(b)(5)

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inch

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] abstract
Date: Friday, February 10, 2017 4:31:15 PM

Aloha Sig,

When we spoke a few weeks ago about applying for a second grant, you recommended Hawaii pull together a couple of pages with a general idea of what we will plan to apply for. You felt this would at least get us on OEA radar, since we are too early in our first grant project to know what our findings will be. When do you recommend we submit that abstract? (b)(6 is thinking it should probably be before the March meeting.

Thanks Sig. Don't want to lose track of this.

(b)(6

(b)(6)

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] access
Date: Monday, March 6, 2017 12:56:28 PM

Aloha Sig,

Requesting log in credentials for (b)(6) please so he can access the OEA Online Grant Management System.

Thanks!

(b)(6)

(b)(6)

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] Alooha!
Date: Thursday, August 25, 2016 1:40:11 PM

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig: (b)(6) is on board and just got back from DC. He's ready to rock and roll!!

Thanks for helping get him on board!

Thanks (b)(6)

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] Assurances
Date: Thursday, March 31, 2016 2:55:33 PM
Attachments: (b)(5)

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Three forms attached.

(b)(6)
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

(b)(5) ; (b)(6)

(b)(5) ; (b)(6)

(b)(5)

(b)(5) ; (b)(6)

(b)(5) ; (b)(6)

(b)(5) ; (b)(6)

(b)(5)

(b)(5) ; (b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] Checking In
Date: Friday, September 1, 2017 7:21:37 PM

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hey Sig … can we chat next week? Have an enjoyable Labor Day weekend!!! Thanks, (b)

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] Checking In
Date: Thursday, December 29, 2016 9:01:27 PM

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hey Sig! Hope the holidays are going well for you!

When are you heading out here again?

Take care,(b)(6

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] DIA project
Date: Monday, June 5, 2017 3:39:19 PM

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig: Hope all's well with you. I have a question about our DIA grant.

One of the issues we've been struggling with has been how to outreach to the vendors identified in the HI DoD supply chain. We looked at the sam.gov data. The sam.gov data includes contact information for the people associated with the organizations registered (including email!). This makes it a lot easier for us to do the outreach/communications!

We didn't include the integration of the sam.gov in the original SOW. The original SOW focused on usaspending.gov data.

We have a little bit of State $ that we can put to this contract to accommodate this additional data source. This will also help make sure we hit our matching $.

As I understand, if we keep this under the 10% of the total grant, we'd be ok, yes?

Thanks much (b)(

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] DIA project: Billing/Reporting Rules
Date: Monday, April 17, 2017 6:42:37 PM

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig: Following up on our last conversation, we looked at our reports and the budget/schedule. We'd like to talk about a couple of things:

1. Billing and quarterly reports. We looked backward at what's been invoiced/reported. I think we need to be clearer about how OEA needs us to do the reports/bills. Some of these questions are pretty small, but I rather ask and be sure that we're on the same page. Once we are clear about how we're supposed to be billing/invoicing, we can adjust our methodology and make corrections, if needed.:

a. We talked about a 10% budget variation on a line item. Is a line item "Personnel/Salary" … including the Fed and Non-Fed allocations? Or, is it Personnel/Salary-Fed Share?

b. The State had an across the board compensation adjustment for our professional staff in January. This adjustment gave (b)(a raise ($79,992 to $82,788; +3.5%). Do we need to only charge $80K to the grant since the position was budgeted at $80K? This relates to the 10% budget variation question (1.a).

c. For non-fed personnel, we generally charge grants based on actual payroll allocation each pay period.

i. Should we be charging Admin @ $45K and Fiscal at $65K or based on the actual expenses, staying within the funding available?

ii. We billed some of my time to this project as non-Fed personnel. Can we bill this as Admin ($45K) from August 2016 – mid-March 2017 (b)(left in mid-March)? I was initially letting (b)(6 run with the project and doing most administrative stuff … reviewing docs, signing docs, monitoring, etc.

2. Looking forward, I'm thinking we'll do the following:

a. Request to extend the PoP to 12/31/2017. I initially thought that we'd request 9/30/2017, but I'm thinking 12/31/2017 would be better since we have some personnel funding available. If we add on 6 months, we might be able to fill (b)(6) position. We'd use the extra 6 months to work with vendors/suppliers more closely to understand needs. I'm guessing it would be better for us to finish earlier than need to request another extension.

b. We've been under-billing the non-Fed matching personnel/salary and fringe.

i. In order to address the shortage on the non-Fed matching $, we'll pay for (b)(6) compensation from March – June 2017. This will give us a little wiggle room to be sure to hit the 10% matching requirement.

ii. Can I bill to the project at a rate equivalent to the PM ($79,992) as in-kind from mid-March 2017?

iii. Can I bill the DC trip as in-kind/matching? We didn't have a travel $ amount in the non-Fed budget.

iv. Depending on the answer to 1.a, we can adjust the budget.

Do you think it we could jump on a call to walk through these questions? Tuesday (4/18) or Wednesday (4/19) morning?

Thanks (b)(

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)
(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] DIA
Date: Friday, March 4, 2016 11:29:26 AM

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig: I'm working on getting my butt to DC for the DIA conference.:)

I thought I should get there to see what the other projects are doing to see if we can leverage any of their lessons learned.

Looking forward to seeing you there!!!

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] EADS Access (Hawaii DIA project)
Date: Monday, July 24, 2017 5:25:20 PM

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Aloha Sig,

Hope you're doing well! Just wanted to follow up and see if there was anything you needed from me in order to get access to the EADS system. Thanks very much!

Best,

(b)(6)

(b)(6)

DIA Program Manager
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] FSRS
Date: Monday, January 23, 2017 11:10:32 AM
Attachments: (b)(6)

Aloha Sig,

We are about to start processing invoices from our contractor so I registered with the FSRS site. I tried to enter the grant we will be reporting against but it did not recognize the FAIN I pulled off of the grant award.

(b)(6)

(b)(6)

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

(b)(5)

(b)(5)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] FW: August 23 OEA Learning Community meeting summary
Date: Thursday, September 29, 2016 7:20:24 PM
Attachments: (b)(5)

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig,

I didn't know if you would get this or not, but though you might want to see it.

(b)(6)

-----Original Message-----
From: (b)(6)
Sent: Thursday, September 29, 2016 9:43 AM
To: (b)(6)
(b)(6)
Cc: (b)(6)
Subject: August 23 OEA Learning Community meeting summary

OEA Supply Chain Mapping Learning Community Participants,

I hope you all are doing well and had a nice end to your summer. Thanks again for your great input and feedback at our learning community meeting on Aug. 23. We have prepared a short summary write-up of that session, which is attached for your review. This is short and we may have missed some key points of emphasis from the day's discussions. As such, I welcome your input and edits to the attached. Please let me know what you think and feel free to make changes/additions if you like. You should also feel free to contact me if you have questions or need more information. Once we've gone through our review process, we will then share this summary with all of the DIA grantees.

Thanks and best wishes,
(b)(6)

(b)(6)
Senior Fellow
Center for Regional Economic Competitiveness
1700 N. Moore Street, Suite 2225
Arlington, VA 22210
(b)(6)

(b)(5)

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(b)(5)

(b)(6)

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] FW: Corrected Grant Agreement
Date: Friday, July 15, 2016 1:35:51 PM

Happy Friday! Any word on the Program Manager approval?

Thanks, (b)(

-----Original Message-----
From: (b)(6)
Sent: Wednesday, July 06, 2016 12:01 PM
To: 'Csicsery, Sigmund G CIV OSD ODAM (US)' (b)(6)
Subject: RE: Corrected Grant Agreement

Hi Sig: Thought I'd check in on whether the Program Manager approval is moving.

We posted the RFI for the procurement yesterday (b)(5) to get this project moving. I'd like to be able to get (b)(on board for the RFI meeting (July 20). Think we might be able to make it???

Thanks (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Wednesday, June 29, 2016 4:00 AM
To: (b)(6)
Subject: RE: Corrected Grant Agreement

It's working through the system. Looks like it has one more stop before the Director. I am pushing it on my end. I will keep you posted.

Sig

Sigmund Csicsery
Project Manager
Email: (b)(6)
Office: (b)(6)
Cell: (b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted].

-----Original Message-----
From: (b)(6)
Sent: Tuesday, June 28, 2016 2:54 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] FW: Corrected Grant Agreement

Hi Sig: Have you been able to get any feedback re the proposed Key Person? I'd like to move forward with this offer letter so we can get started.

Thanks,(b)(6)

-----Original Message-----
From:(b)(6)
Sent: Thursday, June 23, 2016 8:53 AM
To: 'Csicsery, Sigmund G CIV OSD ODAM (US)'(b)(6)
Cc:(b)(6)
Subject: RE: Corrected Grant Agreement

Hi Sig: Attached is the signed corrected version.

Thanks much!!

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, June 23, 2016 3:00 AM
To:(b)(6)
Cc:
Subject: Corrected Grant Agreement

Hi(b)(6)

Attached is a corrected grant agreement notice of award. Please sign, scan, and return. This will replace the previous version that has the typographical error on it. The remainder of the amendment is still working its way through the system. Thanks.

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
Email: (b)(6)
Office:(b)(6)
Cell: (b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] FW: Corrected Grant Agreement
Date: Tuesday, June 28, 2016 2:54:23 PM

Hi Sig: Have you been able to get any feedback re the proposed Key Person? I'd like to move forward with this offer letter so we can get started.

Thanks,(b)(6)

-----Original Message-----
From:(b)(6)
Sent: Thursday, June 23, 2016 8:53 AM
To: 'Csicsery, Sigmund G CIV OSD ODAM (US)'(b)(6)
Cc:(b)(6)
Subject: RE: Corrected Grant Agreement

Hi Sig: Attached is the signed corrected version.

Thanks much!!

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US)(b)(6)
Sent: Thursday, June 23, 2016 3:00 AM
To:(b)(6)
Cc:
Subject: Corrected Grant Agreement

Hi(b)(6)

Attached is a corrected grant agreement notice of award. Please sign, scan, and return. This will replace the previous version that has the typographical error on it. The remainder of the amendment is still working its way through the system. Thanks.

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
Email: (b)(6)
Office:
Cell: (b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] FW: Corrected Grant Agreement
Date: Wednesday, July 27, 2016 8:41:29 PM

Hi from HI. So, any word?

We had a pretty good response to our RFI. About 6 vendors showed up/called in.

Thanks (b)(6

-----Original Message-----
From: (b)(6)
Sent: Tuesday, July 19, 2016 10:43 AM
To: 'Csicsery, Sigmund G CIV OSD ODAM (US)' (b)(6)
Subject: RE: Corrected Grant Agreement

Thanks, Sig! We want to be able to make the schedule! :)

I looked at the Learning Event. One day in DC ... that's a long haul. I'd really like to send (b)(to this.

Thanks, (b

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, July 18, 2016 5:49 AM
To: (b)(6)
Subject: RE: Corrected Grant Agreement

Sorry nothing yet. I am pushing and have asked our Program Director if he could push from his end too.

Heads up. As a follow up to the Washington Learning Event, OEA will be hosting a Supply Chain Specific Learning Event sometime the week of 22 Aug back in the Washington DC area. I have provided the organizer your contact information. Please watch for an invitation via email. I also used this as leverage to push the Key Person approval. If this is something that you or (b)(are interested in, we can discuss if additional assistance will be needed to get you there. Please let me know when/if you get an invite. Thanks.

Sig

Sigmund Csicsery
Project Manager
Email: (b)(6)
Office:
Cell: (b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----

From: (b)(6)
Sent: Friday, July 15, 2016 1:36 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] FW: Corrected Grant Agreement

Happy Friday! Any word on the Program Manager approval?

Thanks, (b)(6

-----Original Message-----
From: (b)(6)
Sent: Wednesday, July 06, 2016 12:01 PM
To: 'Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Subject: RE: Corrected Grant Agreement

Hi Sig: Thought I'd check in on whether the Program Manager approval is moving.

We posted the RFI for the procurement yesterday (b)(5) to get this project moving. I'd like to be able to get (b)(on board for the RFI meeting (July 20). Think we might be able to make it???

Thanks, (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Wednesday, June 29, 2016 4:00 AM
To: (b)(6)
Subject: RE: Corrected Grant Agreement

It's working through the system. Looks like it has one more stop before the Director. I am pushing it on my end. I will keep you posted.

Sig

Sigmund Csicsery
Project Manager
Email: (b)(6)
Office:
Cell: (b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted].

-----Original Message-----
From: (b)(6)
Sent: Tuesday, June 28, 2016 2:54 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] FW: Corrected Grant Agreement

Hi Sig: Have you been able to get any feedback re the proposed Key Person? I'd like to move forward with this offer letter so we can get started.

Thanks, (b)(6

-----Original Message-----
From: (b)(6)
Sent: Thursday, June 23, 2016 8:53 AM
To: 'Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Cc: (b)(6)
Subject: RE: Corrected Grant Agreement

Hi Sig: Attached is the signed corrected version.

Thanks much!!

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, June 23, 2016 3:00 AM
To (b)(6)
Cc
Subject: Corrected Grant Agreement

Hi (b)(6

Attached is a corrected grant agreement notice of award. Please sign, scan, and return. This will replace the previous version that has the typographical error on it. The remainder of the amendment is still working its way through the system. Thanks.

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
Email: (b)(6)
Office:
Cell: (b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] FW: Email subject
Date: Wednesday, May 3, 2017 1:59:50 PM

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hey Sig, received the following email...seems that they have the incorrect email for (b)(6)

(b)(6)
Senior Accountant
DLIR, Office of Community Services
(b)(6)

-----Original Message-----
From: OEA Team (b)(6)
Sent: Wednesday, May 3, 2017 4:20 AM
To: (b)(6)
Subject: Email subject

Dear (b)(6)

You will be contacted shortly by your OEA project manager to schedule an in person meeting to discuss grant administration details on your recently approved grant

Should you have any questions regarding the process, or the forms found at the link above, please contact your assigned OEA Project Manager, or call the main OEA line at (b)(6)

As a reminder, your grant package/application is available for review at:

(b)(6)

OEA Grant Office

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] FW: Federal Financial Report submitted
Date: Monday, July 31, 2017 2:14:51 PM

Sig: You should have both reports in EADS now. Thanks much, rona

-----Original Message-----
From: OEA Team (b)(6)
Sent: Monday, July 31, 2017 9:45 AM
To: (b)(6)
Subject: Federal Financial Report submitted

Dear (b)(6)

Following has been Submitted to PM. Please find the details below; Project #: ST1603 Grant Name: State of Hawaii (DD) Grant #: ST1603-16-01

From: (b)(6)
To: (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] FW: Grant Agreement Awaiting Signature
Date: Tuesday, June 14, 2016 12:22:39 PM

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

I can't open the grant agreement ...
This record is locked. Checked out by another user (2016 June 14 6:24PM)

Let me know when you're logged out. Thanks!

(b)(6)
Senior Accountant
DLIR, Office of Community Services
(b)(6)

-----Original Message-----
From: OEA Team (b)(6)
Sent: Tuesday, June 14, 2016 1:35 AM
To: (b)(6)
Subject: Grant Agreement Awaiting Signature

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] FW: Grant Agreement Awaiting Signature
Date: Tuesday, June 14, 2016 11:27:32 AM

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig: I received this email. I went to the link. It asks me to input the Awardee Name and Award Date. Just want to make sure I enter this correctly:

* Awardee Name: State of Hawaii

* Award Date: June 6, 2016? That's the date on the letter from (b)(6)

Can you please confirm that this is right?

Thanks (b)(6)

-----Original Message-----
From: OEA Team (b)(6)
Sent: Tuesday, June 14, 2016 1:35 AM
To: (b)(6)
Subject: Grant Agreement Awaiting Signature

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] FW: Hawaii Project: Key Person
Date: Thursday, June 22, 2017 3:31:47 PM

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Sig: As per our conversation, I filled out & submitted an Amendment in EADS. I hope I did it right!

If there is anything I need to do to correct this submission, please let me know.

Thanks,(b)

From:(b)(6)
Sent: Wednesday, June 21, 2017 3:44 PM
To: 'Csicsery, Sigmund G CIV OSD ODAM (US)'(b)(6)
Subject: Hawaii Project: Key Person

Hi Sig: Welcome back! Thanks for taking the time to chat today!!

As I mentioned on the phone, I have a resume to propose for the key person for our project.(b)(6) has served as the Military Liaison Assistant (MLA) to the late Congressman Takai and is serving as MLA to Congresswoman Hanabusa. Over the last year,(b) has learned a lot about the military in Hawaii … players and policies.(b) has been a passionate advocate for the military in Hawaii.

(b)(legal training and background will help with contract and grant administration.

With the no cost extension, we have 6 months left on this grant. I feel that (b)(be a good person to work with the contractor and stakeholders as we prepare to deploy the website and prepare our action plan.

(b)(is available to start work on July 17, 2017 (will give notice after the NDAA markup is done for Congresswoman Hanabusa).

Please let me know what you think. Thanks,(b)

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] FW: Invoice from State of Hawaii (UNCLASSIFIED)
Date: Monday, January 23, 2017 10:54:01 AM
Attachments: (b)(5)

Hi Sig,
Attached copy of billing #2 submitted on 1/10/2017.

Thanks,
(b)(6)
Senior Accountant
DLIR, Office of Community Services
(b)(6)

-----Original Message-----
From: OSD NCR ODAM Mailbox OEA Payments (b)(6)
Sent: Tuesday, January 10, 2017 6:38 AM
To: (b)(6)
Subject: RE: Invoice from State of Hawaii (UNCLASSIFIED)

CLASSIFICATION: UNCLASSIFIED

(b)(6)

Your signed reimbursement request has been received and logged at OEA for processing. Your Project Manager will be notified when payment has been completed. Thank you.

v/r David,
David L. Jones
Project Manager
Department of Defense
Office of Economic Adjustment (OEA)
2231 Crystal Drive, Suite 520
Arlington, VA 22202
Email: (b)(6)
Office:
Cell: (b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 9, 2017 10:35 PM
To: OSD NCR ODAM Mailbox OEA Payments (b)(6)
Subject: [Non-DoD Source] Invoice from State of Hawaii

Please contact me if you have any questions.

(b)(5)

(b)(5) ; (b)(6)

(b)(6)

Senior Accountant

DLIR, Office of Community Services

(b)(6)

CLASSIFICATION: UNCLASSIFIED

(b)(5)

(b)(5) ; (b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] FW: Last single audit for OCS
Date: Tuesday, April 5, 2016 2:03:58 PM
Attachments: (b)(5)

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

From: Lee, Debby S
Sent: Wednesday, March 30, 2016 4:40 PM
To: (b)(6)
Cc:
(b)(6)
Subject: RE: Last single audit for OCS

Hi (b)(6)

Please see attached, it's part of state of Hawaii single audit.

Below are the section that related to us.

Page 21, TEFAP food commodity value (not Cash), was not stated in SEFA, but already been clarified with the auditor.

Page 42, for all Department of Labor and Industrial Relations findings, does not mentioned OCS

Page 53, Department of Labor and Industrial Relations issues, resolved

Thanks.

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From: (b)(6)
Sent: Wednesday, March 30, 2016 4:25 PM
To: (b)(6)
(b)(6)
Subject: Last single audit for OCS

Hi Ladies: Hope all's well on the home front! DC is cold … even in the hotel/meeting rooms. The time change is confusing my body/brain.

One of the issues that was raised re the DoD grant is that they'll want to see our last OCS single audit. I am curious too. Do we have a copy somewhere??? Can you track one down, please?

I thought the Auditors said that the last OCS single audit was three years ago and that it's just for CSBG. The DoD guy thought that the OMB requirement was for the audit to be of the whole office (whatever is registered in SAM). Either way, they'll need a copy.

Please help!

Thanks, (b)(6)

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)
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From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] FW: Negotiation Agreement Approving Central Services Costs and Fringe Benefit Rates for FY 16 (Finance Memorandum No: 16-05)
Date: Tuesday, May 3, 2016 11:50:41 AM

Hi Sig: Been trying to track down an updated fringe rate. Apparently, we don't have one in place yet. Seems there is a delay in approval/implementation of the new rate. Will we still be ok?

Thanks (b)(6

-----Original Message-----
From: (b)(6)
Sent: Tuesday, May 03, 2016 8:47 AM
To: (b)(6)
Cc: (b)(6)
Subject: RE: Negotiation Agreement Approving Central Services Costs and Fringe Benefit Rates for FY 16 (Finance Memorandum No: 16-05)

(b)(6) -- are budgeted percentage is 52%; however it could be higher although if it is the new FY17 rate will not go into effect until close to mid-year (still preparing our submittal and CMS needs to review).

-----Original Message-----
From: (b)(6)
Sent: Tuesday, May 03, 2016 8:33 AM
To: (b)(6)
Subject: FW: Negotiation Agreement Approving Central Services Costs and Fringe Benefit Rates for FY 16 (Finance Memorandum No: 16-05)

(b)(6) Do you have an updated fringe rate for FY17 yet?

Thanks, (b)(6

-----Original Message-----
From: (b)(6)
Sent: Tuesday, May 03, 2016 8:29 AM
To: (b)(6)
Cc: (b)(6)
Subject: RE: Negotiation Agreement Approving Central Services Costs and Fringe Benefit Rates for FY 16 (Finance Memorandum No: 16-05)

(b)(6)

Our practice is to use the last approved rate for future grant proposal. (b)(6 is working on the FY 2017 fringe rate and will be submitted for approval later this year and the final approval from the federal agency early next year.

(b)(6)

-----Original Message-----
From (b)(6)
Sent: Tuesday, May 03, 2016 8:18 AM
To: (b)(6)
Cc (b)(6)
Subject: FW: Negotiation Agreement Approving Central Services Costs and Fringe Benefit Rates for FY 16 (Finance Memorandum No: 16-05)

Hi (b)(6)

Please handle.

Mahalo!

(b)(6)
Secretary to the Business Management Officer Department of Labor and Industrial Relations Administrative Services Offices
830 Punchbowl Street, Room 309
Honolulu, HI 96813
Phone: (b)(6)
Fax: (b)(6)
E-Mail: (b)(6)

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, May 02, 2016 4:00 PM
To: (b)(6)
Cc:
Subject: RE: Negotiation Agreement Approving Central Services Costs and Fringe Benefit Rates for FY 16 (Finance Memorandum No: 16-05)

Hi (b)(Is there a FY17 Fringe rate memo? I need something for a grant application we're working on. Thanks, rona

-----Original Message-----
From: (b)(6)
Sent: Tuesday, March 29, 2016 3:23 PM
To: (b)(6)
(b)(6)

(b)(6)

Subject: Negotiation Agreement Approving Central Services Costs and Fringe Benefit Rates for FY 16 (Finance Memorandum No: 16-05)

Everyone,

FYI and disseminate to your staff if necessary.

Mahalo!

(b)(6)
Secretary to the Business Management Officer Department of Labor and Industrial Relations Administrative Services Offices
830 Punchbowl Street, Room 309
Honolulu, HI 96813
Phone: (b)(6)
Fax: (b)(6)
E-Mail: (b)(6)

[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] FW: OEA DIA Grant - Grantee Learning Community Meeting Invitation
Date: Monday, July 18, 2016 11:32:20 AM

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig: Just received this email! Such timing!

I'm hoping to get (b)(on board so that he can go to this:)

Thanks (b)(6

From: (b)(6)
Sent: Monday, July 18, 2016 7:21 AM
To: (b)(6)
Cc: (b)(6)
Subject: OEA DIA Grant - Grantee Learning Community Meeting Invitation

Dear (b)(6)

A number of OEA Defense Industry Adjustment (DIA) grantees are conducting supply chain mapping as a critical component to their Organize, Plan, and Implement approach. Defense manufacturing involves complex supply chains that link prime contractors to hundreds of suppliers and subcontractors; making supply chain mapping a complex analytical exercise. After the March convening of DIA grantees in Arlington, Virginia, you were identified as someone who could make valuable contributions to the discussion, sharing lessons learned, and best practices related to supply chain mapping.

We welcome your help with this OEA Learning Community effort and cordially invite you to attend a one-day Learning Community convening on Supply Chain Mapping Best Practices. The meeting will take place on Tuesday, August 23 from 8:30 am - 5:00 pm at the Center for Regional Economic Competitiveness (CREC) offices at 1700 North Moore Street, Suite 2225 in Arlington, Virginia. The agenda for this meeting is included below.

You, along with a select group of fellow DIA grantees, have been invited to attend this meeting to discuss your particular project - along with the accompanying challenges, accomplishments, and lessons learned. CREC has been asked by the OEA to develop a white paper of best practices related to supply chain mapping to help inform both current and future DIA grantees. Your help is invaluable to this effort!

CREC will reimburse you for your travel (including airfare, lodging, ground transportation, meals) to and from this meeting. Please RSVP to (b)(6) or via phone @ (b)(6) and (b) will assist you with the travel arrangements. If you have any questions, please feel free to contact (b)(6) or phone @ (b)(6 (b)(6)

AGENDA

OEA Learning Community – Supply Chain Mapping Best Practices

When: Tuesday, August 23, 2016

Where: CREC Offices, 1700 North Moore Street, Suite 2225, Arlington, Virginia

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8:00 -- Breakfast

8:30 – Purpose and Goals/Intros and project overviews

- Lightning Round – project overviews, 2 most difficult challenges, biggest accomplishment, 2 lessons learned

10:30—Supply Chain Uses and Implications for Outcomes

- Cluster Building
- Market Intelligence

12:00—Lunch Presentation (Lunch provided)

- Supply chain optimization

1:00—Nuts and Bolts of Study Design/issues

- Engaging partners
- Finding expertise
- Developing Best business survey questions
- Sample selection
- Building/maintaining data

2:30 – 4:00—Disseminating study findings

- Reporting
- Data Visualization
- Engaging Partners/Industry

4:00-5:00 –Program sustainability

5:30-7:00--Dinner & Networking

Thank you for your willingness to help with this effort. I look forward to seeing you in Arlington on the 23rd.

(b)(6)

(b)(6)
Senior Vice President
Center for Regional Economic Competitiveness
1700 N. Moore Street, Suite 2225
Arlington, VA 22210

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] FW: Performance Report submitted
Date: Monday, October 31, 2016 2:46:28 PM

Sig,

Performance report has been submitted. Thank you for all of the hand holding!

(b)(6

-----Original Message-----
From: OEA Team (b)(6)
Sent: Monday, October 31, 2016 11:45 AM
To: (b)(6)
Subject: Performance Report submitted

Dear (b)(6)

Following has been Submitted to PM. Please find the details below; Project #: ST1603 Grant Name: State of Hawaii (DIA) Grant #: ST1603-16-01

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] Fw: Welcome to OEA Online Grant Management System
Date: Monday, March 28, 2016 12:28:17 PM

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig: I've tried logging on to this from multiple computers (within and off the State network). I am getting blocked from accessing. Do you have other people having this problem?

Thanks (b)(

From: (b)(6)
Sent: Tuesday, March 22, 2016 6:50 AM
To: (b)(6)
Subject: Welcome to OEA Online Grant Management System

Dear (b)(6)

Thank you for your online registration.

Please navigate to the following link to activate your account:
(b)(6)

You will be asked to change your password when you first log-in.

For future access to the system please navigate to:
(b)(6)
and your username will be:
(b)(6)

Kind regards,

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] FYI
Date: Thursday, October 13, 2016 7:18:45 PM

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Aloha Sig!

We posted the notice of our contact award this afternoon to the RFP site:

(b)(6)

The award went to the SMS team. There were five proposals. We are now working on the contract.

Looking forward to meeting you next Tuesday!

Thanks,

(b)(6)

(b)(6)

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] (b)(6)
Date: Friday, June 9, 2017 12:38:46 PM

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

I just heard he met our Hawaii team in Alabama!!! (b)(at the flight center there & he was the protocol guy. Small world!

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] grant budget question
Date: Thursday, January 19, 2017 11:27:12 AM

Aloha Sig!

In our grant application we earmarked $547,200 for securing a contractor to help with our project. We estimated a break down as follows:

Research and Analysis	$300,000
IT	$200,000
Communications	$ 40,000
IT Hosting	$ 7,200

The actual revenue split between the line item amounts above will probably change as we go forward, and I believe you told me via phone once that it would be OK, that it was basically up to us. Would just like to confirm please.

Thanks!

(b)(6)

(b)(6)

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] Hawaii DIA quarterly performance report (draft)
Date: Thursday, October 19, 2017 7:06:49 PM
Attachments: (b)(5)

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Aloha Sig,

Hope all is well. Please find attached a copy of our draft quarterly report for your review before we submit online. Thanks!

V/R,

(b)(6)

(b)(6)

DIA Program Manager
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

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From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] Hawaii Project: Key Person
Date: Wednesday, June 21, 2017 6:44:17 PM
Attachments: (b)(6)

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig: Welcome back! Thanks for taking the time to chat today!!

As I mentioned on the phone, I have a resume to propose for the key person for our project. (b)(6) has served as the Military Liaison Assistant (MLA) to the late Congressman Takai and is serving as MLA to Congresswoman Hanabusa. Over the last year, (b) has learned a lot about the military in Hawaii … players and policies. (b) has been a passionate advocate for the military in Hawaii.

(b)(legal training and background will help with contract and grant administration.

With the no cost extension, we have 6 months left on this grant. I feel that (b)(be a good person to work with the contractor and stakeholders as we prepare to deploy the website and prepare our action plan.

(b) is available to start work on July 17, 2017 (will give notice after the NDAA markup is done for Congresswoman Hanabusa).

Please let me know what you think. Thanks (b)

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

(b)(6)

Education

University of Hawaii William S. Richardson School of Law — Honolulu, HI
J.D., May 2015. Graduated *Cum Laude*

- CALI Excellence for the Future Awards: Legal Practice I, Second Year Seminar, Legislation & Statutory Interpretation, Constitutional Law: Critical Race Perspectives
- Certificate of Participation, United Nations Conference on Trade and Development International Investment Agreement Mapping Project (2014)

University of Hawaii at Manoa — Honolulu, HI
B.A. History, May 2012. Graduated *Summa Cum Laude*

Daniel K. Inouye Asia-Pacific Center for Security Studies — Honolulu, HI
Certificate, Asia-Pacific Orientation Course, September 2016.

Employment and Experience

Military Legislative Assistant/District Representative
Office of Congresswoman Colleen Hanabusa, November 2016-Present — Honolulu, HI

- Manages policy and casework portfolios on topics including military issues, veterans' affairs, foreign policy, and homeland security. Works with military personnel, local commands, and key stakeholders to resolve constituent concerns. Assists contractors and companies with legislative and policy issues related to the defense industrial base and doing business with the military community. Responsible for researching emerging issues, collecting information on the military in Hawaii, and drafting legislative proposals, press releases, speeches, messages, social media posts, and correspondence. Represents the office at official events.

Military Legislative Assistant
Office of Congressman Mark Takai, July 2016-November 2016 — Honolulu, HI

- Legislative Assistant specializing in military and veterans' affairs. Primarily responsible for working with military personnel, local commands, and stakeholders to resolve constituent issues. Managed congressional nominations for federal service academies.

Law Clerk
The Honorable Chief Justice Mark E. Recktenwald, September 2015-June 2016 — Honolulu, HI

- Law clerk to the Chief Justice of the Hawaii Supreme Court. Responsible for legal research and writing, including drafting Supreme Court opinions and memoranda. Reviewed and analyzed legislation and testimony on legislative measures affecting the Judiciary. Assisted Chief Justice with speechwriting, managing interns, and other administrative duties. Experience in appellate review of broad range of topics and issues in civil, criminal, and family law.

Editor-In-Chief
Asian Pacific Law & Policy Journal, June 2014-July 2015 — Honolulu, HI

- Co-director of the most-cited Asia/Pacific-focused law journal in the world. Supervised a staff of student editors and managed the publication process. Responsible for selecting articles, communicating with authors, editing articles, and publishing. Also responsible for assisting with various projects including Journal Symposium and ASEAN treaty research.

Research Assistant
University of Hawaii Law Library, August 2013-May 2015 — Honolulu, HI

- Provided legal reference services to the law school community and the public. Assisted librarians with other tasks requiring legal and library skills.

Summer Law Clerk
Alston Hunt Floyd & Ing, May 2014-August 2014 Honolulu, HI

- Assisted attorneys with research and writing on topics such as state and local government law, healthcare, housing, banking, nonprofits, environmental law, and civil rights. Drafted memoranda and court documents. Drafted blog posts for law firm's website.

Deputy Communications Director
Hanabusa For Hawaii, June 2013-August 2014 Honolulu, HI

- Volunteer part-time position with U.S. Senate campaign. Assisted Candidate with debate preparations by playing role of her opponent during debate practices. Assisted Communications Director with writing for various position pieces, blog posts, and social media items. Coordinated volunteers for campaign events.

Legal Intern
NOAA Pacific Services Center, June 2013-September 2013 Honolulu, HI

- Performed legal research and writing on topics including environmental law, disaster preparedness, ocean law, land use, international law, and indigenous peoples' law. Traveled to South Carolina, Washington, D.C., and American Samoa to present on research and meet with stakeholders.

Manoa Congressional Fellowship, Intern/Caseworker
Office of Senator Daniel K. Inouye, January 2012-August 2012 Honolulu, HI & Washington, D.C.

- In Washington, managed constituent correspondence; performed press, photography, and social media duties; conducted legislative and policy research; attended hearings; gave tours to constituents and VIPs, and other duties as assigned. In Honolulu, managed constituent casework and policy in areas such as defense issues, healthcare, veterans' affairs, housing, Native Hawaiian rights, and education. Represented the Senator at events and meetings.

Awards and Scholarships
National Black Law Students Association Member of the Month, March 2015
The Lawrence C. Foster Endowment for Pacific Asian Legal Studies Scholarship
The Cades Schutte Fleming & Wright Scholarship

Published Works
Papers:

- *The Comprehensive Anti-Apartheid Act of 1986: Separation of Powers, Foreign Policy, and Economic Sanctions as a Tool of Social Justice*, 8 NW. INTERDISC. L. REV. 153 (2016).
- *"But Some Animals Are More Equal Than Others:" American History, Racial Theory, and the Politics of "Whiteness,"* 5 T. MARSHALL L.J. GENDER, RACE & JUST. 88 (2015).

Activities and Organizations
Member, Hawaii State Bar Association
Member, Phi Beta Kappa Academic Honor Society
Member, International Chamber of Commerce Young Arbitrator's Forum
National Finalist and Western Region First Runner-Up, Thurgood Marshall Mock Trial Competition
Captain and Third-Place National Finalist, Nelson Mandela International Negotiations Challenge Team

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Foreign Languages
French Conversational

(b)(6)

Education

University of Hawaii William S. Richardson School of Law — Honolulu, HI
J.D., May 2015. Graduated *Cum Laude*

- CALI Excellence for the Future Awards: Legal Practice I, Second Year Seminar, Legislation & Statutory Interpretation, Constitutional Law: Critical Race Perspectives
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Certificate, Asia-Pacific Orientation Course, September 2016.

Employment and Experience

Military Legislative Assistant/District Representative
Office of Congresswoman Colleen Hanabusa, November 2016-Present — Honolulu, HI

- Manages policy and casework portfolios on topics including military issues, veterans' affairs, foreign policy, and homeland security. Works with military personnel, local commands, and key stakeholders to resolve constituent concerns. Assists contractors and companies with legislative and policy issues related to the defense industrial base and doing business with the military community. Responsible for researching emerging issues, collecting information on the military in Hawaii, and drafting legislative proposals, press releases, speeches, messages, social media posts, and correspondence. Represents the office at official events.

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- Co-director of the most-cited Asia/Pacific-focused law journal in the world. Supervised a staff of student editors and managed the publication process. Responsible for selecting articles, communicating with authors, editing articles, and publishing. Also responsible for assisting with various projects including Journal Symposium and ASEAN treaty research.

Research Assistant
University of Hawaii Law Library, August 2013-May 2015 — Honolulu, HI

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Papers:

- *The Comprehensive Anti-Apartheid Act of 1986: Separation of Powers, Foreign Policy, and Economic Sanctions as a Tool of Social Justice*, 8 NW. INTERDISC. L. REV. 153 (2016).
- *"But Some Animals Are More Equal Than Others:" American History, Racial Theory, and the Politics of "Whiteness,"* 5 T. MARSHALL L.J. GENDER, RACE & JUST. 88 (2015).

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Member, International Chamber of Commerce Young Arbitrator's Forum
National Finalist and Western Region First Runner-Up, Thurgood Marshall Mock Trial Competition
Captain and Third-Place National Finalist, Nelson Mandela International Negotiations Challenge Team

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Foreign Languages

French Conversational

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] Hawaii: Program Manager
Date: Friday, June 3, 2016 5:19:49 PM
Attachments: (b)(6)

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig: I think we finally found our program manager (resume attached) (b)(knows about the defense world from the contractor perspective and how the MAC works.

YAY!!! We're almost ready :)

Happy Friday, (b)(6)

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

(b)(6)

Project Management/General Management

(b)(6)

Summary

Energetic and creative problem solver focused on project objectives while ensuring the continuous delivery of quality services to a diverse client base. Experienced driver of process improvement, primarily in the software development arena, primarily for the DoD, providing purpose, direction, coaching, and motivation. Successful volunteer leadership roles for nonprofits, including major event planning. Experience with Program Management, Project Management, Release Management, Quality Assurance, Spanish, MS Office Suite, MS Project, Visio, videography, short form video development, Final Cut, and Wix.

Experience

Product/Release Manager at Pacific Disaster Center

November 2014 – April 2016 | Kihei (Maui), Hawaii

Develop, maintain, and execute product and release management processes for the DisasterAWARE family of products running on desktop, tablet, and mobile platforms. A primary product example is the Emergency Operations (EMOPS) app designed to meet the information needs of disaster managers before, during, and after disasters. Lead for the Software Quality Assurance and Technical Documentation activities of PDC software development projects. Provided backup tier 2 support. PDC is under the umbrella of the Research Corporation of the University of Hawaii. www.pdc.org/

Director, Release Engineering and Quality Assurance at Intelligent Software Solutions

June 2011 – April 2014 | Colorado Springs, Colorado

Led an organizationally horizontal department responsible for core software baseline development, software testing, technical documentation, and certification and accreditation (Information Assurance – SIPRNet and JWICS) support for software products developed by ISS, primarily for the DoD and IC under an AFRL contract. Balanced external customer relations with internal divisional customer relations. Played a major role in driving the development and documentation of ISS systems engineering processes. Chaired the Systems Engineering Processes Group. Served on the IT Steering Group and the Marketing Steering Group. www.issinc.com Top Secret with DCID 6/4 eligibility expired 4/15/16.

President/Owner Adit Productions LLC

February 2009 – June 2011 | Colorado Springs, Colorado

Started company to develop and market concepts and video to travel and documentary genre media. Focused on concept development for cable television programming and videography - shooting, editing, and marketing short form video. Completed Travel Channel Academy on

Filmmaking, captured several events on video and edited raw footage into short form video sequences. Events included the Callaway Kite Flight, the Colorado Balloon Classic, and El Dia de los Muertos in Sumpango, Guatemala. https://www.youtube.com/user/AditVideo/videos www.aditproductions.com

Director, Colorado Springs at CSC
April 2000 – June 2008 | Colorado Springs, Colorado
Overall responsibility for operations and marketing of Air Force business unit in Colorado Springs managing over 165 personnel working on various contracts. Maintained excellent customer relations. Coordinated and engaged in successful business development activities. Assumed leadership positions in non-profit professional associations (AFCEA, NDIA, and PMI) and managed large scale events including several symposiums and banquets. DynCorp purchased by CSC in 2003. www.csc.com

Manager, Communications Systems at ITT Systems
April 1987 – March 2000 | Colorado Springs, Colorado
Responsible for operations, maintenance, and sustainability for legacy and newly developed communications systems supporting the Cheyenne Mountain Software Support Contract held by ITT Systems. Managed over 100 personnel dispersed across several sites. Stood up and led center of excellence for Project Management. Kaman Sciences Corporation was purchased by ITT late in 1997. ITT later became Exelis, which was then bought by Harris. [Systems Analyst April 1987 – June 1994.]

Education

Virginia Tech
B.A. History
Academy Leadership
Leadership Excellence and Executive Coaching
Travel Channel Academy
Filmmaking
Computer Learning Center
Diploma, Computer Programming

Certifications

Project Management Professional (PMP)
License 15755
May 1999 – May 2018

Interests

Ballroom dancing, running, weights, scuba diving, hiking, travel, videography.

Organizations

Project Management Institute

Since 1997

Chapter President May 2002 - December 2005
Chapter Trustee 2006 and 2008
Chapter VP of Public Relations May 2000 - May 2002

Armed Forces Communications and Electronics Association (AFCEA)

Since 1987

Chapter Board of Directors January 2006 - September 2008
Executive Chairman, Defending America/SpaceComm Symposium 2007 and 2008
Local Arrangements Chair for Symposium 2002 - 2004
Deputy Local Arrangements Chair for Symposium 2005 and 2006
Advisor for Symposium 2009

National Defense Industrial Association (NDIA)

2000 – 2015

Chapter Board of Directors June 2004 - September 2008
Chairman, NDIA Ball 2006
Deputy Chairman, NDIA Ball 2005
Local Arrangements Chair, NDIA Industry Forum 2005
Chairman, Homeland Defense Symposium 2004

Additional Organizations

Member Military Affairs Council (Colorado Springs Regional Business Alliance)
Advisor to NORAD/NORTHCOM Public Affairs, NORAD 50th Anniversary Ball 2008

(b)(6)

Project Management/General Management

(b)(6)

Summary

Energetic and creative problem solver focused on project objectives while ensuring the continuous delivery of quality services to a diverse client base. Experienced driver of process improvement, primarily in the software development arena, primarily for the DoD, providing purpose, direction, coaching, and motivation. Successful volunteer leadership roles for nonprofits, including major event planning. Experience with Program Management, Project Management, Release Management, Quality Assurance, Spanish, MS Office Suite, MS Project, Visio, videography, short form video development, Final Cut, and Wix.

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Director, Release Engineering and Quality Assurance at Intelligent Software Solutions

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February 2009 – June 2011 | Colorado Springs, Colorado

Started company to develop and market concepts and video to travel and documentary genre media. Focused on concept development for cable television programming and videography - shooting, editing, and marketing short form video. Completed Travel Channel Academy on

Filmmaking, captured several events on video and edited raw footage into short form video sequences. Events included the Callaway Kite Flight, the Colorado Balloon Classic, and El Dia de los Muertos in Sumpango, Guatemala. https://www.youtube.com/user/AditVideo/videos www.aditproductions.com

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May 1999 – May 2018

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Project Management Institute

Since 1997

Chapter President May 2002 - December 2005
Chapter Trustee 2006 and 2008
Chapter VP of Public Relations May 2000 - May 2002

Armed Forces Communications and Electronics Association (AFCEA)

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Chapter Board of Directors January 2006 - September 2008
Executive Chairman, Defending America/SpaceComm Symposium 2007 and 2008
Local Arrangements Chair for Symposium 2002 - 2004
Deputy Local Arrangements Chair for Symposium 2005 and 2006
Advisor for Symposium 2009

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Chapter Board of Directors June 2004 - September 2008
Chairman, NDIA Ball 2006
Deputy Chairman, NDIA Ball 2005
Local Arrangements Chair, NDIA Industry Forum 2005
Chairman, Homeland Defense Symposium 2004

Additional Organizations

Member Military Affairs Council (Colorado Springs Regional Business Alliance)
Advisor to NORAD/NORTHCOM Public Affairs, NORAD 50th Anniversary Ball 2008

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] Hawaii: Q3 Performance Report + Invoice #5
Date: Friday, April 21, 2017 5:14:28 PM
Attachments: (b)(5)

Hi Sig!

Following up on our discussion this week, we've cleaned up the financial reporting related to the grant. I've included an explanation of the highlights in the performance report … it may be more than needed.

Let us know what we need to do before submitting these.

Thanks, (b)(6)

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From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] Hawaii: Revised Proposal
Date: Tuesday, March 22, 2016 2:04:53 AM
Attachments: (b)(5)

Hi Sig:

I tried to clean up the DOC and XLS for the Hawaii grant. There are a few things to still do:

1. Application SF-424 Tab.

* This section asks for proposed start/end dates. In my mind, this depends on your schedule for award. What does that look like? I'm thinking that a project start date of around July 1 would make sense for us. It's the beginning of our Fiscal Year. And, it takes us time to get positions authorized, accept grant funds, setup grant accounts, recruit staff, etc. Does that work with your timetable?

* Funding. I've attached the XLS file of the budget. I adjusted a few things, including SME cost allocation. If this looks good, we can fill in the budget line items.

* EO 12372. I don't believe that Hawaii follows this requirement. I'm checking with a few more people to make sure.

* Federal Debt. To the best of my knowledge, we are not delinquent on any federal debt. I'm checking.

2. Application Narrative Tab.

* Key Personnel. We're still looking for the right person to be the Program Manager. The person I found is more of an Analyst than the Program Manager. How important is naming a person here? Should we put in the GOV's Military Advisor since the GOV's office is the Applicant?

* Deliverables. I can fill in dates based on Q1 above. The prototype Stakeholder and Supply Chain Maps are a Phase II deliverable. These maps will be filled in during Phase III and finalized during Phase IV.

* Action Plan is a Phase IV deliverable.

* Grant Introduction/Background. I updated the Background section, including citations for reference. Our basic point is that despite the importance of the Defense sector to Hawaii, we don't have good data about the DoD contractor community, which is why this project is important.

Approach & Timeline.

* Management/Staffing Approach. I added a "relationship diagram" in this section to show the key parties. Will this work here?

* Project Team. Added some narrative in the sections to reference the source of funds. I might need to clean up some stuff once the budget is finalized.

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From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] Hawaii: SOW
Date: Wednesday, March 30, 2016 9:55:18 PM
Attachments: (b)(5)

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Made some progress on the SOW (b)(5) The flow (by area of work … Research/Analysis, IT, Communications) might be confusing. It might be better by Phase of work so that the functional stuff by Phase is better aligned … and in-process outcomes can be cleaner. This would show the collaboration between the functional areas to deliver on each Phase. What do you think?

In my head, this is an "Agile" project. We're pushing to get functionality out quickly so that we can do the prototype/improvement (Phase II), deploy/bug fix & enhancements (Phase III), and final refinement (Phase IV) on schedule. It's very aggressive, but should be doable.

I'm also thinking about how to address the sustainability (long term operating/maintenance) costs in the RFP. I'm checking with my procurement person to see if we can write it in to the RFP (maybe a Total Cost of Ownership analysis as part of the cost proposal?).

Single Audit. Found out the State does one HUGE single audit for the State. So, our DLIR/OCS review is buried in a huge document and we're not always reviewed (we weren't in the FY15 single audit). Doing more research on this.

I guess it's good to be sleepless in DC :)

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

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From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] Here"s the screen I get in Chrome
Date: Monday, March 28, 2016 1:05:31 PM

Smartsimple

Access Forbidden

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] HI Grant: InKind
Date: Monday, April 10, 2017 3:16:18 PM

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hey Sig: Hope you had a good weekend!

We've looked at the project budget v actual. A few things:

1. Re the Fed grant expenses:

a. Computer Equipment ($2,400). We're not going to need to expend this. We have a bunch of computer equipment and didn't need to buy new equipment for this project.

b. Training/Travel ($2,500). We are still looking at this.

2. Re the non-grant (State expenses): As of the end of February, we're at 4.2% and would like to fix this ASAP.

a. State personnel, including SMEs. We're behind on this.

i. With (b)(6) resignation, I'm doing more work on this project. With such a short period of performance remaining, it would be hard to replace him. This will increase the State personnel expense.

ii. In looking at our State funds, we can pay for (b)(6) compensation + fringe for a few months. This will enable us to catch up on the in-kind $.Will this be ok? I'd like to leave the Personnel expenses on the Fed side … if we can do a PoP extension.

b. Supplies + Rent. It's going to be hard to isolate these expenses. So, I'm looking for a better way to track other expenses for this project.

3. Given #1 and #2, above, do we need to adjust the budget?

I'm also thinking that we should extend the Period of Performance (from 6/30 to 9/30). Given the timing of potential Phase II (FFY18), I'm thinking that extending the PoP will give us some breathing room on the deliverables.

Can we chat about this???

Thanks (b)(

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] HI OEA Grant Application 2016 02 11
Date: Friday, February 12, 2016 3:10:54 PM
Attachments: (b)(5)

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig:

Attached is the latest version of Hawaii's OEA grant application:

1. We're still working on the background section. I didn't want to hold this up because of the background section.

2. We tried to clean up the project description and budget. I hope it flows more cleanly and describes what we're proposing to do.

Please let us know what you think….

Thanks much, (b)(6)

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

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From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] HI: NCE
Date: Thursday, April 27, 2017 1:28:47 PM
Attachments: (b)(5)

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Sig: I prepped the budget projection file we discussed. I made a few modifications to the XLS I sent you … nothing major.

Thoughts?

Thanks (b)(6)

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

(b)(5)

(b)(5)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] HI: OEA Performance Report 4 2017 07 19
Date: Thursday, July 20, 2017 1:18:36 PM
Attachments: (b)(6)

Hi Sig: Starting the development of the Q4 report … draft attached.

It reflects an update of the program narrative. We're still working on the financial section.

Comments?

Thanks.(b)

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From: (b)(6)
To: (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] Invoice from State of Hawaii
Date: Tuesday, August 1, 2017 8:08:43 PM
Attachments: (b)(5)

Grant: ST1603-16-01/HQ00051610178

Reimbursement, Payment Request #6

(b)(6)

Senior Accountant

DLIR, Office of Community Services

(b)(6)

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From: (b)(6)
To: (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] Invoice from State of Hawaii
Date: Monday, June 5, 2017 2:11:27 PM
Attachments: (b)(5)

Grant: ST1603-16-01/HQ00051610178

Reimbursement, Payment Request #5

Please contact me if you have any questions.

(b)(6)

Senior Accountant

DLIR, Office of Community Services

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From: (b)(6)
To: (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] Invoice from State of Hawaii
Date: Tuesday, March 21, 2017 2:57:00 PM
Attachments: (b)(5)

Grant: ST1603-16-01/HQ00051610178

Reimbursement, Payment Request #4

Please contact me if you have any questions.

(b)(6)

Senior Accountant

DLIR, Office of Community Services

(b)(6)

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From: (b)(6)
To: (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] Invoice from State of Hawaii
Date: Monday, February 6, 2017 11:25:56 AM
Attachments: (b)(5)

Grant: ST1603-16-01/HQ00051610178

Reimbursement, Payment Request #3

Please contact me if you have any questions.

(b)(6)

Senior Accountant

DLIR, Office of Community Services

(b)(6)

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From: (b)(6)
To: (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] Invoice from State of Hawaii
Date: Wednesday, October 4, 2017 8:35:52 PM
Attachments: (b)(5)

Grant: ST1603-16-01/HQ00051610178

Reimbursement, Payment Request #7

(b)(6)

Senior Accountant

DLIR, Office of Community Services

(b)(6)

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From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] OEA SOW Research 2016 03 31
Date: Thursday, March 31, 2016 2:30:49 PM
Attachments: (b)(5)

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update

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From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] OEA SOW Research 2016 03 31
Date: Thursday, March 31, 2016 2:25:06 PM
Attachments: (b)(5)

Here's today's version.

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From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] Permission to use DoD seal in DIA material?
Date: Wednesday, November 8, 2017 1:52:58 PM

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Aloha Sig,

Hope all is well! We are in the process of finalizing some brochures to accompany our rollout/presentation of the HDE website. Are you the proper person to ask for permission to use the US DoD seal? If so, do you happen to have a high-resolution image we can use? Thanks very much!

V/R,

(b)(6)

(b)(6)

DIA Program Manager
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] Plan for tomorrow (6/21)
Date: Monday, June 20, 2016 2:30:31 PM

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig: Are you here?!?!? Do you want me to pick you up to go to the meeting with Innovate Hawaii at 10:30AM tomorrow morning?

After the meeting, we can grab lunch before coming to our office.

Let me know … thanks, (b)(6)

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] Project Budget
Date: Wednesday, March 30, 2016 7:13:18 PM
Attachments: (b)(5)

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig: Here's the draft project budget. I left in the instructions for each of the sections to have something to refer to and added our response below the instructions in each section. Thoughts?

Thanks, (b)(6)

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

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From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] Re: A few More Application Comments
Date: Wednesday, April 6, 2016 6:50:14 PM

Sure! I missed seeing you over the past few days! LOL.

Tomorrow (Thursday) at 10AM HST works for me. I believe that's 1PM your time, yes?

Shall I send a GoToMeeting session so I can show you my screen? I think our internet is a lot faster here than in the DC hotel!

Thanks,(b)(6

From: Csicsery, Sigmund G CIV OSD ODAM (US)(b)(6)
Sent: Wednesday, April 6, 2016 8:57 AM
To:(b)(6)
Subject: A few More Application Comments

Hi(b)(6

I received a few comments from(b)(6 No show stoppers. If you have a few minutes this afternoon or tomorrow, we should telecom and work through these changes in EADS II together. Let me know your availability. I don't think it will take more than about 15-20 minutes. Thx.

Sig

- The RFP for the "Research and Analysis" contract contains the following: "Vendor selection will be made based on the evaluation team's assessment of the best value proposal. The projected five year cost for operation and maintenance of the technologies used for this project will be included in the project evaluation criteria." Here, we just need to be sure that they're not intending to do anything beyond the period of performance of the grant. I don't think they are, because they're only asking for a figure for sustainment, but this language sort of clouds the issue. Just make sure they know that everything in the grant application has to be completed within the grant period of performance.

- It appears that the RFP fails a test in 2 CFR Part 200 (§200.323) requiring the State to "perform a cost or price analysis in connection with every procurement action in excess of the Simplified Acquisition Threshold including contract modifications." In short, because they don't mention anywhere that cost is a factor in proposal evaluation there's no way to determine whether or not they're in line with this requirement of 2 CFR. They might want to add some "cost as a factor" verbiage in that spot to cover that requirement.

- Need resumes for key personnel uploaded, and position descriptions for any position funded under the grant - even if it's funded with non-federal match.

- Nice, tight descriptions of deliverables in EADS. Excellent. I wish all the ones I've seen to date looked like this.

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment

(b)(6) [redacted]

Email (b)(6) [redacted]
Office
Cell:

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: abstract
Date: Monday, February 13, 2017 10:25:58 AM

Aloha Sig,

Thank you for the info, well see what we can do.

You mentioned that we could work with you on covering the expenses for the trip to the March meeting if we have the budget in our grant funding. Given that we brought (b)(6) in mid-December, and at $55K instead of $60K, we'll have about six months of his unused salary we could redirect. How should we approach this?

Thank you,
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, February 13, 2017 5:11 AM
To: (b)(6)
Subject: RE: abstract

Good morning (b)(

The sooner the better. The idea is to start to socialize your anticipated need for additional assistance. Even though we are projecting more needs for this year (FY17) than expected DIA funding, getting something in the queue better postures Hawaii should the situation change, other projects fall out, or be first in line for FY18 funds when they become available. The very first step (regardless of timing) is to get something in front of our Program Director (PD) so that he can opine on the proposed scope and provide feedback on what might be supported and what might not. The paper does not need to be long, but should address the who, what, where, when, why and how much. Also the connection to the current effort, and the expected benefits (the why) is very important. As for the March meeting, that's not a bad target as we could potentially sit down to discuss the proposal face to face.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Friday, February 10, 2017 4:31 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] abstract

Aloha Sig,

When we spoke a few weeks ago about applying for a second grant, you recommended Hawaii pull together a couple of pages with a general idea of what we will plan to apply for. You felt this would at least get us on OEA radar, since we are too early in our first grant project to know what our findings will be. When do you recommend we submit that abstract? (b)(6 is thinking it should probably be before the March meeting.

Thanks Sig. Don't want to lose track of this.

(b)(6)

(b)(6) PMP

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: access
Date: Friday, March 17, 2017 1:42:43 PM

Thanks Cig,

I have received a separate email and officially have logged in.

Thank you,

(b)(6)
Program Specialist
Defense Industry Adjustment (DIA)
Office of Community Services (OCS)
Department of Labor and Industrial Relations (DLIR)
State of Hawaii
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Friday, March 17, 2017 9:42 AM
To (b)(6)
Cc
Subject: RE: access

(b)(6)

I have added you to our EADS Grant Management System. You should have received a separate system generated email with your login token/password. Please let me know if you have any issues logging in.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, March 06, 2017 12:56 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)

Subject: [Non-DoD Source] access

Aloha Sig,

Requesting log in credentials for (b)(6) please so (b can access the OEA Online Grant Management System.

Thanks!

(b)(6

(b)(6) PMP

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Subject: [Non-DoD Source] RE: Application
Date: Tuesday, April 5, 2016 11:44:57 AM

I successfully logged in to the system.

(b)(6)
Senior Accountant
DLIR, Office of Community Services
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Tuesday, April 5, 2016 4:01 AM
To: (b)(6)
Cc:
Subject: RE: Application

Thanks,

I added (b)(6 to the EADS II system and the grant. (b)(should have received an activation email from our system. At your convenience, please have (b)(use the link to try to log in. Please keep in mind that the link will expire after 3 days. Let me know if (b) is able to get into the system.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, April 04, 2016 3:24 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] Re: Application

Sounds good. (b) mailing address is the same as mine: (b)(6)

Thanks (b)(6

From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, April 4, 2016 11:28 AM
To: (b)(6)
Cc:
Subject: RE: Application

That will work. Can you please send me (b) mail address?

Something to keep in mind, is that even though you may be working on the application, the system will probably send (b)(the notifications as the listed Delegated Authority (what we previously called Grants POC). (b)(will also have the ability to work on the application and submit reports, but anything requiring official signature will still need to go through you as the AO. I think this is how our system is forcing separation of responsibilities.

Thx.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, April 04, 2016 2:20 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] Re: Application

Hi Sig: For the Grant POC, we can use our financial person, right?

(b)(6) is the Senior Accountant in our office. Will it work to use (b)?

Thanks, (b)(6

From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, April 4, 2016 11:15 AM
To: (b)(6)
Subject: Application

Hi (b)(6)

FYI - I have started to receive some initial feedback on the application. Other than the need to assign another delegated authority, the comments I have received so far are all editorial/typographical errors. Still waiting for feedback from (b)(6) review.

I will go ahead and make the editorial corrections, while I am waiting for (b)(6) comments.

In the meantime, have you had any luck identifying somebody else that we can list on the grant as a Grant POC or Delegated Authority?

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
(b)(6)

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[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Application Comments
Date: Friday, March 4, 2016 4:30:14 PM

Thanks much!!! Will review ...

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US)(b)(6)
Sent: Friday, March 04, 2016 12:28 PM
To:(b)(6)
Subject: Application Comments

Hi (b)(6

In addition to the comments I provided on the 18th, I am providing the attached markup for your consideration. I have included the following 3 documents:

1) Application Narrative - This is your previous application formatted to fit the fields of our new grants tool. When we ultimately release the application to you electronically, you will cut and paste from this document directly into the grant system. This way we can continue to work offline to refine the application while ensuring it will be in the correct format. Like I said before, it is definitely going in the right direction. I have included few additional margin comments, but mostly used color coding to designate recommended changes. I tried not to do too much editing in track changes since I moved the sections around (it would have been rather messy). I can clearly start see what you are trying to do under this grant, I think the challenge that remains is linking the who and what to the budget justification.

Strike out - These are my edits to your previous text they show up in track changes (not sure what color they will show on your end).
Red Text - These are suggested responses and/or guidance on how to respond to the questions in the new grants tool, or recommended additions.
Yellow Highlight - this is the section that you indicated that you were still working on.

2) Budget Work Book - I reconstructed your budget to fit the new grant tool. Please note that there was a math error in your spreadsheet under the contracts. Please consider this error when you propose what you want to apply as in-kind match.

3) Budget Justification Instructions - These are instructions from the new grants tool on how to fill out the budget. Please note that it describes the level of detail that you need for each type of budget item.

I am on business travel for the next two weeks, but will have my computer and phone with me to respond to changes. Let me know if you have any questions. Thx.

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
(b)(6)

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[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] Re: Application
Date: Monday, April 4, 2016 3:24:10 PM

Sounds good. (b)(mailing address is the same as mine (b)(6)

Thanks, (b)(6

From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, April 4, 2016 11:28 AM
To: (b)(6)
Cc:
Subject: RE: Application

That will work. Can you please send me (b)(mail address?

Something to keep in mind, is that even though you may be working on the application, the system will probably send (b)(the notifications as the listed Delegated Authority (what we previously called Grants POC). (b)(will also have the ability to work on the application and submit reports, but anything requiring official signature will still need to go through you as the AO. I think this is how our system is forcing separation of responsibilities.

Thx.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

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From: (b)(6)
Sent: Monday, April 04, 2016 2:20 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] Re: Application

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(b)(6) is the Senior Accountant in our office. Will it work to use (b)?

Thanks, (b)(

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Sent: Monday, April 4, 2016 11:15 AM
To: (b)(6)
Subject: Application

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I will go ahead and make the editorial corrections, while I am waiting for (b)(6) comments.

In the meantime, have you had any luck identifying somebody else that we can list on the grant as a Grant POC or Delegated Authority?

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
(b)(6)

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[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] Re: Application
Date: Monday, April 4, 2016 2:20:43 PM

Hi Sig: For the Grant POC, we can use our financial person, right?

(b)(6) is the Senior Accountant in our office. Will it work to use (b)(6)

Thanks, (b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, April 4, 2016 11:15 AM
To: (b)(6)
Subject: Application

Hi (b)(6)

FYI - I have started to receive some initial feedback on the application. Other than the need to assign another delegated authority, the comments I have received so far are all editorial/typographical errors. Still waiting for feedback from (b)(6) review.

I will go ahead and make the editorial corrections, while I am waiting for (b)(6) comments.

In the meantime, have you had any luck identifying somebody else that we can list on the grant as a Grant POC or Delegated Authority?

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
(b)(6)

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[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Budget Justification Question
Date: Monday, April 18, 2016 12:39:32 PM

Hi Sig: Sorry! Yes, it should be 8 trips. My bad!!!

Thanks,(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, April 18, 2016 7:50 AM
To: (b)(6)
Subject: Budget Justification Question

Hi (b)(6

Quick question. We found a possible discrepancy in the budget justification. It does not add up. Please see the following:

Interisland travel. In order to enable state-wide participation in this project, it will be important to travel to the neighbor islands to encourage and enable community support. Two one-day roundtrips ($300 each) are planned during the project period from Honolulu to Hilo, Kona, Maui, and Kauai (12 round trips). $300 per trip is based on the following estimated costs:

Airfare: $200
Rental Car: $50
Meals & Incidentals: $50

Should it be 8 trips instead of 12? Let me know what the correct numbers should be. We can process the correction after the Technical Review Team is completed.

Thanks

Sig

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
(b)(6)

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[redacted]

[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Checking in
Date: Tuesday, October 3, 2017 1:33:08 PM

Hi! Just tried calling you. Let me know when you want to chat. I'm in my office (b)(6) until about 11:30 HI time.

Thanks (b)(

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Tuesday, October 03, 2017 5:18 AM
To: (b)(6)
Subject: Checking in

Hi (b)(6)

Do you have a few minutes today that we can chat about a potential follow on application? I know last time we talked there was a lot of uncertainty. So, I would like to see if anything has changed. Let me know. I my schedule if pretty flexible today.

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
(b)(6)

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[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Checking in - Phase II Grant (UNCLASSIFIED)
Date: Friday, November 17, 2017 2:52:57 PM

Hi Sig: Sorry about the delayed response. I'll call you on Monday at about 8AM my time. Will that work?

Thanks,(b)(6

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US)(b)(6)
Sent: Thursday, November 16, 2017 7:11 AM
To:(b)(6)
Subject: Checking in - Phase II Grant (UNCLASSIFIED)

CLASSIFICATION: UNCLASSIFIED

Hi(b)(6)

Do you have some time to talk today or early next week? I would like to follow up to see what you are thinking regarding a phase II effort. Let me know. I'm in today and Monday/Tuesday of next week. Then off for the Thanksgiving holiday.

v/r,

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
(b)(6)

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[redacted]

CLASSIFICATION: UNCLASSIFIED

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] Re: Change in Key Person Approval - Hawaii DIA Grant
Date: Wednesday, June 28, 2017 10:27:12 AM

Yay!!! Thanks (b)(6)

-------- Original message --------
From: "Csicsery, Sigmund G CIV OSD ODAM (US)" (b)(6)
Date: 6/28/17 7:20 AM (GMT-10:00)
To: (b)(6)
Subject: Change in Key Person Approval - Hawaii DIA Grant

Hi (b)(6)

Attached is the approval for the change in key person that you requested. You are good to go with your hiring action. Please let me know if you have any questions. I look forward to seeing you next week.

v/r,

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
(b)(6)

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[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Contact Info
Date: Monday, March 28, 2016 2:10:09 PM

Mine is (b)(6) See you soon!!!

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, March 28, 2016 10:49 AM
To: (b)(6)
Subject: Contact Info

Hi (b)(6

My cell number is (b)(6) in case you need to contact me while traveling.

Have a safe flight.

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
(b)(6)

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[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Corrected Grant Agreement
Date: Thursday, July 28, 2016 11:59:22 AM

Great news! Not your fault... all good. We'll move ahead with sending him an offer letter. YAY!!!!!!

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, July 28, 2016 4:46 AM
To: (b)(6)
Subject: RE: Corrected Grant Agreement

My sincerest apologies for how long this is taking. I do have verbal feedback that the Director is OK with the request, but we are still having some logistical problems getting a letter to you. I should have something more official to send you in the next few days.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Wednesday, July 27, 2016 8:41 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] FW: Corrected Grant Agreement

Hi from HI. So, any word?

We had a pretty good response to our RFI. About 6 vendors showed up/called in.

Thanks, (b)(6)

-----Original Message-----
From (b)(6)
Sent: Tuesday, July 19, 2016 10:43 AM
To: 'Csicsery, Sigmund G CIV OSD ODAM (US)' (b)(6)
Subject: RE: Corrected Grant Agreement

Thanks, Sig! We want to be able to make the schedule! :)

I looked at the Learning Event. One day in DC ... that's a long haul. I'd really like to send (b)(to this.

Thanks,(b

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, July 18, 2016 5:49 AM
To:(b)(6)
Subject: RE: Corrected Grant Agreement

Sorry nothing yet. I am pushing and have asked our Program Director if he could push from his end too.

Heads up. As a follow up to the Washington Learning Event, OEA will be hosting a Supply Chain Specific Learning Event sometime the week of 22 Aug back in the Washington DC area. I have provided the organizer your contact information. Please watch for an invitation via email. I also used this as leverage to push the Key Person approval. If this is something that you or (b)(are interested in, we can discuss if additional assistance will be needed to get you there. Please let me know when/if you get an invite. Thanks.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From:(b)(6)
Sent: Friday, July 15, 2016 1:36 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] FW: Corrected Grant Agreement

Happy Friday! Any word on the Program Manager approval?

Thanks,(b)(6

-----Original Message-----
From:(b)(6)
Sent: Wednesday, July 06, 2016 12:01 PM
To: 'Csicsery, Sigmund G CIV OSD ODAM (US)'(b)(6)
Subject: RE: Corrected Grant Agreement

Hi Sig: Thought I'd check in on whether the Program Manager approval is moving.

We posted the RFI for the procurement yesterday (b)(6) to get this project moving. I'd like to be able to get (b)(on board for the RFI meeting (July 20). Think we might be able to make it???

Thanks(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Wednesday, June 29, 2016 4:00 AM
To: (b)(6)
Subject: RE: Corrected Grant Agreement

It's working through the system. Looks like it has one more stop before the Director. I am pushing it on my end. I will keep you posted.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Tuesday, June 28, 2016 2:54 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] FW: Corrected Grant Agreement

Hi Sig: Have you been able to get any feedback re the proposed Key Person? I'd like to move forward with this offer letter so we can get started.

Thanks (b)(6

-----Original Message-----
From: (b)(6)
Sent: Thursday, June 23, 2016 8:53 AM
To: 'Csicsery, Sigmund G CIV OSD ODAM (US)' (b)(6)
Cc: (b)(6)
Subject: RE: Corrected Grant Agreement

Hi Sig: Attached is the signed corrected version.

Thanks much!!

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, June 23, 2016 3:00 AM
To: (b)(6)
Cc:
Subject: Corrected Grant Agreement

Hi (b)(6)

Attached is a corrected grant agreement notice of award. Please sign, scan, and return. This will replace the previous version that has the typographical error on it. The remainder of the amendment is still working its way through the system. Thanks.

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
(b)(6)

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[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Corrected Grant Agreement - Signed Letter
Date: Thursday, July 28, 2016 4:59:18 PM

YAY! Thanks!

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, July 28, 2016 11:24 AM
To: (b)(6)
Subject: RE: Corrected Grant Agreement - Signed Letter

Here is the signed letter. It's official.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
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Sigmund Csicsery
Project Manager
(b)(6)

(b)(6)

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[redacted]

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Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

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Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Tuesday, June 28, 2016 2:54 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] FW: Corrected Grant Agreement

Hi Sig: Have you been able to get any feedback re the proposed Key Person? I'd like to move forward with this offer letter so we can get started.

Thanks, (b)(6)

-----Original Message-----
From: (b)(6)
Sent: Thursday, June 23, 2016 8:53 AM
To: 'Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Cc: (b)(6)
Subject: RE: Corrected Grant Agreement

Hi Sig: Attached is the signed corrected version.

Thanks much!!

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, June 23, 2016 3:00 AM
To: (b)(6)
Cc:
Subject: Corrected Grant Agreement

Hi (b)(6)

Attached is a corrected grant agreement notice of award. Please sign, scan, and return. This will replace the previous version that has the typographical error on it. The remainder of the amendment is still working its way through the system. Thanks.

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
(b)(6)

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[redacted]

[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Corrected Grant Agreement
Date: Tuesday, July 19, 2016 1:42:50 PM

Thanks, Sig! We want to be able to make the schedule! :)

I looked at the Learning Event. One day in DC ... that's a long haul. I'd really like to send (b)(to this.

Thanks, (b)(6

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, July 18, 2016 5:49 AM
To: (b)(6)
Subject: RE: Corrected Grant Agreement

Sorry nothing yet. I am pushing and have asked our Program Director if he could push from his end too.

Heads up. As a follow up to the Washington Learning Event, OEA will be hosting a Supply Chain Specific Learning Event sometime the week of 22 Aug back in the Washington DC area. I have provided the organizer your contact information. Please watch for an invitation via email. I also used this as leverage to push the Key Person approval. If this is something that you or (b) are interested in, we can discuss if additional assistance will be needed to get you there. Please let me know when/if you get an invite. Thanks.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Friday, July 15, 2016 1:36 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] FW: Corrected Grant Agreement

Happy Friday! Any word on the Program Manager approval?

Thanks, (b)(6)

-----Original Message-----
From: (b)(6)
Sent: Wednesday, July 06, 2016 12:01 PM

To: 'Csicsery, Sigmund G CIV OSD ODAM (US)' (b)(6)
Subject: RE: Corrected Grant Agreement

Hi Sig: Thought I'd check in on whether the Program Manager approval is moving.

We posted the RFI for the procurement yesterday (b)(6) to get this project moving. I'd like to be able to get (b)(on board for the RFI meeting (July 20). Think we might be able to make it???

Thanks (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Wednesday, June 29, 2016 4:00 AM
To: (b)(6)
Subject: RE: Corrected Grant Agreement

It's working through the system. Looks like it has one more stop before the Director. I am pushing it on my end. I will keep you posted.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Tuesday, June 28, 2016 2:54 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] FW: Corrected Grant Agreement

Hi Sig: Have you been able to get any feedback re the proposed Key Person? I'd like to move forward with this offer letter so we can get started.

Thanks, (b)(6

-----Original Message-----
From: (b)(6)
Sent: Thursday, June 23, 2016 8:53 AM
To: 'Csicsery, Sigmund G CIV OSD ODAM (US)' (b)(6)
Cc: (b)(6)
Subject: RE: Corrected Grant Agreement

Hi Sig: Attached is the signed corrected version.

Thanks much!!

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, June 23, 2016 3:00 AM
To: (b)(6)
Cc:
Subject: Corrected Grant Agreement

Hi (b)(6)

Attached is a corrected grant agreement notice of award. Please sign, scan, and return. This will replace the previous version that has the typographical error on it. The remainder of the amendment is still working its way through the system. Thanks.

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
(b)(6)

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[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Corrected Grant Agreement
Date: Wednesday, July 6, 2016 3:01:42 PM

Hi Sig: Thought I'd check in on whether the Program Manager approval is moving.

We posted the RFI for the procurement yesterday (b)(6) to get this project moving. I'd like to be able to get (b)(on board for the RFI meeting (July 20). Think we might be able to make it???

Thanks, (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Wednesday, June 29, 2016 4:00 AM
To: (b)(6)
Subject: RE: Corrected Grant Agreement

It's working through the system. Looks like it has one more stop before the Director. I am pushing it on my end. I will keep you posted.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Tuesday, June 28, 2016 2:54 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] FW: Corrected Grant Agreement

Hi Sig: Have you been able to get any feedback re the proposed Key Person? I'd like to move forward with this offer letter so we can get started.

Thanks, (b)(6)

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From: (b)(6)
Sent: Thursday, June 23, 2016 8:53 AM
To: 'Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Cc: (b)(6)

Subject: RE: Corrected Grant Agreement

Hi Sig: Attached is the signed corrected version.

Thanks much!!

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, June 23, 2016 3:00 AM
To: (b)(6)
Cc:
Subject: Corrected Grant Agreement

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Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
(b)(6)

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[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Corrected Grant Agreement
Date: Wednesday, June 29, 2016 11:57:09 AM

Great! We just got the approval we need to setup the accounting/grant administration, so we're moving forward on our end. If we can get approval of (b)(we should be able have him start by 8/1 at the latest.

Is everything moving at the City?

Thanks (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Wednesday, June 29, 2016 4:00 AM
To: (b)(6)
Subject: RE: Corrected Grant Agreement

It's working through the system. Looks like it has one more stop before the Director. I am pushing it on my end. I will keep you posted.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Tuesday, June 28, 2016 2:54 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] FW: Corrected Grant Agreement

Hi Sig: Have you been able to get any feedback re the proposed Key Person? I'd like to move forward with this offer letter so we can get started.

Thanks, (b)(6)

-----Original Message-----
From: (b)(6)
Sent: Thursday, June 23, 2016 8:53 AM
To: 'Csicsery, Sigmund G CIV OSD ODAM (US)' (b)(6)
Cc: (b)(6)
Subject: RE: Corrected Grant Agreement

Hi Sig: Attached is the signed corrected version.

Thanks much!!

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, June 23, 2016 3:00 AM
To: (b)(6)
Cc:
Subject: Corrected Grant Agreement

Hi (b)(6)

Attached is a corrected grant agreement notice of award. Please sign, scan, and return. This will replace the previous version that has the typographical error on it. The remainder of the amendment is still working its way through the system. Thanks.

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
(b)(6)

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[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Corrected Grant Agreement
Date: Thursday, June 23, 2016 11:54:13 AM
Attachments: (b)(5)

Hi Sig: Attached is the signed corrected version.

Thanks much!!

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, June 23, 2016 3:00 AM
To: (b)(6)
Cc:
Subject: Corrected Grant Agreement

Hi (b)(6)

Attached is a corrected grant agreement notice of award. Please sign, scan, and return. This will replace the previous version that has the typographical error on it. The remainder of the amendment is still working its way through the system. Thanks.

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
(b)(6)

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[redacted]

(b)(5)

(b)(5)

(b)(5) ; (b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Follow up on the DIA application
Date: Monday, December 14, 2015 11:28:34 AM
Attachments: (b)(5)

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig!

Attached is a working draft. It shows the revised thought process as far as how this project could work (approach/schedule). We'd appreciate your insight and advice!

We're working on refining the schedule and budget.

Thanks much, (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Friday, December 11, 2015 8:00 AM
To: (b)(6)
Cc:
Subject: Follow up on the DIA application

Hi (b)(6)

Greetings from Sacramento. Just checking in to see how the revised application is going. I would be happy to start looking at interim pieces if the complete package is not ready. Let me know how things are going. Thanks.

v/r,

Sig

Sigmund Csicsery
Project Manager
Office of Economic Adjustment
(b)(6)

-----Original Message-----
From: (b)(6)
Sent: Friday, November 13, 2015 6:54 PM

(b)(5)

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(b)(5)

To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Follow up to our 26 Oct DIA discussion

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Thanks so much, Sig!

We're working on next draft of the grant request. Trying not to "over think" this thing!!! :)

Happy Friday (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Friday, November 13, 2015 8:02 AM
To: (b)(6)
Cc:
Subject: Follow up to our 26 Oct DIA discussion

Good morning (b)(6)

I hope all is well. I just wanted to send a quick note to follow up on a few of items from our meeting a couple of weeks ago. Please distribute to those on your team as appropriate.

1) DIA Project Profiles - These are a collection of one page profiles that highlight some of our other DIA Projects. It might give you an idea of some of the types of initiatives that other states are looking at for their goals and objectives for both phase I and Phase II projects. I hope you find them useful as you scope the Hawaii effort.

2) CCHNL Kick Off Meeting Presentation - These are the briefing slides we used for the City and County of Honolulu Force Reduction grant. You would have a similar presentation following any grant award. However, I wanted to provide this to you in advance so that you could see some of the administrative requirements of the grant.

3) Defense Spending by State 2014 - This is a link to our website that contains an e-copy of the Defense Spending by State document that Gary Willis handed out during our meeting with (b)(6)

(b)(6)

4) Resources Link - This is a link to our website that contains links to a variety of DIA resources and data sources.

(b)(6)

Let me know if you have any questions about the above information. I am still trying to run down some additional information based on our discussion. I will forward as soon as I find it.

v/r,

Sig

Sigmund Csicsery
Project Manager

Office of Economic Adjustment

(b)(6)

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(b)(5)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Follow up to our 26 Oct DIA discussion
Date: Friday, November 13, 2015 6:54:35 PM

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Thanks so much, Sig!

We're working on next draft of the grant request. Trying not to "over think" this thing!!! :)

Happy Friday, (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Friday, November 13, 2015 8:02 AM
To: (b)(6)
Cc:
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3) Defense Spending by State 2014 - This is a link to our website that contains an e-copy of the Defense Spending by State document that (b)(6) handed out during our meeting with (b)(6)

(b)(6)

4) Resources Link - This is a link to our website that contains links to a variety of DIA resources and data sources.

(b)(6)

Let me know if you have any questions about the above information. I am still trying to run down some additional information based on our discussion. I will forward as soon as I find it.

v/r,

Sig

Sigmund Csicsery
Project Manager
Office of Economic Adjustment
(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Fringe Rate
Date: Sunday, May 1, 2016 6:31:38 PM

Hi Sig, Happy May Day! I'll check on the fringe and let you know.

Thanks,(b)(6)

-------- Original message --------
From: "Csicsery, Sigmund G CIV OSD ODAM (US)" (b)(6)
Date: 5/1/16 2:55 PM (GMT-10:00)
To: (b)(6)
Subject: Fringe Rate

Hi(b)(6)

The fringe rate information that you gave me expires 30 June 16. That is the day before the proposed start date for the grant. Do you know if something is in work with HHS for next year starting 7/1/16? Were you proposing to hold off billing for fringe until a new rate is established or billing at the "provisional rate" and then adjusting once the actual rate is established? Do you know if the rate have been fairly consistent from year to year? Just trying to get a better idea of the situation so that we can get the proper special condition language in into the grant. Any additional information you have would be helpful. Thanks

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: FSRS
Date: Monday, January 23, 2017 11:39:48 AM

Yes. Did my screenshot come through?

Thanks,
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 9:22 AM
To: (b)(6)
Cc:
Subject: RE: FSRS

Let me inquire for you. Is this the FAIN you are using? (HQ00051610178)

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 23, 2017 11:08 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] FSRS

Aloha Sig,

We are about to start processing invoices from our contractor so I registered with the FSRS site. I tried to enter the grant we will be reporting against but it did not recognize the FAIN I pulled off of the grant award.

(b)(6

(b)(6) PMP

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: FSRS
Date: Tuesday, January 24, 2017 11:30:32 AM

Hi Sig,

Did we find out anything about the FAIN?

Thanks,
(b)(

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 9:22 AM
To: (b)(6)
Cc:
Subject: RE: FSRS

Let me inquire for you. Is this the FAIN you are using? (HQ00051610178)

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 23, 2017 11:08 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] FSRS

Aloha Sig,

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(b)(6)

(b)(6) PMP

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: FSRS
Date: Tuesday, January 24, 2017 11:52:20 AM

Copy.

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Tuesday, January 24, 2017 9:41 AM
To: (b)(6)
Cc:
Subject: RE: FSRS

(b)(Sorry for the delay in responding,

Apparently there is a reporting issue on our end. Our Grants Unit kindly requests you wait until further notice from OEA before trying to input your data. Since this is a reporting requirement under the grant, please hang onto this email to give yourself some top cover should this grant ever be selected for audit. You should also probably make mention of the issue in your performance report. I apologize for any inconvenience. This is just one of many issues that we are still facing from our IT transition last year.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Tuesday, January 24, 2017 11:30 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: FSRS

Hi Sig,

Did we find out anything about the FAIN?

Thanks,
(b)(6)

-----Original Message-----

From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 9:22 AM
To: (b)(6)
Cc:
Subject: RE: FSRS

Let me inquire for you. Is this the FAIN you are using? (HQ00051610178)

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 23, 2017 11:08 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] FSRS

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(b)(6)

(b)(6) PMP

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: FYI -sms
Date: Wednesday, October 19, 2016 2:29:11 PM

Interesting!!!!

-------- Original message --------
From: "Csicsery, Sigmund G CIV OSD ODAM (US)" (b)(6)
Date: 10/19/16 11:15 AM (GMT-10:00)
To: (b)(6)
Subject: FYI -sms

FYI, (b)(6) mentioned to me that he was meeting with sms today re: potential support for the State Project.

v/r,

Sig

Sent from my BlackBerry 10 smartphone on the Verizon Wireless 4G LTE network.

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Grant Agreement Awaiting Signature
Date: Tuesday, June 14, 2016 11:52:42 AM

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

By the way, there's a typo on the acknowledgement page: I acknowledge that Iundertand (v understand) the terms and conditions outlined on the attached grant agreement.

From: (b)(6)
Sent: Tuesday, June 14, 2016 8:27 AM
To: 'Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Subject: FW: Grant Agreement Awaiting Signature

Hi Sig: I received this email. I went to the link. It asks me to input the Awardee Name and Award Date. Just want to make sure I enter this correctly:

* Awardee Name: State of Hawaii

* Award Date: June 6, 2016? That's the date on the letter from (b)(6).

Can you please confirm that this is right?

Thanks, (b)(6)

-----Original Message-----
From: OEA Team (b)(6)
Sent: Tuesday, June 14, 2016 1:35 AM
To: (b)(6)
Subject: Grant Agreement Awaiting Signature

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: grant budget question
Date: Friday, January 20, 2017 9:50:29 AM

Aloha Sig,

Yes, that helps a lot. Thank you!

(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Friday, January 20, 2017 6:51 AM
To: (b)(6)
Subject: RE: grant budget question

Hi (b)(6)

You can reallocate up to 10% of the federal funding amount from one line item to another without prior OEA approval (e.g. personnel cost to contractual). You will need to document the reallocation in your records for audit proposes, as well as in your performance reports. If the reallocation is greater than 10% then you would need to request a grant amendment and obtain OEA approval before proceeding. I can talk you through that process if needed.

If your adjustments are wall within the same line item (e.g. all within the contractual line item but the total contractual does not change), that would not be considered a reallocation. In this case you would just need to document in your performance reports the actual value of each of the contracts.

Hope that helps. Please don't hesitate if you need additional clarification.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Thursday, January 19, 2017 11:27 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] grant budget question

Aloha Sig!

In our grant application we earmarked $547,200 for securing a contractor to help with our project. We estimated a break down as follows:

Research and Analysis	$300,000
IT	$200,000
Communications	$ 40,000
IT Hosting	$ 7,200

The actual revenue split between the line item amounts above will probably change as we go forward, and I believe you told me via phone once that it would be OK, that it was basically up to us. Would just like to confirm please.

Thanks!

(b)(6)

(b)(6) PMP

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Hawaii DIA Performance Report Reminder (Due 4/30/17)
Date: Monday, April 3, 2017 12:20:40 PM

Hi Sig! Hope you got home safely! It was great seeing you and the team in DC! (b)(

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, April 03, 2017 9:10 AM
To: (b)(6)
Cc:
Subject: Hawaii DIA Performance Report Reminder (Due 4/30/17)

Hi (b)(6)

Just a quick reminder that you have a performance report due at the end of the month for the period ending 3/31/17.

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
(b)(6)

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[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Hawaii: Q3 Performance Report + Invoice #5
Date: Wednesday, April 26, 2017 11:45:08 AM

Sig: So, we'll focus on preparing the performance report for submission by 4/30. I'll revise and run an updated version by you today.

Thanks, (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Wednesday, April 26, 2017 6:24 AM
To: (b)(6)
Cc:
Subject: RE: Hawaii: Q3 Performance Report + Invoice #5

(b)(6)

My comments/suggestions to the performance report are attached.

FYSA - I have started to get comments on the amendment request. It will likely require some revision. I will provide more specific feedback once I have clear guidance from our grants specialist.

I did not see any issues with the reimbursement request. However, I might recommend holding off on submittal until we get the final grants specialist comments on the amendment if the request is dependent on approval of the revised allocation.

Let me know if you have any questions.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Friday, April 21, 2017 5:14 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)

Subject: [Non-DoD Source] Hawaii: Q3 Performance Report + Invoice #5

Hi Sig!

Following up on our discussion this week, we've cleaned up the financial reporting related to the grant. I've included an explanation of the highlights in the performance report . it may be more than needed.

Let us know what we need to do before submitting these.

Thanks (b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Hawaii: Q3 Performance Report + Invoice #5
Date: Wednesday, April 26, 2017 8:59:51 PM
Attachments: (b)(5)

Sig: Updated version of the Q3 performance report is attached. OK?

Thanks (b)(6)

-----Original Message-----
From: (b)(6)
Sent: Wednesday, April 26, 2017 8:45 AM
To: 'Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Cc: (b)(6)
Subject: RE: Hawaii: Q3 Performance Report + Invoice #5

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From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
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To: (b)(6)
Cc:
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v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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(b)(5) ; (b)(6)

(b)(5) ; (b)(6)

(b)(5)

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[redacted]

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From: (b)(6)
Sent: Friday, April 21, 2017 5:14 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] Hawaii: Q3 Performance Report + Invoice #5

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Let us know what we need to do before submitting these.

Thanks, (b)(6)

(b)(5) ; (b)(6)

(b)(5) ; (b)(6)

(b)(5) ; (b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Hawaii: Q3 Performance Report + Invoice #5
Date: Tuesday, May 16, 2017 8:46:35 PM
Attachments: (b)(5)

Hi Sig,
Is it okay to submit reimbursement request for Feb 2017?

Thanks,
(b)(6)
Senior Accountant
DLIR, Office of Community Services
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Wednesday, April 26, 2017 6:24 AM
To: (b)(6)
Cc:
Subject: RE: Hawaii: Q3 Performance Report + Invoice #5

(b)(6)

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v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

(b)(5)

(b)(5) ; (b)(6)

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From: (b)(6)
Sent: Friday, April 21, 2017 5:14 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] Hawaii: Q3 Performance Report + Invoice #5

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Let us know what we need to do before submitting these.

Thanks, (b)(6)

(b)(5)

(b)(5) ; (b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Invoice from State of Hawaii (UNCLASSIFIED)
Date: Monday, January 23, 2017 11:00:29 AM

Will do. Thank you!

(b)(6)
Senior Accountant
DLIR, Office of Community Services
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 8:57 AM
To: (b)(6)
Subject: RE: Invoice from State of Hawaii (UNCLASSIFIED)

Thank you. Please always cc: me on the payment request as it makes it much easier for me to track. I will let you know as soon as it is paid.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 23, 2017 10:54 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] FW: Invoice from State of Hawaii (UNCLASSIFIED)

Hi Sig,
Attached copy of billing #2 submitted on 1/10/2017.

Thanks,
(b)(6)
Senior Accountant
DLIR, Office of Community Services
(b)(6)

-----Original Message-----
From: (b)(6)
Sent: Tuesday, January 10, 2017 6:38 AM
To: (b)(6)
Subject: RE: Invoice from State of Hawaii (UNCLASSIFIED)

CLASSIFICATION: UNCLASSIFIED

(b)(6)

Your signed reimbursement request has been received and logged at OEA for processing. Your Project Manager will be notified when payment has been completed. Thank you.

v/r David,
David L. Jones
Project Manager
Department of Defense
Office of Economic Adjustment (OEA)
2231 Crystal Drive, Suite 520
Arlington, VA 22202
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 9, 2017 10:35 PM
To: (b)(6)
Subject: [Non-DoD Source] Invoice from State of Hawaii

Please contact me if you have any questions.

(b)(6)

Senior Accountant

DLIR, Office of Community Services

(b)(6)

CLASSIFICATION: UNCLASSIFIED

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Invoice from State of Hawaii
Date: Tuesday, February 21, 2017 1:31:19 PM

Hi Sig,

I am following up on payment status for our invoice #003 $116,395.00.

Has payment been processed?

(b)(6)

Senior Accountant

DLIR, Office of Community Services

(b)(6)

From: (b)(6)
Sent: Monday, February 6, 2017 9:26 AM
To: (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Subject: Invoice from State of Hawaii

Grant: ST1603-16-01/HQ00051610178

Reimbursement, Payment Request #3

Please contact me if you have any questions.

(b)(6)

Senior Accountant

DLIR, Office of Community Services

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Invoice from State of Hawaii
Date: Tuesday, March 14, 2017 6:02:45 PM
Attachments: (b)(5)

Hi Sig,
Missed your visit...wanted to follow up on payment status for our invoice #003 $116,395.00 submitted on Feb. 6th.

Also, I haven't submitted invoice #4 yet. Can I include a request for an advance for contractual obligations?

(b)(6)
Senior Accountant
DLIR, Office of Community Services
Phone: (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Tuesday, February 21, 2017 11:35 AM
To (b)(6)
Subject: RE: Invoice from State of Hawaii

Not yet. They are taking about 30 days on average. I will send you an email as soon as I see something.

Sig

Sigmund Csicsery
Project Manager
Email: (b)(6)
Office (b)(6)
Cell: (b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Tuesday, February 21, 2017 1:31 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Invoice from State of Hawaii

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Has payment been processed?

(b)(5)

(b)(5) ; (b)(6)

(b)(5)

(b)(5)

(b)(6)

Senior Accountant

DLIR, Office of Community Services

Phone: (b)(6)

From: (b)(6)
Sent: Monday, February 6, 2017 9:26 AM
To: (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US (b)(6)
Subject: Invoice from State of Hawaii

Grant: ST1603-16-01/HQ00051610178

Reimbursement, Payment Request #3

Please contact me if you have any questions.

(b)(6)

Senior Accountant

DLIR, Office of Community Services

Phone: (b)(6)

(b)(5)

(b)(5)

(b)(5)

(b)(5) ; (b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Subject: [Non-DoD Source] Re: Invoice from State of Hawaii
Date: Thursday, June 22, 2017 8:42:03 AM

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

_____

Thanks for checking. Bummer. We'll figure it out.

Thanks (b)(6

-------- Original message --------
From: "Csicsery, Sigmund G CIV OSD ODAM (US)" (b)(6)
Date: 6/22/17 5:00 AM (GMT-10:00)
To: (b)(6)
Subject: RE: Invoice from State of Hawaii

(b)(6)

I checked on this payment, and it was sent to DFAS this week, so it is too late to stop it. Based on the typical turn around it should pay in the next few days. Hopefully that will work for your end of FY closeout. I will watch for it and let you know as soon as I see something.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
(b)(6)
Sent: Monday, June 05, 2017 2:11 PM
To: (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US)

Subject: [Non-DoD Source] Invoice from State of Hawaii

Grant: ST1603-16-01/HQ00051610178

Reimbursement, Payment Request #5

Please contact me if you have any questions.

(b)(6)

Senior Accountant

DLIR, Office of Community Services

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Kick Off Meeting Planning
Date: Wednesday, May 18, 2016 8:50:59 PM

Hi Sig! Nice to hear from you. I was literally thinking about you this morning and was pleased to see your email.

June. The second half of the month is better ... week of June 16 or 23? Will that work for you?

I'm reaching out to HTDC (I believe they're the home organization for Innovate Hawaii) and the Chamber (they were doing some MEP thing). Will see who I can intro you to.

Chat soon (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Wednesday, May 18, 2016 6:54 AM
To: (b)(6)
Subject: Kick Off Meeting Planning

Hi (b)(6)

Hope all is well. No news about the grant award other than all comments have been addressed and it continues to be processed internally. In anticipation of an award in the next week or so, I would like to start looking at some potential dates in June for a grant kick off meeting. The kick off normally takes about 3 to 4 hours, and we would recommend participation by yourself, and representatives from your accounting and procurement groups. At your convenience, can you please send me a few dates that might work for your team.

In addition to the Kick off meeting, I would also like to learn some more about the Innovate Hawaii program. Do you have any information about that program, or have any contacts with them?

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

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[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Kick Off Meeting Planning
Date: Monday, May 23, 2016 12:19:12 PM

OMG! Sorry! Week of June 20 would be good. Thanks,(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US)(b)(6)
Sent: Thursday, May 19, 2016 4:15 AM
To:(b)(6)
Subject: RE: Kick Off Meeting Planning

Can you please double check those proposed dates. Appears that you may have been looking at May. I am thinking of the weeks of the 13th or 20th, with the week of 20th looking slightly better for me. I can probably make either week work.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From:(b)(6)
Sent: Wednesday, May 18, 2016 8:51 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Kick Off Meeting Planning

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1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

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[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Kick Off Meeting Planning
Date: Tuesday, May 31, 2016 2:09:06 PM

Hi Sig: I have a couple of conference calls in the morning on 5/21. I'm open in the afternoon, though.

Do you need me at the meeting with Innovate Hawaii?

Thanks (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Tuesday, May 31, 2016 6:46 AM
To: (b)(6)
Subject: RE: Kick Off Meeting Planning

Hi (b)(6)

No new news about the award. However, I would like to lock in a date for the kick off meeting. How does the 21st look for you. Maybe hold the kick off in the morning, and schedule a meeting with Innovate Hawaii in the afternoon? Let me know if that works for you. Thanks.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US)
Sent: Tuesday, May 24, 2016 11:54 AM
To: (b)(6)
Subject: RE: Kick Off Meeting Planning

FYI, Things are definitely converging for the week of the 20th. I'll probably try to give you a call later this week to nail down the specifics.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

(b)(6)

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[redacted]

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Project Manager
(b)(6)

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[redacted]

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Sacramento, CA 95814
(b)(6)

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[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Kick Off Meeting Planning
Date: Tuesday, May 31, 2016 2:26:48 PM

I reached out to (b)(6) of HTDC, the home for Innovate Hawaii. Will see what we can setup.

Meanwhile, Let's hold the afternoon of 6/21 for the kickoff.

Thanks (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Tuesday, May 31, 2016 11:25 AM
To: (b)(6)
Subject: RE: Kick Off Meeting Planning

No, but it would be greatly appreciated if you could help me set it up.

My goal is to learn more about their programs and try to get an idea what they have done regarding supply chains on the islands. Their web site also talks about manufacturing. I am also interested us seeing where they are moving in that direction. I have received a couple of leads pointing me in their direction, so I just need to make sure I understand what they do, and how it might interface with your project.

How about we swap the schedule and do the kick off in the afternoon? I can meet with Innovate Hawaii in the morning or I also have some availability the afternoon of the 22nd if we want to try to meet with them together. The priority is the kick off, so I would definitely like to do that sometime on the 21st. I would be great if you could join me for a meeting with innovate Hawaii, but not essential.

Let me know what you think.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
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Project Manager
(b)(6)

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[redacted]

[redacted]

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Project Manager
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[redacted]

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Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

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[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Subject: [Non-DoD Source] RE: October Site Visit - Hawaii DIA
Date: Monday, September 19, 2016 1:29:43 PM

Hi Sig! Looking forward to seeing you soon!

Monday (10/17) is wide open right now. Alternately the afternoon of Tuesday (10/18, after 1:30PM), afternoon of Wednesday (10/19) or Thursday afternoon works.

See you soon (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, September 19, 2016 5:13 AM
To: (b)(6)
Subject: October Site Visit - Hawaii DIA

Good morning (b)(6)

Just a heads up that I am tentatively planning to be in Honolulu the week of 17 Oct to meet with Hi DOE regarding the school projects at Daniel K Inouye and Solomon Elementary Schools. If you are available, I would like to set up a meeting to check in on the status of your grant efforts. I am just now starting to build my itinerary, but would appreciate if you could give me a couple of potential times that you might be available.

Thanks!

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

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[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: OEA Performance Report 4 2017 07 19
Date: Friday, July 21, 2017 8:03:46 PM
Attachments: (b)(5)

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig,

I started the financial section in EADS. Below is the script entered in the description box.

This Period and Cumulative

(b)(5)

The accounting of the expenditures by budget line item is based on a cash basis:

• Personnel and Fringe expenses are through the 5/31/2017 pay period as the State pays payroll 2 weeks later than when incurred.

• Contractual service expenses are through 5/31/2017 as monthly invoices are due 30 days after the completion of a performance month.

The attached quarterly expenditure report is consistent with the State's Invoice #8, which reflects all expenses paid

(b)(5)

(b)(5)

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(b)(6)

(b)(5) ; (b)(6)

(b)(5)

(b)(5) ; (b)(6)

as of 6/30/2017.

Personnel expenses for the PM and PS were charged as non-federally funded expenses to ensure that the 10 percent requirement is met.

**Note: Budget worksheet project details are not correct. Attached Q4_HI_OEA Performance_Report_Financials has the correct project expenses calculations.

Also, attached are drafts of billings #6, #7 and #8, which relate to this reporting period. Please review and let me know if okay to submit.

Next we will work on SF425.

Thank you!

(b)(6)

Senior Accountant

DLIR, Office of Community Services

(b)(6)

-----Original Message-----
From: (b)(6)
Sent: Friday, July 21, 2017 10:30 AM
To: (b)(6)
Subject: FW: OEA Performance Report 4 2017 07 19

-----Original Message-----

From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
(b)(6)

Sent: Friday, July 21, 2017 9:20 AM

(b)(6)

(b)(6)

Subject: RE: OEA Performance Report 4 2017 07 19

Hi (b)(6)

Reminder that you also have the SF425 Annual Federal Financial Report due on the 31st as well. This is also processed through EADS.

v/r,

Sig

Sigmund Csicsery

Project Manager

Email: (b)(6)

Office: (b)(6)

Cell: (b)(6)

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[redacted]

-----Original Message-----

From: Csicsery, Sigmund G CIV OSD ODAM (US)

Sent: Thursday, July 20, 2017 4:11 PM

To: (b)(6)

Cc: (b)(6)

Subject: RE: OEA Performance Report 4 2017 07 19

Pending update of the financial section, I only have two comments/suggestions to the text for your consideration:

1) Can you please expand the Objectives and Accomplishments item #1 to add a list of all the tasks and subtasks and state the status (which tasks have been completed, which are in work, and if any have not started). It probably adds about 10-12 lines, but will make it much easier for somebody not familiar with the grant to track where you are.

2) The EADS form will have a "reason for slippage section". Under that section, please add a sentence or two that states something like: With the approved extension request all remaining tasks are on schedule to complete within the revised grant period of performance of December 31, 2017.

Let me know if you have any questions.

v/r,

Sig

Sigmund Csicsery

Project Manager

Email: (b)(6)

Office: (b)(6)

Cell: (b)(6)

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[redacted]

-----Original Message-----

(b)(6)

Sent: Thursday, July 20, 2017 1:14 PM

To: Csicsery, Sigmund G CIV OSD ODAM (US)

(b)(6)

Subject: [Non-DoD Source] HI: OEA Performance Report 4 2017 07 19

Hi Sig: Starting the development of the Q4 report . draft attached.

It reflects an update of the program narrative. We're still working on the financial section.

Comments?

Thanks (b)(6)

(b)(5)

(b)(5)

(b)(5) ; (b)(6)

(b)(5)

(b)(5) ; (b)(6)

(b)(5)

(b)(5) ; (b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: OEA Performance Report 4
Date: Monday, July 24, 2017 3:22:18 PM
Attachments: (b)(5)

Hi Sig: The Q4 report is uploaded in EADS (DOC attached). Anything we should adjust before submitting?

Thanks, (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Friday, July 21, 2017 9:20 AM
To (b)(6)
Cc
Subject: RE: OEA Performance Report 4 2017 07 19

Hi (b)(6)

Reminder that you also have the SF425 Annual Federal Financial Report due on the 31st as well. This is also processed through EADS.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US)
Sent: Thursday, July 20, 2017 4:11 PM
(b)(6)
Subject: RE: OEA Performance Report 4 2017 07 19

Pending update of the financial section, I only have two comments/suggestions to the text for your consideration:

1) Can you please expand the Objectives and Accomplishments item #1 to add a list of all the tasks and subtasks and state the status (which tasks have been completed, which are in work, and if any have not started). It probably adds about 10-12 lines, but will make it much easier for somebody not familiar with the grant to track where you are.

(b)(5)

(b)(5)

(b)(5)

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Let me know if you have any questions.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

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From: (b)(6)
Sent: Thursday, July 20, 2017 1:14 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] HI: OEA Performance Report 4 2017 07 19

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It reflects an update of the program narrative. We're still working on the financial section.

Comments?

Thanks (b)(6)

(b)(5)

(b)(5)

(b)(5)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: OEA Performance Report 4
Date: Monday, July 31, 2017 11:51:39 AM

Hi Sig! Hope all's well with you!

Shall we submit the reports via EADS today?

Thanks (b)(6)

-----Original Message-----
From: (b)(6)
Sent: Monday, July 24, 2017 12:22 PM
To: 'Csicsery, Sigmund G CIV OSD ODAM (US)' (b)(6)
Cc: (b)(6)
Subject: RE: OEA Performance Report 4

Hi Sig: The Q4 report is uploaded in EADS (DOC attached). Anything we should adjust before submitting?

Thanks (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Friday, July 21, 2017 9:20 AM
To: (b)(6)
Cc:
Subject: RE: OEA Performance Report 4 2017 07 19

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v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

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From: Csicsery, Sigmund G CIV OSD ODAM (US)
Sent: Thursday, July 20, 2017 4:11 PM
To: (b)(6)
Cc:
Subject: RE: OEA Performance Report 4 2017 07 19

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Let me know if you have any questions.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

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From: (b)(6)
Sent: Thursday, July 20, 2017 1:14 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] HI: OEA Performance Report 4 2017 07 19

Hi Sig: Starting the development of the Q4 report . draft attached.

It reflects an update of the program narrative. We're still working on the financial section.

Comments?

Thanks (b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: OEA Performance Report 4
Date: Monday, July 31, 2017 12:24:50 PM

THANKS!!!

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, July 31, 2017 9:02 AM
To: (b)(6)
Cc:
Subject: RE: OEA Performance Report 4

Hi (b)(6)

Looks like everything has been addressed. Please submit today. Thanks.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, July 31, 2017 11:51 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: OEA Performance Report 4

Hi Sig! Hope all's well with you!

Shall we submit the reports via EADS today?

Thanks (b)(6)

-----Original Message-----
From: (b)(6)
Sent: Monday, July 24, 2017 12:22 PM
To: 'Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)

Cc (b)(6) [redacted]
Subject: RE: OEA Performance Report 4

Hi Sig: The Q4 report is uploaded in EADS (DOC attached). Anything we should adjust before submitting?

Thanks, (b)(6) [redacted]

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6) [redacted]
Sent: Friday, July 21, 2017 9:20 AM
To: (b)(6) [redacted]
Cc: [redacted]
Subject: RE: OEA Performance Report 4 2017 07 19

Hi (b)(6) [redacted]

Reminder that you also have the SF425 Annual Federal Financial Report due on the 31st as well. This is also processed through EADS.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6) [redacted]

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[redacted]

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US)
Sent: Thursday, July 20, 2017 4:11 PM
To: (b)(6) [redacted]
Cc: [redacted]
Subject: RE: OEA Performance Report 4 2017 07 19

Pending update of the financial section, I only have two comments/suggestions to the text for your consideration:

1) Can you please expand the Objectives and Accomplishments item #1 to add a list of all the tasks and subtasks and state the status (which tasks have been completed, which are in work, and if any have not started). It probably adds about 10-12 lines, but will make it much easier for somebody not familiar with the grant to track where you are.

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Let me know if you have any questions.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Thursday, July 20, 2017 1:14 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] HI: OEA Performance Report 4 2017 07 19

Hi Sig: Starting the development of the Q4 report . draft attached.

It reflects an update of the program narrative. We're still working on the financial section.

Comments?

Thanks (b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: OEA Performance Report 4
Date: Monday, July 31, 2017 12:46:37 PM

Great! Submitted :)

Thanks,(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US)(b)(6)
Sent: Monday, July 31, 2017 9:02 AM
To:(b)(6)
Cc:
Subject: RE: OEA Performance Report 4

Hi(b)(6)

Looks like everything has been addressed. Please submit today. Thanks.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From:(b)(6)
Sent: Monday, July 31, 2017 11:51 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc:(b)(6)
Subject: [Non-DoD Source] RE: OEA Performance Report 4

Hi Sig! Hope all's well with you!

Shall we submit the reports via EADS today?

Thanks,(b)(6

-----Original Message-----
From:(b)(6)

Sent: Monday, July 24, 2017 12:22 PM
To: 'Csicsery, Sigmund G CIV OSD ODAM (US)' (b)(6)
Cc: (b)(6)
Subject: RE: OEA Performance Report 4

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From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Friday, July 21, 2017 9:20 AM
To: (b)(6)
Cc:
Subject: RE: OEA Performance Report 4 2017 07 19

Hi (b)(6)

Reminder that you also have the SF425 Annual Federal Financial Report due on the 31st as well. This is also processed through EADS.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US)
Sent: Thursday, July 20, 2017 4:11 PM
To: (b)(6)
Cc:
Subject: RE: OEA Performance Report 4 2017 07 19

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1) Can you please expand the Objectives and Accomplishments item #1 to add a list of all the tasks and subtasks and state the status (which tasks have been completed, which are in work, and if any have not started). It probably adds about 10-12 lines, but will make it much easier for somebody not familiar with the grant to track where you are.

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Let me know if you have any questions.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From (b)(6)
Sent: Thursday, July 20, 2017 1:14 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] HI: OEA Performance Report 4 2017 07 19

Hi Sig: Starting the development of the Q4 report . draft attached.

It reflects an update of the program narrative. We're still working on the financial section.

Comments?

Thanks (b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Permission to use DoD seal in DIA material?
Date: Wednesday, November 8, 2017 6:06:01 PM

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi again Sig,

Update – same basic question, but we're actually going to use the OEA logo instead of the DoD seal. Please let me know if that's alright and if you happen to have a high-res version we can use. Mahalo!!!

V/R,

(b)(6)

From: (b)(6)
Sent: Wednesday, November 08, 2017 11:08 AM
To: 'Csicsery, Sigmund G CIV OSD ODAM (US)' (b)(6)
(b)(6)
Subject: Permission to use DoD seal in DIA material?

Aloha Sig,

Hope all is well! We are in the process of finalizing some brochures to accompany our rollout/presentation of the HDE website. Are you the proper person to ask for permission to use the US DoD seal? If so, do you happen to have a high-resolution image we can use? Thanks very much!

V/R,

(b)(6)

(b)(6)

DIA Program Manager
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: reallocation for travel
Date: Monday, February 13, 2017 3:25:02 PM

Copy. Thank you Sig.

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, February 13, 2017 1:23 PM
To: (b)(6)
Subject: RE: reallocation for travel

10% of the total budget would actually be for both federal funds and local match ($849,176) or $84.9K. If you keep any reallocations well below that number you should be fine. Anything at or above that number would require formal amendment.

As for the $2000. Please see the corrected grant agreement attached . There was a typo on the original award which (b)(6) caught. We corrected it and (b)(6 signed a new award. This happened before you were on board.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, February 13, 2017 1:35 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] reallocation for travel

Hi Sig,

Just to confirm, when the grant talks about "reallocations that exceed 10% of the total budget" it means the total grant budget, which in our case would mean not exceeding $76,586. Is that correct?

