game and collaborate with the Strategy office to establish and supply criteria to record and analyze each team's actions and reactions.

The Office of Strategy (OSD Policy) seeks to understand the potential impact of mid-term strategy and policy courses of action on regional security and achievement of U.S. interests as expressed by capability enhancements, posture changes, development of emerging operational concepts, policy shifts, and messaging.

The selected contractor will provide a one-day Strategy Path Game at the SECRET level for approximately 50 participants who will be divided into Blue (U.S.), Red (competitor), Green (allies and partners), Brown (states sympathetic to the adversary), and White (facilitator/adjudication) teams. The contractor will receive inputs from o/Strategy representatives and will present and lead (as members of the White team) path discussions concerning two distinct strategy courses of action (COA).

The game will last a full day (0730-1700). The first COA will be presented in the morning plenary. The Blue team will make the first move by presenting components of a defense strategy, to which Red, Green, and Brown will then respond. Blue will then make a second move, and Red, Green, and Brown will respond again. All participants will then participate in a hotwash session to discuss the outcomes during a working lunch. The groups will employ this same format to explore a second COA in the afternoon session.

The contractor must provide facilities within one hour driving time of the Washington, D.C. metro area. Adequate no-cost parking must be available for participants. To ensure that participants are supported on-site so that the conduct of the game may continue with minimal disruption, the contractor will provide a working continental breakfast and a working buffet lunch for all participants. The facility must allow the entire group to brief together in a main conference area, as well as contain private rooms for each team's deliberation (with office equipment, seating, etc. for up to 15 persons each). A "diplomatic" room for meetings of representatives from different teams is also required. Thus, a minimum of six meeting rooms will be employed simultaneous during the game (Red, Blue, Green, Brown, White, and Diplomatic), plus the conference room and adjoining common areas and dining areas. Each team must be provided with office materials (paper, pens, white boards, computers and/or writing materials) to deliberate, communicate, modify, and record their courses of action. The contractor is responsible for all set-up, clean-up, and maintenance responsibilities associated with the facility.

The contractor will work with the Strategy office to establish and supply criteria to record and analyze each team's actions and reactions. This coordination must be completed NLT two weeks prior to game execution. O/Strategy will determine the appropriate list of participants but may solicit contractor input for specific positions. Participation will be without reimbursement. Funding of travel and TDY expenses for participants will be only by exception if non-resident expertise is critical and with prior explicit approval of o/Strategy. If the contractor desires to bring in other experts to assist, these funds must be covered in the proposal. If o/Strategy identifies additional individual outside expert participants desired after contract award, it will be responsible for funding travel and expenses. The contractor will be responsible for ensuring all participants are appropriately cleared. The contractor will provide a rapporteur for each team's break-out sessions as well as the group discussion sessions. Rapporteurs must be able to facilitate discussion to keep it productive and on time as necessary and adequately capture the significant elements of the discussion.

The ability to provide cleared space and to ensure participants are adequately cleared (through contacting participants and having their clearances passed and ensuring adequate security measures at the execution location) is

a mandatory criteria. The highest quality contractor is expected to be able to develop the game scenario in coordination with o/Strategy through demonstrated expertise and experience with similar path games as conducted by DoD and OSD Policy; will provide highly capable mediators with knowledge of current regional events and an appreciation for regional policy; and will demonstrate the administrative and technical capacity to host and operate such a game.

Although the period of performance is set for 01 Sept 2011 – 30 Sept 2011, the game shall be held on 14 September 2011. The o/Strategy reserves the right to postpone the date of the game after contract award if done so within one week of contract award or if contractor agrees to the alternate date. The contractor will provide a folder with preparatory materials (scenario, objectives, regional order of battle) to each participant. The contractor will be responsible for documenting the exercises and discussions, and providing high quality, written reports (six printed copies and an electronic version on CD) that summarize the objectives, flow, actions, interpretations, and insights provided by the game to the Strategy office within two weeks of exercise completion.

Deliverables:

1. Provide facilities within one hour driving time of the Washington, D.C. metro area, including adequate no-cost parking for participants.
2. Provide a folder with preparatory materials (scenario, objectives, regional order of battle) to each participant.
3. Conduct the game on 14 September 2011 or later date under restrictions set above.
4. Provide high quality, written reports (six printed copies and an electronic version on CD) that summarize the objectives, flow, actions, interpretations, and insights provided by the game to the Strategy office within two weeks of exercise completion.
5. Provide cleared space and ensure participants are adequately cleared to participate (through contacting participants and having their clearances passed and ensuring adequate security measures at the execution location).
6. Develop the game scenario in coordination with the Strategy office through demonstrated expertise and experience with similar path games.
7. Provide highly capable mediators with knowledge of current regional events and regional policy.
8. Provide a working continental breakfast and a working buffet lunch for all participants.
9. Set-up, clean-up, and maintain all other responsibilities associated with the facility.