BTW, I just noticed that item #18 Budget Summary in our OEA Notice of Award shows a Total Obligated on

Award as $763,856 and the Grant Total as $765,586. Not sure what the extra $2,000 is.

v/r,

(b)(6)

(b)(6)

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: report
Date: Monday, October 24, 2016 12:04:50 PM

Sig: I also crawled my email looking for instructions re the manual payment system. Can't seem to find it. Can you please resend?

The only thing I found was an email about using whole numbers:

When submitting a Request for Advance or Reimbursement (SF270), Outlay Report and Request for Reimbursement for Construction Programs (SF 271), or Federal Financial Reports (SF425), please round your costs to whole numbers. This will help expedite processing of the request or reports through our internal processes.

Thanks, (b)(6)

From: (b)(6)
Sent: Monday, October 24, 2016 8:57 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Cc: (b)(6)
Subject: report

Aloha Sig!

Hope you had a good trip out here. Just a reminder, I need access to your site so I can file our first performance report, due October 31.

Thanks!

(b)(6)

(b)(6)

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: report
Date: Tuesday, October 25, 2016 8:23:57 PM
Attachments: (b)(5)

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig,

Attached is a draft of form SF270 – Request for reimbursement. The amounts reflect personnel costs paid through 10/20/16.

Is this the correct form to submit manually? Let me know if this is correct and properly completed. I will sign and scan as a pdf and email it (b)(6)
(b)(6)

The next step – entering project expenses for the 1st Qtr performance report through EADS II. Personnel costs includes actual $s for hours worked but may not be paid in the 1st quarter. Is this correct?

Thanks!

(b)(6)

Senior Accountant

DLIR, Office of Community Services

(b)(6)

From: (b)(6)
Sent: Monday, October 24, 2016 9:05 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Cc: (b)(6)
Subject: RE: report

Sig: I also crawled my email looking for instructions re the manual payment system. Can't seem to find it. Can you

(b)(5)

(b)(5) ; (b)(6)

(b)(5) ; (b)(6)

(b)(5)

(b)(5)

please resend?

The only thing I found was an email about using whole numbers:

When submitting a Request for Advance or Reimbursement (SF270), Outlay Report and Request for Reimbursement for Construction Programs (SF 271), or Federal Financial Reports (SF425), please round your costs to whole numbers. This will help expedite processing of the request or reports through our internal processes.

Thanks (b)(6)

From (b)(6)
Sent: Monday, October 24, 2016 8:57 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
(b)(6)
Cc (b)(6)
Subject: report

Aloha Sig!

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Thanks!

(b)(6)

(b)(6)

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

(b)(5)

(b)(5) ; (b)(6)

(b)(5)

(b)(5)

(b)(5)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: report
Date: Wednesday, October 26, 2016 2:02:41 PM

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Aloha Sig,

Subject to (b)(6) question below, our 31 October Performance Report is ready and saved as a Draft. You asked us to hold off submitting until you reviewed it.

Best,

(b)(6)

(b)(6)

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: (b)(6)
Sent: Tuesday, October 25, 2016 5:24 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Cc: (b)(6)
Subject: RE: report

Hi Sig,

Attached is a draft of form SF270 – Request for reimbursement. The amounts reflect personnel costs paid through 10/20/16.

Is this the correct form to submit manually? Let me know if this is correct and properly completed. I will sign and scan as a pdf and email it (b)(6)
(b)(6)

The next step – entering project expenses for the 1st Qtr performance report through EADS II. Personnel costs includes actual $s for hours worked but may not be paid in the 1st quarter. Is this correct?

Thanks!

(b)(6)

Senior Accountant

DLIR, Office of Community Services

(b)(6)

From: (b)(6)
Sent: Monday, October 24, 2016 9:05 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
(b)(6)
(b)(6)
Subject: RE: report

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From (b)(6)

Sent: Monday, October 24, 2016 8:57 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
(b)(6)
Cc: (b)(6)
Subject: report

Aloha Sig!

Hope you had a good trip out here. Just a reminder, I need access to your site so I can file our first performance report, due October 31.

Thanks!

(b)(6)

(b)(6)

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: report
Date: Monday, January 30, 2017 10:14:43 AM

Aloha,

Thank you Sig. Done.

(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 30, 2017 7:15 AM
To: (b)(6)
Subject: RE: report

(b)(6)

I made one minor edit. I changed, "The late start is not expected to impact the overall project schedule" to " The late start is not expected to impact the overall project schedule at this time". I did this, based on our discussion last week, in case you decide to request an extension later. Otherwise good to go. Please go ahead and submit to OEA. Thx.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Friday, January 27, 2017 3:20 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] report

Aloha Sig,

As I recall you are off today (and perhaps Monday), but wanted to let you know that our performance is ready to submit.

Thanks,

(b)(6)

(b)(6)

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: (b)(6)
To: (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: RFP
Date: Monday, August 29, 2016 6:57:03 PM

Sig,

Sorry I got you name wrong!

(b)(6)

From: (b)(6)
Sent: Monday, August 29, 2016 3:54 PM
To: (b)(6) 'Csicsery, Sigmund G CIV OSD ODAM (US)' (b)(6)
Subject: RFP

(b)(6)

I accepted the tracking changes and I believe I incorporated the changes we discussed. There are still a few open issues in blue, and I'll give it a fresh read now that the track changes clutter is cleaned up.

Aloha Sid! Attached is a draft of our RFP to obtain the consultant support. I believe the OEA needs a look before we go out with it.

Thanks,

(b)(6)

(b)(6)

Program Manager, Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: State of Hawaii Award Documents
Date: Thursday, June 9, 2016 11:50:39 AM

SIG!!!! WOW! Great news! We'll look at the docs and execute.

Time to scramble and get stuff moving here!!! Looking forward to working with you too!!!

Thanks, (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, June 09, 2016 8:46 AM
To: (b)(6)
Cc:
Subject: State of Hawaii Award Documents

Good Morning (b)(6)

Hope all is well. Good news! Attached you will find the grant award for the Hawaii DIA Project. Please sign and date page 4 accepting the award, scan, and return to me. With the award, I can now officially proceed with the kick off meeting scheduled for the 21st. We can also start working on the amendment to approve your Program Manager recommendation. Please let me know if you have any questions. I look forward to continuing to work with you and the State of Hawaii on this project.

v/r,

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

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[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: State of Hawaii Award Documents
Date: Friday, June 10, 2016 7:55:17 PM
Attachments: (b)(5)

Hi Sig: Here's the signed form.

Thanks much,(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US)(b)(6)
Sent: Thursday, June 09, 2016 8:46 AM
To:(b)(6)
Cc:
Subject: State of Hawaii Award Documents

Good Morning (b)(6)

Hope all is well. Good news! Attached you will find the grant award for the Hawaii DIA Project. Please sign and date page 4 accepting the award, scan, and return to me. With the award, I can now officially proceed with the kick off meeting scheduled for the 21st. We can also start working on the amendment to approve your Program Manager recommendation. Please let me know if you have any questions. I look forward to continuing to work with you and the State of Hawaii on this project.

v/r,

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

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[redacted]

(b)(5) ; (b)(6)

(b)(5)

(b)(5)

(b)(5)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Status Update - Actions Needed
Date: Wednesday, May 4, 2016 1:50:14 PM
Attachments: (b)(5)

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig: Attached are the following:

1. SF424. As requested, I've added our zip plus 4 and signed the form.
2. SOW. I've added a Task 4 (IT/ASP) with a brief description. Please let me know if I need to expand.
3. Budget Justification. I've attached the DOC.

Please let me know what else I need to do on this.

Thanks much, (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Wednesday, May 04, 2016 5:16 AM
To: (b)(6)
Subject: RE: Status Update - Actions Needed

Hi (b)(6)

I was reviewing the TRC action items, and conclude that it is easiest for me to make some of the editorial changes on my end. I will keep an accounting and send you a list prior to you resubmitting the application. However, there are a few things that I will need from you.

1) Please sign the attached SF424 and return to me in PDF. I have updated the funding amounts based on the correction to inter island travel. Please note that the zip code is highlighted. It may be incorrect, or just looking for a zip plus 4. If you have one, please update it. If not, please just sign and return.

2) Please add a 4th task to the end of the SOW (OEA_SOW_Research_2016-04-07). This task should describe the scope of work for the IT Hosting ASP Web Services task. You would still have the option to contract for this separately based on the statement we included in the narrative. When complete, please send me the Word version of the file, as I have a couple more minor edits to make to this document.

3) Please send me the Word version of the Budget Justification (OEA_Budget_Justification_v1). I will correct the interisland cost and clarify the fringe rate.

Thanks.

Sig

Sigmund Csicsery
Project Manager

(b)(5)

(b)(5)

(b)(5)

(b)(5)

(b)(5) ; (b)(6)

(b)(5) ; (b)(6)

(b)(5) ; (b)(6)

(b)(5)

(b)(5)

(b)(5)

(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Tuesday, May 03, 2016 9:35 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Status Update

WOW! Thanks for the great news, Sig!

-------- Original message --------
From: "Csicsery, Sigmund G CIV OSD ODAM (US)" (b)(6)
Date: 5/3/16 5:14 AM (GMT-10:00)
To: (b)(6)
Subject: Status Update

Hi (b)(6)

Good news. We held the Technical Review Meeting yesterday with the Director. The application was conditionally approved with some minor changes. I have been tied up in meetings yesterday afternoon and this morning, but plan on addressing the corrections this afternoon. Most of the actions are things that I can handle on my end, and then I will coordinate with you on the changes and ask you to resubmit the application. I will let you know which actions I need your assistance. I will send you a list of the changes as I work through them. I will also need to go over the remainder of process from here to grant award. Watch for a follow up later today/tomorrow.

Please note that you or (b)(6 may receive a system generated email stating that the application has been returned. You don't need to do anything with that until I provide additional guidance. I will keep you posted.

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

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[redacted]

(b)(5)

(b)(5)

(b)(5)

(b)(5)

(b)(5)

(b)(5)

(b)(5) ; (b)(6)

(b)(5)

(b)(5)

(b)(5)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Status Update
Date: Tuesday, May 3, 2016 9:36:32 AM

WOW! Thanks for the great news, Sig!

-------- Original message --------
From: "Csicsery, Sigmund G CIV OSD ODAM (US)" (b)(6)
Date: 5/3/16 5:14 AM (GMT-10:00)
To: (b)(6)
Subject: Status Update

Hi (b)(6)

Good news. We held the Technical Review Meeting yesterday with the Director. The application was conditionally approved with some minor changes. I have been tied up in meetings yesterday afternoon and this morning, but plan on addressing the corrections this afternoon. Most of the actions are things that I can handle on my end, and then I will coordinate with you on the changes and ask you to resubmit the application. I will let you know which actions I need your assistance. I will send you a list of the changes as I work through them. I will also need to go over the remainder of process from here to grant award. Watch for a follow up later today/tomorrow.

Please note that you or (b)(6) may receive a system generated email stating that the application has been returned. You don't need to do anything with that until I provide additional guidance. I will keep you posted.

Sig

Sigmund Csicsery
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Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

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[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events - Performance Report Reminder
Date: Monday, January 23, 2017 3:33:12 PM

I've already started uploading some things for the report and saving as a draft. I'll let you know when I think it is ready and it would be great if you could look it over before I submit. I would appreciate it, thanks!

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 1:26 PM
To: (b)(6)
Cc:
Subject: RE: Upcoming DIA Events - Performance Report Reminder

Depending on where you stand on the grant budget we can discuss some options.

Also, reminder that you have a performance report due next week on the 31st. I would be happy to review ahead of time if you want to send me a Word version prior to uploading.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 23, 2017 3:21 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events

OK, I found it, thanks. It looks like we are responsible for covering our own travel expenses though.
Bill

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 1:15 PM
To: (b)(6)
Cc:
Subject: RE: Upcoming DIA Events

Yes,

I received an email on Jan 11th. Participants are encouraged to register by Feb 15th. Let me know if your save the date email has the registration link.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 23, 2017 3:10 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events

Thanks Sig! (b)(6) and I are registered for the Webinar tomorrow. Regarding the March event, I remember seeing a "save-the-date" kind of announcement. Are they accepting registrations for that event now?

Thanks,
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 12:03 PM
To: (b)(6)
Subject: Upcoming DIA Events

(b)(6)

Just quick note to confirm that you received notices from the CREC regarding the following two events.

1) DIA Webinar - Supply Chain Mapping - Tomorrow afternoon.

2) Defense Industry Adjustment Learning Community Convening - March 28/29 in Arlington.

If you did not receive these, I can forward you the information. Are either of you planning to participate in these?

Otherwise, hope all is well. Still trying to confirm my next trip out there. Likely sometime in mid-Feb.

Sig

Sigmund Csicsery
Project Manager

(b)(6)

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[redacted]

Cc: (b)(6)
Subject: RE: FSRS

Let me inquire for you. Is this the FAIN you are using? (HQ00051610178)

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Upcoming DIA Events - Performance Report Reminder
Date: Wednesday, January 25, 2017 4:34:23 PM

Thank you Sig! I just got out of meetings so I will try calling you again tomorrow.
(b)(6

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Wednesday, January 25, 2017 9:54 AM
To: (b)(6)
Cc:
Subject: RE: Upcoming DIA Events - Performance Report Reminder

Hi (b)(6

I did a preliminary review of the report that you have loaded so far. A couple of suggestions.

1. Under reason for slippage suggest adding a sentence or two that discusses if the 20 +/- day slip will have any impact on the overall project schedule. I suspect not, but it would be better for the report to address it.

2. Under the budget tab. There is a narrative text box. Please add a discussion that summarizes the cost to date, payments requested/received, federal cash on hand at the beginning and end of the reporting period. Most grantees do this as a narrative. However, in your last report a table was included. That is perfectly acceptable if you want to use that as an example and just update the numbers.

3. Under the additional info tab, please include a statement of compliance with the grant terms and conditions. See the last report for an example. This is where you can add a sentence about the FSRS.

Otherwise it looked OK to me. I also just got your voice mail. I am off the phone now if you want to call back.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 23, 2017 3:33 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events - Performance Report Reminder

I've already started uploading some things for the report and saving as a draft. I'll let you know when I think it is ready and it would be great if you could look it over before I submit. I would appreciate it, thanks!

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 1:26 PM
To: (b)(6)
Cc:
Subject: RE: Upcoming DIA Events - Performance Report Reminder

Depending on where you stand on the grant budget we can discuss some options.

Also, reminder that you have a performance report due next week on the 31st. I would be happy to review ahead of time if you want to send me a Word version prior to uploading.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 23, 2017 3:21 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events

OK, I found it, thanks. It looks like we are responsible for covering our own travel expenses though.
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 1:15 PM
To: (b)(6)
Cc:
Subject: RE: Upcoming DIA Events

Yes,

I received an email on Jan 11th. Participants are encouraged to register by Feb 15th. Let me know if your save the date email has the registration link.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 23, 2017 3:10 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events

Thanks Sig! (b)(6) and I are registered for the Webinar tomorrow. Regarding the March event, I remember seeing a "save-the-date" kind of announcement. Are they accepting registrations for that event now?

Thanks,
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 12:03 PM
To: (b)(6)
Subject: Upcoming DIA Events

(b)(6)

Just quick note to confirm that you received notices from the CREC regarding the following two events.

1) DIA Webinar - Supply Chain Mapping - Tomorrow afternoon.

2) Defense Industry Adjustment Learning Community Convening - March 28/29 in Arlington.

If you did not receive these, I can forward you the information. Are either of you planning to participate in these?

Otherwise, hope all is well. Still trying to confirm my next trip out there. Likely sometime in mid-Feb.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

Cc: (b)(6)
Subject: RE: FSRS

Let me inquire for you. Is this the FAIN you are using? (HQ00051610178)

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events
Date: Monday, January 23, 2017 3:10:28 PM

Thanks Sig! (b)(6) and I are registered for the Webinar tomorrow. Regarding the March event, I remember seeing a "save-the-date" kind of announcement. Are they accepting registrations for that event now?

Thanks,
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 12:03 PM
To: (b)(6)
Subject: Upcoming DIA Events

(b)(6)

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Otherwise, hope all is well. Still trying to confirm my next trip out there. Likely sometime in mid-Feb.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

Cc: (b)(6)
Subject: RE: FSRS

Let me inquire for you. Is this the FAIN you are using? (HQ00051610178)

Sig

Sigmund Csicsery
Project Manager

(b)(6)

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[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Upcoming DIA Events
Date: Monday, January 23, 2017 3:18:48 PM

Are you going to be there??

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 1:15 PM
To (b)(6)
Cc
Subject: RE: Upcoming DIA Events

Yes,

I received an email on Jan 11th. Participants are encouraged to register by Feb 15th. Let me know if your save the date email has the registration link.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 23, 2017 3:10 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events

Thanks Sig! (b)(6) and I are registered for the Webinar tomorrow. Regarding the March event, I remember seeing a "save-the-date" kind of announcement. Are they accepting registrations for that event now?

Thanks,
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 12:03 PM
To: (b)(6)
Subject: Upcoming DIA Events

(b)(6)

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Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

Cc: (b)(6)
Subject: RE: FSRS

Let me inquire for you. Is this the FAIN you are using? (HQ00051610178)

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events
Date: Monday, January 23, 2017 3:21:18 PM

OK, I found it, thanks. It looks like we are responsible for covering our own travel expenses though.
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 1:15 PM
To: (b)(6)
Cc: (b)(6)
Subject: RE: Upcoming DIA Events

Yes,

I received an email on Jan 11th. Participants are encouraged to register by Feb 15th. Let me know if your save the date email has the registration link.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 23, 2017 3:10 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events

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Thanks,
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 12:03 PM
To: (b)(6)

Subject: Upcoming DIA Events

(b)(6)

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Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

Cc: (b)(6)
Subject: RE: FSRS

Let me inquire for you. Is this the FAIN you are using? (HQ00051610178)

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Upcoming DIA Events
Date: Monday, January 23, 2017 3:56:11 PM

Ahhh ... the one when I asked (b)(6) !!!

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 1:22 PM
To: (b)(6)
Subject: RE: Upcoming DIA Events

Yes, I think it's mandatory for us. Similar event to what you attended last year.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 23, 2017 3:16 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Upcoming DIA Events

Are you going to be there??

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 1:15 PM
To: (b)(6)
Cc:
Subject: RE: Upcoming DIA Events

Yes,

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Sig

Sigmund Csicsery

Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 23, 2017 3:10 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events

Thanks Sig! (b)(6) and I are registered for the Webinar tomorrow. Regarding the March event, I remember seeing a "save-the-date" kind of announcement. Are they accepting registrations for that event now?

Thanks,
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 12:03 PM
To: (b)(6)
Subject: Upcoming DIA Events

(b)(6)

Just quick note to confirm that you received notices from the CREC regarding the following two events.

1) DIA Webinar - Supply Chain Mapping - Tomorrow afternoon.

2) Defense Industry Adjustment Learning Community Convening - March 28/29 in Arlington.

If you did not receive these, I can forward you the information. Are either of you planning to participate in these?

Otherwise, hope all is well. Still trying to confirm my next trip out there. Likely sometime in mid-Feb.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

[redacted]

Cc: (b)(6)
Subject: RE: FSRS

Let me inquire for you. Is this the FAIN you are using? (HQ00051610178)

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events
Date: Wednesday, February 8, 2017 7:08:18 PM

Hi Sig!

I was just thinking about you today! Mayor Caldwell appointed his new person for the Office of Economic Development: Ed Hawkins. He's a retired Air Force colonel (intelligence officer & foreign affairs).

Thanks for the heads up about the DIA Learning Event. We're looking at what we can do.

The week of 2/27 sounds good! We look forward to catching up!!

Chat soon, (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Wednesday, February 08, 2017 1:50 PM
To: (b)(6)
Subject: RE: Upcoming DIA Events

Hi (b)(6)

FYI - The original invite for the DIA Learning Event (Mar 28/29) was limited to two people per organization to make sure that we had enough space to accommodate those grantees that plan to participate. However, I wanted to let you know that after this week, OEA is going to lift the two person limit which will likely fill the remaining slots. I don't know if you had decided to send anybody or not, but if you plan to attend, you should register soon.

Also, it looks like my next trip to Oahu will be the week of 27 Feb. Still trying to work the schedule, but wanted to give you a heads up. How does your availability look that week?

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 23, 2017 3:21 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events

OK, I found it, thanks. It looks like we are responsible for covering our own travel expenses though.
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 1:15 PM
To: (b)(6)
Cc:
Subject: RE: Upcoming DIA Events

Yes,

I received an email on Jan 11th. Participants are encouraged to register by Feb 15th. Let me know if your save the date email has the registration link.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 23, 2017 3:10 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events

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Thanks,
(b)(6)

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From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 12:03 PM
To: (b)(6)
Subject: Upcoming DIA Events

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1) DIA Webinar - Supply Chain Mapping - Tomorrow afternoon.

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Otherwise, hope all is well. Still trying to confirm my next trip out there. Likely sometime in mid-Feb.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

Cc: (b)(6)
Subject: RE: FSRS

Let me inquire for you. Is this the FAIN you are using? (HQ00051610178)

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Upcoming Site Visit
Date: Monday, February 27, 2017 8:21:22 PM

Hi Sig: The week of 3/13 sounds good! 3/14 ... I only have a booked commitment for lunch & in the evening right now. So, pick a time

If (b)(hasn't told you yet, he submitted his resignation on 2/24. His last day is 3/15.

I was in the process of personally engaging more actively on this project because the output I was seeing is not what I expected. Lots of different things went wrong ... perspectives vary. I can review details when you're here.

I'm coming up with a plan of action to address (b)(6 departure from the project. We can discuss this when you're here as well.

I was meeting with the vendor team when your email came over. I believe that we can get this project back on course. The challenge is that the majority of the $ has already been expended.

Looking forward to catching up, (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, February 27, 2017 1:38 PM
To: (b)(6)
Subject: Upcoming Site Visit

Hi (b)(6)

My trip is locked in for the week of the March 13th. I am looking to meet with you sometime on the 14th if you are available. How does your schedule look?

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US)
Sent: Tuesday, February 14, 2017 10:05 AM
To: (b)(6)
Subject: RE: Upcoming DIA Events

Hi (b)(6)

Looks like my visit is being postponed to the week of the March 13th. How does that look for you?

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Wednesday, February 08, 2017 7:08 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events

Hi Sig!

I was just thinking about you today! Mayor Caldwell appointed his new person for the Office of Economic Development: Ed Hawkins. He's a retired Air Force colonel (intelligence officer & foreign affairs).

Thanks for the heads up about the DIA Learning Event. We're looking at what we can do.

The week of 2/27 sounds good! We look forward to catching up!!

Chat soon (b)(6)

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Sent: Wednesday, February 08, 2017 1:50 PM
To: (b)(6)
Subject: RE: Upcoming DIA Events

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Also, it looks like my next trip to Oahu will be the week of 27 Feb. Still trying to work the schedule, but wanted to give you a heads up. How does your availability look that week?

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 23, 2017 3:21 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
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Sent: Monday, January 23, 2017 1:15 PM
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Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

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From: (b)(6)
Sent: Monday, January 23, 2017 3:10 PM

To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events

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Thanks,
(b)(6)

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From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 12:03 PM
To: (b)(6)
Subject: Upcoming DIA Events

(b)(6)

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Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
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[redacted]

Cc: (b)(6)
Subject: RE: FSRS

Let me inquire for you. Is this the FAIN you are using? (HQ00051610178)

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Upcoming Site Visit
Date: Tuesday, February 28, 2017 10:13:27 AM

The 14th at 9AM works perfectly. Do you want to meet at my office or somewhere outside?

I've been watching the budget/expenditures on the consultant contract. We're fixing stuff and will deliver a solid solution.

Yes, please copy me on correspondence.

Re DC. I think it's going to be just me. We didn't budget for the conference in the grant and I want to maximize work on the deliverables. I'll make a final decision today once I see the budget/expenditure details.

See you soon!!! Thanks (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Tuesday, February 28, 2017 6:45 AM
To: (b)(6)
Subject: RE: Upcoming Site Visit

How about the 14th at 9:00 am? FYI - I will probably have our Army Liaison with me on this trip.

Sorry to hear about (b)(6) We can discuss when I am out there. I did question the high expenditure rate earlier this month. Looking back at the emails, I now wish that I had included you on the email chain. In the meantime, I will be sure to include you on all correspondence, until this is resolved, or you tell me to stop.

I saw that both you (b)(6) are registered for the DIA event. I think it will be good for you to hear the direction that the program is heading so that you can appropriately plan for the next steps.

I look forward to seeing you in a couple of weeks.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)

Sent: Monday, February 27, 2017 8:21 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Upcoming Site Visit

Hi Sig: The week of 3/13 sounds good! 3/14 ... I only have a booked commitment for lunch & in the evening right now. So, pick a time

If (b)(hasn't told you yet, he submitted his resignation on 2/24. His last day is 3/15.

I was in the process of personally engaging more actively on this project because the output I was seeing is not what I expected. Lots of different things went wrong ... perspectives vary. I can review details when you're here.

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I was meeting with the vendor team when your email came over. I believe that we can get this project back on course. The challenge is that the majority of the $ has already been expended.

Looking forward to catching up, (b)(6)

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Sent: Monday, February 27, 2017 1:38 PM
To: (b)(6)
Subject: Upcoming Site Visit

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Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US)
Sent: Tuesday, February 14, 2017 10:05 AM
To: (b)(6)
Subject: RE: Upcoming DIA Events

Hi (b)(6)

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Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Wednesday, February 08, 2017 7:08 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events

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Sent: Wednesday, February 08, 2017 1:50 PM
To: (b)(6)
Subject: RE: Upcoming DIA Events

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Sig

Sigmund Csicsery
Project Manager
(b)(6)

(b)(6)

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[redacted]

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From: (b)(6)
Sent: Monday, January 23, 2017 3:21 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events

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(b)(6)

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Sent: Monday, January 23, 2017 1:15 PM
To: (b)(6)
Cc:
Subject: RE: Upcoming DIA Events

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Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

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From: (b)(6)
Sent: Monday, January 23, 2017 3:10 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events

Thanks Sig! (b)(6) and I are registered for the Webinar tomorrow. Regarding the March event, I remember seeing a "save-the-date" kind of announcement. Are they accepting registrations for that event now?

Thanks,
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 12:03 PM
To (b)(6)
Subject: Upcoming DIA Events

(b)(6)

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2) Defense Industry Adjustment Learning Community Convening - March 28/29 in Arlington.

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Otherwise, hope all is well. Still trying to confirm my next trip out there. Likely sometime in mid-Feb.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

Cc: (b)(6)
Subject: RE: FSRS

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Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] reallocation for travel
Date: Monday, February 13, 2017 1:35:34 PM

Hi Sig,

Just to confirm, when the grant talks about "reallocations that exceed 10% of the total budget" it means the total grant budget, which in our case would mean not exceeding $76,586. Is that correct?

BTW, I just noticed that item #18 Budget Summary in our OEA Notice of Award shows a Total Obligated on Award as $763,856 and the Grant Total as $765,586. Not sure what the extra $2,000 is.

v/r,

(b)(6)

(b)(6)

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] report
Date: Monday, October 24, 2016 11:57:14 AM

Aloha Sig!

Hope you had a good trip out here. Just a reminder, I need access to your site so I can file our first performance report, due October 31.

Thanks!

(b)(6)

(b)(6)

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] report
Date: Friday, January 27, 2017 3:20:05 PM

Aloha Sig,

As I recall you are off today (and perhaps Monday), but wanted to let you know that our performance is ready to submit.

Thanks,

(b)(6)

(b)(6)

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RFP
Date: Monday, August 29, 2016 6:55:04 PM
Attachments: (b)(5)

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

(b)(6)

I accepted the tracking changes and I believe I incorporated the changes we discussed. There are still a few open issues inblue, and I'll give it a fresh read now that the track changes clutter is cleaned up.

Aloha Sid! Attached is a draft of our RFP to obtain the consultant support. I believe the OEA needs a look before we go out with it.

Thanks,

(b)(6)

(b)(6)

Program Manager, Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

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From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RFP
Date: Monday, September 12, 2016 11:13:40 AM

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Aloha Sig!

Nice chatting with you. Here is the link to the RFP. We went live on 2 September.

(b)(6)

v/r,

(b)(6)

P.S. My cell is (b)(6)

(b)(6)

Program Manager, Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] SF270 OEA-DIA for State of Hawaii
Date: Wednesday, January 4, 2017 3:07:00 PM
Attachments: (b)(5)

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig,

Attached is a draft of form SF270 – Request for reimbursement #2. The amounts reflect personnel costs paid 10/21/16 - 12/31/16.

Let me know if this is correct and properly completed. I will sign and scan as a pdf and email it (b)(6)

Can you check on payment status of our first SF270 submitted?

Thanks!

(b)(6)

Senior Accountant

DLIR, Office of Community Services

(b)(6)

(b)(5)

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(b)(5)

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(b)(5) ; (b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] SF270 OEA-DIA for State of Hawaii
Date: Friday, February 3, 2017 7:02:32 PM
Attachments: (b)(5)

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig,

Attached is a draft of form SF270 – Request for reimbursement #3. The amounts reflect period covered 1/1/17 - 1/31/17.

Let me know if this is correct and properly completed. I will sign and scan as a pdf and email it (b)(6) including cc to you.

Thanks!

(b)(6)

Senior Accountant

DLIR, Office of Community Services

(b)(6)

(b)(5)

(b)(5) ; (b)(6)

(b)(5)

(b)(5) ; (b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] SF270 OEA-DIA for State of Hawaii
Date: Wednesday, March 1, 2017 11:57:42 AM
Attachments: (b)(5)

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig,

Attached is a draft of form SF270 – Request for reimbursement #4. The amounts reflect period covered 2/1/17 - 2/28/17.

Let me know if this is correct and properly completed. I will sign and scan as a pdf and email it (b)(6) including cc to you.

Thanks!

(b)(6)

Senior Accountant

DLIR, Office of Community Services

(b)(6)

(b)(5)

(b)(5) ; (b)(6)

(b)(5)

(b)(5) ; (b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] SF270 OEA-DIA for State of Hawaii billing #7 draft
Date: Monday, October 2, 2017 5:57:02 PM
Attachments: (b)(5)

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig,

Attached is a draft of form SF270 – Request for reimbursement #7 (total 2 pages). The amounts reflect period covered 7/01/17 – 9/30/17.

Included other non-federal expenses:

Travel: $1512 (b)(6) June DIA learning in Colorado

Equipment: $3222 Microsoft Surface - to support the need to analyze increasing amount of data, when meeting with stakeholders outside of the office and to maximize the use of technology. The additional RAM in this computer will improve the performance of Tableu Desktop and Excel PowerPivot for analyzing data.

Other: $10,471 Tableu Managed Services – will be used to help do task on Tableu Desktop

$150 Connectio-pro.com and $250 Elegant Themes – plugins and themes that work with Word Press for OEA DIA site

Let me know if this is correct and properly completed. I will sign and scan as a pdf and email it (b)(6) including cc to you.

Thanks!

(b)(6)

Senior Accountant

DLIR, Office of Community Services

(b)(6)

(b)(5)

(b)(5) ; (b)(6)

(b)(5)

(b)(5) ; (b)(6)

(b)(5) ; (b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] Trying again
Date: Thursday, March 31, 2016 2:55:43 PM
Attachments: Lobbying Certification.pdf
Non Construction Assurances.pdf
Form LLL Does Not Apply.pdf

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hope it makes it!

(b)(6)
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

Office of Economic Adjustment

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, ``Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Dept. of Labor & Industrial Relations/OCS
Legal Name of Organization

(b)(6) Executive Director
Name and Title of Authorized Official

March 28, 2016
Date

(b)(6)

OMB Number: 4040-0007
Expiration Date: 06/30/2014

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant.

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C.§§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism. (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.

10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).

12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).

14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
(b)(6) [redacted]	Executive Director
APPLICANT ORGANIZATION	DATE SUBMITTED
Dept. of Labor & Industrial Relations/OCS	March 28, 2016

DAVID Y. IGE
GOVERNOR

SHAN S. TSUTSUI
LIEUTENANT GOVERNOR

LINDA CHU TAKAYAMA
DIRECTOR

LEONARD HOSHIJO
DEPUTY DIRECTOR

(b)(6)
EXECUTIVE DIRECTOR

STATE OF HAWAII
DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS
OFFICE OF COMMUNITY SERVICES
830 PUNCHBOWL STREET, ROOM 420
HONOLULU, HAWAII 96813
www.hawaii.gov/labor
Phone: (808) 586-8675 / Fax: (808) 586-8685
Email: dlir.ocs@hawaii.gov

IN REPLY REFER TO:
OCS 16.1291

March 28, 2016

TO: Sigmund Csicsery, Project Manager
Office of Economic Adjustment (b)(6)

FROM: (b)(6)

SUBJECT: Standard Form - LLL, Disclosure of Lobbying Activities

This is to advise you that the Standard Form LLL, "Disclosure of Lobbying Activities," is not applicable as our office does not influence or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement.

If you have any questions please contact (b)(6) OCS Executive Director (b)(6) (b)(6)

Office of Economic Adjustment

CERTIFICATION REGARDING LOBBYING

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(b)(6)

Dept. of Labor & Industrial Relations/OCS
Legal Name of Organization

Executive Director
Name and Title of Authorized Official

(b)(6)

March 28, 2016
Date

OMB Number: 4040-0007
Expiration Date: 06/30/2014

ASSURANCES - NON-CONSTRUCTION PROGRAMS

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As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

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17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

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SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
(b)(6) [redacted]	Executive Director
APPLICANT ORGANIZATION	DATE SUBMITTED
Dept. of Labor & Industrial Relations/OCS	March 28, 2016

DAVID Y. IGE
GOVERNOR

SHAN S. TSUTSUI
LIEUTENANT GOVERNOR

LINDA CHU TAKAYAMA
DIRECTOR

LEONARD HOSHIJO
DEPUTY DIRECTOR

(b)(6)
EXECUTIVE DIRECTOR

STATE OF HAWAII
DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS
OFFICE OF COMMUNITY SERVICES
830 PUNCHBOWL STREET, ROOM 420
HONOLULU, HAWAII 96813
www.hawaii.gov/labor
Phone: (808) 586-8675 / Fax: (808) 586-8685
Email: dlir.ocs@hawaii.gov

IN REPLY REFER TO:
OCS 16.1291

March 28, 2016

TO: Sigmund Csicsery, Project Manager
Office of Economic Adjustment (b)(6)

FROM: (b)(6)

SUBJECT: Standard Form - LLL, Disclosure of Lobbying Activities

This is to advise you that the Standard Form - LLL, "Disclosure of Lobbying Activities," is not applicable as our office does not influence or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement.

If you have any questions please contact (b)(6) OCS Executive Director (b)(6) (b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: A few More Application Comments
Date: Wednesday, April 6, 2016 11:57:00 AM

Hi (b)(6

I received a few comments from (b)(6) No show stoppers. If you have a few minutes this afternoon or tomorrow, we should telecom and work through these changes in EADS II together. Let me know your availability. I don't think it will take more than about 15-20 minutes. Thx.

Sig

- The RFP for the "Research and Analysis" contract contains the following: "Vendor selection will be made based on the evaluation team's assessment of the best value proposal. The projected five year cost for operation and maintenance of the technologies used for this project will be included in the project evaluation criteria." Here, we just need to be sure that they're not intending to do anything beyond the period of performance of the grant. I don't think they are, because they're only asking for a figure for sustainment, but this language sort of clouds the issue. Just make sure they know that everything in the grant application has to be completed within the grant period of performance.

- It appears that the RFP fails a test in 2 CFR Part 200 (§200.323) requiring the State to "perform a cost or price analysis in connection with every procurement action in excess of the Simplified Acquisition Threshold including contract modifications." In short, because they don't mention anywhere that cost is a factor in proposal evaluation there's no way to determine whether or not they're in line with this requirement of 2 CFR. They might want to add some "cost as a factor" verbiage in that spot to cover that requirement.

- Need resumes for key personnel uploaded, and position descriptions for any position funded under the grant - even if it's funded with non-federal match.

- Nice, tight descriptions of deliverables in EADS. Excellent. I wish all the ones I've seen to date looked like this.

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: Application Comments
Date: Friday, March 4, 2016 2:28:00 PM
Attachments: (b)(5)

Hi (b)(6)

In addition to the comments I provided on the 18th, I am providing the attached markup for your consideration. I have included the following 3 documents:

1) Application Narrative - This is your previous application formatted to fit the fields of our new grants tool. When we ultimately release the application to you electronically, you will cut and paste from this document directly into the grant system. This way we can continue to work offline to refine the application while ensuring it will be in the correct format. Like I said before, it is definitely going in the right direction. I have included few additional margin comments, but mostly used color coding to designate recommended changes. I tried not to do too much editing in track changes since I moved the sections around (it would have been rather messy). I can clearly start see what you are trying to do under this grant, I think the challenge that remains is linking the who and what to the budget justification.

Strike out - These are my edits to your previous text they show up in track changes (not sure what color they will show on your end).

Red Text - These are suggested responses and/or guidance on how to respond to the questions in the new grants tool, or recommended additions.

Yellow Highlight - this is the section that you indicated that you were still working on.

2) Budget Work Book - I reconstructed your budget to fit the new grant tool. Please note that there was a math error in your spreadsheet under the contracts. Please consider this error when you propose what you want to apply as in-kind match.

3) Budget Justification Instructions - These are instructions from the new grants tool on how to fill out the budget. Please note that it describes the level of detail that you need for each type of budget item.

I am on business travel for the next two weeks, but will have my computer and phone with me to respond to changes. Let me know if you have any questions. Thx.

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

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This e-mail message may contain confidential and/or privileged information. If you are not an addressee or otherwise authorized to receive this message, you should not use, copy, disclose or take any action based on this e-

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From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: Application
Date: Monday, April 4, 2016 2:15:00 PM

Hi (b)(6)

FYI - I have started to receive some initial feedback on the application. Other than the need to assign another delegated authority, the comments I have received so far are all editorial/typographical errors. Still waiting for feedback from (b)(6) review.

I will go ahead and make the editorial corrections, while I am waiting for (b)(6) comments.

In the meantime, have you had any luck identifying somebody else that we can list on the grant as a Grant POC or Delegated Authority?

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

Connect with OEA online!
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[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: Budget Justification Question
Date: Monday, April 18, 2016 10:50:00 AM

Hi (b)(6)

Quick question. We found a possible discrepancy in the budget justification. It does not add up. Please see the following:

Interisland travel. In order to enable state-wide participation in this project, it will be important to travel to the neighbor islands to encourage and enable community support. Two one-day roundtrips ($300 each) are planned during the project period from Honolulu to Hilo, Kona, Maui, and Kauai (12 round trips). $300 per trip is based on the following estimated costs:

Airfare: $200
Rental Car: $50
Meals & Incidentals: $50

Should it be 8 trips instead of 12? Let me know what the correct numbers should be. We can process the correction after the Technical Review Team is completed.

Thanks

Sig

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: Change in Key Person Approval - Hawaii DIA Grant
Date: Wednesday, June 28, 2017 10:19:00 AM
Attachments: (b)(5)

Hi (b)(6)

Attached is the approval for the change in key person that you requested. You are good to go with your hiring action. Please let me know if you have any questions. I look forward to seeing you next week.

v/r,

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

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[redacted]

OFFICE OF ECONOMIC ADJUSTMENT
2231 CRYSTAL DRIVE, SUITE 520
ARLINGTON, VA 22202

June 27, 2017

FAIN: HQ00051610178
OEA Locator: ST1603-16-01
State of Hawaii (DIA)

(b)(6)
Executive Director
State of Hawaii Department of Labor
and Industrial Relations
830 Punchbowl Street, Room 420
Honolulu, HI 96813-5080

Dear (b)(6)

This is to inform you that we have approved the hiring of (b)(6) to the key position of Program Manager. No additional Federal funds are approved. Any future changes to this key position will require prior approval.

You may direct questions regarding this award to your OEA Project Manager, Sigmund Csicsery at (b)(6)

Sincerely,

(b)(6)

Director
Office of Economic Adjustment

OFFICE OF ECONOMIC ADJUSTMENT
2231 CRYSTAL DRIVE, SUITE 520
ARLINGTON, VA 22202

June 27, 2017

FAIN: HQ00051610178
OEA Locator: ST1603-16-01
State of Hawaii (DIA)

(b)(6)
Executive Director
State of Hawaii Department of Labor
and Industrial Relations
830 Punchbowl Street, Room 420
Honolulu, HI 96813-5080

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You may direct questions regarding this award to your OEA Project Manager, Sigmund Csicsery at (b)(6)

Sincerely,

(b)(6)

Director
Office of Economic Adjustment

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: Checking in
Date: Tuesday, October 3, 2017 8:17:00 AM

Hi (b)(6)

Do you have a few minutes today that we can chat about a potential follow on application? I know last time we talked there was a lot of uncertainty. So, I would like to see if anything has changed. Let me know. I my schedule if pretty flexible today.

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: Contact Info
Date: Monday, March 28, 2016 1:49:00 PM

Hi (b)(6)

My cell number is (b)(6) in case you need to contact me while traveling.

Have a safe flight.

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: Corrected Grant Agreement
Date: Thursday, June 23, 2016 5:59:00 AM
Attachments: (b)(5)

Hi (b)(6)

Attached is a corrected grant agreement notice of award. Please sign, scan, and return. This will replace the previous version that has the typographical error on it. The remainder of the amendment is still working its way through the system. Thanks.

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

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[redacted]

(b)(5) ; (b)(6)

(b)(5) ; (b)(6)

(b)(5) ; (b)(6)

(b)(5) ; (b)(6)

(b)(5) ; (b)(6)

(b)(5) ; (b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: Federal Partner Comment - Hawaii DIA Project
Date: Wednesday, May 4, 2016 8:32:00 AM

Hello again,

As part of our application review process, we send the application out to a number of other federal agencies to ensure that we are not funding a project that is in their program of responsibility. From this review, we received the following comment from the Manufacturing Extension Partnership.

"Thank you for the opportunity to review the DIA proposal submitted to your office by the state of Hawaii. The state of Hawaii, in their proposal, has clearly demonstrated that companies operating in the state of Hawaii are susceptible to Federal, infrastructural and programmatic defense-related spending fluctuations. The fluctuations in spending affects companies large and small as well as their employees. The need for OEA investment was articulated. MEP believes the state's proposal would be enhanced by leveraging the state and federal investment in Innovate Hawaii. Innovate Hawaii works with manufacturing companies throughout the state to grow manufacturing and make manufacturers more competitive and more profitable. They do this through their strategic consulting services that focus on reducing costs, eliminating waste, improving efficiencies and creating opportunities for growth and increased profitability. Innovate Hawaii works with each manufacturer to design, develop and deliver a solution tailored to the needs of the company that will generate the most impact and have long-lasting results. There is no duplication of effort proposed. Rather, we believe the effort could be enhanced by leveraging the MEP infrastructure already working with companies in the state. Innovate Hawaii's existing relationships with manufacturers in the state may be useful in developing the proposed asset and defense industry maps."

My take on this comment is that it does not drive a change in your current application for this phase of work. However, I would suggest bringing them in as a stakeholder for developing your asset map, evaluation the data, and action plan development. I would also be interested to get their perspective on manufacturing presence on the islands as my previous impression was that it was not significant.

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: Follow up on the DIA application
Date: Friday, December 11, 2015 10:00:00 AM

Hi (b)(6)

Greetings from Sacramento. Just checking in to see how the revised application is going. I would be happy to start looking at interim pieces if the complete package is not ready. Let me know how things are going. Thanks.

v/r,

Sig

Sigmund Csicsery
Project Manager
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

-----Original Message-----
From: (b)(6)
Sent: Friday, November 13, 2015 6:54 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Follow up to our 26 Oct DIA discussion

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Thanks so much, Sig!

We're working on next draft of the grant request. Trying not to "over think" this thing!!! :)

Happy Friday (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Friday, November 13, 2015 8:02 AM
To: (b)(6)
Cc:
Subject: Follow up to our 26 Oct DIA discussion

Good morning (b)(6)

I hope all is well. I just wanted to send a quick note to follow up on a few of items from our meeting a couple of weeks ago. Please distribute to those on your team as appropriate.

1) DIA Project Profiles - These are a collection of one page profiles that highlight some of our other DIA Projects. It might give you an idea of some of the types of initiatives that other states are looking at for their goals and objectives for both phase I and Phase II projects. I hope you find them useful as you scope the Hawaii effort.

2) CCHNL Kick Off Meeting Presentation - These are the briefing slides we used for the City and County of Honolulu Force Reduction grant. You would have a similar presentation following any grant award. However, I wanted to provide this to you in advance so that you could see some of the administrative requirements of the grant.

3) Defense Spending by State 2014 - This is a link to our website that contains an e-copy of the Defense Spending by State document that (b)(6) handed out during our meeting with (b)(6)

(b)(6)

4) Resources Link - This is a link to our website that contains links to a variety of DIA resources and data sources.

(b)(6)

Let me know if you have any questions about the above information. I am still trying to run down some additional information based on our discussion. I will forward as soon as I find it.

v/r,

Sig

Sigmund Csicsery
Project Manager
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: Follow up to our 26 Oct DIA discussion
Date: Friday, November 13, 2015 10:01:00 AM
Attachments: DIA Project Profiles R7.pdf
CCHNL Kick-Off Meeting Presentation 102715.pptx

Good morning (b)(6)

I hope all is well. I just wanted to send a quick note to follow up on a few of items from our meeting a couple of weeks ago. Please distribute to those on your team as appropriate.

1) DIA Project Profiles - These are a collection of one page profiles that highlight some of our other DIA Projects. It might give you an idea of some of the types of initiatives that other states are looking at for their goals and objectives for both phase I and Phase II projects. I hope you find them useful as you scope the Hawaii effort.

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(b)(6)

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(b)(6)

Let me know if you have any questions about the above information. I am still trying to run down some additional information based on our discussion. I will forward as soon as I find it.

v/r,

Sig

Sigmund Csicsery
Project Manager
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

Defense Industry Adjustment Project

Point of Contact:

(b)(6) Grants Administrator,
Ohio Development Services Agency Office of International Business Development

(b)(6)

Regional Background

Defense contracts in Ohio totaled $10.3 billion in 2009, which is more than 2.2 percent of the Gross State Product. Using DoD and Census sources, an independent analysis of exposure to defense procurement reductions was conducted by the Office of Economic Adjustment (OEA) in 2012. This analysis revealed two concentrations in Ohio likely to be impacted by defense procurement reductions from Fiscal Year 2013 on. These impending reductions along with the likelihood of continued DoD budget cuts, reinforced Ohio's need to understand the exact extent of its dependence on DoD expenditures. Additionally, Ohio needs to gather and analyze industry information to develop plans to mitigate economic risks by developing alternate markets for defense-related contractors.

Project Overview

In 2014, DoD's Office of Economic Adjustment awarded a Defense Industry Adjustment grant to the Ohio Development Services Agency to assist in completing an economic analysis designed to plan for and mitigate risks associated with a reduction in defense spending. Under the grant Ohio will:

- Complete a defense contractor's supply chain analysis.
- Organize an effective response to anticipated reductions in DoD expenditures (at both state and regional levels).
- Develop courses of action and detailed plans to respond to the risk imposed by over-reliance on defense expenditures.
- Implement recommendations developed from the detailed planning process.

Projected Outcomes

Ohio expects the results of this economic analysis to drive efforts at the state and local levels to respond to DoD budget reductions. An extensive supply chain analysis will be mapped and displayed to the county level via a web-based portal. The map will be available both on the web and through mobile apps. Building off the economic analysis, local and regional economic development officials will be trained to use this economic modeling tool to better assist regions in developing action and response plans. Using this data, business and counseling services will be specifically tailored for Ohio defense contracting firms impacted by defense budget cuts as well as specialized programs to address workforce training and job placement for dislocated defense workers.

State of New Mexico

Point of Contact:

(b)(6) Manager of the
Office of Science & Technology,
New Mexico Economic Development Department
(b)(6)

Regional Background

With a large defense industry sector, four military installations, three national laboratories, and three research universities, New Mexico has long been an effective partner in preserving the security of the nation in peace and war. For decades, it has provided a solid foundation for current and future mission capabilities. As reductions or cancellations in defense spending occur, New Mexico expects to be negatively impacted in terms of lost jobs and economic vitality. Moreover, suppliers critical to DoD's manufacturing base may also be lost.

Project Overview

DoD's Office of Economic Adjustment provided the New Mexico Economic Development Department (NMEDD) a Defense Industry Adjustment grant to help the state collect and analyze data on military and defense sectors and then use that data to plan and identify the state's capacity and capability to respond to the industry downsizing. The project includes:

- An assessment of New Mexico's defense ecosystem and how it might be impacted by DoD budget reductions.
- Identification of at-risk businesses within the defense supply chain and the resulting economic and/or strategic impact on the state and/or nation.
- An analysis of industry clusters and other state assets that might support the development of adjustment and diversification strategies through workforce development, strategic partnering, business assistance, technology transfer and commercialization, and/or customer development.
- Increased awareness among in-state private sector, defense, and local government stakeholders of New Mexico's vulnerability to cuts in defense spending to enhance collaboration for developing community adjustment and diversification strategies.
- A central conduit for networking, information gathering, and dissemination to enhance New Mexico's ability to respond to the needs of the defense community in the state.
- The development, through a pilot study, of an innovation and technology commercialization adjustment and diversification methodology.
- The development of other adjustment and diversification methodologies that can be implemented throughout the state.

Projected Outcomes

As a result of this grant, New Mexico expects to be better organized to address the needs of its defense contracting community. By mapping all assets in the network and working strategically at the state and local levels to align economic adjustment and diversification strategies, New Mexico will be able to position its defense sector for growth regardless of changing national defense priorities.

Oshkosh Region Defense Industry Diversification Initiative (ORDIDI)

Point of Contact:

(b)(6) Executive Director, East Central Wisconsin Regional Planning Commission
(b)(6)

Regional Background

In October 2012 and April 2013, Oshkosh Corporation (OC) publicly announced layoffs of more than 1,200 Defense Division employees in the Oshkosh-Neenah metropolitan statistical area (MSA), part of East Central Wisconsin. Through a mixture of natural attrition, early retirements, and buy-outs, the number of OC employees laid off is estimated to be approximately 950 employees.

This layoff represents a negative economic impact of over $91 million in earnings and accounts for a loss of 1,437 total jobs within the MSA. The total number of manufacturing jobs lost from the regional employment base is 1,200. From an even broader scope, this job loss represents more than 1.25 percent of the total workforce, and 3.93 percent of the manufacturing base in the MSA.

Project Overview

DoD's Office of Economic Adjustment issued a Defense Industry Adjustment grant to the East Central Wisconsin Regional Planning Commission (ECWRPC). The grant will fund studies aimed at assisting the growth and expansion of new industry clusters that are less reliant on Federal defense contracts. The initiatives include:

- Charrette and Partner Education Training Seminar: Taking steps to create a more cohesive economic development ecosystem throughout the region that emphasizes communication, coordination, and collaboration among stakeholders.
- Aviation Cluster Study: Developing research opportunities for advanced manufacturing in the newly developing aerospace industry cluster.
- Accelerator and Growth Management Program: Facilitating the development of an aerospace business accelerator facility.
- Supply Chain Mapping and Direct Supplier Assistance: Mapping out the defense industry supply chain and providing assistance to OC suppliers to re-engage in other industry sectors.

Projected Outcomes

The Oshkosh Region Defense Industry Diversification Initiative will aim to promote growth in new industry clusters that are less reliant on Federal defense contracts. Through aligning regional economic and workforce development strategies, the initiative will focus on defense diversification strategies and outreach and assistance for dislocated workers and regional manufacturers and small businesses impacted by the reduced OC manufacturing output.

Through this grant's efforts, workers affected by OC layoffs will have the opportunity to successfully seek and gain new employment.

Defense Industry Transformation

Point of Contact:

(b)(6) Grants Manager, Massachusetts Development Finance Agency
(b)(6)

Regional Background

For Massachusetts, the defense sector is a $13.9 billion industry employing over 130,000 people. There are over 2,500 businesses tied to the Department of Defense and Homeland Security through 17,042 contracts. However, with a decline in defense industry spending, Massachusetts faced a $13 million spending cut in Fiscal Year 2014, including an $8 million reduction in Army spending and $5 million reduction in Air Force spending. These cuts will have a catastrophic effect not only for the defense sector, but for the Commonwealth's economy as a whole.

Project Overview

To mitigate the adverse effects of defense spending cuts and sequestration on the Commonwealth's economy, the Massachusetts Development Finance Agency (MDFA) received a Defense Industry Adjustment grant from DoD's Office of Economic Adjustment.

In order to plan for the impacts of the decrease in defense spending, the Defense Industry Transformation project in Massachusetts plans to research and evaluate its current market base and map its potential for expanded opportunities outside of the defense industry. The study will identify methods to create new employment opportunities and include:

- Conducting a thorough assessment of the existing defense-related economic base.
- Conducting asset mapping for defense industry.
- Focusing on the potential for expanding technology transfer and identifying methods to accelerate the commercialization of defense-related products.
- Identifying potential for new applications of defense-related products and expanding the customer base of defense industry.
- Integrating and coordinating response efforts with other defense-impacted areas where practicable.
- Formulating recommendations and an implementation strategy.

The study will be conducted in two distinct phases. Phase I, Setting the Stage for Action, will address the assessment and economic diversification approach, while Phase II, Taking Action, will address the implementation strategy and sustainability.

Projected Outcomes

Through enhanced coordination between the state and localities, MDFA will look to mitigate the effect of the anticipated loss of jobs as a result of DoD budget cuts; support local adjustment and diversification initiatives which seek to lessen the impact on supply-chain/downstream defense companies in Massachusetts; and provide business planning and market exploration services to defense contractors and subcontractors.

Operation 1st RATE

Point of Contact:

(b)(6) Executive Program Manager, Operation 1st RATE
(b)(6)

Regional Background

The Anniston Army Depot has faced myriad challenges that have affected the communities in and around it in Alabama. In 2011, 1,000 workers completed their mission to destroy a stockpile of chemical weapons, which has been stored there since the early 1960s. At the same time, changes in military requirements began to reduce workload at Anniston Army Depot and among defense contractors in the area. Additionally, Anniston has still not fully recovered from the closure of a separate installation, Ft. McClellan, which was shut down in 1999 as a result of the 1995 Base Realignment and Closure Commission (BRACC). Now, many unemployed workers in the area need assistance in finding new jobs.

Project Overview

DoD's Office of Economic Adjustment issued a Defense Industry Adjustment grant to Operation 1st RATE to assist in helping displaced workers from Anniston Chemical Agent Disposal Facility and Anniston Army Depot. Operation 1st RATE focuses on bridging the skills gap many jobseekers face including computer instruction, workplace readiness training, resume building, and interview preparation through its "JobStation" hands-on clinic.

Projected Outcomes

Operation 1st RATE looks to assist displaced worker in finding positions with the same salary and benefit level as previous employment. Additionally, the program aims to foster entrepreneurism and provide tools and information to economic development professionals to help diversify the economy and reduce reliance on Federal jobs.

To date, Operation 1st RATE has already placed more than 1,050 people in jobs and the aggregate salary level is slightly better than 100 percent, with a local economic impact of over $67 million.

Aerospace and Defense Supply Chain Mapping

Point of Contact:

(b)(6) Rapid Response Director, Georgia Department of Economic Development, Workforce Division
(b)(6)

Regional Background

Georgia has consistently worked to align strategic resources for the aerospace and defense industries. As part of this effort, the Georgia Department of Economic Development (GDEcD) received a Defense Industry Adjustment grant from DoD's Office of Economic Adjustment to identify the need for enhanced data collection, analysis, and mapping of the military-related supply chain in Georgia. This effort seeks to document the aerospace and defense contracting footprint in Georgia to better understand how the state needs to respond to fluctuating industry dynamics and a changing policy landscape.

Project Overview

The project is divided into two phases. During Phase I, the GDEcD will build the capacity for the state to focus on the critical issue of how best to support the aerospace and defense related businesses identified through inventory and mapping activities (Phase II).

Phase II will see a review of all military related supply chain data within Georgia. This includes:

- Identifying the scope and nature of all DoD and aerospace economic activity in Georgia relating to contract awards. The identification will include both the personnel and business products funded through these contacts.
- Quantifying the vulnerability of DoD and aerospace activities in relation to potential changes in DoD spending, from program reductions, reconfigurations, or expansions.
- Populating a data bank and providing an analytical modeling capacity at the state, county, and local workforce investment board level to facilitate continued economic impact analysis of DoD budgetary changes.

Projected Outcomes

The goal of the project is to provide GDEcD with actionable information about how Georgia can reduce the impact of decreased defense industry spending on its regional businesses and workers. Additionally, the project will help Georgia enhance existing programs in workforce and economic development by providing accurate data and identification of supply and demand for products and skilled labor.

Middle Georgia . . . Growing Strong

Point of Contact:

(b)(6) Deputy Director, Middle Georgia Regional Commission
(b)(6)

Regional Background

Robins Air Force Base (RAFB) represents a significant part of the employment and wages earned in Middle Georgia. As of September 2013, 78 percent of RAFB employees live in the Middle Georgia region, and one out of every 12.6 workers in the region is employed at Robins AFB. Since 2013, Middle Georgia has experienced significant job losses related to defense industry spending reductions, including 373 civilian billets at Robins AFB, 258 positions with the Air Force Reserve Command Headquarters, 271 positions at Boeing, and all 293 positions at Dyncorp International in Middle Georgia. In addition, 770 more civilian billets are scheduled for elimination from Robins Air Force Base in 2015.

Project Overview

DoD's Office of Economic Adjustment (OEA) issued a Defense Industry Adjustment grant to the Middle Georgia Regional Commission to produce a series of three regional asset maps, a regional leadership group and an initiative called Middle Georgia... Growing Strong, to identify and address necessary changes in the regional labor market, to ensure employment opportunities for workers, and to ensure that businesses have access to skilled workers.

To help increase the regional understanding of the Middle Georgia economy, particularly as it relates to DoD spending and the industries impacted by it, the Commission will create a series of three asset maps to look at human capital, infrastructure and transportation assets, and an industrial asset map to inventory all businesses, employers, and key industry clusters. The industrial base asset map will include strong collaboration with Georgia's concurrent project with the OEA.

The grant also includes creation of a regional leadership group for Middle Georgia, known as the Middle Georgia Regional Leadership Champions Program, to focus on regional collaboration for future development in Middle Georgia, bringing together key stakeholders from across the region to engage in discussions related to regional issues.

Projected Outcomes

The Middle Georgia...Growing Strong project will aim to create lasting changes in the labor market system that are positive for workers and employers. The project will engage Middle Georgia employers and provide them with resources to be both proactive and reactive to DoD budgets that can affect regional employment. The project is also intended to support workers in improving their range of employment-related skills while improving the quality of work opportunities available to them.

Going Global Defense Initiative

Point of Contact:

(b)(6) Military Relations Liaison, Commonwealth of Virginia, Office of the Secretary of Veterans & Defense Affairs

(b)(6)

Regional Background

For many years, Virginia has relied heavily on defense spending; in fact, defense contracting represents almost 10 percent of the Commonwealth's economy. However, the current and future fiscal environment for DoD will indisputably have a negative impact on Virginia, forcing companies in the Commonwealth to face job and revenue losses from decreased contracts with the Federal government.

Project Overview

DoD's Office of Economic Adjustment issued a Defense Industry Adjustment grant to Virginia to help businesses realign their markets and create new customer bases, preserving jobs, company revenues, and communities.

The Going Global Defense Initiative is designed to help Virginia's defense-related companies train to obtain long-term sales in international markets. The grant program is designed to teach businesses that are new to exporting, as well as current exporters, how to successfully secure sales in the international marketplace.

Export training activities under the grant include:

- Business Community Outreach Workshops
- Security Market Reports
- Market Research
- Export Compliance
- Search Engine Optimization and Website Translation
- Export Training
- International Certification and Standards

Projected Outcomes

The function of this program is to help Virginia businesses diversify their customers by looking beyond defense business and toward the global market. The program anticipates a quarter of those 160 companies participating in the program will secure international commercial representation in targeted markets. Additionally, Virginia expects that half of the participating companies will see a 15 percent increase in international sales, leading to a combined 121 percent increase in international sales over the next two years.

Defense Manufacturing Assistance Program (DMAP)

Point of Contact:

(b)(6) Associate Director, IRLEE and Principal Investigator, University of Michigan
(b)(6)

Regional Background

The downsizing of the military has led to the reduction, and in some cases, cancellation of contracts and orders in the defense industry supply chain. This dynamic is causing adverse impacts on communities as small and medium-sized manufacturing and other types of companies face reduced revenues and shed employees, particularly in Ohio, Michigan and Indiana. The impact on communities means loss of jobs, loss of disposable income, and loss of revenues in retail, commercial, and industrial enterprises.

Project Overview

DoD's Office of Economic Adjustment issued a grant through its Defense Industry Adjustment program to provide the region, which encompasses Michigan, Ohio, and Indiana, with assistance in mitigating the adverse impact of defense industry cuts. Through the University of Michigan, Purdue University, and Ohio State University, the Defense Manufacturing Assistance Program (DMAP) works with companies impacted by defense procurement reductions and select communities facing challenges and opportunities related to the defense supply chain.

Companies will benefit from research and analysis of information that will identify operational areas that need to be strengthened in order to find new markets, produce new products and services.

Communities will benefit through the development of strategic plans, implementation plans and other activities that will enable them to attract new business, retain and grow existing enterprises.

After a plan has been developed for a company or community, the universities will draw from a wide range of experts within and outside of academia to further assist in the planning or implementation process. Each university will provide access to technology and intellectual property for potential commercialization by defense contractors that are seeking opportunities to diversify into new markets.

This approach draws extensively on a proven model for distressed community assistance and on programs directed toward job creation and retention.

Projected Outcomes

The ultimate goal of this program is to grow the capacity, capabilities, and experience of communities and companies to increase revenue, resulting in the creation and retention of jobs in the region.

Regional Aerospace & Defense Exchange (RADE)

Point of Contact:

(b)(6) Community Development Specialist, Department of Economic and Community Development
(b)(6)

Regional Background

The aerospace and defense (A&D) sector is a major contributor to New England's economy as a region, as well as individually to each of its states. However, across the region, there is a deep need to understand the range and capacity of the A&D industry amid potential shifts in defense contracting throughout each state.

Project Overview

DoD's Office of Economic Adjustment issued a Defense Industry Adjustment grant to assist the Regional Aerospace and Defense Exchange (RADE) in developing an organizational model that will foster cooperation among key stakeholders and enhance the capacity of the region to assist local communities with economic diversification and workforce development. RADE will develop the necessary strategies to support the New England A&D supply chain and ensure continuity and retention of its skilled talent base.

Specifically, RADE will:

- Add two new state partners (New Hampshire and Vermont) to the existing regional cluster.
- Augment the existing economic modeling platform to include New Hampshire and Vermont data; improve data visualization; and expand sub-prime data collection.
- Expand the RADE Workforce Toolkit to include partner states' best practice models, programs, and services.
- Pilot a Strategic Workforce Planning process for defense manufacturers to position their companies for growth to meet the demand for their products.
- Design and execute a New England RADE Conference that will galvanize public and private A&D stakeholders to promote the region's defense sector.
- Provide third party evaluation of the RADE initiative's effectiveness and impact.

Additionally, under this grant Connecticut will establish an Innovation Technology Center (ITC) to address the needs of defense manufacturers to retain and gain competitive advantages through their existing market or the ability to diversity into commercial markets via process innovations and technologies.

Projected Outcomes

RADE seeks to fortify and diversify the sector, creating a robust regional aerospace and defense community informed by accurate and timely data collection and analysis, dissemination of resources, and best practice models. The community is based on collaboration among key partners such as government, academia, and the private sector, and effective communication among stakeholders including employers, colleges, and industry.

STEAMengine

Point of Contact:

(b)(6) Director of Business Development, Rhode Island Commerce Corporation

(b)(6)

Regional Background

Many Rhode Island defense manufacturers provide parts, components, and subassemblies for defense related systems, ranging from communications, to weapons to vessels. With a considerable number of defense companies in Rhode Island, state leaders are working with Connecticut and Massachusetts to create an economic model to extract defense related data points necessary for policy decisions. Additionally, Rhode Island looks to assist defense companies in diversifying their products to meet the realities of today's economy.

Project Overview

DoD's Office of Economic Adjustment issued a Defense Industry Adjustment grant for the STEAMengine Defense Industry Economic Diversification initiative. This initiative will help Rhode Island develop a Design Readiness Assessment (DRA) program that allows defense-manufacturing companies to pursue an accelerated program of market transformation through intensive use of industrial design, engineering, and innovation.

Additionally, STEAMengine will collect and analyze data and create linkages with resources that will serve defense manufacturers and communities in limiting the impact of defense-related spending cuts and identifying new opportunities for economic diversification.

Projected Outcomes

Rhode Island expects that this effort will inform, strengthen, and support local adjustment and diversification initiatives and will stimulate better cooperation between regional, statewide, and local efforts in anticipation of defense procurement reductions. Specific deliverables for the project include:

- A database and reports that illustrate weaknesses within the defense company ecosystem with recommendations on how to focus the efforts described in the other tasks.
- Creation of a fully operational DRA program and model for ongoing sustainability of services.
- An innovation strategy that will guide future actions and investments related to defense technology innovation. The strategy will be summarized in the form of a PowerPoint presentation and a more detailed report will be available as a companion piece.
- A set of design, engineering, and innovation curriculum for use by Rhode Island and regional stakeholders that can also be made available to defense manufacturers throughout the country.
- Development and publication (via web) of a directory of all equipment that is available for use by defense contractors.
- The development of a short and long-range space usage plan.

Defense & Advanced Manufacturing Partnership

Point of Contact:

(b)(6) Executive Vice President/Chief Operating Officer, St. Louis Economic Development Partnership
(b)(6)

Regional Background

In St. Louis, reductions in the defense advanced manufacturing sector represent more than 24,000 jobs lost, $1.7 billion in lost labor income and nearly $7.8 billion in lost output. The end of production of Boeing's C-17, F-15, and F-18 along with recent cuts in the region's automotive sector could prove to be catastrophic.

Project Overview

DoD's Office of Economic Adjustment issued a grant under its Defense Industry Adjustment program to help St. Louis plan for a future less reliant on defense spending with a more diverse product and market base, retaining jobs and revenue.

The proposed adjustment plan will build on and expand the region's efforts to leverage the St. Louis area's unique combination of manufacturing assets through a Regional Advanced Manufacturing Partnership (RAMP). The RAMP's key function will be to ensure involvement of all St. Louis area organizations with appropriate capabilities for assisting impacted defense workers and defense firms in their transition toward advanced manufacturing.

The approach will include the following:

- Creating a regional economic adjustment plan to develop and strengthen the market positions of defense manufacturers and services supporting advanced manufacturing.
- Creating a coalition of regional manufacturing stakeholders, service providers, and businesses, with a particular focus on defense contractors and subcontractors.
- Mapping existing defense contractors and regional resources supporting manufacturing/ advanced manufacturing.
- Exploring the strategic market positions of defense manufacturers, defense employees, and advanced manufacturers, and uncovering opportunities to shift defense sector assets into advanced manufacturing.
- Creating programs and platforms to prototype under-design phase trials before full regular deployment and implementation by appropriate funders and service providers.

Projected Outcomes

RAMP activities will help identify and grow areas of employment opportunity for impacted workers; assist the area's defense contractors to modernize processes and diversify its customer base, including tapping the global market; and support expansion of the region's advanced manufacturing.

New Jersey MarketShift

Point of Contact:

(b)(6) AVP for Business and Economic Development; Special Advisor to the President, New Jersey Institute of Technology
(b)(6)

Regional Background

The U.S. military is the second largest employer and an essential economic driver in the state of New Jersey. Trends in defense strategy and spending have a direct impact on both the aerospace and defense (A&D) industry and depot functions at the state and local levels. DoD activities deliver over 20,000 direct jobs and $5.4 billion in direct revenue to the state's economy annually. New Jersey employs 71,000 workers in the sector with 21,000 direct contractors and subcontractors, and the other 50,000 providing services to industry.

Project Overview

DoD's Office of Economic Adjustment issued a Defense Industry Adjustment grant to help New Jersey retain the critical capacity necessary for defense-related manufacturing, and to expand and strengthen its A&D industry within the commercial marketplace.

The NJ MarketShift project will begin by mapping the A&D supply chain and assessing risk for companies and communities adversely affected by declines in defense spending.

Once the mapping and assessments are complete, user groups will be formed to drive market growth for affected manufacturing supply chains. The user groups will include up to 100 companies. An advisory board of economic development professionals and a panel of national econometrics experts will guide the project's design. From the user groups, high impact programs that provide integrated market and innovative support to manufacturers will be designed.

The project also includes development of a website and mobile applications that integrate data visualization, communications capabilities, and web-generated information tools based on user group demand. These tools will provide the necessary information for public and private leaders to take strategic action to position their companies for market growth.

Projected Outcomes

The program focuses on cluster development in New Jersey's A&D sectors as a way to diversify markets, foster production innovation, and strengthen companies and supply chains that are integral to both DoD's needs and New Jersey's economy. Outcomes from a stronger NJ A&D supply chain include increased corporate revenue, better and more jobs, and a viable set of contracting capabilities for the DoD.

Defense Industry Diversification Project

Point of Contact:

(b)(6) Deputy Assistant Executive Director, South Carolina Department of Employment and Workforce

(b)(6)

Regional Background

Defense firms in South Carolina are facing significant sustainability risks due to recent Federal budget reductions and the threat of impending cuts. In the last several months, there has been a spike in layoff activity for defense firms as Federal contracts are not being renewed or are being reduced. Despite all of this, South Carolina still seeks to expand and improve the existing aerospace supply chain, offering existing manufacturers assistance in attaining and maintaining necessary aerospace-related standards and certifications. South Carolina is proactively engaging defense firms to encourage diversification within aerospace and other industries.

Project Overview

DoD's Office of Economic Adjustment issued a Defense Industry Adjustment grant to the South Carolina Department of Employment and Workforce. South Carolina will use this grant to fund a thorough supply chain analysis of its defense firms, identifying those companies that can transition to non-defense activity.

South Carolina will use targeted outreach through the facilitation of business forums, engaging firms to pique their awareness and interest in diversifying into high-growth industries. Through the grant, firms interested in diversification strategies will receive planning and market exploration services as well as assistance identifying and aligning additional resources that meet their customized needs.

Projected Outcomes

As a result of this analysis, South Carolina will assist its defense firms in reducing their dependency on DoD procurement activity by encouraging them to diversify into other growing industries, primarily the aerospace industry.

As a follow-up, the following outcomes will be tracked:

- New Sales
- Retained Sales
- New Jobs
- Retained Jobs

Texarkana

Point of Contact:

(b)(6) Business Development and Community Relations Special Project Manager, Workforce Solutions Northeast Texas

(b)(6)

Regional Background

Texas is home to several military installations and is set to see impacts from defense budget reductions. Northeast Texas is no exception to defense industry cuts and job losses. DoD budget estimates for Fiscal Year 2014 showed a major reduction in spending at Red River Army Depot (RRAD) in Texarkana, Texas. Projected workload reductions would result in more than 1,200 civilian job losses at the Depot.

Project Overview

In order to keep these displaced workers and skill-sets within the region, DoD's Office of Economic Adjustment issued a Defense Industry Adjustment Grant to Workforce Solutions of Northeast Texas to focus on expanding business opportunities and retaining workers in the region. To start, the Texarkana project will complete a regional economic and workforce study to identify current re-employment opportunities, regional businesses poised for a successful expansion, and economic development opportunities. Additionally, the project will focus on working with partners and stakeholders to develop a plan to implement the strategies identified in the regional study.

Projected Outcomes

The ultimate goal of the Texarkana project is to retain and re-employ displaced RRAD workers by retaining existing employers and attracting new business to the region.

Military and Defense Sector Industry Adjustment Analysis and Strategy

Point of Contact:

(b)(6) Governor's Sector Lead,
Washington State Department of Commerce,
Office of International Business Development
(b)(6)

Regional Background

Washington faces a unique challenge relating to defense spending across its region – a lack of cohesive data to determine and validate concerns around how defense industry downsizing will impact businesses and regional economies within the state.

Project Overview

DoD's Office of Economic Adjustment gave Washington a Defense Industry Adjustment grant to help the state collect and analyze data on military and defense sectors and then use that data to plan and identify the state's capacity and capability to respond to the industry downsizing. The project focuses on several elements including:

- Assess the strengths and weaknesses of Washington's military and defense sector by mapping assets and the supply chain, providing an understanding of the future of military and defense related contracts currently within the region, and assessing the skills of the workforce within that sector;
- Analyze the state's capacity to respond to current and projected defense spending cuts and impacts of sequestration specific to the military and defense sector in the areas of business support, workforce development, and industry diversification;
- Focus on strategic planning to ensure implementation and roll-out of a sustainability plan is thoughtful and well-crafted, diminishing the need to rely on the Office of Economic Adjustment as a primary support partner and creating a smooth transition to state, local, and private sector accountability for the future success of the sector.

Projected Outcomes

The goals of the project are to:

- Understand the extent of the military and defense contracting footprint in the state;
- Reduce the exposure of regional businesses to a reliance on military and defense spending and develop a diversification strategy and support system for those companies that are overly reliant on defense spending;
- Support capability for technology transfers and advanced commercial spin-off to the private sector;
- Generate a "seamless" transition or "soft-landing" for dislocated defense contract employees;
- Understand future opportunities for industry growth in both the public and private sector in order to meet defense needs;
- Focus on retaining and strengthening the defense sector businesses and workforce that make Washington their home and support national defense interests.

Alabama Defense Industry Diversification Analysis

Point of Contact:

(b)(6) Supervisor, Workforce Development Division, Alabama Department of Economic and Community Affairs (ADECA)

(b)(6)

Regional Background

In 2013, the Department of Defense (DoD) spent $11.3 billion on the Alabama defense industry, including military personnel and supporting contracts and contractors. Recent cuts have already included an estimated $2.5 billion impact to Alabama's economy, which was ranked the fourth worst economy by the Federal Reserve Bank in Philadelphia. As such, looming DoD budget cuts pose a severe economic threat to the state, its businesses, and its residents.

Project Overview

DoD's Office of Economic Adjustment issued a Defense Industry Adjustment grant to the Alabama Department of Economic and Community Affairs (ADECA) to conduct a supply chain analysis on Alabama's defense industry. The supply map will focus on identifying defense contractors and suppliers across the state and understanding which contractors are best suited to diversify their customers beyond DoD. Additionally, the grant will continue efforts in northeast Alabama to prepare DoD contractors for new jobs through training and skills development initiatives.

Projected Outcomes

By understanding the supply chain, the state will be able to maximize support to help contractors expand into new markets and identify at-risk communities in order to plan a proactive community response.

Additionally, the grant continues efforts in northeast Alabama to assist displaced workers in the Anniston Army Depot region, to include job fairs, hiring fairs and visits, ready-to-work classes, and interview tips videos.

The State of Oklahoma and the Department of Defense: Impacts on the State's Economy and Workforce

Point of Contact:

(b)(6) Manager, Department of Defense Programs, OSU Institute of Technology Economic, Development & Training Center

(b)(6)

Regional Background

Oklahoma is home to six major military installations and continues to be at risk from cuts to the DoD budget over the next several years. In fact, more than 70,000 military personnel and contractors were employed at Oklahoma's military installations in Fiscal Year 2010. These direct jobs are supported by an additional 64,700 jobs throughout the state. The economic activity at the military installations creates significant impacts throughout the Oklahoma economy.

Project Overview

The economic impacts are not limited to the local area in the immediate proximity of the military installations. To further explore and identify defense dependencies in Oklahoma, DoD's Office of Economic Adjustment has awarded the Oklahoma State University Institute of Technology (OSUIT) a Defense Industry Adjustment grant.

The grant seeks for the state and supporting local government to further understand how its defense and aerospace industries could be affected by spending cuts. Additionally, the grant will:

- Provide defense and aerospace supply chain stakeholders with visualization and web-based information tools to orient strategic statewide action;
- Create and operate sustaining structures, such as: user groups, product innovation, market diversification services, and other resources that can help drive market growth; and
- Align and deliver high impact programs to offer integrated market and innovation support to affected defense and aerospace supply chains.

Projected Outcomes

OSUIT and the state of Oklahoma anticipate this project being implemented in three phases. However, initially, the grant will fund a supply chain mapping model, which will collect necessary data relating to defense and aerospace industries as well as identify regional companies and other stakeholders. Once assets and stakeholders are identified, Oklahoma will be able to engage partners in a meaningful way to address the implications for the state's economy, businesses and residents.

New Hampshire Defense Industry Partnership

Point of Contact:

(b)(6) Program Manager, Office of International Commerce, Division of Economic Development, New Hampshire Department of Resources and Economic Development

(b)(6)

Regional Background

Aerospace and defense are among the fastest growing sectors in New Hampshire. With more than 350 aerospace and defense companies employing 36,000 people, New Hampshire is committed to and dependent on the success of these industries. However, despite innovations and commitment, businesses continue to face challenges and uncertainties due to fluctuations in defense spending. Small businesses that employ less than 50 employees dominate the state's employers and as such, these companies need assistance in understanding opportunities to expand into new and emerging markets outside of aerospace and defense.

The need for a collective response to business challenges led to the development of the New Hampshire Aerospace and Defense Export Consortium (NHEDC). The Consortium focuses on helping businesses in the global marketplace.

Project Overview

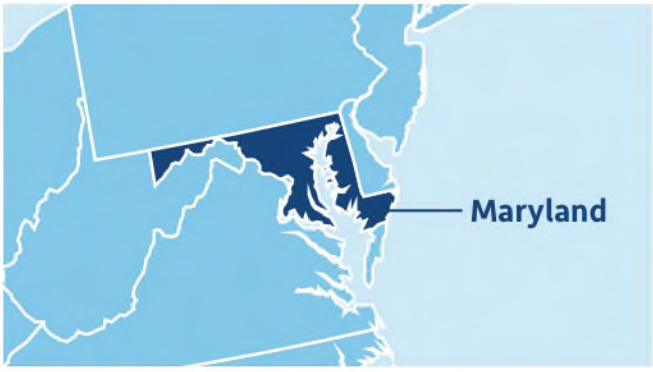
The DoD's Office of Economic Adjustment issued a Defense Industry Adjustment grant to the New Hampshire Department of Resources and Economic Development to assist with the implementation of a variety of NHEDC programs. The grant will assist with:

- Market Research: assisting companies with understanding their target markets for products.
- International Trade Summits: statewide and regional New England events that focus on networking and information exchange across stakeholders in the aerospace and defense markets.
- Marketing: development of a marketing strategy for the statewide promotion of the aerospace and defense industry.
- Export Compliance: assist with training and consultation for companies needing to address export compliance issues.
- Commercialization Training: provide training and consultation to companies looking to expand their products to commercial markets.

Projected Outcomes

The grant will help the NHEDC expand to meet the growing demands of New Hampshire businesses. Projected outcomes include helping aerospace and defense companies diversify and grow operations, markets, and employees.

Maryland Economic Diversification of Defense Dependent Communities



Point of Contact:

(b)(6) Managing Director, Office of Military & Federal Affairs, Maryland Department of Business & Economic Development
(b)(6)

Regional Background

Maryland ranks fifth in the nation's defense spending and as such is one of the most susceptible states to diminishing defense budgets. A review of available data shows that Maryland as a whole has direct military and civilian employment levels of at least 1.5 times the national level of employment (1.4 percent and 2.1 percent respectively) as well as defense-related expenditures that comprise at least 1.5 times the defense percentage of GDP (4 percent and 6 percent, respectively). Some regions in Maryland exceed both of those levels.

Project Overview

To help Maryland understand and plan for defense spending reductions, the DoD Office of Economic Adjustment gave the Maryland Department of Business & Economic Development a Defense Industry Adjustment grant.

The overarching goal of the grant is to provide the state and its localities an understanding of the regions and industries that would be adversely affected by cuts in DoD spending so that diversification strategies can be put in place. The grant will:

- Identify at-risk businesses and provide assistance in diversifying company portfolios in order to sustain in a competitive environment;
- Provide communities an analysis of industry clusters to encourage the adoption of economic diversification strategies to advance local business and job growth;
- Increase technology transfer and commercialization activity between defense labs and the business community to spur economic growth that would result from the technology development, manufacturing and commercial sale of the product.

Projected Outcomes

As a result of this grant, Maryland looks to spur regional collaboration to address the needs of the defense community and align state and local diversification strategies that will help plan an organized response to defense reductions. Additionally, Maryland hopes to help companies pursue commercialization for defense technologies and help defense companies plan for and implement changes necessary to expand into new markets.

Arizona Diversification Initiative (ADI)

Point of Contact:

(b)(6) OEA Grant Project Manager at the Arizona Commerce Authority
(b)(6)

Regional Background

Arizona is home to more than 1,200 companies specializing in space, aviation, security, and defense. Together, these companies support an estimated 150,000 jobs and the Aviation and Defense (A&D) sectors account for up to 8 percent of the state's GDP while contributing $8 billion to the local economy. In early 2012, DoD released a proposed Fiscal Year 2013 budget that contained significant procurement cuts which resulted in the elimination and reduction of several weapons systems manufactured in Arizona. These procurement cuts were the catalyst for the Arizona Commerce Authority (ACA) intervention to retain the state's high-quality, knowledge-intense A&D jobs and develop new growth markets, especially for small and medium-sized supply chain firms that were deemed most vulnerable.

Project Overview

DoD's Office of Economic Adjustment issued a Defense Industry Adjustment grant to ACA to assist in the rebuilding of Arizona's A&D job market by identifying emerging markets and potential gaps to be filled. The project is made up of two distinct parts:

- **Part One:** ACA launched the Arizona Diversification Initiative (ADI) to work with individual companies to create new business ventures and diversify clientele as a way to bolster Arizona's A&D job market. The ADI pilot program provides technical assistance such as one-on-one coaching, intensive workshops and training, and roundtable peer meetings over a one-year period. These services are designed to help the companies create and implement new business development models that generate value and promote business expansion. ADI selected seven companies to participate in the pilot with the hope that they will develop products and applications that address the regional market's needs.
- **Part Two:** ACA is expanding its supply chain database and industry analysis to help local companies by matching them with business opportunities and for future planning for economic diversification. This effort will leverage ACA's existing A&D database of over 1,000 companies and expand its depth of the information. This database is a compilation of information originally gathered from ACA outreach and interviews, partner companies, and community partners such as Arizona State University.

Projected Outcomes

The function of this program is to assist in the rebuilding of Arizona's A&D job market by identifying emerging markets and potential gaps to be filled. Lessons learned from working with individual companies will be captured and used to fuel Arizona's overall defense adjustment strategy. The ACA supply chain interactive database and industry analysis will serve as a resource to match local companies with business opportunities and for future planning for economic diversification. The database will also be beneficial to lowering unemployment rates, as the state's job seekers will be able to utilize it to identify firms that are looking to hire employees with certain skill sets and certifications.

FourFront of Colorado Manufacturing (FourFront)

Point of Contact:

(b)(6) Director, Corporate Development, Colorado Office of Economic Development and International Trade

(b)(6)

Regional Background

Colorado is home to a considerable defense industrial base, with Bloomberg data from 2012 suggesting that Federal defense spending comprises more than 4.3 percent of the state GDP. The defense industry is both a significant contributor to total state output and wages as well as a critical component of the state's workforce and innovation system. A state-funded analysis demonstrated on a macro level that DoD is the largest common-purchaser of products from the eight industry groups at the core of Colorado's advanced industries manufacturing base.

Project Overview

DoD's Office of Economic Adjustment issued a Defense Industry Adjustment grant to the Office of Economic Development and International Trade (OEDIT). The project encompasses a variety of activities at the state and local level in order to address a statewide-response in defense procurement fluctuations. The grant consists of several project components, including:

- Development of an executive committee and governance structure consisting of leadership from industry, academia, and government;
- Establishment of a Digital Manufacturing Engagement plan including a working group and seminar to connect small and mid-size firms with the digital lab and its resources;
- Work with community colleges and universities to develop curricula for the workforce of tomorrow.
- Create Manufacturing Advancement Centers (MACs) that will convene in each region to develop a local strategy;
- Develop a supply chain map of existing Colorado A&D companies and capabilities;
- Develop a Defense Diversification Study for each region to plan the needs and opportunities unique to that region;
- Establish Manufacturing Advancement Centers to offer core services including supply chain development, commercial research support, and workforce training opportunities.

Projected Outcomes

The objective of these efforts is to develop a statewide response to fluctuations in defense procurement. Colorado's role will be to act as coordinator to analyze defense supply chains across the state's regional economies while convening the state's jurisdictions to develop a framework for defense-diversified economic development strategies. After completing the steps outlined above, Colorado jurisdictions will be responsible for aligning their regional economic and manufacturing base development strategies based on recommendations from the statewide effort.

Pennsylvania Defense Industry Transition Initiative

Point of Contact:

(b)(6) Director of Strategic Initiatives, Pennsylvania Department of Community & Economic Development, Office of Technology & Innovation

(b)(6)

Regional Background

The defense industry is a critical economic sector in Pennsylvania, where military institutions add nearly $30 billion to the state economy and account for more than 200,000 jobs, both directly and indirectly.

Project Overview

In the face of significant cutbacks in defense spending, the Commonwealth of Pennsylvania, through the support of the Office of Economic Adjustment (OEA), is working to mitigate the impact of defense-related spending reductions on its supply chain and workforce statewide, by strengthening and diversifying its regional industry sectors and increasing global market opportunities for defense-impacted firms.

OEA awarded grant funds to the Pennsylvania Department of Community & Economic Development to support a multi-prong strategy, which will be carried out by a robust statewide partnership network. Components include:

- A comprehensive analysis and mapping of Pennsylvania's defense supply chain and workforce;
- On-the-ground assistance focused in five distinct regions spread across the state and covering 39 of Pennsylvania's 67 counties;
- Market diversification planning, implementation, and technical support services to assist defense-dependent businesses;
- Lay-off aversion programs, career ladder development, and retraining for displaced workers to facilitate transition into other employment and promote entrepreneurship;
- International export development and foreign direct investment support to open up the global market to Pennsylvania defense suppliers;
- Innovation and commercialization activities to drive advances in product and process improvement; and
- Stakeholder engagement and data-driven strategic planning related to Pennsylvania's defense economy.

Projected Outcomes

Pennsylvania's objective is to strengthen and diversify the regional industrial sector and increase the global competitiveness of defense impacted businesses. Through data driven strategic planning, opportunities will be developed for a diversified market place, including international development; new small business owners who are prepared to run and grow their businesses; and a skilled regional workforce far less dependent on the defense sector.

Allen County and the Joint Systems Manufacturing Center

Point of Contact:

(b)(6) Project Manager,
Allen County Ohio Board of Commissioners
(b)(6)

Regional Background

The Joint Systems Manufacturing Center (JSMC) is a Government-Owned Contractor-Operated facility, in Allen County Ohio, and is the nation's only tank production facility. The JSMC also produces structures and components for several other DoD ground vehicle programs.

Currently, the U.S. Army is in the process of upgrading its tank fleet, which has led to a reduced workforce at the JSMC and has impacted its supporting supply chain. While the next generation of main battle tanks is in development, creating an actionable plan for worker retention is essential for short- and long-term regional economic planning.

Project Overview

DoD's Office of Economic Adjustment provided a Defense Industry Adjustment grant to the Allen County (Ohio) Board of Commissioners to help prepare the community for the job and business transitions at the JSMC, as it decreases production to a minimum level, then prepares to ramp-up again for production of the newer M1-A3 model.

The first phase of this project focused mainly on mapping regional assets, including organizations, agencies, programs, capital and technical assistance and more to understand strengths and weaknesses and to determine how future funding may best be used to support the economic adjustment of the region.

Phase II uses the earlier research and mapping to:

- Develop a workforce development plan that will help Allen County respond to workforce needs and ensures that the JSMC workforce is aware of the full range of services available to them.
- Identify DoD regional economic impacts in order to understand the scope of DoD procurement actions in the region. This includes Supply Chain Analysis, Scenario Analysis and other activities.
- Undertake analysis to determine the exact shape of the regional economy, likely areas for growth, and the specific comparative advantage of the area.
- Build a regional vision that will help chart the future of the regional economy.

Projected Outcomes

The goal of the project is to develop and implement a regional workforce strategic plan based on the optimal way to prepare the workforce at the JSMC with specific skills so they are prepared to meet new and future production capabilities of the United States military.

The research and analysis activities will provide an exact understanding of the nature and depth of the impact on the county's workforce, as well as insight into the Federal, state, regional, and local response capacity. This information will provide the basis of a strategic plan that can be implemented in the next phase.

Successful Grant Management Starts HerePost-Award Kick Off Department of DefenseOffice of Economic Adjustment

Introductions

- Project Manager (PM)Grants Management Specialist (GMS)City and County of Honolulu Project ParticipantsOther Participants

Purpose of Today's Meeting

- Discuss Role of Grant Project TeamProject Manager (PM)Grants Management Specialist (GMS)Identify Grantee Responsibilities Review OEA's Grant Requirements

Overview

- Roles and ResponsibilitiesGrant Award PackageGrant ApplicationGrant AgreementManaging the GrantReportingPaymentsAmendmentsMonitoringCloseout

OEA Grant Management Reference Book

- Grant ApplicationAward LetterGrant AgreementDepartment of Defense Grants and Agreements Regulations (2 CFR Part 1103)Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Part 200)System for Awards Management (SAM)eGrants and Economic Adjustment Data System (EADS)*

Role of the OEA Project Manager

- Serves as the grantee's primary point of contact for the life of the grant.Assists the grantee with programmatic guidance and administrative actions associated with the grant (i.e. preparing and submitting performance and financial reports, payment requests, amendment requests, etc.).Monitors progress of grant activities through on-site visits, review and acceptance of performance and financial reports, and payment requests)Ensures special conditions are met (if required).Provides ongoing technical assistance.

Role of the Grants Management Specialist

- Serves as the grantee's secondary point of contact for grants administration.Assists the grantee with administrative actions.Prepares grant agreement and amendment letters.Monitors grantee compliance with Federal requirements through on-site visits and/or desk reviews.Processes grant paymentsReviews Federal Financial Reports (SF425)

Key Responsibilities of the Grantee

- Carry out the activities outlined in the approved grant applicationEnsure adequate financial management systems are in placeMonitor project activities and expenditures to ensure compliance with grant award agreementManage grant fundsTrack non-Federal matching funds

Key Responsibilities of the Grantee

- Monitor sub-recipient/contractor obligations and expendituresMaintain files on grant funds and project activitiesSubmit timely Performance and Financial ReportsSubmit accurate payment requestsKeep your Project Manager informed of any concerns, slippages, anticipated changes in key personnel, activities, or scope of work

Your Grant Agreement

Grant Agreement

- Legal Instrument of financial assistance between the grantee and OEA.Specifies total project cost including federal share and non-federal share.Reflects the period of performance.Outlines the programmatic and administrative requirements.Provides reporting schedules.Specifies project specific conditions (if applicable)

Compliance

By accepting the award, Grantees agree to comply with the all the following items as outlined in the grant agreement to include:Applicable Federal, state, interstate, and local laws and regulations.Grant Terms and ConditionsNational Policy Requirements, such as:Debarment and SuspensionRestrictions on LobbyingHatch Act

Compliance

References:2 CFR Part 1103 - Interim Implementation of 2 CFR Part 200, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards”2 CFR Part 200 - Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards

Compliance

- 2 CFR Part 1103Implements 2 CFR Part 200 aka “Uniform Guidance” on an interim basis.The Department of Defense (DoD) is expected to issue the full Department of Defense Grants and Agreement Regulations (DoDGARs) once they are final.

Compliance

- 2 CFR Part 200 Consolidates previous OMB Guidance formerly contained in 8 separate OMB Circulars.Establishes uniform administrative requirements, cost principles and audit requirement for Federal awards. Establishes principles and standards for determining costs for Federal awards. General principles for determining allowable costsIdentification of selected allowable costsIndirect cost rate proposals and cost allocation plan

Compliance

- Additionally, the Grantee ensures that any sub-recipient or contractor paid with grant funds also must comply with the terms of the Grant AgreementYou, the Grantee, are on the hook for what your sub-recipient or contractor does or does not do – so monitor carefully

General Terms and Conditions

- Personnel – OEA ApprovalKey personnel must be identified in the grant applicationOEA has the right to approve or disapprove of the selection of key personnel hired under the grantPrior approval is required for changes in any personnel designated as key to the project in the approved grant application.Resume must accompany all requests.

Personnel - Records

- Documentation of employee activity (i.e., time sheets) is required for all personnel engaged in grant activities whether full-time or part-time, or paid with Federal or non-Federal match funds.If employee works 100% on grant award activities- Periodic certifications signed by employee and supervisorIf employee works on multiple awards or part-time - Reports that account for total employee activity prepared at least monthly and signed by the employee

General Terms and Conditions Procurement

- Grantees may use their own procurement procedures which reflect applicable State and local laws and regulations, provided that the procedures are in accordance with 2 CFR Part 200.317-326 All procurement transactions must provide maximum open and free competitionGrantees must make independent cost estimates (cost basis, cost or price analysis) before receiving bids or proposalsGrantee shall include contractor selection criteria in all solicitations and have written selection criteria (to include costs)

General Terms and Conditions Procurement

- Grantees must have a written code of standards of conduct governing the performance of their employees engaged in the award and administration of contractsGrantees shall maintain records sufficient to detail the significant history of a procurement (to include basis for contractor selection and basis for award cost or price)If small purchase (<$150,000) procedures are used, price or rate quotations shall be obtained from an adequate number of suppliersAll deliverables will have disclaimer statement as noted in grant agreement

Procurement

- Grantees will submit to their assigned OEA Project Manager in applicable quarterly performance report:Copy of the Request for Proposal that comports with the scope of work in the approved grant applicationDescription of the procurement process usedNumber of bids receivedPrice range of quotes receivedFinal selection and costCopy of executed contract

General Terms and Conditions Travel

- Reimbursement for expenses (transportation, food, and lodging) shall be consistent with those allowed in non-Federally sponsored activities.Grantees follow their own established rates as indicated in their policies and procedures.Prior approval is required for reimbursements that exceed Federal rates.

Supplies and Equipment

- Equipment – Any tangible item with a useful life more than one year and an individual value which is the lesser of the capitalization level established for financial statement purposes or $5,000.Requires prior approval from OEAGrantee must maintain a property record that includes a description of the property as outlined in 2 CFR Part 200.310-316 with Federal Award Identification Number.

Non-Federal Match Requirements

- Grant agreement specifies the amount and percentage of non-Federal match that must be contributed to the grantFederal requirements apply to the non-Federal match as well as Federal fundsOther Federal grants cannot be considered match for OEA awards

Deliverables

- DisclaimerGrantee should ensure that the disclaimer statement outlined in the grant agreement appear on the title page of any study prepared under the grant.SubmittalDeliverables should be submitted no later than 90 days after the official end date of the grant as outlined in the grant agreement. Deliverables should be submitted electronically in eGrants.AcceptanceOEA Project Manager reviews deliverables to ensure they comport with the approved grant application.

General Terms and Conditions Other

- Your grant award may require additional special conditions, identify the corrective actions which must be taken before they will be removed, and specify the time allowed for completing the actionsYou must report on the status of any special conditions in your quarterly performance reports

BREAK

Managing Your Grant

Reporting and Payments

Reporting

- Your reporting schedule is included in the grant agreementTypes of Reports:Performance Reports (Quarterly or Semi-Annual and Final)Financial Reports (Interim and Final)

Performance Reports

- Objectives and Accomplishments: Compare actual accomplishments to the objectives established for the period, and provide reasons for slippages if objectives were not metAdditional Information: Provide status on any special conditions and provide additional pertinent information as appropriate. Attachments can be included in eGrants.Budget: Provide an accounting of actual and projected quarterly expenditures by the budget line items approved in the grant. The amount of Federal cash on hand at the beginning and end of the reporting period must also be provided.

(b)(5)

Federal Financial Reports

- An Interim Financial Report (SF425) is required for any grant with a period longer than 18 months.OEA requires submission 30 days after the end of the performance period. Reports must be timely.Extensions may be granted with sufficient justification.Grantees are required to submit a Final Federal Financial Report (SF425) at the completion of the grant.

(b)(5)

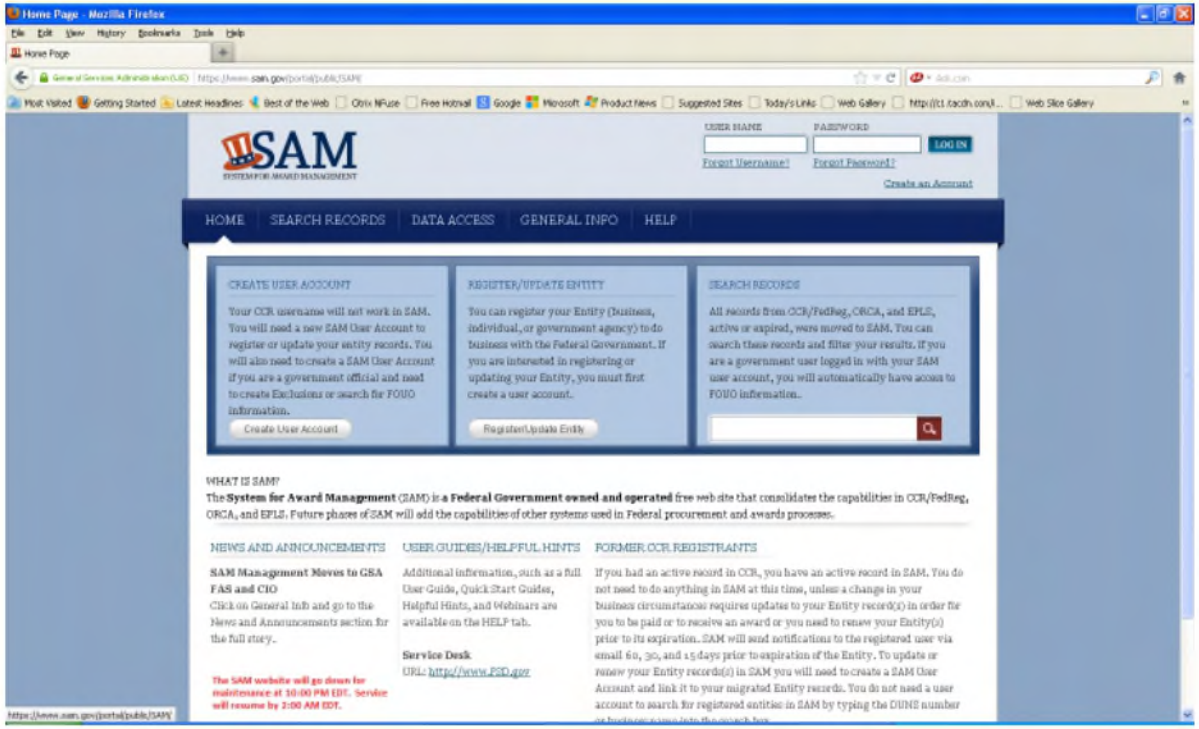
Payments

- Grantees submit signed payment requests on Standard Form (SF) 270/271 via eGrantsDisbursement schedule may be tailored to the Grantee needs, but are typically submitted concurrent with quarterly Performance Report submittals Payment requests may be for reimbursement or advances (up to 30 days for anticipated expenses), or a combination of both in a single request. Contractual services are reimbursable only.

Payments

- A separate bank account is not requiredHowever, accounting records must adequately identify source and application of grant fundsDisbursement by direct deposit (EFT) to account listed in SAM (Grantee MUST maintain active registration) and eGrantsInterest over $500 must be returned per instructions provided in grant agreement.

System for Awards Management (SAM) and Central Contractor Registry (CCR)



- The CCR is located in the SAM.GOV websiteRegistrations expire annuallyAll grantees must maintain a current registration in the CCREFT Payments will be made directly to the account in the CCR

Managing Your Grant

Grant Amendments

Grant Amendments

- Prior OEA approval through a grant amendment is required for any one, or combination, of actions below:Change in scope of work, contractors, or key personnel regardless of whether there is an associated budget revisionBudget Reallocation > 10% of Total BudgetNo-cost, time extensionIncrease in Federal fundsChanges in non-federal matchMust be BEFORE the fact (Prior Approval)Contact your OEA PMOEA Director has final approval over all requests

Grant Amendments

- Six standard amendments:No-cost extensionBudget ReallocationChange to the Scope of WorkIncrease or decrease award Key PersonnelRemoval of Special Conditions

Grant Amendments

- Supplemental Funding Requests – Prior Approval RequiredGrantees or subgrantees must obtain the prior approval of the awarding agency for any revision which would result in the need for additional funding.If an extension of the grant period is required, this should be indicated on the SF 424NarrativeAll new or revised positions should be identified and justified.If there are no reallocations from the original award, a statement to this effect should be included.

Grant Amendments

Supplemental Funding Requests - Prior Approval RequiredBudget JustificationAll increases/decreases - Identified and itemized.Position Descriptions and Resumes - Attached for new key personnelReallocationsAddressed in the Narrative; orBudget Justification (cost itemization) Scopes of WorkNew/revised - Should be included in this section.

Grant Amendments

- Other Amendments – Prior Approval RequiredGrantees or subgrantees must obtain the prior approval of the awarding agency whenever any of the following actions is anticipated. An amendment may authorize any one, or combination of, actions listed below.

Grant Amendments

- Other Amendments – Prior Approval RequiredExtensionsRequests to extend the grant period should be submitted at least 30 days prior to the grant expiration date.ReallocationsCumulative transfers among direct cost categories, or, if applicable, among separately budgeted programs, projects, functions, or activities which exceed or are expected to exceed ten percent of the current total approved budget, whenever the awarding agency's share exceeds $150,000.

Grant Amendments

- Other Amendments – Prior Approval RequiredScope of Work ChangesAny revision of the scope or objectives of the project (regardless of whether there is an associated budget revision requiring prior approval).Changes in key persons in cases where specified in an application or a grant award.Under non-construction projects, contracting out, sub-granting (if authorized by law) or otherwise obtaining the services of a third party to perform activities which are central to the purposes of the award. This approval requirement does not apply to the

Managing Your Grant

Monitoring

Monitoring

- PurposeGrant implementation consistent with:StatuteRegulationsGrant terms and conditionsFederal financial and administrative requirements, including cost principlesOEA policy and guidanceContinuous improvement Identify weaknesses and areas of non-complianceIdentify best practicesProvide technical assistance

Monitoring

- What to expect (when, who)Three PhasesPreparationsOn-siteReport/Corrective actionsPossible outcomesFindingsAreas of ConcernQuestioned costsBest practices

Managing Your Grant

Grant Closeout

Grant Close-out

Items required for closeout of grant:Final Performance Report (submitted within 90 days of the official end date of the grant).Final Financial Report (submitted within 90 days of the official end date of the grant).Deliverables (submitted within 90 days of the official end date of the grant).

Audits

- Grantee is required to furnish copies of the audit report to the Single Audit ClearinghouseNotify OEA of any findings related to an OEA awardAudit resolution process

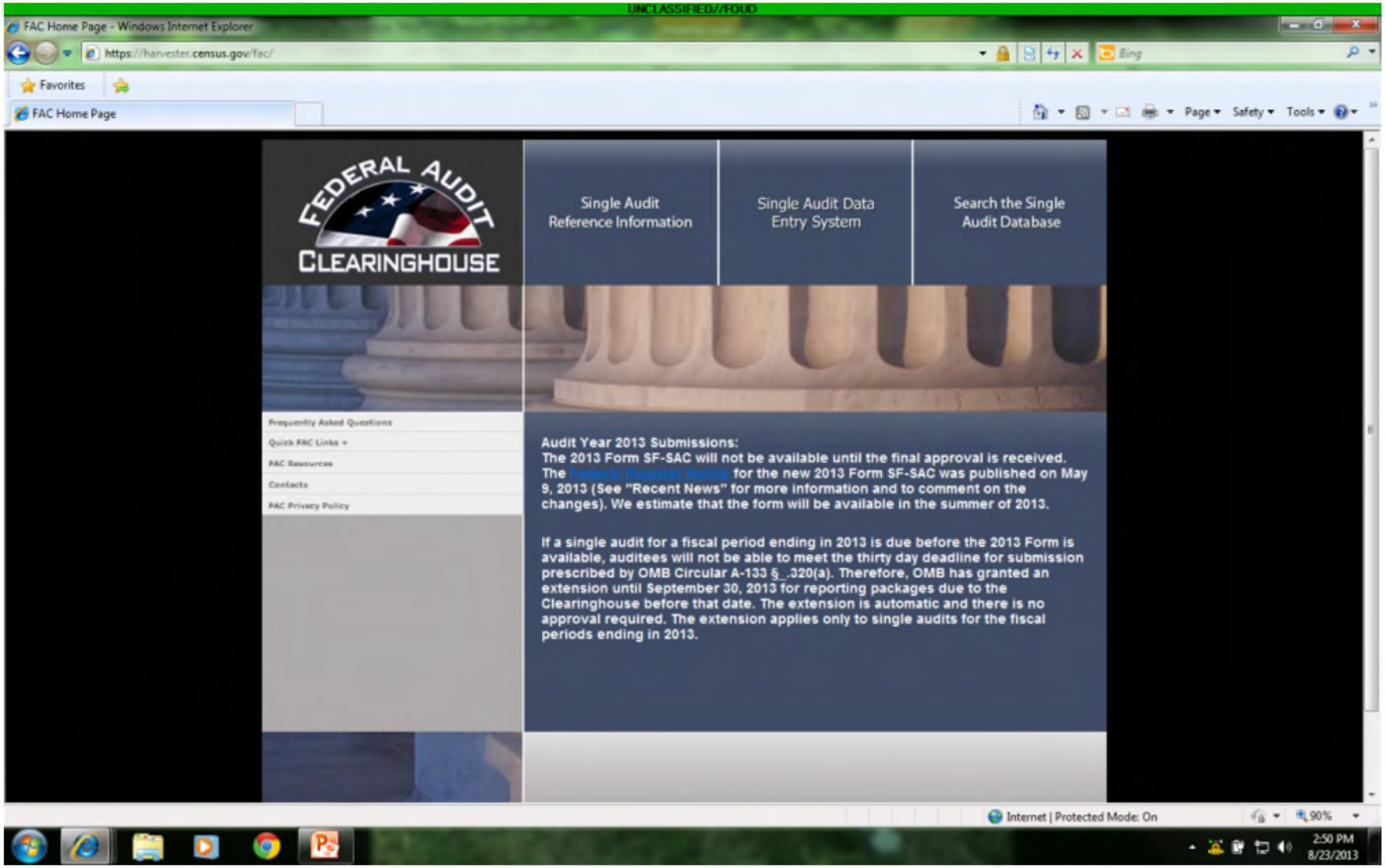
Audits - Single Audit Requirements

- Single audit or program-specific audit (if certain criteria are met) for grantees that expend $750,000 or more annually in Federal financial assistance Performed in accordance with Single Audit Act Amendments of 1996 and 2 CFR Part 200Submitted annually or no less than bi-annually and no later than nine months after the audit periodFurnish audit reports to the Federal Audit ClearinghouseIncur cost to complete audit in the grant period when audit is actually conducted, rather than in the grant period being audited

Audit Requirements

- Advise OEA in writing when the audit report is furnished to the Clearinghouse and advise of any findings resulting from the auditDoD reserves the right to conduct an independent follow-up auditFor any findings related to an OEA award, OEA issues Management Decision Letter States whether findings are sustained, reasons for the decision and the expected auditee responseDefines the appeal process available to the granteeIssued within six months after receipt of the audit report

https://harvester.census.gov/fac/



10 Common Audit Issues

- Labor costs based on grant budget or pre-determined allocations rather than actual time records.Automated Clearing House (ACH) requests exceed actual and pending disbursements.Expenditures benefitting more than one grant are charged directly to a single grant or are allocated without a supportable basis.Excessive charges related to less-than-arms-length transactions.

10 Common Audit Issues

- Inadequate support for costs claimed (allowable, allocable, and reasonable).Expenditures incurred outside the approved budget period or outside the approved project scope.Untimely financial reporting and grant closeout.Absence of indirect cost rate proposals.Failure to follow procurement regulations.Inadequate Financial Management System.

Other Topics

- OEA may suspend or terminate the grant agreement if the grantee materially fails to comply with the agreement.Funds budgeted for this grant cannot be used to replace any financial support previously provided or assured from any other source.Grantee is prohibited from using funds provided from the grant or personnel employed under the grant for political, sectarian or religious activities, lobbying, or nepotism activities.Grantee must comply with the reporting of subaward and executive compensation information as outlined in 2 CFR Part 170.

Audits

- Grant recipients are also subject to other audits, including audits by Federal Agency Inspectors General (IGs), the Government Accountability Office (GAO), and the Defense Contract Audit Agency (DCAA), as well as OEA monitoring visits.

Summary

Key Take-Aways

- OEA grant award is not a blank check!Programmatic requirementsGrant administration and fiscal management requirementsWhen in doubt, ask first!Your OEA PM is your point of contact, but only OEA Director can commit resources or make approvals on behalf of the organization.If it’s not documented, it didn’t happen.We really are here to help!

Contact Information

Project ManagerSig Csicsery1325 J Street, Suite 1500Sacramento, CA (b)(6)

(b)(6)

Contact Information

Grants Management SpecialistCourtney Wilson2231 Crystal Drive, Suite 520Arlington, VA 22202-(b)(6)

(b)(6)

Questions?

Defense Industry Adjustment Project

Point of Contact:

(b)(6) Grants Administrator,
Ohio Development Services Agency Office of International Business Development
(b)(6)

Regional Background

Defense contracts in Ohio totaled $10.3 billion in 2009, which is more than 2.2 percent of the Gross State Product. Using DoD and Census sources, an independent analysis of exposure to defense procurement reductions was conducted by the Office of Economic Adjustment (OEA) in 2012. This analysis revealed two concentrations in Ohio likely to be impacted by defense procurement reductions from Fiscal Year 2013 on. These impending reductions along with the likelihood of continued DoD budget cuts, reinforced Ohio's need to understand the exact extent of its dependence on DoD expenditures. Additionally, Ohio needs to gather and analyze industry information to develop plans to mitigate economic risks by developing alternate markets for defense-related contractors.

Project Overview

In 2014, DoD's Office of Economic Adjustment awarded a Defense Industry Adjustment grant to the Ohio Development Services Agency to assist in completing an economic analysis designed to plan for and mitigate risks associated with a reduction in defense spending. Under the grant Ohio will:

- Complete a defense contractor's supply chain analysis.
- Organize an effective response to anticipated reductions in DoD expenditures (at both state and regional levels).
- Develop courses of action and detailed plans to respond to the risk imposed by over-reliance on defense expenditures.
- Implement recommendations developed from the detailed planning process.

Projected Outcomes

Ohio expects the results of this economic analysis to drive efforts at the state and local levels to respond to DoD budget reductions. An extensive supply chain analysis will be mapped and displayed to the county level via a web-based portal. The map will be available both on the web and through mobile apps. Building off the economic analysis, local and regional economic development officials will be trained to use this economic modeling tool to better assist regions in developing action and response plans. Using this data, business and counseling services will be specifically tailored for Ohio defense contracting firms impacted by defense budget cuts as well as specialized programs to address workforce training and job placement for dislocated defense workers.

State of New Mexico

Point of Contact:

(b)(6) Manager of the
Office of Science & Technology,
New Mexico Economic Development Department
(b)(6)

Regional Background

With a large defense industry sector, four military installations, three national laboratories, and three research universities, New Mexico has long been an effective partner in preserving the security of the nation in peace and war. For decades, it has provided a solid foundation for current and future mission capabilities. As reductions or cancellations in defense spending occur, New Mexico expects to be negatively impacted in terms of lost jobs and economic vitality. Moreover, suppliers critical to DoD's manufacturing base may also be lost.

Project Overview

DoD's Office of Economic Adjustment provided the New Mexico Economic Development Department (NMEDD) a Defense Industry Adjustment grant to help the state collect and analyze data on military and defense sectors and then use that data to plan and identify the state's capacity and capability to respond to the industry downsizing. The project includes:

- An assessment of New Mexico's defense ecosystem and how it might be impacted by DoD budget reductions.
- Identification of at-risk businesses within the defense supply chain and the resulting economic and/or strategic impact on the state and/or nation.
- An analysis of industry clusters and other state assets that might support the development of adjustment and diversification strategies through workforce development, strategic partnering, business assistance, technology transfer and commercialization, and/or customer development.
- Increased awareness among in-state private sector, defense, and local government stakeholders of New Mexico's vulnerability to cuts in defense spending to enhance collaboration for developing community adjustment and diversification strategies.
- A central conduit for networking, information gathering, and dissemination to enhance New Mexico's ability to respond to the needs of the defense community in the state.
- The development, through a pilot study, of an innovation and technology commercialization adjustment and diversification methodology.
- The development of other adjustment and diversification methodologies that can be implemented throughout the state.

Projected Outcomes

As a result of this grant, New Mexico expects to be better organized to address the needs of its defense contracting community. By mapping all assets in the network and working strategically at the state and local levels to align economic adjustment and diversification strategies, New Mexico will be able to position its defense sector for growth regardless of changing national defense priorities.

Oshkosh Region Defense Industry Diversification Initiative (ORDIDI)

Point of Contact:

(b)(6) Executive Director, East Central Wisconsin Regional Planning Commission
(b)(6)

Regional Background

In October 2012 and April 2013, Oshkosh Corporation (OC) publicly announced layoffs of more than 1,200 Defense Division employees in the Oshkosh-Neenah metropolitan statistical area (MSA), part of East Central Wisconsin. Through a mixture of natural attrition, early retirements, and buy-outs, the number of OC employees laid off is estimated to be approximately 950 employees.

This layoff represents a negative economic impact of over $91 million in earnings and accounts for a loss of 1,437 total jobs within the MSA. The total number of manufacturing jobs lost from the regional employment base is 1,200. From an even broader scope, this job loss represents more than 1.25 percent of the total workforce, and 3.93 percent of the manufacturing base in the MSA.

Project Overview

DoD's Office of Economic Adjustment issued a Defense Industry Adjustment grant to the East Central Wisconsin Regional Planning Commission (ECWRPC). The grant will fund studies aimed at assisting the growth and expansion of new industry clusters that are less reliant on Federal defense contracts. The initiatives include:

- Charrette and Partner Education Training Seminar: Taking steps to create a more cohesive economic development ecosystem throughout the region that emphasizes communication, coordination, and collaboration among stakeholders.
- Aviation Cluster Study: Developing research opportunities for advanced manufacturing in the newly developing aerospace industry cluster.
- Accelerator and Growth Management Program: Facilitating the development of an aerospace business accelerator facility.
- Supply Chain Mapping and Direct Supplier Assistance: Mapping out the defense industry supply chain and providing assistance to OC suppliers to re-engage in other industry sectors.

Projected Outcomes

The Oshkosh Region Defense Industry Diversification Initiative will aim to promote growth in new industry clusters that are less reliant on Federal defense contracts. Through aligning regional economic and workforce development strategies, the initiative will focus on defense diversification strategies and outreach and assistance for dislocated workers and regional manufacturers and small businesses impacted by the reduced OC manufacturing output.

Through this grant's efforts, workers affected by OC layoffs will have the opportunity to successfully seek and gain new employment.

Defense Industry Transformation

Point of Contact:

(b)(6) Grants Manager, Massachusetts Development Finance Agency
(b)(6)

Regional Background

For Massachusetts, the defense sector is a $13.9 billion industry employing over 130,000 people. There are over 2,500 businesses tied to the Department of Defense and Homeland Security through 17,042 contracts. However, with a decline in defense industry spending, Massachusetts faced a $13 million spending cut in Fiscal Year 2014, including an $8 million reduction in Army spending and $5 million reduction in Air Force spending. These cuts will have a catastrophic effect not only for the defense sector, but for the Commonwealth's economy as a whole.

Project Overview

To mitigate the adverse effects of defense spending cuts and sequestration on the Commonwealth's economy, the Massachusetts Development Finance Agency (MDFA) received a Defense Industry Adjustment grant from DoD's Office of Economic Adjustment.

In order to plan for the impacts of the decrease in defense spending, the Defense Industry Transformation project in Massachusetts plans to research and evaluate its current market base and map its potential for expanded opportunities outside of the defense industry. The study will identify methods to create new employment opportunities and include:

- Conducting a thorough assessment of the existing defense-related economic base.
- Conducting asset mapping for defense industry.
- Focusing on the potential for expanding technology transfer and identifying methods to accelerate the commercialization of defense-related products.
- Identifying potential for new applications of defense-related products and expanding the customer base of defense industry.
- Integrating and coordinating response efforts with other defense-impacted areas where practicable.
- Formulating recommendations and an implementation strategy.

The study will be conducted in two distinct phases. Phase I, Setting the Stage for Action, will address the assessment and economic diversification approach, while Phase II, Taking Action, will address the implementation strategy and sustainability.

Projected Outcomes

Through enhanced coordination between the state and localities, MDFA will look to mitigate the effect of the anticipated loss of jobs as a result of DoD budget cuts; support local adjustment and diversification initiatives which seek to lessen the impact on supply-chain/downstream defense companies in Massachusetts; and provide business planning and market exploration services to defense contractors and subcontractors.

Operation 1st RATE

Point of Contact:

(b)(6) Executive Program Manager, Operation 1st RATE
(b)(6)

Regional Background

The Anniston Army Depot has faced myriad challenges that have affected the communities in and around it in Alabama. In 2011, 1,000 workers completed their mission to destroy a stockpile of chemical weapons, which has been stored there since the early 1960s. At the same time, changes in military requirements began to reduce workload at Anniston Army Depot and among defense contractors in the area. Additionally, Anniston has still not fully recovered from the closure of a separate installation, Ft. McClellan, which was shut down in 1999 as a result of the 1995 Base Realignment and Closure Commission (BRACC). Now, many unemployed workers in the area need assistance in finding new jobs.

Project Overview

DoD's Office of Economic Adjustment issued a Defense Industry Adjustment grant to Operation 1st RATE to assist in helping displaced workers from Anniston Chemical Agent Disposal Facility and Anniston Army Depot. Operation 1st RATE focuses on bridging the skills gap many jobseekers face including computer instruction, workplace readiness training, resume building, and interview preparation through its "JobStation" hands-on clinic.

Projected Outcomes

Operation 1st RATE looks to assist displaced worker in finding positions with the same salary and benefit level as previous employment. Additionally, the program aims to foster entrepreneurism and provide tools and information to economic development professionals to help diversify the economy and reduce reliance on Federal jobs.

To date, Operation 1st RATE has already placed more than 1,050 people in jobs and the aggregate salary level is slightly better than 100 percent, with a local economic impact of over $67 million.

Aerospace and Defense Supply Chain Mapping

Point of Contact:

(b)(6) Rapid Response Director, Georgia Department of Economic Development, Workforce Division
(b)(6)

Regional Background

Georgia has consistently worked to align strategic resources for the aerospace and defense industries. As part of this effort, the Georgia Department of Economic Development (GDEcD) received a Defense Industry Adjustment grant from DoD's Office of Economic Adjustment to identify the need for enhanced data collection, analysis, and mapping of the military-related supply chain in Georgia. This effort seeks to document the aerospace and defense contracting footprint in Georgia to better understand how the state needs to respond to fluctuating industry dynamics and a changing policy landscape.

Project Overview

The project is divided into two phases. During Phase I, the GDEcD will build the capacity for the state to focus on the critical issue of how best to support the aerospace and defense related businesses identified through inventory and mapping activities (Phase II).

Phase II will see a review of all military related supply chain data within Georgia. This includes:

- Identifying the scope and nature of all DoD and aerospace economic activity in Georgia relating to contract awards. The identification will include both the personnel and business products funded through these contacts.
- Quantifying the vulnerability of DoD and aerospace activities in relation to potential changes in DoD spending, from program reductions, reconfigurations, or expansions.
- Populating a data bank and providing an analytical modeling capacity at the state, county, and local workforce investment board level to facilitate continued economic impact analysis of DoD budgetary changes.

Projected Outcomes

The goal of the project is to provide GDEcD with actionable information about how Georgia can reduce the impact of decreased defense industry spending on its regional businesses and workers. Additionally, the project will help Georgia enhance existing programs in workforce and economic development by providing accurate data and identification of supply and demand for products and skilled labor.

Middle Georgia . . . Growing Strong

Point of Contact:

(b)(6) Deputy Director, Middle Georgia Regional Commission
(b)(6)

Regional Background

Robins Air Force Base (RAFB) represents a significant part of the employment and wages earned in Middle Georgia. As of September 2013, 78 percent of RAFB employees live in the Middle Georgia region, and one out of every 12.6 workers in the region is employed at Robins AFB. Since 2013, Middle Georgia has experienced significant job losses related to defense industry spending reductions, including 373 civilian billets at Robins AFB, 258 positions with the Air Force Reserve Command Headquarters, 271 positions at Boeing, and all 293 positions at Dyncorp International in Middle Georgia. In addition, 770 more civilian billets are scheduled for elimination from Robins Air Force Base in 2015.

Project Overview

DoD's Office of Economic Adjustment (OEA) issued a Defense Industry Adjustment grant to the Middle Georgia Regional Commission to produce a series of three regional asset maps, a regional leadership group and an initiative called Middle Georgia... Growing Strong, to identify and address necessary changes in the regional labor market, to ensure employment opportunities for workers, and to ensure that businesses have access to skilled workers.

To help increase the regional understanding of the Middle Georgia economy, particularly as it relates to DoD spending and the industries impacted by it, the Commission will create a series of three asset maps to look at human capital, infrastructure and transportation assets, and an industrial asset map to inventory all businesses, employers, and key industry clusters. The industrial base asset map will include strong collaboration with Georgia's concurrent project with the OEA.

The grant also includes creation of a regional leadership group for Middle Georgia, known as the Middle Georgia Regional Leadership Champions Program, to focus on regional collaboration for future development in Middle Georgia, bringing together key stakeholders from across the region to engage in discussions related to regional issues.

Projected Outcomes

The Middle Georgia...Growing Strong project will aim to create lasting changes in the labor market system that are positive for workers and employers. The project will engage Middle Georgia employers and provide them with resources to be both proactive and reactive to DoD budgets that can affect regional employment. The project is also intended to support workers in improving their range of employment-related skills while improving the quality of work opportunities available to them.

Going Global Defense Initiative

Point of Contact:

(b)(6) Military Relations Liaison, Commonwealth of Virginia, Office of the Secretary of Veterans & Defense Affairs
(b)(6)

Regional Background

For many years, Virginia has relied heavily on defense spending; in fact, defense contracting represents almost 10 percent of the Commonwealth's economy. However, the current and future fiscal environment for DoD will indisputably have a negative impact on Virginia, forcing companies in the Commonwealth to face job and revenue losses from decreased contracts with the Federal government.

Project Overview

DoD's Office of Economic Adjustment issued a Defense Industry Adjustment grant to Virginia to help businesses realign their markets and create new customer bases, preserving jobs, company revenues, and communities.

The Going Global Defense Initiative is designed to help Virginia's defense-related companies train to obtain long-term sales in international markets. The grant program is designed to teach businesses that are new to exporting, as well as current exporters, how to successfully secure sales in the international marketplace.

Export training activities under the grant include:

- Business Community Outreach Workshops
- Security Market Reports
- Market Research
- Export Compliance
- Search Engine Optimization and Website Translation
- Export Training
- International Certification and Standards

Projected Outcomes

The function of this program is to help Virginia businesses diversify their customers by looking beyond defense business and toward the global market. The program anticipates a quarter of those 160 companies participating in the program will secure international commercial representation in targeted markets. Additionally, Virginia expects that half of the participating companies will see a 15 percent increase in international sales, leading to a combined 121 percent increase in international sales over the next two years.

Defense Manufacturing Assistance Program (DMAP)

Point of Contact:

(b)(6) Associate Director, IRLEE and Principal Investigator, University of Michigan
(b)(6)

Regional Background

The downsizing of the military has led to the reduction, and in some cases, cancellation of contracts and orders in the defense industry supply chain. This dynamic is causing adverse impacts on communities as small and medium-sized manufacturing and other types of companies face reduced revenues and shed employees, particularly in Ohio, Michigan and Indiana. The impact on communities means loss of jobs, loss of disposable income, and loss of revenues in retail, commercial, and industrial enterprises.

Project Overview

DoD's Office of Economic Adjustment issued a grant through its Defense Industry Adjustment program to provide the region, which encompasses Michigan, Ohio, and Indiana, with assistance in mitigating the adverse impact of defense industry cuts. Through the University of Michigan, Purdue University, and Ohio State University, the Defense Manufacturing Assistance Program (DMAP) works with companies impacted by defense procurement reductions and select communities facing challenges and opportunities related to the defense supply chain.

Companies will benefit from research and analysis of information that will identify operational areas that need to be strengthened in order to find new markets, produce new products and services.

Communities will benefit through the development of strategic plans, implementation plans and other activities that will enable them to attract new business, retain and grow existing enterprises.

After a plan has been developed for a company or community, the universities will draw from a wide range of experts within and outside of academia to further assist in the planning or implementation process. Each university will provide access to technology and intellectual property for potential commercialization by defense contractors that are seeking opportunities to diversify into new markets.

This approach draws extensively on a proven model for distressed community assistance and on programs directed toward job creation and retention.

Projected Outcomes

The ultimate goal of this program is to grow the capacity, capabilities, and experience of communities and companies to increase revenue, resulting in the creation and retention of jobs in the region.

Regional Aerospace & Defense Exchange (RADE)

Point of Contact:

(b)(6) Community Development Specialist, Department of Economic and Community Development
(b)(6)

Regional Background

The aerospace and defense (A&D) sector is a major contributor to New England's economy as a region, as well as individually to each of its states. However, across the region, there is a deep need to understand the range and capacity of the A&D industry amid potential shifts in defense contracting throughout each state.

Project Overview

DoD's Office of Economic Adjustment issued a Defense Industry Adjustment grant to assist the Regional Aerospace and Defense Exchange (RADE) in developing an organizational model that will foster cooperation among key stakeholders and enhance the capacity of the region to assist local communities with economic diversification and workforce development. RADE will develop the necessary strategies to support the New England A&D supply chain and ensure continuity and retention of its skilled talent base.

Specifically, RADE will:

- Add two new state partners (New Hampshire and Vermont) to the existing regional cluster.
- Augment the existing economic modeling platform to include New Hampshire and Vermont data; improve data visualization; and expand sub-prime data collection.
- Expand the RADE Workforce Toolkit to include partner states' best practice models, programs, and services.
- Pilot a Strategic Workforce Planning process for defense manufacturers to position their companies for growth to meet the demand for their products.
- Design and execute a New England RADE Conference that will galvanize public and private A&D stakeholders to promote the region's defense sector.
- Provide third party evaluation of the RADE initiative's effectiveness and impact.

Additionally, under this grant Connecticut will establish an Innovation Technology Center (ITC) to address the needs of defense manufacturers to retain and gain competitive advantages through their existing market or the ability to diversity into commercial markets via process innovations and technologies.

Projected Outcomes

RADE seeks to fortify and diversify the sector, creating a robust regional aerospace and defense community informed by accurate and timely data collection and analysis, dissemination of resources, and best practice models. The community is based on collaboration among key partners such as government, academia, and the private sector, and effective communication among stakeholders including employers, colleges, and industry.

STEAMengine

Point of Contact:

(b)(6) Director of Business Development, Rhode Island Commerce Corporation
(b)(6)

Regional Background

Many Rhode Island defense manufacturers provide parts, components, and subassemblies for defense related systems, ranging from communications, to weapons to vessels. With a considerable number of defense companies in Rhode Island, state leaders are working with Connecticut and Massachusetts to create an economic model to extract defense related data points necessary for policy decisions. Additionally, Rhode Island looks to assist defense companies in diversifying their products to meet the realities of today's economy.

Project Overview

DoD's Office of Economic Adjustment issued a Defense Industry Adjustment grant for the STEAMengine Defense Industry Economic Diversification initiative. This initiative will help Rhode Island develop a Design Readiness Assessment (DRA) program that allows defense-manufacturing companies to pursue an accelerated program of market transformation through intensive use of industrial design, engineering, and innovation.

Additionally, STEAMengine will collect and analyze data and create linkages with resources that will serve defense manufacturers and communities in limiting the impact of defense-related spending cuts and identifying new opportunities for economic diversification.

Projected Outcomes

Rhode Island expects that this effort will inform, strengthen, and support local adjustment and diversification initiatives and will stimulate better cooperation between regional, statewide, and local efforts in anticipation of defense procurement reductions. Specific deliverables for the project include:

- A database and reports that illustrate weaknesses within the defense company ecosystem with recommendations on how to focus the efforts described in the other tasks.
- Creation of a fully operational DRA program and model for ongoing sustainability of services.
- An innovation strategy that will guide future actions and investments related to defense technology innovation. The strategy will be summarized in the form of a PowerPoint presentation and a more detailed report will be available as a companion piece.
- A set of design, engineering, and innovation curriculum for use by Rhode Island and regional stakeholders that can also be made available to defense manufacturers throughout the country.
- Development and publication (via web) of a directory of all equipment that is available for use by defense contractors.
- The development of a short and long-range space usage plan.

Defense & Advanced Manufacturing Partnership

Point of Contact:

(b)(6) Executive Vice President/Chief Operating Officer, St. Louis Economic Development Partnership
(b)(6)

Regional Background

In St. Louis, reductions in the defense advanced manufacturing sector represent more than 24,000 jobs lost, $1.7 billion in lost labor income and nearly $7.8 billion in lost output. The end of production of Boeing's C-17, F-15, and F-18 along with recent cuts in the region's automotive sector could prove to be catastrophic.

Project Overview

DoD's Office of Economic Adjustment issued a grant under its Defense Industry Adjustment program to help St. Louis plan for a future less reliant on defense spending with a more diverse product and market base, retaining jobs and revenue.

The proposed adjustment plan will build on and expand the region's efforts to leverage the St. Louis area's unique combination of manufacturing assets through a Regional Advanced Manufacturing Partnership (RAMP). The RAMP's key function will be to ensure involvement of all St. Louis area organizations with appropriate capabilities for assisting impacted defense workers and defense firms in their transition toward advanced manufacturing.

The approach will include the following:

- Creating a regional economic adjustment plan to develop and strengthen the market positions of defense manufacturers and services supporting advanced manufacturing.
- Creating a coalition of regional manufacturing stakeholders, service providers, and businesses, with a particular focus on defense contractors and subcontractors.
- Mapping existing defense contractors and regional resources supporting manufacturing/ advanced manufacturing.
- Exploring the strategic market positions of defense manufacturers, defense employees, and advanced manufacturers, and uncovering opportunities to shift defense sector assets into advanced manufacturing.
- Creating programs and platforms to prototype under-design phase trials before full regular deployment and implementation by appropriate funders and service providers.

Projected Outcomes

RAMP activities will help identify and grow areas of employment opportunity for impacted workers; assist the area's defense contractors to modernize processes and diversify its customer base, including tapping the global market; and support expansion of the region's advanced manufacturing.

New Jersey MarketShift

Point of Contact:

(b)(6) AVP for Business and Economic Development; Special Advisor to the President, New Jersey Institute of Technology
(b)(6)

Regional Background

The U.S. military is the second largest employer and an essential economic driver in the state of New Jersey. Trends in defense strategy and spending have a direct impact on both the aerospace and defense (A&D) industry and depot functions at the state and local levels. DoD activities deliver over 20,000 direct jobs and $5.4 billion in direct revenue to the state's economy annually. New Jersey employs 71,000 workers in the sector with 21,000 direct contractors and subcontractors, and the other 50,000 providing services to industry.

Project Overview

DoD's Office of Economic Adjustment issued a Defense Industry Adjustment grant to help New Jersey retain the critical capacity necessary for defense-related manufacturing, and to expand and strengthen its A&D industry within the commercial marketplace.

The NJ MarketShift project will begin by mapping the A&D supply chain and assessing risk for companies and communities adversely affected by declines in defense spending.

Once the mapping and assessments are complete, user groups will be formed to drive market growth for affected manufacturing supply chains. The user groups will include up to 100 companies. An advisory board of economic development professionals and a panel of national econometrics experts will guide the project's design. From the user groups, high impact programs that provide integrated market and innovative support to manufacturers will be designed.

The project also includes development of a website and mobile applications that integrate data visualization, communications capabilities, and web-generated information tools based on user group demand. These tools will provide the necessary information for public and private leaders to take strategic action to position their companies for market growth.

Projected Outcomes

The program focuses on cluster development in New Jersey's A&D sectors as a way to diversify markets, foster production innovation, and strengthen companies and supply chains that are integral to both DoD's needs and New Jersey's economy. Outcomes from a stronger NJ A&D supply chain include increased corporate revenue, better and more jobs, and a viable set of contracting capabilities for the DoD.

Defense Industry Diversification Project

Point of Contact:

(b)(6) Deputy Assistant Executive Director, South Carolina Department of Employment and Workforce
(b)(6)

Regional Background

Defense firms in South Carolina are facing significant sustainability risks due to recent Federal budget reductions and the threat of impending cuts. In the last several months, there has been a spike in layoff activity for defense firms as Federal contracts are not being renewed or are being reduced. Despite all of this, South Carolina still seeks to expand and improve the existing aerospace supply chain, offering existing manufacturers assistance in attaining and maintaining necessary aerospace-related standards and certifications. South Carolina is proactively engaging defense firms to encourage diversification within aerospace and other industries.

Project Overview

DoD's Office of Economic Adjustment issued a Defense Industry Adjustment grant to the South Carolina Department of Employment and Workforce. South Carolina will use this grant to fund a thorough supply chain analysis of its defense firms, identifying those companies that can transition to non-defense activity.

South Carolina will use targeted outreach through the facilitation of business forums, engaging firms to pique their awareness and interest in diversifying into high-growth industries. Through the grant, firms interested in diversification strategies will receive planning and market exploration services as well as assistance identifying and aligning additional resources that meet their customized needs.

Projected Outcomes

As a result of this analysis, South Carolina will assist its defense firms in reducing their dependency on DoD procurement activity by encouraging them to diversify into other growing industries, primarily the aerospace industry.

As a follow-up, the following outcomes will be tracked:

- New Sales
- Retained Sales
- New Jobs
- Retained Jobs

Texarkana

Point of Contact:

(b)(6) Business Development and Community Relations Special Project Manager, Workforce Solutions Northeast Texas

(b)(6)

Regional Background

Texas is home to several military installations and is set to see impacts from defense budget reductions. Northeast Texas is no exception to defense industry cuts and job losses. DoD budget estimates for Fiscal Year 2014 showed a major reduction in spending at Red River Army Depot (RRAD) in Texarkana, Texas. Projected workload reductions would result in more than 1,200 civilian job losses at the Depot.

Project Overview

In order to keep these displaced workers and skill-sets within the region, DoD's Office of Economic Adjustment issued a Defense Industry Adjustment Grant to Workforce Solutions of Northeast Texas to focus on expanding business opportunities and retaining workers in the region. To start, the Texarkana project will complete a regional economic and workforce study to identify current re-employment opportunities, regional businesses poised for a successful expansion, and economic development opportunities. Additionally, the project will focus on working with partners and stakeholders to develop a plan to implement the strategies identified in the regional study.

Projected Outcomes

The ultimate goal of the Texarkana project is to retain and re-employ displaced RRAD workers by retaining existing employers and attracting new business to the region.

Military and Defense Sector Industry Adjustment Analysis and Strategy

Point of Contact:

(b)(6) Governor's Sector Lead,
Washington State Department of Commerce,
Office of International Business Development
(b)(6)

Regional Background

Washington faces a unique challenge relating to defense spending across its region – a lack of cohesive data to determine and validate concerns around how defense industry downsizing will impact businesses and regional economies within the state.

Project Overview

DoD's Office of Economic Adjustment gave Washington a Defense Industry Adjustment grant to help the state collect and analyze data on military and defense sectors and then use that data to plan and identify the state's capacity and capability to respond to the industry downsizing. The project focuses on several elements including:

- Assess the strengths and weaknesses of Washington's military and defense sector by mapping assets and the supply chain, providing an understanding of the future of military and defense related contracts currently within the region, and assessing the skills of the workforce within that sector;
- Analyze the state's capacity to respond to current and projected defense spending cuts and impacts of sequestration specific to the military and defense sector in the areas of business support, workforce development, and industry diversification;
- Focus on strategic planning to ensure implementation and roll-out of a sustainability plan is thoughtful and well-crafted, diminishing the need to rely on the Office of Economic Adjustment as a primary support partner and creating a smooth transition to state, local, and private sector accountability for the future success of the sector.

Projected Outcomes

The goals of the project are to:

- Understand the extent of the military and defense contracting footprint in the state;
- Reduce the exposure of regional businesses to a reliance on military and defense spending and develop a diversification strategy and support system for those companies that are overly reliant on defense spending;
- Support capability for technology transfers and advanced commercial spin-off to the private sector;
- Generate a "seamless" transition or "soft-landing" for dislocated defense contract employees;
- Understand future opportunities for industry growth in both the public and private sector in order to meet defense needs;
- Focus on retaining and strengthening the defense sector businesses and workforce that make Washington their home and support national defense interests.

Alabama Defense Industry Diversification Analysis

Point of Contact:

(b)(6) Supervisor, Workforce Development Division, Alabama Department of Economic and Community Affairs (ADECA)
(b)(6)

Regional Background

In 2013, the Department of Defense (DoD) spent $11.3 billion on the Alabama defense industry, including military personnel and supporting contracts and contractors. Recent cuts have already included an estimated $2.5 billion impact to Alabama's economy, which was ranked the fourth worst economy by the Federal Reserve Bank in Philadelphia. As such, looming DoD budget cuts pose a severe economic threat to the state, its businesses, and its residents.

Project Overview

DoD's Office of Economic Adjustment issued a Defense Industry Adjustment grant to the Alabama Department of Economic and Community Affairs (ADECA) to conduct a supply chain analysis on Alabama's defense industry. The supply map will focus on identifying defense contractors and suppliers across the state and understanding which contractors are best suited to diversify their customers beyond DoD. Additionally, the grant will continue efforts in northeast Alabama to prepare DoD contractors for new jobs through training and skills development initiatives.

Projected Outcomes

By understanding the supply chain, the state will be able to maximize support to help contractors expand into new markets and identify at-risk communities in order to plan a proactive community response.

Additionally, the grant continues efforts in northeast Alabama to assist displaced workers in the Anniston Army Depot region, to include job fairs, hiring fairs and visits, ready-to-work classes, and interview tips videos.

The State of Oklahoma and the Department of Defense: Impacts on the State's Economy and Workforce

Point of Contact:

(b)(6) Manager, Department of Defense Programs, OSU Institute of Technology Economic, Development & Training Center
(b)(6)

Regional Background

Oklahoma is home to six major military installations and continues to be at risk from cuts to the DoD budget over the next several years. In fact, more than 70,000 military personnel and contractors were employed at Oklahoma's military installations in Fiscal Year 2010. These direct jobs are supported by an additional 64,700 jobs throughout the state. The economic activity at the military installations creates significant impacts throughout the Oklahoma economy.

Project Overview

The economic impacts are not limited to the local area in the immediate proximity of the military installations. To further explore and identify defense dependencies in Oklahoma, DoD's Office of Economic Adjustment has awarded the Oklahoma State University Institute of Technology (OSUIT) a Defense Industry Adjustment grant.

The grant seeks for the state and supporting local government to further understand how its defense and aerospace industries could be affected by spending cuts. Additionally, the grant will:

- Provide defense and aerospace supply chain stakeholders with visualization and web-based information tools to orient strategic statewide action;
- Create and operate sustaining structures, such as: user groups, product innovation, market diversification services, and other resources that can help drive market growth; and
- Align and deliver high impact programs to offer integrated market and innovation support to affected defense and aerospace supply chains.

Projected Outcomes

OSUIT and the state of Oklahoma anticipate this project being implemented in three phases. However, initially, the grant will fund a supply chain mapping model, which will collect necessary data relating to defense and aerospace industries as well as identify regional companies and other stakeholders. Once assets and stakeholders are identified, Oklahoma will be able to engage partners in a meaningful way to address the implications for the state's economy, businesses and residents.

New Hampshire Defense Industry Partnership

Point of Contact:

(b)(6) Program Manager, Office of International Commerce, Division of Economic Development, New Hampshire Department of Resources and Economic Development

(b)(6)

Regional Background

Aerospace and defense are among the fastest growing sectors in New Hampshire. With more than 350 aerospace and defense companies employing 36,000 people, New Hampshire is committed to and dependent on the success of these industries. However, despite innovations and commitment, businesses continue to face challenges and uncertainties due to fluctuations in defense spending. Small businesses that employ less than 50 employees dominate the state's employers and as such, these companies need assistance in understanding opportunities to expand into new and emerging markets outside of aerospace and defense.

The need for a collective response to business challenges led to the development of the New Hampshire Aerospace and Defense Export Consortium (NHEDC). The Consortium focuses on helping businesses in the global marketplace.

Project Overview

The DoD's Office of Economic Adjustment issued a Defense Industry Adjustment grant to the New Hampshire Department of Resources and Economic Development to assist with the implementation of a variety of NHEDC programs. The grant will assist with:

- Market Research: assisting companies with understanding their target markets for products.
- International Trade Summits: statewide and regional New England events that focus on networking and information exchange across stakeholders in the aerospace and defense markets.
- Marketing: development of a marketing strategy for the statewide promotion of the aerospace and defense industry.
- Export Compliance: assist with training and consultation for companies needing to address export compliance issues.
- Commercialization Training: provide training and consultation to companies looking to expand their products to commercial markets.

Projected Outcomes

The grant will help the NHEDC expand to meet the growing demands of New Hampshire businesses. Projected outcomes include helping aerospace and defense companies diversify and grow operations, markets, and employees.

Maryland Economic Diversification of Defense Dependent Communities

Point of Contact:

(b)(6) Managing Director, Office of Military & Federal Affairs, Maryland Department of Business & Economic Development

(b)(6)

Regional Background

Maryland ranks fifth in the nation's defense spending and as such is one of the most susceptible states to diminishing defense budgets. A review of available data shows that Maryland as a whole has direct military and civilian employment levels of at least 1.5 times the national level of employment (1.4 percent and 2.1 percent respectively) as well as defense-related expenditures that comprise at least 1.5 times the defense percentage of GDP (4 percent and 6 percent, respectively). Some regions in Maryland exceed both of those levels.

Project Overview

To help Maryland understand and plan for defense spending reductions, the DoD Office of Economic Adjustment gave the Maryland Department of Business & Economic Development a Defense Industry Adjustment grant.

The overarching goal of the grant is to provide the state and its localities an understanding of the regions and industries that would be adversely affected by cuts in DoD spending so that diversification strategies can be put in place. The grant will:

- Identify at-risk businesses and provide assistance in diversifying company portfolios in order to sustain in a competitive environment;
- Provide communities an analysis of industry clusters to encourage the adoption of economic diversification strategies to advance local business and job growth;
- Increase technology transfer and commercialization activity between defense labs and the business community to spur economic growth that would result from the technology development, manufacturing and commercial sale of the product.

Projected Outcomes

As a result of this grant, Maryland looks to spur regional collaboration to address the needs of the defense community and align state and local diversification strategies that will help plan an organized response to defense reductions. Additionally, Maryland hopes to help companies pursue commercialization for defense technologies and help defense companies plan for and implement changes necessary to expand into new markets.

Arizona Diversification Initiative (ADI)

Point of Contact:

(b)(6) OEA Grant Project Manager at the Arizona Commerce Authority

(b)(6)

Regional Background

Arizona is home to more than 1,200 companies specializing in space, aviation, security, and defense. Together, these companies support an estimated 150,000 jobs and the Aviation and Defense (A&D) sectors account for up to 8 percent of the state's GDP while contributing $8 billion to the local economy. In early 2012, DoD released a proposed Fiscal Year 2013 budget that contained significant procurement cuts which resulted in the elimination and reduction of several weapons systems manufactured in Arizona. These procurement cuts were the catalyst for the Arizona Commerce Authority (ACA) intervention to retain the state's high-quality, knowledge-intense A&D jobs and develop new growth markets, especially for small and medium-sized supply chain firms that were deemed most vulnerable.

Project Overview

DoD's Office of Economic Adjustment issued a Defense Industry Adjustment grant to ACA to assist in the rebuilding of Arizona's A&D job market by identifying emerging markets and potential gaps to be filled. The project is made up of two distinct parts:

- **Part One:** ACA launched the Arizona Diversification Initiative (ADI) to work with individual companies to create new business ventures and diversify clientele as a way to bolster Arizona's A&D job market. The ADI pilot program provides technical assistance such as one-on-one coaching, intensive workshops and training, and roundtable peer meetings over a one-year period. These services are designed to help the companies create and implement new business development models that generate value and promote business expansion. ADI selected seven companies to participate in the pilot with the hope that they will develop products and applications that address the regional market's needs.
- **Part Two:** ACA is expanding its supply chain database and industry analysis to help local companies by matching them with business opportunities and for future planning for economic diversification. This effort will leverage ACA's existing A&D database of over 1,000 companies and expand its depth of the information. This database is a compilation of information originally gathered from ACA outreach and interviews, partner companies, and community partners such as Arizona State University.

Projected Outcomes

The function of this program is to assist in the rebuilding of Arizona's A&D job market by identifying emerging markets and potential gaps to be filled. Lessons learned from working with individual companies will be captured and used to fuel Arizona's overall defense adjustment strategy. The ACA supply chain interactive database and industry analysis will serve as a resource to match local companies with business opportunities and for future planning for economic diversification. The database will also be beneficial to lowering unemployment rates, as the state's job seekers will be able to utilize it to identify firms that are looking to hire employees with certain skill sets and certifications.

FourFront of Colorado Manufacturing (FourFront)

Point of Contact:

(b)(6) Director, Corporate Development, Colorado Office of Economic Development and International Trade

(b)(6)

Regional Background

Colorado is home to a considerable defense industrial base, with Bloomberg data from 2012 suggesting that Federal defense spending comprises more than 4.3 percent of the state GDP. The defense industry is both a significant contributor to total state output and wages as well as a critical component of the state's workforce and innovation system. A state-funded analysis demonstrated on a macro level that DoD is the largest common-purchaser of products from the eight industry groups at the core of Colorado's advanced industries manufacturing base.

Project Overview

DoD's Office of Economic Adjustment issued a Defense Industry Adjustment grant to the Office of Economic Development and International Trade (OEDIT). The project encompasses a variety of activities at the state and local level in order to address a statewide-response in defense procurement fluctuations. The grant consists of several project components, including:

- Development of an executive committee and governance structure consisting of leadership from industry, academia, and government;
- Establishment of a Digital Manufacturing Engagement plan including a working group and seminar to connect small and mid-size firms with the digital lab and its resources;
- Work with community colleges and universities to develop curricula for the workforce of tomorrow.
- Create Manufacturing Advancement Centers (MACs) that will convene in each region to develop a local strategy;
- Develop a supply chain map of existing Colorado A&D companies and capabilities;
- Develop a Defense Diversification Study for each region to plan the needs and opportunities unique to that region;
- Establish Manufacturing Advancement Centers to offer core services including supply chain development, commercial research support, and workforce training opportunities.

Projected Outcomes

The objective of these efforts is to develop a statewide response to fluctuations in defense procurement. Colorado's role will be to act as coordinator to analyze defense supply chains across the state's regional economies while convening the state's jurisdictions to develop a framework for defense-diversified economic development strategies. After completing the steps outlined above, Colorado jurisdictions will be responsible for aligning their regional economic and manufacturing base development strategies based on recommendations from the statewide effort.

Pennsylvania Defense Industry Transition Initiative

Point of Contact:

(b)(6) Director of Strategic Initiatives, Pennsylvania Department of Community & Economic Development, Office of Technology & Innovation

(b)(6)

Regional Background

The defense industry is a critical economic sector in Pennsylvania, where military institutions add nearly $30 billion to the state economy and account for more than 200,000 jobs, both directly and indirectly.

Project Overview

In the face of significant cutbacks in defense spending, the Commonwealth of Pennsylvania, through the support of the Office of Economic Adjustment (OEA), is working to mitigate the impact of defense-related spending reductions on its supply chain and workforce statewide, by strengthening and diversifying its regional industry sectors and increasing global market opportunities for defense-impacted firms.

OEA awarded grant funds to the Pennsylvania Department of Community & Economic Development to support a multi-prong strategy, which will be carried out by a robust statewide partnership network. Components include:

- A comprehensive analysis and mapping of Pennsylvania's defense supply chain and workforce;
- On-the-ground assistance focused in five distinct regions spread across the state and covering 39 of Pennsylvania's 67 counties;
- Market diversification planning, implementation, and technical support services to assist defense-dependent businesses;
- Lay-off aversion programs, career ladder development, and retraining for displaced workers to facilitate transition into other employment and promote entrepreneurship;
- International export development and foreign direct investment support to open up the global market to Pennsylvania defense suppliers;
- Innovation and commercialization activities to drive advances in product and process improvement; and
- Stakeholder engagement and data-driven strategic planning related to Pennsylvania's defense economy.

Projected Outcomes

Pennsylvania's objective is to strengthen and diversify the regional industrial sector and increase the global competitiveness of defense impacted businesses. Through data driven strategic planning, opportunities will be developed for a diversified market place, including international development; new small business owners who are prepared to run and grow their businesses; and a skilled regional workforce far less dependent on the defense sector.

Allen County and the Joint Systems Manufacturing Center

Point of Contact:

(b)(6) Project Manager,
Allen County Ohio Board of Commissioners
(b)(6)

Regional Background

The Joint Systems Manufacturing Center (JSMC) is a Government-Owned Contractor-Operated facility, in Allen County Ohio, and is the nation's only tank production facility. The JSMC also produces structures and components for several other DoD ground vehicle programs.

Currently, the U.S. Army is in the process of upgrading its tank fleet, which has led to a reduced workforce at the JSMC and has impacted its supporting supply chain. While the next generation of main battle tanks is in development, creating an actionable plan for worker retention is essential for short- and long-term regional economic planning.

Project Overview

DoD's Office of Economic Adjustment provided a Defense Industry Adjustment grant to the Allen County (Ohio) Board of Commissioners to help prepare the community for the job and business transitions at the JSMC, as it decreases production to a minimum level, then prepares to ramp-up again for production of the newer M1-A3 model.

The first phase of this project focused mainly on mapping regional assets, including organizations, agencies, programs, capital and technical assistance and more to understand strengths and weaknesses and to determine how future funding may best be used to support the economic adjustment of the region.

Phase II uses the earlier research and mapping to:

- Develop a workforce development plan that will help Allen County respond to workforce needs and ensures that the JSMC workforce is aware of the full range of services available to them.
- Identify DoD regional economic impacts in order to understand the scope of DoD procurement actions in the region. This includes Supply Chain Analysis, Scenario Analysis and other activities.
- Undertake analysis to determine the exact shape of the regional economy, likely areas for growth, and the specific comparative advantage of the area.
- Build a regional vision that will help chart the future of the regional economy.

Projected Outcomes

The goal of the project is to develop and implement a regional workforce strategic plan based on the optimal way to prepare the workforce at the JSMC with specific skills so they are prepared to meet new and future production capabilities of the United States military.

The research and analysis activities will provide an exact understanding of the nature and depth of the impact on the county's workforce, as well as insight into the Federal, state, regional, and local response capacity. This information will provide the basis of a strategic plan that can be implemented in the next phase.

Successful Grant Management Starts Here
Post-Award Kick Off

Department of Defense
Office of Economic Adjustment

Introductions

- Project Manager (PM)
- Grants Management Specialist (GMS)
- City and County of Honolulu Project Participants
- Other Participants

Purpose of Today's Meeting

- Discuss Role of Grant Project Team
  - *Project Manager (PM)*
  - *Grants Management Specialist (GMS)*
- Identify Grantee Responsibilities
- Review OEA's Grant Requirements

Overview

- Roles and Responsibilities
- Grant Award Package
  - Grant Application
  - Grant Agreement
- Managing the Grant
  - Reporting
  - Payments
  - Amendments
  - Monitoring
  - Closeout

OEA Grant Management Reference Book

- Grant Application
- Award Letter
- Grant Agreement
- Department of Defense Grants and Agreements Regulations (2 CFR Part 1103)
- Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Part 200)
- System for Awards Management (SAM)
- eGrants and Economic Adjustment Data System (EADS)

*

Role of the OEA Project Manager

- Serves as the grantee's primary point of contact for the life of the grant.
- Assists the grantee with programmatic guidance and administrative actions associated with the grant (i.e. preparing and submitting performance and financial reports, payment requests, amendment requests, etc.).
- Monitors progress of grant activities through on-site visits, review and acceptance of performance and financial reports, and payment requests)
- Ensures special conditions are met (if required).
- Provides ongoing technical assistance.

Role of the Grants Management Specialist

- Serves as the grantee's secondary point of contact for grants administration.
- Assists the grantee with administrative actions.
- Prepares grant agreement and amendment letters.
- Monitors grantee compliance with Federal requirements through on-site visits and/or desk reviews.
- Processes grant payments
- Reviews Federal Financial Reports (SF425)

Key Responsibilities of the Grantee

- Carry out the activities outlined in the approved grant application
- Ensure adequate financial management systems are in place
- Monitor project activities and expenditures to ensure compliance with grant award agreement
- Manage grant funds
- Track non-Federal matching funds

Key Responsibilities of the Grantee

- Monitor sub-recipient/contractor obligations and expenditures
- Maintain files on grant funds and project activities
- Submit timely Performance and Financial Reports
- Submit accurate payment requests
- Keep your Project Manager informed of any concerns, slippages, anticipated changes in key personnel, activities, or scope of work

Your Grant Agreement

Grant Agreement

- Legal Instrument of financial assistance between the grantee and OEA.
- Specifies total project cost including federal share and non-federal share.
- Reflects the period of performance.
- Outlines the programmatic and administrative requirements.
- Provides reporting schedules.
- Specifies project specific conditions (if applicable)

Compliance

By accepting the award, Grantees agree to comply with the all the following items as outlined in the grant agreement to include:

- Applicable Federal, state, interstate, and local laws and regulations.
- Grant Terms and Conditions
- National Policy Requirements, such as:
  - *Debarment and Suspension*
  - *Restrictions on Lobbying*
  - *Hatch Act*

Compliance

References:

- 2 CFR Part 1103 - Interim Implementation of 2 CFR Part 200, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards”
- 2 CFR Part 200 - Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards

Compliance

- 2 CFR Part 1103
  - *Implements 2 CFR Part 200 aka "Uniform Guidance" on an interim basis.*
  - *The Department of Defense (DoD) is expected to issue the full Department of Defense Grants and Agreement Regulations (DoDGARs) once they are final.*

Compliance

- 2 CFR Part 200
  - *Consolidates previous OMB Guidance formerly contained in 8 separate OMB Circulars.*
  - *Establishes uniform administrative requirements, cost principles and audit requirement for Federal awards.*
    - Establishes principles and standards for determining costs for Federal awards.
    - General principles for determining allowable costs
    - Identification of selected allowable costs
    - Indirect cost rate proposals and cost allocation plan requirements
  - *Implements the Single Audit Act*
    - Establishes audit requirement for Federal awards.

Compliance

- Additionally, the Grantee ensures that any sub-recipient or contractor paid with grant funds also must comply with the terms of the Grant Agreement
- You, the Grantee, are on the hook for what your sub-recipient or contractor does or does not do – so monitor carefully

General Terms and Conditions

- Personnel – OEA Approval
  - *Key personnel must be identified in the grant application*
  - *OEA has the right to approve or disapprove of the selection of key personnel hired under the grant*
  - *Prior approval is required for changes in any personnel designated as key to the project in the approved grant application.*
    - Resume must accompany all requests.

Personnel - Records

- Documentation of employee activity (i.e., time sheets) is required for all personnel engaged in grant activities
  - whether full-time or part-time,
  - or paid with Federal or non-Federal match funds.
- If employee works 100% on grant award activities- Periodic certifications signed by employee and supervisor
- If employee works on multiple awards or part-time - Reports that account for total employee activity prepared at least monthly and signed by the employee

General Terms and Conditions
Procurement

- Grantees may use their own procurement procedures which reflect applicable State and local laws and regulations, provided that the procedures are in accordance with 2 CFR Part 200.317-326
- All procurement transactions must provide maximum open and free competition
- Grantees must make independent cost estimates (cost basis, cost or price analysis) before receiving bids or proposals
- Grantee shall include contractor selection criteria in all solicitations and have written selection criteria (to include costs)

General Terms and Conditions Procurement

- Grantees must have a written code of standards of conduct governing the performance of their employees engaged in the award and administration of contracts
- Grantees shall maintain records sufficient to detail the significant history of a procurement (to include basis for contractor selection and basis for award cost or price)
- If small purchase (<$150,000) procedures are used, price or rate quotations shall be obtained from an adequate number of suppliers
- All deliverables will have disclaimer statement as noted in grant agreement

Procurement

- Grantees will submit to their assigned OEA Project Manager in applicable quarterly performance report:
  - Copy of the Request for Proposal that comports with the scope of work in the approved grant application
  - Description of the procurement process used
  - Number of bids received
  - Price range of quotes received
  - Final selection and cost
  - Copy of executed contract

General Terms and Conditions Travel

- Reimbursement for expenses (transportation, food, and lodging) shall be consistent with those allowed in non-Federally sponsored activities.
- Grantees follow their own established rates as indicated in their policies and procedures.
- Prior approval is required for reimbursements that exceed Federal rates.

Supplies and Equipment

- Equipment – Any tangible item with a useful life more than one year and an individual value which is the lesser of the capitalization level established for financial statement purposes or $5,000.
- Requires prior approval from OEA
- Grantee must maintain a property record that includes a description of the property as outlined in 2 CFR Part 200.310-316 with Federal Award Identification Number.

Non-Federal Match Requirements

- Grant agreement specifies the amount and percentage of non-Federal match that must be contributed to the grant
- Federal requirements apply to the non-Federal match as well as Federal funds
- Other Federal grants cannot be considered match for OEA awards

Deliverables

- Disclaimer
  - Grantee should ensure that the disclaimer statement outlined in the grant agreement appear on the title page of any study prepared under the grant.
- Submittal
  - Deliverables should be submitted no later than 90 days <u>after</u> the official end date of the grant as outlined in the grant agreement.
  - Deliverables should be submitted electronically in eGrants.
- Acceptance
  - OEA Project Manager reviews deliverables to ensure they comport with the approved grant application.

General Terms and Conditions Other

- Your grant award may require additional special conditions, identify the corrective actions which must be taken before they will be removed, and specify the time allowed for completing the actions
- You must report on the status of any special conditions in your quarterly performance reports

BREAK

Managing Your Grant

Reporting and Payments

Reporting

- Your reporting schedule is included in the grant agreement

- Types of Reports:
  - Performance Reports (Quarterly or Semi-Annual and Final)
  - Financial Reports (Interim and Final)

Performance Reports

- Objectives and Accomplishments: Compare actual accomplishments to the objectives established for the period, and provide reasons for slippages if objectives were not met
- Additional Information: Provide status on any special conditions and provide additional pertinent information as appropriate. Attachments can be included in eGrants.
- Budget: Provide an accounting of actual and projected quarterly expenditures by the budget line items approved in the grant. The amount of Federal cash on hand at the beginning and end of the reporting period must also be provided.

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Federal Financial Reports

- An Interim Financial Report (SF425) is required for any grant with a period longer than 18 months.
- OEA requires submission 30 days after the end of the performance period. Reports must be timely.
- Extensions may be granted with sufficient justification.
- Grantees are required to submit a Final Federal Financial Report (SF425) at the completion of the grant.

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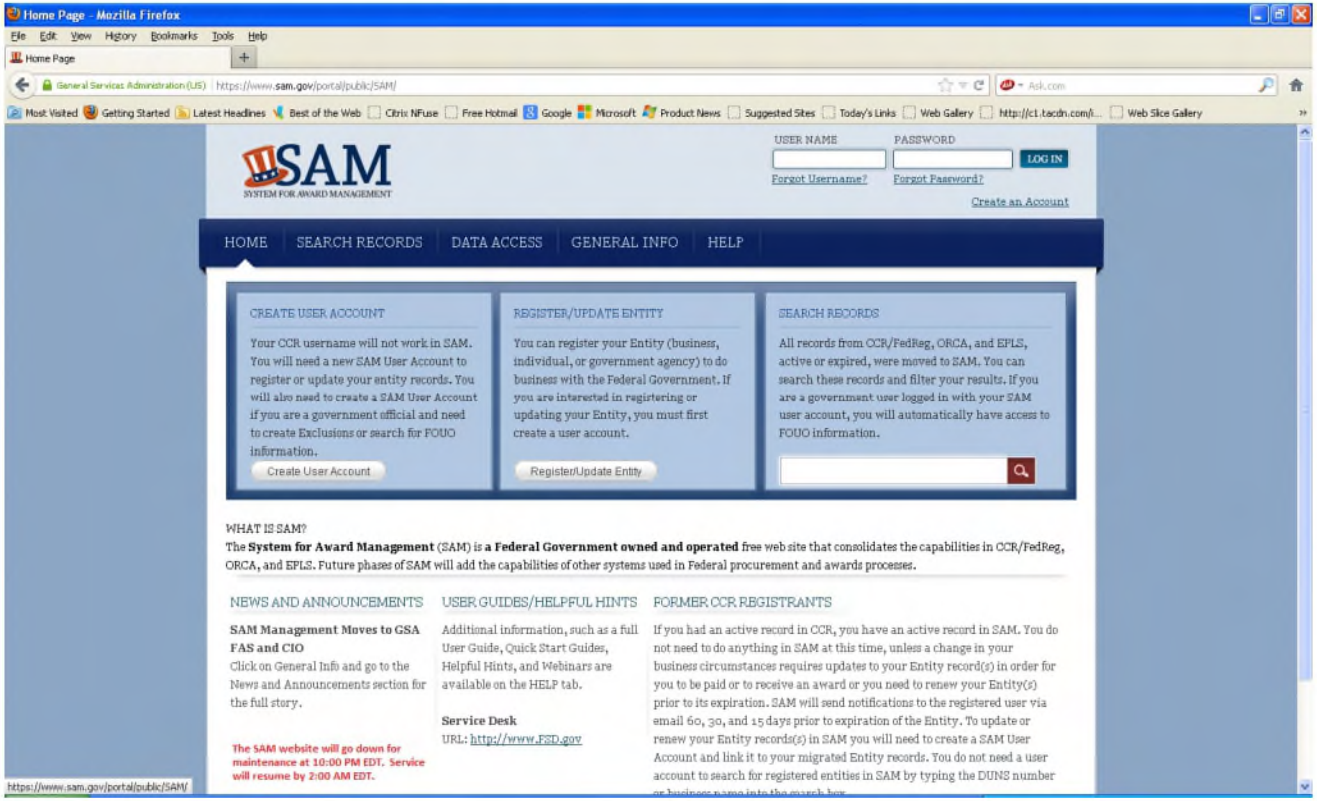
Payments

- Grantees submit signed payment requests on Standard Form (SF) 270/271 via eGrants
- Disbursement schedule may be tailored to the Grantee needs, but are typically submitted concurrent with quarterly Performance Report submittals
- Payment requests may be for reimbursement or advances (up to 30 days for anticipated expenses), or a combination of both in a single request. Contractual services are reimbursable only.

Payments

- A separate bank account is not required
  - However, accounting records must adequately identify source and application of grant funds
- Disbursement by direct deposit (EFT) to account listed in SAM (Grantee MUST maintain active registration) and eGrants
- Interest over $500 must be returned per instructions provided in grant agreement.

System for Awards Management (SAM) and Central Contractor Registry (CCR)



- The CCR is located in the **SAM.GOV** website
- Registrations expire annually
- All grantees must maintain a current registration in the CCR
- EFT Payments will be made directly to the account in the CCR

Managing Your Grant

Grant Amendments

Grant Amendments

- Prior OEA approval through a grant amendment is required for any one, or combination, of actions below:
  - Change in scope of work, contractors, or key personnel regardless of whether there is an associated budget revision
  - Budget Reallocation > 10% of Total Budget
  - No-cost, time extension
  - Increase in Federal funds
  - Changes in non-federal match
- Must be BEFORE the fact (Prior Approval)
  - Contact your OEA PM
  - OEA Director has final approval over all requests

Grant Amendments

- Six standard amendments:
  - *No-cost extension*
  - *Budget Reallocation*
  - *Change to the Scope of Work*
  - *Increase or decrease award*
  - *Key Personnel*
  - *Removal of Special Conditions*

Grant Amendments

- **Supplemental Funding Requests – Prior Approval Required**
  - *Grantees or subgrantees must obtain the prior approval of the awarding agency for any revision which would result in the need for additional funding.*
  - *If an extension of the grant period is required, this should be indicated on the SF 424*
    - Narrative
      - All new or revised positions should be identified and justified.
      - If there are no reallocations from the original award, a statement to this effect should be included.

Grant Amendments

- ***Supplemental Funding Requests – Prior Approval Required***
  - Budget Justification
    - All increases/decreases - Identified and **itemized**.
    - Position Descriptions and Resumes - Attached for new key personnel
  - Reallocations
    - Addressed in the Narrative; or
    - Budget Justification (cost itemization)
  - Scopes of Work
    - New/revised - Should be included in this section.

Grant Amendments

- Other Amendments – Prior Approval Required

  - *Grantees or subgrantees must obtain the prior approval of the awarding agency whenever any of the following actions is anticipated. An amendment may authorize any one, or combination of, actions listed below.*

Grant Amendments

- Other Amendments – Prior Approval Required
  - **Extensions**
    - Requests to extend the grant period should be submitted at least 30 days prior to the grant expiration date.
  - **Reallocations**
    - Cumulative transfers among direct cost categories, or, if applicable, among separately budgeted programs, projects, functions, or activities which exceed or are expected to exceed ten percent of the current total approved budget, whenever the awarding agency's share exceeds $150,000.

Grant Amendments

- Other Amendments – Prior Approval Required
  - **Scope of Work Changes**
    - Any revision of the scope or objectives of the project (regardless of whether there is an associated budget revision requiring prior approval).
    - Changes in key persons in cases where specified in an application or a grant award.
    - Under non-construction projects, contracting out, sub-granting (if authorized by law) or otherwise obtaining the services of a third party to perform activities which are central to the purposes of the award. This approval requirement does not apply to the procurement of equipment, supplies, and general support services.

Managing Your Grant

Monitoring

Monitoring

- Purpose
  - Grant implementation consistent with:
    - Statute
    - Regulations
    - Grant terms and conditions
    - Federal financial and administrative requirements, including cost principles
    - OEA policy and guidance
  - Continuous improvement
    - Identify weaknesses and areas of non-compliance
    - Identify best practices
    - Provide technical assistance

Monitoring

- What to expect (when, who)
- Three Phases
  - *Preparations*
  - *On-site*
  - *Report/Corrective actions*
- Possible outcomes
  - *Findings*
  - *Areas of Concern*
  - *Questioned costs*
  - *Best practices*

Managing Your Grant

Grant Closeout

Grant Close-out

Items required for closeout of grant:

- Final Performance Report (submitted within 90 days of the official end date of the grant).
- Final Financial Report (submitted within 90 days of the official end date of the grant).
- Deliverables (submitted within 90 days of the official end date of the grant).

Audits

- Grantee is required to furnish copies of the audit report to the Single Audit Clearinghouse
- Notify OEA of any findings related to an OEA award
- Audit resolution process

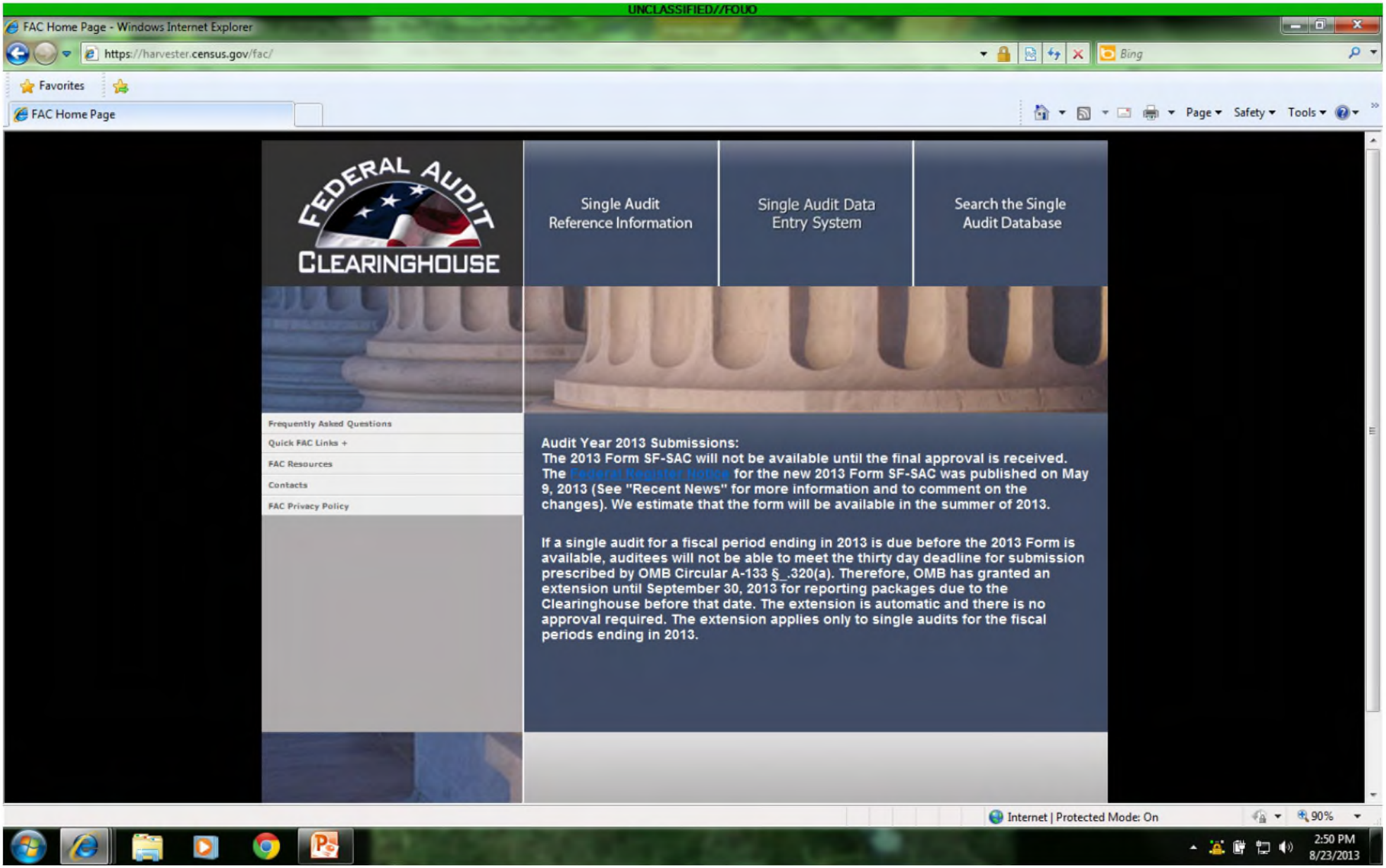
Audits - Single Audit Requirements

- Single audit or program-specific audit (if certain criteria are met) for grantees that expend $750,000 or more annually in Federal financial assistance
- Performed in accordance with Single Audit Act Amendments of 1996 and 2 CFR Part 200
  - Submitted annually or no less than bi-annually and no later than nine months after the audit period
  - Furnish audit reports to the Federal Audit Clearinghouse
- Incur cost to complete audit in the grant period when audit is actually conducted, rather than in the grant period being audited

Audit Requirements

- Advise OEA in writing when the audit report is furnished to the Clearinghouse and **advise of any findings resulting from the audit**
  - DoD reserves the right to conduct an independent follow-up audit
- For any findings related to an OEA award, OEA issues Management Decision Letter
  - States whether findings are sustained, reasons for the decision and the expected auditee response
  - Defines the appeal process available to the grantee
  - Issued within six months after receipt of the audit report

https://harvester.census.gov/fac/



10 Common Audit Issues

- Labor costs based on grant budget or pre-determined allocations rather than actual time records.
- Automated Clearing House (ACH) requests exceed actual and pending disbursements.
- Expenditures benefitting more than one grant are charged directly to a single grant or are allocated without a supportable basis.
- Excessive charges related to less-than-arms-length transactions.

10 Common Audit Issues

- Inadequate support for costs claimed (allowable, allocable, and reasonable).
- Expenditures incurred outside the approved budget period or outside the approved project scope.
- Untimely financial reporting and grant closeout.
- Absence of indirect cost rate proposals.
- Failure to follow procurement regulations.
- Inadequate Financial Management System.

Other Topics

- OEA may suspend or terminate the grant agreement if the grantee materially fails to comply with the agreement.
- Funds budgeted for this grant cannot be used to replace any financial support previously provided or assured from any other source.
- Grantee is prohibited from using funds provided from the grant or personnel employed under the grant for political, sectarian or religious activities, lobbying, or nepotism activities.
- Grantee must comply with the reporting of subaward and executive compensation information as outlined in 2 CFR Part 170.

Audits

- Grant recipients are also subject to other audits, including audits by Federal Agency Inspectors General (IGs), the Government Accountability Office (GAO), and the Defense Contract Audit Agency (DCAA), as well as OEA monitoring visits.

Summary

Key Take-Aways

- OEA grant award is not a blank check!
  - Programmatic requirements
  - Grant administration and fiscal management requirements
- When in doubt, ask first!
- Your OEA PM is your point of contact, but only OEA Director can commit resources or make approvals on behalf of the organization.
- If it's not documented, it didn't happen.
- We really are here to help!

Contact Information

Project Manager
Sig Csicsery
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)
(b)(6)

Contact Information

Grants Management Specialist

Courtney Wilson

2231 Crystal Drive, Suite 520

Arlington, VA 22202-3711

(b)(6)

(b)(6)

Questions?

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: Fringe Rate
Date: Sunday, May 1, 2016 5:55:00 PM

Hi (b)(6)

The fringe rate information that you gave me expires 30 June 16. That is the day before the proposed start date for the grant. Do you know if something is in work with HHS for next year starting 7/1/16? Were you proposing to hold off billing for fringe until a new rate is established or billing at the "provisional rate" and then adjusting once the actual rate is established? Do you know if the rate have been fairly consistent from year to year? Just trying to get a better idea of the situation so that we can get the proper special condition language in into the grant. Any additional information you have would be helpful. Thanks

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

Connect with OEA online!
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[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: FW: [Non-DoD Source] RE: DIA Learning Community Exchange - Hotel and Schedule Details
Date: Thursday, February 25, 2016 12:19:26 PM

Hi Sig: Just following up ... Did I miss an email?

Hope all's well,(b)(6)

-----Original Message-----
From: (b)(6)
Sent: Thursday, February 18, 2016 1:17 PM
To: 'Csicsery, Sigmund G CIV OSD ODAM (US)' (b)(6)
Subject: RE: [Non-DoD Source] RE: DIA Learning Community Exchange - Hotel and Schedule Details

Thanks much, Sig!

Comments in-line, below...

Many Mahalos,(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, February 18, 2016 12:25 PM
To: (b)(6)
Subject: RE: [Non-DoD Source] RE: DIA Learning Community Exchange - Hotel and Schedule Details

Hi (b)(6)

Definitely moving in the right direction. Your strategy is much more understandable now. There are still some details that will be needed, but now that the strategy is coming together it should be easier for me to make more constructive comments. Here are a few things to think about while I complete my review.

1) I will need to reorganize the format based on the new grants system that we are rolling out. The format is different than what we had in the past and what was previously provided to you. So, don't worry too much about appearance. We will be cutting and pasting major sections from the Word document into text fields once the system comes on line. I will try to make that part as painless as possible. Also note that any graphics or tables will need to be converted to PDF for attachment to the application.
[RMS: OK. We can reorganize if you give us the outline of what needs to be. I was planning to add graphics to help illustrate our story later.]

2) Our new grants management system is optimized for Google Chrome, and works best in Chrome or Mozilla Firefox. We are told it works in Internet Explorer, but there are some reservations. Just want to give you a heads up so that you can acquire Chrome or Firefox if you don't already have it.
[RMS: I use Chrome :). I'm not a fan of IE.]

3) Think a little bit about what you want to include as in-kind match contribution. You are at 25% now, and only need to be at 10%. If we include all that in the grant, it will drive an accounting requirement. Even if not included in the grant, they can still contribute, it will just ease your accounting process if you don't list them as match. That said, some grantees have reasons for wanting to include everything. This probably warrants a telephone call after you get the rest of my comments.
[RMS: OK. We can adjust the in-kind and welcome your advice and insight. I wanted to demonstrate that we are very committed to making sure that we have the team and resources to make this work.]

4) Consider adding development/preparation of an Action Plan to the scope. This would be the last step. It could

tie a bow on the data collection, and help you sort through the options for the next steps after this initial grant is completed. It could also form the basis for a future effort (if applicable).
[RMS: OK. The Action Plan would be an outcome of the Analysis.]

5) If you know who the State PM will be, it would be good to identify them now, and include their resume. It will save us a few steps later.
[RMS: We're working on this. I found someone who may be able to do the PM or the Analyst. I'm doing a little more exploration with her right now. Being the PM would be a growth opportunity.]

6) Important - (b)(6) (DIA Program Director) has drawn a line in the sand of 1 Apr to have all applications in our system and ready for our Technical Review Committee evaluation. We need to push together to meet that date. The importance of that date is that anything that is submitted after that, OEA can't commit to award this fiscal year. Applications received after that date can still be processed, but they become a low priority. Based on your recent draft, I don't see any reason you can't make that deadline.
[RMS: YAY!!!!! We are hopeful to have something that will make the cut!]

As for the DIA event: I do plan on going, and think it would be a good opportunity for you to network with some of our other DIA grantees. I talked with (b)(6 and if you plan on sending somebody, he encourages registration by next Tuesday. It is possible to recapture the cost, but we would need to add some very specific language to the grant application. Also keep in mind that since we don't have a signed grant, you would need to fund the travel, and accept the risk that that line item is not funded. Please keep me posted if you plan to send somebody.
[RMS: I'm trying to clear my calendar to attend. It's the legislative session for us, so I need to be around to fight for $. If not me, it may be the person in #5 or someone from the MAC. Can we commit to sending someone and try to make it grant funded?]

Lastly, In an earlier email you mentioned some staff changes over at the Chamber. Is there anything about that is worth sharing or would impact your project team moving forward?
[RMS: It's not a big deal. There were three people who rotated through the Chamber/MAC who were intended to support this grant development. This caused some of the confusion and the mis-alignment in the prior drafts. In the end, I just did the re-draft that I sent on Friday.]

Watch for another email from me tomorrow with the rest of my comments.
[RMS: Looking forward to it!]

I'm available all day tomorrow if we need to discuss any of this.
[RMS: I think the above makes sense to us. We'll wait for your comments and maybe chat next week.]

v/r,

Sig

-----Original Message-----
From: (b)(6)
Sent: Thursday, February 18, 2016 12:13 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: DIA Learning Community Exchange - Hotel and Schedule Details

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig!

Hope you had a good long weekend. I hope that the latest draft application makes sense. This project is getting clearer in our brain, so I'm hoping that we're moving in the right direction. If it's helpful, we can do a GoToMeeting session to review...

We are revising the background section to give a better context of our current reality. It's a useful endeavor for us because it frames the project.

Regarding the DIA community exchange on 30/31 March, I did receive the info from (b)(I looked at the agenda and thought that it would be informative for us, especially since there's a Supply Chain Mapping Panel!!! This would definitely help us "begin with the end in mind." We're trying to figure out how/who can attend. Will you be there for this?

Thanks much, (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, February 18, 2016 8:41 AM
To: (b)(6)
Subject: FW: DIA Learning Community Exchange - Hotel and Schedule Details

Good morning (b)(6)

I am reviewing the revised application that you sent on Friday, and should have feedback for you late today or tomorrow.

In the meantime, I wanted to check to see if you were aware of the DIA community exchange that is scheduled for 30/31 March. I believe that (b)(6) originally sent this to (b)(6 but I don't know if (b)(6 forwarded on to you for your information. Just checking in to see if you had any interest in attending. Let me know, and I can provide more details about the registration deadline, etc.

Sig

-----Original Message-----
From: Chimienti, Elizabeth A CIV OEA (US)
Sent: Tuesday, January 19, 2016 7:45 AM
To: (b)(6)
(b)(6)
Cc: Gilroy, Michael P CIV OEA (US); Butler, Tara A CIV OEA (US); Glasson, Daniel L CIV OEA (US); Myers, Margit A CIV OEA (US); Solander, Richard V CIV OEA (US); Sweat, Jason E CIV OEA (US); Holland, James P CIV OEA (US); Bullock, Anita C CIV OEA (US); Safer, Karen M CIV OEA (US); Kennedy, David R CIV OEA

(b)(6)

Subject: DIA Learning Community Exchange - Hotel and Schedule Details

Good morning!

Two things to help you plan for the March Defense Industry Adjustment Learning Community Exchange. First, do not contact the hotel directly for a room reservation. They would like the Center for Regional Economic Competitiveness (CREC) to gather everyone's names and the nights they will be staying. CREC will share this information with the hotel and will send you a reservation number in the near future. Please email your name and the nights you will be staying at the hotel to (b)(6) He does not need your credit card information to reserve a room for you or your team.

The second point concerns the schedule for March 30 and 31. We plan to start each morning at 8:30 am. The meeting will end by 1:30 p.m. on March 31.

You can still register for the event at Caution-http://creconline.org/dia-community-learning-event/

Have a good week!
Liz

_____

Liz Chimienti
Project Manager
Office of Economic Adjustment
2231 Crystal Drive, Suite 520
Arlington, VA 22202

(b)(6)

[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: FW: DIA Learning Community Exchange - Hotel and Schedule Details
Date: Thursday, February 18, 2016 10:41:00 AM

Good morning (b)(6)

I am reviewing the revised application that you sent on Friday, and should have feedback for you late today or tomorrow.

In the meantime, I wanted to check to see if you were aware of the DIA community exchange that is scheduled for 30/31 March. I believe that (b)(6) originally sent this to (b)(but I don't know if (b)(forwarded on to you for your information. Just checking in to see if you had any interest in attending. Let me know, and I can provide more details about the registration deadline, etc.

Sig

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(b)(6)
Cc: Gilroy, Michael P CIV OEA (US); Butler, Tara A CIV OEA (US); Glasson, Daniel L CIV OEA (US); Myers, Margit A CIV OEA (US); Solander, Richard V CIV OEA (US); Sweat, Jason E CIV OEA (US); Holland, James P CIV OEA (US); Bullock, Anita C CIV OEA (US); Safer, Karen M CIV OEA (US); Kennedy, David R CIV OEA
(b)(6)
Subject: DIA Learning Community Exchange - Hotel and Schedule Details

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You can still register for the event at http://creconline.org/dia-community-learning-event/

Have a good week!
Liz

Liz Chimienti
Project Manager
Office of Economic Adjustment
2231 Crystal Drive, Suite 520
Arlington, VA 22202
(b)(6)

[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: FYI -sms
Date: Wednesday, October 19, 2016 2:14:09 PM

FYI, (b)(6) mentioned to me that he was meeting with sms today re: potential support for the State Project.

v/r,

Sig

Sent from my BlackBerry 10 smartphone on the Verizon Wireless 4G LTE network.

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: Grant Payment
Date: Wednesday, April 19, 2017 6:50:00 AM

Hi (b)(6)

You should have received a grant payment for $72,003 on 4/13. Please let me know if you did not receive it.

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

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[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: Hawaii DIA Performance Report Reminder (Due 4/30/17)
Date: Monday, April 3, 2017 12:10:00 PM

Hi (b)(6

Just a quick reminder that you have a performance report due at the end of the month for the period ending 3/31/17.

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

Connect with OEA online!
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[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: Hawaii DIA Performance Report.
Date: Friday, October 13, 2017 10:54:00 AM

Hi (b)(6)

Hope all is well. Reminder that you have a performance report due at the end of the month.

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

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[redacted]

From:	Csicsery, Sigmund G CIV OSD ODAM (US)
To:	(b)(6)
Cc:	Tiffner, Catherine E CIV OEA (US)
Subject:	Interim Grant Payment Guidance - State of Hawaii DIA
Date:	Thursday, October 27, 2016 10:47:00 AM
Attachments:	Interim Grant payment guidance 3-2-16 - Final.docx SF 3881.pdf

---

(b)(6)

Attached is information about our interim payment process we discussed.

Since this is your first payment request, you will also need to complete and submit the SF3881 - ACH VENDOR/MISCELLANEOUS PAYMENT ENROLLMENT FORM to set up your account.

This interim payment process is an off-line process where you prepare the reimbursement request (SF270), sign it, and submit via an OEA mailbox identified in the guidance memo. If you cc: me on the submittal, I can help track it through the process. I also recommend that for the first few requests, you send me an advance copy for review. It may prevent delay's if there are corrections needed.

If a payment request is received complete, on the correct form, and is correctly filled out, my understanding is that payments are being received in about 3 to 4 weeks. The biggest issue that we are having is that the information on the payment request does not match was the grantee's information as registered in the System for Award Management (SAM). Following is some guidance from our payments manager.

1) Please include Project Title, Grant Number, and Project Manager on all payment request emails. Also, use the latest SF 270 and SF 271. The link is provided in the above attachment.

2) If the community needs to update their accounting information when it does not match what is currently in SAM, they need to submit a new ACH (SF 3881) to the payment email box or change their accounting information in SAM.gov. If they need to update their accounting information with OEA they can download the ACH form from GSA's website (b)(6) Payments will not be processed until information in SAM.gov matches OEA's ACH accounting information.

3) E-signatures or wet signed PDF 270's or 271's are acceptable.

4) Please send to the correct email address - (b)(6)

5) Make sure the request is rounded to whole dollars.

Please let me know if you have any questions regarding the attached process. Thank you.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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U.S. Department of Defense
Office of Economic Adjustment
Interim Guidance for Grant Payments

Effective February 25, 2016

BACKGROUND

Through previous communication, all Office of Economic Adjustment (OEA) Grantees were informed of the agency's migration into a new electronic grants management system- EADS 2. This migration will include a new grant payment process; however that process is still under development. In the interim, grantees should follow the guidance provided below to submit a request for payment.

PREPARATION

- There are two Standard Forms for payment according to the type of grant awarded.
  - For Non-Construction Grantees:
    - Grantees with non-construction grants should complete and sign **Standard Form (SF) 270,** "Request for Advance or Reimbursement". The instructions for this form are on the 2nd page of the .pdf file. Upon completion the please print, and sign the form. The signed form should be scanned and saved as a .pdf file.
  - For Construction Grantees
    - Grantees with construction grants should complete **Standard Form (SF) 271**, "Outlay Report and Request for Reimbursement for Construction Programs". The instructions for this form are on the 2nd page of the .pdf file. Upon completion the please print, and sign the form. The signed form should be scanned and saved as a .pdf file.
- These forms are available on the web at: https://www.whitehouse.gov/omb/grants_forms. The forms are in Adobe Acrobat Pro format and are "fillable". This will allow you to type into the form and as data is entered, the form will autofill and calculate sums.

SUBMISSION

- Once the correct form is completed, signed, and scanned as a .pdf, the Grantee should attach it to an email and submit it via email to: (b)(6)

INQUIRIES

- After submission, all inquiries into the status of a grant payment should be directed to the OEA Project Manager. Generally grantees are paid within 10 business days after submission to Defense Finance and Accounting Service (DFAS). We recommend you allow 10 business days after submission of a payment before following up with your Project Manager.

OMB No. 1510-0056

ACH VENDOR/MISCELLANEOUS PAYMENT ENROLLMENT FORM

This form is used for Automated Clearing House (ACH) payments with an addendum record that contains payment-related information processed through the Vendor Express Program. Recipients of these payments should bring this information to the attention of their financial institution when presenting this form for completion. See reverse for additional instructions.

PRIVACY ACT STATEMENT

The following information is provided to comply with the Privacy Act of 1974 (P.L. 93-579). All information collected on this form is required under the provisions of 31 U.S.C. 3322 and 31 CFR 210. This information will be used by the Treasury Department to transmit payment data, by electronic means to vendor's financial institution. Failure to provide the requested information may delay or prevent the receipt of payments through the Automated Clearing House Payment System.

AGENCY INFORMATION

FEDERAL PROGRAM AGENCY Office of Economic Adjustment		
AGENCY IDENTIFIER: HQ0005	AGENCY LOCATION CODE (ALC): 9701	ACH FORMAT: ☐ CCD+ ☐ CTX
ADDRESS: 2231 Crystal Dr., Ste 520		
Arlington, VA 22202		
CONTACT PERSON NAME: Catherine S. Tiffner		TELEPHONE NUMBER: (b)(6)
ADDITIONAL INFORMATION:		

PAYEE/COMPANY INFORMATION

NAME	SSN NO. OR TAXPAYER ID NO.
ADDRESS	
CONTACT PERSON NAME:	TELEPHONE NUMBER: ( )

FINANCIAL INSTITUTION INFORMATION

NAME:	
ADDRESS:	
ACH COORDINATOR NAME:	TELEPHONE NUMBER: ( )
NINE-DIGIT ROUTING TRANSIT NUMBER: ___ ___ ___ ___ ___ ___ ___ ___ ___	
DEPOSITOR ACCOUNT TITLE:	
DEPOSITOR ACCOUNT NUMBER:	LOCKBOX NUMBER:
TYPE OF ACCOUNT: ☐ CHECKING ☐ SAVINGS ☐ LOCKBOX	
SIGNATURE AND TITLE OF AUTHORIZED OFFICIAL: (Could be the same as ACH Coordinator)	TELEPHONE NUMBER: ( )

Instructions for Completing SF 3881 Form

Make three copies of form after completing. Copy 1 is the Agency Copy; copy 2 is the Payee/ Company Copy; and copy 3 is the Financial Institution Copy.

1. Agency Information Section - Federal agency prints or types the name and address of the Federal program agency originating the vendor/miscellaneous payment, agency identifier, agency location code, contact person name and telephone number of the agency. Also, the appropriate box for ACH format is checked.

2. Payee/Company Information Section - Payee prints or types the name of the payee/company and address that will receive ACH vendor/miscellaneous payments, social security or taxpayer ID number, and contact person name and telephone number of the payee/company. Payee also verifies depositor account number, account title, and type of account entered by your financial institution in the Financial Institution Information Section.

3. Financial Institution Information Section - Financial institution prints or types the name and address of the payee/company's financial institution who will receive the ACH payment, ACH coordinator name and telephone number, nine-digit routing transit number, depositor (payee/ company) account title and account number. Also, the box for type of account is checked, and the signature, title, and telephone number of the appropriate financial institution official are included.

Burden Estimate Statement

The estimated average burden associated with this collection of information is 15 minutes per respondent or recordkeeper, depending on individual circumstances. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Financial Management Service, Facilities Management Division, Property and Supply Branch, Room B-101, 3700 East West Highway, Hyattsville, MD 20782 and the Office of Management and Budget, Paperwork Reduction Project (1510-0056), Washington, DC 20503.

This e-mail message may contain confidential and/or privileged information. If you are not an addressee or otherwise authorized to receive this message, you should not use, copy, disclose or take any action based on this e-mail or any information contained in the message. If you have received this material in error, please advise the sender immediately by reply e-mail and delete this message.

U.S. Department of Defense
Office of Economic Adjustment
Interim Guidance for Grant Payments

Effective February 25, 2016

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    - Grantees with non-construction grants should complete and sign **Standard Form (SF) 270,** "Request for Advance or Reimbursement". The instructions for this form are on the 2nd page of the .pdf file. Upon completion the please print, and sign the form. The signed form should be scanned and saved as a .pdf file.
  - For Construction Grantees
    - Grantees with construction grants should complete **Standard Form (SF) 271**, "Outlay Report and Request for Reimbursement for Construction Programs". The instructions for this form are on the 2nd page of the .pdf file. Upon completion the please print, and sign the form. The signed form should be scanned and saved as a .pdf file.
- These forms are available on the web at: https://www.whitehouse.gov/omb/grants_forms. The forms are in Adobe Acrobat Pro format and are "fillable". This will allow you to type into the form and as data is entered, the form will autofill and calculate sums.

SUBMISSION

- Once the correct form is completed, signed, and scanned as a .pdf, the Grantee should attach it to an email and submit it via email to: (b)(6)

INQUIRIES

- After submission, all inquiries into the status of a grant payment should be directed to the OEA Project Manager. Generally grantees are paid within 10 business days after submission to Defense Finance and Accounting Service (DFAS). We recommend you allow 10 business days after submission of a payment before following up with your Project Manager.

OMB No. 1510-0056

ACH VENDOR/MISCELLANEOUS PAYMENT ENROLLMENT FORM

This form is used for Automated Clearing House (ACH) payments with an addendum record that contains payment-related information processed through the Vendor Express Program. Recipients of these payments should bring this information to the attention of their financial institution when presenting this form for completion. See reverse for additional instructions.

PRIVACY ACT STATEMENT

The following information is provided to comply with the Privacy Act of 1974 (P.L. 93-579). All information collected on this form is required under the provisions of 31 U.S.C. 3322 and 31 CFR 210. This information will be used by the Treasury Department to transmit payment data, by electronic means to vendor's financial institution. Failure to provide the requested information may delay or prevent the receipt of payments through the Automated Clearing House Payment System.

AGENCY INFORMATION

FEDERAL PROGRAM AGENCY Office of Economic Adjustment		
AGENCY IDENTIFIER: HQ0005	AGENCY LOCATION CODE (ALC): 9701	ACH FORMAT: ☐ CCD+ ☐ CTX
ADDRESS: 2231 Crystal Dr., Ste 520		
Arlington, VA 22202		
CONTACT PERSON NAME: Catherine S. Tiffner		TELEPHONE NUMBER: (b)(6)
ADDITIONAL INFORMATION:		

PAYEE/COMPANY INFORMATION

NAME	SSN NO. OR TAXPAYER ID NO.
ADDRESS	
CONTACT PERSON NAME:	TELEPHONE NUMBER: ( )

FINANCIAL INSTITUTION INFORMATION

NAME:	
ADDRESS:	
ACH COORDINATOR NAME:	TELEPHONE NUMBER: ( )
NINE-DIGIT ROUTING TRANSIT NUMBER: ___ ___ ___ ___ ___ ___ ___ ___ ___	
DEPOSITOR ACCOUNT TITLE:	
DEPOSITOR ACCOUNT NUMBER:	LOCKBOX NUMBER:
TYPE OF ACCOUNT: ☐ CHECKING ☐ SAVINGS ☐ LOCKBOX	
SIGNATURE AND TITLE OF AUTHORIZED OFFICIAL: (Could be the same as ACH Coordinator)	TELEPHONE NUMBER: ( )

Instructions for Completing SF 3881 Form

Make three copies of form after completing. Copy 1 is the Agency Copy; copy 2 is the Payee/ Company Copy; and copy 3 is the Financial Institution Copy.

1. Agency Information Section - Federal agency prints or types the name and address of the Federal program agency originating the vendor/miscellaneous payment, agency identifier, agency location code, contact person name and telephone number of the agency. Also, the appropriate box for ACH format is checked.

2. Payee/Company Information Section - Payee prints or types the name of the payee/company and address that will receive ACH vendor/miscellaneous payments, social security or taxpayer ID number, and contact person name and telephone number of the payee/company. Payee also verifies depositor account number, account title, and type of account entered by your financial institution in the Financial Institution Information Section.

3. Financial Institution Information Section - Financial institution prints or types the name and address of the payee/company's financial institution who will receive the ACH payment, ACH coordinator name and telephone number, nine-digit routing transit number, depositor (payee/ company) account title and account number. Also, the box for type of account is checked, and the signature, title, and telephone number of the appropriate financial institution official are included.

Burden Estimate Statement

The estimated average burden associated with this collection of information is 15 minutes per respondent or recordkeeper, depending on individual circumstances. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Financial Management Service, Facilities Management Division, Property and Supply Branch, Room B-101, 3700 East West Highway, Hyattsville, MD 20782 and the Office of Management and Budget, Paperwork Reduction Project (1510-0056), Washington, DC 20503.

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: Kick Off Meeting Planning
Date: Wednesday, May 18, 2016 9:53:00 AM

Hi (b)(6)

Hope all is well. No news about the grant award other than all comments have been addressed and it continues to be processed internally. In anticipation of an award in the next week or so, I would like to start looking at some potential dates in June for a grant kick off meeting. The kick off normally takes about 3 to 4 hours, and we would recommend participation by yourself, and representatives from your accounting and procurement groups. At your convenience, can you please send me a few dates that might work for your team.

In addition to the Kick off meeting, I would also like to learn some more about the Innovate Hawaii program. Do you have any information about that program, or have any contacts with them?

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: October Site Visit - Hawaii DIA
Date: Monday, September 19, 2016 8:12:00 AM

Good morning (b)(6)

Just a heads up that I am tentatively planning to be in Honolulu the week of 17 Oct to meet with Hi DOE regarding the school projects at Daniel K Inouye and Solomon Elementary Schools. If you are available, I would like to set up a meeting to check in on the status of your grant efforts. I am just now starting to build my itinerary, but would appreciate if you could give me a couple of potential times that you might be available.

Thanks!

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

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[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: Payment Requests and Financial Reports
Date: Monday, August 1, 2016 12:33:00 PM

(b)(6)

At the request of our Grants Management Unit, I am sending out the following request to all grantees.

When submitting a Request for Advance or Reimbursement (SF270), Outlay Report and Request for Reimbursement for Construction Programs (SF 271), or Federal Financial Reports (SF425), please round your costs to whole numbers. This will help expedite processing of the request or reports through our internal processes.

Please don't hesitate to contact me if you have any questions. Thanks.

v/r,

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

From: Gilroy, Michael P CIV OEA (US)
To: (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Kuwabara, Gary D CIV OEA (US)
Subject: PHONECON Follow up: Application Materials
Date: Friday, September 11, 2015 11:42:00 AM
Attachments: (b)(5)

(b)(6)

It was fun talking to your team yesterday. Hopefully we'll find a way to work together very soon.

As promised on the call, attached are some materials which might help you prepare an application to OEA. I say "might" because our application is freeform. Basically all you'll need is Microsoft Word and Excel.

While I've given you one here (Application Template.doc), we do not mandate a format. I'll say that again, NOTHING I've offered you here in the attachments is meant to lock you into a format. I provide these materials to help you all break writers block when it comes to the application development.

Once again, you should feel free to tell your story that way you want it told. But keep in mind that your application is basically a sales document. What you're doing is arming Sig and I to go into the Technical Review Committee here and "sell" your project to the Director and to other OEA Project Managers. So, over time we've learned a thing or two on how to present these apps to the Committee. We know what the questions are likely to be, and we'll use that background to help you craft an application that gets you what you're looking for and yet still conforms to grant law and OEA's authorizing statutes.

So here's what you have attached here:

* Application Template.doc - A basic layout of one way of presenting your application. Modify as you see fit.

* Sample Proposed Budget.xls - You have a fill-in-the-blank spreadsheet. I've given you a lot of extra space to report projected expenditures by Quarter, but I really only need columns A-H when you actually submit the application. (This should probably be your last priority in the application build process. Focus on the narrative itself to begin.)

* Indirect Costs Information.doc – A general explanation of Indirect. None of this goes in the application.

* Defense Firm Selection Criteria.doc – If you intend to provide services to defense contractors in any part of the project, you'll have to have open and transparent criteria for how companies can get into the program. This document is a sample of what some of our other grantees have used.

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(b)(5)

Program Director (Defense Industry Adjustment)

Office of Economic Adjustment

2231 Crystal Drive - Suite 520

Arlington, Virginia 22202

(b)(6)

[redacted]

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(b)(5)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] Alooha!
Date: Monday, August 29, 2016 11:13:00 AM

You are welcome! Glad to hear that (b)(was able to make it to the DC engagement. I definitely look forward to see how the mapping effort progresses. Please keep me posted on the status of your contract selection. I think that is the next big milestone needed to commence work.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Thursday, August 25, 2016 1:40 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc (b)(6)
Subject: [Non-DoD Source] Alooha!

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig: (b)(is on board and just got back from DC. He's ready to rock and roll!!

Thanks for helping get him on board!

Thanks, (b)(6)

(b)(6)

Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] Checking In
Date: Wednesday, January 4, 2017 10:00:00 AM

Happy new year!

Hope all is well. I may be heading out the week of 23 Jan. The nomination for the compatible use study finally came through, and I will be reaching out to USAG Hawaii to set up some initial discussions. If I can't make it happen that week, it will likely be early February. Either way, I will coordinate with your schedule so that I can check in with you re: progress of the DIA effort. I should know more later this week.

It's been cold here, so I am overdue for some Hawaii weather. Haha.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Thursday, December 29, 2016 8:56 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] Checking In

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hey Sig! Hope the holidays are going well for you!

When are you heading out here again?

Take care, (b)(6)

(b)(6)

Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] Checking In
Date: Wednesday, January 4, 2017 10:44:24 AM

2017 is starting out kinda cold (for Hawaii).

I'm happy to hear the compatible use study nomination made it in. I'll check in with the MAC. I talked with (b)(last week and she didn't mention it. The MAC is having its annual Partnership Conference on January 13, so I'll catch up more then.

The project here is moving OK. They're working the USASpending data and outreach plan. The beta site should be up shortly.

We also reached out to the City to see if there's some opportunity for data sharing since the City did a survey as well. I'm sure you've heard that (b)(6) isn't there. (b)(replacement, as I understand, is (b)(6)

Chat soon ... Stay warm .. (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Wednesday, January 04, 2017 8:00 AM
To: (b)(6)
Subject: RE: [Non-DoD Source] Checking In

Happy new year!

Hope all is well. I may be heading out the week of 23 Jan. The nomination for the compatible use study finally came through, and I will be reaching out to USAG Hawaii to set up some initial discussions. If I can't make it happen that week, it will likely be early February. Either way, I will coordinate with your schedule so that I can check in with you re: progress of the DIA effort. I should know more later this week.

It's been cold here, so I am overdue for some Hawaii weather. Haha.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Thursday, December 29, 2016 8:56 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)

Subject: [Non-DoD Source] Checking In

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hey Sig! Hope the holidays are going well for you!

When are you heading out here again?

Take care,(b)(

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] Checking In
Date: Wednesday, January 4, 2017 10:48:00 AM

Thanks for the feedback. I had not heard about (b)(6) Where did (b)(go?

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Wednesday, January 04, 2017 10:44 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] Checking In

2017 is starting out kinda cold (for Hawaii).

I'm happy to hear the compatible use study nomination made it in. I'll check in with the MAC. I talked with (b)(last week and (b)(didn't mention it. The MAC is having its annual Partnership Conference on January 13, so I'll catch up more then.

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Chat soon ... Stay warm ... (b)(

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Wednesday, January 04, 2017 8:00 AM
To: (b)(6)
Subject: RE: [Non-DoD Source] Checking In

Happy new year!

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Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Thursday, December 29, 2016 8:56 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] Checking In

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hey Sig! Hope the holidays are going well for you!

When are you heading out here again?

Take care, (b)(6)

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] Checking In
Date: Wednesday, January 4, 2017 10:50:19 AM

I heard (b)(6) been looking for a job (talked to a couple people (b)(approached ... it's a small town).

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Wednesday, January 04, 2017 8:48 AM
To (b)(6)
Subject: RE: [Non-DoD Source] Checking In

Thanks for the feedback. I had not heard about Nicole. Where did she go?

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Wednesday, January 04, 2017 10:44 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] Checking In

2017 is starting out kinda cold (for Hawaii).

I'm happy to hear the compatible use study nomination made it in. I'll check in with the MAC. I talked with (b)(last week and (b) didn't mention it. The MAC is having its annual Partnership Conference on January 13, so I'll catch up more then.

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Chat soon ... Stay warm ... (b)(6

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Wednesday, January 04, 2017 8:00 AM

To: (b)(6)
Subject: RE: [Non-DoD Source] Checking In

Happy new year!

Hope all is well. I may be heading out the week of 23 Jan. The nomination for the compatible use study finally came through, and I will be reaching out to USAG Hawaii to set up some initial discussions. If I can't make it happen that week, it will likely be early February. Either way, I will coordinate with your schedule so that I can check in with you re: progress of the DIA effort. I should know more later this week.

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Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Thursday, December 29, 2016 8:56 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] Checking In

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hey Sig! Hope the holidays are going well for you!

When are you heading out here again?

Take care (b)(6)

(b)(6) Executive Director

Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] Checking In
Date: Thursday, January 5, 2017 7:39:00 AM

FYI - The MAC may not be aware of this yet. There have been some changes to the planning staff at USAG Hawaii and it sound like they are regrouping. Our first step will be to validate the need before approaching the City or State about being a grant sponsor. That will be the purpose of the initial visit late this month.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Wednesday, January 04, 2017 10:44 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] Checking In

2017 is starting out kinda cold (for Hawaii).

I'm happy to hear the compatible use study nomination made it in. I'll check in with the MAC. I talked with Jen last week and she didn't mention it. The MAC is having its annual Partnership Conference on January 13, so I'll catch up more then.

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Chat soon ... Stay warm .. (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Wednesday, January 04, 2017 8:00 AM
To (b)(6)
Subject: RE: [Non-DoD Source] Checking In

Happy new year!

Hope all is well. I may be heading out the week of 23 Jan. The nomination for the compatible use study finally

came through, and I will be reaching out to USAG Hawaii to set up some initial discussions. If I can't make it happen that week, it will likely be early February. Either way, I will coordinate with your schedule so that I can check in with you re: progress of the DIA effort. I should know more later this week.

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Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Thursday, December 29, 2016 8:56 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] Checking In

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When are you heading out here again?

Take care, (b)(6)

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] Checking In
Date: Thursday, January 5, 2017 10:39:26 AM

AHHH. OK. No problem. Will sit tight.

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, January 05, 2017 5:40 AM
To: (b)(6)
Subject: RE: [Non-DoD Source] Checking In

FYI - The MAC may not be aware of this yet. There have been some changes to the planning staff at USAG Hawaii and it sound like they are regrouping. Our first step will be to validate the need before approaching the City or State about being a grant sponsor. That will be the purpose of the initial visit late this month.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Wednesday, January 04, 2017 10:44 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] Checking In

2017 is starting out kinda cold (for Hawaii).

I'm happy to hear the compatible use study nomination made it in. I'll check in with the MAC. I talked with Jen last week and she didn't mention it. The MAC is having its annual Partnership Conference on January 13, so I'll catch up more then.

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Chat soon ... Stay warm ... (b)(6)

-----Original Message-----

From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Wednesday, January 04, 2017 8:00 AM
To: (b)(6)
Subject: RE: [Non-DoD Source] Checking In

Happy new year!

Hope all is well. I may be heading out the week of 23 Jan. The nomination for the compatible use study finally came through, and I will be reaching out to USAG Hawaii to set up some initial discussions. If I can't make it happen that week, it will likely be early February. Either way, I will coordinate with your schedule so that I can check in with you re: progress of the DIA effort. I should know more later this week.

It's been cold here, so I am overdue for some Hawaii weather. Haha.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Thursday, December 29, 2016 8:56 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] Checking In

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Hey Sig! Hope the holidays are going well for you!

When are you heading out here again?

Take care, (b)(6)

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] Checking In
Date: Tuesday, September 5, 2017 6:52:00 AM

Yes, sometime today or Thursday is best. Let me know what works best for you.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Friday, September 01, 2017 7:21 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] Checking In

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hey Sig . can we chat next week? Have an enjoyable Labor Day weekend!!! Thanks, (b)(6

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] Checking In
Date: Tuesday, September 5, 2017 11:48:20 AM

I'll call you at around 10AM HST ... that should be 1PM your time. Thanks (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Tuesday, September 05, 2017 3:53 AM
To: (b)(6)
Subject: RE: [Non-DoD Source] Checking In

Yes, sometime today or Thursday is best. Let me know what works best for you.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Friday, September 01, 2017 7:21 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] Checking In

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hey Sig . can we chat next week? Have an enjoyable Labor Day weekend!!! Thanks (b)(6)

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] Checking In
Date: Tuesday, September 5, 2017 12:11:00 PM

---

ok

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Tuesday, September 05, 2017 11:47 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] Checking In

I'll call you at around 10AM HST ... that should be 1PM your time. Thanks. (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Tuesday, September 05, 2017 3:53 AM
To: (b)(6)
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Project Manager
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[redacted]

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From: (b)(6)
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(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] Checking In
Date: Wednesday, September 6, 2017 12:57:00 PM

(b)(6)

I did some checking into the MACs eligibility to be a grantee. Our program authorization basically limits us to State and Local Governments. In order for the MAC to be eligible to be a direct grantee, they would either need to produce some legislation that identifies them as an instrumentality of State or Local Government, or produce a legal opinion that based on some of other evidence concludes the same. I searched their website, and other than being a 501 C 6, I could not find anything that identified them as an instrumentality of State or Local Government. That being said, they could be eligible to participate as a sub-award or sub-contract to a State or Local Government. Keep in mind that if you go with a Local Government sponsor, we may have to prove some other job loss, or triggering event, that we don't need for a State level grant.

So the other options I see might be to find another sponsor organization in the State that may be more immune to changes in State Government, or look outside of the traditional State Agencies to find another organization that meets the instrumentality standard. That could be the University or some other organization has been designated through State legislation.

I'm open to brainstorm some more if you have some other thoughts/ideas.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

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From: (b)(6)
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(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] DIA project
Date: Monday, June 5, 2017 4:15:00 PM

Hi (b)(6)

All is well.

Two issues/concerns from my perspective; 1) scope and 2)cost.

1) When I look at the grant, I am not finding specific reference to USAspending.gov. I only quickly scanned it, so if I missed it please let me know where the reference is. What I did see was a reference to "existing data sets" top of page 8. So unless you see a specific reference to USAspending.gov, I think the scope of what data set you use is sufficiently vague allowing you to use USAspending, SAM, or other existing data sets. Again please let me know if I missed the reference somewhere.

2) As far as the funding, if the you are within scope and the 10% reallocation limit, you should be OK without prior OEA approval.

Only other thing I would check is to review the "Prior Written Approval" conditions that are listed on page 4 of 9 of the General Assistance Agreement Terms and Conditions that were issued with the grant. If the answer to all these is "no", and you can meet your 10 match at the end of the grant, you should be fine.

Couple of side notes:

1) FYI - I may be in your area for the Solomon groundbreaking on 6 July.

2) Got a note from (b)(6) just a few minutes before yours. Two things (b)(had brought up.

a) (b)(position is being eliminated? Sounds line the end of June? Is that correct?

b) (b)(had expressed concerns (in a very general way) that the grant products were not hitting the mark. Thoughts/feedback?

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, June 05, 2017 2:49 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] DIA project

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Hi Sig: Hope all's well with you. I have a question about our DIA grant.

One of the issues we've been struggling with has been how to outreach to the vendors identified in the HI DoD supply chain. We looked at the sam.gov data. The sam.gov data includes contact information for the people associated with the organizations registered (including email!). This makes it a lot easier for us to do the outreach/communications!

We didn't include the integration of the sam.gov in the original SOW. The original SOW focused on usaspending.gov data.

We have a little bit of State $ that we can put to this contract to accommodate this additional data source. This will also help make sure we hit our matching $.

As I understand, if we keep this under the 10% of the total grant, we'd be ok, yes?

Thanks much, (b)(

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] DIA project
Date: Monday, June 5, 2017 10:19:21 PM

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

You're popular today, huh?

Re the reference to USAspending.gov, I think it was in the vendor proposal, not the grant. The vendor proposal focused on usaspending.gov and didn't include sam.gov. So, to get sam.gov in scope, I need to add $. I can use State $ to do this as I feel it would be super valuable. I'll research more ...

Re (b)(6) reached out to you (b)(went dark on me! I assumed it was because (b) was preparing to leave. I tried to engage (b)(in this project a few months ago. I thought that if (b) got involved and proved to be helpful, I could make a case to have (b)(take over as PM. It wouldn't have paid what (b)(getting paid now, but it would give a gig beyond 6/30/17, when (b)(current job runs out of $. I didn't make much of it because I figured (b) wasn't interested in sticking around ...

Re the project status. I feel like we're finally making better progress. The vendor's working on our WordPress infrastructure. We've developed a better organization for the story line. We still have some work to do, but it's moving.

I've been spending time with Tableau (software). There's a "free" version in the cloud. You might find this interesting: (b)(6)
(b)(6) The guy that built it did it for a contest. (b)(used to work for the GSA and is familiar with the FPDS/usaspending data set.

Looking forward to seeing you in July!!!

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, June 05, 2017 1:16 PM
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] DIA project

Hi (b)(6)

All is well.

Two issues/concerns from my perspective; 1) scope and 2)cost.

1) When I look at the grant, I am not finding specific reference to USAspending.gov. I only quickly scanned it, so if I missed it please let me know where the reference is. What I did see was a reference to "existing data sets" top of page 8. So unless you see a specific reference to USAspending.gov, I think the scope of what data set you use is sufficiently vague allowing you to use USAspending, SAM, or other existing data sets. Again please let me know if I missed the reference somewhere.

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Couple of side notes:

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b) (b)(had expressed concerns (in a very general way) that the grant products were not hitting the mark. Thoughts/feedback?

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, June 05, 2017 2:49 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] DIA project

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As I understand, if we keep this under the 10% of the total grant, we'd be ok, yes?

Thanks much, (b)(6)

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules
Date: Tuesday, April 18, 2017 6:57:00 AM

Call me sometime this morning to discuss.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, April 17, 2017 6:42 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] DIA project: Billing/Reporting Rules

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig: Following up on our last conversation, we looked at our reports and the budget/schedule. We'd like to talk about a couple of things:

1. Billing and quarterly reports. We looked backward at what's been invoiced/reported. I think we need to be clearer about how OEA needs us to do the reports/bills. Some of these questions are pretty small, but I rather ask and be sure that we're on the same page. Once we are clear about how we're supposed to be billing/invoicing, we can adjust our methodology and make corrections, if needed.:

a. We talked about a 10% budget variation on a line item. Is a line item "Personnel/Salary" … including the Fed and Non-Fed allocations? Or, is it Personnel/Salary-Fed Share?

b. The State had an across the board compensation adjustment for our professional staff in January. This adjustment gave (b)(a raise ($79,992 to $82,788; +3.5%). Do we need to only charge $80K to the grant since the

position was budgeted at $80K? This relates to the 10% budget variation question (1.a).

c. For non-fed personnel, we generally charge grants based on actual payroll allocation each pay period.

i. Should we be charging Admin @ $45K and Fiscal at $65K or based on the actual expenses, staying within the funding available?

ii. We billed some of my time to this project as non-Fed personnel. Can we bill this as Admin ($45K) from August 2016 – mid-March 2017 (b)(left in mid-March)? I was initially letting (b)(6 run with the project and doing most administrative stuff … reviewing docs, signing docs, monitoring, etc.

2. Looking forward, I'm thinking we'll do the following:

a. Request to extend the PoP to 12/31/2017. I initially thought that we'd request 9/30/2017, but I'm thinking 12/31/2017 would be better since we have some personnel funding available. If we add on 6 months, we might be able to fill (b)(6 position. We'd use the extra 6 months to work with vendors/suppliers more closely to understand needs. I'm guessing it would be better for us to finish earlier than need to request another extension.

b. We've been under-billing the non-Fed matching personnel/salary and fringe.

i. In order to address the shortage on the non-Fed matching $, we'll pay for (b)(6) compensation from March – June 2017. This will give us a little wiggle room to be sure to hit the 10% matching requirement.

ii. Can I bill to the project at a rate equivalent to the PM ($79,992) as in-kind from mid-March 2017?

iii. Can I bill the DC trip as in-kind/matching? We didn't have a travel $ amount in the non-Fed budget.

iv. Depending on the answer to 1.a, we can adjust the budget.

Do you think it we could jump on a call to walk through these questions? Tuesday (4/18) or Wednesday (4/19) morning?

Thanks, (b)(6)

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules
Date: Tuesday, April 18, 2017 8:46:32 PM

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Sig: Thanks for the chat this morning!

We uploaded a draft amendment on the site. I hope we got it right. I got a little confused between what goes into this amendment vs what we'll just include in the performance report. I included three main things:

1. Change in Key Personnel.

a. Approved key person resigned.
Note: Will address the variation in (b)(6) comp in the performance report.

b. I will be the interim PM ... requesting approval. Will take my comp at $80K (the approved PM rate) and as a non-Fed match.

c. Considering hiring someone if the NCE is granted.

2. No Cost Extension to 12/31/2017.

3. Non-Federal Funds: To ensure that we hit our 10% matching requirement, we are proposing the following:

a. Interim Program Manager. As indicated in #1 above, the interim Program Manager will be paid for with State funds.

b. Travel. Use State's payment for my DC travel expenses as a matching item.

c. Program Specialist. Pay for PS with State funds in March - June 2017.

I selected the NCE, Change in Key Personnel, and Other boxes. When I select the Increase in Non Federal Funding or Budget Reallocation, the tab presents a worksheet by line item and funding source, but I didn't see a narrative box. Do we need to do this since the variation is less than 10% of the total grant?

Thanks much, (b)(6)

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From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Tuesday, April 18, 2017 3:57 AM
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules

Call me sometime this morning to discuss.

Sig

Sigmund Csicsery

Project Manager

(b)(6)

(b)(6)

(b)(6)

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[redacted]

-----Original Message-----

From: (b)(6)
]

Sent: Monday, April 17, 2017 6:42 PM

To: Csicsery, Sigmund G CIV OSD ODAM (US)

Cc: (b)(6)

Subject: [Non-DoD Source] DIA project: Billing/Reporting Rules

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b. We've been under-billing the non-Fed matching personnel/salary and fringe.

i. In order to address the shortage on the non-Fed matching $, we'll pay for Chris' compensation from March - June 2017. This will give us a little wiggle room to be sure to hit the 10% matching requirement.

ii. Can I bill to the project at a rate equivalent to the PM ($79,992) as in-kind from mid-March 2017?

iii. Can I bill the DC trip as in-kind/matching? We didn't have a travel $ amount in the non-Fed budget.

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(b)(6) Executive Director

Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules
Date: Wednesday, April 19, 2017 8:14:00 AM
Attachments: (b)(5)

(b)(6)

I cut and pasted your text into the attached Word document and made comments /suggested edits in track changes. Please look them over and accept or make changes as necessary. In my opinion, you do not need to check the "reallocation" box because the changes are less than 10%. Let me know if you have any questions. When you have revised the request in EADS let me know and I will take one more quick look before you submit.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Tuesday, April 18, 2017 8:46 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules

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(b)(5) ; (b)(6)

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Project Manager

(b)(6)

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Cc: (b)(6)

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(b)(6) Executive Director

Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

(b)(5) ; (b)(6)

(b)(5) ; (b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules
Date: Wednesday, April 19, 2017 12:26:13 PM
Attachments: (b)(5)

Thanks much, Sig!

I edited the narrative in EADS and cut/pasted as V2 in the attached doc. Will this work?

Thanks (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Wednesday, April 19, 2017 5:14 AM
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules

(b)(6)

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Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted].

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To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules

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(b)(5) ; (b)(6)

(b)(5) ; (b)(6)

(b)(5)

(b)(5)

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To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules

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Sig

Sigmund Csicsery

Project Manager

Email: (b)(6)

Office: (b)(6)

Cell: (b)(6)

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[redacted]

-----Original Message-----

From: (b)(6)
]

Sent: Monday, April 17, 2017 6:42 PM

To: Csicsery, Sigmund G CIV OSD ODAM (US)

Cc: (b)(6)

Subject: [Non-DoD Source] DIA project: Billing/Reporting Rules

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(b)(6) Executive Director

Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

Activity Details Tab:

The State of Hawaii is requesting three amendments to our grant with OEA:

1. No Cost Extension. The State of Hawaii is requesting a no cost extension to change the end date for the grant from 6/30/2017 to 12/31/2017. Additional information is provided on the "No Cost Extension" tab.

2. Change in Key Personnel. (b)(6) the former key person approved by OEA resigned from his position, effective 3/15/2017. Until another person can be identified and approved, the Executive Director of the grant administrating office (b)(6) will fill this role. (b)(6) has been involved with this project from the grant application phase and has worked with the Hawaii Military Affairs Council in the past. Her salary and fringe will be paid for by State and billed to this project as non-Federal match until a replacement can be identified and approved. The State's timekeeping system will be used to track time billed to this project. (b)(6) resume is attached for review and approval. Upon approval of the time extension requested above, the State will pursue filling this position for the balance of the grant period.

3. Source of Non-Federal Match: The State is presently lagging on the required non-Federal matching funds because of lower than expected support and SME personnel cost and we have not expended funds budgeted for supplies or other (rent). Supply expenses thus far have been nominal, and we have been unable to obtain an invoice necessary to properly account for rent. In order to ensure that we meet the matching requirement by the end of the grant, we propose to do the following:

a. Interim Program Manager. As indicated in #2 above, the interim Program Manager will be paid for with State funds until a replacement is hired.

b. The original grant budget includes a federally funded Program Specialist position. We are proposing to adjust the allocation slightly such that the Program Specialist will be paid with State funds in March - June 2017. With the requested no cost extension (#1 above), this will also ensure that staff will be able to be funded for the full proposed grant term (through December 2017).

c. Travel. The original grant budget includes federally funded travel ($4,900). , We are requesting approval to allocate approximately $3,600 in State funds for (b)(6) attendance at OEA's "DIA Learning Community Convening" event in Washington, DC in March 2017 as part of the non-Federal match. .

No Cost Extension Tab:

The State of Hawaii (State) is requesting a no cost extension to the grant period of performance from June 30, 2017 to December 31, 2017. The no cost extension will enable the State to do the following:

1. The period of performance on the consultant services contract will be extended to October 31, 2017. The consultant services contract was executed later than expected due to State procurement requirements. Contract execution has been slowed down recently to facilitate more thoughtful consideration of the information maintenance and sustainment requirements and analytics needed to develop the action plan. An extension of the period of performance will provide additional time for data analysis, roll out of the website with key stakeholders, and more thoughtful development of the action plan.

2. The original project execution schedule was aggressive. The project team underestimated the amount of time that would be needed to work with stakeholders (vendors/suppliers and partners) to understand the defense sector, beyond what the usaspending.gov data provides. In order to ensure that we develop buy-in with stakeholders, in-personal contact, while time consuming, is critical. The time extension will give us more time to work with stakeholders and develop a credible action plan.

The project cost with a time extension will be within budget. The consultant services contract will be amended to extend the period of performance to complete the scope of work at no additional cost. Due to the resignation of the PM and lower than expected utilization of support staff, sufficient funds remain to cover the State Personnel cost category through the proposed period of performance.

Version 2: Edited in EADS (4/19/2017):

Activity Details:

The State of Hawaii (State) is requesting three amendments to our grant with OEA:

1. No Cost Extension. The State of Hawaii is requesting a no cost extension to change the end date for the grant from 6/30/2017 to 12/31/2017. Additional information is provided on the "No Cost Extension" tab.

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If the time extension is approved, the project cost will remain within budget. The consultant services contract will be amended to extend the period of performance to complete the required tasks and deliverables at no additional cost. Due to the resignation of the PM and lower than expected utilization of support staff, sufficient funds remain to cover the personnel costs through the proposed period of performance.

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules
Date: Wednesday, April 19, 2017 1:38:00 PM

Hope all my comments made sense. Revision 2 looks good. Go ahead and paste into the EADS II amendment (deleting the old text) and submit.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Wednesday, April 19, 2017 12:16 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules

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This e-mail message may contain confidential and/or privileged information. If you are not an addressee or otherwise authorized to receive this message, you should not use, copy, disclose or take any action based on this e-mail or any information contained in the message. If you have received this material in error, please advise the sender immediately by reply e-mail and delete this message.

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Sent: Tuesday, April 18, 2017 8:46 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules

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From: (b)(6)
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Sent: Monday, April 17, 2017 6:42 PM

To: Csicsery, Sigmund G CIV OSD ODAM (US)

Cc: (b)(6)

Subject: [Non-DoD Source] DIA project: Billing/Reporting Rules

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Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

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Cc: (b)(6)
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules
Date: Wednesday, April 19, 2017 1:55:15 PM

YES! All good!!! Thanks much!!!

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From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
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To: (b)(6)
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Project Manager
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Sigmund Csicsery

Project Manager

Email: (b)(6)

Office: (b)(6)

Cell: (b)(6)

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(b)(6) Executive Director

Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules
Date: Thursday, April 20, 2017 7:11:00 AM

Hi (b)(6)

I checked on the amendment request this morning. It looks like you need one more step to submit to OEA. Right now it is still in your queue.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Wednesday, April 19, 2017 1:55 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules

YES! All good!!! Thanks much!!!

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From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Wednesday, April 19, 2017 10:39 AM
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules

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Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!

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[redacted]

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To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules

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To: (b)(6)
Cc:
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Cc: (b)(6)

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Sent: Tuesday, April 18, 2017 3:57 AM
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules

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Sig

Sigmund Csicsery

Project Manager

Email: (b)(6)

Office (b)(6)

Cell (b)(6)

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[redacted]

-----Original Message-----

From: (b)(6)
]

Sent: Monday, April 17, 2017 6:42 PM

To: Csicsery, Sigmund G CIV OSD ODAM (US)

Cc (b)(6)

Subject: [Non-DoD Source] DIA project: Billing/Reporting Rules

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(b)(6) Executive Director

Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules
Date: Thursday, April 20, 2017 12:25:11 PM

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3. Decline Amendment
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Project Manager
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Project Manager

Email: (b)(6)

Office: (b)(6)

Cell: (b)(6)

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[redacted]

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Cc: (b)(6)

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From: Csicsery, Sigmund G CIV OSD ODAM (US)
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Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules
Date: Thursday, April 20, 2017 12:32:00 PM

Investigating it now.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

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From: (b)(6)
Sent: Thursday, April 20, 2017 11:58 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules

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Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules
Date: Thursday, April 20, 2017 12:37:33 PM

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Senior Accountant
DLIR, Office of Community Services
Phone: (b)(6)

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Sent: Wednesday, April 19, 2017 5:14 AM
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules

(b)(6)

I cut and pasted your text into the attached Word document and made comments /suggested edits in track changes. Please look them over and accept or make changes as necessary. In my opinion, you do not need to check the "reallocation" box because the changes are less than 10%. Let me know if you have any questions. When you have revised the request in EADS let me know and I will take one more quick look before you submit.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Tuesday, April 18, 2017 8:46 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules

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To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules

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Project Manager

Email: (b)(6)

Office: (b)(6)

Cell: (b)(6)

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[redacted]

-----Original Message-----

From: (b)(6)
]

Sent: Monday, April 17, 2017 6:42 PM

To: Csicsery, Sigmund G CIV OSD ODAM (US)

Cc (b)(6)

Subject: [Non-DoD Source] DIA project: Billing/Reporting Rules

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Thanks (b)(6)

(b)(6) Executive Director

Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules
Date: Thursday, April 20, 2017 12:41:00 PM

Can I trouble both of you to log out of the amendment. System shows that one of you has control of the record.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Thursday, April 20, 2017 12:36 PM
To: (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules

I only see "Save Draft" and "View Application" options

(b)(6)

(b)(6)
Senior Accountant
DLIR, Office of Community Services
Phone: (b)(6)

-----Original Message-----
From: (b)(6)
Sent: Thursday, April 20, 2017 8:58 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules

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Sig: Any other thoughts????

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, April 20, 2017 4:11 AM
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules

Hi (b)(6)

I checked on the amendment request this morning. It looks like you need one more step to submit to OEA. Right now it is still in your queue.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted].

-----Original Message-----
From (b)(6)
Sent: Wednesday, April 19, 2017 1:55 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules

YES! All good!!! Thanks much!!!

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Wednesday, April 19, 2017 10:39 AM
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules

Hope all my comments made sense. Revision 2 looks good. Go ahead and paste into the EADS II amendment (deleting the old text) and submit.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

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From: (b)(6)
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To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules

Thanks much, Sig!

I edited the narrative in EADS and cut/pasted as V2 in the attached doc. Will this work?

Thanks (b)(6)

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Project Manager

Email: (b)(6)

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Connect with OEA online!

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[redacted]

-----Original Message-----

From (b)(6)
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Sent: Monday, April 17, 2017 6:42 PM

To: Csicsery, Sigmund G CIV OSD ODAM (US)

Cc: (b)(6)

Subject: [Non-DoD Source] DIA project: Billing/Reporting Rules

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Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules
Date: Thursday, April 20, 2017 1:02:00 PM

Ok, I submitted back to (b)(6) what do you see now?

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

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Project Manager
(b)(6)

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[redacted]

sender immediately by reply e-mail and delete this message.

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Sigmund Csicsery

Project Manager

Email: (b)(6)

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(b)(6) Executive Director

Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules
Date: Thursday, April 20, 2017 1:10:12 PM

I see the same 4 options in the home screen and the AO portal: Save Draft, Revision Required, Decline Amendment, View Application.

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, April 20, 2017 10:02 AM
To: (b)(6)
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules

Ok, I submitted back to (b)(6) what do you see now?

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

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Sent: Wednesday, April 19, 2017 1:55 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules

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Sent: Wednesday, April 19, 2017 10:39 AM
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Cc:
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Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
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Project Manager

Email: (b)(6)

Office: (b)(6)

Cell: (b)(6)

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Cc: (b)(6)

Subject: [Non-DoD Source] DIA project: Billing/Reporting Rules

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Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

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To: (b)(6)
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules
Date: Thursday, April 20, 2017 1:13:00 PM

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Sigmund Csicsery
Project Manager
(b)(6)

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Sent: Thursday, April 20, 2017 1:06 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules

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Project Manager
(b)(6)

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Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules

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(b)(6)
Senior Accountant
DLIR, Office of Community Services
Phone: (b)(6)

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Cc: (b)(6)
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iv. Depending on the answer to 1.a, we can adjust the budget.

Do you think it we could jump on a call to walk through these questions? Tuesday (4/18) or Wednesday (4/19) morning?

Thanks, (b)(6)

(b)(6) Executive Director

Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules
Date: Thursday, April 20, 2017 1:14:25 PM

YES, please! Thanks!!!

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, April 20, 2017 10:14 AM
To: (b)(6)
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules

If you are good with it as is, I will submit on your behalf. I see one more option which is "submit to OEA". Rather than wait for a trouble ticket, I think it would be faster if I just submit for you. You Ok with that.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Thursday, April 20, 2017 1:06 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules

I see the same 4 options in the home screen and the AO portal: Save Draft, Revision Required, Decline Amendment, View Application.

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, April 20, 2017 10:02 AM
To: (b)(6)
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules

Ok, I submitted back to (b)(6) what do you see now?

Sig

Sigmund Csicsery
Project Manager
Email: (b)(6)

Office: (b)(6)
Cell (b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Thursday, April 20, 2017 12:36 PM
To: (b)(6) Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules

I only see "Save Draft" and "View Application" options

(b)(6)

(b)(6)
Senior Accountant
DLIR, Office of Community Services
Phone (b)(6)

-----Original Message-----
From: (b)(6)
Sent: Thursday, April 20, 2017 8:58 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules

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2. Revision Required
3. Decline Amendment
4. View Application

I tried Save Draft and the options don't change. I tried Revision Required and it opens a draft again. When I did this, I submitted to AO again. It pops a window that says "Submission Successful."

I tried the Portal - AO ... and get the same 4 options.

I'm trying "Revision Required" again. (b)(6) Please logon and Submit to AO. Then, I'll log in again and try to approve.

Sig: Any other thoughts????

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, April 20, 2017 4:11 AM
To: (b)(6)
Cc:

Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules

Hi (b)(6)

I checked on the amendment request this morning. It looks like you need one more step to submit to OEA. Right now it is still in your queue.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Wednesday, April 19, 2017 1:55 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules

YES! All good!!! Thanks much!!!

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Wednesday, April 19, 2017 10:39 AM
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules

Hope all my comments made sense. Revision 2 looks good. Go ahead and paste into the EADS II amendment (deleting the old text) and submit.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Wednesday, April 19, 2017 12:16 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules

Thanks much, Sig!

I edited the narrative in EADS and cut/pasted as V2 in the attached doc. Will this work?

Thanks, (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Wednesday, April 19, 2017 5:14 AM
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules

(b)(6)

I cut and pasted your text into the attached Word document and made comments /suggested edits in track changes. Please look them over and accept or make changes as necessary. In my opinion, you do not need to check the "reallocation" box because the changes are less than 10%. Let me know if you have any questions. When you have revised the request in EADS let me know and I will take one more quick look before you submit.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Tuesday, April 18, 2017 8:46 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Sig: Thanks for the chat this morning!

We uploaded a draft amendment on the site. I hope we got it right. I got a little confused between what goes into this amendment vs what we'll just include in the performance report. I included three main things:

1. Change in Key Personnel.

a. Approved key person resigned.
Note: Will address the variation in (b)(6) comp in the performance report.

b. I will be the interim PM ... requesting approval. Will take my comp at $80K (the approved PM rate) and as a non-Fed match.

c. Considering hiring someone if the NCE is granted.

2. No Cost Extension to 12/31/2017.

3. Non-Federal Funds: To ensure that we hit our 10% matching requirement, we are proposing the following:

a. Interim Program Manager. As indicated in #1 above, the interim Program Manager will be paid for with State funds.

b. Travel. Use State's payment for my DC travel expenses as a matching item.

c. Program Specialist. Pay for PS with State funds in March - June 2017.

I selected the NCE, Change in Key Personnel, and Other boxes. When I select the Increase in Non Federal Funding or Budget Reallocation, the tab presents a worksheet by line item and funding source, but I didn't see a narrative box. Do we need to do this since the variation is less than 10% of the total grant?

Thanks much, (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Tuesday, April 18, 2017 3:57 AM
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules

Call me sometime this morning to discuss.

Sig

Sigmund Csicsery

Project Manager

Email: (b)(6)

Office: (b)(6)

Cell: (b)(6)

Connect with OEA online!

Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----

From: (b)(6)
]

Sent: Monday, April 17, 2017 6:42 PM

To: Csicsery, Sigmund G CIV OSD ODAM (US)

Cc: (b)(6)

Subject: [Non-DoD Source] DIA project: Billing/Reporting Rules

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig: Following up on our last conversation, we looked at our reports and the budget/schedule. We'd like to talk about a couple of things:

1. Billing and quarterly reports. We looked backward at what's been invoiced/reported. I think we need to be clearer about how OEA needs us to do the reports/bills. Some of these questions are pretty small, but I rather ask and be sure that we're on the same page. Once we are clear about how we're supposed to be billing/invoicing, we can adjust our methodology and make corrections, if needed.:

a. We talked about a 10% budget variation on a line item. Is a line item "Personnel/Salary" ... including the Fed and Non-Fed allocations? Or, is it Personnel/Salary-Fed Share?

b. The State had an across the board compensation adjustment for our professional staff in January. This adjustment gave (b)(a raise ($79,992 to $82,788; +3.5%). Do we need to only charge $80K to the grant since the position was budgeted at $80K? This relates to the 10% budget variation question (1.a).

c. For non-fed personnel, we generally charge grants based on actual payroll allocation each pay period.

i. Should we be charging Admin @ $45K and Fiscal at $65K or based on the actual expenses, staying within the funding available?

ii. We billed some of my time to this project as non-Fed personnel. Can we bill this as Admin ($45K) from August 2016 - mid-March 2017 (b)(left in mid-March)? I was initially letting (b)(6 run with the project and doing most administrative stuff ... reviewing docs, signing docs, monitoring, etc.

2. Looking forward, I'm thinking we'll do the following:

a. Request to extend the PoP to 12/31/2017. I initially thought that we'd request 9/30/2017, but I'm thinking 12/31/2017 would be better since we have some personnel funding available. If we add on 6 months, we might be able to fill (b)(6 position. We'd use the extra 6 months to work with vendors/suppliers more closely to understand needs. I'm guessing it would be better for us to finish earlier than need to request another extension.

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iv. Depending on the answer to 1.a, we can adjust the budget.

Do you think it we could jump on a call to walk through these questions? Tuesday (4/18) or Wednesday (4/19) morning?

Thanks, (b)(6)

(b)(6) Executive Director

Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules
Date: Thursday, April 20, 2017 1:25:21 PM

THANKS!!!! :)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, April 20, 2017 10:15 AM
To: (b)(6)
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules

done

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Thursday, April 20, 2017 1:14 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules

YES, please! Thanks!!!

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From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
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To: (b)(6)
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Sigmund Csicsery
Project Manager
(b)(6)

(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

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To: (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules

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(b)(6)
Senior Accountant

DLIR, Office of Community Services
Phone: (b)(6)

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From: (b)(6)
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To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Cc: (b)(6)
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Project Manager
(b)(6)

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From: (b)(6)
Sent: Wednesday, April 19, 2017 1:55 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] DIA project: Billing/Reporting Rules

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Sent: Wednesday, April 19, 2017 10:39 AM
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Sigmund Csicsery
Project Manager
(b)(6)

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To:(b)(6)
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Sig

Sigmund Csicsery

Project Manager

Email:(b)(6)

Office: (b)(6)

Cell:(b)(6)

Connect with OEA online!

Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

[redacted]

-----Original Message-----

From: (b)(6)
]

Sent: Monday, April 17, 2017 6:42 PM

To: Csicsery, Sigmund G CIV OSD ODAM (US)

Cc: (b)(6)

Subject: [Non-DoD Source] DIA project: Billing/Reporting Rules

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Do you think it we could jump on a call to walk through these questions? Tuesday (4/18) or Wednesday (4/19) morning?

Thanks, (b)(6)

(b)(6) Executive Director

Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] DIA
Date: Friday, March 4, 2016 11:31:00 AM

Awesome. Have you registered for the conference yet?

Also, I am working on your application as we type. Should have it back to you this afternoon.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Friday, March 04, 2016 11:29 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] DIA

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig: I'm working on getting my butt to DC for the DIA conference.J

I thought I should get there to see what the other projects are doing to see if we can leverage any of their lessons learned.

Looking forward to seeing you there!!!

(b)(6) Executive Director

Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] EADS Access (Hawaii DIA project)
Date: Monday, July 31, 2017 7:28:00 AM

Hi (b)(6)

I have added you to the system, and you should have received a system generated email with log in instructions. Please let me know if you are having any trouble accessing the system.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From (b)(6)
Sent: Monday, July 24, 2017 5:25 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] EADS Access (Hawaii DIA project)

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Aloha Sig,

Hope you're doing well! Just wanted to follow up and see if there was anything you needed from me in order to get access to the EADS system. Thanks very much!

Best,

(b)(6)

(b)(6)

DIA Program Manager
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] EADS Access (Hawaii DIA project)
Date: Monday, July 31, 2017 11:01:13 AM

Thanks Sig!

Aloha +V/R,
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, July 31, 2017 4:29 AM
To: (b)(6)
Subject: RE: [Non-DoD Source] EADS Access (Hawaii DIA project)

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v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, July 24, 2017 5:25 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] EADS Access (Hawaii DIA project)

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Aloha Sig,

Hope you're doing well! Just wanted to follow up and see if there was anything you needed from me in order to get access to the EADS system. Thanks very much!

Best,

(b)(6)

(b)(6)

DIA Program Manager
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: Re: [Non-DoD Source] Friday
Date: Friday, July 7, 2017 8:58:27 AM

Sounds good to me.

v/r,

Sig

Sent from my BlackBerry 10 smartphone on the Verizon Wireless 4G LTE network.
From: (b)(6)
Sent: Thursday, July 6, 2017 7:25 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] Friday

How's it going? All good for tomorrow? My office at 2:30?

(b)(can meet for (b)(6) at 5:30. Ok?

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] FW: August 23 OEA Learning Community meeting summary
Date: Friday, September 30, 2016 7:12:00 AM

Thank you (b)(

I appreciate you sending. I had not received it through my channels.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From (b)(6)
Sent: Thursday, September 29, 2016 7:20 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] FW: August 23 OEA Learning Community meeting summary

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig,

I didn't know if you would get this or not, but though you might want to see it.

(b)(6)

-----Original Message-----
From: (b)(6)
Sent: Thursday, September 29, 2016 9:43 AM
To: (b)(6)
(b)(6)

Cc: (b)(6)
Subject: August 23 OEA Learning Community meeting summary

OEA Supply Chain Mapping Learning Community Participants,

I hope you all are doing well and had a nice end to your summer. Thanks again for your great input and feedback at our learning community meeting on Aug. 23. We have prepared a short summary write-up of that session, which is attached for your review. This is short and we may have missed some key points of emphasis from the day's discussions. As such, I welcome your input and edits to the attached. Please let me know what you think and feel free to make changes/additions if you like. You should also feel free to contact me if you have questions or need more information. Once we've gone through our review process, we will then share this summary with all of the DIA grantees.

Thanks and best wishes,

(b)(6)

(b)(6)
Senior Fellow
Center for Regional Economic Competitiveness
1700 N. Moore Street, Suite 2225
Arlington, VA 22210
(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] FW: Email subject
Date: Thursday, May 4, 2017 11:19:00 AM

(b)(6)

Thank you for sending this to me. Please disregard it. Unfortunately you were the unlucky recipient of some system testing gone bad. Thank you for your patience.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Wednesday, May 03, 2017 11:45 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] FW: Email subject

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hey Sig, received the following email...seems that they have the incorrect email for (b)(6)

(b)(6)
Senior Accountant
DLIR, Office of Community Services
Phone: (b)(6)

-----Original Message-----
From: OEA Team (b)(6)
Sent: Wednesday, May 3, 2017 4:20 AM
To: (b)(6)
Subject: Email subject

Dear (b)(6)

You will be contacted shortly by your OEA project manager to schedule an in person meeting to discuss grant administration details on your recently approved grant

Should you have any questions regarding the process, or the forms found at the link above, please contact your assigned OEA Project Manager, or call the main OEA line at (b)(6)

As a reminder, your grant package/application is available for review at:

(b)(6)

OEA Grant Office

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] FW: Grant Agreement Awaiting Signature
Date: Tuesday, June 14, 2016 2:12:00 PM

(b)(6)

I think this is OBE. I just looked at the system, and it looks like you were able to mark the grant as awarded.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Tuesday, June 14, 2016 12:22 PM
To: (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] FW: Grant Agreement Awaiting Signature

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

I can't open the grant agreement ...
This record is locked. Checked out by another user (2016 June 14 6:24PM)

Let me know when you're logged out. Thanks!

(b)(6)
Senior Accountant
DLIR, Office of Community Services
Phone: (b)(6)

-----Original Message-----
From: OEA Team (b)(6)
Sent: Tuesday, June 14, 2016 1:35 AM
To: (b)(6)
Subject: Grant Agreement Awaiting Signature

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Subject: RE: [Non-DoD Source] FW: Grant Agreement Awaiting Signature
Date: Tuesday, June 14, 2016 2:17:00 PM

I was able to sign the agreement after (b)(6 signed-out.
Thanks!

(b)(6)
Senior Accountant
DLIR, Office of Community Services
Phone: (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Tuesday, June 14, 2016 11:12 AM
To: (b)(6)
Subject: RE: [Non-DoD Source] FW: Grant Agreement Awaiting Signature

(b)(6)

I think this is OBE. I just looked at the system, and it looks like you were able to mark the grant as awarded.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Tuesday, June 14, 2016 12:22 PM
To: (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] FW: Grant Agreement Awaiting Signature

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I can't open the grant agreement ...
This record is locked. Checked out by another user (2016 June 14 6:24PM)

Let me know when you're logged out. Thanks!

(b)(6)
Senior Accountant
DLIR, Office of Community Services
Phone:(b)(6)

-----Original Message-----
From: OEA Team (b)(6)
Sent: Tuesday, June 14, 2016 1:35 AM
To:(b)(6)
Subject: Grant Agreement Awaiting Signature

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Subject: RE: [Non-DoD Source] FW: Grant Agreement Awaiting Signature
Date: Tuesday, June 14, 2016 4:53:24 PM

Hi Sig,
What is the amount of grant awarded?
Just noticed 18.budget summary federal column GRANT TOTAL amount $765,856.00 is different from Total Obligated on Award $763,856.00. A $2,000 difference.

(b)(6)
Senior Accountant
DLIR, Office of Community Services
Phone: (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Tuesday, June 14, 2016 11:12 AM
To: (b)(6)
Subject: RE: [Non-DoD Source] FW: Grant Agreement Awaiting Signature

(b)(6)

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Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Tuesday, June 14, 2016 12:22 PM
To: (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] FW: Grant Agreement Awaiting Signature

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This record is locked. Checked out by another user (2016 June 14 6:24PM)

Let me know when you're logged out. Thanks!

(b)(6)
Senior Accountant
DLIR, Office of Community Services
Phone: (b)(6)

-----Original Message-----
From: OEA Team (b)(6)
Sent: Tuesday, June 14, 2016 1:35 AM
To: (b)(6)
Subject: Grant Agreement Awaiting Signature

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: Re: [Non-DoD Source] FW: Grant Agreement Awaiting Signature
Date: Tuesday, June 14, 2016 5:30:31 PM

It should be $763,856. I will need to discuss with our grants specialist and see how they want to address. Thanks for bringing it to our attention.

v/r,

Sig

Sent from my BlackBerry 10 smartphone on the Verizon Wireless 4G LTE network.
Original Message
From: (b)(6)
Sent: Tuesday, June 14, 2016 4:53 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Subject: RE: [Non-DoD Source] FW: Grant Agreement Awaiting Signature

Hi Sig,
What is the amount of grant awarded?
Just noticed 18.budget summary federal column GRANT TOTAL amount $765,856.00 is different from Total Obligated on Award $763,856.00. A $2,000 difference.

(b)(6)
Senior Accountant
DLIR, Office of Community Services
Phone: (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Tuesday, June 14, 2016 11:12 AM
To: (b)(6)
Subject: RE: [Non-DoD Source] FW: Grant Agreement Awaiting Signature

(b)(6)

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Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Tuesday, June 14, 2016 12:22 PM
To: (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] FW: Grant Agreement Awaiting Signature

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This record is locked. Checked out by another user (2016 June 14 6:24PM)

Let me know when you're logged out. Thanks!

(b)(6)
Senior Accountant
DLIR, Office of Community Services
Phone (b)(6)

-----Original Message-----
From: OEA Team (b)(6)
Sent: Tuesday, June 14, 2016 1:35 AM
To: (b)(6)
Subject: Grant Agreement Awaiting Signature

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] FW: Hawaii Project: Key Person
Date: Thursday, June 22, 2017 3:45:00 PM

Three suggestion.

1. For context, please add a couple of lead in sentences of front that discuss the vacancy created by (b)(6) departure. (e.g. necessary to backfill the position to complete the project)

2. Upload the resume. It should be on the key position tab.

3. Lastly, it's sitting in the AO queue. After you make the changes, you can submit to OEA. Not sure if you will need to return it for revision's first, or if you can just make the change at this point in the workflow.

Let me know if you have any questions.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Thursday, June 22, 2017 3:32 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] FW: Hawaii Project: Key Person

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Sig: As per our conversation, I filled out & submitted an Amendment in EADS. I hope I did it right!

If there is anything I need to do to correct this submission, please let me know.

Thanks (b)(6)

From: (b)(6)
Sent: Wednesday, June 21, 2017 3:44 PM
To: 'Csicsery, Sigmund G CIV OSD ODAM (US)' (b)(6)
Subject: Hawaii Project: Key Person

Hi Sig: Welcome back! Thanks for taking the time to chat today!!

As I mentioned on the phone, I have a resume to propose for the key person for our project. (b)(6) has served as the Military Liaison Assistant (MLA) to the late Congressman Takai and is serving as MLA to Congresswoman Hanabusa. Over the last year, (b) has learned a lot about the military in Hawaii . players and policies. (b) has been a passionate advocate for the military in Hawaii.

(b)(legal training and background will help with contract and grant administration.

With the no cost extension, we have 6 months left on this grant. I feel that (b)(be a good person to work with the contractor and stakeholders as we prepare to deploy the website and prepare our action plan.

(b) is available to start work on July 17, 2017 (will give notice after the NDAA markup is done for Congresswoman Hanabusa).

Please let me know what you think. Thanks (b)(6)

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] FW: Hawaii Project: Key Person
Date: Thursday, June 22, 2017 4:27:52 PM

Done. I think I got it right :)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, June 22, 2017 12:45 PM
To: (b)(6)
Subject: RE: [Non-DoD Source] FW: Hawaii Project: Key Person

Three suggestion.

1. For context, please add a couple of lead in sentences of front that discuss the vacancy created by (b)(6) departure. (e.g. necessary to backfill the position to complete the project)

2. Upload the resume. It should be on the key position tab.

3. Lastly, it's sitting in the AO queue. After you make the changes, you can submit to OEA. Not sure if you will need to return it for revision's first, or if you can just make the change at this point in the workflow.

Let me know if you have any questions.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Thursday, June 22, 2017 3:32 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] FW: Hawaii Project: Key Person

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Sig: As per our conversation, I filled out & submitted an Amendment in EADS. I hope I did it right!

If there is anything I need to do to correct this submission, please let me know.

Thanks (b)(6)

From (b)(6)
Sent: Wednesday, June 21, 2017 3:44 PM
To: 'Csicsery, Sigmund G CIV OSD ODAM (US)' (b)(6)
Subject: Hawaii Project: Key Person

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(b)(legal training and background will help with contract and grant administration.

With the no cost extension, we have 6 months left on this grant. I feel that (b)(be a good person to work with the contractor and stakeholders as we prepare to deploy the website and prepare our action plan.

(b) is available to start work on July 17, 2017 (will give notice after the NDAA markup is done for Congresswoman Hanabusa).

Please let me know what you think. Thanks, (b)(6

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] FW: Negotiation Agreement Approving Central Services Costs and Fringe Benefit Rates for FY 16 (Finance Memorandum No: 16-05)
Date: Tuesday, May 3, 2016 11:53:00 AM

We are OK. Received some recommended language to add to the budget justification to resolve this. Still waiting for our grants team to release the application back to me. Then I will forward the comments. Sorry for the delay.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Tuesday, May 03, 2016 11:50 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] FW: Negotiation Agreement Approving Central Services Costs and Fringe Benefit Rates for FY 16 (Finance Memorandum No: 16-05)

Hi Sig: Been trying to track down an updated fringe rate. Apparently, we don't have one in place yet. Seems there is a delay in approval/implementation of the new rate. Will we still be ok?

Thanks (b)(6)

-----Original Message-----
From: (b)(6)
Sent: Tuesday, May 03, 2016 8:47 AM
To: (b)(6)
Cc:
Subject: RE: Negotiation Agreement Approving Central Services Costs and Fringe Benefit Rates for FY 16 (Finance Memorandum No: 16-05)

(b)(6) are budgeted percentage is 52%; however it could be higher although if it is the new FY17 rate will not go into effect until close to mid-year (still preparing our submittal and CMS needs to review).

-----Original Message-----
From: (b)(6)
Sent: Tuesday, May 03, 2016 8:33 AM
To: (b)(6)
Subject: FW: Negotiation Agreement Approving Central Services Costs and Fringe Benefit Rates for FY 16 (Finance Memorandum No: 16-05)

(b)(6) Do you have an updated fringe rate for FY17 yet?

Thanks, (b)(6)

-----Original Message-----
From: (b)(6)
Sent: Tuesday, May 03, 2016 8:29 AM
To: (b)(6)
Cc:
Subject: RE: Negotiation Agreement Approving Central Services Costs and Fringe Benefit Rates for FY 16 (Finance Memorandum No: 16-05)

(b)(6)

Our practice is to use the last approved rate for future grant proposal. B&F is working on the FY 2017 fringe rate and will be submitted for approval later this year and the final approval from the federal agency early next year.

(b)(6)

-----Original Message-----
From: (b)(6)
Sent: Tuesday, May 03, 2016 8:18 AM
To: (b)(6)
Cc:
Subject: FW: Negotiation Agreement Approving Central Services Costs and Fringe Benefit Rates for FY 16 (Finance Memorandum No: 16-05)

Hi (b)(6)

Please handle.

Mahalo!

(b)(6)
Secretary to the Business Management Officer Department of Labor and Industrial Relations Administrative Services Offices
830 Punchbowl Street, Room 309
Honolulu, HI 96813
(b)(6)

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, May 02, 2016 4:00 PM
To: (b)(6)
Cc:
Subject: RE: Negotiation Agreement Approving Central Services Costs and Fringe Benefit Rates for FY 16 (Finance Memorandum No: 16-05)

Hi (b)(6) Is there a FY17 Fringe rate memo? I need something for a grant application we're working on. Thanks (b)(6)

-----Original Message-----
From: (b)(6)
Sent: Tuesday, March 29, 2016 3:23 PM
To: (b)(6)
(b)(6)
Subject: Negotiation Agreement Approving Central Services Costs and Fringe Benefit Rates for FY 16 (Finance Memorandum No: 16-05)

Everyone,

FYI and disseminate to your staff if necessary.

Mahalo!

(b)(6)
Secretary to the Business Management Officer Department of Labor and Industrial Relations Administrative Services Offices
830 Punchbowl Street, Room 309
Honolulu, HI 96813
(b)(6)

[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] FW: OEA DIA Grant - Grantee Learning Community Meeting Invitation
Date: Friday, August 5, 2016 7:06:00 AM

Hi (b)(6)

Is (b)(going to be able to make it to this session?

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, July 18, 2016 11:32 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] FW: OEA DIA Grant - Grantee Learning Community Meeting Invitation

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig: Just received this email! Such timing!

I'm hoping to ge (b)(on board so that (b) can go to thisJ

Thanks (b)(6)

From (b)(6)
Sent: Monday, July 18, 2016 7:21 AM

To: (b)(6)
Cc:
Subject: OEA DIA Grant - Grantee Learning Community Meeting Invitation

Dear (b)(6)

A number of OEA Defense Industry Adjustment (DIA) grantees are conducting supply chain mapping as a critical component to their Organize, Plan, and Implement approach. Defense manufacturing involves complex supply chains that link prime contractors to hundreds of suppliers and subcontractors; making supply chain mapping a complex analytical exercise. After the March convening of DIA grantees in Arlington, Virginia, you were identified as someone who could make valuable contributions to the discussion, sharing lessons learned, and best practices related to supply chain mapping.

We welcome your help with this OEA Learning Community effort and cordially invite you to attend a one-day Learning Community convening on Supply Chain Mapping Best Practices. The meeting will take place on Tuesday, August 23 from 8:30 am - 5:00 pm at the Center for Regional Economic Competitiveness (CREC) offices at 1700 North Moore Street, Suite 2225 in Arlington, Virginia. The agenda for this meeting is included below.

You, along with a select group of fellow DIA grantees, have been invited to attend this meeting to discuss your particular project - along with the accompanying challenges, accomplishments, and lessons learned. CREC has been asked by the OEA to develop a white paper of best practices related to supply chain mapping to help inform both current and future DIA grantees. Your help is invaluable to this effort!

CREC will reimburse you for your travel (including airfare, lodging, ground transportation, meals) to and from this meeting. Please RSVP to (b)(6) at (b)(6) or via phone @ (b)(6) and (b)(will assist you with the travel arrangements. If you have any questions, please feel free to contac (b)(6) at (b)(6) or phone @ (b)(6) (b)(6)

AGENDA

OEA Learning Community – Supply Chain Mapping Best Practices

When: Tuesday, August 23, 2016

Where: CREC Offices, 1700 North Moore Street, Suite 2225, Arlington, Virginia

---

8:00 -- Breakfast

8:30 – Purpose and Goals/Intros and project overviews

- Lightning Round – project overviews, 2 most difficult challenges, biggest accomplishment, 2 lessons learned

10:30—Supply Chain Uses and Implications for Outcomes

- Cluster Building
- Market Intelligence

12:00—Lunch Presentation (Lunch provided)

- Supply chain optimization

1:00—Nuts and Bolts of Study Design/issues

- Engaging partners
- Finding expertise
- Developing Best business survey questions
- Sample selection
- Building/maintaining data

2:30 – 4:00—Disseminating study findings

- Reporting
- Data Visualization
- Engaging Partners/Industry

4:00-5:00 –Program sustainability

5:30-7:00--Dinner & Networking

Thank you for your willingness to help with this effort. I look forward to seeing you in Arlington on the 23rd.

(b)(6)

(b)(6)
Senior Vice President
Center for Regional Economic Competitiveness
1700 N. Moore Street, Suite 2225
Arlington, VA 22210

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] FW: OEA DIA Grant - Grantee Learning Community Meeting Invitation
Date: Friday, August 5, 2016 9:45:31 AM

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Yes (b)(tarts on 8/16! Yay!

Are you goung to be there?

-------- Original message --------
From: "Csicsery, Sigmund G CIV OSD ODAM (US)" (b)(6)
Date: 8/5/16 4:07 AM (GMT-10:00)
To: (b)(6)
Subject: RE: [Non-DoD Source] FW: OEA DIA Grant - Grantee Learning Community Meeting Invitation

Hi (b)(6)

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Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
]
Sent: Monday, July 18, 2016 11:32 AM
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Cc
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Dear (b)(6)

A number of OEA Defense Industry Adjustment (DIA) grantees are conducting supply chain mapping as a critical component to their Organize, Plan, and Implement approach. Defense manufacturing involves complex supply chains that link prime contractors to hundreds of suppliers and subcontractors; making supply chain mapping a complex analytical exercise. After the March convening of DIA grantees in Arlington, Virginia, you were identified as someone who could make valuable contributions to the discussion, sharing lessons learned, and best practices related to supply chain mapping.

We welcome your help with this OEA Learning Community effort and cordially invite you to attend a one-day Learning Community convening on Supply Chain Mapping Best Practices. The meeting will take place on Tuesday, August 23 from 8:30 am - 5:00 pm at the Center for Regional Economic Competitiveness (CREC) offices at 1700 North Moore Street, Suite 2225 in Arlington, Virginia. The agenda for this meeting is included below.

You, along with a select group of fellow DIA grantees, have been invited to attend this meeting to discuss your particular project - along with the accompanying challenges, accomplishments, and lessons learned. CREC has been asked by the OEA to develop a white paper of best practices related to supply chain mapping to help inform both current and future DIA grantees. Your help is invaluable to this effort!

CREC will reimburse you for your travel (including airfare, lodging, ground transportation, meals) to and from this meeting. Please RSVP to (b)(6) at (b)(6) or

via phone @(b)(6) and (b) will assist you with the travel arrangements. If you have any questions, please feel free to contact (b)(6) a (b)(6) or phone @(b)(6)

AGENDA

OEA Learning Community - Supply Chain Mapping Best Practices

When: Tuesday, August 23, 2016

Where: CREC Offices, 1700 North Moore Street, Suite 2225, Arlington, Virginia

---

8:00 -- Breakfast

8:30 - Purpose and Goals/Intros and project overviews

- Lightning Round - project overviews, 2 most difficult challenges, biggest accomplishment, 2 lessons learned

10:30-Supply Chain Uses and Implications for Outcomes

- Cluster Building
- Market Intelligence

12:00-Lunch Presentation (Lunch provided)

- Supply chain optimization

1:00-Nuts and Bolts of Study Design/issues

- Engaging partners
- Finding expertise
- Developing Best business survey questions
- Sample selection
- Building/maintaining data

2:30 - 4:00-Disseminating study findings

- Reporting
- Data Visualization
- Engaging Partners/Industry

4:00-5:00 -Program sustainability

5:30-7:00--Dinner & Networking

Thank you for your willingness to help with this effort. I look forward to seeing you in Arlington on the 23rd.

(b)(6)

(b)(6)
Senior Vice President
Center for Regional Economic Competitiveness
1700 N. Moore Street, Suite 2225
Arlington, VA 22210

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] FW: OEA DIA Grant - Grantee Learning Community Meeting Invitation
Date: Friday, August 5, 2016 9:55:00 AM

I'm not. But, I wanted to check to make sure that you/he were registered for the event. I think right now they only have you listed as attending, and I also don't think they have you listed for the correct session (it should be the supply chain mapping session as a minimum). I would recommend that you contact them and make sure they have the correct info.

In my absence, there will be a few OEA Project Managers there that (b)(can reach out to if he has questions. I'm pretty sure that they will be introduced at the start of the session.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From (b)(6)
Sent: Friday, August 05, 2016 9:45 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] FW: OEA DIA Grant - Grantee Learning Community Meeting Invitation

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Yes (b)(starts on 8/16! Yay!

Are you goung to be there?

-------- Original message --------
From: "Csicsery, Sigmund G CIV OSD ODAM (US)" (b)(6)
Date: 8/5/16 4:07 AM (GMT-10:00)
To: (b)(6)
Subject: RE: [Non-DoD Source] FW: OEA DIA Grant - Grantee Learning Community Meeting Invitation

Hi (b)(6)

Is (b)(going to be able to make it to this session?

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
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[redacted]

-----Original Message-----
From: (b)(6)
]
Sent: Monday, July 18, 2016 11:32 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] FW: OEA DIA Grant - Grantee Learning Community Meeting Invitation

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig: Just received this email! Such timing!

I'm hoping to get (b)(on board so that he can go to thisJ

Thanks, (b)(6)

From: (b)(6)
Sent: Monday, July 18, 2016 7:21 AM
To: (b)(6)
Cc:
Subject: OEA DIA Grant - Grantee Learning Community Meeting Invitation

Dear (b)(6)

A number of OEA Defense Industry Adjustment (DIA) grantees are conducting supply chain mapping as a critical component to their Organize, Plan, and Implement approach. Defense manufacturing involves complex supply chains that link prime contractors to hundreds of suppliers and subcontractors; making supply chain mapping a complex analytical exercise. After the March convening of DIA grantees in Arlington, Virginia, you were identified as someone who could make valuable contributions to the discussion, sharing lessons learned, and best practices related to supply chain mapping.

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You, along with a select group of fellow DIA grantees, have been invited to attend this meeting to discuss your particular project - along with the accompanying challenges, accomplishments, and lessons learned. CREC has been asked by the OEA to develop a white paper of best practices related to supply chain mapping to help inform both current and future DIA grantees. Your help is invaluable to this effort!

CREC will reimburse you for your travel (including airfare, lodging, ground transportation, meals) to and from this meeting. Please RSVP to (b)(6) at (b)(6) or via phone @ (b)(6) and he will assist you with the travel arrangements. If you have any questions, please feel free to contact (b)(6) at (b)(6) or phone @ (b)(6)

AGENDA

OEA Learning Community - Supply Chain Mapping Best Practices

When: Tuesday, August 23, 2016

Where: CREC Offices, 1700 North Moore Street, Suite 2225, Arlington, Virginia

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8:00 -- Breakfast

8:30 - Purpose and Goals/Intros and project overviews

- Lightning Round - project overviews, 2 most difficult challenges, biggest accomplishment, 2 lessons learned

10:30-Supply Chain Uses and Implications for Outcomes

- Cluster Building
- Market Intelligence

12:00-Lunch Presentation (Lunch provided)

- Supply chain optimization

1:00-Nuts and Bolts of Study Design/issues

- Engaging partners
- Finding expertise
- Developing Best business survey questions
- Sample selection
- Building/maintaining data

2:30 - 4:00-Disseminating study findings

- Reporting
- Data Visualization
- Engaging Partners/Industry

4:00-5:00 -Program sustainability

5:30-7:00--Dinner & Networking

Thank you for your willingness to help with this effort. I look forward to seeing you in Arlington on the 23rd.

(b)(6)

(b)(6)
Senior Vice President
Center for Regional Economic Competitiveness
1700 N. Moore Street, Suite 2225
Arlington, VA 22210

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] Fw: Welcome to OEA Online Grant Management System
Date: Monday, March 28, 2016 12:58:00 PM

Can you send me a screen shot?

Here is what I know.

Chrome or Firefox work best. Some browsers require that you add the site to a list of allowable sites. I can tell you more if I can see the exact error message. I am in the office if it is easier to discuss by phone.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, March 28, 2016 12:28 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] Fw: Welcome to OEA Online Grant Management System

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig: I've tried logging on to this from multiple computers (within and off the State network). I am getting blocked from accessing. Do you have other people having this problem?

Thanks (b)(

From: (b)(6)
Sent: Tuesday, March 22, 2016 6:50 AM
To: (b)(6)
Subject: Welcome to OEA Online Grant Management System

Dear (b)(6)

Thank you for your online registration.

Please navigate to the following link to activate your account:
(b)(6)

You will be asked to change your password when you first log-in.

For future access to the system please navigate to:
(b)(6)
and your username will be:

(b)(6)

Kind regards,

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] FYI
Date: Friday, October 14, 2016 7:41:00 AM

Thanks (b)(I look forward to discussing their proposal during my visit next week.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Thursday, October 13, 2016 7:19 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] FYI

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Aloha Sig!

We posted the notice of our contact award this afternoon to the RFP site:

(b)(6)

The award went to the SMS team. There were five proposals. We are now working on the contract.

Looking forward to meeting you next Tuesday!

Thanks,

(b)(6)

(b)(6)

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] Hawaii DIA quarterly performance report (draft)
Date: Wednesday, October 25, 2017 9:55:10 AM

Hi (b)(6)

Only one minor comment. Where you say that no new procurements have been conducted, please change to say procurements are discussed under the Financial Tab. Otherwise, the report looks good to upload/submit.

Sig

From (b)(6)
Sent: Thursday, October 19, 2017 7:05 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] Hawaii DIA quarterly performance report (draft)

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Aloha Sig,

Hope all is well. Please find attached a copy of our draft quarterly report for your review before we submit online. Thanks!

V/R,

(b)(6)

(b)(6)

DIA Program Manager
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] Hawaii DIA quarterly performance report (draft)
Date: Wednesday, October 25, 2017 12:23:05 PM

Thanks Sig!

V/R,

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Wednesday, October 25, 2017 6:55 AM
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] Hawaii DIA quarterly performance report (draft)

Hi (b)(6

Only one minor comment. Where you say that no new procurements have been conducted, please change to say procurements are discussed under the Financial Tab. Otherwise, the report looks good to upload/submit.

Sig

From: (b)(6)
Sent: Thursday, October 19, 2017 7:05 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] Hawaii DIA quarterly performance report (draft)

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Aloha Sig,

Hope all is well. Please find attached a copy of our draft quarterly report for your review before we submit online.

Thanks!

V/R,

(b)(6

(b)(6)

DIA Program Manager
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] Hawaii DIA quarterly performance report (draft)
Date: Monday, October 30, 2017 8:51:34 AM

Hi (b)(6)

Sorry, I needed to return the performance report to you. When you complete the budget expense worksheet in EADS II, you should only load expenses for this reporting period. Looks like you loaded the cumulative, so when added to the previous reports it appears that you have over spent the grant. I know that's not the case. Can you please revise this worksheet and resubmit. Thx.

Sig

From: (b)(6)
Sent: Wednesday, October 25, 2017 12:22 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] Hawaii DIA quarterly performance report (draft)

Thanks Sig!

V/R,

(b)(6

From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Wednesday, October 25, 2017 6:55 AM
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] Hawaii DIA quarterly performance report (draft)

Hi (b)(6)

Only one minor comment. Where you say that no new procurements have been conducted, please change to say procurements are discussed under the Financial Tab. Otherwise, the report looks good to upload/submit.

Sig

From: (b)(6)
Sent: Thursday, October 19, 2017 7:05 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] Hawaii DIA quarterly performance report (draft)

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Aloha Sig,

Hope all is well. Please find attached a copy of our draft quarterly report for your review before we submit online. Thanks!

V/R,

(b)(6)

(b)(6)

DIA Program Manager
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] Hawaii DIA quarterly performance report (draft)
Date: Monday, October 30, 2017 12:15:55 PM

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Sorry Sig! Will fix.

Mahalo,

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, October 30, 2017 5:52 AM
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] Hawaii DIA quarterly performance report (draft)

Hi (b)(6)

Sorry, I needed to return the performance report to you. When you complete the budget expense worksheet in EADS II, you should only load expenses for this reporting period. Looks like you loaded the cumulative, so when added to the previous reports it appears that you have over spent the grant. I know that's not the case. Can you please revise this worksheet and resubmit. Thx.

Sig

From: (b)(6)
Sent: Wednesday, October 25, 2017 12:22 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] Hawaii DIA quarterly performance report (draft)

Thanks Sig!

V/R,

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
(b)(6)
Sent: Wednesday, October 25, 2017 6:55 AM
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] Hawaii DIA quarterly performance report (draft)

Hi (b)(6)

Only one minor comment. Where you say that no new procurements have been conducted, please change to say procurements are discussed under the Financial Tab. Otherwise, the report looks good to upload/submit.

Sig

From (b)(6)
Sent: Thursday, October 19, 2017 7:05 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] Hawaii DIA quarterly performance report (draft)

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Aloha Sig,

Hope all is well. Please find attached a copy of our draft quarterly report for your review before we submit online. Thanks!

V/R,

(b)(6)

(b)(6)

DIA Program Manager
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] Hawaii: Program Manager
Date: Monday, June 6, 2016 8:25:00 AM

Thank you for sending. Please note that personnel identified as Key Personnel under the grant require OEA approval. Once we have an award, we will immediately need to processes a grant amendment to identify (b)((b)(6) as the Key Person. I don't see any issues with (b)(qualifications, but I will need to run it past (b)(6) I am hesitant to start that review now, as the grant is pending signature, and I don't want to risk holding up the award any longer. I will keep you posted.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Friday, June 03, 2016 5:20 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] Hawaii: Program Manager

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig: I think we finally found our program manager (resume attached)! (b) knows about the defense world from the contractor perspective and how the MAC works.

YAY!!! We're almost ready (b)(

Happy Friday (b)(6

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] Hawaii: Revised Proposal
Date: Tuesday, March 22, 2016 8:51:00 AM

Hi (b)(6)

Responses below.

1. Application SF-424 Tab.

* This section asks for proposed start/end dates. In my mind, this depends on your schedule for award. What does that look like? I'm thinking that a project start date of around July 1 would make sense for us. It's the beginning of our Fiscal Year. And, it takes us time to get positions authorized, accept grant funds, setup grant accounts, recruit staff, etc. Does that work with your timetable?

Response: 1 July is reasonable. One thing to consider would be the DIA learning event next week. If you plan on attending and were to try to recover your costs, you would want to propose a start date that precedes the actual grant award (the day you incur cost for travel) . That said, it is reasonable to assume a May/June award, if we get the application in soon.

* Funding. I've attached the XLS file of the budget. I adjusted a few things, including SME cost allocation. If this looks good, we can fill in the budget line items.

Response: I don't see any issues from this level of detail. When we upload into the application, keep in mind that you will need to provide some additional details to break out some of the cost assumptions/line items.

* EO 12372. I don't believe that Hawaii follows this requirement. I'm checking with a few more people to make sure.

Response: OK

* Federal Debt. To the best of my knowledge, we are not delinquent on any federal debt. I'm checking.

Response: OK

2. Application Narrative Tab.

* Key Personnel. We're still looking for the right person to be the Program Manager. The person I found is more of an Analyst than the Program Manager. How important is naming a person here? Should we put in the GOV's Military Advisor since the GOV's office is the Applicant?

Response: The key personnel are any persons that are critical to completion of the effort. I would try to minimize the number of people listed, as any changes require OEA approval. The advantage of listing somebody in the application is that they are approved with the grant award. If you say TBD or pending selection, you will need to submit a request for grant amendment once the person is identified to obtain OEA approval. OEA does not approve your selection of contractors. I'm Ok with selection after award, just keep in mind the extra approval step when considering your schedule.

* Deliverables. I can fill in dates based on Q1 above. The prototype Stakeholder and Supply Chain Maps are a Phase II deliverable. These maps will be filled in during Phase III and finalized during Phase IV.

Response: OK

* Action Plan is a Phase IV deliverable.

Response: Ok

* Grant Introduction/Background. I updated the Background section, including citations for reference. Our basic point is that despite the importance of the Defense sector to Hawaii, we don't have good data about the DoD contractor community, which is why this project is important.

Response: That is reasonable. You don't know what you don't know. My comments were centered around the previous focus on Military installations. The focus should be on the commercial sector. I think you are better off limiting the discussion, and as you say above, focus on the fact that you don't have good data and that is an objective of the project.

Approach & Timeline.

* Management/Staffing Approach. I added a "relationship diagram" in this section to show the key parties. Will this work here?

Response: Let's move it to at attached PDF, and reference it here (quirk of the new system)

* Project Team. Added some narrative in the sections to reference the source of funds. I might need to clean up some stuff once the budget is finalized.

Response: Just a little more work needed. The way it is laid out, it talks to organizational roles and responsibilities. For each of the 5 staff listed in the budget worksheet, you should include them in the application project team section under their appropriate organization, and include a list of their specific tasks/responsibilities in executing this grant. Call if you need me to explain further.

* Consultant SOWs. How detailed do these need to be? In my mind, each SOW would include 3 phases: Prototype/Design, Deployment, Refinement/Analysis. These phases would align with the phases in this project proposal.

Response: Historically, I have seen these anywhere from 1 to 3 pages. What I like to see is enough detail that if you had to hand it over to your procurement office, that they would have enough detail to solicit the contract. That's my goal, but not a set rule. It does not need to go over the selection process, or standard contract terms and conditions, it just needs a clear description of the contract scope and deliverables. For me it helps me do two things: 1) validate the proposed cost, and 2) validate that the contracts are consistent with the grant application/award. I think some of this is included in your approach section, but you can't tell what tasks/deliverables each contractor will be doing. Hope that helps.

* Execution Approach. I cut the table since the narrative will be easier to put into your system.

Response: Works for me.

Budget XLS.

* SMEs. I reduced the $ amount here to 120 hours ($6K). This helps us make the 10% match.
* DIA Learning Exchange. I added $2,500 here.
* Supplies/Computers. I moved these expenses to Non-Federal funds.

Response: Ok

Should we be uploading this stuff in your fun new technology?

Response: I am going to add you to the new system, and initiate the application template. That will send you a link to access the new system. From there, we can start uploading the application. I will go ahead and cut and paste what you have so far, so that you can focus on the changes. Watch for an email later today. Is there anybody else that you would like for me to add. At one point, we discussed that you would be the Authorizing Official and (b)(6) would be the grant POC. Is that still correct?

On a side note. Will you be attending next week's DIA event?

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Tuesday, March 22, 2016 2:05 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] Hawaii: Revised Proposal

Hi Sig:

I tried to clean up the DOC and XLS for the Hawaii grant. There are a few things to still do:

1. Application SF-424 Tab.

* This section asks for proposed start/end dates. In my mind, this depends on your schedule for award. What does that look like? I'm thinking that a project start date of around July 1 would make sense for us. It's the beginning of our Fiscal Year. And, it takes us time to get positions authorized, accept grant funds, setup grant accounts, recruit staff, etc. Does that work with your timetable?

* Funding. I've attached the XLS file of the budget. I adjusted a few things, including SME cost allocation. If this looks good, we can fill in the budget line items.

* EO 12372. I don't believe that Hawaii follows this requirement. I'm checking with a few more people to make sure.

* Federal Debt. To the best of my knowledge, we are not delinquent on any federal debt. I'm checking.

2. Application Narrative Tab.

* Key Personnel. We're still looking for the right person to be the Program Manager. The person I found is more of an Analyst than the Program Manager. How important is naming a person here? Should we put in the GOV's Military Advisor since the GOV's office is the Applicant?

* Deliverables. I can fill in dates based on Q1 above. The prototype Stakeholder and Supply Chain Maps are a Phase II deliverable. These maps will be filled in during Phase III and finalized during Phase IV.

* Action Plan is a Phase IV deliverable.

* Grant Introduction/Background. I updated the Background section, including citations for reference. Our basic point is that despite the importance of the Defense sector to Hawaii, we don't have good data about the DoD contractor community, which is why this project is important.

Approach & Timeline.

* Management/Staffing Approach. I added a "relationship diagram" in this section to show the key parties. Will this work here?

* Project Team. Added some narrative in the sections to reference the source of funds. I might need to clean up some stuff once the budget is finalized.

* Consultant SOWs. How detailed do these need to be? In my mind, each SOW would include 3 phases: Prototype/Design, Deployment, Refinement/Analysis. These phases would align with the phases in this project proposal.
* Execution Approach. I cut the table since the narrative will be easier to put into your system.

Budget XLS.

* SMEs. I reduced the $ amount here to 120 hours ($6K). This helps us make the 10% match.

* DIA Learning Exchange. I added $2,500 here.
* Supplies/Computers. I moved these expenses to Non-Federal funds.

I hope this makes sense! I know we're up against your review timetable.

Should we be uploading this stuff in your fun new technology?

Thanks much,(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] Hawaii: Revised Proposal
Date: Tuesday, March 22, 2016 12:54:00 PM
Attachments: (b)(5)

Hi (b)(6)

A few additional comments:

1. I added you to our new grant system, initiated the application, and sent you an invite. Let me know if you did not get it.
2. I copied over the information that was included in the word document narrative.
3. For your information, I struck out the text I transferred from the attached file.
4. The narrative will need to include a short discussion on the proposed training, and the DIA Learning event. Sorry, I missed that in the previous version. I would suggest adding it to the Timeline and Approach or Scope of Work section.
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Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US)
Sent: Tuesday, March 22, 2016 8:51 AM
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] Hawaii: Revised Proposal

Hi (b)(6)

(b)(5)

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(b)(5) ; (b)(6)

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Project Manager
(b)(6)

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Sent: Tuesday, March 22, 2016 2:05 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc (b)(6)
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From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] Hawaii: Revised Proposal
Date: Tuesday, March 22, 2016 10:19:27 PM

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Do you work on Friday?

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Sent: Tuesday, March 22, 2016 9:54 AM
To (b)(6)
Cc
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Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

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From: (b)(6)
Sent: Tuesday, March 22, 2016 2:05 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] Hawaii: Revised Proposal

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From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] Hawaii: Revised Proposal
Date: Wednesday, March 23, 2016 6:52:00 AM

Not to worry, very few new comments.

Unfortunately, I am off Friday and traveling for Easter weekend.

I am in the office today, tomorrow, and Monday. I am traveling Tuesday for the DIA Learning Event, and then back in the office the following Monday. Will I be seeing you in DC?

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

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From: (b)(6)
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To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] Hawaii: Revised Proposal

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Thanks much, (b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] Hawaii: Revised Proposal
Date: Thursday, March 24, 2016 1:33:31 AM

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

I am going to spend friday on this.

Can we chat on monday?

I leave Monday night for DC, so I will see you there!!

-------- Original message --------
From: "Csicsery, Sigmund G CIV OSD ODAM (US)" (b)(6)
Date: 03/23/2016 3:53 AM (GMT-10:00)
To: (b)(6)
Subject: RE: [Non-DoD Source] Hawaii: Revised Proposal

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Unfortunately, I am off Friday and traveling for Easter weekend.

I am in the office today, tomorrow, and Monday. I am traveling Tuesday for the DIA Learning Event, and then back in the office the following Monday. Will I be seeing you in DC?

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
]
Sent: Tuesday, March 22, 2016 10:19 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)

Subject: RE: [Non-DoD Source] Hawaii: Revised Proposal

OMG!!!!!! Info overload. Sorting through the emails.

Do you work on Friday?

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
(b)(6)
Sent: Tuesday, March 22, 2016 9:54 AM
To: Suzuki, Rona M <rona.m.suzuki@hawaii.gov>
Cc: jennifer@kaimanahila.com
Subject: RE: [Non-DoD Source] Hawaii: Revised Proposal

Hi (b)(6)

A few additional comments:

1. I added you to our new grant system, initiated the application, and sent you an invite. Let me know if you did not get it.
2. I copied over the information that was included in the word document narrative.
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Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US)
Sent: Tuesday, March 22, 2016 8:51 AM
To: (b)(6)

Cc: (b)(6)
Subject: RE: [Non-DoD Source] Hawaii: Revised Proposal

Hi (b)(6)

Responses below.

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* This section asks for proposed start/end dates. In my mind, this depends on your schedule for award. What does that look like? I'm thinking that a project start date of around July 1 would make sense for us. It's the beginning of our Fiscal Year. And, it takes us time to get positions authorized, accept grant funds, setup grant accounts, recruit staff, etc. Does that work with your timetable?

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Response: OK

* Action Plan is a Phase IV deliverable.

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Response: Ok

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On a side note. Will you be attending next week's DIA event?

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
]
Sent: Tuesday, March 22, 2016 2:05 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] Hawaii: Revised Proposal

Hi Sig:

I tried to clean up the DOC and XLS for the Hawaii grant. There are a few things to still do:

1. Application SF-424 Tab.

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Thanks much, (b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] Hawaii: Revised Proposal
Date: Thursday, March 24, 2016 6:46:00 AM

Monday works for me. Let me know some times that are convenient for you.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

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From: (b)(6)
Sent: Thursday, March 24, 2016 1:33 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] Hawaii: Revised Proposal

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I leave Monday night for DC, so I will see you there!!

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Date: 03/23/2016 3:53 AM (GMT-10:00)
To: (b)(6)
Subject: RE: [Non-DoD Source] Hawaii: Revised Proposal

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From: (b)(6)
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Sent: Tuesday, March 22, 2016 10:19 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] Hawaii: Revised Proposal

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(b)(6)
Sent: Tuesday, March 22, 2016 9:54 AM
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] Hawaii: Revised Proposal

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Sigmund Csicsery
Project Manager
(b)(6)

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From: Csicsery, Sigmund G CIV OSD ODAM (US)
Sent: Tuesday, March 22, 2016 8:51 AM
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] Hawaii: Revised Proposal

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Sigmund Csicsery
Project Manager
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From: (b)(6)
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Sent: Tuesday, March 22, 2016 2:05 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
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From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] Hawaii: Revised Proposal
Date: Thursday, March 24, 2016 7:25:00 AM

More on EO 12372.

See attached link:

(b)(6)

"States that are not listed on this page have chosen not to participate in the intergovernmental review process, and therefore do not have a SPOC. If you are located within a State that does not have a SPOC, you may send application materials directly to a Federal awarding agency."

From what I can find online, it looks like Hawaii participated at one time, but there is nothing current that I can find. Hope this helps.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

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* Action Plan is a Phase IV deliverable.

Response: Ok

* Grant Introduction/Background. I updated the Background section, including citations for reference. Our basic point is that despite the importance of the Defense sector to Hawaii, we don't have good data about the DoD contractor community, which is why this project is important.

Response: That is reasonable. You don't know what you don't know. My comments were centered around the previous focus on Military installations. The focus should be on the commercial sector. I think you are better off limiting the discussion, and as you say above, focus on the fact that you don't have good data and that is an objective of the project.

Approach & Timeline.

* Management/Staffing Approach. I added a "relationship diagram" in this section to show the key parties. Will this work here?

Response: Let's move it to at attached PDF, and reference it here (quirk of the new system)

* Project Team. Added some narrative in the sections to reference the source of funds. I might need to clean up some stuff once the budget is finalized.

Response: Just a little more work needed. The way it is laid out, it talks to organizational roles and responsibilities. For each of the 5 staff listed in the budget worksheet, you should include them in the application project team section under their appropriate organization, and include a list of their specific tasks/responsibilities in executing this grant. Call if you need me to explain further.

* Consultant SOWs. How detailed do these need to be? In my mind, each SOW would include 3 phases: Prototype/Design, Deployment, Refinement/Analysis. These phases would align with the phases in this project proposal.

Response: Historically, I have seen these anywhere from 1 to 3 pages. What I like to see is enough detail that if you had to hand it over to your procurement office, that they would have enough detail to solicit the contract. That's my goal, but not a set rule. It does not need to go over the selection process, or standard contract terms and conditions, it just needs a clear description of the contract scope and deliverables. For me it helps me do two things: 1) validate the proposed cost, and 2) validate that the contracts are consistent with the grant application/award. I think some of this is included in your approach section, but you can't tell what tasks/deliverables each contractor will be doing. Hope that helps.

* Execution Approach. I cut the table since the narrative will be easier to put into your system.

Response: Works for me.

Budget XLS.

* SMEs. I reduced the $ amount here to 120 hours ($6K). This helps us make the 10% match.
* DIA Learning Exchange. I added $2,500 here.
* Supplies/Computers. I moved these expenses to Non-Federal funds.

Response: Ok

Should we be uploading this stuff in your fun new technology?

Response: I am going to add you to the new system, and initiate the application template. That will send you a link to access the new system. From there, we can start uploading the application. I will go ahead and cut and paste what you have so far, so that you can focus on the changes. Watch for an email later today. Is there anybody else that you would like for me to add. At one point, we discussed that you would be the Authorizing Official and (b)(6) would be the grant POC. Is that still correct?

On a side note. Will you be attending next week's DIA event?

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Tuesday, March 22, 2016 2:05 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] Hawaii: Revised Proposal

Hi Sig:

I tried to clean up the DOC and XLS for the Hawaii grant. There are a few things to still do:

1. Application SF-424 Tab.

* This section asks for proposed start/end dates. In my mind, this depends on your schedule for award. What does that look like? I'm thinking that a project start date of around July 1 would make sense for us. It's the beginning of our Fiscal Year. And, it takes us time to get positions authorized, accept grant funds, setup grant accounts, recruit staff, etc. Does that work with your timetable?

* Funding. I've attached the XLS file of the budget. I adjusted a few things, including SME cost allocation. If this looks good, we can fill in the budget line items.

* EO 12372. I don't believe that Hawaii follows this requirement. I'm checking with a few more people to make sure.

* Federal Debt. To the best of my knowledge, we are not delinquent on any federal debt. I'm checking.

2. Application Narrative Tab.

* Key Personnel. We're still looking for the right person to be the Program Manager. The person I found is more of an Analyst than the Program Manager. How important is naming a person here? Should we put in the GOV's Military Advisor since the GOV's office is the Applicant?

* Deliverables. I can fill in dates based on Q1 above. The prototype Stakeholder and Supply Chain Maps are a Phase II deliverable. These maps will be filled in during Phase III and finalized during Phase IV.

* Action Plan is a Phase IV deliverable.

* Grant Introduction/Background. I updated the Background section, including citations for reference. Our basic point is that despite the importance of the Defense sector to Hawaii, we don't have good data about the DoD contractor community, which is why this project is important.

Approach & Timeline.

* Management/Staffing Approach. I added a "relationship diagram" in this section to show the key parties. Will this work here?

* Project Team. Added some narrative in the sections to reference the source of funds. I might need to clean up some stuff once the budget is finalized.

* Consultant SOWs. How detailed do these need to be? In my mind, each SOW would include 3 phases: Prototype/Design, Deployment, Refinement/Analysis. These phases would align with the phases in this project proposal.
* Execution Approach. I cut the table since the narrative will be easier to put into your system.

Budget XLS.

* SMEs. I reduced the $ amount here to 120 hours ($6K). This helps us make the 10% match.

* DIA Learning Exchange. I added $2,500 here.
* Supplies/Computers. I moved these expenses to Non-Federal funds.

I hope this makes sense! I know we're up against your review timetable.

Should we be uploading this stuff in your fun new technology?

Thanks much, (b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] HI Grant: InKind
Date: Monday, April 10, 2017 3:43:00 PM

Hi (b)(6)

This is all workable. You will definitely need an amendment to process the time extension, and likely need one for the change in source of non-federal match. Both could be requested together. Neither sounds like a big issue; however they can take anywhere from 30-60 days to process. I think the biggest challenge could be charging your time against the grant if that is what you want to do. Again, it's workable, but will require more documentation/accounting. I tried to call your office, but no answer. Give me a call when you get a chance to discuss. I am in the office until 4:00 today and then back again early tomorrow.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, April 10, 2017 3:16 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc (b)(6)
Subject: [Non-DoD Source] HI Grant: InKind

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hey Sig: Hope you had a good weekend!

We've looked at the project budget v actual. A few things:

1. Re the Fed grant expenses:

a. Computer Equipment ($2,400). We're not going to need to expend this. We have a bunch of computer equipment and didn't need to buy new equipment for this project.

b. Training/Travel ($2,500). We are still looking at this.

2. Re the non-grant (State expenses): As of the end of February, we're at 4.2% and would like to fix this ASAP.

a. State personnel, including SMEs. We're behind on this.

i. With (b)(6 resignation, I'm doing more work on this project. With such a short period of performance remaining, it would be hard to replace (b)(This will increase the State personnel expense.

ii. In looking at our State funds, we can pay for (b)(6) compensation + fringe for a few months. This will enable us to catch up on the in-kind $.Will this be ok? I'd like to leave the Personnel expenses on the Fed side … if we can do a PoP extension.

b. Supplies + Rent. It's going to be hard to isolate these expenses. So, I'm looking for a better way to track other expenses for this project.

3. Given #1 and #2, above, do we need to adjust the budget?

I'm also thinking that we should extend the Period of Performance (from 6/30 to 9/30). Given the timing of potential Phase II (FFY18), I'm thinking that extending the PoP will give us some breathing room on the deliverables.

Can we chat about this???

Thanks, (b)(6)

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] HI Grant: InKind
Date: Monday, April 10, 2017 4:16:41 PM

Just wrapped up a lunch meeting. Called your office and went to VM. Please let me know when you have a minute to chat.

Thanks (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, April 10, 2017 12:43 PM
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] HI Grant: InKind

Hi (b)(6)

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Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From (b)(6)
Sent: Monday, April 10, 2017 3:16 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] HI Grant: InKind

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Can we chat about this???

Thanks, (b)(6)

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] HI Grant: InKind
Date: Monday, April 10, 2017 4:51:21 PM

Time differences confuse my brain. I'll check in with you in the morning.

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, April 10, 2017 12:43 PM
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] HI Grant: InKind

Hi (b)(6)

This is all workable. You will definitely need an amendment to process the time extension, and likely need one for the change in source of non-federal match. Both could be requested together. Neither sounds like a big issue; however they can take anywhere from 30-60 days to process. I think the biggest challenge could be charging your time against the grant if that is what you want to do. Again, it's workable, but will just require more documentation/accounting. I tried to call your office, but no answer. Give me a call when you get a chance to discuss. I am in the office until 4:00 today and then back again early tomorrow.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

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From: (b)(6)
Sent: Monday, April 10, 2017 3:16 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] HI Grant: InKind

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Can we chat about this???

Thanks (b)(6

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] HI: NCE
Date: Monday, May 1, 2017 1:18:37 PM

Sig: I just reviewed and submitted to OEA. Thanks much (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Friday, April 28, 2017 12:02 PM
To: (b)(6)
Subject: RE: [Non-DoD Source] HI: NCE

(b)(6)

I revised the amendment request, uploaded the attachment, and submitted to you in EADS for approval. Please review, make any necessary changes, and submit back to OEA.

Note: I cut out the key position stuff, and made some other editorial changes. Hopefully it is easier to follow now. Let me know what you think.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From (b)(6)
Sent: Thursday, April 27, 2017 3:23 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] HI: NCE

Responses below ...

Thanks much (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, April 27, 2017 11:23 AM
To: (b)(6)
Subject: RE: [Non-DoD Source] HI: NCE

I think it's about as simple as we can get and still tell the story. Only two suggestions/questions.

1) Should the as of date be March instead of April since that is where we transition from actual to projected?
I did the actual for August through February because a few of the March numbers depend on the NCE approval (e.g., travel and personnel) and I would like to double check the March #s. We're also holding the March invoice. OK?

2) I would add the % match for the projected column. I think is shows that you are trying to catch up as it will be well over 10%.
I had that number in there (17.42%). I took it out because I was concerned about creating confusion by showing such a high #. I've attached a PDF including that field filled in. :)

If you agree, please revise and send back to me. I will work on the text portion tomorrow.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Thursday, April 27, 2017 12:51 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] HI: NCE

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Sig: I prepped the budget projection file we discussed. I made a few modifications to the XLS I sent you . nothing major.

Thoughts?

Thanks, (b)(6)

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] HI: NCE
Date: Thursday, April 27, 2017 2:22:00 PM

I think it's about as simple as we can get and still tell the story. Only two suggestions/questions.

1) Should the as of date be March instead of April since that is where we transition from actual to projected?

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If you agree, please revise and send back to me. I will work on the text portion tomorrow.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From (b)(6)
Sent: Thursday, April 27, 2017 12:51 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] HI: NCE

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Thoughts?

Thanks,(b)(6)

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] HI: NCE
Date: Thursday, April 27, 2017 3:23:48 PM
Attachments: (b)(5)

Responses below ...

Thanks much (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, April 27, 2017 11:23 AM
To: (b)(6)
Subject: RE: [Non-DoD Source] HI: NCE

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If you agree, please revise and send back to me. I will work on the text portion tomorrow.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Thursday, April 27, 2017 12:51 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] HI: NCE

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(b)(5)

Sig: I prepped the budget projection file we discussed. I made a few modifications to the XLS I sent you . nothing major.

Thoughts?

Thanks,(b)(6)

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

(b)(5)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] HI: NCE
Date: Friday, April 28, 2017 3:02:00 PM

(b)(6)

I revised the amendment request, uploaded the attachment, and submitted to you in EADS for approval. Please review, make any necessary changes, and submit back to OEA.

Note: I cut out the key position stuff, and made some other editorial changes. Hopefully it is easier to follow now. Let me know what you think.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Thursday, April 27, 2017 3:23 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] HI: NCE

Responses below ...

Thanks much (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, April 27, 2017 11:23 AM
To: (b)(6)
Subject: RE: [Non-DoD Source] HI: NCE

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1) Should the as of date be March instead of April since that is where we transition from actual to projected? I did the actual for August through February because a few of the March numbers depend on the NCE approval (e.g., travel and personnel) and I would like to double check the March #s. We're also holding the March invoice. OK?

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If you agree, please revise and send back to me. I will work on the text portion tomorrow.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Thursday, April 27, 2017 12:51 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] HI: NCE

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Thoughts?

Thanks, (b)(6)

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] HI: NCE
Date: Friday, May 12, 2017 9:34:00 AM

Good morning (b)(6)

I hate to do this, but we have another change to the NCE. I am now being advised that you do not need to request the change regarding where you apply your match as long as you meet the 10% match requirement by the end of the grant or sooner, and you don't re-allocate more the 10% of the total grant from one cost category to another. As such the request in now only a no cost time extension. For expedience, I went ahead and made the changes and resubmitted on your behalf. You should be able to view the latest request in the system. Sorry for the multiple changes in guidance. If you have any concerns or would like to discuss please give me a call.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, May 01, 2017 11:45 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] HI: NCE

Sig: I just reviewed and submitted to OEA. Thanks much (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Friday, April 28, 2017 12:02 PM
To: (b)(6)
Subject: RE: [Non-DoD Source] HI: NCE

(b)(6)

I revised the amendment request, uploaded the attachment, and submitted to you in EADS for approval. Please review, make any necessary changes, and submit back to OEA.

Note: I cut out the key position stuff, and made some other editorial changes. Hopefully it is easier to follow now. Let me know what you think.

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Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Thursday, April 27, 2017 3:23 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] HI: NCE

Responses below ...

Thanks much, (b)(6)

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From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, April 27, 2017 11:23 AM
To: (b)(6)
Subject: RE: [Non-DoD Source] HI: NCE

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Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

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To: Csicsery, Sigmund G CIV OSD ODAM (US)
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(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] HI: NCE
Date: Friday, May 12, 2017 11:09:16 AM

Happy Friday, Sig! No problem! Thanks for editing and resubmitting. I just looked at it and it looks fine.

Have a great weekend!!!!

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Friday, May 12, 2017 6:34 AM
To (b)(6)
Subject: RE: [Non-DoD Source] HI: NCE

Good morning (b)(6)

I hate to do this, but we have another change to the NCE. I am now being advised that you do not need to request the change regarding where you apply your match as long as you meet the 10% match requirement by the end of the grant or sooner, and you don't re-allocate more the 10% of the total grant from one cost category to another. As such the request in now only a no cost time extension. For expedience, I went ahead and made the changes and resubmitted on your behalf. You should be able to view the latest request in the system. Sorry for the multiple changes in guidance. If you have any concerns or would like to discuss please give me a call.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, May 01, 2017 11:45 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] HI: NCE

Sig: I just reviewed and submitted to OEA. Thanks much, (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Friday, April 28, 2017 12:02 PM
To: (b)(6)

Subject: RE: [Non-DoD Source] HI: NCE

(b)(6)

I revised the amendment request, uploaded the attachment, and submitted to you in EADS for approval. Please review, make any necessary changes, and submit back to OEA.

Note: I cut out the key position stuff, and made some other editorial changes. Hopefully it is easier to follow now. Let me know what you think.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Thursday, April 27, 2017 3:23 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] HI: NCE

Responses below ...

Thanks much, (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, April 27, 2017 11:23 AM
To: (b)(6)
Subject: RE: [Non-DoD Source] HI: NCE

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If you agree, please revise and send back to me. I will work on the text portion tomorrow.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From (b)(6)
Sent: Thursday, April 27, 2017 12:51 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] HI: NCE

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Sig: I prepped the budget projection file we discussed. I made a few modifications to the XLS I sent you . nothing major.

Thoughts?

Thanks, (b)(6)

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: Re: [Non-DoD Source] HI: NCE
Date: Friday, May 12, 2017 11:19:48 AM

Awesome. Thanks!

v/r,

Sig

Sent from my BlackBerry 10 smartphone on the Verizon Wireless 4G LTE network.
From: (b)(6)
Sent: Friday, May 12, 2017 11:13 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] HI: NCE

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

By the way, the crab place we liked in Juneau is (b)(6)
They moved to a different location. It looks a lot nicer than the one we went to.:)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Friday, May 12, 2017 6:34 AM
To: (b)(6)
Subject: RE: [Non-DoD Source] HI: NCE

Good morning (b)(6)

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v/r,

Sig

Sigmund Csicsery

Project Manager

Email:(b)(6)

Office: (b)(6)

Cell:(b)(6)

Connect with OEA online!

Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----

From:(b)(6)
]

Sent: Monday, May 01, 2017 11:45 AM

To: Csicsery, Sigmund G CIV OSD ODAM (US)

Subject: RE: [Non-DoD Source] HI: NCE

Sig: I just reviewed and submitted to OEA. Thanks much,(b)(6)

-----Original Message-----

From: Csicsery, Sigmund G CIV OSD ODAM (US)(b)(6)
(b)(6)

Sent: Friday, April 28, 2017 12:02 PM

To:(b)(6)

Subject: RE: [Non-DoD Source] HI: NCE

(b)(6)

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Note: I cut out the key position stuff, and made some other editorial changes. Hopefully it is easier to follow now. Let me know what you think.

Sig

Sigmund Csicsery

Project Manager

Email: (b)(6)

Office: (b)(6)

Cell: (b)(6)

Connect with OEA online!

Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----

From: (b)(6)
]

Sent: Thursday, April 27, 2017 3:23 PM

To: Csicsery, Sigmund G CIV OSD ODAM (US)

Subject: RE: [Non-DoD Source] HI: NCE

Responses below ...

Thanks much, (b)(6)

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From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
(b)(6)

Sent: Thursday, April 27, 2017 11:23 AM

To: (b)(6)

Subject: RE: [Non-DoD Source] HI: NCE

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If you agree, please revise and send back to me. I will work on the text portion tomorrow.

Sig

Sigmund Csicsery

Project Manager

Email: (b)(6)

Office: (b)(6)

Cell: (b)(6)

Connect with OEA online!

Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----

From: (b)(6)
]

Sent: Thursday, April 27, 2017 12:51 PM

To: Csicsery, Sigmund G CIV OSD ODAM (US)

Subject: [Non-DoD Source] HI: NCE

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Sig: I prepped the budget projection file we discussed. I made a few modifications to the XLS I sent you . nothing major.

Thoughts?

Thanks,(b)(6)

(b)(6) Executive Director

Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] HI: NCE
Date: Monday, May 22, 2017 7:48:00 AM
Attachments: State of Hawaii (DIA) NCTE.pdf

Hi (b)(6)

The no cost time extension was approved. Letter attached. You are good to go.

As we previously discussed, no amendment is needed for where you apply your match as long as you meet the 10% requirement, and we will defer the Key Person designation until you fill (b)(6) position if you decided to do so. Let me know if you have any questions.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From (b)(6)
Sent: Friday, May 12, 2017 11:09 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] HI: NCE

Happy Friday, Sig! No problem! Thanks for editing and resubmitting. I just looked at it and it looks fine.

Have a great weekend!!!!

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Friday, May 12, 2017 6:34 AM
To: (b)(6)
Subject: RE: [Non-DoD Source] HI: NCE

Good morning (b)(6)

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OFFICE OF ECONOMIC ADJUSTMENT
2231 Crystal Drive, Suite 520
Arlington, VA 22202

May 17, 2017

FAIN: HQ00051610178
OEA Locator: ST1603-16-01
State of Hawaii (DIA)

(b)(6)
Executive Director
State of Hawaii Department of Labor
and Industrial Relations
830 Punchbowl Street, Room 420
Honolulu, HI 96813-5080

Dear (b)(6)

This is to inform you that we have approved the May 1, 2017, amendment request for a no cost time extension from June 30, 2017, to December 31, 2017. No additional funds are approved.

You may direct questions regarding this amendment to the contacts provided in the Notice of Award.

Sincerely,

Patrick J. O'Brien
Director
Office of Economic Adjustment

resubmitted on your behalf. You should be able to view the latest request in the system. Sorry for the multiple changes in guidance. If you have any concerns or would like to discuss please give me a call.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

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From: (b)(6)
Sent: Monday, May 01, 2017 11:45 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] HI: NCE

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From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
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To: (b)(6)
Subject: RE: [Non-DoD Source] HI: NCE

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Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Thursday, April 27, 2017 3:23 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] HI: NCE

Responses below ...

Thanks much, (b)(6)

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Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
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[redacted]

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From: (b)(6)
Sent: Thursday, April 27, 2017 12:51 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] HI: NCE

[redacted]

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Thoughts?

Thanks (b)(6)

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

OFFICE OF ECONOMIC ADJUSTMENT
2231 CRYSTAL DRIVE, SUITE 520
ARLINGTON, VA 22202

May 17, 2017

FAIN: HQ00051610178
OEA Locator: ST1603-16-01
State of Hawaii (DIA)

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Executive Director
State of Hawaii Department of Labor
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Sincerely,

Patrick J. O'Brien
Director
Office of Economic Adjustment

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: Re: [Non-DoD Source] HI: NCE
Date: Monday, May 22, 2017 10:32:55 AM

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Yay!!!!!! Thanks (b)(6)

-------- Original message --------
From: "Csicsery, Sigmund G CIV OSD ODAM (US)" (b)(6)
Date: 5/22/17 4:48 AM (GMT-10:00)
To: (b)(6)
Subject: RE: [Non-DoD Source] HI: NCE

Hi (b)(6)

The no cost time extension was approved. Letter attached. You are good to go.

As we previously discussed, no amendment is needed for where you apply your match as long as you meet the 10% requirement, and we will defer the Key Person designation until you fil (b)(6 position if you decided to do so. Let me know if you have any questions.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

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From: (b)(6)
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Sent: Friday, May 12, 2017 11:09 AM
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Sigmund Csicsery
Project Manager
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[redacted].

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From: (b)(6)
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Sent: Thursday, April 27, 2017 3:23 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
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Responses below ...

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(b)(6)
Sent: Thursday, April 27, 2017 11:23 AM
To: (b)(6)
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Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
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Sent: Thursday, April 27, 2017 12:51 PM
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Subject: [Non-DoD Source] HI: NCE

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Thoughts?

Thanks, (b)(6)

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] Permission to use DoD seal in DIA material? (UNCLASSIFIED)
Date: Thursday, November 9, 2017 7:44:00 AM

CLASSIFICATION: UNCLASSIFIED

Hi (b)(6)

OEA prefers that grantees highlight their efforts in accomplishment of these products and not DOD or OEA. If you would like to recognize contributions from some of local military organizations, I would suggest reaching out their PA offices to obtain their logos. As for published material under the grant, I would refer you to the General Assistance Terms and Conditions that were referenced in the grant agreement and provided at the kick off meeting. Section H includes a disclaimer statement that needs to be included on the title page of all reports or studies prepared under the grant. I would also recommend it be included somewhere on your website. There is certainly nothing wrong with acknowledging the funding received from OEA, as long as the disclaimer is included. Hope this helps.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Wednesday, November 8, 2017 1:08 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Cc: (b)(6)
(b)(6)
Subject: [Non-DoD Source] Permission to use DoD seal in DIA material?

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Aloha Sig,

Hope all is well! We are in the process of finalizing some brochures to accompany our rollout/presentation of the HDE website. Are you the proper person to ask for permission to use the US DoD seal? If so, do you happen to have a high-resolution image we can use? Thanks very much!

V/R,

(b)(6)

(b)(6)

DIA Program Manager
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

CLASSIFICATION: UNCLASSIFIED

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] Permission to use DoD seal in DIA material? (UNCLASSIFIED)
Date: Thursday, November 9, 2017 11:39:12 AM

Understood, thanks again Sig! Appreciate your help.
V/R,
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, November 09, 2017 5:45 AM
To: (b)(6)
Cc: (b)(6)
(b)(6)
Subject: RE: [Non-DoD Source] Permission to use DoD seal in DIA material? (UNCLASSIFIED)

CLASSIFICATION: UNCLASSIFIED

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v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

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From: (b)(6)
Sent: Wednesday, November 8, 2017 1:08 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Cc: (b)(6)
(b)(6)

Subject: [Non-DoD Source] Permission to use DoD seal in DIA material?

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V/R,

(b)(6)

(b)(6)

DIA Program Manager
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

CLASSIFICATION: UNCLASSIFIED

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] Plan for tomorrow (6/21)
Date: Monday, June 20, 2016 2:42:00 PM

I'm here. Staying at the Marriott Resort Waikiki. I have a car. So, I can either meet you there or you can pick me up. Whichever you prefer or is easier for parking/directions etc. Let me know. Thx.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, June 20, 2016 2:30 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] Plan for tomorrow (6/21)

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig: Are you here?!?!? Do you want me to pick you up to go to the meeting with Innovate Hawaii at 10:30AM tomorrow morning?

After the meeting, we can grab lunch before coming to our office.

Let me know … thanks, (b)(6)

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] Plan for tomorrow (6/21)
Date: Monday, June 20, 2016 4:43:01 PM

Yay! I can pick you up at your hotel at 10AM tomorrow. It's probably a lot easier than using google maps. Parking downtown also isn't that fun.

See you in the morning (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, June 20, 2016 11:42 AM
To: (b)(6)
Subject: RE: [Non-DoD Source] Plan for tomorrow (6/21)

I'm here. Staying at the Marriott Resort Waikiki. I have a car. So, I can either meet you there or you can pick me up. Whichever you prefer or is easier for parking/directions etc. Let me know. Thx.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, June 20, 2016 2:30 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] Plan for tomorrow (6/21)

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig: Are you here?!?!? Do you want me to pick you up to go to the meeting with Innovate Hawaii at 10:30AM tomorrow morning?

After the meeting, we can grab lunch before coming to our office.

Let me know ... thanks. (b)(6)

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] Plan for tomorrow (6/21)
Date: Monday, June 20, 2016 4:44:00 PM

Sounds great. Thank you.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, June 20, 2016 4:43 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] Plan for tomorrow (6/21)

Yay! I can pick you up at your hotel at 10AM tomorrow. It's probably a lot easier than using google maps. Parking downtown also isn't that fun.

See you in the morning, [redacted]

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, June 20, 2016 11:42 AM
To: (b)(6)
Subject: RE: [Non-DoD Source] Plan for tomorrow (6/21)

I'm here. Staying at the Marriott Resort Waikiki. I have a car. So, I can either meet you there or you can pick me up. Whichever you prefer or is easier for parking/directions etc. Let me know. Thx.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, June 20, 2016 2:30 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] Plan for tomorrow (6/21)

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig: Are you here?!?!? Do you want me to pick you up to go to the meeting with Innovate Hawaii at 10:30AM tomorrow morning?

After the meeting, we can grab lunch before coming to our office.

Let me know ... thanks. (b)(6)

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] Project Budget
Date: Thursday, March 31, 2016 12:10:00 PM
Attachments: (b)(5)

FYI - I updated the budget and uploaded a PDF of it to EADSII.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Wednesday, March 30, 2016 7:13 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] Project Budget

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig: Here's the draft project budget. I left in the instructions for each of the sections to have something to refer to and added our response below the instructions in each section. Thoughts?

Thanks, (b)(6)

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

(b)(5)

(b)(5)

(b)(5)

(b)(5)

(b)(5)

(b)(5)

(b)(5)

(b)(5)

(b)(5)

(b)(5)

(b)(5)

(b)(5)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] Project Budget
Date: Thursday, March 31, 2016 12:29:31 PM

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Thanks! Leaving Bethesda now.

-------- Original message --------
From: "Csicsery, Sigmund G CIV OSD ODAM (US)'(b)(6)
Date: 03/31/2016 3:11 PM (GMT-05:00)
To:(b)(6)
Subject: RE: [Non-DoD Source] Project Budget

FYI - I updated the budget and uploaded a PDF of it to EADSII.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From:(b)(6)
]
Sent: Wednesday, March 30, 2016 7:13 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] Project Budget

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Hi Sig: Here's the draft project budget. I left in the instructions for each of the sections to have something to refer to and added our response below the instructions in each section. Thoughts?

Thanks,(b)(6)

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: Re: [Non-DoD Source] Project Budget
Date: Thursday, March 31, 2016 1:21:10 PM

I will be on the 2nd floor. At the tables outside our meeting room.

v/r,

Sig

Sent from my BlackBerry 10 smartphone on the Verizon Wireless 4G LTE network.
From (b)(6)
Sent: Thursday, March 31, 2016 3:29 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] Project Budget

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Thanks! Leaving Bethesda now.

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From: "Csicsery, Sigmund G CIV OSD ODAM (US)" (b)(6)
Date: 03/31/2016 3:11 PM (GMT-05:00)
To (b)(6)
Subject: RE: [Non-DoD Source] Project Budget

FYI - I updated the budget and uploaded a PDF of it to EADSII.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
]

Sent: Wednesday, March 30, 2016 7:13 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] Project Budget

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Thanks,(b)(6)

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] Project Budget
Date: Thursday, March 31, 2016 1:34:31 PM

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Grabbed my laptop. Heading down now. See you in a few.

From: Csicsery, Sigmund G CIV OSD ODAM (US)(b)(6)
Sent: Thursday, March 31, 2016 10:21 AM
To:(b)(6)
Subject: Re: [Non-DoD Source] Project Budget

I will be on the 2nd floor. At the tables outside our meeting room.

v/r,

Sig

Sent from my BlackBerry 10 smartphone on the Verizon Wireless 4G LTE network.

From(b)(6)

Sent:Thursday, March 31, 2016 3:29 PM

To:Csicsery, Sigmund G CIV OSD ODAM (US)

Subject:RE: [Non-DoD Source] Project Budget

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From: "Csicsery, Sigmund G CIV OSD ODAM (US)" (b)(6)
(b)(6)
Date: 03/31/2016 3:11 PM (GMT-05:00)
To: (b)(6)
Subject: RE: [Non-DoD Source] Project Budget

FYI - I updated the budget and uploaded a PDF of it to EADSII.

Sig

Sigmund Csicsery
Project Manager
Email: (b)(6)
Office: (b)(6)
Cell: (b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
(b)(6)
Sent: Wednesday, March 30, 2016 7:13 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] Project Budget

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Thanks. (b)(6)

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] Project Budget
Date: Thursday, March 31, 2016 6:19:21 PM

Sig: THANK YOU so much for your support and assistance through this grant development and submission process. We really appreciate your patience, encouragement and feedback!

We hope that we'll be able to work with you to make this all happen in Hawaii!

Thanks much (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, March 31, 2016 9:11 AM
To: (b)(6)
Subject: RE: [Non-DoD Source] Project Budget

FYI - I updated the budget and uploaded a PDF of it to EADSII.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Wednesday, March 30, 2016 7:13 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] Project Budget

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Hi Sig: Here's the draft project budget. I left in the instructions for each of the sections to have something to refer to and added our response below the instructions in each section. Thoughts?

Thanks,(b)(6)

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: Re: [Non-DoD Source] Project Budget
Date: Thursday, March 31, 2016 6:20:39 PM

Absolutely! It was my pleasure.

v/r,

Sig

Sent from my BlackBerry 10 smartphone on the Verizon Wireless 4G LTE network.
Original Message
From (b)(6)
Sent: Thursday, March 31, 2016 9:19 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] Project Budget

Sig: THANK YOU so much for your support and assistance through this grant development and submission process. We really appreciate your patience, encouragement and feedback!

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From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, March 31, 2016 9:11 AM
To: (b)(6)
Subject: RE: [Non-DoD Source] Project Budget

FYI - I updated the budget and uploaded a PDF of it to EADSII.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Wednesday, March 30, 2016 7:13 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] Project Budget

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Thanks (b)(6)

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: Re: [Non-DoD Source] Project Budget
Date: Friday, April 1, 2016 9:45:46 AM

Hi (b)(6)

Hope your travels are going well.

If you recall in the application, we listed you as both the POC (deligated authority) and the AO to get the application in the system (b)(6) is telling me that we will need to change one of them out and add a second contact to the application. I'm thinking that you should remain the AO, and replace the POC contact. Do you have somebody that we can add? If you send me their contact info, I can make the changes from my end on Monday and get them registered in the system. Thx.

Have a great weekend.

v/r,

Sig

Sent from my BlackBerry 10 smartphone on the Verizon Wireless 4G LTE network.
Original Message
From (b)(6)
Sent: Thursday, March 31, 2016 7:19 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] Project Budget

Sig: THANK YOU so much for your support and assistance through this grant development and submission process. We really appreciate your patience, encouragement and feedback!

We hope that we'll be able to work with you to make this all happen in Hawaii!

Thanks much, (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, March 31, 2016 9:11 AM
To: (b)(6)
Subject: RE: [Non-DoD Source] Project Budget

FYI - I updated the budget and uploaded a PDF of it to EADSII.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Wednesday, March 30, 2016 7:13 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] Project Budget

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Hi Sig: Here's the draft project budget. I left in the instructions for each of the sections to have something to refer to and added our response below the instructions in each section. Thoughts?

Thanks, (b)(6)

(b)(6) Executive Director
Office of Community Services (OCS), Department of Labor and Industrial Relations (DLIR)

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] RE: DIA Learning Community Exchange - Hotel and Schedule Details
Date: Thursday, February 18, 2016 2:24:00 PM

Hi (b)(6)

Definitely moving in the right direction. Your strategy is much more understandable now. There are still some details that will be needed, but now that the strategy is coming together it should be easier for me to make more constructive comments. Here are a few things to think about while I complete my review.

1) I will need to reorganize the format based on the new grants system that we are rolling out. The format is different than what we had in the past and what was previously provided to you. So, don't worry too much about appearance. We will be cutting and pasting major sections from the Word document into text fields once the system comes on line. I will try to make that part as painless as possible. Also note that any graphics or tables will need to be converted to PDF for attachment to the application.

2) Our new grants management system is optimized for Google Chrome, and works best in Chrome or Mozilla Firefox. We are told it works in Internet Explorer, but there are some reservations. Just want to give you a heads up so that you can acquire Chrome or Firefox if you don't already have it.

3) Think a little bit about what you want to include as in-kind match contribution. You are at 25% now, and only need to be at 10%. If we include all that in the grant, it will drive an accounting requirement. Even if not included in the grant, they can still contribute, it will just ease your accounting process if you don't list them as match. That said, some grantees have reasons for wanting to include everything. This probably warrants a telephone call after you get the rest of my comments.

4) Consider adding development/preparation of an Action Plan to the scope. This would be the last step. It could tie a bow on the data collection, and help you sort through the options for the next steps after this initial grant is completed. It could also form the basis for a future effort (if applicable).

5) If you know who the State PM will be, it would be good to identify them now, and include their resume. It will save us a few steps later.

6) Important - (b)(6) (DIA Program Director) has drawn a line in the sand of 1 Apr to have all applications in our system and ready for our Technical Review Committee evaluation. We need to push together to meet that date. The importance of that date is that anything that is submitted after that, OEA can't commit to award this fiscal year. Applications received after that date can still be processed, but they become a low priority. Based on your recent draft, I don't see any reason you can't make that deadline.

As for the DIA event: I do plan on going, and think it would be a good opportunity for you to network with some of our other DIA grantees. I talked with (b)(6 and if you plan on sending somebody, he encourages registration by next Tuesday. It is possible to recapture the cost, but we would need to add some very specific language to the grant application. Also keep in mind that since we don't have a signed grant, you would need to fund the travel, and accept the risk that that line item is not funded. Please keep me posted if you plan to send somebody.

Lastly, In an earlier email you mentioned some staff changes over at the Chamber. Is there anything about that is worth sharing or would impact your project team moving forward?

Watch for another email from me tomorrow with the rest of my comments. I'm available all day tomorrow if we need to discuss any of this.

v/r,

Sig

-----Original Message-----
From: (b)(6) [redacted]
Sent: Thursday, February 18, 2016 12:13 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: DIA Learning Community Exchange - Hotel and Schedule Details

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig!

Hope you had a good long weekend. I hope that the latest draft application makes sense. This project is getting clearer in our brain, so I'm hoping that we're moving in the right direction. If it's helpful, we can do a GoToMeeting session to review...

We are revising the background section to give a better context of our current reality. It's a useful endeavor for us because it frames the project.

Regarding the DIA community exchange on 30/31 March, I did receive the info from Jen. I looked at the agenda and thought that it would be informative for us, especially since there's a Supply Chain Mapping Panel!!! This would definitely help us "begin with the end in mind." We're trying to figure out how/who can attend. Will you be there for this?

Thanks much, (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6) [redacted]
Sent: Thursday, February 18, 2016 8:41 AM
To: (b)(6) [redacted]
Subject: FW: DIA Learning Community Exchange - Hotel and Schedule Details

Good morning (b)(6)

I am reviewing the revised application that you sent on Friday, and should have feedback for you late today or tomorrow.

In the meantime, I wanted to check to see if you were aware of the DIA community exchange that is scheduled for 30/31 March. I believe that (b)(6) originally sent this to (b)(6) but I don't know if (b)(6) forwarded on to you for your information. Just checking in to see if you had any interest in attending. Let me know, and I can provide more details about the registration deadline, etc.

Sig

-----Original Message-----
From: Chimienti, Elizabeth A CIV OEA (US)

Sent: Tuesday, January 19, 2016 7:45 AM
To: (b)(6)
(b)(6)

Cc: Gilroy, Michael P CIV OEA (US); Butler, Tara A CIV OEA (US); Glasson, Daniel L CIV OEA (US); Myers, Margit A CIV OEA (US); Solander, Richard V CIV OEA (US); Sweat, Jason E CIV OEA (US); Holland, James P CIV OEA (US); Bullock, Anita C CIV OEA (US); Safer, Karen M CIV OEA (US); Kennedy, David R CIV OEA (US); (b)(6)
Subject: DIA Learning Community Exchange - Hotel and Schedule Details

Good morning!

Two things to help you plan for the March Defense Industry Adjustment Learning Community Exchange. First, do not contact the hotel directly for a room reservation. They would like the Center for Regional Economic Competitiveness (CREC) to gather everyone's names and the nights they will be staying. CREC will share this information with the hotel and will send you a reservation number in the near future. Please email your name and the nights you will be staying at the hotel to (b)(6) He does not need your credit card information to reserve a room for you or your team.

The second point concerns the schedule for March 30 and 31. We plan to start each morning at 8:30 am. The meeting will end by 1:30 p.m. on March 31.

You can still register for the event at (b)(6)

Have a good week!
Liz

_____
Liz Chimienti
Project Manager
Office of Economic Adjustment
2231 Crystal Drive, Suite 520
Arlington, VA 22202
(b)(6)

[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] RE: DIA Learning Community Exchange - Hotel and Schedule Details
Date: Thursday, February 18, 2016 3:17:13 PM

Thanks much, Sig!

Comments in-line, below...

Many Mahalos,(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US)(b)(6)
Sent: Thursday, February 18, 2016 12:25 PM
To:(b)(6)
Subject: RE: [Non-DoD Source] RE: DIA Learning Community Exchange - Hotel and Schedule Details

Hi(b)(6)

Definitely moving in the right direction. Your strategy is much more understandable now. There are still some details that will be needed, but now that the strategy is coming together it should be easier for me to make more constructive comments. Here are a few things to think about while I complete my review.

1) I will need to reorganize the format based on the new grants system that we are rolling out. The format is different than what we had in the past and what was previously provided to you. So, don't worry too much about appearance. We will be cutting and pasting major sections from the Word document into text fields once the system comes on line. I will try to make that part as painless as possible. Also note that any graphics or tables will need to be converted to PDF for attachment to the application.
[RMS: OK. We can reorganize if you give us the outline of what needs to be. I was planning to add graphics to help illustrate our story later.]

2) Our new grants management system is optimized for Google Chrome, and works best in Chrome or Mozilla Firefox. We are told it works in Internet Explorer, but there are some reservations. Just want to give you a heads up so that you can acquire Chrome or Firefox if you don't already have it.
[RMS: I use Chrome :). I'm not a fan of IE.]

3) Think a little bit about what you want to include as in-kind match contribution. You are at 25% now, and only need to be at 10%. If we include all that in the grant, it will drive an accounting requirement. Even if not included in the grant, they can still contribute, it will just ease your accounting process if you don't list them as match. That said, some grantees have reasons for wanting to include everything. This probably warrants a telephone call after you get the rest of my comments.
[RMS: OK. We can adjust the in-kind and welcome your advice and insight. I wanted to demonstrate that we are very committed to making sure that we have the team and resources to make this work.]

4) Consider adding development/preparation of an Action Plan to the scope. This would be the last step. It could tie a bow on the data collection, and help you sort through the options for the next steps after this initial grant is completed. It could also form the basis for a future effort (if applicable).
[RMS: OK. The Action Plan would be an outcome of the Analysis.]

5) If you know who the State PM will be, it would be good to identify them now, and include their resume. It will save us a few steps later.
[RMS: We're working on this. I found someone who may be able to do the PM or the Analyst. I'm doing a little more exploration with her right now. Being the PM would be a growth opportunity.]

6) Important -(b)(6) (DIA Program Director) has drawn a line in the sand of 1 Apr to have all applications

in our system and ready for our Technical Review Committee evaluation. We need to push together to meet that date. The importance of that date is that anything that is submitted after that, OEA can't commit to award this fiscal year. Applications received after that date can still be processed, but they become a low priority. Based on your recent draft, I don't see any reason you can't make that deadline.
[RMS: YAY!!!!! We are hopeful to have something that will make the cut!]

As for the DIA event: I do plan on going, and think it would be a good opportunity for you to network with some of our other DIA grantees. I talked with (b)(6) and if you plan on sending somebody, he encourages registration by next Tuesday. It is possible to recapture the cost, but we would need to add some very specific language to the grant application. Also keep in mind that since we don't have a signed grant, you would need to fund the travel, and accept the risk that that line item is not funded. Please keep me posted if you plan to send somebody.
[RMS: I'm trying to clear my calendar to attend. It's the legislative session for us, so I need to be around to fight for $. If not me, it may be the person in #5 or someone from the MAC. Can we commit to sending someone and try to make it grant funded?]

Lastly, In an earlier email you mentioned some staff changes over at the Chamber. Is there anything about that is worth sharing or would impact your project team moving forward?
[RMS: It's not a big deal. There were three people who rotated through the Chamber/MAC who were intended to support this grant development. This caused some of the confusion and the mis-alignment in the prior drafts. In the end, I just did the re-draft that I sent on Friday.]

Watch for another email from me tomorrow with the rest of my comments.
[RMS: Looking forward to it!]

I'm available all day tomorrow if we need to discuss any of this.
[RMS: I think the above makes sense to us. We'll wait for your comments and maybe chat next week.]

v/r,

Sig

-----Original Message-----
From: (b)(6)
Sent: Thursday, February 18, 2016 12:13 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: DIA Learning Community Exchange - Hotel and Schedule Details

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Thanks much, (b)(6)

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From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, February 18, 2016 8:41 AM
To: (b)(6)
Subject: FW: DIA Learning Community Exchange - Hotel and Schedule Details

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Sent: Tuesday, January 19, 2016 7:45 AM
To: (b)(6)
(b)(6)
Cc: Gilroy, Michael P CIV OEA (US); Butler, Tara A CIV OEA (US); Glasson, Daniel L CIV OEA (US); Myers, Margit A CIV OEA (US); Solander, Richard V CIV OEA (US); Sweat, Jason E CIV OEA (US); Holland, James P CIV OEA (US); Bullock, Anita C CIV OEA (US); Safer, Karen M CIV OEA (US); Kennedy, David R CIV OEA (US); (b)(6)
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Have a good week!
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Liz Chimienti
Project Manager
Office of Economic Adjustment
2231 Crystal Drive, Suite 520
Arlington, VA 22202
(b)(6)

[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] RE: DIA Learning Community Exchange - Hotel and Schedule Details
Date: Thursday, February 18, 2016 3:30:00 PM

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To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] RE: DIA Learning Community Exchange - Hotel and Schedule Details
Date: Thursday, February 18, 2016 3:39:29 PM

Got it. We'll send someone and accept the risk of the grant funding. We appreciate your guidance as to the wording, please.

Thanks (b)(6)

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From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] RE: DIA Learning Community Exchange - Hotel and Schedule Details
Date: Thursday, February 25, 2016 12:26:00 PM

No, you did not miss anything. Sorry for not getting back to you yet. We have been working through issues with our new grants tool all week. It has distracted me from getting the comments back to you. I should have something back to you soon.

Sig

Sigmund Csicsery

Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

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To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: FW: [Non-DoD Source] RE: DIA Learning Community Exchange - Hotel and Schedule Details

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Have a good week!
Liz

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Liz Chimienti
Project Manager
Office of Economic Adjustment
2231 Crystal Drive, Suite 520
Arlington, VA 22202
(b)(6)

[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] RE: DIA Learning Community Exchange - Hotel and Schedule Details
Date: Thursday, February 25, 2016 12:28:28 PM

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From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, February 25, 2016 10:27 AM
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Subject: RE: [Non-DoD Source] RE: DIA Learning Community Exchange - Hotel and Schedule Details

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Project Manager
(b)(6)

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[redacted]

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Comments in-line, below...

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To: (b)(6)
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Cc: Gilroy, Michael P CIV OEA (US); Butler, Tara A CIV OEA (US); Glasson, Daniel L CIV OEA (US); Myers, Margit A CIV OEA (US); Solander, Richard V CIV OEA (US); Sweat, Jason E CIV OEA (US); Holland, James P CIV OEA (US); Bullock, Anita C CIV OEA (US); Safer, Karen M CIV OEA (US); Kennedy, David R CIV OEA (US) (b)(6)
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Subject: RE: [Non-DoD Source] RE: DIA Learning Community Exchange - Hotel and Schedule Details
Date: Thursday, February 25, 2016 12:34:00 PM

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Subject: RE: [Non-DoD Source] RE: DIA Learning Community Exchange - Hotel and Schedule Details
Date: Thursday, February 25, 2016 1:16:17 PM

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Sig

-----Original Message-----
From: Chimienti, Elizabeth A CIV OEA (US)
Sent: Tuesday, January 19, 2016 7:45 AM

To: (b)(6)
(b)(6)

Cc: Gilroy, Michael P CIV OEA (US); Butler, Tara A CIV OEA (US); Glasson, Daniel L CIV OEA (US); Myers, Margit A CIV OEA (US); Solander, Richard V CIV OEA (US); Sweat, Jason E CIV OEA (US); Holland, James P CIV OEA (US); Bullock, Anita C CIV OEA (US); Safer, Karen M CIV OEA (US); Kennedy, David R CIV OEA (US); (b)(6)
Subject: DIA Learning Community Exchange - Hotel and Schedule Details

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You can still register for the event at (b)(6)

Have a good week!
Liz

_____
Liz Chimienti
Project Manager
Office of Economic Adjustment
2231 Crystal Drive, Suite 520
Arlington, VA 22202
(b)(6)

[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] RE: DIA Learning Community Exchange - Hotel and Schedule Details
Date: Thursday, February 25, 2016 1:21:00 PM

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Sigmund Csicsery

Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

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From: (b)(6)
Sent: Thursday, February 25, 2016 1:16 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] RE: DIA Learning Community Exchange - Hotel and Schedule Details

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Sigmund Csicsery

Project Manager
(b)(6)

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[redacted]

[redacted]

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From: (b)(6)
Sent: Thursday, February 25, 2016 12:28 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
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Sigmund Csicsery

Project Manager
(b)(6)

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Hi Sig: Just following up ... Did I miss an email?

Hope all's well, (b)(6)

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To: 'Csicsery, Sigmund G CIV OSD ODAM (US)' (b)(6)
Subject: RE: [Non-DoD Source] RE: DIA Learning Community Exchange - Hotel and Schedule Details

Thanks much, Sig!

Comments in-line, below...

Many Mahalos,(b)(6)

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From: Csicsery, Sigmund G CIV OSD ODAM (US)(b)(6)
Sent: Thursday, February 18, 2016 12:25 PM
To:(b)(6)
Subject: RE: [Non-DoD Source] RE: DIA Learning Community Exchange - Hotel and Schedule Details

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1) I will need to reorganize the format based on the new grants system that we are rolling out. The format is different than what we had in the past and what was previously provided to you. So, don't worry too much about appearance. We will be cutting and pasting major sections from the Word document into text fields once the system comes on line. I will try to make that part as painless as possible. Also note that any graphics or tables will need to be converted to PDF for attachment to the application.
[RMS: OK. We can reorganize if you give us the outline of what needs to be. I was planning to add graphics to help illustrate our story later.]

2) Our new grants management system is optimized for Google Chrome, and works best in Chrome or Mozilla Firefox. We are told it works in Internet Explorer, but there are some reservations. Just want to give you a heads up so that you can acquire Chrome or Firefox if you don't already have it.
[RMS: I use Chrome :). I'm not a fan of IE.]

3) Think a little bit about what you want to include as in-kind match contribution. You are at 25% now, and only need to be at 10%. If we include all that in the grant, it will drive an accounting requirement. Even if not included in the grant, they can still contribute, it will just ease your accounting process if you don't list them as match. That said, some grantees have reasons for wanting to include everything. This probably warrants a telephone call after you get the rest of my comments.
[RMS: OK. We can adjust the in-kind and welcome your advice and insight. I wanted to demonstrate that we are very committed to making sure that we have the team and resources to make this work.]

4) Consider adding development/preparation of an Action Plan to the scope. This would be the last step. It could tie a bow on the data collection, and help you sort through the options for the next steps after this initial grant is completed. It could also form the basis for a future effort (if applicable).
[RMS: OK. The Action Plan would be an outcome of the Analysis.]

5) If you know who the State PM will be, it would be good to identify them now, and include their resume. It will save us a few steps later.
[RMS: We're working on this. I found someone who may be able to do the PM or the Analyst. I'm doing a little more exploration with her right now. Being the PM would be a growth opportunity.]

6) Important -(b)(6) DIA Program Director) has drawn a line in the sand of 1 Apr to have all applications in our system and ready for our Technical Review Committee evaluation. We need to push together to meet that date. The importance of that date is that anything that is submitted after that, OEA can't commit to award this fiscal year. Applications received after that date can still be processed, but they become a low priority. Based on your recent draft, I don't see any reason you can't make that deadline.
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As for the DIA event: I do plan on going, and think it would be a good opportunity for you to network with some of our other DIA grantees. I talked with (b)(6) and if you plan on sending somebody, he encourages registration by next Tuesday. It is possible to recapture the cost, but we would need to add some very specific language to the grant application. Also keep in mind that since we don't have a signed grant, you would need to fund the travel, and accept the risk that that line item is not funded. Please keep me posted if you plan to send somebody.
[RMS: I'm trying to clear my calendar to attend. It's the legislative session for us, so I need to be around to fight for $. If not me, it may be the person in #5 or someone from the MAC. Can we commit to sending someone and try to make it grant funded?]

Lastly, In an earlier email you mentioned some staff changes over at the Chamber. Is there anything about that is worth sharing or would impact your project team moving forward?
[RMS: It's not a big deal. There were three people who rotated through the Chamber/MAC who were intended to support this grant development. This caused some of the confusion and the mis-alignment in the prior drafts. In the end, I just did the re-draft that I sent on Friday.]

Watch for another email from me tomorrow with the rest of my comments.
[RMS: Looking forward to it!]

I'm available all day tomorrow if we need to discuss any of this.
[RMS: I think the above makes sense to us. We'll wait for your comments and maybe chat next week.]

v/r,

Sig

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From: (b)(6)
Sent: Thursday, February 18, 2016 12:13 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: DIA Learning Community Exchange - Hotel and Schedule Details

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Hi Sig!

Hope you had a good long weekend. I hope that the latest draft application makes sense. This project is getting clearer in our brain, so I'm hoping that we're moving in the right direction. If it's helpful, we can do a GoToMeeting session to review...

We are revising the background section to give a better context of our current reality. It's a useful endeavor for us because it frames the project.

Regarding the DIA community exchange on 30/31 March, I did receive the info from (b)(I looked at the agenda and thought that it would be informative for us, especially since there's a Supply Chain Mapping Panel!!! This would definitely help us "begin with the end in mind." We're trying to figure out how/who can attend. Will you be there for

this?

Thanks much (b)(6

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, February 18, 2016 8:41 AM
To (b)(6)
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Good morning (b)(6)

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Sent: Tuesday, January 19, 2016 7:45 AM
To: (b)(6)
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Cc: Gilroy, Michael P CIV OEA (US); Butler, Tara A CIV OEA (US); Glasson, Daniel L CIV OEA (US); Myers, Margit A CIV OEA (US); Solander, Richard V CIV OEA (US); Sweat, Jason E CIV OEA (US); Holland, James P CIV OEA (US); Bullock, Anita C CIV OEA (US); Safer, Karen M CIV OEA (US); Kennedy, David R CIV OEA (US); (b)(6)
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You can still register for the event at (b)(6)

Have a good week!
Liz

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Liz Chimienti
Project Manager
Office of Economic Adjustment
2231 Crystal Drive, Suite 520
Arlington, VA 22202

(b)(6)

[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] RE: DIA Learning Community Exchange - Hotel and Schedule Details
Date: Thursday, February 25, 2016 1:28:00 PM

LOL! Technology shouldn't be this hard!

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, February 25, 2016 11:22 AM
To: (b)(6)
Subject: RE: [Non-DoD Source] RE: DIA Learning Community Exchange - Hotel and Schedule Details

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You can still register for the event at (b)(6)

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Liz Chimienti
Project Manager
Office of Economic Adjustment
2231 Crystal Drive, Suite 520
Arlington, VA 22202
(b)(6)

[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] RE: Follow up on the DIA application
Date: Monday, December 14, 2015 2:49:00 PM

Thanks (b)(6)

I will look at it over the next few days and try to get you some feedback before the weekend.

Sig

-----Original Message-----
From: (b)(6)
Sent: Monday, December 14, 2015 11:28 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Follow up on the DIA application

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Hi Sig!

Attached is a working draft. It shows the revised thought process as far as how this project could work (approach/schedule). We'd appreciate your insight and advice!

We're working on refining the schedule and budget.

Thanks much, (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Friday, December 11, 2015 8:00 AM
To: (b)(6)
Cc:
Subject: Follow up on the DIA application

Hi (b)(6)

Greetings from Sacramento. Just checking in to see how the revised application is going. I would be happy to start looking at interim pieces if the complete package is not ready. Let me know how things are going. Thanks.

v/r,

Sig

Sigmund Csicsery
Project Manager
Office of Economic Adjustment

Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

-----Original Message-----
From (b)(6)
Sent: Friday, November 13, 2015 6:54 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Follow up to our 26 Oct DIA discussion

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Thanks so much, Sig!

We're working on next draft of the grant request. Trying not to "over think" this thing!!! :)

Happy Friday (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Friday, November 13, 2015 8:02 AM
To: (b)(6)
Cc:
Subject: Follow up to our 26 Oct DIA discussion

Good morning (b)(6)

I hope all is well. I just wanted to send a quick note to follow up on a few of items from our meeting a couple of weeks ago. Please distribute to those on your team as appropriate.

1) DIA Project Profiles - These are a collection of one page profiles that highlight some of our other DIA Projects. It might give you an idea of some of the types of initiatives that other states are looking at for their goals and objectives for both phase I and Phase II projects. I hope you find them useful as you scope the Hawaii effort.

2) CCHNL Kick Off Meeting Presentation - These are the briefing slides we used for the City and County of Honolulu Force Reduction grant. You would have a similar presentation following any grant award. However, I wanted to provide this to you in advance so that you could see some of the administrative requirements of the grant.

3) Defense Spending by State 2014 - This is a link to our website that contains an e-copy of the Defense Spending by State document that (b)(6) handed out during our meeting with (b)(6)
(b)(6)

4) Resources Link - This is a link to our website that contains links to a variety of DIA resources and data sources.

(b)(6)

Let me know if you have any questions about the above information. I am still trying to run down some additional information based on our discussion. I will forward as soon as I find it.

v/r,

Sig

Sigmund Csicsery
Project Manager
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

From: (b)(6)
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Cc: (b)(6)
Subject: RE: [Non-DoD Source] RE: Follow up on the DIA application
Date: Monday, December 14, 2015 2:50:41 PM

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_____

Thanks much!

-------- Original message --------
From: "Csicsery, Sigmund G CIV OSD ODAM (US)" (b)(6)
Date: 12/14/2015 12:49 PM (GMT-10:00)
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] RE: Follow up on the DIA application

Thanks (b)(6)

I will look at it over the next few days and try to get you some feedback before the weekend.

Sig

-----Original Message-----
From: (b)(6)
]
Sent: Monday, December 14, 2015 11:28 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Follow up on the DIA application

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We're working on refining the schedule and budget.

Thanks much, (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Friday, December 11, 2015 8:00 AM
To: (b)(6)
Cc:
Subject: Follow up on the DIA application

Hi (b)(6)

Greetings from Sacramento. Just checking in to see how the revised application is going. I would be happy to start looking at interim pieces if the complete package is not ready. Let me know how things are going. Thanks.

v/r,

Sig

Sigmund Csicsery
Project Manager
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

-----Original Message-----
From: (b)(6)
Sent: Friday, November 13, 2015 6:54 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Follow up to our 26 Oct DIA discussion

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Happy Friday, (b)(6)

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From: Csicsery, Sigmund G CIV OSD ODAM (US) [Caution-Caution-
(b)(6)
Sent: Friday, November 13, 2015 8:02 AM
To: (b)(6)
Cc:
Subject: Follow up to our 26 Oct DIA discussion

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(b)(6)

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(b)(6)

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Sig

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Project Manager
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc: (b)(6) Solander, Richard V CIV OEA (US) (b)(6)
Subject: RE: [Non-DoD Source] RE: Follow up on the DIA application
Date: Thursday, December 17, 2015 2:28:00 PM
Attachments: (b)(5)

Hi (b)(6)

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Hi Sig!

(b)(5)

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Cc:
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(b)(5)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc: (b)(6) Solander, Richard V CIV OEA (US) (b)(6)
Subject: RE: [Non-DoD Source] RE: Follow up on the DIA application
Date: Tuesday, January 5, 2016 7:36:00 AM

Happy New Year (b)(6)

I have a couple of more comments from one of my colleagues for your consideration.

You should consider adding some outside consulting help for social network mapping and facilitation. I appears from your draft application that you plan to accomplish this through your teaming arrangement between the State and your MAC partner. However, experience at other locations shows that bringing in a consultant from out of the area (potentially off island) offers some other perspectives and benefits and can prevent a stove pipe or tunnel vision solution. I would not expect that adding these additional resources would significantly change MACs role in the project.

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Office of Economic Adjustment
Western Region Office
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Sacramento, CA 95814
(b)(6)

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From: Csicsery, Sigmund G CIV OSD ODAM (US)
Sent: Thursday, December 17, 2015 2:29 PM
To: (b)(6)
Cc: (b)(6) Solander, Richard V CIV OEA (US) (b)(6)
Subject: RE: [Non-DoD Source] RE: Follow up on the DIA application

Hi (b)(6)

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From: (b)(6) [redacted]
Sent: Monday, December 14, 2015 11:28 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6) [redacted]
Subject: [Non-DoD Source] RE: Follow up on the DIA application

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Thanks much, (b)(6) [redacted]

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From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6) [redacted]
Sent: Friday, December 11, 2015 8:00 AM
To: (b)(6) [redacted]
Cc: [redacted]
Subject: Follow up on the DIA application

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(b)(6)

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Sent: Friday, November 13, 2015 6:54 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Follow up to our 26 Oct DIA discussion

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To: (b)(6)
Cc:
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Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] RE: Follow up on the DIA application
Date: Friday, January 22, 2016 12:50:00 PM

Hi (b)(6)

Juts following up to see if you have any questions about my comments from 12/17 and 1/5. Do you have an estimate of when we might see the next revision? Let me know. Thanks.

Sig

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US)
Sent: Tuesday, January 05, 2016 7:37 AM
To: (b)(6)
Cc: (b)(6) Solander, Richard V CIV OEA (US) (b)(6)
Subject: RE: [Non-DoD Source] RE: Follow up on the DIA application

Happy New Year (b)(6)

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From: Csicsery, Sigmund G CIV OSD ODAM (US)
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To: (b)(6)
Cc: (b)(6) Solander, Richard V CIV OEA (US) (b)(6)
Subject: RE: [Non-DoD Source] RE: Follow up on the DIA application

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Cc: (b)(6)
Subject: RE: [Non-DoD Source] RE: Follow up on the DIA application
Date: Friday, January 22, 2016 12:56:38 PM

Hi Sig: Thanks much for the follow up!!!

I'm checking with (b)(6) has the DOC now. Will be back in touch....

Take care, (b)(6)

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From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Friday, January 22, 2016 10:51 AM
To: (b)(6)
Cc:
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Sent: Monday, December 14, 2015 11:28 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)

Cc: (b)(6)
Subject: [Non-DoD Source] RE: Follow up on the DIA application

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Thanks much, (b)(6)

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Sent: Friday, December 11, 2015 8:00 AM
To: (b)(6)
Cc:
Subject: Follow up on the DIA application

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Sigmund Csicsery
Project Manager
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

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Cc: (b)(6)
Subject: [Non-DoD Source] RE: Follow up to our 26 Oct DIA discussion

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1325 J Street, Suite 1500
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(b)(6)

From: (b)(6)
To:
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Subject: Re: [Non-DoD Source] RE: Follow up on the DIA application
Date: Sunday, January 24, 2016 1:15:45 PM

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(b)(6)

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(b)(6)

[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] RE: Follow up on the DIA application
Date: Wednesday, February 10, 2016 8:44:00 AM

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[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] RE: Follow up on the DIA application
Date: Wednesday, February 10, 2016 10:48:48 AM

Hi Sig: We've had a staff change. If I can get my brain un-fuzzy, the next draft will be in this week. Sorry about the delay. (b)(6)

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Subject: Follow up on the DIA application

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Greetings from Sacramento. Just checking in to see how the revised application is going. I would be happy to start looking at interim pieces if the complete package is not ready. Let me know how things are going. Thanks.

v/r,

Sig

Sigmund Csicsery
Project Manager
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

-----Original Message-----
From:(b)(6)
(b)(6)
Sent: Friday, November 13, 2015 6:54 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Follow up to our 26 Oct DIA discussion

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Thanks so much, Sig!

We're working on next draft of the grant request. Trying not to "over think" this thing!!! :)

Happy Friday (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) [Caution-Caution-
(b)(6)
Sent: Friday, November 13, 2015 8:02 AM
To: (b)(6)
Cc:
(b)(6)
Subject: Follow up to our 26 Oct DIA discussion

Good morning (b)(6)

I hope all is well. I just wanted to send a quick note to follow up on a few of items from our meeting a couple of weeks ago. Please distribute to those on your team as appropriate.

1) DIA Project Profiles - These are a collection of one page profiles that highlight some of our other DIA Projects. It might give you an idea of some of the types of initiatives that other states are looking at for their goals and objectives for both phase I and Phase II projects. I hope you find them useful as you scope the Hawaii effort.

2) CCHNL Kick Off Meeting Presentation - These are the briefing slides we used for the City and County of Honolulu Force Reduction grant. You would have a similar presentation following any grant award. However, I wanted to provide this to you in advance so that you could see some of the administrative requirements of the grant.

3) Defense Spending by State 2014 - This is a link to our website that contains an e-copy of the Defense Spending by State document that (b)(6) handed out during our meeting with (b)(6)

(b)(6)

4) Resources Link - This is a link to our website that contains links to a variety of DIA resources and data sources.

(b)(6)

Let me know if you have any questions about the above information. I am still trying to run down some additional information based on our discussion. I will forward as soon as I find it.

v/r,

Sig

Sigmund Csicsery
Project Manager
Office of Economic Adjustment

Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

--

(b)(6)

[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] RE: Follow up on the DIA application
Date: Wednesday, February 10, 2016 10:51:00 AM

Thanks (b)(6)

-----Original Message-----
From: (b)(6)
Sent: Wednesday, February 10, 2016 10:49 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] RE: Follow up on the DIA application

Hi Sig: We've had a staff change. If I can get my brain un-fuzzy, the next draft will be in this week. Sorry about the delay (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Wednesday, February 10, 2016 6:45 AM
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] RE: Follow up on the DIA application

Aloha (b)(6)

Any progress on the next revision? Did my comments make sense?

Need to get an assessment of where you are. We are planning our internal review schedule, in light of our current IT transition. I need to get some idea of where your project will fall in that queue. Any information on your projected timeline would be helpful. Thanks.

v/r,

Sig

-----Original Message-----
From: (b)(6)
Sent: Sunday, January 24, 2016 1:15 PM
To: (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Subject: Re: [Non-DoD Source] RE: Follow up on the DIA application

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Aloha Sig (b)(6)

Thank you for forwarding the additional docs and questions. I'll review and put together the requested info. Will

send over in phases as I complete to keep things moving.

Mahalo-(b)(6)

On Fri, Jan 22, 2016 at 10:56 AM,(b)(6)
(b)(6) wrote:

Hi Sig: Thanks much for the follow up!!!

I'm checking with(b)(6) has the DOC now. Will be back in touch....

Take care,(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US)(b)(6)
(b)(6)
Sent: Friday, January 22, 2016 10:51 AM
To:(b)(6)
Cc:(b)(6)
(b)(6)
Subject: RE: [Non-DoD Source] RE: Follow up on the DIA application

Hi(b)(6)

Juts following up to see if you have any questions about my comments from 12/17 and 1/5. Do you have an estimate of when we might see the next revision? Let me know. Thanks.

Sig

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US)
Sent: Tuesday, January 05, 2016 7:37 AM
To:(b)(6)
Cc:(b)(6) Solander, Richard V CIV
OEA (US)(b)(6)
Subject: RE: [Non-DoD Source] RE: Follow up on the DIA application

Happy New Year(b)(6

I have a couple of more comments from one of my colleagues for your consideration.

You should consider adding some outside consulting help for social network mapping and facilitation. I appears from your draft application that you plan to accomplish this through your teaming arrangement between the State and your MAC partner. However, experience at other locations shows that bringing in a consultant from out of the area (potentially off island) offers some other perspectives and benefits and can prevent a stove pipe or tunnel vision solution. I would not expect that adding these additional resources would significantly change MACs role in the project.

Please consider sending one or two people to Grants training as part of the application. Having a solid understanding of the grant recipient responsibilities and obligations will not only help with executing that grant scope, but will help to insure that State understands key record keeping requirements to withstand future audits. This will be particularly important when dealing with sub-recipients under the grant. These would be eligible costs under 2CFR.

Lastly can you please confirm that your proposed relationship with MAC would be through a sub-recipient arrangement and not a contract. The application refers to both. The concern is that if you a proposing a contract

you may already have issues with the procurement requirements under 2CFR. The preponderance of the references suggest a sub-recipient relationship, but I need your confirmation.

Let me know if you have any questions.

v/r,

Sig

Sigmund Csicsery
Project Manager
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US)

Sent: Thursday, December 17, 2015 2:29 PM
To: (b)(6)
Cc: (b)(6) Solander, Richard V CIV OEA (US) (b)(6)
Subject: RE: [Non-DoD Source] RE: Follow up on the DIA application

Hi (b)(6)

I have reviewed your draft application and it is definitely moving in the right direction. However, still a fair amount of work to do. I have included my comments in the attached Word document in track changes. Most of my comments are margin comments requesting clarification or more detail. Some specific areas of concern are:

1) Task Labor Resources. It is not clear who will be doing the each task. While the document identifies the overarching team, it is not clear who will be doing what. This is important in trying to understand the proposed budget. Also, some of the personnel identified are not included in the budget projection.

2) Task/Output consistency. Terminology and tasks need to be consistent throughout the document. For example the expected results section discusses a stakeholder map and stakeholder directory; however these don't carry through the document to the task list.

3) MAC. Need to clarify the relationship with MAC. Is MAC a sub recipient or contract? It will make a difference as to how you present the application, budget information, and manage the grant post award.

4) Timeline. Schedule shows 6 months; however, when I add up the tasks it equates to 8 months. Based on what you plan to with procurement and/or a sub recipient MOA, I think even 8 months may be a bit tight.

5) Deliverables. Need to clearly identify the deliverables of the effort.

I apologize in advance if any of my comments are hard to read/understand. I wanted to get you feedback before going on leave. I will be back in the office on 4 January and can pick up the effort then. In the meantime, if you have questions, don't hesitate to shoot me an email and I will try to get back you as soon as possible. Hope you and your family have a Merry Christmas.

v/r,

Sig

-----Original Message-----
From: (b)(6)
(b)(6)
Sent: Monday, December 14, 2015 11:28 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Follow up on the DIA application

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig!

Attached is a working draft. It shows the revised thought process as far as how this project could work (approach/schedule). We'd appreciate your insight and advice!

We're working on refining the schedule and budget.

Thanks much (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) [Caution-
(b)(6)
Sent: Friday, December 11, 2015 8:00 AM
To: (b)(6)
Cc:
(b)(6)
Subject: Follow up on the DIA application

Hi (b)(6)

Greetings from Sacramento. Just checking in to see how the revised application is going. I would be happy to start looking at interim pieces if the complete package is not ready. Let me know how things are going. Thanks.

v/r,

Sig

Sigmund Csicsery
Project Manager
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

-----Original Message-----

From: (b)(6)
(b)(6)
Sent: Friday, November 13, 2015 6:54 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Follow up to our 26 Oct DIA discussion

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Thanks so much, Sig!

We're working on next draft of the grant request. Trying not to "over think" this thing!!! :)

Happy Friday, (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) [Caution-Caution-
(b)(6)
Sent: Friday, November 13, 2015 8:02 AM
To (b)(6)
Cc
(b)(6)
Subject: Follow up to our 26 Oct DIA discussion

Good morning (b)(6)

I hope all is well. I just wanted to send a quick note to follow up on a few of items from our meeting a couple of weeks ago. Please distribute to those on your team as appropriate.

1) DIA Project Profiles - These are a collection of one page profiles that highlight some of our other DIA Projects. It might give you an idea of some of the types of initiatives that other states are looking at for their goals and objectives for both phase I and Phase II projects. I hope you find them useful as you scope the Hawaii effort.

2) CCHNL Kick Off Meeting Presentation - These are the briefing slides we used for the City and County of Honolulu Force Reduction grant. You would have a similar presentation following any grant award. However, I wanted to provide this to you in advance so that you could see some of the administrative requirements of the grant.

3) Defense Spending by State 2014 - This is a link to our website that contains an e-copy of the Defense Spending by State document that (b)(6) handed out during our meeting with (b)(6)

(b)(6)

4) Resources Link - This is a link to our website that contains links to a variety of DIA resources and data sources.

(b)(6)

Let me know if you have any questions about the above information. I am still trying to run down some

additional information based on our discussion. I will forward as soon as I find it.

v/r,

Sig

Sigmund Csicsery
Project Manager
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

--

(b)(6)

[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] RE: Grant Agreement Awaiting Signature
Date: Tuesday, June 14, 2016 2:12:00 PM

---

thanks

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Tuesday, June 14, 2016 11:52 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Grant Agreement Awaiting Signature

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

By the way, there's a typo on the acknowledgement page: I acknowledge that Iundertand (v understand) the terms and conditions outlined on the attached grant agreement.

From: (b)(6)
Sent: Tuesday, June 14, 2016 8:27 AM
To: 'Csicsery, Sigmund G CIV OSD ODAM (US)' (b)(6)
Subject: FW: Grant Agreement Awaiting Signature

Hi Sig: I received this email. I went to the link. It asks me to input the Awardee Name and Award Date. Just want to make sure I enter this correctly:

- Awardee Name: State of Hawaii

- Award Date: June 6, 2016? That's the date on the letter from (b)(6)

Can you please confirm that this is right?

Thanks,(b)(6)

-----Original Message-----
From: OEA Team(b)(6)
Sent: Tuesday, June 14, 2016 1:35 AM
To: (b)(6)
Subject: Grant Agreement Awaiting Signature

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: Re: [Non-DoD Source] RE: Invoice from State of Hawaii
Date: Wednesday, March 15, 2017 9:33:18 AM

Hi (b)(6) It looks like it paid yesterday. Please let me know if you don't see it.

v/r,

Sig

Sent from my BlackBerry 10 smartphone on the Verizon Wireless 4G LTE network.
Original Message
From: (b)(6)
Sent: Tuesday, March 14, 2017 3:02 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Invoice from State of Hawaii

Hi Sig,
Missed your visit...wanted to follow up on payment status for our invoice #003 $116,395.00 submitted on Feb. 6th.

Also, I haven't submitted invoice #4 yet. Can I include a request for an advance for contractual obligations?

(b)(6)
Senior Accountant
DLIR, Office of Community Services
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Tuesday, February 21, 2017 11:35 AM
To: (b)(6)
Subject: RE: Invoice from State of Hawaii

Not yet. They are taking about 30 days on average. I will send you an email as soon as I see something.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----

From: (b)(6)
Sent: Tuesday, February 21, 2017 1:31 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Invoice from State of Hawaii

Hi Sig,

I am following up on payment status for our invoice #003 $116,395.00.

Has payment been processed?

(b)(6)

Senior Accountant

DLIR, Office of Community Services

(b)(6)

From: (b)(6)
Sent: Monday, February 6, 2017 9:26 AM
To: (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Subject: Invoice from State of Hawaii

Grant: ST1603-16-01/HQ00051610178

Reimbursement, Payment Request #3

Please contact me if you have any questions.

(b)(6)

Senior Accountant

DLIR, Office of Community Services

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] Re: Invoice from State of Hawaii
Date: Tuesday, June 27, 2017 7:14:00 AM

(b)(6)

This payment should have paid yesterday.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted].

-----Original Message-----
From: (b)(6)
Sent: Thursday, June 22, 2017 8:14 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Subject: [Non-DoD Source] Re: Invoice from State of Hawaii

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Thanks for checking. Bummer. We'll figure it out.

Thanks, (b)(6)

-------- Original message --------
From: "Csicsery, Sigmund G CIV OSD ODAM (US)" (b)(6)
Date: 6/22/17 5:00 AM (GMT-10:00)
To: (b)(6)
Subject: RE: Invoice from State of Hawaii

(b)(6)

I checked on this payment, and it was sent to DFAS this week, so it is too late to stop it. Based on the typical turn around it should pay in the next few days. Hopefully that will work for your end of FY closeout. I will watch for it and let you know as soon as I see something.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
(b)(6)
Sent: Monday, June 05, 2017 2:11 PM
To: OSD NCR ODAM Mailbox OEA Payments
Cc: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] Invoice from State of Hawaii

Grant: ST1603-16-01/HQ00051610178

Reimbursement, Payment Request #5

Please contact me if you have any questions.

(b)(6)

Senior Accountant

DLIR, Office of Community Services

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Subject: RE: [Non-DoD Source] Re: Invoice from State of Hawaii
Date: Tuesday, June 27, 2017 12:09:26 PM

Sig,
Thank you for update!

(b)(6)
Senior Accountant
DLIR, Office of Community Services
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Tuesday, June 27, 2017 4:14 AM
To: (b)(6)
Subject: RE: [Non-DoD Source] Re: Invoice from State of Hawaii

(b)(6)

This payment should have paid yesterday.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Thursday, June 22, 2017 8:14 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Subject: [Non-DoD Source] Re: Invoice from State of Hawaii

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Thanks for checking. Bummer. We'll figure it out.

Thanks, (b)(6

-------- Original message --------
From: "Csicsery, Sigmund G CIV OSD ODAM (US)" (b)(6)
Date: 6/22/17 5:00 AM (GMT-10:00)
To: (b)(6)
Subject: RE: Invoice from State of Hawaii

(b)(6)

I checked on this payment, and it was sent to DFAS this week, so it is too late to stop it. Based on the typical turn around it should pay in the next few days. Hopefully that will work for your end of FY closeout. I will watch for it and let you know as soon as I see something.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
(b)(6)
Sent: Monday, June 05, 2017 2:11 PM
To: OSD NCR ODAM Mailbox OEA Payments
Cc: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] Invoice from State of Hawaii

Grant: ST1603-16-01/HQ00051610178

Reimbursement, Payment Request #5

Please contact me if you have any questions.

(b)(6)

Senior Accountant

DLIR, Office of Community Services

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] RE: OEA Performance Report 4 2017 07 19
Date: Tuesday, August 1, 2017 9:34:00 AM

Hi (b)(6)

Sorry for the delay. I have accepted the most recent performance report with the financial information you included below.

My only comment on the reimbursement request is that I would recommend combining into one request with a longer "PERIOD COVERED BY THIS REQUEST". I would simplify things for our payments team and possible shave off some of the processing time. After combining, you can go ahead and submit to the payments mailbox.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From (b)(6)
Sent: Friday, July 21, 2017 8:03 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: OEA Performance Report 4 2017 07 19

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig,

I started the financial section in EADS. Below is the script entered in the description box.

This Period and Cumulative

a. Federal Share of Expenditures $61,415.50 $449,604.81

b. Reimbursements requested: $61,415.00 $449,605.00

Reimbursements received to date: $224,039.00 $388,190.00

Reimbursements due: $61,415.00 $61,415.00

c. Cash Receipts: $224,039.00 $388,190.00

Cash Disbursements: $61,415.50 $449,604.81

Cash on Hand: $0.00 $0.00

The accounting of the expenditures by budget line item is based on a cash basis:

. Personnel and Fringe expenses are through the 5/31/2017 pay period as the State pays payroll 2 weeks later than when incurred.

. Contractual service expenses are through 5/31/2017 as monthly invoices are due 30 days after the completion of a performance month.

The attached quarterly expenditure report is consistent with the State's Invoice #8, which reflects all expenses paid as of 6/30/2017.

Personnel expenses for the PM and PS were charged as non-federally funded expenses to ensure that the 10 percent requirement is met.

**Note: Budget worksheet project details are not correct. Attached Q4_HI_OEA Performance_Report_Financials has the correct project expenses calculations.

Also, attached are drafts of billings #6, #7 and #8, which relate to this reporting period. Please review and let me know if okay to submit.

Next we will work on SF425.

Thank you!

(b)(6)

Senior Accountant

DLIR, Office of Community Services

(b)(6)

-----Original Message-----
From: (b)(6)
Sent: Friday, July 21, 2017 10:30 AM
To: (b)(6)
Subject: FW: OEA Performance Report 4 2017 07 19

-----Original Message-----

From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
(b)(6)

Sent: Friday, July 21, 2017 9:20 AM

To: (b)(6)

Cc: (b)(6)

Subject: RE: OEA Performance Report 4 2017 07 19

Hi (b)(6

Reminder that you also have the SF425 Annual Federal Financial Report due on the 31st as well. This is also processed through EADS.

v/r,

Sig

Sigmund Csicsery

Project Manager

Email: (b)(6)

Office: (b)(6)

Cell: (b)(6)

Connect with OEA online!

Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----

From: Csicsery, Sigmund G CIV OSD ODAM (US)

Sent: Thursday, July 20, 2017 4:11 PM

To: (b)(6)

Cc: (b)(6)

Subject: RE: OEA Performance Report 4 2017 07 19

Pending update of the financial section, I only have two comments/suggestions to the text for your consideration:

1) Can you please expand the Objectives and Accomplishments item #1 to add a list of all the tasks and subtasks and state the status (which tasks have been completed, which are in work, and if any have not started). It probably adds about 10-12 lines, but will make it much easier for somebody not familiar with the grant to track where you are.

2) The EADS form will have a "reason for slippage section". Under that section, please add a sentence or two that states something like: With the approved extension request all remaining tasks are on schedule to complete within the revised grant period of performance of December 31, 2017.

Let me know if you have any questions.

v/r,

Sig

Sigmund Csicsery

Project Manager

Email: (b)(6)

Office: (b)(6)

Cell: (b)(6)

Connect with OEA online!

Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----

From: (b)(6)
]

Sent: Thursday, July 20, 2017 1:14 PM

To: Csicsery, Sigmund G CIV OSD ODAM (US)

Cc: (b)(6)

Subject: [Non-DoD Source] HI: OEA Performance Report 4 2017 07 19

Hi Sig: Starting the development of the Q4 report . draft attached.

It reflects an update of the program narrative. We're still working on the financial section.

Comments?

Thanks, (b)(6

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] RE: OEA Performance Report 4 2017 07 19
Date: Tuesday, August 1, 2017 2:24:54 PM

I'll combine into one request. Thanks!

(b)(6)
Senior Accountant
DLIR, Office of Community Services
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Tuesday, August 1, 2017 6:34 AM
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] RE: OEA Performance Report 4 2017 07 19

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Sorry for the delay. I have accepted the most recent performance report with the financial information you included below.

My only comment on the reimbursement request is that I would recommend combining into one request with a longer "PERIOD COVERED BY THIS REQUEST". I would simplify things for our payments team and possible shave off some of the processing time. After combining, you can go ahead and submit to the payments mailbox.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

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From: (b)(6)
Sent: Friday, July 21, 2017 8:03 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: OEA Performance Report 4 2017 07 19

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authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig,

I started the financial section in EADS. Below is the script entered in the description box.

This Period and Cumulative

a. Federal Share of Expenditures $61,415.50 $449,604.81

b. Reimbursements requested: $61,415.00 $449,605.00

Reimbursements received to date: $224,039.00 $388,190.00

Reimbursements due: $61,415.00 $61,415.00

c. Cash Receipts: $224,039.00 $388,190.00

Cash Disbursements: $61,415.50 $449,604.81

Cash on Hand: $0.00 $0.00

The accounting of the expenditures by budget line item is based on a cash basis:

. Personnel and Fringe expenses are through the 5/31/2017 pay period as the State pays payroll 2 weeks later than when incurred.

. Contractual service expenses are through 5/31/2017 as monthly invoices are due 30 days after the completion of a performance month.

The attached quarterly expenditure report is consistent with the State's Invoice #8, which reflects all expenses paid as of 6/30/2017.

Personnel expenses for the PM and PS were charged as non-federally funded expenses to ensure that the 10 percent requirement is met.

**Note: Budget worksheet project details are not correct. Attached Q4_HI_OEA Performance_Report_Financials has the correct project expenses calculations.

Also, attached are drafts of billings #6, #7 and #8, which relate to this reporting period. Please review and let me know if okay to submit.

Next we will work on SF425.

Thank you!

(b)(6)

Senior Accountant

DLIR, Office of Community Services

(b)(6)

-----Original Message-----
From: (b)(6)
Sent: Friday, July 21, 2017 10:30 AM
To: (b)(6)
Subject: FW: OEA Performance Report 4 2017 07 19

-----Original Message-----

From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
(b)(6)

Sent: Friday, July 21, 2017 9:20 AM

To: (b)(6)

Cc (b)(6)

Subject: RE: OEA Performance Report 4 2017 07 19

Hi (b)(6)

Reminder that you also have the SF425 Annual Federal Financial Report due on the 31st as well. This is also processed through EADS.

v/r,

Sig

Sigmund Csicsery

Project Manager

Email: (b)(6)

Office: (b)(6)

Cell: (b)(6)

Connect with OEA online!

Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----

From: Csicsery, Sigmund G CIV OSD ODAM (US)

Sent: Thursday, July 20, 2017 4:11 PM

To: (b)(6)

Cc: (b)(6)

Subject: RE: OEA Performance Report 4 2017 07 19

Pending update of the financial section, I only have two comments/suggestions to the text for your consideration:

1) Can you please expand the Objectives and Accomplishments item #1 to add a list of all the tasks and subtasks and state the status (which tasks have been completed, which are in work, and if any have not started). It probably

adds about 10-12 lines, but will make it much easier for somebody not familiar with the grant to track where you are.

2) The EADS form will have a "reason for slippage section". Under that section, please add a sentence or two that states something like: With the approved extension request all remaining tasks are on schedule to complete within the revised grant period of performance of December 31, 2017.

Let me know if you have any questions.

v/r,

Sig

Sigmund Csicsery

Project Manager

Email: (b)(6)

Office: (b)(6)

Cell: (b)(6)

Connect with OEA online!

Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----

From: (b)(6)
]

Sent: Thursday, July 20, 2017 1:14 PM

To: Csicsery, Sigmund G CIV OSD ODAM (US)

Cc: (b)(6)

Subject: [Non-DoD Source] HI: OEA Performance Report 4 2017 07 19

Hi Sig: Starting the development of the Q4 report . draft attached.

It reflects an update of the program narrative. We're still working on the financial section.

Comments?

Thanks (b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] RE: report
Date: Thursday, October 27, 2016 11:07:00 AM

(b)(6)

I have added you to EADS II. You should have received an activation email. Please let me know if you have not.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Wednesday, October 26, 2016 2:02 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: report

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Aloha Sig,

Subject to (b)(6) question below, our 31 October Performance Report is ready and saved as a Draft. You asked us to hold off submitting until you reviewed it.

Best,

(b)(6)

(b)(6)

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From (b)(6)
Sent: Tuesday, October 25, 2016 5:24 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Cc: (b)(6)
Subject: RE: report

Hi Sig,

Attached is a draft of form SF270 – Request for reimbursement. The amounts reflect personnel costs paid through 10/20/16.

Is this the correct form to submit manually? Let me know if this is correct and properly completed. I will sign and scan as a pdf and email it (b)(6)
(b)(6)

The next step – entering project expenses for the 1st Qtr performance report through EADS II. Personnel costs includes actual $s for hours worked but may not be paid in the 1st quarter. Is this correct?

Thanks!

(b)(6)

Senior Accountant

DLIR, Office of Community Services

(b)(6)

From: (b)(6)
Sent: Monday, October 24, 2016 9:05 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
(b)(6)
Cc: (b)(6)
(b)(6)
Subject: RE: report

Sig: I also crawled my email looking for instructions re the manual payment system. Can't seem to find it. Can you please resend?

The only thing I found was an email about using whole numbers:

When submitting a Request for Advance or Reimbursement (SF270), Outlay Report and Request for Reimbursement for Construction Programs (SF 271), or Federal Financial Reports (SF425), please round your costs to whole numbers. This will help expedite processing of the request or reports through our internal processes.

Thanks, (b)(6)

From: (b)(6)
Sent: Monday, October 24, 2016 8:57 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
(b)(6)
Cc: (b)(6)
Subject: report

Aloha Sig!

Hope you had a good trip out here. Just a reminder, I need access to your site so I can file our first performance report, due October 31.

Thanks!

(b)(6)

(b)(6)

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] RE: report
Date: Thursday, October 27, 2016 11:39:34 AM

Hi Sig,

Yes, I am in and have created a PW. However, I can't see our information. How does my account get tied to our grant?

Thanks,
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, October 27, 2016 8:08 AM
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] RE: report

(b)(6)

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Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

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Defense Industry Adjustment (DIA)

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DLIR, Office of Community Services

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(b)(6)

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] RE: report
Date: Thursday, October 27, 2016 11:43:00 AM

My Bad. Try now.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
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Project Manager

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(b)(6)

Program Manager

Defense Industry Adjustment (DIA)

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Department of Labor and Industrial Relations (DLIR)

State of Hawaii

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(b)(6)

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] RE: report
Date: Thursday, October 27, 2016 11:49:39 AM

OK, all joy now. Thanks Sig.

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, October 27, 2016 8:44 AM
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] RE: report

My Bad. Try now.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From (b)(6)
Sent: Thursday, October 27, 2016 11:39 AM
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[redacted]

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Best,

(b)(6)

(b)(6)

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: (b)(6)
Sent: Tuesday, October 25, 2016 5:24 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Cc: (b)(6)
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(b)(6)

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Thanks!

(b)(6)

Senior Accountant

DLIR, Office of Community Services

(b)(6)

From: (b)(6)
Sent: Monday, October 24, 2016 9:05 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
(b)(6)
Cc: (b)(6)
(b)(6)
Subject: RE: report

Sig: I also crawled my email looking for instructions re the manual payment system. Can't seem to find it. Can you please resend?

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Thanks, (b)(6)

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(b)(6)
Cc: (b)(6)
Subject: report

Aloha Sig!

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Thanks!

(b)(6)

(b)(6)

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] RE: report
Date: Thursday, October 27, 2016 11:51:00 AM

Ok reviewing the reports now. Should have feedback this afternoon.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Thursday, October 27, 2016 11:49 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] RE: report

OK, all joy now. Thanks Sig.

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, October 27, 2016 8:44 AM
To: (b)(6)
Cc:
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My Bad. Try now.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

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[redacted]

-----Original Message-----
From: (b)(6)
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Cc: (b)(6)
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(b)(6)

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

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Senior Accountant

DLIR, Office of Community Services

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State of Hawaii

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] RE: report
Date: Thursday, October 27, 2016 2:02:00 PM

All,

Comments and recommendations for your consideration.

Reimbursement Request.

1. Box 1B. Check "Partial"
2. Box 3. Change to "DOD Office of Economic Adjustment"
3. Box 5. Change to request "001".
4. Box 8. POP started 7/1/16. Might consider starting this request from that date.
5. Question. Program outlays do not match the performance report. I assume that is because the reimbursement request covers an additional 20 days. That is OK, I just want to confirm that is the reason for the difference. Is that correct?

Performance Report.

1. Recommend uploading the performance report financial PDF as an attachment to the performance report record. Our system is still undergoing some changes, and I want to make sure that we don't lose the information if our IT team makes changes to how those fields are manipulated.
2. Also, while not absolutely required, it is a good idea to provide a labor summary to back up the Salary and Fringe hours claimed. Recommend uploading with the other attachments.
3. Under Actual Accomplishments and Objectives: Please add additional discussion re: the Program Specialist Position. Since this was described as part of Project Initiation and Planning it should be discussed. In fact you should probably summarize you work efforts for items 1 thru 5 under section 1.1 of the execution approach.
4. Under the Provide Reason for Slippage section. No change unless the response is impacted by the additional discussion under comment 3 above.
5. Under the project expenses tab. Include summary statements that address the following topics.
   a. Federal and non-federal expenses for the period and cumulative to date.
   b. Summarize reimbursements requested received to date. (in this case $0 and $0)
   c. Summarize federal funds on hand and the beginning and end of the period. (In your case, it should always be $0 and $0)
6. Additional information tab:
   a. Procurement discussion. Add statement re: the projected award date. Also add a statement the process was competitive including consideration of cost. Lastly state that in the next performance report a full discussion of the procurement process, including number of bidders, range of cost, final section and a copy of the contract will be included.
   b. Add a statement regarding the State of Hawaii efforts in complying with the General Assistance Agreement Terms and Conditions, National Policy Requirements, and Grant Program-Specific Terms and Conditions as applicable.

Please let me know if you have any questions.

v/r,

Sig

Sigmund Csicsery
Project Manager
Email: (b)(6)

Office: (b)(6)
Cell: (b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

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(b)(6)

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Thanks!

(b)(6)

Senior Accountant

DLIR, Office of Community Services

(b)(6)

From: (b)(6)
Sent: Monday, October 24, 2016 9:05 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Cc: (b)(6)
Subject: RE: report

Sig: I also crawled my email looking for instructions re the manual payment system. Can't seem to find it. Can you please resend?

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Thanks (b)(6)

From: (b)(6)
Sent: Monday, October 24, 2016 8:57 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
(b)(6)
Cc: (b)(6)
Subject: report

Aloha Sig!

Hope you had a good trip out here. Just a reminder, I need access to your site so I can file our first performance report, due October 31.

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(b)(6)

(b)(6)

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] RE: report
Date: Friday, October 28, 2016 4:00:38 PM

Aloha Sig,

We've made the changes and the Draft is ready for another review.

Thanks,
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, October 27, 2016 11:03 AM
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] RE: report

All,

Comments and recommendations for your consideration.

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1. Box 1B. Check "Partial"
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Please let me know if you have any questions.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

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From (b)(6)
Sent: Tuesday, October 25, 2016 8:24 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: report

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DLIR, Office of Community Services

(b)(6)

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Office of Community Services (OCS)

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(b)(6)

From: (b)(6)
To: (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] RE: report
Date: Friday, October 28, 2016 4:05:09 PM

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Sig

(b)(6)

Project Manager

Email: (b)(6)

Office: (b)(6)

Cell: (b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

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(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] RE: report
Date: Monday, October 31, 2016 8:32:00 AM

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To: (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US)
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Sigmund Csicsery

Project Manager

Email: (b)(6)

Office: (b)(6)

Cell: (b)(6)

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[redacted]

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(b)(6)

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Program Manager

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From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] RE: report
Date: Monday, October 31, 2016 8:53:00 AM

Hi (b)(6)

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Project Manager
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Subject: RE: [Non-DoD Source] RE: report
Date: Monday, October 31, 2016 11:03:20 AM

Hi Sig,

I will get with (b)(6) on #5, but #6 was addressed on the Notes tab to the right. It sounds like that is not the additional information tab though, so I will go in and take a look.

(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, October 31, 2016 5:54 AM
To (b)(6)
Cc
Subject: RE: [Non-DoD Source] RE: report

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From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, October 27, 2016 11:03 AM
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] RE: report

All,

Comments and recommendations for your consideration.

Reimbursement Request.

1. Box 1B. Check "Partial"
2. Box 3. Change to "DOD Office of Economic Adjustment"
3. Box 5. Change to request "001".
4. Box 8. POP started 7/1/16. Might consider starting this request from that date.
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1. Recommend uploading the performance report financial PDF as an attachment to the performance report record. Our system is still undergoing some changes, and I want to make sure that we don't lose the information if our IT team makes changes to how those fields are manipulated.
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   b. Add a statement regarding the State of Hawaii efforts in complying with the General Assistance Agreement Terms and Conditions, National Policy Requirements, and Grant Program-Specific Terms and Conditions as applicable.

Please let me know if you have any questions.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

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From: (b)(6)
Sent: Tuesday, October 25, 2016 8:24 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: report

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Attached is a draft of form SF270 - Request for reimbursement. The amounts reflect personnel costs paid through 10/20/16.

Is this the correct form to submit manually? Let me know if this is correct and properly completed. I will sign and scan as a pdf and email it (b)(6)
(b)(6)

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Thanks!

(b)(6)

Senior Accountant

DLIR, Office of Community Services

(b)(6)

From: (b)(6)
Sent: Monday, October 24, 2016 9:05 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Cc: (b)(6)
Subject: RE: report

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Thanks, (b)(6)

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Sent: Monday, October 24, 2016 8:57 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
(b)(6)
Cc: (b)(6)

Subject: report

Aloha Sig!

Hope you had a good trip out here. Just a reminder, I need access to your site so I can file our first performance report, due October 31.

Thanks!

(b)(6)

(b)(6)

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] RE: report
Date: Monday, October 31, 2016 11:36:52 AM

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(b)(6)

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From: (b)(6)
Sent: Monday, October 31, 2016 8:03 AM
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Cc: (b)(6)
Subject: RE: [Non-DoD Source] RE: report

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Sent: Monday, October 31, 2016 5:54 AM
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] RE: report

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To follow up comments:

1. Under the Provide Reason for Slippage section. Recommend adding two additional statements to address the following questions.

a) When do you anticipate hiring the Project Coordinator?
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Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

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From: (b)(6)
Sent: Friday, October 28, 2016 4:00 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] RE: report

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Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

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To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: report

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(b)(6)

The next step - entering project expenses for the 1st Qtr performance report through EADS II. Personnel costs includes actual $s for hours worked but may not be paid in the 1st quarter. Is this correct?

Thanks!

(b)(6)

Senior Accountant

DLIR, Office of Community Services

(b)(6)

From: (b)(6)
Sent: Monday, October 24, 2016 9:05 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Cc: (b)(6)
Subject: RE: report

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(b)(6)
Cc:(b)(6)
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Thanks!

(b)(6)

(b)(6)

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] RE: report
Date: Monday, October 31, 2016 11:50:00 AM

Agreed. That info should go under the additional information tab. The notes are there for you to send a side note to me or internal to DLIR. It really is not part of the official report.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, October 31, 2016 11:37 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] RE: report

Sig,

Yeah, I see it now. I'll move #6 as soon as the record is unlocked. Someone is in there at the moment.

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From: (b)(6)
Sent: Monday, October 31, 2016 8:03 AM
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To: (b)(6)
Cc:
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1. Under the Provide Reason for Slippage section. Recommend adding two additional statements to address the following questions.

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Please let me know if you have any questions. Thx.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Friday, October 28, 2016 4:00 PM

To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] RE: report

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Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

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From: (b)(6)
Sent: Tuesday, October 25, 2016 8:24 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
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Senior Accountant

DLIR, Office of Community Services

(b)(6)

From: (b)(6)
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To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Cc: (b)(6)
Subject: RE: report

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(b)(6)

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] RE: report
Date: Monday, October 31, 2016 11:51:35 AM

Got it, thanks.
(b)(6)

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From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, October 31, 2016 8:50 AM
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] RE: report

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Sig

Sigmund Csicsery
Project Manager
(b)(6)

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This e-mail message may contain confidential and/or privileged information. If you are not an addressee or [redacted]

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Project Manager
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Senior Accountant

DLIR, Office of Community Services

(b)(6)

From: (b)(6)
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To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
(b)(6)
Cc: (b)(6)
Subject: report

Aloha Sig!

Hope you had a good trip out here. Just a reminder, I need access to your site so I can file our first performance report, due October 31.

Thanks!

(b)(6)

(b)(6)

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc:
Subject: RE: [Non-DoD Source] RE: report
Date: Monday, October 31, 2016 12:45:34 PM

I added financial statements to project expenses tab. Also, uploaded a pdf version
(b)(6)

(b)(6)
Senior Accountant
DLIR, Office of Community Services
(b)(6)

-----Original Message-----
From: (b)(6)
Sent: Monday, October 31, 2016 8:51 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] RE: report

Got it, thanks.
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, October 31, 2016 8:50 AM
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] RE: report

Agreed. That info should go under the additional information tab. The notes are there for you to send a side note to me or internal to DLIR. It really is not part of the official report.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

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From: (b)(6)
Sent: Monday, October 31, 2016 11:37 AM

To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] RE: report

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Yeah, I see it now. I'll move #6 as soon as the record is unlocked. Someone is in there at the moment.

(b)(6)

-----Original Message-----
From: (b)(6)
Sent: Monday, October 31, 2016 8:03 AM
To: 'Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] RE: report

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Sent: Monday, October 31, 2016 5:54 AM
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] RE: report

Hi (b)(6)

To follow up comments:

1. Under the Provide Reason for Slippage section. Recommend adding two additional statements to address the following questions.

a) When do you anticipate hiring the Project Coordinator?
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Agreement Terms and Conditions, National Policy Requirements, and Grant Program-Specific Terms and Conditions as applicable.

Please let me know if you have any questions. Thx.

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Sigmund Csicsery
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[redacted]

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Sent: Friday, October 28, 2016 4:00 PM
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Cc: (b)(6)
Subject: RE: [Non-DoD Source] RE: report

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To: (b)(6)
Cc:
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Sigmund Csicsery
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(b)(6)

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[redacted]

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From: (b)(6)
Sent: Tuesday, October 25, 2016 8:24 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: report

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Attached is a draft of form SF270 - Request for reimbursement. The amounts reflect personnel costs paid through 10/20/16.

Is this the correct form to submit manually? Let me know if this is correct and properly completed. I will sign and scan as a pdf and email it (b)(6)
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(b)(6)

Senior Accountant

DLIR, Office of Community Services

(b)(6)

From: (b)(6)
Sent: Monday, October 24, 2016 9:05 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Cc: (b)(6)
Subject: RE: report

Sig: I also crawled my email looking for instructions re the manual payment system. Can't seem to find it. Can you please resend?

The only thing I found was an email about using whole numbers:

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Defense Industry Adjustment (DIA)

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Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc:
Subject: RE: [Non-DoD Source] RE: report
Date: Monday, October 31, 2016 1:13:29 PM

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(b)(6)

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(b)(6)

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[redacted]

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Cc: (b)(6)
Subject: RE: [Non-DoD Source] RE: report

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Sigmund Csicsery
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(b)(6)

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[redacted]

[redacted]

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From: (b)(6)
Sent: Tuesday, October 25, 2016 8:24 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
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Subject: [Non-DoD Source] RE: report

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Senior Accountant

DLIR, Office of Community Services

(b)(6)

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To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
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Program Manager

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From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] RE: report
Date: Monday, October 31, 2016 2:19:00 PM

(b)(6)

I'm still not seeing the response to item 1.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

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From: (b)(6)
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Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] RE: report
Date: Monday, October 31, 2016 2:31:35 PM

Sig,

Sorry, OK added that too.

(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, October 31, 2016 11:19 AM
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] RE: report

(b)(6)

I'm still not seeing the response to item 1.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

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From: (b)(6)
Sent: Monday, October 31, 2016 1:13 PM
To: (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US)
Cc:
Subject: RE: [Non-DoD Source] RE: report

Hi Sig,

Please advise if this is OK now.

Thanks,
(b)(6)

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From: (b)(6)
Sent: Monday, October 31, 2016 9:45 AM
To: (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US)
(b)(6)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] RE: report

I added financial statements to project expenses tab. Also, uploaded a pdf version (b)(6)

(b)(6)
Senior Accountant
DLIR, Office of Community Services
(b)(6)

-----Original Message-----
From: (b)(6)
Sent: Monday, October 31, 2016 8:51 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] RE: report

Got it, thanks.
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, October 31, 2016 8:50 AM
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] RE: report

Agreed. That info should go under the additional information tab. The notes are there for you to send a side note to me or internal to DLIR. It really is not part of the official report.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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This e-mail message may contain confidential and/or privileged information. If you are not an addressee or [redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, October 31, 2016 11:37 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)

Subject: RE: [Non-DoD Source] RE: report

Sig,

Yeah, I see it now. I'll move #6 as soon as the record is unlocked. Someone is in there at the moment.

(b)(6)

-----Original Message-----
From: (b)(6)
Sent: Monday, October 31, 2016 8:03 AM
To: 'Csicsery, Sigmund G CIV OSD ODAM (US)' (b)(6)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] RE: report

Hi Sig,

I will get with (b)(6) on #5, but #6 was addressed on the Notes tab to the right. It sounds like that is not the additional information tab though, so I will go in and take a look.

(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, October 31, 2016 5:54 AM
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] RE: report

Hi (b)(6)

To follow up comments:

1. Under the Provide Reason for Slippage section. Recommend adding two additional statements to address the following questions.

a) When do you anticipate hiring the Project Coordinator?
b) Is the delay is anticipated to impact the overall completion schedule? (I assume no, but it needs to be stated).

2. I could not find where you addressed my earlier comment 5 and 6?

5. Under the project expenses tab. Include summary "statements" that address the following topics.
   a. Federal and non-federal expenses for the period and cumulative to date.
   b. Summarize reimbursements requested received to date. (in this case $0 and $0)
   c. Summarize federal funds on hand and the beginning and end of the period. (In your case, it should always be $0 and $0)

6. Additional information tab:
   a. Procurement discussion. Add statement re: the projected award date. Also add a statement the process was competitive including consideration of cost. Lastly state that in the next performance report a full discussion of the procurement process, including number of bidders, range of cost, final section and a copy of the contract will be included.
   b. Add a statement regarding the State of Hawaii efforts in complying with the General Assistance Agreement Terms and Conditions, National Policy Requirements, and Grant Program-Specific Terms and Conditions as applicable.

Please let me know if you have any questions. Thx.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Friday, October 28, 2016 4:00 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] RE: report

Aloha Sig,

We've made the changes and the Draft is ready for another review.

Thanks,
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, October 27, 2016 11:03 AM
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] RE: report

All,

Comments and recommendations for your consideration.

Reimbursement Request.

1. Box 1B. Check "Partial"
2. Box 3. Change to "DOD Office of Economic Adjustment"
3. Box 5. Change to request "001".
4. Box 8. POP started 7/1/16. Might consider starting this request from that date.
5. Question. Program outlays do not match the performance report. I assume that is because the reimbursement request covers an additional 20 days. That is OK, I just want to confirm that is the reason for the difference. Is that correct?

Performance Report.

1. Recommend uploading the performance report financial PDF as an attachment to the performance report record. Our system is still undergoing some changes, and I want to make sure that we don't lose the information if our IT team makes changes to how those fields are manipulated.
2. Also, while not absolutely required, it is a good idea to provide a labor summary to back up the Salary and Fringe hours claimed. Recommend uploading with the other attachments.
3. Under Actual Accomplishments and Objectives: Please add additional discussion re: the Program Specialist Position. Since this was described as part of Project Initiation and Planning it should be discussed. In fact you should probably summarize you work efforts for items 1 thru 5 under section 1.1 of the execution approach.
4. Under the Provide Reason for Slippage section. No change unless the response is impacted by the additional discussion under comment 3 above.
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Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

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From: (b)(6)
Sent: Tuesday, October 25, 2016 8:24 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: report

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig,

Attached is a draft of form SF270 - Request for reimbursement. The amounts reflect personnel costs paid through 10/20/16.

Is this the correct form to submit manually? Let me know if this is correct and properly completed. I will sign and scan as a pdf and email it (b)(6)
(b)(6)

The next step - entering project expenses for the 1st Qtr performance report through EADS II. Personnel costs includes actual $s for hours worked but may not be paid in the 1st quarter. Is this correct?

Thanks!

(b)(6)

Senior Accountant

DLIR, Office of Community Services

(b)(6)

From: (b)(6)
Sent: Monday, October 24, 2016 9:05 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Cc: (b)(6)
Subject: RE: report

Sig: I also crawled my email looking for instructions re the manual payment system. Can't seem to find it. Can you please resend?

The only thing I found was an email about using whole numbers:

When submitting a Request for Advance or Reimbursement (SF270), Outlay Report and Request for Reimbursement for Construction Programs (SF 271), or Federal Financial Reports (SF425), please round your costs to whole numbers. This will help expedite processing of the request or reports through our internal processes.

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To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
(b)(6)
Cc (b)(6)
Subject: report

Aloha Sig!

Hope you had a good trip out here. Just a reminder, I need access to your site so I can file our first performance report, due October 31.

Thanks!

(b)(6)

(b)(6)

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] RE: report
Date: Monday, October 31, 2016 2:38:00 PM

OK. Go ahead and submit. Thx

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

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Project Manager
(b)(6)

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Sigmund Csicsery

Project Manager
(b)(6)

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[redacted]

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From: (b)(6)
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Cc: (b)(6)
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DLIR, Office of Community Services

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Thanks!

(b)(6)

(b)(6)

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed
Date: Wednesday, May 4, 2016 1:59:00 PM

Can you be a little more specific about what the IT/ASP services are. Is it hosting space, domain name, any developer activities, etc. Not looking for much, just a little more detail so we can quantify what is being purchased. Maybe just one more level of detail. Thanks.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted].

-----Original Message-----
From: (b)(6)
Sent: Wednesday, May 04, 2016 1:50 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Status Update - Actions Needed

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Hi Sig: Attached are the following:

1. SF424. As requested, I've added our zip plus 4 and signed the form.
2. SOW. I've added a Task 4 (IT/ASP) with a brief description. Please let me know if I need to expand.
3. Budget Justification. I've attached the DOC.

Please let me know what else I need to do on this.

Thanks much, (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Wednesday, May 04, 2016 5:16 AM
To: (b)(6)
Subject: RE: Status Update - Actions Needed

Hi (b)(6)

I was reviewing the TRC action items, and conclude that it is easiest for me to make some of the editorial changes on my end. I will keep an accounting and send you a list prior to you resubmitting the application. However, there are a few things that I will need from you.

1) Please sign the attached SF424 and return to me in PDF. I have updated the funding amounts based on the correction to inter island travel. Please note that the zip code is highlighted. It may be incorrect, or just looking for a zip plus 4. If you have one, please update it. If not, please just sign and return.

2) Please add a 4th task to the end of the SOW (OEA_SOW_Research_2016-04-07). This task should describe the scope of work for the IT Hosting ASP Web Services task. You would still have the option to contract for this separately based on the statement we included in the narrative. When complete, please send me the Word version of the file, as I have a couple more minor edits to make to this document.

3) Please send me the Word version of the Budget Justification (OEA_Budget_Justification_v1). I will correct the interisland cost and clarify the fringe rate.

Thanks.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted].

-----Original Message-----
From: (b)(6)
Sent: Tuesday, May 03, 2016 9:35 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Status Update

WOW! Thanks for the great news, Sig!

-------- Original message --------
From: "Csicsery, Sigmund G CIV OSD ODAM (US)" (b)(6)
Date: 5/3/16 5:14 AM (GMT-10:00)
To: (b)(6)
Subject: Status Update

Hi (b)(6)

Good news. We held the Technical Review Meeting yesterday with the Director. The application was conditionally approved with some minor changes. I have been tied up in meetings yesterday afternoon and this morning, but plan

on addressing the corrections this afternoon. Most of the actions are things that I can handle on my end, and then I will coordinate with you on the changes and ask you to resubmit the application. I will let you know which actions I need your assistance. I will send you a list of the changes as I work through them. I will also need to go over the remainder of process from here to grant award. Watch for a follow up later today/tomorrow.

Please note that you or (b)(6 may receive a system generated email stating that the application has been returned. You don't need to do anything with that until I provide additional guidance. I will keep you posted.

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed
Date: Wednesday, May 4, 2016 2:05:00 PM
Attachments: (b)(5)

How'd this?

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From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Wednesday, May 04, 2016 11:00 AM
To: (b)(6)
Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed

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(b)(5)

(b)(5)

(b)(5)

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Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Tuesday, May 03, 2016 9:35 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Status Update

WOW! Thanks for the great news, Sig!

-------- Original message --------

From: "Csicsery, Sigmund G CIV OSD ODAM (US)" (b)(6)
Date: 5/3/16 5:14 AM (GMT-10:00)
To: (b)(6)
Subject: Status Update

Hi (b)(6)

Good news. We held the Technical Review Meeting yesterday with the Director. The application was conditionally approved with some minor changes. I have been tied up in meetings yesterday afternoon and this morning, but plan on addressing the corrections this afternoon. Most of the actions are things that I can handle on my end, and then I will coordinate with you on the changes and ask you to resubmit the application. I will let you know which actions I need your assistance. I will send you a list of the changes as I work through them. I will also need to go over the remainder of process from here to grant award. Watch for a follow up later today/tomorrow.

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Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

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[redacted]

(b)(5)

(b)(5)

(b)(5)

(b)(5)

(b)(5)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed
Date: Wednesday, May 4, 2016 2:14:00 PM

That should work. That's all I need for now. I will let you know when it is ready to resubmit. Likely tomorrow.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Wednesday, May 04, 2016 2:05 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed

How'd this?

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Wednesday, May 04, 2016 11:00 AM
To: (b)(6)
Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed

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(b)(6)

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[redacted]

[redacted]

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From: (b)(6)
Sent: Wednesday, May 04, 2016 1:50 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Status Update - Actions Needed

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3. Budget Justification. I've attached the DOC.

Please let me know what else I need to do on this.

Thanks much, (b)(6)

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From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Wednesday, May 04, 2016 5:16 AM
To: (b)(6)
Subject: RE: Status Update - Actions Needed

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Thanks.

Sig

Sigmund Csicsery

Project Manager
(b)(6)

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[redacted]

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Subject: Status Update

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(b)(6)

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[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed
Date: Thursday, May 5, 2016 12:07:00 PM
Attachments: (b)(5)

Here are the revised SOW and Budget Justification in track changes. If you are OK with these, I will accept changes, PDF, and upload to the application. I am still working changes to the narrative sections, but these are ready to go if you agree.

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-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US)
Sent: Wednesday, May 04, 2016 2:15 PM
To: (b)(6)
Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed

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(b)(6)

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[redacted].

-----Original Message-----
From: (b)(6)
Sent: Wednesday, May 04, 2016 2:05 PM

(b)(5)

(b)(5)

(b)(5)

(b)(5)

(b)(5)

(b)(5)

(b)(5)

(b)(5)

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Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed

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From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
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Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed

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Thanks.

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[redacted]

(b)(5)

(b)(5)

(b)(5)

(b)(5)

(b)(5)

(b)(5)

(b)(5)

(b)(5)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed
Date: Thursday, May 5, 2016 12:42:42 PM

The SOW looks fine. On the budget, does the interisland travel need to change from 12 round trips to 8?

Thanks (b)(6)

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From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, May 05, 2016 9:07 AM
To: (b)(6)
Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed

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Project Manager
(b)(6)

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[redacted]

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Sent: Wednesday, May 04, 2016 2:15 PM
To: (b)(6)
Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed

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Sacramento, CA 95814
(b)(6)

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[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed
Date: Thursday, May 5, 2016 12:53:00 PM

You are correct. I was looking for the cost and glanced over the number of trips. I have taken care of it. Thx.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Thursday, May 05, 2016 12:43 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed

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(b)(6)

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From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed
Date: Thursday, May 5, 2016 2:23:00 PM

Hi (b)(6) Following are the changes I made. Please review in EADS II, and if you agree, please submit the revised application to OEA. It is a two-step process. First submit to the AO (you), then submit to OEA.

1) I uploaded the signed PDF of the SF424 that you sent me.

2) I uploaded the revised SOW and Budget justification that I sent you earlier.

3) I corrected the inter-island travel on the budget worksheet. Also filled out the SF424 A-F at the bottom of the budget worksheet page. The numbers are pulled right from the budget worksheet. The overall cost was reduced by $1200 (12 trips to 8).

4) Narrative changes - Wording on how we described building a more resilient workforce still sounded a bit like you were trying to grow the defense contracts. Based on comments from the Program Director, I softened the language in the following sections.

a. Deliverable List - Action Plan.
b. Goals Related to OEA Mission - Objective #3.
c. Introduction Background - Para #5 and para #10.
d. Need for Assistance - Last paragraph.
e. Results or Benefits Expected - Next to last paragraph.
f. Approach and Timeline - 1.5 Sustainability, 3rd bullet.

5) Narrative changes - I received clarification on in-kind services vs direct non-federal match. If you are directly paying for something, it is not considered in-kind. So under the Approach and Timeline, I changed the wording for the Administrative Support, Fiscal Support, and Technical/SMEs from in-kind contribution to non-federal match contribution. The bottom line is the same.

6) Narrative changes - Approach and Timeline. Consultant item #3. Changed "marketing" to "outreach". Marketing is not allowable.

6) Narrative changes - Approach and Timeline. Consultant item #4. Added a statement stating that: The State of Hawaii will take over the cost of this task, as needed, following completion of OEA's program of assistance.

The changes are pretty straight forward. Please let me know if you can't find them. Some of them are a little nuanced, so that might be hard to see.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US)
Sent: Wednesday, May 04, 2016 2:15 PM
To: (b)(6)
Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed

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Sent: Wednesday, May 04, 2016 2:05 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed

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Thanks much, (b)(6)

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Subject: RE: Status Update - Actions Needed

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[redacted]

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From: (b)(6)
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To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Status Update

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Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

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[redacted] by reply e-mail and delete this message.

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed
Date: Thursday, May 5, 2016 2:32:39 PM

Looks good! THANKS!!!

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From: Csicsery, Sigmund G CIV OSD ODAM (US)(b)(6)
Sent: Thursday, May 05, 2016 11:24 AM
To:(b)(6)
Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed

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From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
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Date: Thursday, May 5, 2016 2:36:00 PM

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From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed
Date: Thursday, May 5, 2016 8:09:25 PM

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I might be confused. Here's what I did:

* I logged on to (b)(6)
* I went to the grant.
* I clicked through the tabs to get to Assurances and Certifications.
* I scrolled to the bottom of the page. There's a statement "*By signing this application ..."
* Under it, it says "I Agree." The only button visible is "Previous."

I tried refreshing and going in again. I used Chrome & Firefox. It's the same in both browsers.

On the home screen, the applications list shows a blue "Open" button that looks like it's the same color as the "This color represents submitted applications" in the legend.

What am I missing? Sorry!!!

Thanks (b)(6)

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Project Manager

Email: (b)(6)

Office: (b)(6)

Cell: (b)(6)

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[redacted]

-----Original Message-----

From: Csicsery, Sigmund G CIV OSD ODAM (US)

Sent: Wednesday, May 04, 2016 2:15 PM

To: (b)(6)

Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed

That should work. That's all I need for now. I will let you know when it is ready to resubmit. Likely tomorrow.

Sig

Sigmund Csicsery

Project Manager

Email: (b)(6)

Office: (b)(6)

Cell: (b)(6)

Connect with OEA online!

Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----

From: (b)(6)
]

Sent: Wednesday, May 04, 2016 2:05 PM

To: Csicsery, Sigmund G CIV OSD ODAM (US)

Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed

How'd this?

-----Original Message-----

From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
(b)(6)

Sent: Wednesday, May 04, 2016 11:00 AM

To: (b)(6)

Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed

Can you be a little more specific about what the IT/ASP services are. Is it hosting space, domain name, any developer activities, etc. Not looking for much, just a little more detail so we can quantify what is being purchased. Maybe just one more level of detail. Thanks.

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Sigmund Csicsery

Project Manager

Email: (b)(6)

Office: (b)(6)

Cell: (b)(6)

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[redacted]

-----Original Message-----

From: (b)(6)
]

Sent: Wednesday, May 04, 2016 1:50 PM

To: Csicsery, Sigmund G CIV OSD ODAM (US)

Subject: [Non-DoD Source] RE: Status Update - Actions Needed

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Hi Sig: Attached are the following:

1. SF424. As requested, I've added our zip plus 4 and signed the form.

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3. Budget Justification. I've attached the DOC.

Please let me know what else I need to do on this.

Thanks much, (b)(6)

-----Original Message-----

From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)

Sent: Wednesday, May 04, 2016 5:16 AM

To: (b)(6)

Subject: RE: Status Update - Actions Needed

Hi (b)(6)

I was reviewing the TRC action items, and conclude that it is easiest for me to make some of the editorial changes on my end. I will keep an accounting and send you a list prior to you resubmitting the application. However, there are a few things that I will need from you.

1) Please sign the attached SF424 and return to me in PDF. I have updated the funding amounts based on the correction to inter island travel. Please note that the zip code is highlighted. It may be incorrect, or just looking for a zip plus 4. If you have one, please update it. If not, please just sign and return.

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Thanks.

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Sigmund Csicsery

Project Manager

Email: (b)(6)

Office: (b)(6)

Cell: (b)(6)

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[redacted]

-----Original Message-----

From: (b)(6)

Sent: Tuesday, May 03, 2016 9:35 AM

To: Csicsery, Sigmund G CIV OSD ODAM (US)

Subject: [Non-DoD Source] RE: Status Update

WOW! Thanks for the great news, Sig!

-------- Original message --------

From: "Csicsery, Sigmund G CIV OSD ODAM (US)" (b)(6)
(b)(6)

Date: 5/3/16 5:14 AM (GMT-10:00)

To: (b)(6)

Subject: Status Update

Hi (b)(6)

Good news. We held the Technical Review Meeting yesterday with the Director. The application was conditionally approved with some minor changes. I have been tied up in meetings yesterday afternoon and this morning, but plan on addressing the corrections this afternoon. Most of the actions are things that I can handle on my end, and then I will coordinate with you on the changes and ask you to resubmit the application. I will let you know which actions I need your assistance. I will send you a list of the changes as I work through them. I will also need to go over the remainder of process from here to grant award. Watch for a follow up later today/tomorrow.

Please note that you or (b)(6) may receive a system generated email stating that the application has been returned. You don't need to do anything with that until I provide additional guidance. I will keep you posted.

Sig

Sigmund Csicsery

Project Manager

Department of Defense

Office of Economic Adjustment

Western Region Office

1325 J Street, Suite 1500

Sacramento, CA 95814

Email: (b)(6)

Office: (b)(6)

Cell: (b)(6)

Connect with OEA online!

Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed
Date: Friday, May 6, 2016 7:21:00 AM

Sorry (b)(6)

We are still working through some glitches with the new system. Fortunately or unfortunately your application is one of the few that has made it to this point in the process. Can you please go in and try now. If you still don't see the sign/submit option, there is a chance that (b)(6) will need to sign first before it makes it to your queue. Thanks for your continued understanding.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Thursday, May 05, 2016 8:09 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed

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I might be confused. Here's what I did:

- I logged on to (b)(6)
- I went to the grant.
- I clicked through the tabs to get to Assurances and Certifications.
- I scrolled to the bottom of the page. There's a statement "*By signing this application ..."
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I tried refreshing and going in again. I used Chrome & Firefox. It's the same in both browsers.

On the home screen, the applications list shows a blue "Open" button that looks like it's the same color as the "This color represents submitted applications" in the legend.

What am I missing? Sorry!!!

Thanks, (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, May 05, 2016 11:37 AM
To: (b)(6)
Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed

Ok, go ahead and resubmit in EADS II at you convenience.

Sig

Sigmund Csicsery

Project Manager

Email: (b)(6)

Office: (b)(6)

Cell: (b)(6)

Connect with OEA online!

Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

[redacted]

-----Original Message-----

From: (b)(6)
]

Sent: Thursday, May 05, 2016 2:33 PM

To: Csicsery, Sigmund G CIV OSD ODAM (US)

Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed

Looks good! THANKS!!!

-----Original Message-----

From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
(b)(6)

Sent: Thursday, May 05, 2016 11:24 AM

To: (b)(6)

Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed

Hi (b)(6) Following are the changes I made. Please review in EADS II, and if you agree, please submit the revised application to OEA. It is a two-step process. First submit to the AO (you), then submit to OEA.

1) I uploaded the signed PDF of the SF424 that you sent me.

2) I uploaded the revised SOW and Budget justification that I sent you earlier.

3) I corrected the inter-island travel on the budget worksheet. Also filled out the SF424 A-F at the bottom of the budget worksheet page. The numbers are pulled right from the budget worksheet. The overall cost was reduced by $1200 (12 trips to 8).

4) Narrative changes - Wording on how we described building a more resilient workforce still sounded a bit like you were trying to grow the defense contracts. Based on comments from the Program Director, I softened the

language in the following sections.

a. Deliverable List - Action Plan.

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d. Need for Assistance - Last paragraph.

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The changes are pretty straight forward. Please let me know if you can't find them. Some of them are a little nuanced, so that might be hard to see.

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-----Original Message-----

From: (b)(6)
]

Sent: Thursday, May 05, 2016 12:43 PM

To: Csicsery, Sigmund G CIV OSD ODAM (US)

Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed

The SOW looks fine. On the budget, does the interisland travel need to change from 12 round trips to 8?

Thanks, (b)(6)

-----Original Message-----

From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
(b)(6)

Sent: Thursday, May 05, 2016 9:07 AM

To: (b)(6)

Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed

Here are the revised SOW and Budget Justification in track changes. If you are OK with these, I will accept changes, PDF, and upload to the application. I am still working changes to the narrative sections, but these are ready to go if you agree.

Sig

Sigmund Csicsery

Project Manager

Email: (b)(6)

Office: (b)(6)

Cell: (b)(6)

Connect with OEA online!

Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----

From: Csicsery, Sigmund G CIV OSD ODAM (US)

Sent: Wednesday, May 04, 2016 2:15 PM

To: (b)(6)

Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed

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[redacted]This e-mail message may contain confidential and/or privileged information. If you are not an addressee or [redacted]

-----Original Message-----

From: (b)(6)
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Sent: Wednesday, May 04, 2016 2:05 PM

To: Csicsery, Sigmund G CIV OSD ODAM (US)

Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed

How'd this?

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From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
(b)(6)

Sent: Wednesday, May 04, 2016 11:00 AM

To: (b)(6)

Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed

Can you be a little more specific about what the IT/ASP services are. Is it hosting space, domain name, any developer activities, etc. Not looking for much, just a little more detail so we can quantify what is being purchased. Maybe just one more level of detail. Thanks.

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From: (b)(6)
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Sent: Wednesday, May 04, 2016 1:50 PM

To: Csicsery, Sigmund G CIV OSD ODAM (US)

Subject: [Non-DoD Source] RE: Status Update - Actions Needed

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Sent: Wednesday, May 04, 2016 5:16 AM

To: (b)(6)

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Sigmund Csicsery

Project Manager

Email: (b)(6)

Office: (b)(6)

Cell: (b)(6)

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[redacted]

-----Original Message-----

From: (b)(6)

Sent: Tuesday, May 03, 2016 9:35 AM

To: Csicsery, Sigmund G CIV OSD ODAM (US)

Subject: [Non-DoD Source] RE: Status Update

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-------- Original message --------

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(b)(6)

Date: 5/3/16 5:14 AM (GMT-10:00)

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Department of Defense

Office of Economic Adjustment

Western Region Office

1325 J Street, Suite 1500

Sacramento, CA 95814

Email: (b)(6)

Office: (b)(6)

Cell: (b)(6)

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[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed
Date: Friday, May 6, 2016 12:08:15 PM

We understand technical challenges! We live them every day!

I think we got through and signed. Mission accomplished! Can you please confirm on your side?

Thanks, (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Friday, May 06, 2016 4:22 AM
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed

Sorry (b)(6)

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Project Manager
(b)(6)

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[redacted]

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From: (b)(6)
Sent: Thursday, May 05, 2016 8:09 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed

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Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed

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Sig

Sigmund Csicsery

Project Manager

Email: (b)(6)

Office: (b)(6)

Cell: (b)(6)

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[redacted]

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From: (b)(6)
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Sent: Thursday, May 05, 2016 2:33 PM

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Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed

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(b)(6)

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Project Manager

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[redacted]

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From: (b)(6)
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Sent: Thursday, May 05, 2016 12:43 PM

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Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed

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(b)(6)

Sent: Thursday, May 05, 2016 9:07 AM

To: (b)(6)

Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed

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Sigmund Csicsery

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Email: (b)(6)

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From: Csicsery, Sigmund G CIV OSD ODAM (US)

Sent: Wednesday, May 04, 2016 2:15 PM

To: (b)(6)

Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed

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From: (b)(6)
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Subject: Status Update

Hi (b)(6)

Good news. We held the Technical Review Meeting yesterday with the Director. The application was conditionally approved with some minor changes. I have been tied up in meetings yesterday afternoon and this morning, but plan on addressing the corrections this afternoon. Most of the actions are things that I can handle on my end, and then I will coordinate with you on the changes and ask you to resubmit the application. I will let you know which actions I need your assistance. I will send you a list of the changes as I work through them. I will also need to go over the remainder of process from here to grant award. Watch for a follow up later today/tomorrow.

Please note that you or (b)(6) may receive a system generated email stating that the application has been returned. You don't need to do anything with that until I provide additional guidance. I will keep you posted.

Sig

Sigmund Csicsery

Project Manager

Department of Defense

Office of Economic Adjustment

Western Region Office

1325 J Street, Suite 1500

Sacramento, CA 95814

Email: (b)(6)

Office: (b)(6)

Cell: (b)(6)

Connect with OEA online!

Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed
Date: Friday, May 6, 2016 12:11:00 PM

Good to go. I will keep you posted.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Friday, May 06, 2016 12:08 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc (b)(6)
Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed

We understand technical challenges! We live them every day!

I think we got through and signed. Mission accomplished! Can you please confirm on your side?

Thanks (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Friday, May 06, 2016 4:22 AM
To: (b)(6)
Cc:
Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed

Sorry (b)(6)

We are still working through some glitches with the new system. Fortunately or unfortunately your application is one of the few that has made it to this point in the process. Can you please go in and try now. If you still don't see the sign/submit option, there is a chance that (b)(6) will need to sign first before it makes it to your queue. Thanks for your continued understanding.

Sig

Sigmund Csicsery

Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Thursday, May 05, 2016 8:09 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

I might be confused. Here's what I did:

* I logged on to (b)(6)
* I went to the grant.
* I clicked through the tabs to get to Assurances and Certifications.
* I scrolled to the bottom of the page. There's a statement "*By signing this application ..."
* Under it, it says "I Agree." The only button visible is "Previous."

I tried refreshing and going in again. I used Chrome & Firefox. It's the same in both browsers.

On the home screen, the applications list shows a blue "Open" button that looks like it's the same color as the "This color represents submitted applications" in the legend.

What am I missing? Sorry!!!

Thanks (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, May 05, 2016 11:37 AM
To: (b)(6)
Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed

Ok, go ahead and resubmit in EADS II at you convenience.

Sig

Sigmund Csicsery

Project Manager

Email: (b)(6)

Office: (b)(6)

Cell: (b)(6)

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[redacted]

-----Original Message-----

From: (b)(6)
]

Sent: Thursday, May 05, 2016 2:33 PM

To: Csicsery, Sigmund G CIV OSD ODAM (US)

Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed

Looks good! THANKS!!!

-----Original Message-----

From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
(b)(6)

Sent: Thursday, May 05, 2016 11:24 AM

To: (b)(6)

Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed

Hi (b)(6 Following are the changes I made. Please review in EADS II, and if you agree, please submit the revised application to OEA. It is a two-step process. First submit to the AO (you), then submit to OEA.

1) I uploaded the signed PDF of the SF424 that you sent me.

2) I uploaded the revised SOW and Budget justification that I sent you earlier.

3) I corrected the inter-island travel on the budget worksheet. Also filled out the SF424 A-F at the bottom of the budget worksheet page. The numbers are pulled right from the budget worksheet. The overall cost was reduced by $1200 (12 trips to 8).

4) Narrative changes - Wording on how we described building a more resilient workforce still sounded a bit like you were trying to grow the defense contracts. Based on comments from the Program Director, I softened the language in the following sections.

a. Deliverable List - Action Plan.

b. Goals Related to OEA Mission - Objective #3.

c. Introduction Background - Para #5 and para #10.

d. Need for Assistance - Last paragraph.

e. Results or Benefits Expected - Next to last paragraph.

f. Approach and Timeline - 1.5 Sustainability, 3rd bullet.

5) Narrative changes - I received clarification on in-kind services vs direct non-federal match. If you are directly paying for something, it is not considered in-kind. So under the Approach and Timeline, I changed the wording for

the Administrative Support, Fiscal Support, and Technical/SMEs from in-kind contribution to non-federal match contribution. The bottom line is the same.

6) Narrative changes - Approach and Timeline. Consultant item #3. Changed "marketing" to "outreach". Marketing is not allowable.

6) Narrative changes - Approach and Timeline. Consultant item #4. Added a statement stating that: The State of Hawaii will take over the cost of this task, as needed, following completion of OEA's program of assistance.

The changes are pretty straight forward. Please let me know if you can't find them. Some of them are a little nuanced, so that might be hard to see.

Sig

Sigmund Csicsery

Project Manager

Email: (b)(6)

Office: (b)(6)

Cell: (b)(6)

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[redacted]

-----Original Message-----

From: (b)(6)
]

Sent: Thursday, May 05, 2016 12:43 PM

To: Csicsery, Sigmund G CIV OSD ODAM (US)

Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed

The SOW looks fine. On the budget, does the interisland travel need to change from 12 round trips to 8?

Thanks (b)(6)

-----Original Message-----

From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
(b)(6)

Sent: Thursday, May 05, 2016 9:07 AM

To: (b)(6)

Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed

Here are the revised SOW and Budget Justification in track changes. If you are OK with these, I will accept changes, PDF, and upload to the application. I am still working changes to the narrative sections, but these are ready to go if you agree.

Sig

Sigmund Csicsery

Project Manager

Email: (b)(6)

Office: (b)(6)

Cell: (b)(6)

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[redacted]

[redacted]

-----Original Message-----

From: Csicsery, Sigmund G CIV OSD ODAM (US)

Sent: Wednesday, May 04, 2016 2:15 PM

To: (b)(6)

Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed

That should work. That's all I need for now. I will let you know when it is ready to resubmit. Likely tomorrow.

Sig

Sigmund Csicsery

Project Manager

Email: (b)(6)

Office: (b)(6)

Cell: (b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----

From: (b)(6)
]

Sent: Wednesday, May 04, 2016 2:05 PM

To: Csicsery, Sigmund G CIV OSD ODAM (US)

Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed

How'd this?

-----Original Message-----

From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
(b)(6)

Sent: Wednesday, May 04, 2016 11:00 AM

To: (b)(6)

Subject: RE: [Non-DoD Source] RE: Status Update - Actions Needed

Can you be a little more specific about what the IT/ASP services are. Is it hosting space, domain name, any developer activities, etc. Not looking for much, just a little more detail so we can quantify what is being purchased. Maybe just one more level of detail. Thanks.

Sig

Sigmund Csicsery

Project Manager

Email: (b)(6)

Office: (b)(6)

Cell: (b)(6)

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[redacted]

[redacted]

-----Original Message-----

From (b)(6)
]

Sent: Wednesday, May 04, 2016 1:50 PM

To: Csicsery, Sigmund G CIV OSD ODAM (US)

Subject: [Non-DoD Source] RE: Status Update - Actions Needed

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig: Attached are the following:

1. SF424. As requested, I've added our zip plus 4 and signed the form.

2. SOW. I've added a Task 4 (IT/ASP) with a brief description. Please let me know if I need to expand.

3. Budget Justification. I've attached the DOC.

Please let me know what else I need to do on this.

Thanks much (b)(6)

-----Original Message-----

From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)

Sent: Wednesday, May 04, 2016 5:16 AM

To: (b)(6)

Subject: RE: Status Update - Actions Needed

Hi (b)(6)

I was reviewing the TRC action items, and conclude that it is easiest for me to make some of the editorial changes on my end. I will keep an accounting and send you a list prior to you resubmitting the application. However, there are a few things that I will need from you.

1) Please sign the attached SF424 and return to me in PDF. I have updated the funding amounts based on the correction to inter island travel. Please note that the zip code is highlighted. It may be incorrect, or just looking for a zip plus 4. If you have one, please update it. If not, please just sign and return.

2) Please add a 4th task to the end of the SOW (OEA_SOW_Research_2016-04-07). This task should describe the scope of work for the IT Hosting ASP Web Services task. You would still have the option to contract for this separately based on the statement we included in the narrative. When complete, please send me the Word version of the file, as I have a couple more minor edits to make to this document.

3) Please send me the Word version of the Budget Justification (OEA_Budget_Justification_v1). I will correct the interisland cost and clarify the fringe rate.

Thanks.

Sig

Sigmund Csicsery

Project Manager

Email: (b)(6)

Office: (b)(6)

Cell: (b)(6)

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[redacted]

-----Original Message-----

From: (b)(6)

Sent: Tuesday, May 03, 2016 9:35 AM

To: Csicsery, Sigmund G CIV OSD ODAM (US)

Subject: [Non-DoD Source] RE: Status Update

WOW! Thanks for the great news, Sig!

-------- Original message --------

From: "Csicsery, Sigmund G CIV OSD ODAM (US)" (b)(6)
(b)(6)

Date: 5/3/16 5:14 AM (GMT-10:00)

To: (b)(6)

Subject: Status Update

Hi (b)(6)

Good news. We held the Technical Review Meeting yesterday with the Director. The application was conditionally approved with some minor changes. I have been tied up in meetings yesterday afternoon and this morning, but plan on addressing the corrections this afternoon. Most of the actions are things that I can handle on my end, and then I will coordinate with you on the changes and ask you to resubmit the application. I will let you know which actions I need your assistance. I will send you a list of the changes as I work through them. I will also need to go over the

remainder of process from here to grant award. Watch for a follow up later today/tomorrow.

Please note that you or (b)(6) may receive a system generated email stating that the application has been returned. You don't need to do anything with that until I provide additional guidance. I will keep you posted.

Sig

Sigmund Csicsery

Project Manager

Department of Defense

Office of Economic Adjustment

Western Region Office

1325 J Street, Suite 1500

Sacramento, CA 95814

Email: (b)(6)

Office: (b)(6)

Cell: (b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] RFP
Date: Tuesday, August 30, 2016 9:39:00 AM

Team,

If I recall correctly, you originally went out with a request for interest. What were the results of that effort? Did you get a lot of interest? Any Questions from the prospective bidders?

Besides that, I just have a few comments for your consideration.

1. Page 7 - Term of Contract. I believe the term should start on Nov 1, 2016 not July 1, 2016.

2. Page 14- Evaluation Criteria. Under item 1 - Cost of services, I believe that earlier in the document you state that selection will consider the 5 year cost. Should you clarify this section to state if the evaluation is based on the proposed contract cost, the 5 year cost projection, or both?

3. Page 4 Procurement Approach. I would consider deleting the reference to total grant amount of $765,856. It may confuse the offerors. I also question if it common practice for your contracts to provide the exact amount of available funding? I defer to your local procurement practice on this one, as I have seen it done many different ways. It is typically only an issue if you do not get adequate completion. (reason for my first question)

Thanks for the opportunity to review. Besides the comments above, the scope appears consistent with the grant application. Reminder to please keep good procurement records on your process. A discussion of your procurement process, results, and some of the key documents will be needed as part of your quarterly performance report. Let me know if you have any questions

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From (b)(6)
Sent: Monday, August 29, 2016 6:54 PM
To: (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RFP

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

(b)(6)

I accepted the tracking changes and I believe I incorporated the changes we discussed. There are still a few open issues inblue, and I'll give it a fresh read now that the track changes clutter is cleaned up.

Aloha Sid! Attached is a draft of our RFP to obtain the consultant support. I believe the OEA needs a look before we go out with it.

Thanks,

(b)(6)

(b)(6)

Program Manager, Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Subject: RE: [Non-DoD Source] RFP
Date: Tuesday, August 30, 2016 11:52:52 AM
Attachments: RFI Meeting July 20 2016.docx

All: Attached is the list of people who participated in the RFI meeting.

Comments are also provided in-line, below.

Thanks, (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Tuesday, August 30, 2016 6:40 AM
To (b)(6)
(b)(6)
Subject: RE: [Non-DoD Source] RFP

Team,

If I recall correctly, you originally went out with a request for interest. What were the results of that effort? Did you get a lot of interest? Any Questions from the prospective bidders?

Besides that, I just have a few comments for your consideration.

1. Page 7 - Term of Contract. I believe the term should start on Nov 1, 2016 not July 1, 2016.
[RMS: Yes. The timetable for the 11/1 start date is a bit aggressive. If all goes well, we may not need to do the short list or best/final. This will enable the contract to start on 11/1. If not (especially if there are protests), the start date may need to be pushed back to 11/15 or so.]

2. Page 14- Evaluation Criteria. Under item 1 - Cost of services, I believe that earlier in the document you state that selection will consider the 5 year cost. Should you clarify this section to state if the evaluation is based on the proposed contract cost, the 5 year cost projection, or both?
[RMS: Yes. We need to make space for the TCO in the cost section and adjust the evaluation to reduce the cost component.]

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[RMS: We have two options for RFPs: (a) we can just put it out there and let companies quote a proposal or (b) include the funding available and to keep vendors in the right ball park. The federal grant is public information, so smart vendors will look up what's been awarded to the State and stay within the budget. So, this draft was written to provide that information to all vendors to keep them in the right ball park and seek the best value proposal. We're trying to beef up the evaluation criteria to address this thought process. Does this make sense?]

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Sig

Sigmund Csicsery

RFI Meeting for RFI OCS-OEA-17-01
State of Hawaii Defense and Military Sector Community and Industry Adjustment and Diversification Assessment, Analysis and Strategy Project

July 20, 2016

	Name	Company
1.	(b)(6)	Referentia
2.		John M. Knox & Associates
3.		Hexas Analytics
4.		Matrix Design
5.		Chmura Economics
6.		Belt Collins Hawaii
7.		Whale Environmental Services

Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, August 29, 2016 6:54 PM
To: (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RFP

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(b)(6)

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Thanks,

(b)(6

(b)(6)

Program Manager, Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

RFI Meeting for RFI OCS-OEA-17-01
State of Hawaii Defense and Military Sector Community and Industry Adjustment and Diversification Assessment, Analysis and Strategy Project

July 20, 2016

	Name	Company
1.	(b)(6) [redacted]	Referentia
2.	[redacted]	John M. Knox & Associates
3.	[redacted]	Hexas Analytics
4.	[redacted]	Matrix Design
5.	[redacted]	Chmura Economics
6.	[redacted]	Belt Collins Hawaii
7.	[redacted]	Whale Environmental Services

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] RFP
Date: Tuesday, August 30, 2016 12:17:00 PM

Makes sense to me. Just one more question. Was the RFI meeting in person or could people call in.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Tuesday, August 30, 2016 11:52 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Subject: RE: [Non-DoD Source] RFP

All: Attached is the list of people who participated in the RFI meeting.

Comments are also provided in-line, below.

Thanks, (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Tuesday, August 30, 2016 6:40 AM
To: (b)(6)
(b)(6)
Subject: RE: [Non-DoD Source] RFP

Team,

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[RMS: Yes. We need to make space for the TCO in the cost section and adjust the evaluation to reduce the cost component.]

3. Page 4 Procurement Approach. I would consider deleting the reference to total grant amount of $765,856. It may confuse the offerors. I also question if it common practice for your contracts to provide the exact amount of available funding? I defer to your local procurement practice on this one, as I have seen it done many different ways. It is typically only an issue if you do not get adequate completion. (reason for my first question)
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Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

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To: (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RFP

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Aloha Sid! Attached is a draft of our RFP to obtain the consultant support. I believe the OEA needs a look before we go out with it.

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(b)(6)

(b)(6)

Program Manager, Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Subject: RE: [Non-DoD Source] RFP
Date: Tuesday, August 30, 2016 12:19:38 PM

RFI was in person and web/teleconference.

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Tuesday, August 30, 2016 9:17 AM
To: (b)(6)
(b)(6)
Subject: RE: [Non-DoD Source] RFP

Makes sense to me. Just one more question. Was the RFI meeting in person or could people call in.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

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From: (b)(6)
Sent: Tuesday, August 30, 2016 11:52 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
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Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, August 29, 2016 6:54 PM
To: (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RFP

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

(b)(6)

I accepted the tracking changes and I believe I incorporated the changes we discussed. There are still a few open issues inblue, and I'll give it a fresh read now that the track changes clutter is cleaned up.

Aloha Sid! Attached is a draft of our RFP to obtain the consultant support. I believe the OEA needs a look before we go out with it.

Thanks,

(b)(6)

(b)(6)

Program Manager, Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] RFP
Date: Tuesday, August 30, 2016 12:20:00 PM

Thx

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Tuesday, August 30, 2016 12:19 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Subject: RE: [Non-DoD Source] RFP

RFI was in person and web/teleconference.

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Tuesday, August 30, 2016 9:17 AM
To: (b)(6)
(b)(6)
Subject: RE: [Non-DoD Source] RFP

Makes sense to me. Just one more question. Was the RFI meeting in person or could people call in.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

[redacted]
sender immediately by reply e-mail and delete this message.

-----Original Message-----
From: (b)(6)
Sent: Tuesday, August 30, 2016 11:52 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Subject: RE: [Non-DoD Source] RFP

All: Attached is the list of people who participated in the RFI meeting.

Comments are also provided in-line, below.

Thanks (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Tuesday, August 30, 2016 6:40 AM
To: (b)(6)
(b)(6)
Subject: RE: [Non-DoD Source] RFP

Team,

If I recall correctly, you originally went out with a request for interest. What were the results of that effort? Did you get a lot of interest? Any Questions from the prospective bidders?

Besides that, I just have a few comments for your consideration.

1. Page 7 - Term of Contract. I believe the term should start on Nov 1, 2016 not July 1, 2016.
[RMS: Yes. The timetable for the 11/1 start date is a bit aggressive. If all goes well, we may not need to do the short list or best/final. This will enable the contract to start on 11/1. If not (especially if there are protests), the start date may need to be pushed back to 11/15 or so.]

2. Page 14- Evaluation Criteria. Under item 1 - Cost of services, I believe that earlier in the document you state that selection will consider the 5 year cost. Should you clarify this section to state if the evaluation is based on the proposed contract cost, the 5 year cost projection, or both?
[RMS: Yes. We need to make space for the TCO in the cost section and adjust the evaluation to reduce the cost component.]

3. Page 4 Procurement Approach. I would consider deleting the reference to total grant amount of $765,856. It may confuse the offerors. I also question if it common practice for your contracts to provide the exact amount of available funding? I defer to your local procurement practice on this one, as I have seen it done many different ways. It is typically only an issue if you do not get adequate completion. (reason for my first question)
[RMS: We have two options for RFPs: (a) we can just put it out there and let companies quote a proposal or (b) include the funding available and to keep vendors in the right ball park. The federal grant is public information, so smart vendors will look up what's been awarded to the State and stay within the budget. So, this draft was written to provide that information to all vendors to keep them in the right ball park and seek the best value proposal. We're trying to beef up the evaluation criteria to address this thought process. Does this make sense?]

Thanks for the opportunity to review. Besides the comments above, the scope appears consistent with the grant application. Reminder to please keep good procurement records on your process. A discussion of your procurement process, results, and some of the key documents will be needed as part of your quarterly performance report. Let me know if you have any questions

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, August 29, 2016 6:54 PM
To: (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RFP

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Thanks,

(b)(6)

(b)(6)

Program Manager, Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] RFP
Date: Monday, September 12, 2016 11:27:00 AM

Thanks (b)(6)

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, September 12, 2016 11:13 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RFP

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Aloha Sig!

Nice chatting with you. Here is the link to the RFP. We went live on 2 September.

(b)(6)

v/r,

(b)(6)

P.S. My cell is (b)(6)

(b)(6)

Program Manager, Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] SF270 OEA-DIA for State of Hawaii
Date: Monday, January 9, 2017 10:08:00 AM

Hi (b)(6)

The payment request looks correct. Please go ahead and sign and process to the mailbox. As for payment #1, you should have received a direct electronic deposit on 12/8/16. Please let me know if you have not received it. Thanks.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Wednesday, January 04, 2017 3:07 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] SF270 OEA-DIA for State of Hawaii

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig,

Attached is a draft of form SF270 – Request for reimbursement #2. The amounts reflect personnel costs paid 10/21/16 - 12/31/16.

Let me know if this is correct and properly completed. I will sign and scan as a pdf and email it (b)(6).

Can you check on payment status of our first SF270 submitted?

Thanks!

(b)(6)

Senior Accountant

DLIR, Office of Community Services

Phone: (b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] SF270 OEA-DIA for State of Hawaii
Date: Friday, January 20, 2017 5:42:30 PM

Hi Sig,
Electronic deposit for payment #1 was received on 12/8/16.
Could you let me know when payment #2 is made so that I may notify the State treasury office?
Thanks!

(b)(6)
Senior Accountant
DLIR, Office of Community Services
Phone:(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US)(b)(6)
Sent: Monday, January 9, 2017 8:09 AM
To:(b)(6)
Subject: RE: [Non-DoD Source] SF270 OEA-DIA for State of Hawaii

Hi (b)(6)

The payment request looks correct. Please go ahead and sign and process to the mailbox. As for payment #1, you should have received a direct electronic deposit on 12/8/16. Please let me know if you have not received it.
Thanks.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From:(b)(6)
Sent: Wednesday, January 04, 2017 3:07 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] SF270 OEA-DIA for State of Hawaii

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Thanks!

(b)(6)

Senior Accountant

DLIR, Office of Community Services

Phone: (b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] SF270 OEA-DIA for State of Hawaii
Date: Monday, January 23, 2017 6:54:00 AM

Hi (b)(6)

Did you cc me on request #2? I see the advance draft that you sent for my review, but am not seeing where it was submitted to the payment mailbox. Let me know. Thx.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Friday, January 20, 2017 5:42 PM
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Subject: RE: [Non-DoD Source] SF270 OEA-DIA for State of Hawaii

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Senior Accountant
DLIR, Office of Community Services
Phone: (b)(6)

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Thanks.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

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From: (b)(6)
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Thanks!

(b)(6)

Senior Accountant

DLIR, Office of Community Services

Phone: (b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc: Csicsery, Sigmund G CIV OEA (US) (b)(6)
Subject: RE: [Non-DoD Source] SF270 OEA-DIA for State of Hawaii
Date: Monday, February 6, 2017 7:29:00 AM

(b)(6)

The request looks correct to me. Go ahead and submit.

(b)(6)

I noticed that you are running at about 5% non-federal share. This is something that may need to be discussed in the next performance report depending on where you are at the end of March.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Friday, February 03, 2017 7:02 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] SF270 OEA-DIA for State of Hawaii

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig,

Attached is a draft of form SF270 – Request for reimbursement #3. The amounts reflect period covered 1/1/17 - 1/31/17.

Let me know if this is correct and properly completed. I will sign and scan as a pdf and email it (b)(6) including cc to you.

Thanks!

(b)(6)

Senior Accountant

DLIR, Office of Community Services

Phone: (b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] SF270 OEA-DIA for State of Hawaii
Date: Monday, February 6, 2017 7:29:04 AM

(b)(6)

The request looks correct to me. Go ahead and submit.

(b)(6)

I noticed that you are running at about 5% non-federal share. This is something that may need to be discussed in the next performance report depending on where you are at the end of March.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Friday, February 03, 2017 7:02 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] SF270 OEA-DIA for State of Hawaii

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Thanks!

(b)(6)

Senior Accountant

DLIR, Office of Community Services

Phone: (b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Subject: RE: [Non-DoD Source] SF270 OEA-DIA for State of Hawaii
Date: Monday, February 6, 2017 10:39:54 AM

Copy

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, February 06, 2017 5:29 AM
To: (b)(6)
(b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Subject: RE: [Non-DoD Source] SF270 OEA-DIA for State of Hawaii

(b)(6)

The request looks correct to me. Go ahead and submit.

(b)(6)

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Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

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From: (b)(6)
Sent: Friday, February 03, 2017 7:02 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
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Let me know if this is correct and properly completed. I will sign and scan as a pdf and email it (b)(6) including cc to you.

Thanks!

(b)(6)

Senior Accountant

DLIR, Office of Community Services

Phone:(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] SF270 OEA-DIA for State of Hawaii
Date: Wednesday, February 8, 2017 3:36:00 PM

Hi(b)(

Was just looking at your most recent performance report and noticed $116K expensed in contractual to date. That's about 1/5th the budget in just the first month. Can you give me a bullet or two on what the significant activity was that would support that high of an expenditure. Pending your response, we may need to return the performance report for an addition. Please let me know at your earliest convenience. Thanks.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From:(b)(6)
Sent: Monday, February 06, 2017 10:39 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US);(b)(6)
Subject: RE: [Non-DoD Source] SF270 OEA-DIA for State of Hawaii

Copy

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From: Csicsery, Sigmund G CIV OSD ODAM (US)(b)(6)
Sent: Monday, February 06, 2017 5:29 AM
To:(b)(6)
(b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US)(b)(6)
Subject: RE: [Non-DoD Source] SF270 OEA-DIA for State of Hawaii

(b)(6)

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Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

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From: (b)(6)
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To: Csicsery, Sigmund G CIV OSD ODAM (US)
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Thanks!

(b)(6)

Senior Accountant

DLIR, Office of Community Services

Phone: (b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] SF270 OEA-DIA for State of Hawaii
Date: Thursday, February 9, 2017 10:53:28 AM

Aloha Sig,

The project plan called for front-end loading. When you have a moment, please check the contract attached to the last performance report. Most of the tool/site development was to be completed between contract start November 22 and the end of Phase I on January 31. We specified a Not-to-Exceed threshold of $225,530 for that period, about 41% of the contractor's budget. Please reference page 2 of contract Attachment S4. Page 4 of the Scope of Services section of the contract, Attachment S1, also specifies the NTE amount for Phase I on page 4, although I just noticed a typo on the heading with the wrong Phase I end date. It should read January 31, not June 30. We are getting ready to amend the contract to re-baseline some things, so I will fix that error. To summarize:

- A large portion of the project was planned to be completed in Phase I, November 22-January 31. The biggest task were:
  - The website with the Stakeholder Directory and the Supply Chain Map were to be completed in Phase I.
  - The data "cleaning" of the GFY2015 USASpending data was to be completed during Phase I.
- $225,530 was budgeted to accomplish this work.

I'll have more about January in the next report, but let me know if you'd like to chat.

Thanks,
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Wednesday, February 08, 2017 1:36 PM
To: (b)(6)
Subject: RE: [Non-DoD Source] SF270 OEA-DIA for State of Hawaii

Hi (b)(6)

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Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, February 06, 2017 10:39 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Subject: RE: [Non-DoD Source] SF270 OEA-DIA for State of Hawaii

Copy

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, February 06, 2017 5:29 AM
To: (b)(6)
(b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Subject: RE: [Non-DoD Source] SF270 OEA-DIA for State of Hawaii

(b)(6)

The request looks correct to me. Go ahead and submit.

(b)(6)

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Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Friday, February 03, 2017 7:02 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
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Thanks!

(b)(6)

Senior Accountant

DLIR, Office of Community Services

Phone: (b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] SF270 OEA-DIA for State of Hawaii
Date: Thursday, February 9, 2017 12:42:00 PM

That works for me. Definitely an aggressive start. We don't see that very often.

After revisiting the contract, for the next report, it might be a good idea to present the status of each of the task bullets that were planned during the reporting period. It would give us a much clearer picture of the progress.

For example:

Draft News Releases - Complete, in progress, or delayed with discussion as appropriate.

No additional action at this time. Consider the current report good to go as is.

Thanks,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
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To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] SF270 OEA-DIA for State of Hawaii

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Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

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To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
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(b)(6)
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Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Friday, February 03, 2017 7:02 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] SF270 OEA-DIA for State of Hawaii

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig,

Attached is a draft of form SF270 - Request for reimbursement #3. The amounts reflect period covered 1/1/17 - 1/31/17.

Let me know if this is correct and properly completed. I will sign and scan as a pdf and email it (b)(6) including cc to you.

Thanks!

(b)(6)

Senior Accountant

DLIR, Office of Community Services

Phone: (b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] SF270 OEA-DIA for State of Hawaii
Date: Tuesday, March 21, 2017 2:07:00 PM

Sorry for not replying with my earlier email. This looks correctly completed to me. Note that I have already discussed the % of local match with (b)(6) It is running behind the projected 10% rate. She is working on a get well plan.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Wednesday, March 01, 2017 11:20 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] SF270 OEA-DIA for State of Hawaii

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig,

Attached is a draft of form SF270 – Request for reimbursement #4. The amounts reflect period covered 2/1/17 - 2/28/17.

Let me know if this is correct and properly completed. I will sign and scan as a pdf and email it (b)(6) including cc to you.

Thanks!

(b)(6)

Senior Accountant

DLIR, Office of Community Services

Phone:(b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] SF270 OEA-DIA for State of Hawaii
Date: Tuesday, March 21, 2017 2:42:01 PM

Thank you! I will submit invoice #4. I'll work with (b)(6) on State match.

(b)(6)
Senior Accountant
DLIR, Office of Community Services
Phone: (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Tuesday, March 21, 2017 11:08 AM
To: (b)(6)
Subject: RE: [Non-DoD Source] SF270 OEA-DIA for State of Hawaii

Sorry for not replying with my earlier email. This looks correctly completed to me. Note that I have already discussed the % of local match with (b)(6) It is running behind the projected 10% rate. She is working on a get well plan.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Wednesday, March 01, 2017 11:20 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] SF270 OEA-DIA for State of Hawaii

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig,

Attached is a draft of form SF270 - Request for reimbursement #4. The amounts reflect period covered 2/1/17 - 2/28/17.

Let me know if this is correct and properly completed. I will sign and scan as a pdf and email it (b)(6) including cc to you.

Thanks!

(b)(6)

Senior Accountant

DLIR, Office of Community Services

Phone:(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: [Non-DoD Source] SF270 OEA-DIA for State of Hawaii billing #7 draft
Date: Tuesday, October 3, 2017 7:56:00 AM

Hi (b)(6)

A few comments for your consideration.

1. Rather than submit two pages, I suggest that the 3rd program function just be labeled as "Operating Expenses". That would give you Salary and Fringe, Contracts, and Operating Expenses as the 3 headings. Further breakout can be done as part of the Quarterly Performance Report.

2. You also need to make sure these expenses align with the cost categories from the approved grant application. For example:

a. The computer should be listed under supplies not equipment. The federal requirements defines equipment with a cost over $5,000. Your grant does not have any equipment approved.

b. The Tableu Managed Services and add-ons either goes under contracts or supplies and could possibly be split between both depending on what was purchased. If they are for services or hosting, I would put under contracts. I they are for software only, I would put under supplies.

c. Travel is OK under the Travel category.

3. Also please keep in mind that the procurement of these items will need to be discussed in the next Quarterly Performance Report. Looks like you have a combination of Micro Purchase (<$3000) and Small Purchase ($3001 to $149,999).

Please let me know if you have any questions.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted].

-----Original Message-----
From: (b)(6)
Sent: Monday, October 02, 2017 5:57 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] SF270 OEA-DIA for State of Hawaii billing #7 draft

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the

authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig,

Attached is a draft of form SF270 - Request for reimbursement #7 (total 2 pages). The amounts reflect period covered 7/01/17 - 9/30/17.

Included other non-federal expenses:

Travel: $1512 (b)(6 June DIA learning in Colorado

Equipment: $3222 Microsoft Surface - to support the need to analyze increasing amount of data, when meeting with stakeholders outside of the office and to maximize the use of technology. The additional RAM in this computer will improve the performance of Tableu Desktop and Excel PowerPivot for analyzing data.

Other: $10,471 Tableu Managed Services - will be used to help do task on Tableu Desktop

$150 Connectio-pro.com and $250 Elegant Themes - plugins and themes that work with Word Press for OEA DIA site

Let me know if this is correct and properly completed. I will sign and scan as a pdf and email it (b)(6) including cc to you.

Thanks!

(b)(6)

Senior Accountant

DLIR, Office of Community Services

Phone: (b)(6)

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: [Non-DoD Source] SF270 OEA-DIA for State of Hawaii billing #7 draft
Date: Wednesday, October 4, 2017 1:10:24 PM

Thank you Sig! I revised the billing as you have suggested below. We will show breakdown of costs and mention procurement of purchase in the Quarterly Performance Report.

(b)(6)
Senior Accountant
DLIR, Office of Community Services
Phone:(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US)(b)(6)
Sent: Tuesday, October 3, 2017 4:57 AM
To:(b)(6)
Subject: RE: [Non-DoD Source] SF270 OEA-DIA for State of Hawaii billing #7 draft

Hi(b)(6)

A few comments for your consideration.

1. Rather than submit two pages, I suggest that the 3rd program function just be labeled as "Operating Expenses". That would give you Salary and Fringe, Contracts, and Operating Expenses as the 3 headings. Further breakout can be done as part of the Quarterly Performance Report.

2. You also need to make sure these expenses align with the cost categories from the approved grant application. For example:

a. The computer should be listed under supplies not equipment. The federal requirements defines equipment with a cost over $5,000. Your grant does not have any equipment approved.

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c. Travel is OK under the Travel category.

3. Also please keep in mind that the procurement of these items will need to be discussed in the next Quarterly Performance Report. Looks like you have a combination of Micro Purchase (<$3000) and Small Purchase ($3001 to $149,999).

Please let me know if you have any questions.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, October 02, 2017 5:57 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] SF270 OEA-DIA for State of Hawaii billing #7 draft

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hi Sig,

Attached is a draft of form SF270 - Request for reimbursement #7 (total 2 pages). The amounts reflect period covered 7/01/17 - 9/30/17.

Included other non-federal expenses:

Travel: $1512 (b)(6) June DIA learning in Colorado

Equipment: $3222 Microsoft Surface - to support the need to analyze increasing amount of data, when meeting with stakeholders outside of the office and to maximize the use of technology. The additional RAM in this computer will improve the performance of Tableu Desktop and Excel PowerPivot for analyzing data.

Other: $10,471 Tableu Managed Services - will be used to help do task on Tableu Desktop

$150 Connectio-pro.com and $250 Elegant Themes - plugins and themes that work with Word Press for OEA DIA site

Let me know if this is correct and properly completed. I will sign and scan as a pdf and email it (b)(6) including cc to you.

Thanks!

(b)(6)

Senior Accountant

DLIR, Office of Community Services

Phone: (b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: A few More Application Comments
Date: Thursday, April 7, 2016 9:16:00 AM

That works for me.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Wednesday, April 06, 2016 6:50 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] Re: A few More Application Comments

Sure! I missed seeing you over the past few days! LOL.

Tomorrow (Thursday) at 10AM HST works for me. I believe that's 1PM your time, yes?

Shall I send a GoToMeeting session so I can show you my screen? I think our internet is a lot faster here than in the DC hotel!

Thanks (b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Wednesday, April 6, 2016 8:57 AM
To: (b)(6)
Subject: A few More Application Comments

Hi (b)(6)

I received a few comments from (b)(6) No show stoppers. If you have a few minutes this afternoon or tomorrow, we should telecom and work through these changes in EADS II together. Let me know your availability. I don't think it will take more than about 15-20 minutes. Thx.

Sig

- The RFP for the "Research and Analysis" contract contains the following: "Vendor selection will be made based on the evaluation team's assessment of the best value proposal. The projected five year cost for operation and

maintenance of the technologies used for this project will be included in the project evaluation criteria." Here, we just need to be sure that they're not intending to do anything beyond the period of performance of the grant. I don't think they are, because they're only asking for a figure for sustainment, but this language sort of clouds the issue. Just make sure they know that everything in the grant application has to be completed within the grant period of performance.

- It appears that the RFP fails a test in 2 CFR Part 200 (§200.323) requiring the State to "perform a cost or price analysis in connection with every procurement action in excess of the Simplified Acquisition Threshold including contract modifications." In short, because they don't mention anywhere that cost is a factor in proposal evaluation there's no way to determine whether or not they're in line with this requirement of 2 CFR. They might want to add some "cost as a factor" verbiage in that spot to cover that requirement.

- Need resumes for key personnel uploaded, and position descriptions for any position funded under the grant - even if it's funded with non-federal match.

- Nice, tight descriptions of deliverables in EADS. Excellent. I wish all the ones I've seen to date looked like this.

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

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[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: abstract
Date: Monday, February 13, 2017 7:10:00 AM

Good morning (b)(6)

The sooner the better. The idea is to start to socialize your anticipated need for additional assistance. Even though we are projecting more needs for this year (FY17) than expected DIA funding, getting something in the queue better postures Hawaii should the situation change, other projects fall out, or be first in line for FY18 funds when they become available. The very first step (regardless of timing) is to get something in front of our Program Director (PD) so that he can opine on the proposed scope and provide feedback on what might be supported and what might not. The paper does not need to be long, but should address the who, what, where, when, why and how much. Also the connection to the current effort, and the expected benefits (the why) is very important. As for the March meeting, that's not a bad target as we could potentially sit down to discuss the proposal face to face.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Friday, February 10, 2017 4:31 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] abstract

Aloha Sig,

When we spoke a few weeks ago about applying for a second grant, you recommended Hawaii pull together a couple of pages with a general idea of what we will plan to apply for. You felt this would at least get us on OEA radar, since we are too early in our first grant project to know what our findings will be. When do you recommend we submit that abstract? (b)(6 is thinking it should probably be before the March meeting.

Thanks Sig. Don't want to lose track of this.

(b)(6)

(b)(6)

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: abstract
Date: Monday, February 13, 2017 10:57:00 AM

Hi (b)(6)

Probably easier discussed over the phone. Give me a call when you get a chance.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, February 13, 2017 10:25 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: abstract

Aloha Sig,

Thank you for the info, well see what we can do.

You mentioned that we could work with you on covering the expenses for the trip to the March meeting if we have the budget in our grant funding. Given that we brought (b)(6) in mid-December, and at $55K instead of $60K, we'll have about six months of his unused salary we could redirect. How should we approach this?

Thank you,
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, February 13, 2017 5:11 AM
To: (b)(6)
Subject: RE: abstract

Good morning (b)(6)

The sooner the better. The idea is to start to socialize your anticipated need for additional assistance. Even though we are projecting more needs for this year (FY17) than expected DIA funding, getting something in the queue better postures Hawaii should the situation change, other projects fall out, or be first in line for FY18 funds when they become available. The very first step (regardless of timing) is to get something in front of our Program Director

(PD) so that he can opine on the proposed scope and provide feedback on what might be supported and what might not. The paper does not need to be long, but should address the who, what, where, when, why and how much. Also the connection to the current effort, and the expected benefits (the why) is very important. As for the March meeting, that's not a bad target as we could potentially sit down to discuss the proposal face to face.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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-----Original Message-----
From: (b)(6)
Sent: Friday, February 10, 2017 4:31 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] abstract

Aloha Sig,

When we spoke a few weeks ago about applying for a second grant, you recommended Hawaii pull together a couple of pages with a general idea of what we will plan to apply for. You felt this would at least get us on OEA radar, since we are too early in our first grant project to know what our findings will be. When do you recommend we submit that abstract? (b)(6 is thinking it should probably be before the March meeting.

Thanks Sig. Don't want to lose track of this.

(b)(6)

(b)(6)

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: access
Date: Friday, March 17, 2017 12:42:00 PM

(b)(6)

I have added you to our EADS Grant Management System. You should have received a separate system generated email with your login token/password. Please let me know if you have any issues logging in.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, March 06, 2017 12:56 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] access

Aloha Sig,

Requesting log in credentials for (b)(6) please so he can access the OEA Online Grant Management System.

Thanks!

(b)(6)

(b)(6)

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: Application
Date: Monday, April 4, 2016 2:28:00 PM

That will work. Can you please send me her mail address?

Something to keep in mind, is that even though you may be working on the application, the system will probably send her the notifications as the listed Delegated Authority (what we previously called Grants POC). She will also have the ability to work on the application and submit reports, but anything requiring official signature will still need to go through you as the AO. I think this is how our system is forcing separation of responsibilities.

Thx.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, April 04, 2016 2:20 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] Re: Application

Hi Sig: For the Grant POC, we can use our financial person, right?

(b)(6) is the Senior Accountant in our office. Will it work to use her?

Thanks, (b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, April 4, 2016 11:15 AM
To: (b)(6)
Subject: Application

Hi (b)(6)

FYI - I have started to receive some initial feedback on the application. Other than the need to assign another delegated authority, the comments I have received so far are all editorial/typographical errors. Still waiting for feedback from (b)(6) review.

I will go ahead and make the editorial corrections, while I am waiting for (b)(6) comments.

In the meantime, have you had any luck identifying somebody else that we can list on the grant as a Grant POC or Delegated Authority?

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

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[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: Application
Date: Monday, April 4, 2016 4:35:00 PM

Thank you

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, April 04, 2016 3:24 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] Re: Application

Sounds good. Her mailing address is the same as mine (b)(6)

Thanks (b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, April 4, 2016 11:28 AM
To: (b)(6)
Cc:
Subject: RE: Application

That will work. Can you please send me (b)(mail address?

Something to keep in mind, is that even though you may be working on the application, the system will probably send (b)(the notifications as the listed Delegated Authority (what we previously called Grants POC). (b)(will also have the ability to work on the application and submit reports, but anything requiring official signature will still need to go through you as the AO. I think this is how our system is forcing separation of responsibilities.

Thx.

Sig

Sigmund Csicsery

Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, April 04, 2016 2:20 PM
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Cc: (b)(6)
Subject: [Non-DoD Source] Re: Application

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Thanks (b)(6

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Sent: Monday, April 4, 2016 11:15 AM
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Sig

Sigmund Csicsery
Project Manager
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Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

Connect with OEA online!

Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: Application
Date: Tuesday, April 5, 2016 7:00:00 AM

Thanks,

I added (b)(6 to the EADS II system and the grant. (b) should have received an activation email from our system. At your convenience, please have her use the link to try to log in. Please keep in mind that the link will expire after 3 days. Let me know if she is able to get into the system.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, April 04, 2016 3:24 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] Re: Application

Sounds good. (b)(mailing address is the same as mine: (b)(6)

Thanks, (b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, April 4, 2016 11:28 AM
To: (b)(6)
Cc:
Subject: RE: Application

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Thx.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, April 04, 2016 2:20 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] Re: Application

Hi Sig: For the Grant POC, we can use our financial person, right?

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Sent: Monday, April 4, 2016 11:15 AM
To: (b)(6)
Subject: Application

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I will go ahead and make the editorial corrections, while I am waiting for (b)(6) comments.

In the meantime, have you had any luck identifying somebody else that we can list on the grant as a Grant POC or Delegated Authority?

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

(b)(6)

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From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: Application
Date: Tuesday, April 5, 2016 8:08:00 AM

FYI - These are the comments I have received so far. I have corrected all these, and awaiting any additional comments from (b)(6) I will keep you posted.

- (b)(6) is listed twice in same section.
- Need to round grant amount up or down from $85,319.15 and $850,375.15. (I rounded the match up to $85,320)
- Paragraph 3 of background - word "involve" should be changed to "evolve"
- Paragraph starting with "Unemployment is historically, lower than national" need to strike comma after historically and add "level" or "average" after the word national.
- In the next part of that paragraph the labor force numbers 687,900,666,150 run together - this is confusing.
- Watch used of Government capitalized in one place and not in the next. (I capitalized)
- Under Results/benefits: Paragraph 2 "Thus ...that used over time" insert "are" or "will be" after the word that.
- Need space between the bullet for Administrative Support and Fiscal Support.
- Under contract actions" #4 IT/ASP ... will " insert the word "be" after the word will.
- Sentence starting with "Access and understand the "extend" should be "extent".

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US)
Sent: Monday, April 04, 2016 2:16 PM
To: (b)(6)
Subject: Application

Hi (b)(6)

FYI - I have started to receive some initial feedback on the application. Other than the need to assign another delegated authority, the comments I have received so far are all editorial/typographical errors. Still waiting for feedback from (b)(6) review.

I will go ahead and make the editorial corrections, while I am waiting for (b)(6) comments.

In the meantime, have you had any luck identifying somebody else that we can list on the grant as a Grant POC or Delegated Authority?

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: Application
Date: Tuesday, April 5, 2016 1:35:00 PM

Thank you. That's great. Welcome to EADS II.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Tuesday, April 05, 2016 11:45 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Subject: [Non-DoD Source] RE: Application

I successfully logged in to the system.

(b)(6)
Senior Accountant
DLIR, Office of Community Services
Phone: (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Tuesday, April 5, 2016 4:01 AM
To: (b)(6)
Cc:
Subject: RE: Application

Thanks,

I added (b)(6) to the EADS II system and the grant. (b)(should have received an activation email from our system. At your convenience, please have her use the link to try to log in. Please keep in mind that the link will expire after 3 days. Let me know if she is able to get into the system.

Sig

Sigmund Csicsery
Project Manager

(b)(6)

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[redacted]

-----Original Message-----
From (b)(6)
Sent: Monday, April 04, 2016 3:24 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] Re: Application

Sounds good. (b)(mailing address is the same as mine (b)(6)

Thanks (b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, April 4, 2016 11:28 AM
To: (b)(6)
Cc:
Subject: RE: Application

That will work. Can you please send me (b)(mail address?

Something to keep in mind, is that even though you may be working on the application, the system will probably send (b)(he notifications as the listed Delegated Authority (what we previously called Grants POC). (b)(will also have the ability to work on the application and submit reports, but anything requiring official signature will still need to go through you as the AO. I think this is how our system is forcing separation of responsibilities.

Thx.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----

From: (b)(6)
Sent: Monday, April 04, 2016 2:20 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] Re: Application

Hi Sig: For the Grant POC, we can use our financial person, right?

(b)(6) is the Senior Accountant in our office. Will it work to use (b)

Thanks (b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, April 4, 2016 11:15 AM
To: (b)(6)
Subject: Application

Hi (b)(6)

FYI - I have started to receive some initial feedback on the application. Other than the need to assign another delegated authority, the comments I have received so far are all editorial/typographical errors. Still waiting for feedback from (b)(6) review.

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Sigmund Csicsery
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Western Region Office
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Sacramento, CA 95814
(b)(6)

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[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: Checking in - Phase II Grant (UNCLASSIFIED)
Date: Monday, November 20, 2017 9:45:00 AM

CLASSIFICATION: UNCLASSIFIED

Yes. That time should work.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Friday, November 17, 2017 1:41 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Subject: [Non-DoD Source] RE: Checking in - Phase II Grant (UNCLASSIFIED)

Hi Sig: Sorry about the delayed response. I'll call you on Monday at about 8AM my time. Will that work?

Thanks, (b)(6

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, November 16, 2017 7:11 AM
To: (b)(6)
Subject: Checking in - Phase II Grant (UNCLASSIFIED)

CLASSIFICATION: UNCLASSIFIED

Hi (b)(6

Do you have some time to talk today or early next week? I would like to follow up to see what you are thinking regarding a phase II effort. Let me know. I'm in today and Monday/Tuesday of next week. Then off for the Thanksgiving holiday.

v/r,

Sig

Sigmund Csicsery
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Department of Defense
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Sacramento, CA 95814
(b)(6)

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CLASSIFICATION: UNCLASSIFIED

CLASSIFICATION: UNCLASSIFIED

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: Contact Info
Date: Monday, March 28, 2016 2:10:00 PM

Thx

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, March 28, 2016 2:10 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Contact Info

Mine is (b)(6) See you soon!!!

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, March 28, 2016 10:49 AM
To: (b)(6)
Subject: Contact Info

Hi (b)(6)

My cell number is (b)(6) in case you need to contact me while traveling.

Have a safe flight.

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

(b)(6)

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[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: Corrected Grant Agreement - Signed Letter
Date: Thursday, July 28, 2016 2:23:00 PM
Attachments: STATE OF HAWAII DIA LETTER 07282016161248.pdf

Here is the signed letter. It's official.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Thursday, July 28, 2016 11:59 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Corrected Grant Agreement

Great news! Not your fault... all good. We'll move ahead with sending (b)(an offer letter. YAY!!!!!!

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, July 28, 2016 4:46 AM
To: (b)(6)
Subject: RE: Corrected Grant Agreement

My sincerest apologies for how long this is taking. I do have verbal feedback that the Director is OK with the request, but we are still having some logistical problems getting a letter to you. I should have something more official to send you in the next few days.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

OFFICE OF ECONOMIC ADJUSTMENT
2231 CRYSTAL DRIVE, SUITE 520
ARLINGTON, VA 22202

JUL 28 2016

FAIN: HQ00051610178
OEA Locator: ST1603-16-01
State of Hawaii (DIA)

(b)(6)
Executive Director
State of Hawaii Department of Labor
and Industrial Relations
830 Punchbowl Street, Room 420
Honolulu, HI 96813-5080

Dear (b)(6):

This is to inform that we have approved (b)(6) in the key position of Program Manager. No additional Federal funds are approved. Any future changes to this key position will require prior approval. In addition, we have revised the Notice of Award to reflect the correct Federal amount of $763,856.

You may direct questions regarding this award to your OEA Project Manager, Sigmund Csicsery at (b)(6).

Sincerely,

Patrick J. O'Brien
Director
Office of Economic Adjustment

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Wednesday, July 27, 2016 8:41 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] FW: Corrected Grant Agreement

Hi from HI. So, any word?

We had a pretty good response to our RFI. About 6 vendors showed up/called in.

Thanks, (b)(6)

-----Original Message-----
From: (b)(6)
Sent: Tuesday, July 19, 2016 10:43 AM
To: 'Csicsery, Sigmund G CIV OSD ODAM (US)' (b)(6)
Subject: RE: Corrected Grant Agreement

Thanks, Sig! We want to be able to make the schedule! :)

I looked at the Learning Event. One day in DC ... that's a long haul. I'd really like to send (b)(to this.

Thanks, (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, July 18, 2016 5:49 AM
To: (b)(6)
Subject: RE: Corrected Grant Agreement

Sorry nothing yet. I am pushing and have asked our Program Director if (b) could push from (b)(end too.

Heads up. As a follow up to the Washington Learning Event, OEA will be hosting a Supply Chain Specific Learning Event sometime the week of 22 Aug back in the Washington DC area. I have provided the organizer your contact information. Please watch for an invitation via email. I also used this as leverage to push the Key Person approval. If this is something that you or (b)(are interested in, we can discuss if additional assistance will be needed to get you there. Please let me know when/if you get an invite. Thanks.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Friday, July 15, 2016 1:36 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] FW: Corrected Grant Agreement

Happy Friday! Any word on the Program Manager approval?

Thanks, (b)(6)

-----Original Message-----
From (b)(6)
Sent: Wednesday, July 06, 2016 12:01 PM
To: 'Csicsery, Sigmund G CIV OSD ODAM (US)' (b)(6)
Subject: RE: Corrected Grant Agreement

Hi Sig: Thought I'd check in on whether the Program Manager approval is moving.

We posted the RFI for the procurement yesterday (b)(6) to get this project moving. I'd like to be able to get (b)(on board for the RFI meeting (July 20). Think we might be able to make it???

Thanks, (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Wednesday, June 29, 2016 4:00 AM
To: (b)(6)
Subject: RE: Corrected Grant Agreement

It's working through the system. Looks like it has one more stop before the Director. I am pushing it on my end. I will keep you posted.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Tuesday, June 28, 2016 2:54 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)

Subject: [Non-DoD Source] FW: Corrected Grant Agreement

Hi Sig: Have you been able to get any feedback re the proposed Key Person? I'd like to move forward with this offer letter so we can get started.

Thanks, (b)(6)

-----Original Message-----
From: (b)(6)
Sent: Thursday, June 23, 2016 8:53 AM
To: 'Csicsery, Sigmund G CIV OSD ODAM (US)' (b)(6)
Cc: (b)(6)
Subject: RE: Corrected Grant Agreement

Hi Sig: Attached is the signed corrected version.

Thanks much!!

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, June 23, 2016 3:00 AM
To: (b)(6)
Cc:
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Hi (b)(6)

Attached is a corrected grant agreement notice of award. Please sign, scan, and return. This will replace the previous version that has the typographical error on it. The remainder of the amendment is still working its way through the system. Thanks.

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

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[redacted]

OFFICE OF ECONOMIC ADJUSTMENT
2231 CRYSTAL DRIVE, SUITE 520
ARLINGTON, VA 22202

JUL 28 2016

FAIN: HQ00051610178
OEA Locator: ST1603-16-01
State of Hawaii (DIA)

(b)(6)
Executive Director
State of Hawaii Department of Labor
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830 Punchbowl Street, Room 420
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Dear (b)(6):

This is to inform that we have approved (b)(6) in the key position of Program Manager. No additional Federal funds are approved. Any future changes to this key position will require prior approval. In addition, we have revised the Notice of Award to reflect the correct Federal amount of $763,856.

You may direct questions regarding this award to your OEA Project Manager, Sigmund Csicsery at (b)(6).

Sincerely,

Patrick J. O'Brien
Director
Office of Economic Adjustment

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: Corrected Grant Agreement
Date: Wednesday, June 29, 2016 6:59:00 AM

It's working through the system. Looks like it has one more stop before the Director. I am pushing it on my end. I will keep you posted.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

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From: (b)(6)
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[redacted]

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To: (b)(6)
Subject: RE: Corrected Grant Agreement
Date: Monday, July 18, 2016 8:49:00 AM

Sorry nothing yet. I am pushing and have asked our Program Director if he could push from (b) end too.

Heads up. As a follow up to the Washington Learning Event, OEA will be hosting a Supply Chain Specific Learning Event sometime the week of 22 Aug back in the Washington DC area. I have provided the organizer your contact information. Please watch for an invitation via email. I also used this as leverage to push the Key Person approval. If this is something that you or (b)(are interested in, we can discuss if additional assistance will be needed to get you there. Please let me know when/if you get an invite. Thanks.

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Subject: RE: Corrected Grant Agreement

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Sent: Thursday, June 23, 2016 3:00 AM
To: (b)(6)
Cc:
Subject: Corrected Grant Agreement

Hi (b)(6)

Attached is a corrected grant agreement notice of award. Please sign, scan, and return. This will replace the previous version that has the typographical error on it. The remainder of the amendment is still working its way through the system. Thanks.

Sig

Sigmund Csicsery

Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: Federal Financial Report submitted
Date: Monday, July 31, 2017 3:11:00 PM

My pleasure. Both reports have been accepted.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, July 31, 2017 1:51 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] FW: Federal Financial Report submitted

Sig: You should have both reports in EADS now. Thanks much, (b)(6)

-----Original Message-----
From: OEA Team (b)(6)
Sent: Monday, July 31, 2017 9:45 AM
To: (b)(6)
Subject: Federal Financial Report submitted

Dear (b)(6)

Following has been Submitted to PM. Please find the details below; Project #: ST1603 Grant Name: State of Hawaii (DD) Grant #: ST1603-16-01

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: FSRS
Date: Monday, January 23, 2017 11:21:00 AM

Let me inquire for you. Is this the FAIN you are using? (HQ00051610178)

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 23, 2017 11:08 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] FSRS

Aloha Sig,

We are about to start processing invoices from our contractor so I registered with the FSRS site. I tried to enter the grant we will be reporting against but it did not recognize the FAIN I pulled off of the grant award.

(b)(6)

(b)(6)

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: FSRS
Date: Monday, January 23, 2017 11:40:00 AM

No. Probably blocked by our firewall.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 23, 2017 11:40 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: FSRS

Yes. Did my screenshot come through?

Thanks,
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 9:22 AM
To: (b)(6)
Cc:
Subject: RE: FSRS

Let me inquire for you. Is this the FAIN you are using? (HQ00051610178)

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!

Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 23, 2017 11:08 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] FSRS

Aloha Sig,

We are about to start processing invoices from our contractor so I registered with the FSRS site. I tried to enter the grant we will be reporting against but it did not recognize the FAIN I pulled off of the grant award.

(b)(6)

(b)(6)

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: FSRS
Date: Tuesday, January 24, 2017 11:41:00 AM

(b)(6) Sorry for the delay in responding,

Apparently there is a reporting issue on our end. Our Grants Unit kindly requests you wait until further notice from OEA before trying to input your data. Since this is a reporting requirement under the grant, please hang onto this email to give yourself some top cover should this grant ever be selected for audit. You should also probably make mention of the issue in your performance report. I apologize for any inconvenience. This is just one of many issues that we are still facing from our IT transition last year.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Tuesday, January 24, 2017 11:30 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: FSRS

Hi Sig,

Did we find out anything about the FAIN?

Thanks,
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 9:22 AM
To: (b)(6)
Cc:
Subject: RE: FSRS

Let me inquire for you. Is this the FAIN you are using? (HQ00051610178)

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 23, 2017 11:08 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] FSRS

Aloha Sig,

We are about to start processing invoices from our contractor so I registered with the FSRS site. I tried to enter the grant we will be reporting against but it did not recognize the FAIN I pulled off of the grant award.

(b)(6)

(b)(6)

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: grant budget question
Date: Friday, January 20, 2017 8:51:00 AM

Hi (b)(6)

You can reallocate up to 10% of the federal funding amount from one line item to another without prior OEA approval (e.g. personnel cost to contractual). You will need to document the reallocation in your records for audit proposes, as well as in your performance reports. If the reallocation is greater than 10% then you would need to request a grant amendment and obtain OEA approval before proceeding. I can talk you through that process if needed.

If your adjustments are wall within the same line item (e.g. all within the contractual line item but the total contractual does not change), that would not be considered a reallocation. In this case you would just need to document in your performance reports the actual value of each of the contracts.

Hope that helps. Please don't hesitate if you need additional clarification.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Thursday, January 19, 2017 11:27 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] grant budget question

Aloha Sig!

In our grant application we earmarked $547,200 for securing a contractor to help with our project. We estimated a break down as follows:

Research and Analysis $300,000

IT $200,000

Communications	$ 40,000
IT Hosting	$ 7,200

The actual revenue split between the line item amounts above will probably change as we go forward, and I believe you told me via phone once that it would be OK, that it was basically up to us. Would just like to confirm please.

Thanks!

(b)(6)

(b)(6)

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: Hawaii DIA Performance Report Reminder (Due 4/30/17)
Date: Monday, April 3, 2017 12:21:00 PM

You too. Always enjoy our conversations!

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, April 03, 2017 12:14 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Hawaii DIA Performance Report Reminder (Due 4/30/17)

Hi Sig! Hope you got home safely! It was great seeing you and the team in DC! (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, April 03, 2017 9:10 AM
To: (b)(6)
Cc:
Subject: Hawaii DIA Performance Report Reminder (Due 4/30/17)

Hi (b)(6)

Just a quick reminder that you have a performance report due at the end of the month for the period ending 3/31/17.

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

(b)(6)

Connect with OEA online!
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[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: Hawaii: Q3 Performance Report + Invoice #5
Date: Wednesday, April 26, 2017 9:24:00 AM
Attachments: (b)(5)

(b)(6)

My comments/suggestions to the performance report are attached.

FYSA - I have started to get comments on the amendment request. It will likely require some revision. I will provide more specific feedback once I have clear guidance from our grants specialist.

I did not see any issues with the reimbursement request. However, I might recommend holding off on submittal until we get the final grants specialist comments on the amendment if the request is dependent on approval of the revised allocation.

Let me know if you have any questions.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Friday, April 21, 2017 5:14 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] Hawaii: Q3 Performance Report + Invoice #5

Hi Sig!

Following up on our discussion this week, we've cleaned up the financial reporting related to the grant. I've included an explanation of the highlights in the performance report . it may be more than needed.

(b)(5) ; (b)(6)

(b)(5) ; (b)(6)

(b)(5) ; (b)(6)

Let us know what we need to do before submitting these.

Thanks (b)(6)

(b)(5) ; (b)(6)

(b)(5) ; (b)(6)

(b)(5) ; (b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: Hawaii: Q3 Performance Report + Invoice #5
Date: Thursday, April 27, 2017 7:56:00 AM
Attachments: (b)(5)

A couple minor editorial comments. As for the table, please try to load the information in the EADS II form. However, we are still experiencing some functionality issues, so my recommendation is to also include it as an attachment.

Lastly, please call me sometime today to discuss the amendment.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Wednesday, April 26, 2017 9:00 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Hawaii: Q3 Performance Report + Invoice #5

Sig: Updated version of the Q3 performance report is attached. OK?

Thanks, (b)(6)

-----Original Message-----
From: (b)(6)
Sent: Wednesday, April 26, 2017 8:45 AM
To: 'Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Cc: (b)(6)
Subject: RE: Hawaii: Q3 Performance Report + Invoice #5

Sig: So, we'll focus on preparing the performance report for submission by 4/30. I'll revise and run an updated version by you today.

Thanks (b)(6)

-----Original Message-----

(b)(5) ; (b)(6)

(b)(5) ; (b)(6)

(b)(5) ; (b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Wednesday, April 26, 2017 6:24 AM
To: (b)(6)
Cc: (b)(6)
Subject: RE: Hawaii: Q3 Performance Report + Invoice #5

(b)(6)

My comments/suggestions to the performance report are attached.

FYSA - I have started to get comments on the amendment request. It will likely require some revision. I will provide more specific feedback once I have clear guidance from our grants specialist.

I did not see any issues with the reimbursement request. However, I might recommend holding off on submittal until we get the final grants specialist comments on the amendment if the request is dependent on approval of the revised allocation.

Let me know if you have any questions.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Friday, April 21, 2017 5:14 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] Hawaii: Q3 Performance Report + Invoice #5

Hi Sig!

Following up on our discussion this week, we've cleaned up the financial reporting related to the grant. I've included an explanation of the highlights in the performance report . it may be more than needed.

Let us know what we need to do before submitting these.

Thanks, (b)(6)

(b)(5) ; (b)(6)

(b)(5) ; (b)(6)

(b)(5) ; (b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: Hawaii: Q3 Performance Report + Invoice #5
Date: Thursday, June 1, 2017 1:21:00 PM

Hi (b)(6)

Sorry if I did not previously reply to this. Please go ahead and submit.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Tuesday, May 16, 2017 8:46 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Hawaii: Q3 Performance Report + Invoice #5

Hi Sig,
Is it okay to submit reimbursement request for Feb 2017?

Thanks,
(b)(6)
Senior Accountant
DLIR, Office of Community Services
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Wednesday, April 26, 2017 6:24 AM
To: (b)(6)
Cc:
Subject: RE: Hawaii: Q3 Performance Report + Invoice #5

(b)(6)

My comments/suggestions to the performance report are attached.

FYSA - I have started to get comments on the amendment request. It will likely require some revision. I will provide more specific feedback once I have clear guidance from our grants specialist.

I did not see any issues with the reimbursement request. However, I might recommend holding off on submittal until we get the final grants specialist comments on the amendment if the request is dependent on approval of the revised allocation.

Let me know if you have any questions.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Friday, April 21, 2017 5:14 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] Hawaii: Q3 Performance Report + Invoice #5

Hi Sig!

Following up on our discussion this week, we've cleaned up the financial reporting related to the grant. I've included an explanation of the highlights in the performance report . it may be more than needed.

Let us know what we need to do before submitting these.

Thanks, (b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: Invoice from State of Hawaii (UNCLASSIFIED)
Date: Monday, January 23, 2017 10:57:00 AM

Thank you. Please always cc: me on the payment request as it makes it much easier for me to track. I will let you know as soon as it is paid.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted].

-----Original Message-----
From: (b)(6)
Sent: Monday, January 23, 2017 10:54 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] FW: Invoice from State of Hawaii (UNCLASSIFIED)

Hi Sig,
Attached copy of billing #2 submitted on 1/10/2017.

Thanks,
(b)(6)
Senior Accountant
DLIR, Office of Community Services
(b)(6)

-----Original Message-----
From: OSD NCR ODAM Mailbox OEA Payments (b)(6)
Sent: Tuesday, January 10, 2017 6:38 AM
To: (b)(6)
Subject: RE: Invoice from State of Hawaii (UNCLASSIFIED)

CLASSIFICATION: UNCLASSIFIED

(b)(6)

Your signed reimbursement request has been received and logged at OEA for processing. Your Project Manager will be notified when payment has been completed. Thank you.

v/r David,

David L. Jones
Project Manager
Department of Defense
Office of Economic Adjustment (OEA)
2231 Crystal Drive, Suite 520
Arlington, VA 22202
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 9, 2017 10:35 PM
To: OSD NCR ODAM Mailbox OEA Payments (b)(6)
Subject: [Non-DoD Source] Invoice from State of Hawaii

Please contact me if you have any questions.

(b)(6)

Senior Accountant

DLIR, Office of Community Services

(b)(6)

CLASSIFICATION: UNCLASSIFIED

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: Invoice from State of Hawaii (UNCLASSIFIED)
Date: Monday, January 30, 2017 11:49:00 AM

Hi (b)(6)

You should have received a payment for $ 19,937.00 on 1/19/17. Please let me know if you did not received it.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From (b)(6)
Sent: Monday, January 23, 2017 10:54 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] FW: Invoice from State of Hawaii (UNCLASSIFIED)

Hi Sig,
Attached copy of billing #2 submitted on 1/10/2017.

Thanks,
(b)(6)
Senior Accountant
DLIR, Office of Community Services
(b)(6)

-----Original Message-----
From: OSD NCR ODAM Mailbox OEA Payments (b)(6)
Sent: Tuesday, January 10, 2017 6:38 AM
To: (b)(6)
Subject: RE: Invoice from State of Hawaii (UNCLASSIFIED)

CLASSIFICATION: UNCLASSIFIED

(b)(6)

Your signed reimbursement request has been received and logged at OEA for processing. Your Project Manager will be notified when payment has been completed. Thank you.

v/r David,
David L. Jones
Project Manager
Department of Defense
Office of Economic Adjustment (OEA)
2231 Crystal Drive, Suite 520
Arlington, VA 22202
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 9, 2017 10:35 PM
To: OSD NCR ODAM Mailbox OEA Payments (b)(6)
Subject: [Non-DoD Source] Invoice from State of Hawaii

Please contact me if you have any questions.

(b)(6)

Senior Accountant

DLIR, Office of Community Services

(b)(6)

CLASSIFICATION: UNCLASSIFIED

From: (b)(6)
To: (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Subject: RE: Invoice from State of Hawaii (UNCLASSIFIED)
Date: Thursday, March 30, 2017 10:28:45 AM

CLASSIFICATION: UNCLASSIFIED

(b)(6)

Your signed reimbursement request has been received and logged at OEA for processing. Your Project Manager will be notified when payment has been completed. Thank you.

v/r David,
David L. Jones
Project Manager
Department of Defense
Office of Economic Adjustment (OEA)
2231 Crystal Drive, Suite 520
Arlington, VA 22202
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Tuesday, March 21, 2017 5:57 PM
To: OSD NCR ODAM Mailbox OEA Payments (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Subject: [Non-DoD Source] Invoice from State of Hawaii

Grant: ST1603-16-01/HQ00051610178

Reimbursement, Payment Request #4

Please contact me if you have any questions.

(b)(6)

Senior Accountant

DLIR, Office of Community Services

(b)(6)

CLASSIFICATION: UNCLASSIFIED

From: (b)(6)
To:
Cc: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: RE: Invoice from State of Hawaii (UNCLASSIFIED)
Date: Thursday, June 8, 2017 12:35:16 PM

CLASSIFICATION: UNCLASSIFIED

(b)(6)

Your signed reimbursement request has been received and logged at OEA for processing. Your Project Manager will be notified when payment has been completed. Thank you.

v/r David,
David L. Jones
Project Manager
Department of Defense
Office of Economic Adjustment (OEA)
2231 Crystal Drive, Suite 520
Arlington, VA 22202
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, June 5, 2017 5:11 PM
To: OSD NCR ODAM Mailbox OEA Payments (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Subject: [Non-DoD Source] Invoice from State of Hawaii

Grant: ST1603-16-01/HQ00051610178

Reimbursement, Payment Request #5

Please contact me if you have any questions.

(b)(6)

Senior Accountant

DLIR, Office of Community Services

(b)(6)

CLASSIFICATION: UNCLASSIFIED

From: (b)(6)
To:
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Subject: RE: Invoice from State of Hawaii (UNCLASSIFIED)
Date: Thursday, August 24, 2017 3:47:42 AM

CLASSIFICATION: UNCLASSIFIED

(b)(6)

Your signed reimbursement request #6 has been received and logged at OEA for processing. Your Project Manager will be notified when payment has been completed. Thank you.

v/r David,
David L. Jones
Project Manager
Department of Defense
Office of Economic Adjustment (OEA)
2231 Crystal Drive, Suite 520
Arlington, VA 22202
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Tuesday, August 1, 2017 11:09 PM
To: OSD NCR ODAM Mailbox OEA Payments (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Subject: [Non-DoD Source] Invoice from State of Hawaii

Grant: ST1603-16-01/HQ00051610178

Reimbursement, Payment Request #6

(b)(6)

Senior Accountant

DLIR, Office of Community Services

(b)(6)

CLASSIFICATION: UNCLASSIFIED

From: (b)(6)
To:
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Subject: RE: Invoice from State of Hawaii (UNCLASSIFIED)
Date: Wednesday, October 18, 2017 4:24:51 AM

CLASSIFICATION: UNCLASSIFIED

(b)(6)

Your signed reimbursement request #7 has been received and logged at OEA for processing. Your Project Manager will be notified when payment has been completed. Thank you.

v/r David,
David L. Jones
Project Manager
Department of Defense
Office of Economic Adjustment (OEA)
2231 Crystal Drive, Suite 520
Arlington, VA 22202
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Wednesday, October 4, 2017 11:34 PM
To: OSD NCR ODAM Mailbox OEA Payments (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Subject: [Non-DoD Source] Invoice from State of Hawaii

Grant: ST1603-16-01/HQ00051610178

Reimbursement, Payment Request #7

(b)(6)

Senior Accountant

DLIR, Office of Community Services

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: Invoice from State of Hawaii
Date: Tuesday, February 21, 2017 1:34:00 PM

Not yet. They are taking about 30 days on average. I will send you an email as soon as I see something.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Tuesday, February 21, 2017 1:31 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Invoice from State of Hawaii

Hi Sig,

I am following up on payment status for our invoice #003 $116,395.00.

Has payment been processed?

(b)(6)

Senior Accountant

DLIR, Office of Community Services

(b)(6)

From: (b)(6)
Sent: Monday, February 6, 2017 9:26 AM
To: (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Subject: Invoice from State of Hawaii

Grant: ST1603-16-01/HQ00051610178

Reimbursement, Payment Request #3

Please contact me if you have any questions.

(b)(6)

Senior Accountant

DLIR, Office of Community Services

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: Invoice from State of Hawaii
Date: Tuesday, March 21, 2017 1:43:00 PM

Hi (b)(6)

Sorry I did not get a chance to talk with you during my visit.

Request #3 should have been paid on 3/14.

No, you cannot include a request for an advance for contractual obligations. Contractual obligations are on a reimbursement only basis. Advances may be requested for up to 30 days for non- contractual expenses (e.g. State Employee Labor, etc.)

Let me know if you have additional questions.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From (b)(6)
Sent: Tuesday, March 14, 2017 5:51 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Invoice from State of Hawaii

Hi Sig,
Missed your visit...wanted to follow up on payment status for our invoice #003 $116,395.00 submitted on Feb. 6th.

Also, I haven't submitted invoice #4 yet. Can I include a request for an advance for contractual obligations?

(b)(6)
Senior Accountant
DLIR, Office of Community Services
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Tuesday, February 21, 2017 11:35 AM
To (b)(6)
Subject: RE: Invoice from State of Hawaii

Not yet. They are taking about 30 days on average. I will send you an email as soon as I see something.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Tuesday, February 21, 2017 1:31 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Invoice from State of Hawaii

Hi Sig,

I am following up on payment status for our invoice #003 $116,395.00.

Has payment been processed?

(b)(6)

Senior Accountant

DLIR, Office of Community Services

(b)(6)

From: (b)(6)
Sent: Monday, February 6, 2017 9:26 AM
To: (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Subject: Invoice from State of Hawaii

Grant: ST1603-16-01/HQ00051610178

Reimbursement, Payment Request #3

Please contact me if you have any questions.

(b)(6)

Senior Accountant

DLIR, Office of Community Services

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: Invoice from State of Hawaii
Date: Thursday, June 22, 2017 8:00:00 AM

(b)(6)

I checked on this payment, and it was sent to DFAS this week, so it is too late to stop it. Based on the typical turn around it should pay in the next few days. Hopefully that will work for your end of FY closeout. I will watch for it and let you know as soon as I see something.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, June 05, 2017 2:11 PM
To: OSD NCR ODAM Mailbox OEA Payments
Cc: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] Invoice from State of Hawaii

Grant: ST1603-16-01/HQ00051610178

Reimbursement, Payment Request #5

Please contact me if you have any questions.

(b)(6)

Senior Accountant

DLIR, Office of Community Services

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: Invoice from State of Hawaii
Date: Thursday, September 7, 2017 6:52:00 AM

Hi (b)(6)

You should see this payment for $61,415 sometime today. Please let me know if you don't receive it. Thanks.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted].

-----Original Message-----
From: (b)(6)
Sent: Tuesday, August 01, 2017 8:09 PM
To: (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] Invoice from State of Hawaii

Grant: ST1603-16-01/HQ00051610178

Reimbursement, Payment Request #6

(b)(6)

Senior Accountant

DLIR, Office of Community Services

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: Kick Off Meeting Planning
Date: Thursday, May 19, 2016 7:14:00 AM

Can you please double check those proposed dates. Appears that you may have been looking at May. I am thinking of the weeks of the 13th or 20th, with the week of 20th looking slightly better for me. I can probably make either week work.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Wednesday, May 18, 2016 8:51 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Kick Off Meeting Planning

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June. The second half of the month is better ... week of June 16 or 23? Will that work for you?

I'm reaching out to HTDC (I believe they're the home organization for Innovate Hawaii) and the Chamber (they were doing some MEP thing). Will see who I can intro you to.

Chat soon (b)(6

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In addition to the Kick off meeting, I would also like to learn some more about the Innovate Hawaii program. Do you have any information about that program, or have any contacts with them?

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

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[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: Kick Off Meeting Planning
Date: Tuesday, May 24, 2016 11:53:00 AM

FYI, Things are definitely converging for the week of the 20th. I'll probably try to give you a call later this week to nail down the specifics.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

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Sent: Monday, May 23, 2016 12:19 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Kick Off Meeting Planning

OMG! Sorry! Week of June 20 would be good. Thanks, (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, May 19, 2016 4:15 AM
To: (b)(6)
Subject: RE: Kick Off Meeting Planning

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[redacted]

[redacted].

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(b)(6)

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[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: Kick Off Meeting Planning
Date: Tuesday, May 31, 2016 9:46:00 AM

Hi (b)(6)

No new news about the award. However, I would like to lock in a date for the kick off meeting. How does the 21st look for you. Maybe hold the kick off in the morning, and schedule a meeting with Innovate Hawaii in the afternoon? Let me know if that works for you. Thanks.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

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Sent: Tuesday, May 24, 2016 11:54 AM
To: (b)(6)
Subject: RE: Kick Off Meeting Planning

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Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

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Chat soon, (b)(6)

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1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

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[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: Kick Off Meeting Planning
Date: Tuesday, May 31, 2016 2:24:00 PM

No, but it would be greatly appreciated if you could help me set it up.

My goal is to learn more about their programs and try to get an idea what they have done regarding supply chains on the islands. Their web site also talks about manufacturing. I am also interested us seeing where they are moving in that direction. I have received a couple of leads pointing me in their direction, so I just need to make sure I understand what they do, and how it might interface with your project.

How about we swap the schedule and do the kick off in the afternoon? I can meet with Innovate Hawaii in the morning or I also have some availability the afternoon of the 22nd if we want to try to meet with them together. The priority is the kick off, so I would definitely like to do that sometime on the 21st. I would be great if you could join me for a meeting with innovate Hawaii, but not essential.

Let me know what you think.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Tuesday, May 31, 2016 2:09 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Kick Off Meeting Planning

Hi Sig: I have a couple of conference calls in the morning on 5/21. I'm open in the afternoon, though.

Do you need me at the meeting with Innovate Hawaii?

Thanks (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Tuesday, May 31, 2016 6:46 AM
To (b)(6)
Subject: RE: Kick Off Meeting Planning

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No new news about the award. However, I would like to lock in a date for the kick off meeting. How does the 21st look for you. Maybe hold the kick off in the morning, and schedule a meeting with Innovate Hawaii in the afternoon? Let me know if that works for you. Thanks.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US)
Sent: Tuesday, May 24, 2016 11:54 AM
To: (b)(6)
Subject: RE: Kick Off Meeting Planning

FYI, Things are definitely converging for the week of the 20th. I'll probably try to give you a call later this week to nail down the specifics.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, May 23, 2016 12:19 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Kick Off Meeting Planning

OMG! Sorry! Week of June 20 would be good. Thanks (b)(6)

-----Original Message-----

From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, May 19, 2016 4:15 AM
To: (b)(6)
Subject: RE: Kick Off Meeting Planning

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Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

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From: (b)(6)
Sent: Wednesday, May 18, 2016 8:51 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Kick Off Meeting Planning

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I'm reaching out to HTDC (I believe they're the home organization for Innovate Hawaii) and the Chamber (they were doing some MEP thing). Will see who I can intro you to.

Chat soon (b)(6)

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Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

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[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: Kick Off Meeting Planning
Date: Tuesday, May 31, 2016 2:28:00 PM

Sounds like a plan. Thanks much!

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Tuesday, May 31, 2016 2:27 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Kick Off Meeting Planning

I reached out to (b)(6) of HTDC, the home for Innovate Hawaii. Will see what we can setup.

Meanwhile, Let's hold the afternoon of 6/21 for the kickoff.

Thanks (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Tuesday, May 31, 2016 11:25 AM
To: (b)(6)
Subject: RE: Kick Off Meeting Planning

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Project Manager
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(b)(6)

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[redacted]

[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: OEA Performance Report 4 2017 07 19
Date: Thursday, July 20, 2017 4:10:00 PM

Pending update of the financial section, I only have two comments/suggestions to the text for your consideration:

1) Can you please expand the Objectives and Accomplishments item #1 to add a list of all the tasks and subtasks and state the status (which tasks have been completed, which are in work, and if any have not started). It probably adds about 10-12 lines, but will make it much easier for somebody not familiar with the grant to track where you are.

2) The EADS form will have a "reason for slippage section". Under that section, please add a sentence or two that states something like: With the approved extension request all remaining tasks are on schedule to complete within the revised grant period of performance of December 31, 2017.

Let me know if you have any questions.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Thursday, July 20, 2017 1:14 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] HI: OEA Performance Report 4 2017 07 19

Hi Sig: Starting the development of the Q4 report . draft attached.

It reflects an update of the program narrative. We're still working on the financial section.

Comments?

Thanks, (b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: OEA Performance Report 4 2017 07 19
Date: Friday, July 21, 2017 12:20:00 PM

Hi (b)(6)

Reminder that you also have the SF425 Annual Federal Financial Report due on the 31st as well. This is also processed through EADS.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

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Cc:
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Subject: [Non-DoD Source] HI: OEA Performance Report 4 2017 07 19

Hi Sig: Starting the development of the Q4 report . draft attached.

It reflects an update of the program narrative. We're still working on the financial section.

Comments?

Thanks (b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: OEA Performance Report 4
Date: Monday, July 31, 2017 12:01:00 PM

Hi (b)(6)

Looks like everything has been addressed. Please submit today. Thanks.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, July 31, 2017 11:51 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: OEA Performance Report 4

Hi Sig! Hope all's well with you!

Shall we submit the reports via EADS today?

Thanks, (b)(6)

-----Original Message-----
From: (b)(6)
Sent: Monday, July 24, 2017 12:22 PM
To: 'Csicsery, Sigmund G CIV OSD ODAM (US)' (b)(6)
Cc: (b)(6)
Subject: RE: OEA Performance Report 4

Hi Sig: The Q4 report is uploaded in EADS (DOC attached). Anything we should adjust before submitting?

Thanks (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)

Sent: Friday, July 21, 2017 9:20 AM
To: (b)(6)
Cc:
Subject: RE: OEA Performance Report 4 2017 07 19

Hi (b)(6)

Reminder that you also have the SF425 Annual Federal Financial Report due on the 31st as well. This is also processed through EADS.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US)
Sent: Thursday, July 20, 2017 4:11 PM
To: (b)(6)
Cc:
Subject: RE: OEA Performance Report 4 2017 07 19

Pending update of the financial section, I only have two comments/suggestions to the text for your consideration:

1) Can you please expand the Objectives and Accomplishments item #1 to add a list of all the tasks and subtasks and state the status (which tasks have been completed, which are in work, and if any have not started). It probably adds about 10-12 lines, but will make it much easier for somebody not familiar with the grant to track where you are.

2) The EADS form will have a "reason for slippage section". Under that section, please add a sentence or two that states something like: With the approved extension request all remaining tasks are on schedule to complete within the revised grant period of performance of December 31, 2017.

Let me know if you have any questions.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Thursday, July 20, 2017 1:14 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] HI: OEA Performance Report 4 2017 07 19

Hi Sig: Starting the development of the Q4 report . draft attached.

It reflects an update of the program narrative. We're still working on the financial section.

Comments?

Thanks, (b)(6)

From: (b)(6)
To: Gilroy, Michael P CIV OEA (US)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Kuwabara, Gary D CIV OEA (US)
Subject: RE: PHONECON Follow up: Application Materials
Date: Monday, September 14, 2015 12:48:18 PM

Aloha Mike,

Thank you again for the opportunity to speak with you and the rest of the OEA team on Thursday. All of us in Hawaii are looking forward to working with OEA. Also, thank you for the materials. We will go through them and be in touch with you shortly.

Mahalo,
(b)(6)

From: Gilroy, Michael P CIV OEA (US) (b)(6)
Sent: Friday, September 11, 2015 8:42 AM
To: (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Kuwabara, Gary D CIV OEA (US)
Subject: PHONECON Follow up: Application Materials

(b)(6)

It was fun talking to your team yesterday. Hopefully we'll find a way to work together very soon.

As promised on the call, attached are some materials which might help you prepare an application to OEA. I say "might" because our application is freeform. Basically all you'll need is Microsoft Word and Excel.

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Once again, you should feel free to tell your story that way you want it told. But keep in mind that your application is basically a sales document. What you're doing is arming Sig and I to go into the Technical Review Committee here and "sell" your project to the Director and to other OEA Project Managers. So, over time we've learned a thing or two on how to present these apps to the Committee. We know what the questions are likely to be, and we'll use that background to help you craft an application that gets you what you're looking for and yet still conforms to grant law and OEA's authorizing statutes.

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* Sample DIA Grant SOW.doc - If you cannot get quick and complete agreement among your stakeholders as to what to ask for in the application - then Tasks 1-3 in this document might offer you a good starting point.

* Assurances Section Language.doc - This is a recap of some standard boilerplate language we'll need to see somewhere in your final application.

Reminders on some general points:

* You must have a non-federal 10% match of the total program. That's the total program (OEA plus local match), and NOT just 10% of OEA's contribution. So, for example, if you asked us for $1M, then your contribution would have to be at least $111,100, not simply $100,000.

* We'll need a certified indirect cost rate from you soonest if you intend to ask for indirect costs. If your current indirect rate expires during the grant period, then you can either accept the rate at grant inception for the entire grant, or submit an amendment later to be allowed to use the new rate. We will take any certified rate presented to any other federal agency.

* We would need to see your procurement policies (if you're going to do contracting) and your HR policies (if you're asking us to backstop salaries and fringe of any county/city employees). They do NOT need to be part of the application, but we would just need them prior to TRC so the Grants Technician can screen them for compliance with 2 CFR, Part 200.

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* If you've had any A-133 audits in the last 3 years, and you have a copy of them handy, please send them along. If not, don't worry about it, we'll find them on the Federal Audit Clearinghouse.

* Start thinking about who the Authorizing Official will be. That is the person who will be legally responsible for the grant. It should be someone relatively senior and NOT be the same person that OEA staff will work with on a day-to-day basis.

As always, call with questions, this is meant to be an iterative process, and we're here to help every step of the way. If you think a webinar might be helpful at some point as you go through the application build process, just let me

know and we'll tee one up.

Cheers,

Mike

Michael P. Gilroy

Program Director (Defense Industry Adjustment)

Office of Economic Adjustment

2231 Crystal Drive - Suite 520

Arlington, Virginia 22202

(b)(6)

(b)(6)

(b)(6)

(b)(6)

[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc: Kuwabara, Gary D CIV OEA (US) (b)(6)
Subject: RE: PHONECON Follow up: Application Materials
Date: Monday, October 5, 2015 1:33:00 PM

Hi (b)(6)

I was talking with Gary Kuwabara, and he mentioned that you may be leaning towards a State lead for the DIA effort. Have you identified a POC within the State? A few of us are planning a trip to the island the last week of October, and were thinking that it would be a good idea to make contact with State POC and yourself. Right now the trip is tentative, but we would like to identify POCs and determine availability to assist in our trip planning. Please let me know what you think. If you would like discuss further, my contact information is below. Thanks,

Sig

Sigmund Csicsery
Project Manager
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

-----Original Message-----
From: (b)(6)
Sent: Monday, September 14, 2015 12:48 PM
To: Gilroy, Michael P CIV OEA (US)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Kuwabara, Gary D CIV OEA (US)
Subject: RE: PHONECON Follow up: Application Materials

Aloha Mike,

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Mahalo,
(b)(6)

From: Gilroy, Michael P CIV OEA (US) (b)(6)
Sent: Friday, September 11, 2015 8:42 AM
To: (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Kuwabara, Gary D CIV OEA (US)
Subject: PHONECON Follow up: Application Materials

(b)(6)

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Cheers,

Mike

Michael P. Gilroy

Program Director (Defense Industry Adjustment)

Office of Economic Adjustment

2231 Crystal Drive - Suite 520

Arlington, Virginia 22202

(b)(6)

(b)(6)

(b)(6)

(b)(6)

[redacted]

[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: Kuwabara, Gary D CIV OEA (US) (b)(6)
Subject: RE: PHONECON Follow up: Application Materials
Date: Friday, October 9, 2015 7:36:13 PM

Aloha Sig,

I apologize for the delay in responding to your email. While the Governor has hired a Military Affairs Liaison, it has been determined that we will remain as the lead for the DIA effort. Due to a number of military-related issues that have surfaced in the state, I will be taking a half step back.

While I will remain closely involved with our efforts, (b)(6) who is a consultant to our Military Affairs Council (MAC), will be serving as the primary POC for the application. I've cc'd (b)(on this email. Due to the fact that (b)(6 has been travelling, submitting our ideas to (b)(6 has been delayed. We are doing a final review and should be submitting a document to (b)(6 shortly.

We are happy to meet with you and Gary later this month. May I suggest a meeting with (b)(6)
(b)(6)
(b)(6) Due to the schedules of those listed, may I also offer to meet after business hours, perhaps over dinner.

I am happy to serve as the POC for a meeting at the time offered or one that better fits your schedule. I look forward to meeting you.

Mahalo,
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, October 05, 2015 10:34 AM
To: (b)(6)
Cc: Kuwabara, Gary D CIV OEA (US)
Subject: RE: PHONECON Follow up: Application Materials

Hi (b)(6)

I was talking with Gary Kuwabara, and he mentioned that you may be leaning towards a State lead for the DIA effort. Have you identified a POC within the State? A few of us are planning a trip to the island the last week of October, and were thinking that it would be a good idea to make contact with State POC and yourself. Right now the trip is tentative, but we would like to identify POCs and determine availability to assist in our trip planning. Please let me know what you think. If you would like discuss further, my contact information is below. Thanks,

Sig

Sigmund Csicsery
Project Manager
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

-----Original Message-----
From: (b)(6)
Sent: Monday, September 14, 2015 12:48 PM
To: Gilroy, Michael P CIV OEA (US)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Kuwabara, Gary D CIV OEA (US)
Subject: RE: PHONECON Follow up: Application Materials

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Mahalo,
(b)(6)

From: Gilroy, Michael P CIV OEA (US) (b)(6)
Sent: Friday, September 11, 2015 8:42 AM
To: (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Kuwabara, Gary D CIV OEA (US)
Subject: PHONECON Follow up: Application Materials

(b)(6)

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Office of Economic Adjustment

2231 Crystal Drive - Suite 520

Arlington, Virginia 22202

(b)(6)

(b)(6)

(b)(6)

(b)(6)

[redacted]

From: Kuwabara, Gary D CIV OEA (US)
To: (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US)
Cc: (b)(6)
Subject: Re: PHONECON Follow up: Application Materials
Date: Saturday, October 10, 2015 5:48:57 PM

(b)(6)

First and foremost, thank you for being so responsive to Sig's e-mail.

I totally understand and appreciate your demanding calendar; thus it means a lot that you and (b)(6) took time to meet informally with me the last time I was in Honolulu.

I have no intentions to burden your demanding calendar, but I wanted to share that (b)(6) and I will be in Honolulu on October 19th and 20th (Monday and Tuesday).

When we met last time, we discussed the merits of and timing of making initial introductions with the Governor's Military Affairs Liaison. I am not sure whether October 19th or 20th would be appropriate or viable. However, I just wanted to surface that (b)(6) and I will be on island.

I will defer to you on whether it is worthwhile to meet informally this time around.

Have a relaxing and rewarding weekend.

----- Original Message -----
From: (b)(6)
Sent: Friday, October 09, 2015 07:36 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: Kuwabara, Gary D CIV OEA (US) (b)(6)
(b)(6)
Subject: RE: PHONECON Follow up: Application Materials

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(b)(6)
(b)(6) Due to the schedules of those listed, may I also offer to meet after business hours, perhaps over dinner.

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-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, October 05, 2015 10:34 AM
To: (b)(6)
Cc: Kuwabara, Gary D CIV OEA (US)
Subject: RE: PHONECON Follow up: Application Materials

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Sig

Sigmund Csicsery
Project Manager
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

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From: (b)(6)
Sent: Monday, September 14, 2015 12:48 PM
To: Gilroy, Michael P CIV OEA (US)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Kuwabara, Gary D CIV OEA (US)
Subject: RE: PHONECON Follow up: Application Materials

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Sent: Friday, September 11, 2015 8:42 AM
To: (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Kuwabara, Gary D CIV OEA (US)
Subject: PHONECON Follow up: Application Materials

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Mike

Michael P. Gilroy

Program Director (Defense Industry Adjustment)

Office of Economic Adjustment

2231 Crystal Drive - Suite 520

Arlington, Virginia 22202

(b)(6)

(b)(6)

(b)(6)

(b)(6)

[redacted]

From: (b)(6)
To: Kuwabara, Gary D CIV OEA (US)
Cc: (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US); (b)(6)
Subject: Re: PHONECON Follow up: Application Materials
Date: Sunday, October 11, 2015 10:04:59 AM

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(b)(6)

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Cc: Kuwabara, Gary D CIV OEA (US); (b)(6) (b)(6)

Subject: RE: PHONECON Follow up: Application Materials

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Subject: RE: PHONECON Follow up: Application Materials

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Arlington, Virginia 22202

(b)(6)

(b)(6)

(b)(6)

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[redacted]

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(b)(6)

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[redacted]

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To: (b)(6)
Cc: (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US); (b)(6)
Subject: Re: PHONECON Follow up: Application Materials
Date: Sunday, October 11, 2015 9:33:41 PM

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Cc: (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US) (b)(6) (b)(6)
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(b)(6)

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[redacted]
This message contains confidential information and is intended only for the individual named. If you are not the [redacted]

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To: Kuwabara, Gary D CIV OEA (US)
Cc: (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US); (b)(6)
Subject: Re: PHONECON Follow up: Application Materials
Date: Sunday, October 11, 2015 11:21:43 PM

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Aloha Gary:

Noted and standing by on (b)(6) response. Mahalo.

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Cheers,

Mike

Michael P. Gilroy

Program Director (Defense Industry Adjustment)

Office of Economic Adjustment

2231 Crystal Drive - Suite 520

Arlington, Virginia 22202

(b)(6)

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[redacted]

From: (b)(6)
To: (b)(6) Kuwabara, Gary D CIV OEA (US)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US); (b)(6) (b)(6)
Subject: RE: PHONECON Follow up: Application Materials
Date: Tuesday, October 13, 2015 2:08:44 PM
Attachments: (b)(6)

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Aloha Gary,

It's always worthwhile to meet with you, if only to sit and chat. Let me see who I can round up and get back to you on the date and time.

Also, I've attached (b)(6) resume for review per your request. (b)(6 s the new Military Affairs Advisor to Governor Ige.

Mahalo,

(b)(6)

From: (b)(6)
Sent: Sunday, October 11, 2015 8:21 PM
To: Kuwabara, Gary D CIV OEA (US)
Cc: (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US); (b)(6)
Subject: Re: PHONECON Follow up: Application Materials

Aloha Gary:

Noted and standing by on (b)(6) response. Mahalo.

On Sun, Oct 11, 2015 at 6:33 PM, Kuwabara, Gary D CIV OEA (US) (b)(6)

(b)(6)

(b)(6)

(b)(6)

(b)(6)

(b)(6)

Thank you for the proactive and generous offer.

I apologize for the delay in responding, but I had hosting / grilling duties today.

As to your generous offer; I will defer to (b)(6

My notification was in accordance to a standing protocol / offer that whenever I transit through Hawaii I would notify key stakeholders and if calendars permit we coulld meet informally. The protocol is to take advantage of the transit time through Hawaii.

If calendars permit, it would be great if for no other reason to put a face to a name.

Again, thank you for being so responsive and supportive and again sorry about the delay.

From: (b)(6)
Sent: Sunday, October 11, 2015 10:04 AM
To: Kuwabara, Gary D CIV OEA (US)
Cc: (b)(6)
(b)(6) >; Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US) (b)(6)
(b)(6)
Subject: Re: PHONECON Follow up: Application Materials

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Aloha (b)(6) Gary:

I am available on both of those dates to meet if need be. Mahalo. (b)(6)

On Sat, Oct 10, 2015 at 2:48 PM, Kuwabara, Gary D CIV OEA (US) (b)(6)
(b)(6)

(b)(6)

First and foremost, thank you for being so responsive to Sig's e-mail.

I totally understand and appreciate your demanding calendar; thus it means a lot that you (b)(6) took time to

meet informally with me the last time I was in Honolulu.

I have no intentions to burden your demanding calendar, but I wanted to share that (b)(6), and I will be in Honolulu on October 19th and 20th (Monday and Tuesday).

When we met last time, we discussed the merits of and timing of making initial introductions with the Governor's Military Affairs Liaison. I am not sure whether October 19th or 20th would be appropriate or viable. However, I just wanted to surface that (b)(6) I will be on island.

I will defer to you on whether it is worthwhile to meet informally this time around.

Have a relaxing and rewarding weekend.

----- Original Message -----
From: (b)(6)
(b)(6)

Sent: Friday, October 09, 2015 07:36 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: Kuwabara, Gary D CIV OEA (US); (b)(6)
(b)(6)
Subject: RE: PHONECON Follow up: Application Materials

Aloha Sig,

I apologize for the delay in responding to your email. While the Governor has hired a Military Affairs Liaison, it has been determined that we will remain as the lead for the DIA effort. Due to a number of military-related issues that have surfaced in the state, I will be taking a half step back.

While I will remain closely involved with our efforts, (b)(6) who is a consultant to our Military Affairs Council (MAC), will be serving as the primary POC for the application. I've cc'd him on this email. Due to the fact that (b)(6) has been travelling, submitting our ideas to Mike has been delayed. We are doing a final review and should be submitting a document to Mike shortly.

We are happy to meet with you and Gary later this month. May I suggest a meeting with (b)(6)
(b)(6)
(b)(6) Due to the schedules of those listed, may I also offer to meet after business hours, perhaps over dinner.

I am happy to serve as the POC for a meeting at the time offered or one that better fits your schedule. I look forward to meeting you.

Mahalo,
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)

(b)(6)

Sent: Monday, October 05, 2015 10:34 AM
To: (b)(6)
Cc: Kuwabara, Gary D CIV OEA (US)
Subject: RE: PHONECON Follow up: Application Materials

Hi (b)(6)

I was talking with Gary Kuwabara, and he mentioned that you may be leaning towards a State lead for the DIA effort. Have you identified a POC within the State? A few of us are planning a trip to the island the last week of October, and were thinking that it would be a good idea to make contact with State POC and yourself. Right now the trip is tentative, but we would like to identify POCs and determine availability to assist in our trip planning. Please let me know what you think. If you would like discuss further, my contact information is below. Thanks,

Sig

Sigmund Csicsery
Project Manager
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

-----Original Message-----
From: (b)(6)
(b)(6)

Sent: Monday, September 14, 2015 12:48 PM
To: Gilroy, Michael P CIV OEA (US)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Kuwabara, Gary D CIV OEA (US)
Subject: RE: PHONECON Follow up: Application Materials

Aloha Mike,

Thank you again for the opportunity to speak with you and the rest of the OEA team on Thursday. All of us in Hawaii are looking forward to working with OEA. Also, thank you for the materials. We will go through them and be in touch with you shortly.

Mahalo,
(b)(6)

From: Gilroy, Michael P CIV OEA (US) (b)(6)
(b)(6)

Sent: Friday, September 11, 2015 8:42 AM
To: (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Kuwabara, Gary D CIV OEA (US)
Subject: PHONECON Follow up: Application Materials

(b)(6)

It was fun talking to your team yesterday. Hopefully we'll find a way to work together very soon.

As promised on the call, attached are some materials which might help you prepare an application to OEA. I say "might" because our application is freeform. Basically all you'll need is Microsoft Word and Excel.

While I've given you one here (Application Template.doc), we do not mandate a format. I'll say that again, NOTHING I've offered you here in the attachments is meant to lock you into a format. I provide these materials to help you all break writers block when it comes to the application development.

Once again, you should feel free to tell your story that way you want it told. But keep in mind that your application is basically a sales document. What you're doing is arming Sig and I to go into the Technical Review Committee here and "sell" your project to the Director and to other OEA Project Managers. So, over time we've learned a thing or two on how to present these apps to the Committee. We know what the questions are likely to be, and we'll use that background to help you craft an application that gets you what you're looking for and yet still conforms to grant law and OEA's authorizing statutes.

So here's what you have attached here:

* Application Template.doc - A basic layout of one way of presenting your application. Modify as you see fit.

* Sample Proposed Budget.xls - You have a fill-in-the-blank spreadsheet. I've given you a lot of extra space to report projected expenditures by Quarter, but I really only need columns A-H when you actually submit the application. (This should probably be your last priority in the application build process. Focus on the narrative itself to begin.)

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* Assurances Section Language.doc - This is a recap of some standard boilerplate language we'll need to see somewhere in your final application.

Reminders on some general points:

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match), and NOT just 10% of OEA's contribution. So, for example, if you asked us for $1M, then your contribution would have to be at least $111,100, not simply $100,000.

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* We would need to see your procurement policies (if you're going to do contracting) and your HR policies (if you're asking us to backstop salaries and fringe of any county/city employees). They do NOT need to be part of the application, but we would just need them prior to TRC so the Grants Technician can screen them for compliance with 2 CFR, Part 200.

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* Start thinking about who the Authorizing Official will be. That is the person who will be legally responsible for the grant. It should be someone relatively senior and NOT be the same person that OEA staff will work with on a day-to-day basis.

As always, call with questions, this is meant to be an iterative process, and we're here to help every step of the way. If you think a webinar might be helpful at some point as you go through the application build process, just let me know and we'll tee one up.

Cheers,

Mike

Michael P. Gilroy

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Office of Economic Adjustment

2231 Crystal Drive - Suite 520

Arlington, Virginia 22202

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(b)(6)

From: Kuwabara, Gary D CIV OEA (US)
To: (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US); (b)(6)
(b)(6)
Subject: Re: PHONECON Follow up: Application Materials
Date: Tuesday, October 13, 2015 2:13:46 PM

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(b)(6)

Thank you as always. Dan Schebler, Sig Csicsery, and I do not want to place a lot of demands on your time or others.

Sig will be on island the week after Dan S and me, thus scheduling and committing to meetings, we will defer to you and your colleagues.

We have some time, before I transit back. I currently at your airport waiting for the Guam flight.

Again, thank you for being so responsive.

From: (b)(6)
Sent: Tuesday, October 13, 2015 11:08 AM
To: (b)(6) Kuwabara, Gary D CIV OEA (US)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US); (b)(6)
(b)(6)
Subject: RE: PHONECON Follow up: Application Materials

Aloha Gary,

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Also, I've attached (b)(6) resume for review per your request. (b)(6) is the new Military Affairs Advisor to Governor Ige.

Mahalo,

(b)(6)

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To: Kuwabara, Gary D CIV OEA (US)
Cc: (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US); (b)(6)
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Aloha Gary:

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(b)(6)

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To: Kuwabara, Gary D CIV OEA (US)
Cc: (b)(6) (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US) (b)(6) (b)(6)
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(b)(6)
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(b)(6)

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Cc: Kuwabara, Gary D CIV OEA (US); (b)(6)
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Sent: Monday, October 05, 2015 10:34 AM
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Subject: RE: PHONECON Follow up: Application Materials

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Sig

Sigmund Csicsery
Project Manager
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

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(b)(6)
Sent: Monday, September 14, 2015 12:48 PM
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Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Kuwabara, Gary D CIV OEA (US)
Subject: RE: PHONECON Follow up: Application Materials

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(b)(6)

Sent: Friday, September 11, 2015 8:42 AM
To: (b)(6)
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Cheers,

Mike

Michael P. Gilroy

Program Director (Defense Industry Adjustment)

Office of Economic Adjustment

2231 Crystal Drive - Suite 520

Arlington, Virginia 22202

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[redacted]

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(b)(6)

[redacted]

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(b)(6)

(b)(6)

[redacted] to whom they are addressed. [redacted]. [redacted] named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited.

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc: Kuwabara, Gary D CIV OEA (US); Gilroy, Michael P CIV OEA (US); Solander, Richard V CIV OEA (US)
(b)(6)
Subject: RE: PHONECON Follow up: Application Materials
Date: Thursday, October 15, 2015 1:09:00 PM
Attachments: RE State of HI Application.msg

(b)(6)

I echo Gary's comments and I want to be thoughtful of demands on your time. I will be arriving on island on the October 26th and departing on the 29th. I have commitments in the mornings, but I am available to meet with you the afternoons of the 26th, 27th, or 28th. If those times do not work, I can also take an evening meeting at your convenience. I think it is important that we get together during my time on island for me to better understand the relationships of the proposed parties as they relate to administration and execution of the proposed DIA grant application, and to begin the exchange of our comments on your draft grant application. As of today, I am tentatively assigned as Project Manager for this effort, so I would recommend that you channel communications and work products for the DIA action through me, with cc: to Mike Gilroy and Gary Kuwabara.

I also wish to focus your attention the attached email that Mike sent yesterday. Obtaining answers to the questions will be critical to us moving forward with the application process.

Please let me know you availability as soon as possible so that I can finalize my itinerary. If you would like to discuss further, I can be reached at the number below.

v/r,

Sig

Sigmund Csicsery
Project Manager
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

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To: (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US) (b)(6)
(b)(6)
Subject: Re: PHONECON Follow up: Application Materials

This email was sent from a non-Department of Defense email account, and contained active links. All links are disabled, and require you to copy and paste the address to a Web browser. Please verify the identity of the sender, and confirm authenticity of all links contained within the message.

(b)(6)

Thank you as always. Dan Schebler, Sig Csicsery, and I do not want to place a lot of demands on your time or others.

Sig will be on island the week after Dan S and me, thus scheduling and committing to meetings, we will defer to you and your colleagues.

We have some time, before I transit back. I currently at your airport waiting for the Guam flight.

Again, thank you for being so responsive.

From: (b)(6)
Sent: Tuesday, October 13, 2015 11:08 AM
To: (b)(6) Kuwabara, Gary D CIV OEA (US)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US); (b)(6)
(b)(6)
Subject: RE: PHONECON Follow up: Application Materials

Aloha Gary,

It's always worthwhile to meet with you, if only to sit and chat. Let me see who I can round up and get back to you on the date and time.

Also, I've attached (b)(6) resume for review per your request. (b)(is the new Military Affairs Advisor to Governor Ige.

Mahalo,

(b)(6)

From: (b)(6)
Sent: Sunday, October 11, 2015 8:21 PM
To: Kuwabara, Gary D CIV OEA (US)
Cc: (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US);
(b)(6)
Subject: Re: PHONECON Follow up: Application Materials

Aloha Gary:

Noted and standing by on (b)(6) response. Mahalo.

On Sun, Oct 11, 2015 at 6:33 PM, Kuwabara, Gary D CIV OEA (US) (b)(6) (b)(6) > wrote:

(b)(6)

Thank you for the proactive and generous offer.

I apologize for the delay in responding, but I had hosting / grilling duties today.

As to your generous offer; I will defer to (b)(6

My notification was in accordance to a standing protocol / offer that whenever I transit through Hawaii I would notify key stakeholders and if calendars permit we coulld meet informally. The protocol is to take advantage of the transit time through Hawaii.

If calendars permit, it would be great if for no other reason to put a face to a name.

Again, thank you for being so responsive and supportive and again sorry about the delay.

From: (b)(6)
Sent: Sunday, October 11, 2015 10:04 AM
To: Kuwabara, Gary D CIV OEA (US)
Cc: (b)(6) (b)(6) >; Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US) (b)(6) (b)(6)
Subject: Re: PHONECON Follow up: Application Materials

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Aloha (b)(6) Gary:

I am available on both of those dates to meet if need be. Mahalo (b)(6)

On Sat, Oct 10, 2015 at 2:48 PM, Kuwabara, Gary D CIV OEA (US) (b)(6) (b)(6)

(b)(6)

First and foremost, thank you for being so responsive to Sig's e-mail.

I totally understand and appreciate your demanding calendar; thus it means a lot that you (b)(6) took time to meet informally with me the last time I was in Honolulu.

I have no intentions to burden your demanding calendar, but I wanted to share that (b)(6) and I will be in Honolulu on October 19th and 20th (Monday and Tuesday).

When we met last time, we discussed the merits of and timing of making initial introductions with the Governor's Military Affairs Liaison. I am not sure whether October 19th or 20th would be appropriate or viable. However, I just wanted to surface that (b)(6) I will be on island.

I will defer to you on whether it is worthwhile to meet informally this time around.

Have a relaxing and rewarding weekend.

----- Original Message -----
From: (b)(6)
(b)(6)

Sent: Friday, October 09, 2015 07:36 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: Kuwabara, Gary D CIV OEA (US); (b)(6)
(b)(6)
Subject: RE: PHONECON Follow up: Application Materials

Aloha Sig,

I apologize for the delay in responding to your email. While the Governor has hired a Military Affairs Liaison, it has been determined that we will remain as the lead for the DIA effort. Due to a number of military-related issues that have surfaced in the state, I will be taking a half step back.

While I will remain closely involved with our efforts, (b)(6) who is a consultant to our Military Affairs Council (MAC), will be serving as the primary POC for the application. I've cc'd him on this email. Due to the fact that (b)(6) has been travelling, submitting our ideas to Mike has been delayed. We are doing a final review and should be submitting a document to Mike shortly.

We are happy to meet with you and Gary later this month. May I suggest a meeting with (b)(6)
(b)(6)
(b)(6) Due to the schedules of those listed, may I also offer to meet after business hours, perhaps over dinner.

I am happy to serve as the POC for a meeting at the time offered or one that better fits your schedule. I look forward to meeting you.

Mahalo,
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
(b)(6)
Sent: Monday, October 05, 2015 10:34 AM
To: (b)(6)
Cc: Kuwabara, Gary D CIV OEA (US)
Subject: RE: PHONECON Follow up: Application Materials

Hi (b)(6)

I was talking with Gary Kuwabara, and he mentioned that you may be leaning towards a State lead for the DIA effort. Have you identified a POC within the State? A few of us are planning a trip to the island the last week of October, and were thinking that it would be a good idea to make contact with State POC and yourself. Right now the trip is tentative, but we would like to identify POCs and determine availability to assist in our trip planning. Please let me know what you think. If you would like discuss further, my contact information is below. Thanks,

Sig

Sigmund Csicsery
Project Manager
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

-----Original Message-----
From: (b)(6)
(b)(6)
Sent: Monday, September 14, 2015 12:48 PM
To: Gilroy, Michael P CIV OEA (US)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Kuwabara, Gary D CIV OEA (US)
Subject: RE: PHONECON Follow up: Application Materials

Aloha Mike,

Thank you again for the opportunity to speak with you and the rest of the OEA team on Thursday. All of us in Hawaii are looking forward to working with OEA. Also, thank you for the materials. We will go through them and be in touch with you shortly.

Mahalo,
(b)(6)

From: Gilroy, Michael P CIV OEA (US) (b)(6)
(b)(6)

Sent: Friday, September 11, 2015 8:42 AM
To: (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Kuwabara, Gary D CIV OEA (US)
Subject: PHONECON Follow up: Application Materials

(b)(6)

It was fun talking to your team yesterday. Hopefully we'll find a way to work together very soon.

As promised on the call, attached are some materials which might help you prepare an application to OEA. I say "might" because our application is freeform. Basically all you'll need is Microsoft Word and Excel.

While I've given you one here (Application Template.doc), we do not mandate a format. I'll say that again, NOTHING I've offered you here in the attachments is meant to lock you into a format. I provide these materials to help you all break writers block when it comes to the application development.

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So here's what you have attached here:

* Application Template.doc - A basic layout of one way of presenting your application. Modify as you see fit.

* Sample Proposed Budget.xls - You have a fill-in-the-blank spreadsheet. I've given you a lot of extra space to report projected expenditures by Quarter, but I really only need columns A-H when you actually submit the application. (This should probably be your last priority in the application build process. Focus on the narrative itself to begin.)

* Indirect Costs Information.doc - A general explanation of Indirect. None of this goes in the application.

* Defense Firm Selection Criteria.doc - If you intend to provide services to defense contractors in any part of the project, you'll have to have open and transparent criteria for how companies can get into the program. This document is a sample of what some of our other grantees have used.

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Reminders on some general points:

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* We'll need a certified indirect cost rate from you soonest if you intend to ask for indirect costs. If your current indirect rate expires during the grant period, then you can either accept the rate at grant inception for the entire grant, or submit an amendment later to be allowed to use the new rate. We will take any certified rate presented to any other federal agency.

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* f you're asking us to fund positions, then we'll need all positions descriptions for anything you're asking us to fund as an appendix in the application.

* If you have (or intend to have) program income in the grant, you MUST request from us in the application how you want it treated. I suspect you would want to use any generate program income as non-federal match, but if you do not specifically ask for that, then the default is that program income is then used to lower the federal share of the project.

* If you've had any A-133 audits in the last 3 years, and you have a copy of them handy, please send them along. If not, don't worry about it, we'll find them on the Federal Audit Clearinghouse.

* Start thinking about who the Authorizing Official will be. That is the person who will be legally responsible for the grant. It should be someone relatively senior and NOT be the same person that OEA staff will work with on a day-to-day basis.

As always, call with questions, this is meant to be an iterative process, and we're here to help every step of the way. If you think a webinar might be helpful at some point as you go through the application build process, just let me know and we'll tee one up.

Cheers,

Mike

Michael P. Gilroy

Program Director (Defense Industry Adjustment)

Office of Economic Adjustment

2231 Crystal Drive - Suite 520

Arlington, Virginia 22202

(b)(6)

(b)(6)

(b)(6)

(b)(6)

[redacted]

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(b)(6)

(b)(6)

[redacted]

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(b)(6)

(b)(6)

[redacted]

[redacted]

(b)(6)

From: Gilroy, Michael P CIV OEA (US)
Sent: Wednesday, October 14, 2015 7:05 AM
To: (b)(6)
Cc: Kuwabara, Gary D CIV OEA (US)
Subject: RE: State of HI Application

Follow Up Flag: Follow up
Flag Status: Flagged

(b)(6)

We'll take a look at this and provide you some consolidated feedback. However, before we get any further down the road, we need some administrative information and then we'll need to get you registered in our eGrants system.

The reason we need this now, is that depending on who the grantee is, it can have some subtle impacts on the programmatic side of your application. So, before we get too deep into providing a critique on the application, we would like to get the administrative side straightened out so that our read on the application is well-informed. With that in mind...

- Who will be the actual grantee?
- What is their DUNS number? (and CAGE code if you have it handy)
- Who will be the Authorizing Official (AO)?
- Who will be the Grant Point of Contact (GPOC)?

The Authorizing Official is that person who is legally authorized to request and on behalf of the State receive federal funding. This person is the only one who will have the authority to submit the official application, and any follow-on reimbursement requests.

The GPOC is that person with whom OEA will work on more of a day-to-day basis. The AO and the GPOC cannot be the same person. You may also have 2-5 other people registered in the grants system with the ability to view any documents in the eGrants system. They will not necessarily have the ability to edit those documents unless the AO assigns them this capability.

Regards,
Mike

Michael P. Gilroy
Program Director (Defense Industry Adjustment)
Office of Economic Adjustment
2231 Crystal Drive - Suite 520
Arlington, Virginia 22202
(b)(6)

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Tuesday, October 13, 2015 5:00 PM
To: Gilroy, Michael P CIV OEA (US); Kuwabara, Gary D CIV OEA (US)
Cc (b)(6)
Subject: State of HI Application

Aloha Mr. Gilroy and Mr. Kuwabara:

Please see attached the application on behalf of the State of Hawaii. I look forward to your comments and revisions where needed. Should you have any questions, please feel free to contact me at (b)(6)

Mahalo.

--

(b)(6)

(b)(6)

[redacted]

From: (b)(6)
To: Kuwabara, Gary D CIV OEA (US); (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US)
Subject: RE: PHONECON Follow up: Application Materials
Date: Monday, October 19, 2015 12:42:08 PM

This email was sent from a non-Department of Defense email account, and contained active links. All links are disabled, and require you to copy and paste the address to a Web browser. Please verify the identity of the sender, and confirm authenticity of all links contained within the message.

Aloha Gary,

I just wanted to follow up. I'm feeling under the weather today, but I have time to meet tomorrow. Please let me know if you and Dan have some time on Tuesday.

Mahalo,

(b)(6)

From: Kuwabara, Gary D CIV OEA (US) (b)(6)
Sent: Tuesday, October 13, 2015 11:14 AM
To: (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US) (b)(6)
(b)(6)
Subject: Re: PHONECON Follow up: Application Materials

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(b)(6)

Thank you as always. Dan Schebler, Sig Csicsery, and I do not want to place a lot of demands on your time or others.

Sig will be on island the week after Dan S and me, thus scheduling and committing to meetings, we will defer to you and your colleagues.

We have some time, before I transit back. I currently at your airport waiting for the Guam flight.

Again, thank you for being so responsive.

From: (b)(6)
(b)(6)
Sent: Tuesday, October 13, 2015 11:08 AM
To: (b)(6) Kuwabara, Gary D CIV OEA (US)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US) (b)(6)
(b)(6)
Subject: RE: PHONECON Follow up: Application Materials

Aloha Gary,

It's always worthwhile to meet with you, if only to sit and chat. Let me see who I can round up and get back to you on the date and time.

Also, I've attached (b)(6) resume for review per your request. (b)(6) is the new Military Affairs Advisor to Governor Ige.

Mahalo,

(b)(6)

From: (b)(6)
Sent: Sunday, October 11, 2015 8:21 PM
To: Kuwabara, Gary D CIV OEA (US)
Cc: (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US) (b)(6)
(b)(6)
Subject: Re: PHONECON Follow up: Application Materials

Aloha Gary:

Noted and standing by on (b)(6) response. Mahalo.

On Sun, Oct 11, 2015 at 6:33 PM, Kuwabara, Gary D CIV OEA (US) (b)(6)
(b)(6)

(b)(6)

Thank you for the proactive and generous offer.

I apologize for the delay in responding, but I had hosting / grilling duties today.

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My notification was in accordance to a standing protocol / offer that whenever I transit through Hawaii I would notify key stakeholders and if calendars permit we coulld meet informally. The protocol is to take advantage of the transit time through Hawaii.

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From: (b)(6)
(b)(6)
Sent: Sunday, October 11, 2015 10:04 AM
To: Kuwabara, Gary D CIV OEA (US)
Cc: (b)(6)
(b)(6)
(b)(6) Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US); (b)(6)
(b)(6)
Subject: Re: PHONECON Follow up: Application Materials

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Aloha (b)(6) Gary:

I am available on both of those dates to meet if need be. Mahalo. (b)(6)

On Sat, Oct 10, 2015 at 2:48 PM, Kuwabara, Gary D CIV OEA (US) (b)(6)
(b)(6)
wrote:

(b)(6)

First and foremost, thank you for being so responsive to Sig's e-mail.

I totally understand and appreciate your demanding calendar; thus it means a lot that you (b)(6) took time to meet informally with me the last time I was in Honolulu.

I have no intentions to burden your demanding calendar, but I wanted to share that (b)(6) and I will be in Honolulu on October 19th and 20th (Monday and Tuesday).

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----- Original Message -----
From: (b)(6)
(b)(6)

Sent: Friday, October 09, 2015 07:36 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: Kuwabara, Gary D CIV OEA (US); (b)(6)
(b)(6)

Subject: RE: PHONECON Follow up: Application Materials

Aloha Sig,

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We are happy to meet with you and Gary later this month. May I suggest a meeting with (b)(6) (b)(6) (b)(6) Due to the schedules of those listed, may I also offer to meet after business hours, perhaps over dinner.

I am happy to serve as the POC for a meeting at the time offered or one that better fits your schedule. I look forward to meeting you.

Mahalo,
(b)(6)

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From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6) (b)(6)
Sent: Monday, October 05, 2015 10:34 AM
To: (b)(6)
Cc: Kuwabara, Gary D CIV OEA (US)
Subject: RE: PHONECON Follow up: Application Materials

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Sig

Sigmund Csicsery
Project Manager
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)
(b)(6)

-----Original Message-----
From: (b)(6) (b)(6)
Sent: Monday, September 14, 2015 12:48 PM
To: Gilroy, Michael P CIV OEA (US)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Kuwabara, Gary D CIV OEA (US)
Subject: RE: PHONECON Follow up: Application Materials

Aloha Mike,

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Hawaii are looking forward to working with OEA. Also, thank you for the materials. We will go through them and be in touch with you shortly.

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(b)(6)

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Cheers,

Mike

Michael P. Gilroy

Program Director (Defense Industry Adjustment)

Office of Economic Adjustment

2231 Crystal Drive - Suite 520

Arlington, Virginia 22202

(b)(6)

(b)(6)

(b)(6)

(b)(6)

[redacted] e-[redacted]

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(b)(6)

(b)(6)

[redacted]

[redacted]

--

(b)(6)

(b)(6)

[redacted]

From: Kuwabara, Gary D CIV OEA (US)
To: (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US)
Subject: RE: PHONECON Follow up: Application Materials
Date: Tuesday, October 20, 2015 8:08:22 AM

(b)(6) Sorry about the delay in responding. Since you are not feeling well, we can defer meeting until our next business trip to the island. There is no pressing issues, plus next week you will be meeting with Sig Csicsery.

As always thank you for the continued support and sorry about the delay in responding.

Gary D. Kuwabara
Regional Director
OEA Western Region
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, October 19, 2015 12:41 PM
To: Kuwabara, Gary D CIV OEA (US); (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US)
Subject: RE: PHONECON Follow up: Application Materials

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Mahalo,

(b)(6)

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Sent: Tuesday, October 13, 2015 11:14 AM
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(b)(6)
Subject: Re: PHONECON Follow up: Application Materials

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(b)(6)

Thank you as always. Dan Schebler, Sig Csicsery, and I do not want to place a lot of demands on your time or others.

Sig will be on island the week after Dan S and me, thus scheduling and committing to meetings, we will defer to you and your colleagues.

We have some time, before I transit back. I currently at your airport waiting for the Guam flight.

Again, thank you for being so responsive.

From: (b)(6)
(b)(6)
Sent: Tuesday, October 13, 2015 11:08 AM
To: (b)(6) Kuwabara, Gary D CIV OEA (US)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US) (b)(6)
(b)(6)
Subject: RE: PHONECON Follow up: Application Materials

Aloha Gary,

It's always worthwhile to meet with you, if only to sit and chat. Let me see who I can round up and get back to you on the date and time.

Also, I've attached (b)(6) resume for review per your request. (b)(6) is the new Military Affairs Advisor to Governor Ige.

Mahalo,

(b)(6)

From: (b)(6)
Sent: Sunday, October 11, 2015 8:21 PM
To: Kuwabara, Gary D CIV OEA (US)
Cc: (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US); (b)(6)
(b)(6)
Subject: Re: PHONECON Follow up: Application Materials

Aloha Gary:

Noted and standing by on (b)(6) response. Mahalo.

On Sun, Oct 11, 2015 at 6:33 PM, Kuwabara, Gary D CIV OEA (US) (b)(6)
(b)(6)

(b)(6)

Thank you for the proactive and generous offer.

I apologize for the delay in responding, but I had hosting / grilling duties today.

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My notification was in accordance to a standing protocol / offer that whenever I transit through Hawaii I would notify key stakeholders and if calendars permit we coulld meet informally. The protocol is to take advantage of the transit time through Hawaii.

If calendars permit, it would be great if for no other reason to put a face to a name.

Again, thank you for being so responsive and supportive and again sorry about the delay.

From: (b)(6)
(b)(6)
Sent: Sunday, October 11, 2015 10:04 AM
To: Kuwabara, Gary D CIV OEA (US)
Cc: (b)(6)
(b)(6)
(b)(6) Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US); (b)(6)
(b)(6)

(b)(6)

Subject: Re: PHONECON Follow up: Application Materials

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Aloha (b)(6) Gary:

I am available on both of those dates to meet if need be. Mahalo.(b)(6)

On Sat, Oct 10, 2015 at 2:48 PM, Kuwabara, Gary D CIV OEA (US) (b)(6)
(b)(6)
wrote:

(b)(6)

First and foremost, thank you for being so responsive to Sig's e-mail.

I totally understand and appreciate your demanding calendar; thus it means a lot that you (b)(6) took time to meet informally with me the last time I was in Honolulu.

I have no intentions to burden your demanding calendar, but I wanted to share that (b)(6) and I will be in Honolulu on October 19th and 20th (Monday and Tuesday).

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Have a relaxing and rewarding weekend.

----- Original Message -----
From: (b)(6)
(b)(6)

Sent: Friday, October 09, 2015 07:36 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)

Cc: Kuwabara, Gary D CIV OEA (US); (b)(6)
(b)(6)
Subject: RE: PHONECON Follow up: Application Materials

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While I will remain closely involved with our efforts, (b)(6) who is a consultant to our Military Affairs Council (MAC), will be serving as the primary POC for the application. I've cc'd him on this email. Due to the fact that (b)(6) has been travelling, submitting our ideas to Mike has been delayed. We are doing a final review and should be submitting a document to Mike shortly.

We are happy to meet with you and Gary later this month. May I suggest a meeting with (b)(6)
(b)(6)
(b)(6) Due to the schedules of those listed, may I also offer to meet after business hours, perhaps over dinner.

I am happy to serve as the POC for a meeting at the time offered or one that better fits your schedule. I look forward to meeting you.

Mahalo,
(b)(6)

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From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
(b)(6)
Sent: Monday, October 05, 2015 10:34 AM
To: (b)(6)
Cc: Kuwabara, Gary D CIV OEA (US)
Subject: RE: PHONECON Follow up: Application Materials

Hi (b)(6)

I was talking with Gary Kuwabara, and he mentioned that you may be leaning towards a State lead for the DIA effort. Have you identified a POC within the State? A few of us are planning a trip to the island the last week of October, and were thinking that it would be a good idea to make contact with State POC and yourself. Right now the trip is tentative, but we would like to identify POCs and determine availability to assist in our trip planning. Please let me know what you think. If you would like discuss further, my contact information is below. Thanks,

Sig

Sigmund Csicsery
Project Manager
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

-----Original Message-----
From: (b)(6)
(b)(6)
Sent: Monday, September 14, 2015 12:48 PM
To: Gilroy, Michael P CIV OEA (US)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Kuwabara, Gary D CIV OEA (US)
Subject: RE: PHONECON Follow up: Application Materials

Aloha Mike,

Thank you again for the opportunity to speak with you and the rest of the OEA team on Thursday. All of us in Hawaii are looking forward to working with OEA. Also, thank you for the materials. We will go through them and be in touch with you shortly.

Mahalo,
(b)(6)

From: Gilroy, Michael P CIV OEA (US) (b)(6)
(b)(6)

Sent: Friday, September 11, 2015 8:42 AM
To: (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Kuwabara, Gary D CIV OEA (US)
Subject: PHONECON Follow up: Application Materials

(b)(6)

It was fun talking to your team yesterday. Hopefully we'll find a way to work together very soon.

As promised on the call, attached are some materials which might help you prepare an application to OEA. I say "might" because our application is freeform. Basically all you'll need is Microsoft Word and Excel.

While I've given you one here (Application Template.doc), we do not mandate a format. I'll say that again, NOTHING I've offered you here in the attachments is meant to lock you into a format. I provide these materials to

help you all break writers block when it comes to the application development.

Once again, you should feel free to tell your story that way you want it told. But keep in mind that your application is basically a sales document. What you're doing is arming Sig and I to go into the Technical Review Committee here and "sell" your project to the Director and to other OEA Project Managers. So, over time we've learned a thing or two on how to present these apps to the Committee. We know what the questions are likely to be, and we'll use that background to help you craft an application that gets you what you're looking for and yet still conforms to grant law and OEA's authorizing statutes.

So here's what you have attached here:

* Application Template.doc - A basic layout of one way of presenting your application. Modify as you see fit.

* Sample Proposed Budget.xls - You have a fill-in-the-blank spreadsheet. I've given you a lot of extra space to report projected expenditures by Quarter, but I really only need columns A-H when you actually submit the application. (This should probably be your last priority in the application build process. Focus on the narrative itself to begin.)

* Indirect Costs Information.doc - A general explanation of Indirect. None of this goes in the application.

* Defense Firm Selection Criteria.doc - If you intend to provide services to defense contractors in any part of the project, you'll have to have open and transparent criteria for how companies can get into the program. This document is a sample of what some of our other grantees have used.

* Sample DIA Grant SOW.doc - If you cannot get quick and complete agreement among your stakeholders as to what to ask for in the application - then Tasks 1-3 in this document might offer you a good starting point.

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Reminders on some general points:

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* We'll need a certified indirect cost rate from you soonest if you intend to ask for indirect costs. If your current indirect rate expires during the grant period, then you can either accept the rate at grant inception for the entire grant, or submit an amendment later to be allowed to use the new rate. We will take any certified rate presented to any other federal agency.

* We would need to see your procurement policies (if you're going to do contracting) and your HR policies (if you're asking us to backstop salaries and fringe of any county/city employees). They do NOT need to be part of the application, but we would just need them prior to TRC so the Grants Technician can screen them for compliance with 2 CFR, Part 200.

* f you're asking us to fund positions, then we'll need all positions descriptions for anything you're asking us to

fund as an appendix in the application.

* If you have (or intend to have) program income in the grant, you MUST request from us in the application how you want it treated. I suspect you would want to use any generate program income as non-federal match, but if you do not specifically ask for that, then the default is that program income is then used to lower the federal share of the project.

* If you've had any A-133 audits in the last 3 years, and you have a copy of them handy, please send them along. If not, don't worry about it, we'll find them on the Federal Audit Clearinghouse.

* Start thinking about who the Authorizing Official will be. That is the person who will be legally responsible for the grant. It should be someone relatively senior and NOT be the same person that OEA staff will work with on a day-to-day basis.

As always, call with questions, this is meant to be an iterative process, and we're here to help every step of the way. If you think a webinar might be helpful at some point as you go through the application build process, just let me know and we'll tee one up.

Cheers,

Mike

Michael P. Gilroy

Program Director (Defense Industry Adjustment)

Office of Economic Adjustment

2231 Crystal Drive - Suite 520

Arlington, Virginia 22202

(b)(6)

(b)(6)

(b)(6)

(b)(6)

[redacted]

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(b)(6)

(b)(6)

[redacted]

--

(b)(6)

(b)(6)

[redacted]

From: (b)(6)
To: Kuwabara, Gary D CIV OEA (US); (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US)
Subject: RE: PHONECON Follow up: Application Materials
Date: Tuesday, October 20, 2015 5:01:00 PM

Thanks, Gary. We'll catch up with you when you pass through Hawaii next.

Take care,
(b)(6)

-----Original Message-----
From: Kuwabara, Gary D CIV OEA (US) (b)(6)
Sent: Tuesday, October 20, 2015 5:08 AM
To: (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US)
Subject: RE: PHONECON Follow up: Application Materials

(b)(6) Sorry about the delay in responding. Since you are not feeling well, we can defer meeting until our next business trip to the island. There is no pressing issues, plus next week you will be meeting with Sig Csicsery.

As always thank you for the continued support and sorry about the delay in responding.

Gary D. Kuwabara
Regional Director
OEA Western Region
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, October 19, 2015 12:41 PM
To: Kuwabara, Gary D CIV OEA (US); (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US)
Subject: RE: PHONECON Follow up: Application Materials

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Aloha Gary,

I just wanted to follow up. I'm feeling under the weather today, but I have time to meet tomorrow. Please let me know if you and Dan have some time on Tuesday.

Mahalo,

(b)(6)

From: Kuwabara, Gary D CIV OEA (US) (b)(6)
Sent: Tuesday, October 13, 2015 11:14 AM
To: (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US); (b)(6)
(b)(6)
Subject: Re: PHONECON Follow up: Application Materials

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(b)(6)
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(b)(6)

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Sigmund Csicsery
Project Manager
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

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(b)(6)
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To: Gilroy, Michael P CIV OEA (US)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Kuwabara, Gary D CIV OEA (US)
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Cheers,

Mike

Michael P. Gilroy

Program Director (Defense Industry Adjustment)

Office of Economic Adjustment

2231 Crystal Drive - Suite 520

Arlington, Virginia 22202

(b)(6)

(b)(6)

(b)(6)

(b)(6)

(b)(6)

[redacted]

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(b)(6)

(b)(6)

[redacted]

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(b)(6)

(b)(6)

[redacted]

[redacted] named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by [redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Cc: Kuwabara, Gary D CIV OEA (US); Gilroy, Michael P CIV OEA (US); Solander, Richard V CIV OEA (US); (b)(6)
(b)(6)
Subject: RE: PHONECON Follow up: Application Materials
Date: Tuesday, October 20, 2015 5:03:01 PM

Aloha Sig,

It would be most convenient for us to meet on the evening of the 26th. Where are you staying while you are here? We'd like to find a place that would be convenient for you.

Mahalo,
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, October 15, 2015 10:09 AM
To: (b)(6)
Cc: Kuwabara, Gary D CIV OEA (US); Gilroy, Michael P CIV OEA (US); Solander, Richard V CIV OEA (US)
Subject: RE: PHONECON Follow up: Application Materials

(b)(6)

I echo Gary's comments and I want to be thoughtful of demands on your time. I will be arriving on island on the October 26th and departing on the 29th. I have commitments in the mornings, but I am available to meet with you the afternoons of the 26th, 27th, or 28th. If those times do not work, I can also take an evening meeting at your convenience. I think it is important that we get together during my time on island for me to better understand the relationships of the proposed parties as they relate to administration and execution of the proposed DIA grant application, and to begin the exchange of our comments on your draft grant application. As of today, I am tentatively assigned as Project Manager for this effort, so I would recommend that you channel communications and work products for the DIA action through me, with cc: to Mike Gilroy and Gary Kuwabara.

I also wish to focus your attention the attached email that Mike sent yesterday. Obtaining answers to the questions will be critical to us moving forward with the application process.

Please let me know you availability as soon as possible so that I can finalize my itinerary. If you would like to discuss further, I can be reached at the number below.

v/r,

Sig

Sigmund Csicsery
Project Manager
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

-----Original Message-----
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Sent: Tuesday, October 13, 2015 2:14 PM
To: (b)(6)

Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US); (b)(6)
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Subject: Re: PHONECON Follow up: Application Materials

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(b)(6)

Thank you as always. (b)(6) Sig Csicsery, and I do not want to place a lot of demands on your time or others.

Sig will be on island the week after (b)(6) and me, thus scheduling and committing to meetings, we will defer to you and your colleagues.

We have some time, before I transit back. I currently at your airport waiting for the Guam flight.

Again, thank you for being so responsive.

From: (b)(6)
Sent: Tuesday, October 13, 2015 11:08 AM
To: (b)(6) ; Kuwabara, Gary D CIV OEA (US)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US); (b)(6)
(b)(6)
Subject: RE: PHONECON Follow up: Application Materials

Aloha Gary,

It's always worthwhile to meet with you, if only to sit and chat. Let me see who I can round up and get back to you on the date and time.

Also, I've attached (b)(6) resume for review per your request. (b)(is the new Military Affairs Advisor to Governor Ige.

Mahalo,

(b)(6)

From: (b)(6)

Sent: Sunday, October 11, 2015 8:21 PM
To: Kuwabara, Gary D CIV OEA (US)
Cc: (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US); (b)(6)
Subject: Re: PHONECON Follow up: Application Materials

Aloha Gary:

Noted and standing by on (b)(6) response. Mahalo.

On Sun, Oct 11, 2015 at 6:33 PM, Kuwabara, Gary D CIV OEA (US) (b)(6) (b)(6) wrote:

(b)(6)

Thank you for the proactive and generous offer.

I apologize for the delay in responding, but I had hosting / grilling duties today.

As to your generous offer; I will defer to (b)(6

My notification was in accordance to a standing protocol / offer that whenever I transit through Hawaii I would notify key stakeholders and if calendars permit we coulld meet informally. The protocol is to take advantage of the transit time through Hawaii.

If calendars permit, it would be great if for no other reason to put a face to a name.

Again, thank you for being so responsive and supportive and again sorry about the delay.

From: (b)(6)
Sent: Sunday, October 11, 2015 10:04 AM
To: Kuwabara, Gary D CIV OEA (US)
Cc: (b)(6) (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US) (b)(6) (b)(6)
Subject: Re: PHONECON Follow up: Application Materials

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Aloha (b)(6) Gary:

I am available on both of those dates to meet if need be. Mahalo. (b)(6)

On Sat, Oct 10, 2015 at 2:48 PM, Kuwabara, Gary D CIV OEA (US) (b)(6)
(b)(6)

(b)(6)

First and foremost, thank you for being so responsive to Sig's e-mail.

I totally understand and appreciate your demanding calendar; thus it means a lot that you (b)(6) took time to meet informally with me the last time I was in Honolulu.

I have no intentions to burden your demanding calendar, but I wanted to share that (b)(6) and I will be in Honolulu on October 19th and 20th (Monday and Tuesday).

When we met last time, we discussed the merits of and timing of making initial introductions with the Governor's Military Affairs Liaison. I am not sure whether October 19th or 20th would be appropriate or viable. However, I just wanted to surface that (b)(6) I will be on island.

I will defer to you on whether it is worthwhile to meet informally this time around.

Have a relaxing and rewarding weekend.

----- Original Message -----
From: (b)(6)
(b)(6)

Sent: Friday, October 09, 2015 07:36 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: Kuwabara, Gary D CIV OEA (US) (b)(6)
(b)(6)
Subject: RE: PHONECON Follow up: Application Materials

Aloha Sig,

I apologize for the delay in responding to your email. While the Governor has hired a Military Affairs Liaison, it has been determined that we will remain as the lead for the DIA effort. Due to a number of military-related issues that have surfaced in the state, I will be taking a half step back.

While I will remain closely involved with our efforts, (b)(6) who is a consultant to our Military Affairs Council (MAC), will be serving as the primary POC for the application. I've cc'd him on this email. Due to the fact

that (b)(6) has been travelling, submitting our ideas to Mike has been delayed. We are doing a final review and should be submitting a document to Mike shortly.

We are happy to meet with you and Gary later this month. May I suggest a meeting with (b)(6)
(b)(6)
(b)(6) Due to the schedules of those listed, may I also offer to meet after business hours, perhaps over dinner.

I am happy to serve as the POC for a meeting at the time offered or one that better fits your schedule. I look forward to meeting you.

Mahalo,
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
(b)(6)
Sent: Monday, October 05, 2015 10:34 AM
To: (b)(6)
Cc: Kuwabara, Gary D CIV OEA (US)
Subject: RE: PHONECON Follow up: Application Materials

Hi (b)(6)

I was talking with Gary Kuwabara, and he mentioned that you may be leaning towards a State lead for the DIA effort. Have you identified a POC within the State? A few of us are planning a trip to the island the last week of October, and were thinking that it would be a good idea to make contact with State POC and yourself. Right now the trip is tentative, but we would like to identify POCs and determine availability to assist in our trip planning. Please let me know what you think. If you would like discuss further, my contact information is below. Thanks,

Sig

Sigmund Csicsery
Project Manager
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

-----Original Message-----
From: (b)(6)
(b)(6)
Sent: Monday, September 14, 2015 12:48 PM
To: Gilroy, Michael P CIV OEA (US)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Kuwabara, Gary D CIV OEA (US)
Subject: RE: PHONECON Follow up: Application Materials

Aloha Mike,

Thank you again for the opportunity to speak with you and the rest of the OEA team on Thursday. All of us in Hawaii are looking forward to working with OEA. Also, thank you for the materials. We will go through them and

be in touch with you shortly.

Mahalo,
(b)(6)

From: Gilroy, Michael P CIV OEA (US) (b)(6)
(b)(6)

Sent: Friday, September 11, 2015 8:42 AM
To: (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Kuwabara, Gary D CIV OEA (US)
Subject: PHONECON Follow up: Application Materials

(b)(6)

It was fun talking to your team yesterday. Hopefully we'll find a way to work together very soon.

As promised on the call, attached are some materials which might help you prepare an application to OEA. I say "might" because our application is freeform. Basically all you'll need is Microsoft Word and Excel.

While I've given you one here (Application Template.doc), we do not mandate a format. I'll say that again, NOTHING I've offered you here in the attachments is meant to lock you into a format. I provide these materials to help you all break writers block when it comes to the application development.

Once again, you should feel free to tell your story that way you want it told. But keep in mind that your application is basically a sales document. What you're doing is arming Sig and I to go into the Technical Review Committee here and "sell" your project to the Director and to other OEA Project Managers. So, over time we've learned a thing or two on how to present these apps to the Committee. We know what the questions are likely to be, and we'll use that background to help you craft an application that gets you what you're looking for and yet still conforms to grant law and OEA's authorizing statutes.

So here's what you have attached here:

* Application Template.doc - A basic layout of one way of presenting your application. Modify as you see fit.

* Sample Proposed Budget.xls - You have a fill-in-the-blank spreadsheet. I've given you a lot of extra space to report projected expenditures by Quarter, but I really only need columns A-H when you actually submit the application. (This should probably be your last priority in the application build process. Focus on the narrative itself to begin.)

* Indirect Costs Information.doc - A general explanation of Indirect. None of this goes in the application.

* Defense Firm Selection Criteria.doc - If you intend to provide services to defense contractors in any part of the project, you'll have to have open and transparent criteria for how companies can get into the program. This document is a sample of what some of our other grantees have used.

* Sample DIA Grant SOW.doc - If you cannot get quick and complete agreement among your stakeholders as to what to ask for in the application - then Tasks 1-3 in this document might offer you a good starting point.

* Assurances Section Language.doc - This is a recap of some standard boilerplate language we'll need to see somewhere in your final application.

Reminders on some general points:

* You must have a non-federal 10% match of the total program. That's the total program (OEA plus local match), and NOT just 10% of OEA's contribution. So, for example, if you asked us for $1M, then your contribution would have to be at least $111,100, not simply $100,000.

* We'll need a certified indirect cost rate from you soonest if you intend to ask for indirect costs. If your current indirect rate expires during the grant period, then you can either accept the rate at grant inception for the entire grant, or submit an amendment later to be allowed to use the new rate. We will take any certified rate presented to any other federal agency.

* We would need to see your procurement policies (if you're going to do contracting) and your HR policies (if you're asking us to backstop salaries and fringe of any county/city employees). They do NOT need to be part of the application, but we would just need them prior to TRC so the Grants Technician can screen them for compliance with 2 CFR, Part 200.

* f you're asking us to fund positions, then we'll need all positions descriptions for anything you're asking us to fund as an appendix in the application.

* If you have (or intend to have) program income in the grant, you MUST request from us in the application how you want it treated. I suspect you would want to use any generate program income as non-federal match, but if you do not specifically ask for that, then the default is that program income is then used to lower the federal share of the project.

* If you've had any A-133 audits in the last 3 years, and you have a copy of them handy, please send them along. If not, don't worry about it, we'll find them on the Federal Audit Clearinghouse.

* Start thinking about who the Authorizing Official will be. That is the person who will be legally responsible for the grant. It should be someone relatively senior and NOT be the same person that OEA staff will work with on a day-to-day basis.

As always, call with questions, this is meant to be an iterative process, and we're here to help every step of the way. If you think a webinar might be helpful at some point as you go through the application build process, just let me know and we'll tee one up.

Cheers,

Mike

Michael P. Gilroy

Program Director (Defense Industry Adjustment)

Office of Economic Adjustment

2231 Crystal Drive - Suite 520

Arlington, Virginia 22202

(b)(6)

(b)(6)

(b)(6)

(b)(6)

[redacted]

--

(b)(6)

(b)(6)

[redacted]

--

(b)(6)

(b)(6)

[redacted]

From: Kuwabara, Gary D CIV OEA (US)
To: (b)(6)
Cc: Gilroy, Michael P CIV OEA (US); Solander, Richard V CIV OEA (US) (b)(6)
Subject: RE: PHONECON Follow up: Application Materials
Date: Tuesday, October 20, 2015 6:05:34 PM

(b)(6)

I am taking the liberty to provide an interim response for Sig. Sig has hotel reservations at the Marriott Waikiki. Hopefully, this helps during the interim.

Gary D. Kuwabara
Regional Director
OEA Western Region
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Tuesday, October 20, 2015 5:03 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Cc: Kuwabara, Gary D CIV OEA (US); Gilroy, Michael P CIV OEA (US); Solander, Richard V CIV OEA (US); (b)(6)
Subject: RE: PHONECON Follow up: Application Materials

Aloha Sig,

It would be most convenient for us to meet on the evening of the 26th. Where are you staying while you are here? We'd like to find a place that would be convenient for you.

Mahalo,
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, October 15, 2015 10:09 AM
To: (b)(6)
Cc: Kuwabara, Gary D CIV OEA (US); Gilroy, Michael P CIV OEA (US); Solander, Richard V CIV OEA (US)
Subject: RE: PHONECON Follow up: Application Materials

(b)(6)

I echo Gary's comments and I want to be thoughtful of demands on your time. I will be arriving on island on the October 26th and departing on the 29th. I have commitments in the mornings, but I am available to meet with you the afternoons of the 26th, 27th, or 28th. If those times do not work, I can also take an evening meeting at your convenience. I think it is important that we get together during my time on island for me to better understand the relationships of the proposed parties as they relate to administration and execution of the proposed DIA grant

application, and to begin the exchange of our comments on your draft grant application. As of today, I am tentatively assigned as Project Manager for this effort, so I would recommend that you channel communications and work products for the DIA action through me, with cc: to Mike Gilroy and Gary Kuwabara.

I also wish to focus your attention the attached email that Mike sent yesterday. Obtaining answers to the questions will be critical to us moving forward with the application process.

Please let me know you availability as soon as possible so that I can finalize my itinerary. If you would like to discuss further, I can be reached at the number below.

v/r,

Sig

Sigmund Csicsery
Project Manager
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

-----Original Message-----
From: Kuwabara, Gary D CIV OEA (US)
Sent: Tuesday, October 13, 2015 2:14 PM
To: (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US); (b)(6)
(b)(6)
Subject: Re: PHONECON Follow up: Application Materials

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(b)(6)

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Sig will be on island the week after (b)(6) and me, thus scheduling and committing to meetings, we will defer to you and your colleagues.

We have some time, before I transit back. I currently at your airport waiting for the Guam flight.

Again, thank you for being so responsive.

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To: (b)(6) Kuwabara, Gary D CIV OEA (US)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US); (b)(6)

(b)(6)

Subject: RE: PHONECON Follow up: Application Materials

Aloha Gary,

It's always worthwhile to meet with you, if only to sit and chat. Let me see who I can round up and get back to you on the date and time.

Also, I've attached (b)(6) resume for review per your request. (b)(is the new Military Affairs Advisor to Governor Ige.

Mahalo,

(b)(6)

From: (b)(6)
Sent: Sunday, October 11, 2015 8:21 PM
To: Kuwabara, Gary D CIV OEA (US)
Cc: (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US); (b)(6)
Subject: Re: PHONECON Follow up: Application Materials

Aloha Gary:

Noted and standing by on (b)(6) response. Mahalo.

On Sun, Oct 11, 2015 at 6:33 PM, Kuwabara, Gary D CIV OEA (US) (b)(6) (b)(6) wrote:

(b)(6)

Thank you for the proactive and generous offer.

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Cc: (b)(6)
(b)(6) Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US) (b)(6)
(b)(6)
Subject: Re: PHONECON Follow up: Application Materials

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Aloha (b)(6) Gary:

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On Sat, Oct 10, 2015 at 2:48 PM, Kuwabara, Gary D CIV OEA (US) (b)(6)
(b)(6)

(b)(6)

First and foremost, thank you for being so responsive to Sig's e-mail.

I totally understand and appreciate your demanding calendar; thus it means a lot that you and (b)(6) took time to meet informally with me the last time I was in Honolulu.

I have no intentions to burden your demanding calendar, but I wanted to share that (b)(6) and I will be in Honolulu on October 19th and 20th (Monday and Tuesday).

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Have a relaxing and rewarding weekend.

----- Original Message -----
From: (b)(6)
(b)(6)

Sent: Friday, October 09, 2015 07:36 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: Kuwabara, Gary D CIV OEA (US); (b)(6)
(b)(6)
Subject: RE: PHONECON Follow up: Application Materials

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(b)(6)

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From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
(b)(6)
Sent: Monday, October 05, 2015 10:34 AM
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Subject: RE: PHONECON Follow up: Application Materials

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Sig

Sigmund Csicsery
Project Manager
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

-----Original Message-----
From: (b)(6)
(b)(6)
Sent: Monday, September 14, 2015 12:48 PM
To: Gilroy, Michael P CIV OEA (US)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Kuwabara, Gary D CIV OEA (US)
Subject: RE: PHONECON Follow up: Application Materials

Aloha Mike,

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(b)(6)

From: Gilroy, Michael P CIV OEA (US) (b)(6)
(b)(6)

Sent: Friday, September 11, 2015 8:42 AM
To: (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Kuwabara, Gary D CIV OEA (US)
Subject: PHONECON Follow up: Application Materials

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As always, call with questions, this is meant to be an iterative process, and we're here to help every step of the way. If you think a webinar might be helpful at some point as you go through the application build process, just let me know and we'll tee one up.

Cheers,

Mike

Michael P. Gilroy

Program Director (Defense Industry Adjustment)

Office of Economic Adjustment

2231 Crystal Drive - Suite 520

Arlington, Virginia 22202

(b)(6)

(b)(6)

(b)(6)

(b)(6)

This e-mail message may contain confidential and/or privileged information. If you are not an addressee or

[redacted]

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(b)(6)

(b)(6)

[redacted]

--

(b)(6)

(b)(6)

[redacted]

From: Kuwabara, Gary D CIV OEA (US)
To: (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US)
Subject: RE: PHONECON Follow up: Application Materials
Date: Tuesday, October 20, 2015 6:06:24 PM

(b)(6)

Thank you for the acknowledgement. I will coordinate in advance when I transit through Hawaii.

Gary D. Kuwabara
Regional Director
OEA Western Region
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Tuesday, October 20, 2015 5:01 PM
To: Kuwabara, Gary D CIV OEA (US); (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US)
Subject: RE: PHONECON Follow up: Application Materials

Thanks, Gary. We'll catch up with you when you pass through Hawaii next.

Take care,
(b)(6)

-----Original Message-----
From: Kuwabara, Gary D CIV OEA (US) (b)(6)
Sent: Tuesday, October 20, 2015 5:08 AM
To: (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US)
Subject: RE: PHONECON Follow up: Application Materials

(b)(6) Sorry about the delay in responding. Since you are not feeling well, we can defer meeting until our next business trip to the island. There is no pressing issues, plus next week you will be meeting with Sig Csicsery.

As always thank you for the continued support and sorry about the delay in responding.

Gary D. Kuwabara
Regional Director
OEA Western Region
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, October 19, 2015 12:41 PM
To: Kuwabara, Gary D CIV OEA (US); (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US)
Subject: RE: PHONECON Follow up: Application Materials

This email was sent from a non-Department of Defense email account, and contained active links. All links are disabled, and require you to copy and paste the address to a Web browser. Please verify the identity of the sender, and confirm authenticity of all links contained within the message.

Aloha Gary,

I just wanted to follow up. I'm feeling under the weather today, but I have time to meet tomorrow. Please let me know if you and Dan have some time on Tuesday.

Mahalo,

(b)(6)

From: Kuwabara, Gary D CIV OEA (US) (b)(6)
Sent: Tuesday, October 13, 2015 11:14 AM
To: (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US); (b)(6)
(b)(6)
Subject: Re: PHONECON Follow up: Application Materials

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(b)(6)

Thank you as always. (b)(6), Sig Csicsery, and I do not want to place a lot of demands on your time or others.

Sig will be on island the week after (b)(6) and me, thus scheduling and committing to meetings, we will defer to you and your colleagues.

We have some time, before I transit back. I currently at your airport waiting for the Guam flight.

Again, thank you for being so responsive.

From: (b)(6)
(b)(6)
Sent: Tuesday, October 13, 2015 11:08 AM
To: (b)(6) Kuwabara, Gary D CIV OEA (US)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US) (b)(6)
(b)(6)
Subject: RE: PHONECON Follow up: Application Materials

Aloha Gary,

It's always worthwhile to meet with you, if only to sit and chat. Let me see who I can round up and get back to you on the date and time.

Also, I've attached (b)(6) resume for review per your request. (b)(is the new Military Affairs Advisor to Governor Ige.

Mahalo,

(b)(6)

From: (b)(6)
Sent: Sunday, October 11, 2015 8:21 PM
To: Kuwabara, Gary D CIV OEA (US)
Cc: (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US) (b)(6)
(b)(6)
Subject: Re: PHONECON Follow up: Application Materials

Aloha Gary:

Noted and standing by on (b)(6) response. Mahalo.

On Sun, Oct 11, 2015 at 6:33 PM, Kuwabara, Gary D CIV OEA (US) (b)(6)
(b)(6)

(b)(6)

Thank you for the proactive and generous offer.

I apologize for the delay in responding, but I had hosting / grilling duties today.

As to your generous offer; I will defer to (b)(6)

My notification was in accordance to a standing protocol / offer that whenever I transit through Hawaii I would notify key stakeholders and if calendars permit we coulld meet informally. The protocol is to take advantage of the transit time through Hawaii.

If calendars permit, it would be great if for no other reason to put a face to a name.

Again, thank you for being so responsive and supportive and again sorry about the delay.

From: (b)(6)
(b)(6)
Sent: Sunday, October 11, 2015 10:04 AM
To: Kuwabara, Gary D CIV OEA (US)
Cc: (b)(6)
(b)(6)
(b)(6) Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US) (b)(6)
(b)(6)
Subject: Re: PHONECON Follow up: Application Materials

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Aloha (b)(6) Gary:

I am available on both of those dates to meet if need be. Mahalo (b)(6)

On Sat, Oct 10, 2015 at 2:48 PM, Kuwabara, Gary D CIV OEA (US) (b)(6)
(b)(6)
wrote:

(b)(6)

First and foremost, thank you for being so responsive to Sig's e-mail.

I totally understand and appreciate your demanding calendar; thus it means a lot that you (b)(6) took time to meet informally with me the last time I was in Honolulu.

I have no intentions to burden your demanding calendar, but I wanted to share that (b)(6) and I will be in Honolulu on October 19th and 20th (Monday and Tuesday).

When we met last time, we discussed the merits of and timing of making initial introductions with the Governor's Military Affairs Liaison. I am not sure whether October 19th or 20th would be appropriate or viable. However, I just wanted to surface that (b)(6) I will be on island.

I will defer to you on whether it is worthwhile to meet informally this time around.

Have a relaxing and rewarding weekend.

----- Original Message -----
From: (b)(6)
(b)(6)

Sent: Friday, October 09, 2015 07:36 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: Kuwabara, Gary D CIV OEA (US); (b)(6)
(b)(6)
Subject: RE: PHONECON Follow up: Application Materials

Aloha Sig,

I apologize for the delay in responding to your email. While the Governor has hired a Military Affairs Liaison, it has been determined that we will remain as the lead for the DIA effort. Due to a number of military-related issues that have surfaced in the state, I will be taking a half step back.

While I will remain closely involved with our efforts, (b)(6) who is a consultant to our Military Affairs Council (MAC), will be serving as the primary POC for the application. I've cc'd him on this email. Due to the fact that Dane has been travelling, submitting our ideas to Mike has been delayed. We are doing a final review and should be submitting a document to Mike shortly.

We are happy to meet with you and Gary later this month. May I suggest a meeting with (b)(6) (b)(6) (b)(6) Due to the schedules of those listed, may I also offer to meet after business hours, perhaps over dinner.

I am happy to serve as the POC for a meeting at the time offered or one that better fits your schedule. I look forward to meeting you.

Mahalo,
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
(b)(6)
Sent: Monday, October 05, 2015 10:34 AM
To: (b)(6)
Cc: Kuwabara, Gary D CIV OEA (US)
Subject: RE: PHONECON Follow up: Application Materials

Hi (b)(6)

I was talking with Gary Kuwabara, and he mentioned that you may be leaning towards a State lead for the DIA effort. Have you identified a POC within the State? A few of us are planning a trip to the island the last week of October, and were thinking that it would be a good idea to make contact with State POC and yourself. Right now the trip is tentative, but we would like to identify POCs and determine availability to assist in our trip planning. Please let me know what you think. If you would like discuss further, my contact information is below. Thanks,

Sig

Sigmund Csicsery
Project Manager
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

-----Original Message-----
From: (b)(6)
(b)(6)
Sent: Monday, September 14, 2015 12:48 PM
To: Gilroy, Michael P CIV OEA (US)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Kuwabara, Gary D CIV OEA (US)

Subject: RE: PHONECON Follow up: Application Materials

Aloha Mike,

Thank you again for the opportunity to speak with you and the rest of the OEA team on Thursday. All of us in Hawaii are looking forward to working with OEA. Also, thank you for the materials. We will go through them and be in touch with you shortly.

Mahalo,
(b)(6)

From: Gilroy, Michael P CIV OEA (US) (b)(6)
(b)(6)

Sent: Friday, September 11, 2015 8:42 AM
To: (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Kuwabara, Gary D CIV OEA (US)
Subject: PHONECON Follow up: Application Materials

(b)(6)

It was fun talking to your team yesterday. Hopefully we'll find a way to work together very soon.

As promised on the call, attached are some materials which might help you prepare an application to OEA. I say "might" because our application is freeform. Basically all you'll need is Microsoft Word and Excel.

While I've given you one here (Application Template.doc), we do not mandate a format. I'll say that again, NOTHING I've offered you here in the attachments is meant to lock you into a format. I provide these materials to help you all break writers block when it comes to the application development.

Once again, you should feel free to tell your story that way you want it told. But keep in mind that your application is basically a sales document. What you're doing is arming Sig and I to go into the Technical Review Committee here and "sell" your project to the Director and to other OEA Project Managers. So, over time we've learned a thing or two on how to present these apps to the Committee. We know what the questions are likely to be, and we'll use that background to help you craft an application that gets you what you're looking for and yet still conforms to grant law and OEA's authorizing statutes.

So here's what you have attached here:

* Application Template.doc - A basic layout of one way of presenting your application. Modify as you see fit.

* Sample Proposed Budget.xls - You have a fill-in-the-blank spreadsheet. I've given you a lot of extra space to

report projected expenditures by Quarter, but I really only need columns A-H when you actually submit the application. (This should probably be your last priority in the application build process. Focus on the narrative itself to begin.)

* Indirect Costs Information.doc - A general explanation of Indirect. None of this goes in the application.

* Defense Firm Selection Criteria.doc - If you intend to provide services to defense contractors in any part of the project, you'll have to have open and transparent criteria for how companies can get into the program. This document is a sample of what some of our other grantees have used.

* Sample DIA Grant SOW.doc - If you cannot get quick and complete agreement among your stakeholders as to what to ask for in the application - then Tasks 1-3 in this document might offer you a good starting point.

* Assurances Section Language.doc - This is a recap of some standard boilerplate language we'll need to see somewhere in your final application.

Reminders on some general points:

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* We'll need a certified indirect cost rate from you soonest if you intend to ask for indirect costs. If your current indirect rate expires during the grant period, then you can either accept the rate at grant inception for the entire grant, or submit an amendment later to be allowed to use the new rate. We will take any certified rate presented to any other federal agency.

* We would need to see your procurement policies (if you're going to do contracting) and your HR policies (if you're asking us to backstop salaries and fringe of any county/city employees). They do NOT need to be part of the application, but we would just need them prior to TRC so the Grants Technician can screen them for compliance with 2 CFR, Part 200.

* f you're asking us to fund positions, then we'll need all positions descriptions for anything you're asking us to fund as an appendix in the application.

* If you have (or intend to have) program income in the grant, you MUST request from us in the application how you want it treated. I suspect you would want to use any generate program income as non-federal match, but if you do not specifically ask for that, then the default is that program income is then used to lower the federal share of the project.

* If you've had any A-133 audits in the last 3 years, and you have a copy of them handy, please send them along. If not, don't worry about it, we'll find them on the Federal Audit Clearinghouse.

* Start thinking about who the Authorizing Official will be. That is the person who will be legally responsible for the grant. It should be someone relatively senior and NOT be the same person that OEA staff will work with on a day-to-day basis.

As always, call with questions, this is meant to be an iterative process, and we're here to help every step of the way. If you think a webinar might be helpful at some point as you go through the application build process, just let me know and we'll tee one up.

Cheers,

Mike

Michael P. Gilroy

Program Director (Defense Industry Adjustment)

Office of Economic Adjustment

2231 Crystal Drive - Suite 520

Arlington, Virginia 22202

(b)(6)

(b)(6)

(b)(6)

(b)(6)

[redacted]

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(b)(6)

(b)(6)

[redacted]

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(b)(6)

(b)(6)

[redacted]

From: (b)(6)
To: Kuwabara, Gary D CIV OEA (US); Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Cc: Gilroy, Michael P CIV OEA (US); Solander, Richard V CIV OEA (US); (b)(6)
Subject: RE: PHONECON Follow up: Application Materials
Date: Tuesday, October 20, 2015 6:06:17 PM

Thanks, Gary.

-----Original Message-----
From: Kuwabara, Gary D CIV OEA (US); (b)(6)
Sent: Tuesday, October 20, 2015 3:06 PM
To: (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Cc: Gilroy, Michael P CIV OEA (US); Solander, Richard V CIV OEA (US); (b)(6)
(b)(6)
Subject: RE: PHONECON Follow up: Application Materials

(b)(6)

I am taking the liberty to provide an interim response for Sig. Sig has hotel reservations at the Marriott Waikiki. Hopefully, this helps during the interim.

Gary D. Kuwabara
Regional Director
OEA Western Region
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Tuesday, October 20, 2015 5:03 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Cc: Kuwabara, Gary D CIV OEA (US); Gilroy, Michael P CIV OEA (US); Solander, Richard V CIV OEA (US); (b)(6)
Subject: RE: PHONECON Follow up: Application Materials

Aloha Sig,

It would be most convenient for us to meet on the evening of the 26th. Where are you staying while you are here? We'd like to find a place that would be convenient for you.

Mahalo,
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Sent: Thursday, October 15, 2015 10:09 AM
To: (b)(6)

Cc: Kuwabara, Gary D CIV OEA (US); Gilroy, Michael P CIV OEA (US); Solander, Richard V CIV OEA (US)
Subject: RE: PHONECON Follow up: Application Materials

(b)(6)

I echo Gary's comments and I want to be thoughtful of demands on your time. I will be arriving on island on the October 26th and departing on the 29th. I have commitments in the mornings, but I am available to meet with you the afternoons of the 26th, 27th, or 28th. If those times do not work, I can also take an evening meeting at your convenience. I think it is important that we get together during my time on island for me to better understand the relationships of the proposed parties as they relate to administration and execution of the proposed DIA grant application, and to begin the exchange of our comments on your draft grant application. As of today, I am tentatively assigned as Project Manager for this effort, so I would recommend that you channel communications and work products for the DIA action through me, with cc: to Mike Gilroy and Gary Kuwabara.

I also wish to focus your attention the attached email that Mike sent yesterday. Obtaining answers to the questions will be critical to us moving forward with the application process.

Please let me know you availability as soon as possible so that I can finalize my itinerary. If you would like to discuss further, I can be reached at the number below.

v/r,

Sig

Sigmund Csicsery
Project Manager
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

-----Original Message-----
From: Kuwabara, Gary D CIV OEA (US)
Sent: Tuesday, October 13, 2015 2:14 PM
To: (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US); (b)(6)
(b)(6)
Subject: Re: PHONECON Follow up: Application Materials

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(b)(6)

Thank you as always. (b)(6), Sig Csicsery, and I do not want to place a lot of demands on your time or others.

Sig will be on island the week after (b)(6) and me, thus scheduling and committing to meetings, we will defer to you and your colleagues.

We have some time, before I transit back. I currently at your airport waiting for the Guam flight.

Again, thank you for being so responsive.

From: (b)(6)
Sent: Tuesday, October 13, 2015 11:08 AM
To: (b)(6) Kuwabara, Gary D CIV OEA (US)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US); (b)(6)
(b)(6)
Subject: RE: PHONECON Follow up: Application Materials

Aloha Gary,

It's always worthwhile to meet with you, if only to sit and chat. Let me see who I can round up and get back to you on the date and time.

Also, I've attached (b)(6) resume for review per your request. (b)(6) is the new Military Affairs Advisor to Governor Ige.

Mahalo,

(b)(6)

From: (b)(6)
Sent: Sunday, October 11, 2015 8:21 PM
To: Kuwabara, Gary D CIV OEA (US)
Cc: (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US);
(b)(6)
Subject: Re: PHONECON Follow up: Application Materials

Aloha Gary:

Noted and standing by on (b)(6) response. Mahalo.

On Sun, Oct 11, 2015 at 6:33 PM, Kuwabara, Gary D CIV OEA (US) (b)(6)
(b)(6) wrote:

(b)(6)

Thank you for the proactive and generous offer.

I apologize for the delay in responding, but I had hosting / grilling duties today.

As to your generous offer; I will defer to (b)(6)

My notification was in accordance to a standing protocol / offer that whenever I transit through Hawaii I would notify key stakeholders and if calendars permit we coulld meet informally. The protocol is to take advantage of the transit time through Hawaii.

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From: (b)(6)
Sent: Sunday, October 11, 2015 10:04 AM
To: Kuwabara, Gary D CIV OEA (US)
Cc: (b)(6)
(b)(6) Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US) (b)(6)
(b)(6)
Subject: Re: PHONECON Follow up: Application Materials

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Aloha (b)(6) Gary:

I am available on both of those dates to meet if need be. Mahalo. (b)(6)

On Sat, Oct 10, 2015 at 2:48 PM, Kuwabara, Gary D CIV OEA (US) (b)(6)
(b)(6)

(b)(6)

First and foremost, thank you for being so responsive to Sig's e-mail.

I totally understand and appreciate your demanding calendar; thus it means a lot that you (b)(6) took time to meet informally with me the last time I was in Honolulu.

I have no intentions to burden your demanding calendar, but I wanted to share that (b)(6)

and I will be in Honolulu on October 19th and 20th (Monday and Tuesday).

When we met last time, we discussed the merits of and timing of making initial introductions with the Governor's Military Affairs Liaison. I am not sure whether October 19th or 20th would be appropriate or viable. However, I just wanted to surface that (b)(6) I will be on island.

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(b)(6)

Sent: Friday, October 09, 2015 07:36 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: Kuwabara, Gary D CIV OEA (US); (b)(6)
(b)(6)
Subject: RE: PHONECON Follow up: Application Materials

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We are happy to meet with you and Gary later this month. May I suggest a meeting with (b)(6)
(b)(6)
(b)(6) Due to the schedules of those listed, may I also offer to meet after business hours, perhaps over dinner.

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Mahalo,
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
(b)(6)
Sent: Monday, October 05, 2015 10:34 AM

To: (b)(6)
Cc: Kuwabara, Gary D CIV OEA (US)
Subject: RE: PHONECON Follow up: Application Materials

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Sig

Sigmund Csicsery
Project Manager
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

-----Original Message-----
From: (b)(6)
(b)(6)
Sent: Monday, September 14, 2015 12:48 PM
To: Gilroy, Michael P CIV OEA (US)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Kuwabara, Gary D CIV OEA (US)
Subject: RE: PHONECON Follow up: Application Materials

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Mahalo,
(b)(6)

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(b)(6)

Sent: Friday, September 11, 2015 8:42 AM
To: (b)(6)
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Subject: PHONECON Follow up: Application Materials

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Cheers,

Mike

Michael P. Gilroy

Program Director (Defense Industry Adjustment)

Office of Economic Adjustment

2231 Crystal Drive - Suite 520

Arlington, Virginia 22202

(b)(6)

(b)(6)

(b)(6)

(b)(6)

[redacted]

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(b)(6)

(b)(6)

[redacted]

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(b)(6)

(b)(6)

[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc: Kuwabara, Gary D CIV OEA (US); Gilroy, Michael P CIV OEA (US); Solander, Richard V CIV OEA (US); (b)(6) (b)(6)
Subject: Re: PHONECON Follow up: Application Materials
Date: Tuesday, October 20, 2015 10:47:39 PM

Aloha (b)(6)

Evening of the 26th will work for me. I will be staying at the Marriott Waikiki. Let me know the place an time, and I will be there.

V/r

Sig

Sent from my BlackBerry 10 smartphone on the Verizon Wireless 4G LTE network.
Original Message
From: (b)(6)
Sent: Tuesday, October 20, 2015 2:03 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Cc: Kuwabara, Gary D CIV OEA (US); Gilroy, Michael P CIV OEA (US); Solander, Richard V CIV OEA (US); (b)(6)
Subject: RE: PHONECON Follow up: Application Materials

Aloha Sig,

It would be most convenient for us to meet on the evening of the 26th. Where are you staying while you are here? We'd like to find a place that would be convenient for you.

Mahalo,
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, October 15, 2015 10:09 AM
To: (b)(6)
Cc: Kuwabara, Gary D CIV OEA (US); Gilroy, Michael P CIV OEA (US); Solander, Richard V CIV OEA (US)
Subject: RE: PHONECON Follow up: Application Materials

(b)(6)

I echo Gary's comments and I want to be thoughtful of demands on your time. I will be arriving on island on the October 26th and departing on the 29th. I have commitments in the mornings, but I am available to meet with you the afternoons of the 26th, 27th, or 28th. If those times do not work, I can also take an evening meeting at your convenience. I think it is important that we get together during my time on island for me to better understand the relationships of the proposed parties as they relate to administration and execution of the proposed DIA grant application, and to begin the exchange of our comments on your draft grant application. As of today, I am tentatively assigned as Project Manager for this effort, so I would recommend that you channel communications and work products for the DIA action through me, with cc: to Mike Gilroy and Gary Kuwabara.

I also wish to focus your attention the attached email that Mike sent yesterday. Obtaining answers to the questions will be critical to us moving forward with the application process.

Please let me know you availability as soon as possible so that I can finalize my itinerary. If you would like to

discuss further, I can be reached at the number below.

v/r,

Sig

Sigmund Csicsery
Project Manager
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

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From: Kuwabara, Gary D CIV OEA (US)
Sent: Tuesday, October 13, 2015 2:14 PM
To: (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US); (b)(6)
(b)(6)
Subject: Re: PHONECON Follow up: Application Materials

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(b)(6)

Thank you as always. (b)(6) Sig Csicsery, and I do not want to place a lot of demands on your time or others.

Sig will be on island the week after (b)(6) and me, thus scheduling and committing to meetings, we will defer to you and your colleagues.

We have some time, before I transit back. I currently at your airport waiting for the Guam flight.

Again, thank you for being so responsive.

From: (b)(6)
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To: (b)(6) Kuwabara, Gary D CIV OEA (US)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US); (b)(6)
(b)(6)
Subject: RE: PHONECON Follow up: Application Materials

Aloha Gary,

It's always worthwhile to meet with you, if only to sit and chat. Let me see who I can round up and get back to you on the date and time.

Also, I've attached (b)(6) resume for review per your request. (b)(6) is the new Military Affairs Advisor to Governor Ige.

Mahalo,

(b)(6)

From: (b)(6)
Sent: Sunday, October 11, 2015 8:21 PM
To: Kuwabara, Gary D CIV OEA (US)
Cc (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US); (b)(6)
Subject: Re: PHONECON Follow up: Application Materials

Aloha Gary:

Noted and standing by on (b)(6) response. Mahalo.

On Sun, Oct 11, 2015 at 6:33 PM, Kuwabara, Gary D CIV OEA (US) (b)(6) (b)(6) wrote:

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Thank you for the proactive and generous offer.

I apologize for the delay in responding, but I had hosting / grilling duties today.

As to your generous offer; I will defer to (b)(6)

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If calendars permit, it would be great if for no other reason to put a face to a name.

Again, thank you for being so responsive and supportive and again sorry about the delay.

From: (b)(6)
Sent: Sunday, October 11, 2015 10:04 AM

To: Kuwabara, Gary D CIV OEA (US)
Cc: (b)(6) (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US) (b)(6) (b)(6)
Subject: Re: PHONECON Follow up: Application Materials

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Aloha (b)(6) Gary:

I am available on both of those dates to meet if need be. Mahalo. (b)(6)

On Sat, Oct 10, 2015 at 2:48 PM, Kuwabara, Gary D CIV OEA (US) (b)(6) (b)(6)

(b)(6)

First and foremost, thank you for being so responsive to Sig's e-mail.

I totally understand and appreciate your demanding calendar; thus it means a lot that you and (b)(6) took time to meet informally with me the last time I was in Honolulu.

I have no intentions to burden your demanding calendar, but I wanted to share that (b)(6) and I will be in Honolulu on October 19th and 20th (Monday and Tuesday).

When we met last time, we discussed the merits of and timing of making initial introductions with the Governor's Military Affairs Liaison. I am not sure whether October 19th or 20th would be appropriate or viable. However, I just wanted to surface that (b)(6) I will be on island.

I will defer to you on whether it is worthwhile to meet informally this time around.

Have a relaxing and rewarding weekend.

----- Original Message -----
From: (b)(6) (b)(6)

Sent: Friday, October 09, 2015 07:36 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)

Cc: Kuwabara, Gary D CIV OEA (US): (b)(6)
(b)(6)
Subject: RE: PHONECON Follow up: Application Materials

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While I will remain closely involved with our efforts, (b)(6) who is a consultant to our Military Affairs Council (MAC), will be serving as the primary POC for the application. I've cc'd him on this email. Due to the fact that (b)(6) has been travelling, submitting our ideas to Mike has been delayed. We are doing a final review and should be submitting a document to Mike shortly.

We are happy to meet with you and Gary later this month. May I suggest a meeting with (b)(6)
(b)(6)
(b)(6) Due to the schedules of those listed, may I also offer to meet after business hours, perhaps over dinner.

I am happy to serve as the POC for a meeting at the time offered or one that better fits your schedule. I look forward to meeting you.

Mahalo,
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(b)(6)
Sent: Monday, October 05, 2015 10:34 AM
To: (b)(6)
Cc: Kuwabara, Gary D CIV OEA (US)
Subject: RE: PHONECON Follow up: Application Materials

Hi (b)(6)

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Sig

Sigmund Csicsery
Project Manager
Office of Economic Adjustment
Western Region Office

1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

-----Original Message-----
From: (b)(6)
(b)(6)
Sent: Monday, September 14, 2015 12:48 PM
To: Gilroy, Michael P CIV OEA (US)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Kuwabara, Gary D CIV OEA (US)
Subject: RE: PHONECON Follow up: Application Materials

Aloha Mike,

Thank you again for the opportunity to speak with you and the rest of the OEA team on Thursday. All of us in Hawaii are looking forward to working with OEA. Also, thank you for the materials. We will go through them and be in touch with you shortly.

Mahalo,
(b)(6)

From: Gilroy, Michael P CIV OEA (US) (b)(6)
(b)(6)

Sent: Friday, September 11, 2015 8:42 AM
To: (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Kuwabara, Gary D CIV OEA (US)
Subject: PHONECON Follow up: Application Materials

(b)(6)

It was fun talking to your team yesterday. Hopefully we'll find a way to work together very soon.

As promised on the call, attached are some materials which might help you prepare an application to OEA. I say "might" because our application is freeform. Basically all you'll need is Microsoft Word and Excel.

While I've given you one here (Application Template.doc), we do not mandate a format. I'll say that again, NOTHING I've offered you here in the attachments is meant to lock you into a format. I provide these materials to help you all break writers block when it comes to the application development.

Once again, you should feel free to tell your story that way you want it told. But keep in mind that your application is basically a sales document. What you're doing is arming Sig and I to go into the Technical Review Committee here and "sell" your project to the Director and to other OEA Project Managers. So, over time we've learned a thing

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* Application Template.doc - A basic layout of one way of presenting your application. Modify as you see fit.

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* Assurances Section Language.doc - This is a recap of some standard boilerplate language we'll need to see somewhere in your final application.

Reminders on some general points:

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* We would need to see your procurement policies (if you're going to do contracting) and your HR policies (if you're asking us to backstop salaries and fringe of any county/city employees). They do NOT need to be part of the application, but we would just need them prior to TRC so the Grants Technician can screen them for compliance with 2 CFR, Part 200.

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* If you have (or intend to have) program income in the grant, you MUST request from us in the application how you want it treated. I suspect you would want to use any generate program income as non-federal match, but if you do not specifically ask for that, then the default is that program income is then used to lower the federal share of the project.

* If you've had any A-133 audits in the last 3 years, and you have a copy of them handy, please send them along. If not, don't worry about it, we'll find them on the Federal Audit Clearinghouse.

* Start thinking about who the Authorizing Official will be. That is the person who will be legally responsible for the grant. It should be someone relatively senior and NOT be the same person that OEA staff will work with on a day-to-day basis.

As always, call with questions, this is meant to be an iterative process, and we're here to help every step of the way. If you think a webinar might be helpful at some point as you go through the application build process, just let me know and we'll tee one up.

Cheers,

Mike

Michael P. Gilroy

Program Director (Defense Industry Adjustment)

Office of Economic Adjustment

2231 Crystal Drive - Suite 520

Arlington, Virginia 22202

(b)(6)

(b)(6)

(b)(6)

(b)(6)

[redacted]

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(b)(6)

(b)(6)

[redacted]

--

(b)(6)

(b)(6)

[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Cc: Kuwabara, Gary D CIV OEA (US); Gilroy, Michael P CIV OEA (US); Solander, Richard V CIV OEA (US); (b)(6) (b)(6)
Subject: RE: PHONECON Follow up: Application Materials
Date: Thursday, October 22, 2015 12:00:58 PM

Aloha Sig,

To make it convenient for you, we will be meeting at Sansei Restaurant and Sushi Bar in the Marriott. We will be making a reservation for 6:00 p.m. At a minimum, I have confirmed the attendance of (b)(6) (b)(6) I will provide the names of others once they confirm their availability.

Please let me know if this works for you.

Mahalo,
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Tuesday, October 20, 2015 7:48 PM
To: (b)(6)
Cc: Kuwabara, Gary D CIV OEA (US); Gilroy, Michael P CIV OEA (US); Solander, Richard V CIV OEA (US); (b)(6)
Subject: Re: PHONECON Follow up: Application Materials

Aloha (b)(6)

Evening of the 26th will work for me. I will be staying at the Marriott Waikiki. Let me know the place an time, and I will be there.

V/r

Sig

Sent from my BlackBerry 10 smartphone on the Verizon Wireless 4G LTE network.
Original Message
From: (b)(6)
Sent: Tuesday, October 20, 2015 2:03 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Cc: Kuwabara, Gary D CIV OEA (US); Gilroy, Michael P CIV OEA (US); Solander, Richard V CIV OEA (US); (b)(6)
Subject: RE: PHONECON Follow up: Application Materials

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Cc: Kuwabara, Gary D CIV OEA (US); Gilroy, Michael P CIV OEA (US); Solander, Richard V CIV OEA (US)
Subject: RE: PHONECON Follow up: Application Materials

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I also wish to focus your attention the attached email that Mike sent yesterday. Obtaining answers to the questions will be critical to us moving forward with the application process.

Please let me know you availability as soon as possible so that I can finalize my itinerary. If you would like to discuss further, I can be reached at the number below.

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Sig

Sigmund Csicsery
Project Manager
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

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From: Kuwabara, Gary D CIV OEA (US)
Sent: Tuesday, October 13, 2015 2:14 PM
To: (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US); (b)(6)
(b)(6)
Subject: Re: PHONECON Follow up: Application Materials

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(b)(6)

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(b)(6) ; Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US) (b)(6)
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Mahalo,
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Subject: RE: PHONECON Follow up: Application Materials

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Office of Economic Adjustment
Western Region Office
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(b)(6)

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* If you've had any A-133 audits in the last 3 years, and you have a copy of them handy, please send them along. If not, don't worry about it, we'll find them on the Federal Audit Clearinghouse.

* Start thinking about who the Authorizing Official will be. That is the person who will be legally responsible for the grant. It should be someone relatively senior and NOT be the same person that OEA staff will work with on a day-to-day basis.

As always, call with questions, this is meant to be an iterative process, and we're here to help every step of the way. If you think a webinar might be helpful at some point as you go through the application build process, just let me know and we'll tee one up.

Cheers,

Mike

Michael P. Gilroy

Program Director (Defense Industry Adjustment)

Office of Economic Adjustment

2231 Crystal Drive - Suite 520

Arlington, Virginia 22202

(b)(6)

(b)(6)

(b)(6)

(b)(6)

[redacted]

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(b)(6)

(b)(6)

[redacted]

--

(b)(6)

(b)(6)

[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc: Kuwabara, Gary D CIV OEA (US); Gilroy, Michael P CIV OEA (US); Solander, Richard V CIV OEA (US) (b)(6) (b)(6)
Subject: Re: PHONECON Follow up: Application Materials
Date: Thursday, October 22, 2015 1:20:53 PM

Sounds great. Most likely it will just be me. I will let you know if that changes.

Sig

Sent from my BlackBerry 10 smartphone on the Verizon Wireless 4G LTE network.
Original Message
From: (b)(6)
Sent: Thursday, October 22, 2015 9:00 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Cc: Kuwabara, Gary D CIV OEA (US); Gilroy, Michael P CIV OEA (US); Solander, Richard V CIV OEA (US); (b)(6)
Subject: RE: PHONECON Follow up: Application Materials

Aloha Sig,

To make it convenient for you, we will be meeting at Sansei Restaurant and Sushi Bar in the Marriott. We will be making a reservation for 6:00 p.m. At a minimum, I have confirmed the attendance of (b)(6) (b)(6) I will provide the names of others once they confirm their availability.

Please let me know if this works for you.

Mahalo,
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Tuesday, October 20, 2015 7:48 PM
To: (b)(6)
Cc: Kuwabara, Gary D CIV OEA (US); Gilroy, Michael P CIV OEA (US); Solander, Richard V CIV OEA (US); (b)(6)
Subject: Re: PHONECON Follow up: Application Materials

Aloha (b)(6)

Evening of the 26th will work for me. I will be staying at the Marriott Waikiki. Let me know the place an time, and I will be there.

V/r

Sig

Sent from my BlackBerry 10 smartphone on the Verizon Wireless 4G LTE network.
Original Message
From: (b)(6)
Sent: Tuesday, October 20, 2015 2:03 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Cc: Kuwabara, Gary D CIV OEA (US); Gilroy, Michael P CIV OEA (US); Solander, Richard V CIV OEA (US); (b)(6)
Subject: RE: PHONECON Follow up: Application Materials

Aloha Sig,

It would be most convenient for us to meet on the evening of the 26th. Where are you staying while you are here? We'd like to find a place that would be convenient for you.

Mahalo,
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, October 15, 2015 10:09 AM
To: (b)(6)
Cc: Kuwabara, Gary D CIV OEA (US); Gilroy, Michael P CIV OEA (US); Solander, Richard V CIV OEA (US)
Subject: RE: PHONECON Follow up: Application Materials

(b)(6)

I echo Gary's comments and I want to be thoughtful of demands on your time. I will be arriving on island on the October 26th and departing on the 29th. I have commitments in the mornings, but I am available to meet with you the afternoons of the 26th, 27th, or 28th. If those times do not work, I can also take an evening meeting at your convenience. I think it is important that we get together during my time on island for me to better understand the relationships of the proposed parties as they relate to administration and execution of the proposed DIA grant application, and to begin the exchange of our comments on your draft grant application. As of today, I am tentatively assigned as Project Manager for this effort, so I would recommend that you channel communications and work products for the DIA action through me, with cc: to Mike Gilroy and Gary Kuwabara.

I also wish to focus your attention the attached email that Mike sent yesterday. Obtaining answers to the questions will be critical to us moving forward with the application process.

Please let me know you availability as soon as possible so that I can finalize my itinerary. If you would like to discuss further, I can be reached at the number below.

v/r,

Sig

Sigmund Csicsery
Project Manager
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

-----Original Message-----
From: Kuwabara, Gary D CIV OEA (US)
Sent: Tuesday, October 13, 2015 2:14 PM
To: (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US); (b)(6)
(b)(6)
Subject: Re: PHONECON Follow up: Application Materials

This email was sent from a non-Department of Defense email account, and contained active links. All links are disabled, and require you to copy and paste the address to a Web browser. Please verify the identity of the sender,

and confirm authenticity of all links contained within the message.

(b)(6)

Thank you as always. (b)(6), Sig Csicsery, and I do not want to place a lot of demands on your time or others.

Sig will be on island the week after (b)(6) and me, thus scheduling and committing to meetings, we will defer to you and your colleagues.

We have some time, before I transit back. I currently at your airport waiting for the Guam flight.

Again, thank you for being so responsive.

From (b)(6)
Sent: Tuesday, October 13, 2015 11:08 AM
To: (b)(6) Kuwabara, Gary D CIV OEA (US)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US) (b)(6)
(b)(6)
Subject: RE: PHONECON Follow up: Application Materials

Aloha Gary,

It's always worthwhile to meet with you, if only to sit and chat. Let me see who I can round up and get back to you on the date and time.

Also, I've attached (b)(6) resume for review per your request. (b)(is the new Military Affairs Advisor to Governor Ige.

Mahalo,

(b)(6)

From: (b)(6)
Sent: Sunday, October 11, 2015 8:21 PM
To: Kuwabara, Gary D CIV OEA (US)
Cc: (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US);
(b)(6)
Subject: Re: PHONECON Follow up: Application Materials

Aloha Gary:

Noted and standing by on (b)(6) response. Mahalo.

On Sun, Oct 11, 2015 at 6:33 PM, Kuwabara, Gary D CIV OEA (US) (b)(6) (b)(6) wrote:

(b)(6)

Thank you for the proactive and generous offer.

I apologize for the delay in responding, but I had hosting / grilling duties today.

As to your generous offer; I will defer to (b)(6)

My notification was in accordance to a standing protocol / offer that whenever I transit through Hawaii I would notify key stakeholders and if calendars permit we coulld meet informally. The protocol is to take advantage of the transit time through Hawaii.

If calendars permit, it would be great if for no other reason to put a face to a name.

Again, thank you for being so responsive and supportive and again sorry about the delay.

From: (b)(6)
Sent: Sunday, October 11, 2015 10:04 AM
To: Kuwabara, Gary D CIV OEA (US)
Cc: (b)(6) (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US) (b)(6) (b)(6)
Subject: Re: PHONECON Follow up: Application Materials

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Aloha (b)(6) Gary:

I am available on both of those dates to meet if need be. Mahalo. (b)(6)

On Sat, Oct 10, 2015 at 2:48 PM, Kuwabara, Gary D CIV OEA (US) (b)(6)
(b)(6)

(b)(6)

First and foremost, thank you for being so responsive to Sig's e-mail.

I totally understand and appreciate your demanding calendar; thus it means a lot that you (b)(6) took time to meet informally with me the last time I was in Honolulu.

I have no intentions to burden your demanding calendar, but I wanted to share that (b)(6) and I will be in Honolulu on October 19th and 20th (Monday and Tuesday).

When we met last time, we discussed the merits of and timing of making initial introductions with the Governor's Military Affairs Liaison. I am not sure whether October 19th or 20th would be appropriate or viable. However, I just wanted to surface that (b)(6) I will be on island.

I will defer to you on whether it is worthwhile to meet informally this time around.

Have a relaxing and rewarding weekend.

----- Original Message -----
From (b)(6)
(b)(6)

Sent: Friday, October 09, 2015 07:36 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: Kuwabara, Gary D CIV OEA (US); (b)(6)
(b)(6)
Subject: RE: PHONECON Follow up: Application Materials

Aloha Sig,

I apologize for the delay in responding to your email. While the Governor has hired a Military Affairs Liaison, it has been determined that we will remain as the lead for the DIA effort. Due to a number of military-related issues that have surfaced in the state, I will be taking a half step back.

While I will remain closely involved with our efforts, (b)(6) who is a consultant to our Military Affairs Council (MAC), will be serving as the primary POC for the application. I've cc'd him on this email. Due to the fact that (b)(6 has been travelling, submitting our ideas to Mike has been delayed. We are doing a final review and should be submitting a document to Mike shortly.

We are happy to meet with you and Gary later this month. May I suggest a meeting with (b)(6)
(b)(6)
(b)(6) Due to the schedules of those listed, may I also offer to meet after business

hours, perhaps over dinner.

I am happy to serve as the POC for a meeting at the time offered or one that better fits your schedule. I look forward to meeting you.

Mahalo,
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
(b)(6)
Sent: Monday, October 05, 2015 10:34 AM
To: (b)(6)
Cc: Kuwabara, Gary D CIV OEA (US)
Subject: RE: PHONECON Follow up: Application Materials

Hi (b)(6)

I was talking with Gary Kuwabara, and he mentioned that you may be leaning towards a State lead for the DIA effort. Have you identified a POC within the State? A few of us are planning a trip to the island the last week of October, and were thinking that it would be a good idea to make contact with State POC and yourself. Right now the trip is tentative, but we would like to identify POCs and determine availability to assist in our trip planning. Please let me know what you think. If you would like discuss further, my contact information is below. Thanks,

Sig

Sigmund Csicsery
Project Manager
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

-----Original Message-----
From: (b)(6)
(b)(6)
Sent: Monday, September 14, 2015 12:48 PM
To: Gilroy, Michael P CIV OEA (US)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Kuwabara, Gary D CIV OEA (US)
Subject: RE: PHONECON Follow up: Application Materials

Aloha Mike,

Thank you again for the opportunity to speak with you and the rest of the OEA team on Thursday. All of us in Hawaii are looking forward to working with OEA. Also, thank you for the materials. We will go through them and be in touch with you shortly.

Mahalo,
(b)(6)

From: Gilroy, Michael P CIV OEA (US) (b)(6)

(b)(6)

Sent: Friday, September 11, 2015 8:42 AM
To: (b)(6)
Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Kuwabara, Gary D CIV OEA (US)
Subject: PHONECON Follow up: Application Materials

(b)(6)

It was fun talking to your team yesterday. Hopefully we'll find a way to work together very soon.

As promised on the call, attached are some materials which might help you prepare an application to OEA. I say "might" because our application is freeform. Basically all you'll need is Microsoft Word and Excel.

While I've given you one here (Application Template.doc), we do not mandate a format. I'll say that again, NOTHING I've offered you here in the attachments is meant to lock you into a format. I provide these materials to help you all break writers block when it comes to the application development.

Once again, you should feel free to tell your story that way you want it told. But keep in mind that your application is basically a sales document. What you're doing is arming Sig and I to go into the Technical Review Committee here and "sell" your project to the Director and to other OEA Project Managers. So, over time we've learned a thing or two on how to present these apps to the Committee. We know what the questions are likely to be, and we'll use that background to help you craft an application that gets you what you're looking for and yet still conforms to grant law and OEA's authorizing statutes.

So here's what you have attached here:

* Application Template.doc - A basic layout of one way of presenting your application. Modify as you see fit.

* Sample Proposed Budget.xls - You have a fill-in-the-blank spreadsheet. I've given you a lot of extra space to report projected expenditures by Quarter, but I really only need columns A-H when you actually submit the application. (This should probably be your last priority in the application build process. Focus on the narrative itself to begin.)

* Indirect Costs Information.doc - A general explanation of Indirect. None of this goes in the application.

* Defense Firm Selection Criteria.doc - If you intend to provide services to defense contractors in any part of the project, you'll have to have open and transparent criteria for how companies can get into the program. This document is a sample of what some of our other grantees have used.

* Sample DIA Grant SOW.doc - If you cannot get quick and complete agreement among your stakeholders as to what to ask for in the application - then Tasks 1-3 in this document might offer you a good starting point.

* Assurances Section Language.doc - This is a recap of some standard boilerplate language we'll need to see somewhere in your final application.

Reminders on some general points:

* You must have a non-federal 10% match of the total program. That's the total program (OEA plus local match), and NOT just 10% of OEA's contribution. So, for example, if you asked us for $1M, then your contribution would have to be at least $111,100, not simply $100,000.

* We'll need a certified indirect cost rate from you soonest if you intend to ask for indirect costs. If your current indirect rate expires during the grant period, then you can either accept the rate at grant inception for the entire grant, or submit an amendment later to be allowed to use the new rate. We will take any certified rate presented to any other federal agency.

* We would need to see your procurement policies (if you're going to do contracting) and your HR policies (if you're asking us to backstop salaries and fringe of any county/city employees). They do NOT need to be part of the application, but we would just need them prior to TRC so the Grants Technician can screen them for compliance with 2 CFR, Part 200.

* f you're asking us to fund positions, then we'll need all positions descriptions for anything you're asking us to fund as an appendix in the application.

* If you have (or intend to have) program income in the grant, you MUST request from us in the application how you want it treated. I suspect you would want to use any generate program income as non-federal match, but if you do not specifically ask for that, then the default is that program income is then used to lower the federal share of the project.

* If you've had any A-133 audits in the last 3 years, and you have a copy of them handy, please send them along. If not, don't worry about it, we'll find them on the Federal Audit Clearinghouse.

* Start thinking about who the Authorizing Official will be. That is the person who will be legally responsible for the grant. It should be someone relatively senior and NOT be the same person that OEA staff will work with on a day-to-day basis.

As always, call with questions, this is meant to be an iterative process, and we're here to help every step of the way. If you think a webinar might be helpful at some point as you go through the application build process, just let me know and we'll tee one up.

Cheers,

Mike

Michael P. Gilroy

Program Director (Defense Industry Adjustment)

Office of Economic Adjustment

2231 Crystal Drive - Suite 520

Arlington, Virginia 22202

(b)(6)

(b)(6)

(b)(6)

(b)(6)

[redacted]

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(b)(6)

(b)(6)

[redacted]

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(b)(6)

(b)(6)

[redacted]

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: Re: PHONECON Follow up: Application Materials
Date: Sunday, October 25, 2015 7:41:55 PM

Aloha Sig,

I just wanted to let you know that we've had to change the venue for tomorrow night. We will be meeting at the Outrigger Canoe Club (OCC) at 6 pm. OCC is located at 2909 Kalakaua Avenue at the end of Waikiki. We will be dining at the Hau Terrace.

Parking is conveniently located at the club. If the parking attendant asks, please tell him/her that you will be having dinner at the club. If they ask for a name, please provide them with my name. If you have any difficulties, you can reach me at (b)(6)

If you would prefer, I can also pick you up at the Marriott. Please let me know what is most convenient for you.

Lastly, you will be meeting with (b)(6)

We look forward to seeing you tomorrow night.

Mahalo,
(b)(6)

> On Oct 22, 2015, at 10:21 AM, Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6) wrote:
>
> Sounds great. Most likely it will just be me. I will let you know if that changes.
>
> Sig
>
> Sent from my BlackBerry 10 smartphone on the Verizon Wireless 4G LTE network.
> Original Message
> From: (b)(6)
> Sent: Thursday, October 22, 2015 9:00 AM
> To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
> Cc: Kuwabara, Gary D CIV OEA (US); Gilroy, Michael P CIV OEA (US); Solander, Richard V CIV OEA (US); (b)(6)
> Subject: RE: PHONECON Follow up: Application Materials
>
> Aloha Sig,
>
> To make it convenient for you, we will be meeting at Sansei Restaurant and Sushi Bar in the Marriott. We will be making a reservation for 6:00 p.m. At a minimum, I have confirmed the attendance of (b)(6) (b)(6) I will provide the names of others once they confirm their availability.
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> Please let me know if this works for you.
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> Mahalo,
> (b)(6)
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> -----Original Message-----

> From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
> Sent: Tuesday, October 20, 2015 7:48 PM
> To (b)(6)
> Cc: Kuwabara, Gary D CIV OEA (US); Gilroy, Michael P CIV OEA (US); Solander, Richard V CIV OEA (US); (b)(6)
> Subject: Re: PHONECON Follow up: Application Materials
>
> Aloha (b)(6)
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> Evening of the 26th will work for me. I will be staying at the Marriott Waikiki. Let me know the place an time, and I will be there.
>
> V/r
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> Sig
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> Original Message
> From: (b)(6)
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> To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
> Cc: Kuwabara, Gary D CIV OEA (US); Gilroy, Michael P CIV OEA (US); Solander, Richard V CIV OEA (US); (b)(6)
> Subject: RE: PHONECON Follow up: Application Materials
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> Aloha Sig,
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> It would be most convenient for us to meet on the evening of the 26th. Where are you staying while you are here? We'd like to find a place that would be convenient for you.
>
> Mahalo,
> (b)(6)
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> -----Original Message-----
> From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
> Sent: Thursday, October 15, 2015 10:09 AM
> To (b)(6)
> Cc: Kuwabara, Gary D CIV OEA (US); Gilroy, Michael P CIV OEA (US); Solander, Richard V CIV OEA (US)
> Subject: RE: PHONECON Follow up: Application Materials
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> I echo Gary's comments and I want to be thoughtful of demands on your time. I will be arriving on island on the October 26th and departing on the 29th. I have commitments in the mornings, but I am available to meet with you the afternoons of the 26th, 27th, or 28th. If those times do not work, I can also take an evening meeting at your convenience. I think it is important that we get together during my time on island for me to better understand the relationships of the proposed parties as they relate to administration and execution of the proposed DIA grant application, and to begin the exchange of our comments on your draft grant application. As of today, I am tentatively assigned as Project Manager for this effort, so I would recommend that you channel communications and work products for the DIA action through me, with cc: to Mike Gilroy and Gary Kuwabara.
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> I also wish to focus your attention the attached email that Mike sent yesterday. Obtaining answers to the questions will be critical to us moving forward with the application process.
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> Please let me know you availability as soon as possible so that I can finalize my itinerary. If you would like to discuss further, I can be reached at the number below.

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> v/r,
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> Sig
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> Sigmund Csicsery
> Project Manager
> Office of Economic Adjustment
> Western Region Office
> 1325 J Street, Suite 1500
> Sacramento, CA 95814
>(b)(6)
>
>
> -----Original Message-----
> From: Kuwabara, Gary D CIV OEA (US)
> Sent: Tuesday, October 13, 2015 2:14 PM
> To:(b)(6)
> Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US);(b)(6)
(b)(6)
> Subject: Re: PHONECON Follow up: Application Materials
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>(b)(6)
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> Thank you as always. (b)(6), Sig Csicsery, and I do not want to place a lot of demands on your time or others.
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> Sig will be on island the week after (b)(6) and me, thus scheduling and committing to meetings, we will defer to you and your colleagues.
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> We have some time, before I transit back. I currently at your airport waiting for the Guam flight.
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> Aloha Gary,
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> It's always worthwhile to meet with you, if only to sit and chat. Let me see who I can round up and get back to you on the date and time.
>
>
>
> Also, I've attached (b)(6) resume for review per your request. (b)(6) is the new Military Affairs Advisor to Governor Ige.
>
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> Mahalo,
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> Cc: (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US); (b)(6)
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> Noted and standing by on (b)(6) response. Mahalo.
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> I apologize for the delay in responding, but I had hosting / grilling duties today.
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> Cc: (b)(6) (b)(6) ; Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US) (b)(6) (b)(6)
> Subject: Re: PHONECON Follow up: Application Materials
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> Aloha (b)(6) Gary:
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> I am available on both of those dates to meet if need be. Mahalo. (b)(6)
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> Have a relaxing and rewarding weekend.
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> To: Csicsery, Sigmund G CIV OSD ODAM (US)
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(b)(6)

> Subject: RE: PHONECON Follow up: Application Materials
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> Aloha Sig,
>
> I apologize for the delay in responding to your email. While the Governor has hired a Military Affairs Liaison, it has been determined that we will remain as the lead for the DIA effort. Due to a number of military-related issues that have surfaced in the state, I will be taking a half step back.
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>
> We are happy to meet with you and Gary later this month. May I suggest a meeting with (b)(6)
(b)(6)
(b)(6) Due to the schedules of those listed, may I also offer to meet after business hours, perhaps over dinner.
>
> I am happy to serve as the POC for a meeting at the time offered or one that better fits your schedule. I look forward to meeting you.
>
> Mahalo,
> (b)(6)
>
>
> -----Original Message-----
> From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
(b)(6)
> Sent: Monday, October 05, 2015 10:34 AM
> To: (b)(6)
> Cc: Kuwabara, Gary D CIV OEA (US)
> Subject: RE: PHONECON Follow up: Application Materials
>
> Hi (b)(6)
>
> I was talking with Gary Kuwabara, and he mentioned that you may be leaning towards a State lead for the DIA effort. Have you identified a POC within the State? A few of us are planning a trip to the island the last week of October, and were thinking that it would be a good idea to make contact with State POC and yourself. Right now the trip is tentative, but we would like to identify POCs and determine availability to assist in our trip planning. Please let me know what you think. If you would like discuss further, my contact information is below. Thanks,
>
> Sig
>
> Sigmund Csicsery
> Project Manager
> Office of Economic Adjustment
> Western Region Office
> 1325 J Street, Suite 1500

> Sacramento, CA 95814
(b)(6)
>
> -----Original Message-----
> From: (b)(6)
(b)(6)
> Sent: Monday, September 14, 2015 12:48 PM
> To: Gilroy, Michael P CIV OEA (US)
> Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Kuwabara, Gary D CIV OEA (US)
> Subject: RE: PHONECON Follow up: Application Materials
>
> Aloha Mike,
>
> Thank you again for the opportunity to speak with you and the rest of the OEA team on Thursday. All of us in Hawaii are looking forward to working with OEA. Also, thank you for the materials. We will go through them and be in touch with you shortly.
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> Mahalo,
> (b)(6)
>
> From: Gilroy, Michael P CIV OEA (US) (b)(6)
(b)(6)
>
>
> Sent: Friday, September 11, 2015 8:42 AM
> To (b)(6)
> Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Kuwabara, Gary D CIV OEA (US)
> Subject: PHONECON Follow up: Application Materials
>
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> (b)(6)
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> It was fun talking to your team yesterday. Hopefully we'll find a way to work together very soon.
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> As promised on the call, attached are some materials which might help you prepare an application to OEA. I say "might" because our application is freeform. Basically all you'll need is Microsoft Word and Excel.
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> While I've given you one here (Application Template.doc), we do not mandate a format. I'll say that again, NOTHING I've offered you here in the attachments is meant to lock you into a format. I provide these materials to help you all break writers block when it comes to the application development.
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> Once again, you should feel free to tell your story that way you want it told. But keep in mind that your application is basically a sales document. What you're doing is arming Sig and I to go into the Technical Review Committee here and "sell" your project to the Director and to other OEA Project Managers. So, over time we've learned a thing or two on how to present these apps to the Committee. We know what the questions are likely to be,

and we'll use that background to help you craft an application that gets you what you're looking for and yet still conforms to grant law and OEA's authorizing statutes.
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> So here's what you have attached here:
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> * Application Template.doc - A basic layout of one way of presenting your application. Modify as you see fit.
>
> * Sample Proposed Budget.xls - You have a fill-in-the-blank spreadsheet. I've given you a lot of extra space to report projected expenditures by Quarter, but I really only need columns A-H when you actually submit the application. (This should probably be your last priority in the application build process. Focus on the narrative itself to begin.)
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> * Assurances Section Language.doc - This is a recap of some standard boilerplate language we'll need to see somewhere in your final application.
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> Reminders on some general points:
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> * You must have a non-federal 10% match of the total program. That's the total program (OEA plus local match), and NOT just 10% of OEA's contribution. So, for example, if you asked us for $1M, then your contribution would have to be at least $111,100, not simply $100,000.
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> * If you've had any A-133 audits in the last 3 years, and you have a copy of them handy, please send them along.

If not, don't worry about it, we'll find them on the Federal Audit Clearinghouse.
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> * Start thinking about who the Authorizing Official will be. That is the person who will be legally responsible for the grant. It should be someone relatively senior and NOT be the same person that OEA staff will work with on a day-to-day basis.
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> As always, call with questions, this is meant to be an iterative process, and we're here to help every step of the way. If you think a webinar might be helpful at some point as you go through the application build process, just let me know and we'll tee one up.
>
>
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> Cheers,
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> Mike
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>
>
> Michael P. Gilroy
>
> Program Director (Defense Industry Adjustment)
>
> Office of Economic Adjustment
>
> 2231 Crystal Drive - Suite 520
>
> Arlington, Virginia 22202
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From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc: (b)(6)
Subject: Re: PHONECON Follow up: Application Materials
Date: Sunday, October 25, 2015 8:00:39 PM

Got it. See you there

Sig

Sent from my BlackBerry 10 smartphone on the Verizon Wireless 4G LTE network.
Original Message
From: (b)(6)
Sent: Sunday, October 25, 2015 7:41 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: Re: PHONECON Follow up: Application Materials

Aloha Sig,

I just wanted to let you know that we've had to change the venue for tomorrow night. We will be meeting at the Outrigger Canoe Club (OCC) at 6 pm. OCC is located at 2909 Kalakaua Avenue at the end of Waikiki. We will be dining at the Hau Terrace.

Parking is conveniently located at the club. If the parking attendant asks, please tell him/her that you will be having dinner at the club. If they ask for a name, please provide them with my name. If you have any difficulties, you can reach me at (b)(6)

If you would prefer, I can also pick you up at the Marriott. Please let me know what is most convenient for you.

Lastly, you will be meeting with (b)(6)

We look forward to seeing you tomorrow night.

Mahalo,
(b)(6)

> On Oct 22, 2015, at 10:21 AM, Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6) wrote:
>
> Sounds great. Most likely it will just be me. I will let you know if that changes.
>
> Sig
>
> Sent from my BlackBerry 10 smartphone on the Verizon Wireless 4G LTE network.
> Original Message
> From: (b)(6)
> Sent: Thursday, October 22, 2015 9:00 AM
> To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
> Cc: Kuwabara, Gary D CIV OEA (US); Gilroy, Michael P CIV OEA (US); Solander, Richard V CIV OEA (US); (b)(6)
> Subject: RE: PHONECON Follow up: Application Materials

>
> Aloha Sig,
>
> To make it convenient for you, we will be meeting at Sansei Restaurant and Sushi Bar in the Marriott. We will be making a reservation for 6:00 p.m. At a minimum, I have confirmed the attendance of (b)(6) (b)(6) I will provide the names of others once they confirm their availability.
>
> Please let me know if this works for you.
>
> Mahalo,
> (b)(6)
>
> -----Original Message-----
> From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
> Sent: Tuesday, October 20, 2015 7:48 PM
> To: (b)(6)
> Cc: Kuwabara, Gary D CIV OEA (US); Gilroy, Michael P CIV OEA (US); Solander, Richard V CIV OEA (US); (b)(6)
> Subject: Re: PHONECON Follow up: Application Materials
>
> Aloha (b)(6)
>
> Evening of the 26th will work for me. I will be staying at the Marriott Waikiki. Let me know the place an time, and I will be there.
>
> V/r
>
> Sig
>
> Sent from my BlackBerry 10 smartphone on the Verizon Wireless 4G LTE network.
> Original Message
> From: (b)(6)
> Sent: Tuesday, October 20, 2015 2:03 PM
> To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
> Cc: Kuwabara, Gary D CIV OEA (US); Gilroy, Michael P CIV OEA (US); Solander, Richard V CIV OEA (US); (b)(6)
> Subject: RE: PHONECON Follow up: Application Materials
>
>
> Aloha Sig,
>
> It would be most convenient for us to meet on the evening of the 26th. Where are you staying while you are here? We'd like to find a place that would be convenient for you.
>
> Mahalo,
> (b)(6)
>
> -----Original Message-----
> From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
> Sent: Thursday, October 15, 2015 10:09 AM
> To: (b)(6)
> Cc: Kuwabara, Gary D CIV OEA (US); Gilroy, Michael P CIV OEA (US); Solander, Richard V CIV OEA (US)
> Subject: RE: PHONECON Follow up: Application Materials
>
> (b)(6)
>
> I echo Gary's comments and I want to be thoughtful of demands on your time. I will be arriving on island on the

October 26th and departing on the 29th. I have commitments in the mornings, but I am available to meet with you the afternoons of the 26th, 27th, or 28th. If those times do not work, I can also take an evening meeting at your convenience. I think it is important that we get together during my time on island for me to better understand the relationships of the proposed parties as they relate to administration and execution of the proposed DIA grant application, and to begin the exchange of our comments on your draft grant application. As of today, I am tentatively assigned as Project Manager for this effort, so I would recommend that you channel communications and work products for the DIA action through me, with cc: to Mike Gilroy and Gary Kuwabara.
>
> I also wish to focus your attention the attached email that Mike sent yesterday. Obtaining answers to the questions will be critical to us moving forward with the application process.
>
> Please let me know you availability as soon as possible so that I can finalize my itinerary. If you would like to discuss further, I can be reached at the number below.
>
> v/r,
>
> Sig
>
> Sigmund Csicsery
> Project Manager
> Office of Economic Adjustment
> Western Region Office
> 1325 J Street, Suite 1500
> Sacramento, CA 95814
> (b)(6)
>
>
> -----Original Message-----
> From: Kuwabara, Gary D CIV OEA (US)
> Sent: Tuesday, October 13, 2015 2:14 PM
> To: (b)(6)
> Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US); (b)(6)
(b)(6)
> Subject: Re: PHONECON Follow up: Application Materials
>
> This email was sent from a non-Department of Defense email account, and contained active links. All links are disabled, and require you to copy and paste the address to a Web browser. Please verify the identity of the sender, and confirm authenticity of all links contained within the message.
>
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> _____
>
>
>
> (b)(6)
>
> Thank you as always. (b)(6) Sig Csicsery, and I do not want to place a lot of demands on your time or others.
>
> Sig will be on island the week after (b)(6) and me, thus scheduling and committing to meetings, we will defer to you and your colleagues.
>
> We have some time, before I transit back. I currently at your airport waiting for the Guam flight.
>
> Again, thank you for being so responsive.
>
>

> From: (b)(6)
> Sent: Tuesday, October 13, 2015 11:08 AM
> To: (b)(6) Kuwabara, Gary D CIV OEA (US)
> Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US); (b)(6)
(b)(6)
(b)(6)
> Subject: RE: PHONECON Follow up: Application Materials
>
>
>
> Aloha Gary,
>
>
>
> It's always worthwhile to meet with you, if only to sit and chat. Let me see who I can round up and get back to you on the date and time.
>
>
>
> Also, I've attached (b)(6) resume for review per your request. (b)(6) is the new Military Affairs Advisor to Governor Ige.
>
>
>
> Mahalo,
>
> (b)(6)
>
>
>
> From (b)(6)
> Sent: Sunday, October 11, 2015 8:21 PM
> To: Kuwabara, Gary D CIV OEA (US)
> Cc: (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US);
(b)(6)
> Subject: Re: PHONECON Follow up: Application Materials
>
>
>
> Aloha Gary:
>
>
>
> Noted and standing by on (b)(6) response. Mahalo.
>
>
>
> On Sun, Oct 11, 2015 at 6:33 PM, Kuwabara, Gary D CIV OEA (US) (b)(6)
(b)(6) wrote:
>
> (b)(6)
>
> Thank you for the proactive and generous offer.
>
> I apologize for the delay in responding, but I had hosting / grilling duties today.
>
> As to your generous offer; I will defer to (b)(6)

>
> My notification was in accordance to a standing protocol / offer that whenever I transit through Hawaii I would notify key stakeholders and if calendars permit we coulld meet informally. The protocol is to take advantage of the transit time through Hawaii.
>
> If calendars permit, it would be great if for no other reason to put a face to a name.
>
> Again, thank you for being so responsive and supportive and again sorry about the delay.
>
>
> From: (b)(6)
> Sent: Sunday, October 11, 2015 10:04 AM
> To: Kuwabara, Gary D CIV OEA (US)
> Cc: (b)(6) (b)(6) ; Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US) (b)(6) (b)(6)
> Subject: Re: PHONECON Follow up: Application Materials
>
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>
> _____
>
>
>
> Aloha (b)(6) Gary:
>
>
>
> I am available on both of those dates to meet if need be. Mahalo. (b)(6)
>
>
>
> On Sat, Oct 10, 2015 at 2:48 PM, Kuwabara, Gary D CIV OEA (US) (b)(6) (b)(6)
>
> (b)(6)
>
> First and foremost, thank you for being so responsive to Sig's e-mail.
>
> I totally understand and appreciate your demanding calendar; thus it means a lot that you (b)(6) took time to meet informally with me the last time I was in Honolulu.
>
> I have no intentions to burden your demanding calendar, but I wanted to share that (b)(6) and I will be in Honolulu on October 19th and 20th (Monday and Tuesday).
>
> When we met last time, we discussed the merits of and timing of making initial introductions with the Governor's Military Affairs Liaison. I am not sure whether October 19th or 20th would be appropriate or viable. However, I just wanted to surface that (b)(6) I will be on island.
>

> I will defer to you on whether it is worthwhile to meet informally this time around.
>
> Have a relaxing and rewarding weekend.
>
>
> ----- Original Message -----
> From: (b)(6)
(b)(6)
>
> Sent: Friday, October 09, 2015 07:36 PM
> To: Csicsery, Sigmund G CIV OSD ODAM (US)
> Cc: Kuwabara, Gary D CIV OEA (US); (b)(6)
(b)(6)
> Subject: RE: PHONECON Follow up: Application Materials
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> (b)(6)
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(b)(6)
> Sent: Monday, October 05, 2015 10:34 AM
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> Subject: RE: PHONECON Follow up: Application Materials
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> Project Manager
> Office of Economic Adjustment
> Western Region Office
> 1325 J Street, Suite 1500
> Sacramento, CA 95814
(b)(6)
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> Sent: Monday, September 14, 2015 12:48 PM
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> Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Kuwabara, Gary D CIV OEA (US)
> Subject: PHONECON Follow up: Application Materials
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> Cheers,
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> Mike
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> Michael P. Gilroy
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> Program Director (Defense Industry Adjustment)
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> Office of Economic Adjustment
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> 2231 Crystal Drive - Suite 520
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> Arlington, Virginia 22202
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From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: RE: PHONECON Follow up: Application Materials
Date: Monday, October 26, 2015 6:55:36 PM

Aloha Sig,

Just for reference, I'll be wearing a blue aloha shirt with black slacks.

Mahalo,
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Sunday, October 25, 2015 5:01 PM
To: (b)(6)
Cc: (b)(6)
Subject: Re: PHONECON Follow up: Application Materials

Got it. See you there

Sig

Sent from my BlackBerry 10 smartphone on the Verizon Wireless 4G LTE network.
Original Message
From: (b)(6)
Sent: Sunday, October 25, 2015 7:41 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: Re: PHONECON Follow up: Application Materials

Aloha Sig,

I just wanted to let you know that we've had to change the venue for tomorrow night. We will be meeting at the Outrigger Canoe Club (OCC) at 6 pm. OCC is located at 2909 Kalakaua Avenue at the end of Waikiki. We will be dining at the Hau Terrace.

Parking is conveniently located at the club. If the parking attendant asks, please tell him/her that you will be having dinner at the club. If they ask for a name, please provide them with my name. If you have any difficulties, you can reach me at (b)(6)

If you would prefer, I can also pick you up at the Marriott. Please let me know what is most convenient for you.

Lastly, you will be meeting with (b)(6)

We look forward to seeing you tomorrow night.

Mahalo,
(b)(6)

> On Oct 22, 2015, at 10:21 AM, Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)

wrote:
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> Sounds great. Most likely it will just be me. I will let you know if that changes.
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> Original Message
> From: (b)(6)
> Sent: Thursday, October 22, 2015 9:00 AM
> To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
> Cc: Kuwabara, Gary D CIV OEA (US); Gilroy, Michael P CIV OEA (US); Solander, Richard V CIV OEA (US); (b)(6)
> Subject: RE: PHONECON Follow up: Application Materials
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> Aloha Sig,
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> To make it convenient for you, we will be meeting at Sansei Restaurant and Sushi Bar in the Marriott. We will be making a reservation for 6:00 p.m. At a minimum, I have confirmed the attendance of (b)(6) (b)(6) I will provide the names of others once they confirm their availability.
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> (b)(6)
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> Sent: Tuesday, October 20, 2015 7:48 PM
> To: (b)(6)
> Cc: Kuwabara, Gary D CIV OEA (US); Gilroy, Michael P CIV OEA (US); Solander, Richard V CIV OEA (US); (b)(6)
> Subject: Re: PHONECON Follow up: Application Materials
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> I also wish to focus your attention the attached email that Mike sent yesterday. Obtaining answers to the questions will be critical to us moving forward with the application process.
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> Please let me know you availability as soon as possible so that I can finalize my itinerary. If you would like to discuss further, I can be reached at the number below.
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> Sig
>
> Sigmund Csicsery
> Project Manager
> Office of Economic Adjustment
> Western Region Office
> 1325 J Street, Suite 1500
> Sacramento, CA 95814
>(b)(6)
>
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> Sent: Tuesday, October 13, 2015 2:14 PM
> To:(b)(6)
> Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US);(b)(6)
(b)(6)
> Subject: Re: PHONECON Follow up: Application Materials
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>
>
> _____
>
>

>
>(b)(6)
>
> Thank you as always. (b)(6) Sig Csicsery, and I do not want to place a lot of demands on your time or others.
>
> Sig will be on island the week after (b)(6) and me, thus scheduling and committing to meetings, we will defer to you and your colleagues.
>
> We have some time, before I transit back. I currently at your airport waiting for the Guam flight.
>
> Again, thank you for being so responsive.
>
>
> From (b)(6)
> Sent: Tuesday, October 13, 2015 11:08 AM
> To: (b)(6) Kuwabara, Gary D CIV OEA (US)
> Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US); (b)(6)
(b)(6)
> Subject: RE: PHONECON Follow up: Application Materials
>
>
>
> Aloha Gary,
>
>
>
> It's always worthwhile to meet with you, if only to sit and chat. Let me see who I can round up and get back to you on the date and time.
>
>
>
> Also, I've attached (b)(6) resume for review per your request. (b)(is the new Military Affairs Advisor to Governor Ige.
>
>
>
> Mahalo,
>
>(b)(6)
>
>
>
> From (b)(6)
> Sent: Sunday, October 11, 2015 8:21 PM
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(b)(6)
> Subject: Re: PHONECON Follow up: Application Materials
>
>
>
> Aloha Gary:
>
>
>

> Noted and standing by on (b)(6) response. Mahalo.
>
>
>
> On Sun, Oct 11, 2015 at 6:33 PM, Kuwabara, Gary D CIV OEA (US) (b)(6) (b)(6) wrote:
>
> (b)(6)
>
> Thank you for the proactive and generous offer.
>
> I apologize for the delay in responding, but I had hosting / grilling duties today.
>
> As to your generous offer; I will defer to (b)(6)
>
> My notification was in accordance to a standing protocol / offer that whenever I transit through Hawaii I would notify key stakeholders and if calendars permit we coulld meet informally. The protocol is to take advantage of the transit time through Hawaii.
>
> If calendars permit, it would be great if for no other reason to put a face to a name.
>
> Again, thank you for being so responsive and supportive and again sorry about the delay.
>
>
> From: (b)(6)
> Sent: Sunday, October 11, 2015 10:04 AM
> To: Kuwabara, Gary D CIV OEA (US)
> Cc: (b)(6) (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US) (b)(6) (b)(6)
> Subject: Re: PHONECON Follow up: Application Materials
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>
> _____
>
>
>
> Aloha (b)(6) Gary:
>
>
>
> I am available on both of those dates to meet if need be. Mahalo (b)(6)
>
>
>
> On Sat, Oct 10, 2015 at 2:48 PM, Kuwabara, Gary D CIV OEA (US) (b)(6) (b)(6)
>

>(b)(6
>
> First and foremost, thank you for being so responsive to Sig's e-mail.
>
> I totally understand and appreciate your demanding calendar; thus it means a lot that you (b)(6) took time to meet informally with me the last time I was in Honolulu.
>
> I have no intentions to burden your demanding calendar, but I wanted to share that (b)(6) and I will be in Honolulu on October 19th and 20th (Monday and Tuesday).
>
> When we met last time, we discussed the merits of and timing of making initial introductions with the Governor's Military Affairs Liaison. I am not sure whether October 19th or 20th would be appropriate or viable. However, I just wanted to surface that (b)(6) I will be on island.
>
> I will defer to you on whether it is worthwhile to meet informally this time around.
>
> Have a relaxing and rewarding weekend.
>
>
> ----- Original Message -----
> From: (b)(6)
(b)(6)
>
> Sent: Friday, October 09, 2015 07:36 PM
> To: Csicsery, Sigmund G CIV OSD ODAM (US)
> Cc: Kuwabara, Gary D CIV OEA (US); (b)(6)
(b)(6)
> Subject: RE: PHONECON Follow up: Application Materials
>
> Aloha Sig,
>
> I apologize for the delay in responding to your email. While the Governor has hired a Military Affairs Liaison, it has been determined that we will remain as the lead for the DIA effort. Due to a number of military-related issues that have surfaced in the state, I will be taking a half step back.
>
> While I will remain closely involved with our efforts, (b)(6) who is a consultant to our Military Affairs Council (MAC), will be serving as the primary POC for the application. I've cc'd him on this email. Due to the fact that (b)(6 has been travelling, submitting our ideas to Mike has been delayed. We are doing a final review and should be submitting a document to Mike shortly.
>
> We are happy to meet with you and Gary later this month. May I suggest a meeting with (b)(6)
(b)(6)
(b)(6) Due to the schedules of those listed, may I also offer to meet after business hours, perhaps over dinner.
>
> I am happy to serve as the POC for a meeting at the time offered or one that better fits your schedule. I look forward to meeting you.
>
> Mahalo,

>(b)(6)
>
>
> -----Original Message-----
> From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
(b)(6)
> Sent: Monday, October 05, 2015 10:34 AM
> To:(b)(6)
> Cc: Kuwabara, Gary D CIV OEA (US)
> Subject: RE: PHONECON Follow up: Application Materials
>
> Hi (b)(6)
>
> I was talking with Gary Kuwabara, and he mentioned that you may be leaning towards a State lead for the DIA effort. Have you identified a POC within the State? A few of us are planning a trip to the island the last week of October, and were thinking that it would be a good idea to make contact with State POC and yourself. Right now the trip is tentative, but we would like to identify POCs and determine availability to assist in our trip planning. Please let me know what you think. If you would like discuss further, my contact information is below. Thanks,
>
> Sig
>
> Sigmund Csicsery
> Project Manager
> Office of Economic Adjustment
> Western Region Office
> 1325 J Street, Suite 1500
> Sacramento, CA 95814
(b)(6)
>
> -----Original Message-----
> From:(b)(6)
(b)(6)
> Sent: Monday, September 14, 2015 12:48 PM
> To: Gilroy, Michael P CIV OEA (US)
> Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Kuwabara, Gary D CIV OEA (US)
> Subject: RE: PHONECON Follow up: Application Materials
>
> Aloha Mike,
>
> Thank you again for the opportunity to speak with you and the rest of the OEA team on Thursday. All of us in Hawaii are looking forward to working with OEA. Also, thank you for the materials. We will go through them and be in touch with you shortly.
>
> Mahalo,
>(b)(6)
>
> From: Gilroy, Michael P CIV OEA (US)(b)(6)
(b)(6)
>
>
> Sent: Friday, September 11, 2015 8:42 AM
> To(b)(6)

> Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Kuwabara, Gary D CIV OEA (US)
> Subject: PHONECON Follow up: Application Materials
>
>
>(b)(6)
>
>
>
> It was fun talking to your team yesterday. Hopefully we'll find a way to work together very soon.
>
>
>
> As promised on the call, attached are some materials which might help you prepare an application to OEA. I say "might" because our application is freeform. Basically all you'll need is Microsoft Word and Excel.
>
>
>
> While I've given you one here (Application Template.doc), we do not mandate a format. I'll say that again, NOTHING I've offered you here in the attachments is meant to lock you into a format. I provide these materials to help you all break writers block when it comes to the application development.
>
>
>
> Once again, you should feel free to tell your story that way you want it told. But keep in mind that your application is basically a sales document. What you're doing is arming Sig and I to go into the Technical Review Committee here and "sell" your project to the Director and to other OEA Project Managers. So, over time we've learned a thing or two on how to present these apps to the Committee. We know what the questions are likely to be, and we'll use that background to help you craft an application that gets you what you're looking for and yet still conforms to grant law and OEA's authorizing statutes.
>
>
>
> So here's what you have attached here:
>
>
>
> * Application Template.doc - A basic layout of one way of presenting your application. Modify as you see fit.
>
> * Sample Proposed Budget.xls - You have a fill-in-the-blank spreadsheet. I've given you a lot of extra space to report projected expenditures by Quarter, but I really only need columns A-H when you actually submit the application. (This should probably be your last priority in the application build process. Focus on the narrative itself to begin.)
>
> * Indirect Costs Information.doc - A general explanation of Indirect. None of this goes in the application.
>
> * Defense Firm Selection Criteria.doc - If you intend to provide services to defense contractors in any part of the project, you'll have to have open and transparent criteria for how companies can get into the program. This document is a sample of what some of our other grantees have used.
>
> * Sample DIA Grant SOW.doc - If you cannot get quick and complete agreement among your stakeholders as to what to ask for in the application - then Tasks 1-3 in this document might offer you a good starting point.
>
> * Assurances Section Language.doc - This is a recap of some standard boilerplate language we'll need to see somewhere in your final application.
>
>
>

> Reminders on some general points:
>
>
>
> * You must have a non-federal 10% match of the total program. That's the total program (OEA plus local match), and NOT just 10% of OEA's contribution. So, for example, if you asked us for $1M, then your contribution would have to be at least $111,100, not simply $100,000.
>
> * We'll need a certified indirect cost rate from you soonest if you intend to ask for indirect costs. If your current indirect rate expires during the grant period, then you can either accept the rate at grant inception for the entire grant, or submit an amendment later to be allowed to use the new rate. We will take any certified rate presented to any other federal agency.
>
> * We would need to see your procurement policies (if you're going to do contracting) and your HR policies (if you're asking us to backstop salaries and fringe of any county/city employees). They do NOT need to be part of the application, but we would just need them prior to TRC so the Grants Technician can screen them for compliance with 2 CFR, Part 200.
>
> * f you're asking us to fund positions, then we'll need all positions descriptions for anything you're asking us to fund as an appendix in the application.
>
> * If you have (or intend to have) program income in the grant, you MUST request from us in the application how you want it treated. I suspect you would want to use any generate program income as non-federal match, but if you do not specifically ask for that, then the default is that program income is then used to lower the federal share of the project.
>
> * If you've had any A-133 audits in the last 3 years, and you have a copy of them handy, please send them along. If not, don't worry about it, we'll find them on the Federal Audit Clearinghouse.
>
> * Start thinking about who the Authorizing Official will be. That is the person who will be legally responsible for the grant. It should be someone relatively senior and NOT be the same person that OEA staff will work with on a day-to-day basis.
>
>
>
> As always, call with questions, this is meant to be an iterative process, and we're here to help every step of the way. If you think a webinar might be helpful at some point as you go through the application build process, just let me know and we'll tee one up.
>
>
>
> Cheers,
>
> Mike
>
>
>
> Michael P. Gilroy
>
> Program Director (Defense Industry Adjustment)
>
> Office of Economic Adjustment
>
> 2231 Crystal Drive - Suite 520
>
> Arlington, Virginia 22202
>

>(b)(6)
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>(b)(6)
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>
> This e-mail message may contain confidential and/or privileged information. If you are not an addressee or otherwise authorized to receive this message, you should not use, copy, disclose or take any action based on this e-mail or any information contained in the message. If you have received this material in error, please advise the sender immediately by reply e-mail and delete this message.
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> This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender immediately by email. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited.
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>(b)(6)
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> This email and any files transmitted with it are confidential and intended solely for the use of the individual or

[redacted]

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To: (b)(6)
Subject: Re: PHONECON Follow up: Application Materials
Date: Monday, October 26, 2015 7:33:30 PM

Got it. I have a light green shirt and khakis.

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> To:(b)(6) Kuwabara, Gary D CIV OEA (US)
> Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US);(b)(6)
(b)(6)
> Subject: RE: PHONECON Follow up: Application Materials
>
>
>
> Aloha Gary,
>
>
>
> It's always worthwhile to meet with you, if only to sit and chat. Let me see who I can round up and get back to you on the date and time.
>
>
>
> Also, I've attached(b)(6) resume for review per your request.(b)(is the new Military Affairs Advisor to Governor Ige.
>
>
>
> Mahalo,
>
>(b)(6)
>
>
>
> From:(b)(6)
> Sent: Sunday, October 11, 2015 8:21 PM
> To: Kuwabara, Gary D CIV OEA (US)

> Cc: (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US); (b)(6)
> Subject: Re: PHONECON Follow up: Application Materials
>
>
>
> Aloha Gary:
>
>
>
> Noted and standing by on (b)(6) response. Mahalo.
>
>
>
> On Sun, Oct 11, 2015 at 6:33 PM, Kuwabara, Gary D CIV OEA (US) (b)(6) (b)(6) > wrote:
>
> (b)(6)
>
> Thank you for the proactive and generous offer.
>
> I apologize for the delay in responding, but I had hosting / grilling duties today.
>
> As to your generous offer; I will defer to (b)(6)
>
> My notification was in accordance to a standing protocol / offer that whenever I transit through Hawaii I would notify key stakeholders and if calendars permit we coulld meet informally. The protocol is to take advantage of the transit time through Hawaii.
>
> If calendars permit, it would be great if for no other reason to put a face to a name.
>
> Again, thank you for being so responsive and supportive and again sorry about the delay.
>
>
> From: (b)(6)
> Sent: Sunday, October 11, 2015 10:04 AM
> To: Kuwabara, Gary D CIV OEA (US)
> Cc: (b)(6) (b)(6) ; Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US); (b)(6) (b)(6)
> Subject: Re: PHONECON Follow up: Application Materials
>
>
> This email was sent from a non-Department of Defense email account, and contained active links. All links are disabled, and require you to copy and paste the address to a Web browser. Please verify the identity of the sender, and confirm authenticity of all links contained within the message.
>
> _____
>
>
>
> Aloha (b)(6) Gary:
>

>
>
> I am available on both of those dates to meet if need be. Mahalo. (b)(6)
>
>
>
> On Sat, Oct 10, 2015 at 2:48 PM, Kuwabara, Gary D CIV OEA (US) (b)(6)
(b)(6)
>
> (b)(6
>
> First and foremost, thank you for being so responsive to Sig's e-mail.
>
> I totally understand and appreciate your demanding calendar; thus it means a lot that you (b)(6) took time to meet informally with me the last time I was in Honolulu.
>
> I have no intentions to burden your demanding calendar, but I wanted to share that (b)(6) and I will be in Honolulu on October 19th and 20th (Monday and Tuesday).
>
> When we met last time, we discussed the merits of and timing of making initial introductions with the Governor's Military Affairs Liaison. I am not sure whether October 19th or 20th would be appropriate or viable. However, I just wanted to surface that (b)(6) I will be on island.
>
> I will defer to you on whether it is worthwhile to meet informally this time around.
>
> Have a relaxing and rewarding weekend.
>
>
> ----- Original Message -----
> From: (b)(6)
(b)(6)
>
> Sent: Friday, October 09, 2015 07:36 PM
> To: Csicsery, Sigmund G CIV OSD ODAM (US)
> Cc: Kuwabara, Gary D CIV OEA (US); (b)(6)
(b)(6)
> Subject: RE: PHONECON Follow up: Application Materials
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> Aloha Sig,
>
> I apologize for the delay in responding to your email. While the Governor has hired a Military Affairs Liaison, it has been determined that we will remain as the lead for the DIA effort. Due to a number of military-related issues that have surfaced in the state, I will be taking a half step back.
>
> While I will remain closely involved with our efforts, (b)(6) who is a consultant to our Military Affairs Council (MAC), will be serving as the primary POC for the application. I've cc'd him on this email. Due to the fact that (b)(6 has been travelling, submitting our ideas to Mike has been delayed. We are doing a final review and should be submitting a document to Mike shortly.

>
> We are happy to meet with you and Gary later this month. May I suggest a meeting with (b)(6)
(b)(6)
(b)(6) Due to the schedules of those listed, may I also offer to meet after business hours, perhaps over dinner.
>
> I am happy to serve as the POC for a meeting at the time offered or one that better fits your schedule. I look forward to meeting you.
>
> Mahalo,
> (b)(6)
>
>
> -----Original Message-----
> From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
(b)(6)
> Sent: Monday, October 05, 2015 10:34 AM
> To: (b)(6)
> Cc: Kuwabara, Gary D CIV OEA (US)
> Subject: RE: PHONECON Follow up: Application Materials
>
> Hi (b)(6)
>
> I was talking with Gary Kuwabara, and he mentioned that you may be leaning towards a State lead for the DIA effort. Have you identified a POC within the State? A few of us are planning a trip to the island the last week of October, and were thinking that it would be a good idea to make contact with State POC and yourself. Right now the trip is tentative, but we would like to identify POCs and determine availability to assist in our trip planning. Please let me know what you think. If you would like discuss further, my contact information is below. Thanks,
>
> Sig
>
> Sigmund Csicsery
> Project Manager
> Office of Economic Adjustment
> Western Region Office
> 1325 J Street, Suite 1500
> Sacramento, CA 95814
(b)(6)
>
> -----Original Message-----
> From: (b)(6)
(b)(6)
> Sent: Monday, September 14, 2015 12:48 PM
> To: Gilroy, Michael P CIV OEA (US)
> Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Kuwabara, Gary D CIV OEA (US)
> Subject: RE: PHONECON Follow up: Application Materials
>
> Aloha Mike,
>
> Thank you again for the opportunity to speak with you and the rest of the OEA team on Thursday. All of us in Hawaii are looking forward to working with OEA. Also, thank you for the materials. We will go through them and be in touch with you shortly.
>

> Mahalo,
>(b)(6)
>
> From: Gilroy, Michael P CIV OEA (US)(b)(6)
(b)(6)
>
>
> Sent: Friday, September 11, 2015 8:42 AM
> To:(b)(6)
> Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Kuwabara, Gary D CIV OEA (US)
> Subject: PHONECON Follow up: Application Materials
>
>
>(b)(6)
>
>
>
> It was fun talking to your team yesterday. Hopefully we'll find a way to work together very soon.
>
>
>
> As promised on the call, attached are some materials which might help you prepare an application to OEA. I say "might" because our application is freeform. Basically all you'll need is Microsoft Word and Excel.
>
>
>
> While I've given you one here (Application Template.doc), we do not mandate a format. I'll say that again, NOTHING I've offered you here in the attachments is meant to lock you into a format. I provide these materials to help you all break writers block when it comes to the application development.
>
>
>
> Once again, you should feel free to tell your story that way you want it told. But keep in mind that your application is basically a sales document. What you're doing is arming Sig and I to go into the Technical Review Committee here and "sell" your project to the Director and to other OEA Project Managers. So, over time we've learned a thing or two on how to present these apps to the Committee. We know what the questions are likely to be, and we'll use that background to help you craft an application that gets you what you're looking for and yet still conforms to grant law and OEA's authorizing statutes.
>
>
>
> So here's what you have attached here:
>
>
>
> * Application Template.doc - A basic layout of one way of presenting your application. Modify as you see fit.
>
> * Sample Proposed Budget.xls - You have a fill-in-the-blank spreadsheet. I've given you a lot of extra space to report projected expenditures by Quarter, but I really only need columns A-H when you actually submit the application. (This should probably be your last priority in the application build process. Focus on the narrative itself to begin.)
>
> * Indirect Costs Information.doc - A general explanation of Indirect. None of this goes in the application.
>
> * Defense Firm Selection Criteria.doc - If you intend to provide services to defense contractors in any part of the project, you'll have to have open and transparent criteria for how companies can get into the program. This

document is a sample of what some of our other grantees have used.
>
> * Sample DIA Grant SOW.doc - If you cannot get quick and complete agreement among your stakeholders as to what to ask for in the application - then Tasks 1-3 in this document might offer you a good starting point.
>
> * Assurances Section Language.doc - This is a recap of some standard boilerplate language we'll need to see somewhere in your final application.
>
>
>
> Reminders on some general points:
>
>
>
> * You must have a non-federal 10% match of the total program. That's the total program (OEA plus local match), and NOT just 10% of OEA's contribution. So, for example, if you asked us for $1M, then your contribution would have to be at least $111,100, not simply $100,000.
>
> * We'll need a certified indirect cost rate from you soonest if you intend to ask for indirect costs. If your current indirect rate expires during the grant period, then you can either accept the rate at grant inception for the entire grant, or submit an amendment later to be allowed to use the new rate. We will take any certified rate presented to any other federal agency.
>
> * We would need to see your procurement policies (if you're going to do contracting) and your HR policies (if you're asking us to backstop salaries and fringe of any county/city employees). They do NOT need to be part of the application, but we would just need them prior to TRC so the Grants Technician can screen them for compliance with 2 CFR, Part 200.
>
> * f you're asking us to fund positions, then we'll need all positions descriptions for anything you're asking us to fund as an appendix in the application.
>
> * If you have (or intend to have) program income in the grant, you MUST request from us in the application how you want it treated. I suspect you would want to use any generate program income as non-federal match, but if you do not specifically ask for that, then the default is that program income is then used to lower the federal share of the project.
>
> * If you've had any A-133 audits in the last 3 years, and you have a copy of them handy, please send them along. If not, don't worry about it, we'll find them on the Federal Audit Clearinghouse.
>
> * Start thinking about who the Authorizing Official will be. That is the person who will be legally responsible for the grant. It should be someone relatively senior and NOT be the same person that OEA staff will work with on a day-to-day basis.
>
>
>
> As always, call with questions, this is meant to be an iterative process, and we're here to help every step of the way. If you think a webinar might be helpful at some point as you go through the application build process, just let me know and we'll tee one up.
>
>
>
> Cheers,
>
> Mike
>
>
>

> Michael P. Gilroy
>
> Program Director (Defense Industry Adjustment)
>
> Office of Economic Adjustment
>
> 2231 Crystal Drive - Suite 520
>
> Arlington, Virginia 22202
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> (b)(6)
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>

From: (b)(6)
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: Re: PHONECON Follow up: Application Materials
Date: Tuesday, October 27, 2015 12:39:57 AM

Aloha Sig,

On behalf of everyone who was present tonight, thank you for taking the opportunity to meet with us. We really appreciate you taking the time to provide us with further guidance regarding our application.

We look forward to spending more time together and working with you in the near future.

Mahalo,
(b)(6)

> On Oct 26, 2015, at 4:33 PM, Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6) wrote:
>
> Got it. I have a light green shirt and khakis.
>
> Sent from my BlackBerry 10 smartphone on the Verizon Wireless 4G LTE network.
> Original Message
> From: (b)(6)
> Sent: Monday, October 26, 2015 3:55 PM
> To: Csicsery, Sigmund G CIV OSD ODAM (US)
> Cc: (b)(6)
(b)(6)
> Subject: RE: PHONECON Follow up: Application Materials
>
>
> Aloha Sig,
>
> Just for reference, I'll be wearing a blue aloha shirt with black slacks.
>
> Mahalo,
> (b)(6)
>
> -----Original Message-----
> From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
> Sent: Sunday, October 25, 2015 5:01 PM
> To: (b)(6)
> Cc: (b)(6)
(b)(6)
> Subject: Re: PHONECON Follow up: Application Materials
>
> Got it. See you there
>
> Sig
>
> Sent from my BlackBerry 10 smartphone on the Verizon Wireless 4G LTE network.
> Original Message
> From: (b)(6)

> Sent: Sunday, October 25, 2015 7:41 PM
> To: Csicsery, Sigmund G CIV OSD ODAM (US)
> Cc: (b)(6)
(b)(6)
> Subject: Re: PHONECON Follow up: Application Materials
>
>
> Aloha Sig,
>
> I just wanted to let you know that we've had to change the venue for tomorrow night. We will be meeting at the Outrigger Canoe Club (OCC) at 6 pm. OCC is located at 2909 Kalakaua Avenue at the end of Waikiki. We will be dining at the Hau Terrace.
>
> Parking is conveniently located at the club. If the parking attendant asks, please tell him/her that you will be having dinner at the club. If they ask for a name, please provide them with my name. If you have any difficulties, you can reach me at (b)(6)
>
> If you would prefer, I can also pick you up at the Marriott. Please let me know what is most convenient for you.
>
> Lastly, you will be meeting with (b)(6)
>
> We look forward to seeing you tomorrow night.
>
> Mahalo,
> (b)(6)
>
>
>
>> On Oct 22, 2015, at 10:21 AM, Csicsery, Sigmund G CIV OSD ODAM (US)
(b)(6) wrote:
>>
>> Sounds great. Most likely it will just be me. I will let you know if that changes.
>>
>> Sig
>>
>> Sent from my BlackBerry 10 smartphone on the Verizon Wireless 4G LTE network.
>> Original Message
>> From: (b)(6)
>> Sent: Thursday, October 22, 2015 9:00 AM
>> To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
>> Cc: Kuwabara, Gary D CIV OEA (US); Gilroy, Michael P CIV OEA (US); Solander, Richard V CIV OEA (US);
(b)(6)
>> Subject: RE: PHONECON Follow up: Application Materials
>>
>> Aloha Sig,
>>
>> To make it convenient for you, we will be meeting at Sansei Restaurant and Sushi Bar in the Marriott. We will be making a reservation for 6:00 p.m. At a minimum, I have confirmed the attendance of (b)(6)
(b)(6) I will provide the names of others once they confirm their availability.
>>
>> Please let me know if this works for you.
>>
>> Mahalo,
>> (b)(6)
>>
>> -----Original Message-----
>> From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)

>> Sent: Tuesday, October 20, 2015 7:48 PM
>> To: (b)(6)
>> Cc: Kuwabara, Gary D CIV OEA (US); Gilroy, Michael P CIV OEA (US); Solander, Richard V CIV OEA (US); (b)(6)
>> Subject: Re: PHONECON Follow up: Application Materials
>>
>> Aloha (b)(6)
>>
>> Evening of the 26th will work for me. I will be staying at the Marriott Waikiki. Let me know the place an time, and I will be there.
>>
>> V/r
>>
>> Sig
>>
>> Sent from my BlackBerry 10 smartphone on the Verizon Wireless 4G LTE network.
>> Original Message
>> From: (b)(6)
>> Sent: Tuesday, October 20, 2015 2:03 PM
>> To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
>> Cc: Kuwabara, Gary D CIV OEA (US); Gilroy, Michael P CIV OEA (US); Solander, Richard V CIV OEA (US); (b)(6)
>> Subject: RE: PHONECON Follow up: Application Materials
>>
>>
>> Aloha Sig,
>>
>> It would be most convenient for us to meet on the evening of the 26th. Where are you staying while you are here? We'd like to find a place that would be convenient for you.
>>
>> Mahalo,
>> (b)(6)
>>
>> -----Original Message-----
>> From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
>> Sent: Thursday, October 15, 2015 10:09 AM
>> To: (b)(6)
>> Cc: Kuwabara, Gary D CIV OEA (US); Gilroy, Michael P CIV OEA (US); Solander, Richard V CIV OEA (US)
>> Subject: RE: PHONECON Follow up: Application Materials
>>
>> (b)(6)
>>
>> I echo Gary's comments and I want to be thoughtful of demands on your time. I will be arriving on island on the October 26th and departing on the 29th. I have commitments in the mornings, but I am available to meet with you the afternoons of the 26th, 27th, or 28th. If those times do not work, I can also take an evening meeting at your convenience. I think it is important that we get together during my time on island for me to better understand the relationships of the proposed parties as they relate to administration and execution of the proposed DIA grant application, and to begin the exchange of our comments on your draft grant application. As of today, I am tentatively assigned as Project Manager for this effort, so I would recommend that you channel communications and work products for the DIA action through me, with cc: to Mike Gilroy and Gary Kuwabara.
>>
>> I also wish to focus your attention the attached email that Mike sent yesterday. Obtaining answers to the questions will be critical to us moving forward with the application process.
>>
>> Please let me know you availability as soon as possible so that I can finalize my itinerary. If you would like to discuss further, I can be reached at the number below.
>>

>> v/r,
>>
>> Sig
>>
>> Sigmund Csicsery
>> Project Manager
>> Office of Economic Adjustment
>> Western Region Office
>> 1325 J Street, Suite 1500
>> Sacramento, CA 95814
>> (b)(6)
>>
>>
>> -----Original Message-----
>> From: Kuwabara, Gary D CIV OEA (US)
>> Sent: Tuesday, October 13, 2015 2:14 PM
>> To: (b)(6)
>> Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US); (b)(6)
(b)(6)
>> Subject: Re: PHONECON Follow up: Application Materials
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>>
>>
>> _____
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>>
>>
>> (b)(6)
>>
>> Thank you as always. (b)(6), Sig Csicsery, and I do not want to place a lot of demands on your time or others.
>>
>> Sig will be on island the week after (b)(6) and me, thus scheduling and committing to meetings, we will defer to you and your colleagues.
>>
>> We have some time, before I transit back. I currently at your airport waiting for the Guam flight.
>>
>> Again, thank you for being so responsive.
>>
>>
>> From: (b)(6)
>> Sent: Tuesday, October 13, 2015 11:08 AM
>> To: (b)(6) Kuwabara, Gary D CIV OEA (US)
>> Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US); (b)(6)
(b)(6)
>> Subject: RE: PHONECON Follow up: Application Materials
>>
>>
>>
>> Aloha Gary,
>>
>>
>>

>> It's always worthwhile to meet with you, if only to sit and chat. Let me see who I can round up and get back to you on the date and time.
>>
>>
>>
>> Also, I've attached (b)(6) resume for review per your request. (b)(s the new Military Affairs Advisor to Governor Ige.
>>
>>
>>
>> Mahalo,
>>
>> (b)(6)
>>
>>
>>
>> From: (b)(6)
>> Sent: Sunday, October 11, 2015 8:21 PM
>> To: Kuwabara, Gary D CIV OEA (US)
>> Cc: (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US); (b)(6)
>> Subject: Re: PHONECON Follow up: Application Materials
>>
>>
>>
>> Aloha Gary:
>>
>>
>>
>> Noted and standing by on (b)(6 response. Mahalo.
>>
>>
>>
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>>
>> (b)(6)
>>
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>>
>> As to your generous offer; I will defer to (b)(6)
>>
>> My notification was in accordance to a standing protocol / offer that whenever I transit through Hawaii I would notify key stakeholders and if calendars permit we coulld meet informally. The protocol is to take advantage of the transit time through Hawaii.
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>> If calendars permit, it would be great if for no other reason to put a face to a name.
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>> Again, thank you for being so responsive and supportive and again sorry about the delay.
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>>
>> From: (b)(6)
>> Sent: Sunday, October 11, 2015 10:04 AM
>> To: Kuwabara, Gary D CIV OEA (US)
>> Cc: (b)(6)

(b)(6) Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US) (b)(6)
(b)(6)

>> Subject: Re: PHONECON Follow up: Application Materials
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>> _____
>>
>>
>>
>> Aloha (b)(6) Gary:
>>
>>
>>
>> I am available on both of those dates to meet if need be. Mahalo. (b)(6)
>>
>>
>>
>> On Sat, Oct 10, 2015 at 2:48 PM, Kuwabara, Gary D CIV OEA (US) (b)(6)
(b)(6)
>>
>> (b)(6)
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>> First and foremost, thank you for being so responsive to Sig's e-mail.
>>
>> I totally understand and appreciate your demanding calendar; thus it means a lot that you (b)(6) took time to meet informally with me the last time I was in Honolulu.
>>
>> I have no intentions to burden your demanding calendar, but I wanted to share that (b)(6)
(b)(6) and I will be in Honolulu on October 19th and 20th (Monday and Tuesday).
>>
>> When we met last time, we discussed the merits of and timing of making initial introductions with the Governor's Military Affairs Liaison. I am not sure whether October 19th or 20th would be appropriate or viable. However, I just wanted to surface that (b)(6) I will be on island.
>>
>> I will defer to you on whether it is worthwhile to meet informally this time around.
>>
>> Have a relaxing and rewarding weekend.
>>
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>> ----- Original Message -----
>> From: (b)(6)
(b)(6)
>>
>> Sent: Friday, October 09, 2015 07:36 PM
>> To: Csicsery, Sigmund G CIV OSD ODAM (US)
>> Cc: Kuwabara, Gary D CIV OEA (US); (b)(6)
(b)(6)

(b)(6)

>> Subject: RE: PHONECON Follow up: Application Materials
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>> Aloha Sig,
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>>
>> While I will remain closely involved with our efforts, (b)(6) who is a consultant to our Military Affairs Council (MAC), will be serving as the primary POC for the application. I've cc'd (b) on this email. Due to the fact that (b)(6) has been travelling, submitting our ideas to Mike has been delayed. We are doing a final review and should be submitting a document to Mike shortly.
>>
>> We are happy to meet with you and Gary later this month. May I suggest a meeting with (b)(6)
(b)(6)
(b)(6) Due to the schedules of those listed, may I also offer to meet after business hours, perhaps over dinner.
>>
>> I am happy to serve as the POC for a meeting at the time offered or one that better fits your schedule. I look forward to meeting you.
>>
>> Mahalo,
>> (b)(6)
>>
>>
>> -----Original Message-----
>> From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
(b)(6)
>> Sent: Monday, October 05, 2015 10:34 AM
>> To: (b)(6)
>> Cc: Kuwabara, Gary D CIV OEA (US)
>> Subject: RE: PHONECON Follow up: Application Materials
>>
>> Hi (b)(6)
>>
>> I was talking with Gary Kuwabara, and he mentioned that you may be leaning towards a State lead for the DIA effort. Have you identified a POC within the State? A few of us are planning a trip to the island the last week of October, and were thinking that it would be a good idea to make contact with State POC and yourself. Right now the trip is tentative, but we would like to identify POCs and determine availability to assist in our trip planning. Please let me know what you think. If you would like discuss further, my contact information is below. Thanks,
>>
>> Sig
>>
>> Sigmund Csicsery
>> Project Manager
>> Office of Economic Adjustment
>> Western Region Office
>> 1325 J Street, Suite 1500
>> Sacramento, CA 95814

(b)(6)

>>
>> -----Original Message-----
>> From: (b)(6)
(b)(6)
>> Sent: Monday, September 14, 2015 12:48 PM
>> To: Gilroy, Michael P CIV OEA (US)
>> Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Kuwabara, Gary D CIV OEA (US)
>> Subject: RE: PHONECON Follow up: Application Materials
>>
>> Aloha Mike,
>>
>> Thank you again for the opportunity to speak with you and the rest of the OEA team on Thursday. All of us in Hawaii are looking forward to working with OEA. Also, thank you for the materials. We will go through them and be in touch with you shortly.
>>
>> Mahalo,
>> (b)(6)
>>
>> From: Gilroy, Michael P CIV OEA (US) (b)(6)
(b)(6)
>>
>>
>> Sent: Friday, September 11, 2015 8:42 AM
>> To: (b)(6)
>> Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Kuwabara, Gary D CIV OEA (US)
>> Subject: PHONECON Follow up: Application Materials
>>
>>
>> (b)(6)
>>
>>
>>
>> It was fun talking to your team yesterday. Hopefully we'll find a way to work together very soon.
>>
>>
>>
>> As promised on the call, attached are some materials which might help you prepare an application to OEA. I say "might" because our application is freeform. Basically all you'll need is Microsoft Word and Excel.
>>
>>
>>
>> While I've given you one here (Application Template.doc), we do not mandate a format. I'll say that again, NOTHING I've offered you here in the attachments is meant to lock you into a format. I provide these materials to help you all break writers block when it comes to the application development.
>>
>>
>>
>> Once again, you should feel free to tell your story that way you want it told. But keep in mind that your application is basically a sales document. What you're doing is arming Sig and I to go into the Technical Review Committee here and "sell" your project to the Director and to other OEA Project Managers. So, over time we've learned a thing or two on how to present these apps to the Committee. We know what the questions are likely to be, and we'll use that background to help you craft an application that gets you what you're looking for and yet still

conforms to grant law and OEA's authorizing statutes.
>>
>>
>>
>> So here's what you have attached here:
>>
>>
>>
>> * Application Template.doc - A basic layout of one way of presenting your application. Modify as you see fit.
>>
>> * Sample Proposed Budget.xls - You have a fill-in-the-blank spreadsheet. I've given you a lot of extra space to report projected expenditures by Quarter, but I really only need columns A-H when you actually submit the application. (This should probably be your last priority in the application build process. Focus on the narrative itself to begin.)
>>
>> * Indirect Costs Information.doc - A general explanation of Indirect. None of this goes in the application.
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>> * Defense Firm Selection Criteria.doc - If you intend to provide services to defense contractors in any part of the project, you'll have to have open and transparent criteria for how companies can get into the program. This document is a sample of what some of our other grantees have used.
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>> * Sample DIA Grant SOW.doc - If you cannot get quick and complete agreement among your stakeholders as to what to ask for in the application - then Tasks 1-3 in this document might offer you a good starting point.
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>> * Assurances Section Language.doc - This is a recap of some standard boilerplate language we'll need to see somewhere in your final application.
>>
>>
>>
>> Reminders on some general points:
>>
>>
>>
>> * You must have a non-federal 10% match of the total program. That's the total program (OEA plus local match), and NOT just 10% of OEA's contribution. So, for example, if you asked us for $1M, then your contribution would have to be at least $111,100, not simply $100,000.
>>
>> * We'll need a certified indirect cost rate from you soonest if you intend to ask for indirect costs. If your current indirect rate expires during the grant period, then you can either accept the rate at grant inception for the entire grant, or submit an amendment later to be allowed to use the new rate. We will take any certified rate presented to any other federal agency.
>>
>> * We would need to see your procurement policies (if you're going to do contracting) and your HR policies (if you're asking us to backstop salaries and fringe of any county/city employees). They do NOT need to be part of the application, but we would just need them prior to TRC so the Grants Technician can screen them for compliance with 2 CFR, Part 200.
>>
>> * f you're asking us to fund positions, then we'll need all positions descriptions for anything you're asking us to fund as an appendix in the application.
>>
>> * If you have (or intend to have) program income in the grant, you MUST request from us in the application how you want it treated. I suspect you would want to use any generate program income as non-federal match, but if you do not specifically ask for that, then the default is that program income is then used to lower the federal share of the project.
>>
>> * If you've had any A-133 audits in the last 3 years, and you have a copy of them handy, please send them along. If not, don't worry about it, we'll find them on the Federal Audit Clearinghouse.

>>
>> * Start thinking about who the Authorizing Official will be. That is the person who will be legally responsible for the grant. It should be someone relatively senior and NOT be the same person that OEA staff will work with on a day-to-day basis.
>>
>>
>>
>> As always, call with questions, this is meant to be an iterative process, and we're here to help every step of the way. If you think a webinar might be helpful at some point as you go through the application build process, just let me know and we'll tee one up.
>>
>>
>>
>> Cheers,
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>> Mike
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>>
>>
>> Michael P. Gilroy
>>
>> Program Director (Defense Industry Adjustment)
>>
>> Office of Economic Adjustment
>>
>> 2231 Crystal Drive - Suite 520
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>> Arlington, Virginia 22202
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>>

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc: (b)(6)
Subject: Re: PHONECON Follow up: Application Materials
Date: Tuesday, October 27, 2015 11:09:55 AM

Thank you. I enjoyed meeting everybody on your team. I look forward to working with everybody as we develop this project. As we discussed, there are some unique challenges with this project. And I can't wait to see how they play out.

V/R

Sig

Sent from my BlackBerry 10 smartphone on the Verizon Wireless 4G LTE network.
Original Message
From: (b)(6)
Sent: Monday, October 26, 2015 9:39 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: Re: PHONECON Follow up: Application Materials

Aloha Sig,

On behalf of everyone who was present tonight, thank you for taking the opportunity to meet with us. We really appreciate you taking the time to provide us with further guidance regarding our application.

We look forward to spending more time together and working with you in the near future.

Mahalo,
(b)(6)

> On Oct 26, 2015, at 4:33 PM, Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6) wrote:
>
> Got it. I have a light green shirt and khakis.
>
> Sent from my BlackBerry 10 smartphone on the Verizon Wireless 4G LTE network.
> Original Message
> From (b)(6)
> Sent: Monday, October 26, 2015 3:55 PM
> To: Csicsery, Sigmund G CIV OSD ODAM (US)
> Cc: (b)(6)
(b)(6)
> Subject: RE: PHONECON Follow up: Application Materials
>
>
> Aloha Sig,
>
> Just for reference, I'll be wearing a blue aloha shirt with black slacks.
>
> Mahalo,
> (b)(6)

>
> -----Original Message-----
> From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
> Sent: Sunday, October 25, 2015 5:01 PM
> To: (b)(6)
> Cc: (b)(6)
(b)(6)
> Subject: Re: PHONECON Follow up: Application Materials
>
> Got it. See you there
>
> Sig
>
> Sent from my BlackBerry 10 smartphone on the Verizon Wireless 4G LTE network.
> Original Message
> From: (b)(6)
> Sent: Sunday, October 25, 2015 7:41 PM
> To: Csicsery, Sigmund G CIV OSD ODAM (US)
> Cc: (b)(6)
(b)(6)
> Subject: Re: PHONECON Follow up: Application Materials
>
>
> Aloha Sig,
>
> I just wanted to let you know that we've had to change the venue for tomorrow night. We will be meeting at the Outrigger Canoe Club (OCC) at 6 pm. OCC is located at 2909 Kalakaua Avenue at the end of Waikiki. We will be dining at the Hau Terrace.
>
> Parking is conveniently located at the club. If the parking attendant asks, please tell him/her that you will be having dinner at the club. If they ask for a name, please provide them with my name. If you have any difficulties, you can reach me at (b)(6)
>
> If you would prefer, I can also pick you up at the Marriott. Please let me know what is most convenient for you.
>
> Lastly, you will be meeting with (b)(6)
>
> We look forward to seeing you tomorrow night.
>
> Mahalo,
> (b)(6)
>
>
>
>> On Oct 22, 2015, at 10:21 AM, Csicsery, Sigmund G CIV OSD ODAM (US)
(b)(6) wrote:
>>
>> Sounds great. Most likely it will just be me. I will let you know if that changes.
>>
>> Sig
>>
>> Sent from my BlackBerry 10 smartphone on the Verizon Wireless 4G LTE network.
>> Original Message
>> From (b)(6)
>> Sent: Thursday, October 22, 2015 9:00 AM
>> To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
>> Cc: Kuwabara, Gary D CIV OEA (US); Gilroy, Michael P CIV OEA (US); Solander, Richard V CIV OEA (US);

(b)(6)
>> Subject: RE: PHONECON Follow up: Application Materials
>>
>> Aloha Sig,
>>
>> To make it convenient for you, we will be meeting at Sansei Restaurant and Sushi Bar in the Marriott. We will be making a reservation for 6:00 p.m. At a minimum, I have confirmed the attendance of (b)(6) (b)(6) I will provide the names of others once they confirm their availability.
>>
>> Please let me know if this works for you.
>>
>> Mahalo,
>> (b)(6)
>>
>> -----Original Message-----
>> From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
>> Sent: Tuesday, October 20, 2015 7:48 PM
>> To: (b)(6)
>> Cc: Kuwabara, Gary D CIV OEA (US); Gilroy, Michael P CIV OEA (US); Solander, Richard V CIV OEA (US); (b)(6)
>> Subject: Re: PHONECON Follow up: Application Materials
>>
>> Aloha (b)(6)
>>
>> Evening of the 26th will work for me. I will be staying at the Marriott Waikiki. Let me know the place an time, and I will be there.
>>
>> V/r
>>
>> Sig
>>
>> Sent from my BlackBerry 10 smartphone on the Verizon Wireless 4G LTE network.
>> Original Message
>> From: (b)(6)
>> Sent: Tuesday, October 20, 2015 2:03 PM
>> To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
>> Cc: Kuwabara, Gary D CIV OEA (US); Gilroy, Michael P CIV OEA (US); Solander, Richard V CIV OEA (US); (b)(6)
>> Subject: RE: PHONECON Follow up: Application Materials
>>
>>
>> Aloha Sig,
>>
>> It would be most convenient for us to meet on the evening of the 26th. Where are you staying while you are here? We'd like to find a place that would be convenient for you.
>>
>> Mahalo,
>> (b)(6)
>>
>> -----Original Message-----
>> From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
>> Sent: Thursday, October 15, 2015 10:09 AM
>> To: (b)(6)
>> Cc: Kuwabara, Gary D CIV OEA (US); Gilroy, Michael P CIV OEA (US); Solander, Richard V CIV OEA (US)
>> Subject: RE: PHONECON Follow up: Application Materials
>>
>> (b)(6)

>>
>> I echo Gary's comments and I want to be thoughtful of demands on your time. I will be arriving on island on the October 26th and departing on the 29th. I have commitments in the mornings, but I am available to meet with you the afternoons of the 26th, 27th, or 28th. If those times do not work, I can also take an evening meeting at your convenience. I think it is important that we get together during my time on island for me to better understand the relationships of the proposed parties as they relate to administration and execution of the proposed DIA grant application, and to begin the exchange of our comments on your draft grant application. As of today, I am tentatively assigned as Project Manager for this effort, so I would recommend that you channel communications and work products for the DIA action through me, with cc: to Mike Gilroy and Gary Kuwabara.
>>
>> I also wish to focus your attention the attached email that Mike sent yesterday. Obtaining answers to the questions will be critical to us moving forward with the application process.
>>
>> Please let me know you availability as soon as possible so that I can finalize my itinerary. If you would like to discuss further, I can be reached at the number below.
>>
>> v/r,
>>
>> Sig
>>
>> Sigmund Csicsery
>> Project Manager
>> Office of Economic Adjustment
>> Western Region Office
>> 1325 J Street, Suite 1500
>> Sacramento, CA 95814
>> (b)(6)
>>
>>
>> -----Original Message-----
>> From: Kuwabara, Gary D CIV OEA (US)
>> Sent: Tuesday, October 13, 2015 2:14 PM
>> To: (b)(6)
>> Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US); (b)(6)
(b)(6)
>> Subject: Re: PHONECON Follow up: Application Materials
>>
>> This email was sent from a non-Department of Defense email account, and contained active links. All links are disabled, and require you to copy and paste the address to a Web browser. Please verify the identity of the sender, and confirm authenticity of all links contained within the message.
>>
>>
>> _____
>>
>>
>>
>> (b)(6)
>>
>> Thank you as always. (b)(6), Sig Csicsery, and I do not want to place a lot of demands on your time or others.
>>
>> Sig will be on island the week after (b)(6) and me, thus scheduling and committing to meetings, we will defer to you and your colleagues.
>>
>> We have some time, before I transit back. I currently at your airport waiting for the Guam flight.
>>
>> Again, thank you for being so responsive.

>>
>>
>> From: (b)(6)
>> Sent: Tuesday, October 13, 2015 11:08 AM
>> To: (b)(6) Kuwabara, Gary D CIV OEA (US)
>> Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US); (b)(6)
(b)(6)
>> Subject: RE: PHONECON Follow up: Application Materials
>>
>>
>>
>> Aloha Gary,
>>
>>
>>
>> It's always worthwhile to meet with you, if only to sit and chat. Let me see who I can round up and get back to you on the date and time.
>>
>>
>>
>> Also, I've attached (b)(6) resume for review per your request. (b)(6) is the new Military Affairs Advisor to Governor Ige.
>>
>>
>>
>> Mahalo,
>>
>> (b)(6)
>>
>>
>>
>> From: (b)(6)
>> Sent: Sunday, October 11, 2015 8:21 PM
>> To: Kuwabara, Gary D CIV OEA (US)
>> Cc: (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US);
(b)(6)
>> Subject: Re: PHONECON Follow up: Application Materials
>>
>>
>>
>> Aloha Gary:
>>
>>
>>
>> Noted and standing by on (b)(6) response. Mahalo.
>>
>>
>>
>> On Sun, Oct 11, 2015 at 6:33 PM, Kuwabara, Gary D CIV OEA (US) (b)(6)
(b)(6) wrote:
>>
>> (b)(6)
>>
>> Thank you for the proactive and generous offer.
>>
>> I apologize for the delay in responding, but I had hosting / grilling duties today.

>>
>> As to your generous offer; I will defer to (b)(6)
>>
>> My notification was in accordance to a standing protocol / offer that whenever I transit through Hawaii I would notify key stakeholders and if calendars permit we coulld meet informally. The protocol is to take advantage of the transit time through Hawaii.
>>
>> If calendars permit, it would be great if for no other reason to put a face to a name.
>>
>> Again, thank you for being so responsive and supportive and again sorry about the delay.
>>
>>
>> From: (b)(6)
>> Sent: Sunday, October 11, 2015 10:04 AM
>> To: Kuwabara, Gary D CIV OEA (US)
>> Cc: (b)(6)
(b)(6) ; Csicsery, Sigmund G CIV OSD ODAM (US); Schebler, Daniel J CIV OEA (US) (b)(6)
(b)(6)
>> Subject: Re: PHONECON Follow up: Application Materials
>>
>>
>> This email was sent from a non-Department of Defense email account, and contained active links. All links are disabled, and require you to copy and paste the address to a Web browser. Please verify the identity of the sender, and confirm authenticity of all links contained within the message.
>>
>> _____
>>
>>
>>
>> Aloha (b)(6) Gary:
>>
>>
>>
>> I am available on both of those dates to meet if need be. Mahalo. (b)(6)
>>
>>
>>
>> On Sat, Oct 10, 2015 at 2:48 PM, Kuwabara, Gary D CIV OEA (US) (b)(6)
(b)(6)
>>
>> (b)(6)
>>
>> First and foremost, thank you for being so responsive to Sig's e-mail.
>>
>> I totally understand and appreciate your demanding calendar; thus it means a lot that you (b)(6) took time to meet informally with me the last time I was in Honolulu.
>>
>> I have no intentions to burden your demanding calendar, but I wanted to share that (b)(6)
(b)(6) and I will be in Honolulu on October 19th and 20th (Monday and Tuesday).
>>
>> When we met last time, we discussed the merits of and timing of making initial introductions with the Governor's Military Affairs Liaison. I am not sure whether October 19th or 20th would be appropriate or viable.

However, I just wanted to surface that (b)(6) I will be on island.
>>
>> I will defer to you on whether it is worthwhile to meet informally this time around.
>>
>> Have a relaxing and rewarding weekend.
>>
>>
>> ----- Original Message -----
>> From: (b)(6)
(b)(6)
>>
>> Sent: Friday, October 09, 2015 07:36 PM
>> To: Csicsery, Sigmund G CIV OSD ODAM (US)
>> Cc: Kuwabara, Gary D CIV OEA (US); (b)(6)
(b)(6)
>> Subject: RE: PHONECON Follow up: Application Materials
>>
>> Aloha Sig,
>>
>> I apologize for the delay in responding to your email. While the Governor has hired a Military Affairs Liaison, it has been determined that we will remain as the lead for the DIA effort. Due to a number of military-related issues that have surfaced in the state, I will be taking a half step back.
>>
>> While I will remain closely involved with our efforts, (b)(6) who is a consultant to our Military Affairs Council (MAC), will be serving as the primary POC for the application. I've cc'd (b)(on this email. Due to the fact that (b)(6 has been travelling, submitting our ideas to Mike has been delayed. We are doing a final review and should be submitting a document to Mike shortly.
>>
>> We are happy to meet with you and Gary later this month. May I suggest a meeting with (b)(6)
(b)(6)
(b)(6) Due to the schedules of those listed, may I also offer to meet after business hours, perhaps over dinner.
>>
>> I am happy to serve as the POC for a meeting at the time offered or one that better fits your schedule. I look forward to meeting you.
>>
>> Mahalo,
>> (b)(6)
>>
>>
>> -----Original Message-----
>> From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
(b)(6)
>> Sent: Monday, October 05, 2015 10:34 AM
>> To: (b)(6)
>> Cc: Kuwabara, Gary D CIV OEA (US)
>> Subject: RE: PHONECON Follow up: Application Materials
>>

>> Hi (b)(6)
>>
>> I was talking with Gary Kuwabara, and he mentioned that you may be leaning towards a State lead for the DIA effort. Have you identified a POC within the State? A few of us are planning a trip to the island the last week of October, and were thinking that it would be a good idea to make contact with State POC and yourself. Right now the trip is tentative, but we would like to identify POCs and determine availability to assist in our trip planning. Please let me know what you think. If you would like discuss further, my contact information is below. Thanks,
>>
>> Sig
>>
>> Sigmund Csicsery
>> Project Manager
>> Office of Economic Adjustment
>> Western Region Office
>> 1325 J Street, Suite 1500
>> Sacramento, CA 95814
(b)(6)
>>
>> -----Original Message-----
>> From: (b)(6)
(b)(6)
>> Sent: Monday, September 14, 2015 12:48 PM
>> To: Gilroy, Michael P CIV OEA (US)
>> Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Kuwabara, Gary D CIV OEA (US)
>> Subject: RE: PHONECON Follow up: Application Materials
>>
>> Aloha Mike,
>>
>> Thank you again for the opportunity to speak with you and the rest of the OEA team on Thursday. All of us in Hawaii are looking forward to working with OEA. Also, thank you for the materials. We will go through them and be in touch with you shortly.
>>
>> Mahalo,
>> (b)(6)
>>
>> From: Gilroy, Michael P CIV OEA (US) (b)(6)
(b)(6)
>>
>>
>> Sent: Friday, September 11, 2015 8:42 AM
>> To: (b)(6)
>> Cc: Csicsery, Sigmund G CIV OSD ODAM (US); Kuwabara, Gary D CIV OEA (US)
>> Subject: PHONECON Follow up: Application Materials
>>
>>
>> (b)(6)
>>
>>
>>
>> It was fun talking to your team yesterday. Hopefully we'll find a way to work together very soon.
>>
>>
>>

>> As promised on the call, attached are some materials which might help you prepare an application to OEA. I say "might" because our application is freeform. Basically all you'll need is Microsoft Word and Excel.
>>
>>
>>
>> While I've given you one here (Application Template.doc), we do not mandate a format. I'll say that again, NOTHING I've offered you here in the attachments is meant to lock you into a format. I provide these materials to help you all break writers block when it comes to the application development.
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>>
>>
>> Once again, you should feel free to tell your story that way you want it told. But keep in mind that your application is basically a sales document. What you're doing is arming Sig and I to go into the Technical Review Committee here and "sell" your project to the Director and to other OEA Project Managers. So, over time we've learned a thing or two on how to present these apps to the Committee. We know what the questions are likely to be, and we'll use that background to help you craft an application that gets you what you're looking for and yet still conforms to grant law and OEA's authorizing statutes.
>>
>>
>>
>> So here's what you have attached here:
>>
>>
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>> * Application Template.doc - A basic layout of one way of presenting your application. Modify as you see fit.
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>>
>> * Assurances Section Language.doc - This is a recap of some standard boilerplate language we'll need to see somewhere in your final application.
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>> Reminders on some general points:
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>> * You must have a non-federal 10% match of the total program. That's the total program (OEA plus local match), and NOT just 10% of OEA's contribution. So, for example, if you asked us for $1M, then your contribution would have to be at least $111,100, not simply $100,000.
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>> * We'll need a certified indirect cost rate from you soonest if you intend to ask for indirect costs. If your current indirect rate expires during the grant period, then you can either accept the rate at grant inception for the entire grant, or submit an amendment later to be allowed to use the new rate. We will take any certified rate presented to any other federal agency.

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>> * We would need to see your procurement policies (if you're going to do contracting) and your HR policies (if you're asking us to backstop salaries and fringe of any county/city employees). They do NOT need to be part of the application, but we would just need them prior to TRC so the Grants Technician can screen them for compliance with 2 CFR, Part 200.
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>> * f you're asking us to fund positions, then we'll need all positions descriptions for anything you're asking us to fund as an appendix in the application.
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>> * If you have (or intend to have) program income in the grant, you MUST request from us in the application how you want it treated. I suspect you would want to use any generate program income as non-federal match, but if you do not specifically ask for that, then the default is that program income is then used to lower the federal share of the project.
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>> * If you've had any A-133 audits in the last 3 years, and you have a copy of them handy, please send them along. If not, don't worry about it, we'll find them on the Federal Audit Clearinghouse.
>>
>> * Start thinking about who the Authorizing Official will be. That is the person who will be legally responsible for the grant. It should be someone relatively senior and NOT be the same person that OEA staff will work with on a day-to-day basis.
>>
>>
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>> As always, call with questions, this is meant to be an iterative process, and we're here to help every step of the way. If you think a webinar might be helpful at some point as you go through the application build process, just let me know and we'll tee one up.
>>
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>>
>> Cheers,
>>
>> Mike
>>
>>
>>
>> Michael P. Gilroy
>>
>> Program Director (Defense Industry Adjustment)
>>
>> Office of Economic Adjustment
>>
>> 2231 Crystal Drive - Suite 520
>>
>> Arlington, Virginia 22202
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From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: reallocation for travel
Date: Monday, February 13, 2017 3:23:00 PM
Attachments: (b)(5)

10% of the total budget would actually be for both federal funds and local match ($849,176) or $84.9K. If you keep any reallocations well below that number you should be fine. Anything at or above that number would require formal amendment.

As for the $2000. Please see the corrected grant agreement attached . There was a typo on the original award which (b)(6) caught. We corrected it (b)(6) signed a new award. This happened before you were on board.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, February 13, 2017 1:35 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] reallocation for travel

Hi Sig,

Just to confirm, when the grant talks about "reallocations that exceed 10% of the total budget" it means the total grant budget, which in our case would mean not exceeding $76,586. Is that correct?

BTW, I just noticed that item #18 Budget Summary in our OEA Notice of Award shows a Total Obligated on Award as $763,856 and the Grant Total as $765,586. Not sure what the extra $2,000 is.

v/r,

(b)(6)

From: (b)(6)
Sent: Thu, 23 Jun 2016 18:53:31 +0000
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Corrected Grant Agreement
Attachments: 2016 06 23 Signed Corrected OEA grant award.pdf

Hi Sig: Attached is the signed corrected version.

Thanks much!!

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, June 23, 2016 3:00 AM
To: (b)(6)
Cc:
Subject: Corrected Grant Agreement

Hi (b)(6)

Attached is a corrected grant agreement notice of award. Please sign, scan, and return. This will replace the previous version that has the typographical error on it. The remainder of the amendment is still working its way through the system. Thanks.

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

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[redacted]

(b)(5) ; (b)(6)

(b)(5) ; (b)(6)

(b)(5) ; (b)(6)

William Landers, PMP

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

(b)(6)

From: (b)(6)
Sent: Thursday, June 23, 2016 2:54 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Corrected Grant Agreement
Attachments: (b)(5)

Hi Sig: Attached is the signed corrected version.

Thanks much!!

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Thursday, June 23, 2016 3:00 AM
To: (b)(6)
Cc:
Subject: Corrected Grant Agreement

Hi (b)(6)

Attached is a corrected grant agreement notice of award. Please sign, scan, and return. This will replace the previous version that has the typographical error on it. The remainder of the amendment is still working its way through the system. Thanks.

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

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[redacted]

(b)(5) ; (b)(6)

(b)(5) ; (b)(6)

(b)(5) ; (b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: report
Date: Thursday, October 27, 2016 10:50:00 AM

Just forwarded. Let me know if you have any questions. Working (b)(6) access to EADS II now.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, October 24, 2016 12:05 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: report

Sig: I also crawled my email looking for instructions re the manual payment system. Can't seem to find it. Can you please resend?

The only thing I found was an email about using whole numbers:

When submitting a Request for Advance or Reimbursement (SF270), Outlay Report and Request for Reimbursement for Construction Programs (SF 271), or Federal Financial Reports (SF425), please round your costs to whole numbers. This will help expedite processing of the request or reports through our internal processes.

Thanks, (b)(6)

From: (b)(6)
Sent: Monday, October 24, 2016 8:57 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Cc: (b)(6)
Subject: report

Aloha Sig!

Hope you had a good trip out here. Just a reminder, I need access to your site so I can file our first performance report, due October 31.

Thanks!

(b)(6)

(b)(6)

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: report
Date: Monday, January 30, 2017 9:14:00 AM

(b)(6)

I made one minor edit. I changed, "The late start is not expected to impact the overall project schedule" to " The late start is not expected to impact the overall project schedule at this time". I did this, based on our discussion last week, in case you decide to request an extension later. Otherwise good to go. Please go ahead and submit to OEA. Thx.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Friday, January 27, 2017 3:20 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] report

Aloha Sig,

As I recall you are off today (and perhaps Monday), but wanted to let you know that our performance is ready to submit.

Thanks,

(b)(6)

(b)(6)

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: report
Date: Monday, January 30, 2017 10:17:00 AM

Received. Thx!

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 30, 2017 10:14 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: report

Aloha,

Thank you Sig. Done.

(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 30, 2017 7:15 AM
To: (b)(6)
Subject: RE: report

(b)(6)

I made one minor edit. I changed, "The late start is not expected to impact the overall project schedule" to " The late start is not expected to impact the overall project schedule at this time". I did this, based on our discussion last week, in case you decide to request an extension later. Otherwise good to go. Please go ahead and submit to OEA. Thx.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Friday, January 27, 2017 3:20 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] report

Aloha Sig,

As I recall you are off today (and perhaps Monday), but wanted to let you know that our performance is ready to submit.

Thanks,

(b)(6)

(b)(6)

Program Manager

Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: RFP
Date: Tuesday, August 30, 2016 9:15:00 AM

No problem (b)(6) I have seen/heard just about every possible version of my name (first and last).

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, August 29, 2016 6:57 PM
To: (b)(6) Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: RFP

Sig,

Sorry I got you name wrong!

(b)(6)

From: (b)(6)
Sent: Monday, August 29, 2016 3:54 PM
To: (b)(6) 'Csicsery, Sigmund G CIV OSD ODAM (US)' (b)(6)
Subject: RFP

(b)(6)

I accepted the tracking changes and I believe I incorporated the changes we discussed. There are still a few open issues in blue, and I'll give it a fresh read now that the track changes clutter is cleaned up.

Aloha Sid! Attached is a draft of our RFP to obtain the consultant support. I believe the OEA needs a look before we go out with it.

Thanks,

(b)(6)

(b)(6)

Program Manager, Defense Industry Adjustment (DIA)

Office of Community Services (OCS)

Department of Labor and Industrial Relations (DLIR)

State of Hawaii

(b)(6)

From: Gilroy, Michael P CIV OEA (US)
To: (b)(6)
Cc: Kuwabara, Gary D CIV OEA (US)
Subject: RE: State of HI Application
Date: Wednesday, October 14, 2015 4:04:48 AM

(b)(6)

We'll take a look at this and provide you some consolidated feedback. However, before we get any further down the road, we need some administrative information and then we'll need to get you registered in our eGrants system.

The reason we need this now, is that depending on who the grantee is, it can have some subtle impacts on the programmatic side of your application. So, before we get too deep into providing a critique on the application, we would like to get the administrative side straightened out so that our read on the application is well-informed. With that in mind...

* Who will be the actual grantee?
* What is their DUNS number? (and CAGE code if you have it handy)
* Who will be the Authorizing Official (AO)?
* Who will be the Grant Point of Contact (GPOC)?

The Authorizing Official is that person who is legally authorized to request and on behalf of the State receive federal funding. This person is the only one who will have the authority to submit the official application, and any follow-on reimbursement requests.

The GPOC is that person with whom OEA will work on more of a day-to-day basis. The AO and the GPOC cannot be the same person. You may also have 2-5 other people registered in the grants system with the ability to view any documents in the eGrants system. They will not necessarily have the ability to edit those documents unless the AO assigns them this capability.

Regards,

Mike

Michael P. Gilroy

Program Director (Defense Industry Adjustment)

Office of Economic Adjustment

2231 Crystal Drive - Suite 520

Arlington, Virginia 22202

(b)(6)

(b)(6)

(b)(6)

(b)(6)

[redacted]

-----Original Message-----
From (b)(6)
Sent: Tuesday, October 13, 2015 5:00 PM
To: Gilroy, Michael P CIV OEA (US); Kuwabara, Gary D CIV OEA (US)
Cc: (b)(6)
Subject: State of HI Application

Aloha Mr. Gilroy and Mr. Kuwabara:

Please see attached the application on behalf of the State of Hawaii. I look forward to your comments and revisions where needed. Should you have any questions, please feel free to contact me at (b)(6)

Mahalo.

--

(b)(6)

(b)(6)

[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: Status Update - Actions Needed
Date: Wednesday, May 4, 2016 8:16:00 AM
Attachments: (b)(5)

Hi (b)(6)

I was reviewing the TRC action items, and conclude that it is easiest for me to make some of the editorial changes on my end. I will keep an accounting and send you a list prior to you resubmitting the application. However, there are a few things that I will need from you.

1) Please sign the attached SF424 and return to me in PDF. I have updated the funding amounts based on the correction to inter island travel. Please note that the zip code is highlighted. It may be incorrect, or just looking for a zip plus 4. If you have one, please update it. If not, please just sign and return.

2) Please add a 4th task to the end of the SOW (OEA_SOW_Research_2016-04-07). This task should describe the scope of work for the IT Hosting ASP Web Services task. You would still have the option to contract for this separately based on the statement we included in the narrative. When complete, please send me the Word version of the file, as I have a couple more minor edits to make to this document.

3) Please send me the Word version of the Budget Justification (OEA_Budget_Justification_v1). I will correct the interisland cost and clarify the fringe rate.

Thanks.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Tuesday, May 03, 2016 9:35 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Status Update

WOW! Thanks for the great news, Sig!

-------- Original message --------
From: "Csicsery, Sigmund G CIV OSD ODAM (US)" (b)(6)
Date: 5/3/16 5:14 AM (GMT-10:00)

(b)(5) ; (b)(6)

(b)(5) ; (b)(6)

(b)(5) ; (b)(6)

To: (b)(6)
Subject: Status Update

Hi (b)(6)

Good news. We held the Technical Review Meeting yesterday with the Director. The application was conditionally approved with some minor changes. I have been tied up in meetings yesterday afternoon and this morning, but plan on addressing the corrections this afternoon. Most of the actions are things that I can handle on my end, and then I will coordinate with you on the changes and ask you to resubmit the application. I will let you know which actions I need your assistance. I will send you a list of the changes as I work through them. I will also need to go over the remainder of process from here to grant award. Watch for a follow up later today/tomorrow.

Please note that you (b)(6) may receive a system generated email stating that the application has been returned. You don't need to do anything with that until I provide additional guidance. I will keep you posted.

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

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[redacted]

(b)(5) ; (b)(6)

(b)(5) ; (b)(6)

(b)(5) ; (b)(6)

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: Upcoming DIA Events - Performance Report Reminder
Date: Monday, January 23, 2017 3:25:00 PM

Depending on where you stand on the grant budget we can discuss some options.

Also, reminder that you have a performance report due next week on the 31st. I would be happy to review ahead of time if you want to send me a Word version prior to uploading.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 23, 2017 3:21 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events

OK, I found it, thanks. It looks like we are responsible for covering our own travel expenses though.
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 1:15 PM
To: (b)(6)
Cc:
Subject: RE: Upcoming DIA Events

Yes,

I received an email on Jan 11th. Participants are encouraged to register by Feb 15th. Let me know if your save the date email has the registration link.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 23, 2017 3:10 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events

Thanks Sig! (b)(6) (a new hire) and I are registered for the Webinar tomorrow. Regarding the March event, I remember seeing a "save-the-date" kind of announcement. Are they accepting registrations for that event now?

Thanks,
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 12:03 PM
To: (b)(6)
Subject: Upcoming DIA Events

(b)(6)

Just quick note to confirm that you received notices from the CREC regarding the following two events.

1) DIA Webinar - Supply Chain Mapping - Tomorrow afternoon.

2) Defense Industry Adjustment Learning Community Convening - March 28/29 in Arlington.

If you did not receive these, I can forward you the information. Are either of you planning to participate in these?

Otherwise, hope all is well. Still trying to confirm my next trip out there. Likely sometime in mid-Feb.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

[redacted]

Cc: (b)(6)
Subject: RE: FSRS

Let me inquire for you. Is this the FAIN you are using? (HQ00051610178)

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: Upcoming DIA Events - Performance Report Reminder
Date: Wednesday, January 25, 2017 11:53:00 AM

Hi (b)(6)

I did a preliminary review of the report that you have loaded so far. A couple of suggestions.

1. Under reason for slippage suggest adding a sentence or two that discusses if the 20 +/- day slip will have any impact on the overall project schedule. I suspect not, but it would be better for the report to address it.

2. Under the budget tab. There is a narrative text box. Please add a discussion that summarizes the cost to date, payments requested/received, federal cash on hand at the beginning and end of the reporting period. Most grantees do this as a narrative. However, in your last report a table was included. That is perfectly acceptable if you want to use that as an example and just update the numbers.

3. Under the additional info tab, please include a statement of compliance with the grant terms and conditions. See the last report for an example. This is where you can add a sentence about the FSRS.

Otherwise it looked OK to me. I also just got your voice mail. I am off the phone now if you want to call back.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 23, 2017 3:33 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events - Performance Report Reminder

I've already started uploading some things for the report and saving as a draft. I'll let you know when I think it is ready and it would be great if you could look it over before I submit. I would appreciate it, thanks!

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 1:26 PM
To: (b)(6)
Cc:

Subject: RE: Upcoming DIA Events - Performance Report Reminder

Depending on where you stand on the grant budget we can discuss some options.

Also, reminder that you have a performance report due next week on the 31st. I would be happy to review ahead of time if you want to send me a Word version prior to uploading.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 23, 2017 3:21 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events

OK, I found it, thanks. It looks like we are responsible for covering our own travel expenses though.
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 1:15 PM
To: (b)(6)
Cc:
Subject: RE: Upcoming DIA Events

Yes,

I received an email on Jan 11th. Participants are encouraged to register by Feb 15th. Let me know if your save the date email has the registration link.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 23, 2017 3:10 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events

Thanks Sig! (b)(6) (a new hire) and I are registered for the Webinar tomorrow. Regarding the March event, I remember seeing a "save-the-date" kind of announcement. Are they accepting registrations for that event now?

Thanks,
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 12:03 PM
To: (b)(6)
Subject: Upcoming DIA Events

(b)(6)

Just quick note to confirm that you received notices from the CREC regarding the following two events.

1) DIA Webinar - Supply Chain Mapping - Tomorrow afternoon.

2) Defense Industry Adjustment Learning Community Convening - March 28/29 in Arlington.

If you did not receive these, I can forward you the information. Are either of you planning to participate in these?

Otherwise, hope all is well. Still trying to confirm my next trip out there. Likely sometime in mid-Feb.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

Cc: (b)(6)
Subject: RE: FSRS

Let me inquire for you. Is this the FAIN you are using? (HQ00051610178)

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: RE: Upcoming DIA Events
Date: Monday, January 23, 2017 3:15:00 PM

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I received an email on Jan 11th. Participants are encouraged to register by Feb 15th. Let me know if your save the date email has the registration link.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

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Thanks,
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 12:03 PM
To: (b)(6)
Subject: Upcoming DIA Events

(b)(6)

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If you did not receive these, I can forward you the information. Are either of you planning to participate in these?

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Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

Cc (b)(6)
Subject: RE: FSRS

Let me inquire for you. Is this the FAIN you are using? (HQ00051610178)

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: Upcoming DIA Events
Date: Monday, January 23, 2017 3:21:00 PM

Yes, I think it's mandatory for us. Similar event to what you attended last year.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 23, 2017 3:16 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Upcoming DIA Events

Are you going to be there??

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 1:15 PM
To: (b)(6)
Cc:
Subject: RE: Upcoming DIA Events

Yes,

I received an email on Jan 11th. Participants are encouraged to register by Feb 15th. Let me know if your save the date email has the registration link.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 23, 2017 3:10 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events

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(b)(6)

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From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 12:03 PM
To: (b)(6)
Subject: Upcoming DIA Events

(b)(6)

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Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

Cc: (b)(6)
Subject: RE: FSRS

Let me inquire for you. Is this the FAIN you are using? (HQ00051610178)

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: Upcoming DIA Events
Date: Monday, January 23, 2017 3:57:00 PM

Yep that's the one. Great opportunity to make a second impression. haha

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 23, 2017 3:56 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Upcoming DIA Events

Ahhh ... the one when I asked (b)(6) missing name tag!!!

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 1:22 PM
To: (b)(6)
Subject: RE: Upcoming DIA Events

Yes, I think it's mandatory for us. Similar event to what you attended last year.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 23, 2017 3:16 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Upcoming DIA Events

Are you going to be there??

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 1:15 PM
To: (b)(6)
Cc:
Subject: RE: Upcoming DIA Events

Yes,

I received an email on Jan 11th. Participants are encouraged to register by Feb 15th. Let me know if your save the date email has the registration link.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 23, 2017 3:10 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events

Thanks Sig! (b)(6) (a new hire) and I are registered for the Webinar tomorrow. Regarding the March event, I remember seeing a "save-the-date" kind of announcement. Are they accepting registrations for that event now?

Thanks,
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 12:03 PM
To: (b)(6)
Subject: Upcoming DIA Events

(b)(6)

Just quick note to confirm that you received notices from the CREC regarding the following two events.

1) DIA Webinar - Supply Chain Mapping - Tomorrow afternoon.

2) Defense Industry Adjustment Learning Community Convening - March 28/29 in Arlington.

If you did not receive these, I can forward you the information. Are either of you planning to participate in these?

Otherwise, hope all is well. Still trying to confirm my next trip out there. Likely sometime in mid-Feb.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

Cc: (b)(6)
Subject: RE: FSRS

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Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: Upcoming DIA Events
Date: Wednesday, February 8, 2017 3:49:00 PM

Hi (b)(6)

FYI - The original invite for the DIA Learning Event (Mar 28/29) was limited to two people per organization to make sure that we had enough space to accommodate those grantees that plan to participate. However, I wanted to let you know that after this week, OEA is going to lift the two person limit which will likely fill the remaining slots. I don't know if you had decided to send anybody or not, but if you plan to attend, you should register soon.

Also, it looks like my next trip to Oahu will be the week of 27 Feb. Still trying to work the schedule, but wanted to give you a heads up. How does your availability look that week?

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 23, 2017 3:21 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events

OK, I found it, thanks. It looks like we are responsible for covering our own travel expenses though.
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 1:15 PM
To: (b)(6)
Cc:
Subject: RE: Upcoming DIA Events

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Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

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From: (b)(6)
Sent: Monday, January 23, 2017 3:10 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events

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Thanks,
(b)(6)

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From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
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To: (b)(6)
Subject: Upcoming DIA Events

(b)(6)

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Otherwise, hope all is well. Still trying to confirm my next trip out there. Likely sometime in mid-Feb.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Cc: (b)(6)
Subject: RE: FSRS

Let me inquire for you. Is this the FAIN you are using? (HQ00051610178)

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: Upcoming DIA Events
Date: Thursday, February 9, 2017 6:55:00 AM

Thanks (b)(6)

I will keep you posted as my plans develop. I'm looking forward to catching up.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Wednesday, February 08, 2017 7:08 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events

Hi Sig!

I was just thinking about you today! Mayor Caldwell appointed his new person for the Office of Economic Development: Ed Hawkins. He's a retired Air Force colonel (intelligence officer & foreign affairs).

Thanks for the heads up about the DIA Learning Event. We're looking at what we can do.

The week of 2/27 sounds good! We look forward to catching up!!

Chat soon, (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Wednesday, February 08, 2017 1:50 PM
To: (b)(6)
Subject: RE: Upcoming DIA Events

Hi (b)(6)

FYI - The original invite for the DIA Learning Event (Mar 28/29) was limited to two people per organization to make sure that we had enough space to accommodate those grantees that plan to participate. However, I wanted to let you know that after this week, OEA is going to lift the two person limit which will likely fill the remaining slots. I don't know if you had decided to send anybody or not, but if you plan to attend, you should register soon.

Also, it looks like my next trip to Oahu will be the week of 27 Feb. Still trying to work the schedule, but wanted to give you a heads up. How does your availability look that week?

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Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

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From: (b)(6)
Sent: Monday, January 23, 2017 3:21 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events

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To: (b)(6)
Cc:
Subject: RE: Upcoming DIA Events

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Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

[redacted]

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From: (b)(6)
Sent: Monday, January 23, 2017 3:10 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events

Thanks Sig! (b)(6) (a new hire) and I are registered for the Webinar tomorrow. Regarding the March event, I remember seeing a "save-the-date" kind of announcement. Are they accepting registrations for that event now?

Thanks,
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 12:03 PM
To: (b)(6)
Subject: Upcoming DIA Events

(b)(6)

Just quick note to confirm that you received notices from the CREC regarding the following two events.

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Otherwise, hope all is well. Still trying to confirm my next trip out there. Likely sometime in mid-Feb.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

Cc: (b)(6)
Subject: RE: FSRS

Let me inquire for you. Is this the FAIN you are using? (HQ00051610178)

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: Upcoming DIA Events
Date: Tuesday, February 14, 2017 10:04:00 AM

Hi (b)(6)

Looks like my visit is being postponed to the week of the March 13th. How does that look for you?

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Wednesday, February 08, 2017 7:08 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events

Hi Sig!

I was just thinking about you today! Mayor Caldwell appointed his new person for the Office of Economic Development: Ed Hawkins. He's a retired Air Force colonel (intelligence officer & foreign affairs).

Thanks for the heads up about the DIA Learning Event. We're looking at what we can do.

The week of 2/27 sounds good! We look forward to catching up!!

Chat soon, (b)(6)

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From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Wednesday, February 08, 2017 1:50 PM
To: (b)(6)
Subject: RE: Upcoming DIA Events

Hi (b)(6)

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Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 23, 2017 3:21 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events

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(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 1:15 PM
To (b)(6)
Cc
Subject: RE: Upcoming DIA Events

Yes,

I received an email on Jan 11th. Participants are encouraged to register by Feb 15th. Let me know if your save the date email has the registration link.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 23, 2017 3:10 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events

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Thanks,
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 12:03 PM
To: (b)(6)
Subject: Upcoming DIA Events

(b)(6)

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2) Defense Industry Adjustment Learning Community Convening - March 28/29 in Arlington.

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Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
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[redacted]

Cc: (b)(6)
Subject: RE: FSRS

Let me inquire for you. Is this the FAIN you are using? (HQ00051610178)

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: Upcoming Site Visit
Date: Tuesday, February 28, 2017 8:45:00 AM

How about the 14th at 9:00 am? FYI - I will probably have our Army Liaison with me on this trip.

Sorry to hear about (b)(6) We can discuss when I am out there. I did question the high expenditure rate earlier this month. Looking back at the emails, I now wish that I had included you on the email chain. In the meantime, I will be sure to include you on all correspondence, until this is resolved, or you tell me to stop.

I saw that both you (b)(6) are registered for the DIA event. I think it will be good for you to hear the direction that the program is heading so that you can appropriately plan for the next steps.

I look forward to seeing you in a couple of weeks.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted].

-----Original Message-----
From: (b)(6)
Sent: Monday, February 27, 2017 8:21 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Upcoming Site Visit

Hi Sig: The week of 3/13 sounds good! 3/14 ... I only have a booked commitment for lunch & in the evening right now. So, pick a time

If (b)(hasn't told you yet (b) submitted his resignation on 2/24. His last day is 3/15.

I was in the process of personally engaging more actively on this project because the output I was seeing is not what I expected. Lots of different things went wrong ... perspectives vary. I can review details when you're here.

I'm coming up with a plan of action to address (b)(6) departure from the project. We can discuss this when you're here as well.

I was meeting with the vendor team when your email came over. I believe that we can get this project back on course. The challenge is that the majority of the $ has already been expended.

Looking forward to catching up.(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US)(b)(6)
Sent: Monday, February 27, 2017 1:38 PM
To:(b)(6)
Subject: Upcoming Site Visit

Hi(b)(6)

My trip is locked in for the week of the March 13th. I am looking to meet with you sometime on the 14th if you are available. How does your schedule look?

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US)
Sent: Tuesday, February 14, 2017 10:05 AM
To:(b)(6)
Subject: RE: Upcoming DIA Events

Hi(b)(6)

Looks like my visit is being postponed to the week of the March 13th. How does that look for you?

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Wednesday, February 08, 2017 7:08 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events

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Chat soon, (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Wednesday, February 08, 2017 1:50 PM
To: (b)(6)
Subject: RE: Upcoming DIA Events

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Sigmund Csicsery
Project Manager
(b)(6)

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(b)(6)

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[redacted]

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Subject: RE: FSRS

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Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: Upcoming Site Visit
Date: Tuesday, February 28, 2017 12:07:51 PM

Your office is fine. I am probably meeting with (b)(6) following our meeting. I assume (b) office is close to you.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Tuesday, February 28, 2017 10:13 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Upcoming Site Visit

The 14th at 9AM works perfectly. Do you want to meet at my office or somewhere outside?

I've been watching the budget/expenditures on the consultant contract. We're fixing stuff and will deliver a solid solution.

Yes, please copy me on correspondence.

Re DC. I think it's going to be just me. We didn't budget for the conference in the grant and I want to maximize work on the deliverables. I'll make a final decision today once I see the budget/expenditure details.

See you soon!!! Thanks, (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Tuesday, February 28, 2017 6:45 AM
To: (b)(6)
Subject: RE: Upcoming Site Visit

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Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

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To: (b)(6)
Subject: RE: Upcoming DIA Events

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Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Wednesday, February 08, 2017 7:08 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events

Hi Sig!

I was just thinking about you today! Mayor Caldwell appointed his new person for the Office of Economic Development: Ed Hawkins. He's a retired Air Force colonel (intelligence officer & foreign affairs).

Thanks for the heads up about the DIA Learning Event. We're looking at what we can do.

The week of 2/27 sounds good! We look forward to catching up!!

Chat soon, (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Wednesday, February 08, 2017 1:50 PM
To: (b)(6)
Subject: RE: Upcoming DIA Events

Hi (b)(6)

FYI - The original invite for the DIA Learning Event (Mar 28/29) was limited to two people per organization to make sure that we had enough space to accommodate those grantees that plan to participate. However, I wanted to let you know that after this week, OEA is going to lift the two person limit which will likely fill the remaining slots. I don't know if you had decided to send anybody or not, but if you plan to attend, you should register soon.

Also, it looks like my next trip to Oahu will be the week of 27 Feb. Still trying to work the schedule, but wanted to give you a heads up. How does your availability look that week?

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 23, 2017 3:21 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events

OK, I found it, thanks. It looks like we are responsible for covering our own travel expenses though.
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 1:15 PM
To: (b)(6)
Cc:
Subject: RE: Upcoming DIA Events

Yes,

I received an email on Jan 11th. Participants are encouraged to register by Feb 15th. Let me know if your save the

date email has the registration link.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 23, 2017 3:10 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events

Thanks Sig! (b)(6) (a new hire) and I are registered for the Webinar tomorrow. Regarding the March event, I remember seeing a "save-the-date" kind of announcement. Are they accepting registrations for that event now?

Thanks,
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 12:03 PM
To: (b)(6)
Subject: Upcoming DIA Events

(b)(6)

Just quick note to confirm that you received notices from the CREC regarding the following two events.

1) DIA Webinar - Supply Chain Mapping - Tomorrow afternoon.

2) Defense Industry Adjustment Learning Community Convening - March 28/29 in Arlington.

If you did not receive these, I can forward you the information. Are either of you planning to participate in these?

Otherwise, hope all is well. Still trying to confirm my next trip out there. Likely sometime in mid-Feb.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

Cc (b)(6)
Subject: RE: FSRS

Let me inquire for you. Is this the FAIN you are using? (HQ00051610178)

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: RE: Upcoming Site Visit
Date: Tuesday, February 28, 2017 12:10:50 PM

Perfect. Thanks!

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Tuesday, February 28, 2017 12:10 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Upcoming Site Visit

His office is at the Capitol. Walking distance from my office.

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Tuesday, February 28, 2017 10:08 AM
To (b)(6)
Subject: RE: Upcoming Site Visit

Your office is fine. I am probably meeting with (b)(6) following our meeting. I assume (b) office is close to you.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Tuesday, February 28, 2017 10:13 AM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Upcoming Site Visit

The 14th at 9AM works perfectly. Do you want to meet at my office or somewhere outside?

I've been watching the budget/expenditures on the consultant contract. We're fixing stuff and will deliver a solid solution.

Yes, please copy me on correspondence.

Re DC. I think it's going to be just me. We didn't budget for the conference in the grant and I want to maximize work on the deliverables. I'll make a final decision today once I see the budget/expenditure details.

See you soon!!! Thanks (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Tuesday, February 28, 2017 6:45 AM
To (b)(6)
Subject: RE: Upcoming Site Visit

How about the 14th at 9:00 am? FYI - I will probably have our Army Liaison with me on this trip.

Sorry to hear about (b)(We can discuss when I am out there. I did question the high expenditure rate earlier this month. Looking back at the emails, I now wish that I had included you on the email chain. In the meantime, I will be sure to include you on all correspondence, until this is resolved, or you tell me to stop.

I saw that both you (b)(6) are registered for the DIA event. I think it will be good for you to hear the direction that the program is heading so that you can appropriately plan for the next steps.

I look forward to seeing you in a couple of weeks.

v/r,

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----

From: (b)(6)
Sent: Monday, February 27, 2017 8:21 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Subject: [Non-DoD Source] RE: Upcoming Site Visit

Hi Sig: The week of 3/13 sounds good! 3/14 ... I only have a booked commitment for lunch & in the evening right now. So, pick a time

If (b)(hasn't told you yet, (b) submitted his resignation on 2/24. (b)(last day is 3/15.

I was in the process of personally engaging more actively on this project because the output I was seeing is not what I expected. Lots of different things went wrong ... perspectives vary. I can review details when you're here.

I'm coming up with a plan of action to address (b)(6 departure from the project. We can discuss this when you're here as well.

I was meeting with the vendor team when your email came over. I believe that we can get this project back on course. The challenge is that the majority of the $ has already been expended.

Looking forward to catching up, (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, February 27, 2017 1:38 PM
To: (b)(6)
Subject: Upcoming Site Visit

Hi (b)(6)

My trip is locked in for the week of the March 13th. I am looking to meet with you sometime on the 14th if you are available. How does your schedule look?

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US)
Sent: Tuesday, February 14, 2017 10:05 AM
To: (b)(6)
Subject: RE: Upcoming DIA Events

Hi (b)(6)

Looks like my visit is being postponed to the week of the March 13th. How does that look for you?

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

-----Original Message-----
From: (b)(6)
Sent: Wednesday, February 08, 2017 7:08 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events

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Chat soon, (b)(6)

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Sigmund Csicsery
Project Manager

(b)(6)

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[redacted]

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Sent: Monday, January 23, 2017 3:21 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events

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Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 23, 2017 3:10 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)

Subject: [Non-DoD Source] RE: Upcoming DIA Events

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Thanks,
(b)(6)

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Sent: Monday, January 23, 2017 12:03 PM
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Subject: Upcoming DIA Events

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Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

Cc: (b)(6)
Subject: RE: FSRS

Let me inquire for you. Is this the FAIN you are using? (HQ00051610178)

Sig

Sigmund Csicsery
Project Manager
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: Single Audit
Date: Wednesday, April 13, 2016 10:18:00 AM

Hi (b)(6)

I was reviewing the Single Audit that you sent me. I noted that 11 of the 27 findings were for Cash Management issues including the two for DLIR. Most of these look like they are attributed to advance payment issues; however, we are proposing reimbursement for the DIA grant. If you look at finding #18, it cites inconsistency with the Treasury-State Agreement. Under the recommendations is states that DLIR may seek to update the funding technique specified in future agreements. Can you please confirm with your Finance Department that a reimbursement process will not cause you any additional audit issues. Thanks.

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

Connect with OEA online!
Website I LinkedIn I Google+ I YouTube I Flickr

[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Cc:
Subject: State of Hawaii Award Documents
Date: Thursday, June 9, 2016 11:44:00 AM
Attachments: STATE OF HAWAII AWARD_06072016102426.pdf

Good Morning (b)(6)

Hope all is well. Good news! Attached you will find the grant award for the Hawaii DIA Project. Please sign and date page 4 accepting the award, scan, and return to me. With the award, I can now officially proceed with the kick off meeting scheduled for the 21st. We can also start working on the amendment to approve your Program Manager recommendation. Please let me know if you have any questions. I look forward to continuing to work with you and the State of Hawaii on this project.

v/r,

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

Connect with OEA online!
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[redacted]

OFFICE OF ECONOMIC ADJUSTMENT
2231 CRYSTAL DRIVE, SUITE 520
ARLINGTON, VA 22202

JUN 06 2016

FAIN: HQ00051610178
OEA Locator: ST1603-16-01
State of Hawaii (DIA)

(b)(6)
Executive Director
State of Hawaii Department of Labor
and Industrial Relations
830 Punchbowl Street, Room 420
Honolulu, HI 96813-5080

(b)(6)

I am pleased to inform you of the approval of Federal grant funds from the Office of Economic Adjustment (OEA), a field activity of the U.S. Department of Defense. Congratulations on this accomplishment. The OEA award package contains specific guidance about the various requirements that will occur during the life cycle of this grant and consists of the following documents:

1. Notice of Award (attached);
2. National Policy Terms and Conditions (attached);
3. OEA General Terms and Conditions (attached);
4. OEA Program-Specific Terms and Conditions (attached).

I advise you to carefully review all of the documents. If the provisions are acceptable, please sign the Notice of Award using our online system.

You may direct questions regarding the OEA award to the contacts provided in the Notice of Award. We look forward to working with you.

Sincerely,

Patrick J. O'Brien
Director
Office of Economic Adjustment

Attachments:
As Stated

Office of Economic Adjustment

Department of Defense

Notice Of Award

1.FEDERAL AWARDING AGENCY

U.S. DEPARTMENT OF DEFENSE
OFFICE OF ECONOMIC ADJUSTMENT
2231 CRYSTAL DRIVE, SUITE 520
ARLINGTON, VA 22202

2.INSTRUMENT TYPE:

Grant Agreement

3.AWARD TYPE

Non-Construction

4.TYPE OF ACTION:

New Award

5.FEDERAL AWARD DATE:

6.AWARDED TO:

State of Hawaii
830 Punchbowl Street Room 420
Honolulu HI
96813

7.PRINCIPAL INVESTIGATOR

(b)(6)
Senior Accountant
830 Punchbowl Street Honolulu
(b)(6)

8.UNIQUE ENTITY IDENTIFIER:

949978845

9.OEA AWARD NUMBER:

ST1603-16-01

10.FEDERAL AWARD IDENTIFICATION NUMBER:

HQ00051610178

11.PROGRAM TYPE:

Defense Industry Adjustment

12.AMENDMENT NUMBER:

13.REGULATORY AUTHORITY:

2 CFR 200

14.PERIOD OF PERFORMANCE:

07/01/2016 - 06/30/2017

15.STATUTORY AUTHORITY:

10. U.S. Code § 2391

16.CFDA NUMBER AND TITLE:

12.617 Economic Adjustment Assistance for State Governments

17.TITLE AND DESCRIPTION:

State of Hawaii Defense Sector Communications Directory, Supply Chain Map, and Action Plan Development

18.BUDGET SUMMARY

	FEDERAL	NON-FEDERAL	TOTAL APPROVED BUDGET
PREVIOUSLY OBLIGATED	$0.00	$0.00	$0.00
OBLIGATED BY THIS ACTION	$763,856.00	$85,320.00	$849,176.00
INDIRECT COSTS: 0%% OF $0.00	$0.00	$0.00	$0.00
TOTAL OBLIGATED ON AWARD	$763,856.00	$85,320.00	$849,176.00
GRANT TOTAL	**$765,856.00**	**$85,320.00**	**$849,176.00**

19.FEDERAL AGENCY POINTS-OF-CONTACT

GRANTS MANAGEMENT SPECIALIST:	PROJECT MANAGER:
Catherine Kramer (b)(6)	Sigmund Csicsery (b)(6)

20.TERMS AND CONDITIONS

The following terms and conditions are incorporated herein by reference with the same force and effect as if they were given in full text. Upon request the Federal awarding agency will make the full text available, or they can be found as described below.

The following documents may be found at:
http://www.oea.gov/grants/information/management.

National Policy Requirements
General OEA Terms and Conditions
Program-Specific Terms and Conditions

21.AWARD PERFORMANCE GOALS

REPORTING TYPE	FREQUENCY	DUE DATE
Performance Report	Quarterly	2016-10-31
Performance Report	Quarterly	2017-01-31
Performance Report	Quarterly	2017-04-30
Performance Report	Quarterly	2017-07-31
Final Performance Report	Quarterly	2017-09-30
Federal Financial Report	Quarterly	2017-09-30

22.AFFIRMATION OF AWARD

By signing this agreement, the Authorized Representative assures that the recipient will carry out the project/program described in its application and will comply with the terms and conditions and other requirements of this award.

FOR THE RECIPIENT

Name
Title

Date Signed

FOR THE UNITED STATES OF AMERICA

Patrick J. O'Brien

Patrick O'Brien
Award Official

Date Signed
6/6/2016

I. NATIONAL POLICY REQUIREMENTS

NP Article I. Nondiscrimination national policy requirements. (OCTOBER 2015)

Section A. Cross-cutting nondiscrimination requirements. By signing this agreement or accepting funds under this agreement, you assure that you will comply with applicable provisions of the national policies prohibiting discrimination:

1. On the basis of race, color, or national origin, in Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.), as implemented by DoD regulations at 32 CFR part 195.

2. On the basis of gender, blindness, or visual impairment, in Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.), as implemented by DoD regulations at 32 CFR part 196.

3. On the basis of age, in the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.), as implemented by Department of Health and Human Services regulations at 45 CFR part 90.

4. On the basis of disability, in the Rehabilitation Act of 1973 (29 U.S.C. 794), as implemented by Department of Justice regulations at 28 CFR part 41 and DoD regulations at 32 CFR part 56.

5. On the basis of disability in the Architectural Barriers Act of 1968 (42 U.S.C. 4151 et seq.) related to physically handicapped persons' ready access to, and use of, buildings and facilities for which Federal funds are used in design, construction, or alteration.

Section B. Other nondiscrimination requirements. RESERVED.

NP Article II. Environmental national policy requirements. (OCTOBER 2015)

Section A. Cross-cutting environmental requirements. You must:

1. Comply with applicable provisions of the Clean Air Act (42 U.S.C. 7401, et seq.) and Clean Water Act (33 U.S.C. 1251, et seq.).

2. Immediately identify to us, as the Federal awarding agency, any potential impact that you find this award may have on:

   a. The quality of the human environment, including wetlands, and provide any help we may need to comply with the National Environmental Policy Act (NEPA, at 42 U.S.C. 4321 et seq.) and assist us to prepare Environmental Impact Statements or other environmental documentation. In such cases, you may take no action that will have an adverse environmental impact (e.g., physical disturbance of a site such as breaking of ground) or limit the choice of reasonable alternatives until we provide written notification of Federal compliance with NEPA.

b. Flood-prone areas, and provide any help we may need to comply with the National Flood Insurance Act of 1968 and Flood Disaster Protection Act of 1973 (42 U.S.C. 4001 et seq.), which require flood insurance, when available, for federally assisted construction or acquisition in flood-prone areas.

c. Use of land and water resources of coastal zones, and provide any help we may need to comply with the Coastal Zone Management Act of 1972 (16 U.S.C. 1451, et seq.).

d. Coastal barriers along the Atlantic and Gulf coasts and Great Lakes' shores, and provide help we may need to comply with the Coastal Barriers Resource Act (16 U.S.C. 3501 et seq.), concerning preservation of barrier resources.

e. Any existing or proposed component of the National Wild and Scenic Rivers system, and provide any help we may need to comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. 1271 et seq.).

f. Underground sources of drinking water in areas that have an aquifer that is the sole or principal drinking water source, and provide any help we may need to comply with the Safe Drinking Water Act (42 U.S.C. 300h-3).

3. Comply with applicable provisions of the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4821-4846), as implemented by the Department of Housing and Urban Development at 24 CFR part 35. The requirements concern lead-based paint in buildings owned by the Federal Government or housing receiving Federal assistance.

Section B. Other environmental requirements. RESERVED.

NP Article III. National policy requirements concerning live organisms. (OCTOBER 2015)

Section A. Cross-cutting requirements concerning live organisms. You must:

1. **Human subjects**. You must protect the rights and welfare of individuals that participate as human subjects in research under this award in accordance with DoD regulations at 32 CFR part 219 and DoD Instruction 3216.2.

2. **Animals**.

a. You must comply with applicable provisions of Department of Agriculture rules at 9 CFR parts 1-4 and DoD Instruction 3216.1, which implement the Laboratory Animal Welfare Act of 1966 (7 U.S.C. 2131-2156) and provide for humane transportation, handling, care, and treatment of animals used in research, experimentation, testing, or training under this award. You may not begin any animal work under the award that the awarding DoD Component has not reviewed and approved, as specified in paragraph 2.d of Enclosure 3 to DoD Instruction 3216.1.

b. Your animal care program must meet the standards set forth in the National Academy of Sciences publication "Guide for the Care and Use of Laboratory Animals" (eighth edition, 2011, which may be found currently at http://www.nap.edu/catalog/12910/guide-for-the-care-and-use-of-laboratory-animals-eighth).

c. You must immediately identify to us, as the Federal awarding agency, any potential impact that you find this award may have on endangered species, as defined by the Endangered Species Act of 1973, as amended ("the Act," 16 U.S.C. 1531-1543), and implementing regulations of the Departments of the Interior (50 CFR parts 10-24) and Commerce (50 CFR parts 217-227). You also must provide any help we may need to comply with 16 U.S.C. 1536(a) (2). This is not in lieu of responsibilities you have to comply with provisions of the Act that apply directly to you as a U.S. entity, independent of receiving this award.

Section B. Other requirements concerning live organisms. RESERVED.

NP Article IV. Other national policy requirements. (OCTOBER 2015)

Section A. Cross-cutting requirements.

1. **Debarment and suspension**. You must comply with requirements regarding debarment and suspension in Subpart C of 2 CFR part 180, as adopted by DoD at 2 CFR part 1125. This includes requirements concerning your principals under this award, as well as requirements concerning your procurement transactions and subawards that are implemented in PROC Articles I through III and SUB Article II.

2. **Drug-free workplace**. You must comply with drug-free workplace requirements in Subpart B of 32 CFR part 26, which is the DoD implementation of 41 U.S.C. Chapter 81, "Drug-Free Workplace."

3. **Lobbying.**

a. You must comply with the restrictions on lobbying in 31 U.S.C. 1352, as implemented by DoD at 32 CFR part 28, and submit all disclosures required by that statute and regulation.

b. You must comply with the prohibition in 18 U.S.C. 1913 on the use of Federal funds, absent express Congressional authorization, to pay directly or indirectly for any service, advertisement or other written matter, telephone communication, or other device intended to influence at any time a Member of Congress or official of any government concerning any legislation, law, policy, appropriation, or ratification.

c. If you are a nonprofit organization described in section 501(c)(4) of title 26, United States Code (the Internal Revenue Code of 1968), you may not engage in lobbying activities as defined in the Lobbying Disclosure Act of 1995 (2 U.S.C., chapter 26). If we determine that you have engaged in lobbying activities, we will cease all payments to

you under this and other awards and terminate the awards unilaterally for material failure to comply with the award terms and conditions.

4. **Officials not to benefit**. You must comply with the requirement that no member of Congress shall be admitted to any share or part of this agreement, or to any benefit arising from it, in accordance with 41 U.S.C. 6306.

5. **Hatch Act**. If applicable, you must comply with the provisions of the Hatch Act (5 U.S.C. 1501-1508) concerning political activities of certain State and local government employees, as implemented by the Office of Personnel Management at 5 CFR part 151, which limits political activity of employees or officers of State or local governments whose employment is connected to an activity financed in whole or part with Federal funds.

6. **Native American graves protection and repatriation.** If you control or possess Native American remains and associated funerary objects, you must comply with the requirements of 43 CFR part 10, the Department of the Interior implementation of the Native American Graves Protection and Repatriation Act of 1990 (25 U.S.C., chapter 32).

7. **Fly America Act**. You must comply with the International Air Transportation Fair Competitive Practices Act of 1974 (49 U.S.C. 40118), commonly referred to as the "Fly America Act," and implementing regulations at 41 CFR 301-10.131 through 301-10.143. The law and regulations require air transport of people or property to, from, between or within a country other than the United States, the cost of which is supported under this award, to be performed by or under a cost-sharing arrangement with a U.S. flag carrier, if service is available.

8. **Use of United States-flag vessels**. You must comply with the following award term specified by the Department of Transportation at 46 CFR 381.7, in regulations implementing the Cargo Preference Act of 1954:

a. Pursuant to Pub. L. 83-664 (46 USC 55305), at least 50 percent of any equipment, materials or commodities procured, contracted for or otherwise obtained with funds under this award, and which may be transported by ocean vessel, must be transported on privately owned United States-flag commercial vessels, if available.

b. Within 20 days following the date of loading for shipments originating within the United States or within 30 working days following the date of loading for shipments originating outside the United States, a legible copy of a rated, "on-board" commercial ocean bill-of-lading in English for each shipment of cargo described in paragraph 98.a of this section shall must be furnished to both our award administrator (through you in the case of your contractor's bill-of-lading) and to the Division of National Cargo, Office of Market Development, Maritime Administration, Washington, DC 20590.

9. **Research misconduct**. You must comply with requirements concerning research misconduct in Enclosure 4 to DoD Instruction 3210.7, "Research Integrity and Misconduct." The Instruction implements the Government wide research misconduct policy that the Office of Science and

Technology Policy published in the Federal Register (65 FR 76260, December 6, 2000), available through the U.S. Government Printing Office web site:

http://www.gpo.gov/fdsys/browse/collection.action?Code=FR).

10. **Requirements for an Institution of Higher Education Concerning Military Recruiters and Reserve Officers Training Corps (ROTC).**

a. As a condition for receiving funds available to the DoD under this award, you agree that you are not an institution of higher education (as defined in 32 CFR part 216) that has a policy or practice that either prohibits, or in effect prevents:

(1) The Secretary of a Military Department from maintaining, establishing, or operating a unit of the Senior Reserve Officers Training Corps(ROTC)—in accordance with 10 U.S.C. 654 and other applicable Federal laws—at that institution (or any subelement of that institution);

(2) Any student at that institution (or any subelement of that institution) from enrolling in a unit of the Senior ROTC at another institution of higher education.

(3) The Secretary of a Military Department or Secretary of Homeland Security from gaining access to campuses, or access to students (who are 17 years of age or older) on campuses, for purposes of military recruiting in a manner that is at least equal in quality and scope to the access to campuses and to students that is provided to any other employer; or

(4) Access by military recruiters for purposes of military recruiting to the names of students (who are 17 years of age or older and enrolled at that institution or any subelement of that institution); their addresses, telephone listings, dates and places of birth, levels of education, academic majors, and degrees received; and the most recent educational institutions in which they were enrolled.

(5) If you are determined, using the procedures in 32 CFR part 216, to be such an institution of higher education during the period of performance of this award, we:

(a) Will cease all payments to you of DoD funds under this award and all other DoD grants and cooperative agreements; and

(b) May suspend or terminate those awards unilaterally for material failure to comply with the award terms and conditions.

11. **Historic preservation. You must identify to us any**:

a. Any property listed or eligible for listing on the National Register of Historic Places that will be affected by this award, and provide any help we may need, with respect to this award, to comply with Section 106 of the National Historic Preservation Act of 1966 (16

U.S. C. 470f), as implemented by the Advisory Council on Historic Preservation regulations at 36 CFR part 800 and Executive Order 11593, "Identification and Protection of Historic Properties," [3 CFR, 1971-1975 Comp., p. 559].

b. Potential under this award for irreparable loss or destruction of significant scientific, prehistorical, historical, or archeological data, and provide any help we may need, with respect to this award, to comply with the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1, et seq.).

12. **Relocation and real property acquisition**. You must comply with applicable provisions of 49 CFR part 24, which implements the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (42 U.S.C. 4601, et seq.) and provides for fair and equitable treatment of persons displaced by federally assisted programs or persons whose property is acquired as a result of such programs.

13. **Confidentiality of patient records.** You must keep confidential any records that you maintain of the identity, diagnosis, prognosis, or treatment of any patient in connection with any program or activity relating to substance abuse education, prevention, training, treatment, or rehabilitation that is assisted directly or indirectly under this award, in accordance with 42 U.S.C. 290dd-2.

14. **Pro-Children Act**.

You must comply with applicable restrictions in the Pro-Children Act of 1994 (Title 20, Chapter 68, Subchapter X, Part B of the U.S. Code) on smoking in any indoor facility:

a. Constructed, operated, or maintained under this award and used for routine or regular provision of kindergarten, elementary or secondary education or library services to children under the age of 18.

b. Owned, leased, or contracted for and used under this award for the routine provision of federally funded health care, day care, or early childhood development (Head Start) services to children under the age of 18.

15. **Constitution Day**. You must comply with Public Law 108-447, Div. J, Title I, Sec. 111 (36 U.S.C. 106 note), which requires each educational institution receiving Federal funds in a Federal fiscal year to hold an educational program on the United States Constitution on September 17th during that year for the students served by the educational institution.

16. **Trafficking in persons**. You must comply with requirements concerning trafficking in persons specified in the award term at 2 CFR 175.15(b), as applicable.

17. **Whistleblower protections**. You must comply with 10 U.S.C. 2409, including the:

a. Prohibition on reprisals against employees disclosing certain types of information to specified persons or bodies; and

b. Requirement to notify your employees in writing, in the predominant native language of the workforce, of their rights and protections under that statute

U. S. DEPARTMENT OF DEFENSE
OFFICE OF ECONOMIC ADJUSTMENT
GENERAL ASSISTANCE AGREEMENT
TERMS AND CONDITIONS
April 2016

This award is governed by the guidance in 2 Code of Federal Regulations (CFR) Part 200, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards," as modified and supplemented by the Department of Defense's (DoD) interim implementation found at 2 CFR Part 1103, "Interim Grants and Cooperative Agreements Implementation of Guidance in 2 CFR Part 200" (79 Federal Register 76047, December 19, 2014), all of which are incorporated herein by reference, and OEA's Terms and Conditions as stated in this award. All applicable Federal statutes and regulations are posted on OEA's website at www.oea.gov.

Provisions of Chapter I, Subchapter C of Title 32, CFR, "DoD Grant and Agreement Regulations," other than parts 21, 22, 32, 33, and 37, continue to be in effect and are incorporated herein by reference, with applicability as stated in those provisions.

ORDER OF PRECEDENCE

Any inconsistencies in the requirements of this award shall be resolved in the following order:

A. Federal statutes
B. Federal regulations
C. 2 CFR part 200, as modified and supplemented by DoD's interim implementation found in 2 CFR part 1103
D. Award-specific terms and conditions

In case of disagreement with any requirements of this award, the recipient shall contact the grants officer in order to resolve the issue. The recipient shall not assess any costs to the award or accept any payments until the issue is resolved.

ARTICLES

A. Grant Payments
B. Personnel
C. Prior Written Approval
D. Overpayments
E. Grantee Contributions
F. Reimbursement for Travel
G. Use of Consultants/Contractors
H. Contractor Deliverables
I. Post-Award Monitoring
J. Prohibited Activities
K. Audits
L. Reporting Requirements for Subaward and Executive Compensation
M. Recipient Integrity and Performance Matters
N. Requirement to Post an Abstract

O. Prohibition on Using FY 15 Funds under Grants with Entities that Require Certain Internal Confidentiality Agreements

P. Compliance

A. Grant Payments

(1) All payments shall be made by funds transfers to the bank account registered in System for Award Management (SAM) at https://www.sam.gov/portal/SAM/. The Grantee agrees to maintain its registration in SAM including information necessary to facilitate payment via Electronic Funds Transfer (EFT). Should a change in registry or other incident necessitate the payment to an account other than that maintained in SAM, it is the Grantee's responsibility to notify the Federal Agency Points-of Contact identified in Block #19 of the Notice of Award, and obtain a modification to this Grant reflecting the change. The Government shall not be held responsible for any misdirection or loss of payment which occurs as the result of a Grantee's failure to maintain correct/current EFT information within its SAM registration.

(2) There are two Standard Forms for payment according to the type of grant awarded. These forms are available on the web at:
https://www.whitehouse.gov/omb/grants_forms.
The forms are in Adobe Acrobat Pro format and are "fillable". This will allow you to type into the form and as data is entered, the form will autofill and calculate sums.

For Non-Construction Grantees:
Grantees with non-construction grants should complete and sign Standard Form (SF) 270, "Request for Advance or Reimbursement". The instructions for this form are on the 2nd page of the .pdf file. Upon completion the please print, and sign the form. The signed form should be scanned and saved as a .pdf file.

For Construction Grantees:
Grantees with construction grants should complete Standard Form (SF) 271, "Outlay Report and Request for Reimbursement for Construction Programs". The instructions for this form are on the 2nd page of the .pdf file. Upon completion the please print, and sign the form. The signed form should be scanned and saved as a .pdf file.

Submission:
Once the correct form is completed, signed, and scanned as a .pdf, the Grantee should attach it to an email and submit it via email to:
(b)(6)

Inquiries:
After submission, all inquiries into the status of a grant payment should be directed to the OEA Project Manager. Generally grantees are paid within 10 business days after submission to Defense Finance and Accounting Service (DFAS). We recommend you allow 10 business days after submission of a payment before following up with your Project Manager.

B. Personnel

The Grantor must approve or disapprove the selection of key personnel as identified in the application and/or this Agreement. Any new hires or changes in key personnel require prior written approval from the Grantor. Resumes, in sufficient detail to reveal the experience, education, and other general and specific qualifications for the position, must be submitted to the Grantor for its consent prior to approval of a candidate.

C. Prior Written Approval

Any changes in the project/program described in the application to include those identified below require prior written approval from OEA in the form of an amendment request:

(1) Changes in the specific activities described in the application.

(2) Changes in key personnel as specified in the application and/or this agreement.

(3) Changes in the scope of work contained in any solicitation and/or request for proposals.

(4) Need for additional Federal funds or changes in the non-Federal match.

(5) Budget reallocations that exceed 10 percent of the total budget among approved direct cost categories or are transferred to new budget line items.

(6) Changes in indirect cost rates or recertification of expired indirect cost rates during the project period unless otherwise specified in this grant agreement.

(7) Requests to purchase equipment (including software) with an estimated acquisition cost of more than $5,000.

(8) Requests to use Federal and/or non-Federal match funds for food and/or beverages in conjunction with meeting costs.

D. Overpayments

(1) Any Grant funds advanced or paid and not needed for approved grant purposes shall be reported immediately to the Grantor. Grantees are to submit payments, including refunds or reimbursements, directly to the Grantor's Fiscal Agent, the Defense Finance and Accounting Service (DFAS) Cleveland through one of the following methods:

(a) Via ACH with the following information:
(b)(6)

(b) Via Wire with the following information:
Bank Name: US Treasury
City: New York, NY
Country: USA
(b)(6)

(2) The Grantor will not accept any paper checks or returned funds directly.

E. Grantee Contributions

Contributions to this project by non-Grantor sources are expected to be paid out at the same general rate as Grant funds.

F. Reimbursement for Travel

Reimbursement for travel (transportation, food, and lodging) in the performance of Grant activities shall be consistent with those normally allowed in like circumstances in the non-Federally sponsored activities of the Grantee. Grantees may follow their own established rate but any travel allowance policies in excess of Federal limits must receive prior approval from the Grantor.

G. Use of Consultants/Contractors

(1) The scope of work contained in any solicitation and/or request for proposals must be reviewed and approved by OEA prior to issuance.

(2) Procurement of consultant or contractor services shall be in accordance with all standards and procedures set forth in 2 CFR Part 200. The following terms are intended merely to highlight some of these standards and are, therefore, not inclusive.

(3) All procurement transactions, regardless of whether negotiated or advertised and without regard to dollar value, shall be conducted in a manner that provides maximum open and free competition.

(4) Formal advertising, with adequate purchase description, sealed bids, and public openings, shall not be required for small purchase procurements that are less

than the simplified acquisition threshold, currently set by the Federal Acquisition Regulation at 48 CFR Subpart 2.1 in accordance with 41 U.S.C. 1908 as $150,000 unless otherwise required by State or local law or regulation. If small purchase procedures are used, price or rate quotations shall be obtained. Micro-purchases of supplies or services, the aggregate amount of which does not exceed the micro-purchase threshold currently set by the Federal Acquisition Regulation at $3,000 may be used in order to expedite the completion of lowest-dollar small purchase transactions.

(5) The Grantee shall maintain a code or standards of conduct which shall govern the performance of its officers, employees, or agents in contracting with and expending Federal Grant funds. Grantee's officers, employees, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from a contractor or potential contractors. To the extent permissible by State or local law, rules, or regulations, such standards shall provide for penalties, sanctions, or other disciplinary actions to be applied for violations of such standards by the Grantee's officers, employees, or agents, or by contractors.

(5) The Grantee shall ensure that every consultant and every contractor it employs under the Grant complies with the terms of this Agreement as though the consultant or contractor were a party to this Agreement.

(6) The Grantee is the responsible authority, without recourse to the Grantor, regarding the settlement and satisfaction of all contractual and administrative issues arising out of procurements entered into in support of the Grant.

H. Contractor Deliverables

(1) A disclaimer statement will appear on the title page of any study prepared under this Grant. It will read:

"This study was prepared under contract with the , **(The Grantee should insert its legal name into this space)**, with financial support from the Office of Economic Adjustment, Department of Defense. The content reflects the views of the **(The Grantee should insert its legal name into this space)** and does not necessarily reflect the views of the Office of Economic Adjustment."

(2) The contractor identification will appear on the title page of the study funded by this grant.

(3) Any final study shall be submitted electronically. The document will be dated the month and year that it is submitted to the Grantor.

I. Post-Award Monitoring

(1) Grantee Reporting

(a) The Grantee shall provide interim performance reports and a final performance report. The performance reports will contain information on the following:

a. A comparison of actual accomplishments to the objectives established for the period.

b. The reasons for slippage if established objectives were not met.

c. Additional pertinent information when appropriate.

d. An accounting, by the budget line items approved for this project, of expenses incurred during the reporting period, including the amount of Grant funds on hand at the beginning and end, and non-Grantor share of contributions over the term.

e. The final performance report must contain a summary of activities for the entire Grant period. All required deliverables should be submitted with the final performance report.

(b) The final SF 425, "Federal Financial Report," shall be submitted to the Grantor within 90 days after the end date of the Grant. Any Grant funds actually advanced and not needed for Grant purposes shall be reported immediately to the Grantor and returned to the Grantor's Fiscal Agent in accordance with the guidance provided in Section V.E. of this Agreement.

(c) The enclosed "Schedule of Reports" provides reporting periods and dates due for this award.

b. The Grantor reserves the right to conduct on-site reviews and/or off-site desk reviews to confirm compliance with programmatic and administrative terms and conditions.

J. Prohibited Activities

(1) Duplication of Work: The purpose and scope of work for which this Agreement is made shall not duplicate programs for which moneys have been received, are committed, or are applied for from other sources, public or private. Upon request of the Grantor, the Grantee shall submit full information about related programs that will be initiated within the Grant period.

(2) Other Funding Sources: Grantor's funds budgeted or granted for this program shall not be used to replace any financial support previously provided or assured from any other source.

(3) The Grantee is prohibited from using funds provided from this Grant or personnel employed in the administration of this program for political activities, sectarian or religious activities, lobbying, political patronage, or nepotism activities.

(4) Grant funds may not be used for marketing or entertainment expenses.

(5) Grant funds may not be used for capital assets, such as the purchase of vehicles, improvements and renovation of space, and repair and maintenance of privately owned vehicles.

K. Audits

(1) The Grantee agrees to comply with audit requirements as specified in 2 CFR Part 200, Subpart F.

(2) The Grantee shall provide any audit with findings related to this award, with copies of the reporting package (including corrective action plans), management letters issued by an auditor, and audit working papers, to the Grantor.

(3) The Grantor will seek to issue a management decision to the Grantee within six months of receipt of an audit report with findings, and the Grantee shall take timely and corrective action to comply with the management decision.

(4) The Grantor reserves the right to conduct an independent follow-up audit.

L. Reporting Subawards and Executive Compensation

I. Reporting Subawards and Executive Compensation.

a. Reporting of first-tier subawards.

1. Applicability. Unless you are exempt as provided in paragraph d. of this award term, you must report each action that obligates $25,000 or more in Federal funds that does not include Recovery funds (as defined in section 1512(a)(2) of the American Recovery and Reinvestment Act of 2009, Pub. L. 111-5) for a subaward to an entity (see definitions in paragraph e. of this award term).

2. Where and when to report.

i. You must report each obligating action described in paragraph a.1. of this award term to http://www.fsrs.gov.

ii. For subaward information, report no later than the end of the month following the month in which the obligation was made. (For example, if the obligation was made on November 7, 2010, the obligation must be reported by no later than December 31, 2010.)

3. What to report. You must report the information about each obligating action that the submission instructions posted at http://www.fsrs.gov specify.

b. Reporting Total Compensation of Recipient Executives.

1. Applicability and what to report. You must report total compensation for each of your five most highly compensated executives for the preceding completed fiscal year, if—

i. the total Federal funding authorized to date under this award is $25,000 or more;

ii. in the preceding fiscal year, you received—

(A) 80 percent or more of your annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

(B) $25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at http://www.sec.gov/answers/execomp.htm.)

2. Where and when to report. You must report executive total compensation described in paragraph b.1. of this award term:

i. As part of your registration profile at https://www.sam.gov.

ii. By the end of the month following the month in which this award is made, and annually thereafter.

c. Reporting of Total Compensation of Subrecipient Executives.

1. Applicability and what to report. Unless you are exempt as provided in paragraph d. of this award term, for each first-tier subrecipient under this award, you shall report the

names and total compensation of each of the subrecipient's five most highly compensated executives for the subrecipient's preceding completed fiscal year, if—

i. in the subrecipient's preceding fiscal year, the subrecipient received—

(A) 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

(B) $25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and

ii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at http://www.sec.gov/answers/execomp.htm.)

2. Where and when to report. You must report subrecipient executive total compensation described in paragraph c.1. of this award term:

i. To the recipient.

ii. By the end of the month following the month during which you make the subaward. For example, if a subaward is obligated on any date during the month of October of a given year (i.e., between October 1 and 31), you must report any required compensation information of the subrecipient by November 30 of that year.

d. Exemptions

If, in the previous tax year, you had gross income, from all sources, under $300,000, you are exempt from the requirements to report:

i. Subawards, and

ii. The total compensation of the five most highly compensated executives of any subrecipient.

e. Definitions. For purposes of this award term:

1. Entity means all of the following, as defined in 2 CFR part 25:

i. A Governmental organization, which is a State, local government, or Indian tribe;
ii. A foreign public entity;

iii. A domestic or foreign nonprofit organization;
iv. A domestic or foreign for-profit organization;
v. A Federal agency, but only as a subrecipient under an award or subaward to a non-Federal entity.

2. Executive means officers, managing partners, or any other employees in management positions.

3. Subaward:

i. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.

ii. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see Sec. __ .210 of the attachment to OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations").

iii. A subaward may be provided through any legal agreement, including an agreement that you or a subrecipient considers a contract.

4. Subrecipient means an entity that:

i. Receives a subaward from you (the recipient) under this award; and
ii. Is accountable to you for the use of the Federal funds provided by the subaward.

5. Total compensation means the cash and noncash dollar value earned by the executive during the recipient's or subrecipient's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)):

i. Salary and bonus.

ii. Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.

iii. Earnings for services under non-equity incentive plans. This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.

iv. Change in pension value. This is the change in present value of defined benefit and actuarial pension plans.

v. Above-market earnings on deferred compensation which is not tax-qualified.

vi. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds $10,000.

M. Recipient Integrity and Performance Matters

A. REPORTING OF MATTERS RELATED TO RECIPIENT INTEGRITY AND PERFORMANCE

1. General Reporting Requirement

If the total value of your currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds $10,000,000 for any period of time during the period of performance of this Federal award, then you as the recipient during that period of time must maintain the currency of information reported to the System for Award Management (SAM) that is made available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)) about civil, criminal, or administrative proceedings described in paragraph 2 of this award term and condition. This is a statutory requirement under section 872 of Public Law 110-417, as amended (41 U.S.C. 2313). As required by section 3010 of Public Law 111-212, all information posted in the designated integrity and performance system on or after April 15, 2011, except past performance reviews required for Federal procurement contracts, will be publicly available.

2. Proceedings About Which You Must Report

Submit the information required about each proceeding that:

a. Is in connection with the award or performance of a grant, cooperative agreement, or procurement contract from the Federal Government;

b. Reached its final disposition during the most recent five year period; and

c. Is one of the following:

(1) A criminal proceeding that resulted in a conviction, as defined in paragraph 5 of this award term and condition;

(2) A civil proceeding that resulted in a finding of fault and liability and payment of a monetary fine, penalty, reimbursement, restitution, or damages of $5,000 or more;

(3) An administrative proceeding, as defined in paragraph 5. of this award term and condition, that resulted in a finding of fault and liability and your payment of either a monetary fine or penalty of $5,000 or more or reimbursement, restitution, or damages in excess of $100,000; or

(4) Any other criminal, civil, or administrative proceeding if:

(i) It could have led to an outcome described in paragraph 2.c.(1), (2), or (3) of this award term and condition;

(ii) It had a different disposition arrived at by consent or compromise with an acknowledgment of fault on your part; and

(iii) The requirement in this award term and condition to disclose information about the proceeding does not conflict with applicable laws and regulations.

3. Reporting Procedures

Enter in the SAM Entity Management area the information that SAM requires about each proceeding described in paragraph 2 of this award term and condition. You do not need to submit the information a second time under assistance awards that you received if you already provided the information through SAM because you were required to do so under Federal procurement contracts that you were awarded.

4. Reporting Frequency

During any period of time when you are subject to the requirement in paragraph 1 of this award term and condition, you must report proceedings information through SAM for the most recent five year period, either to report new information about any proceeding(s) that you have not reported previously or affirm that there is no new information to report. Recipients that have Federal contract, grant, and cooperative agreement awards with a cumulative total value greater than $10,000,000 must disclose semiannually any information about the criminal, civil, and administrative proceedings.

5. Definitions

For purposes of this award term and condition:

a. Administrative proceeding means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (*e.g.,* Securities and Exchange Commission Administrative proceedings, Civilian Board of Contract Appeals proceedings, and Armed Services Board of Contract Appeals proceedings). This includes proceedings at the Federal and State level but only in connection with performance of a Federal contract or grant. It does not include audits, site visits, corrective plans, or inspection of deliverables.

b. Conviction, for purposes of this award term and condition, means a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere.

c. Total value of currently active grants, cooperative agreements, and procurement contracts includes—

(1) Only the Federal share of the funding under any Federal award with a recipient cost share or match; and

(2) The value of all expected funding increments under a Federal award and options, even if not yet exercised.

N. Requirement to Post an Abstract

Pursuant to the requirements of Section 8123 of the Department of Defense Appropriations Act, 2015, the Grantee is hereby informed that the Office of Economic Adjustment is required to post a publicly releasable abstract statement that describes the project or program supported by this Grant, in terms that the public can understand, to a Department of Defense website. By signing this award agreement, the Grantee accepts this requirement and confirms OEA may publicly release and post an abstract obtained from the Grantee's grant application to a Department of Defense website.

O. Prohibition on Using FY 15 Funds under Grants with Entities that Require Certain Internal Confidentiality Agreements

(a) The recipient shall not require employees, contractors or subrecipients seeking to report fraud, waste, or abuse to sign or comply with internal confidentiality agreements or statements prohibiting or otherwise restricting such employees or contractors from lawfully reporting such waste, fraud, or abuse to a designated investigative or law enforcement representative of a Federal department or agency authorized to receive such information.

(b) The recipient must notify its employees, contractors, or subrecipients that the prohibitions and restrictions of any internal confidentiality agreements inconsistent with paragraph (a) of this award provision are no longer in effect.

(c) The prohibition in paragraph (a) of this award provision does not contravene requirements applicable to Standard Form 312, Form 4414, or any other form issued by a Federal department of agency governing the nondisclosure of classified information.

(d) If the Government determines that the recipient is not in compliance with this award provision, it:

(1) Will prohibit the recipient's use of any FY 2015 funds under this award, in accordance with section 743 of Division E, Title VIII of the Consolidated and Further Continuing Resolution Appropriations Act, 2015, (Pub. L 113-235); and

(2) May pursue other remedies available for the recipient's material failure to comply with award terms and conditions

P. Compliance

OEA may suspend or terminate this Agreement in whole, or in part, if the Grantee materially fails to comply with any term or condition of this Agreement. The Grantee shall not incur new obligations for the terminated portions after receiving notice of the termination, and shall cancel as many outstanding obligations as possible. Additional enforcement remedies for non-compliance and termination provisions, in 2 CFR Part 200 apply to this award. The decision of the Grantor in interpreting the Terms and Conditions of this Agreement shall be final.

U.S. DEPARTMENT OF DEFENSE
OFFICE OF ECONOMIC ADJUSTMENT
GRANT PROGRAM-SPECIFIC
TERMS AND CONDITIONS
Effective April 2016

The Office of Economic Adjustment's 'Notice of Award' consists of a 2-page form with numbered sections. Grantees should refer to the following section numbers to determine applicability: Section 3 for Award Type; Section 11 for Program Type; and Section 16 for CFDA Number and Title.

I. COMMUNITY INVESTMENT (Construction Grants)

CFDA 12.600, Community Investment includes four program areas:

- Public Schools on Military Installations
- Military Medical Center Access Improvement Program
- Civilian Infrastructure Investments on the Territory of Guam
- New and ongoing Congressionally Directed projects

The following program-specific terms and conditions are applicable to CFDA number 12.600, Community Investment:

A. The Grantee agrees to retain ownership of the new, expanded, or renovated facility and to insure, operate, and maintain or replace the facilities to the same standard and conditions as any other Grantee-owned property, to include scheduling and funding necessary maintenance, expansion, an/or replacement of the improved real property, on the same basis as any other Grantee-owned property and facilities.

B. The authorized purpose of the real property funded under the Grant award is to serve as an educational facility. In the event that real property funded under the Grant award is no longer needed for this original authorized purpose, the Grantee must obtain disposition instructions from the Office of Economic Adjustment prior to taking any disposition action.

C. Grantee agrees to provide educational programs and services on the same basis as such programs are made available at any other Grantee-operated facility. The Grantee may not charge students or school personnel for the ordinary use of facilities, furnishing, or equipment purchased with Grant funds.

D. The Grantee shall administer and supervise implementation of the project, maintaining competent architectural supervision and inspection at the project site to ensure the work conforms to the approved drawings and specifications.

E. Project underrun amounts shall be added to the Contingencies line item. In the event the final project cost is less than the currently estimated total project cost, the amount of matching share funds shall be unchanged and the grant amount will be reduced, accordingly.

F. In the event the final project cost exceeds the currently estimated total project cost, the Grantee may be required to provide the additional funding needed to complete the project.

G. The Grantee will abide by the Project Development Time Schedule. Failure to meet the Project Development Time Schedule, as identified in section IX.D, is considered a violation of the Grant Agreement and may result in action by the Grantor to suspend and/or terminate the Grant. The Project Development Time Schedule may only be extended as a result of a written request from the Grantee and a written approval by the Grantor.

H. Deliverables

(1) Prior to the start of construction, the Grantee shall provide to the Grantor evidence of adequate access and site control to permit necessary construction, renovation, repair, expansion, demolition and/or swing space activities as well as operation and maintenance of the completed facility.

(2) The Grantee will provide the Grantor with a copy of the certificate of occupancy for the completed facility issued by the appropriate jurisdiction.

I. The Grantee understands that, as of the date of this Grant Agreement, the Grantor has not satisfied the requirements of the National Environmental Policy Act. The Grantee consequently shall not proceed with construction or undertake any other ground-disturbing project activities prior to receiving written notice from the Grantor that the requirements of the National Environmental Policy Act have been met. This restriction does not apply to project design, development of environmental information, administrative activities, securing permits, or other activities that present no risk of irreparable injury to the environment.

II. FORCE REDUCTION (Non-Construction Grants)

CFDA 12.604, Community Economic Adjustment Assistance for Reductions in Defense Spending

A. The Grantee is restricted from using Office of Economic Adjustment grant funds on the following activities:
   1. Construction;
   2. International travel;

3. Activities otherwise eligible for or funded through other Federal grant programs; and
4. Activities that seek to reverse or oppose Defense spending reductions.

III. BASE, REALIGNMENT, AND CLOSURE (Non-Construction Grants)

CFDA 12.607, Community Economic Adjustment Assistance for Establishment, Expansion, Realignment, or Closure of a Military Installation

A. The Grantee is restricted from using Office of Economic Adjustment grant funds on the following activities:
   1. Construction;
   2. International travel;
   3. Activities otherwise eligible for or funded through other Federal grant programs; and
   4. Activities that seek to reverse or oppose Defense spending reductions.

IV. JOINT LAND USE STUDY (Non-Construction)

CFDA 12.610, Community Economic Adjustment Assistance for Compatible Use and Joint Land Use Studies

A. The Grantee will adhere to the Terms & Conditions included in Section 20 of the Notice of Award.

V. DEFENSE AND INDUSTRY ADJUSTMENT (Non-Construction)

The Defense Industry Adjustment Grant Program consists of three (3)CFDA Numbers:

- 12.611, Community Economic Adjustment Assistance for Reductions in Defense Industry Employment;
- 12.614, Community Economic Adjustment Assistance for Advance Planning and Economic Diversification; and
- 12.617, Economic Adjustment Assistance for State Governments.

The following program-specific terms and conditions are applicable:

A. Business Relocation Provision

Funds provided under this award may not be used to directly identify or assist a business, including a business expansion, in the relocation of a plant, facility, or

operation from one Labor Market Area (LMA) to another if the relocation is likely to result in the loss of jobs in the LMA from which the relocation occurs.

B. The Grantor reserves the right to reproduce, publish, use, and authorize others to use copyrighted works or other data developed under this assistance agreement for Federal purposes. Examples of a Federal purpose include but are not limited to: (1) Use by OEA and other Federal employees for official Government purposes; (2) Use by Federal contractors performing specific tasks for the Government; (3) Publication in DOD documents provided the document does not disclose trade secrets (e.g. software codes) and the work is properly attributed to the recipient through citation or otherwise; (4) Reproduction of documents for inclusion in Federal depositories; and (5) Limited use by other grantees to carry out Federal grants provided the use is consistent with the terms of OEA's authorization to the other grantee to use the copyrighted works or other data.

VI. RESEARCH AND TECHNICAL ASSISTANCE (Non-Construction)

CFDA 12.615, Research and Technical Assistance

A. The Grantee will adhere to the Terms & Conditions included in Section 20 of the Notice of Award.

OFFICE OF ECONOMIC ADJUSTMENT
2231 CRYSTAL DRIVE, SUITE 520
ARLINGTON, VA 22202

JUN 06 2016

FAIN: HQ00051610178
OEA Locator: ST1603-16-01
State of Hawaii (DIA)

(b)(6)
Executive Director
State of Hawaii Department of Labor
and Industrial Relations
830 Punchbowl Street, Room 420
Honolulu, HI 96813-5080

(b)(6)

I am pleased to inform you of the approval of Federal grant funds from the Office of Economic Adjustment (OEA), a field activity of the U.S. Department of Defense. Congratulations on this accomplishment. The OEA award package contains specific guidance about the various requirements that will occur during the life cycle of this grant and consists of the following documents:

1. Notice of Award (attached);
2. National Policy Terms and Conditions (attached);
3. OEA General Terms and Conditions (attached);
4. OEA Program-Specific Terms and Conditions (attached).

I advise you to carefully review all of the documents. If the provisions are acceptable, please sign the Notice of Award using our online system.

You may direct questions regarding the OEA award to the contacts provided in the Notice of Award. We look forward to working with you.

Sincerely,

Patrick J. O'Brien
Director
Office of Economic Adjustment

Attachments:
As Stated

Office of Economic Adjustment

Department of Defense

Notice Of Award

1.FEDERAL AWARDING AGENCY

U.S. DEPARTMENT OF DEFENSE
OFFICE OF ECONOMIC ADJUSTMENT
2231 CRYSTAL DRIVE, SUITE 520
ARLINGTON, VA 22202

2.INSTRUMENT TYPE:

Grant Agreement

3.AWARD TYPE

Non-Construction

4.TYPE OF ACTION:

New Award

5.FEDERAL AWARD DATE:

6.AWARDED TO:

State of Hawaii
830 Punchbowl Street Room 420
Honolulu HI
96813

7.PRINCIPAL INVESTIGATOR

(b)(6)
Senior Accountant
830 Punchbowl Street Honolulu
(b)(6)

8.UNIQUE ENTITY IDENTIFIER:

949978845

9.OEA AWARD NUMBER:

ST1603-16-01

10.FEDERAL AWARD IDENTIFICATION NUMBER:

HQ00051610178

11.PROGRAM TYPE:

Defense Industry Adjustment

12.AMENDMENT NUMBER:

13.REGULATORY AUTHORITY:

2 CFR 200

14.PERIOD OF PERFORMANCE:

07/01/2016 - 06/30/2017

15.STATUTORY AUTHORITY:

10. U.S. Code § 2391

16.CFDA NUMBER AND TITLE:

12.617 Economic Adjustment Assistance for State Governments

17.TITLE AND DESCRIPTION:

State of Hawaii Defense Sector Communications Directory, Supply Chain Map, and Action Plan Development

18.BUDGET SUMMARY

	FEDERAL	NON-FEDERAL	TOTAL APPROVED BUDGET
PREVIOUSLY OBLIGATED	$0.00	$0.00	$0.00
OBLIGATED BY THIS ACTION	$763,856.00	$85,320.00	$849,176.00
INDIRECT COSTS: 0%% OF $0.00	$0.00	$0.00	$0.00
TOTAL OBLIGATED ON AWARD	$763,856.00	$85,320.00	$849,176.00
GRANT TOTAL	**$765,856.00**	**$85,320.00**	**$849,176.00**

19.FEDERAL AGENCY POINTS-OF-CONTACT

GRANTS MANAGEMENT SPECIALIST:	PROJECT MANAGER:
Catherine Kramer (b)(6)	Sigmund Csicsery (b)(6)

20.TERMS AND CONDITIONS

The following terms and conditions are incorporated herein by reference with the same force and effect as if they were given in full text. Upon request the Federal awarding agency will make the full text available, or they can be found as described below.

The following documents may be found at:
http://www.oea.gov/grants/information/management.

National Policy Requirements
General OEA Terms and Conditions
Program-Specific Terms and Conditions

21.AWARD PERFORMANCE GOALS

REPORTING TYPE	FREQUENCY	DUE DATE
Performance Report	Quarterly	2016-10-31
Performance Report	Quarterly	2017-01-31
Performance Report	Quarterly	2017-04-30
Performance Report	Quarterly	2017-07-31
Final Performance Report	Quarterly	2017-09-30
Federal Financial Report	Quarterly	2017-09-30

22.AFFIRMATION OF AWARD

By signing this agreement, the Authorized Representative assures that the recipient will carry out the project/program described in its application and will comply with the terms and conditions and other requirements of this award.

FOR THE RECIPIENT

Name
Title

Date Signed

FOR THE UNITED STATES OF AMERICA

Patrick J. O'Brien

Patrick O'Brien
Award Official

Date Signed
6/6/2016

I. NATIONAL POLICY REQUIREMENTS

NP Article I. Nondiscrimination national policy requirements. (OCTOBER 2015)

Section A. Cross-cutting nondiscrimination requirements. By signing this agreement or accepting funds under this agreement, you assure that you will comply with applicable provisions of the national policies prohibiting discrimination:

1. On the basis of race, color, or national origin, in Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.), as implemented by DoD regulations at 32 CFR part 195.

2. On the basis of gender, blindness, or visual impairment, in Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.), as implemented by DoD regulations at 32 CFR part 196.

3. On the basis of age, in the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.), as implemented by Department of Health and Human Services regulations at 45 CFR part 90.

4. On the basis of disability, in the Rehabilitation Act of 1973 (29 U.S.C. 794), as implemented by Department of Justice regulations at 28 CFR part 41 and DoD regulations at 32 CFR part 56.

5. On the basis of disability in the Architectural Barriers Act of 1968 (42 U.S.C. 4151 et seq.) related to physically handicapped persons' ready access to, and use of, buildings and facilities for which Federal funds are used in design, construction, or alteration.

Section B. Other nondiscrimination requirements. RESERVED.

NP Article II. Environmental national policy requirements. (OCTOBER 2015)

Section A. Cross-cutting environmental requirements. You must:

1. Comply with applicable provisions of the Clean Air Act (42 U.S.C. 7401, et seq.) and Clean Water Act (33 U.S.C. 1251, et seq.).

2. Immediately identify to us, as the Federal awarding agency, any potential impact that you find this award may have on:

   a. The quality of the human environment, including wetlands, and provide any help we may need to comply with the National Environmental Policy Act (NEPA, at 42 U.S.C. 4321 et seq.) and assist us to prepare Environmental Impact Statements or other environmental documentation. In such cases, you may take no action that will have an adverse environmental impact (e.g., physical disturbance of a site such as breaking of ground) or limit the choice of reasonable alternatives until we provide written notification of Federal compliance with NEPA.

b. Flood-prone areas, and provide any help we may need to comply with the National Flood Insurance Act of 1968 and Flood Disaster Protection Act of 1973 (42 U.S.C. 4001 et seq.), which require flood insurance, when available, for federally assisted construction or acquisition in flood-prone areas.

c. Use of land and water resources of coastal zones, and provide any help we may need to comply with the Coastal Zone Management Act of 1972 (16 U.S.C. 1451, et seq.).

d. Coastal barriers along the Atlantic and Gulf coasts and Great Lakes' shores, and provide help we may need to comply with the Coastal Barriers Resource Act (16 U.S.C. 3501 et seq.), concerning preservation of barrier resources.

e. Any existing or proposed component of the National Wild and Scenic Rivers system, and provide any help we may need to comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. 1271 et seq.).

f. Underground sources of drinking water in areas that have an aquifer that is the sole or principal drinking water source, and provide any help we may need to comply with the Safe Drinking Water Act (42 U.S.C. 300h-3).

3. Comply with applicable provisions of the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4821-4846), as implemented by the Department of Housing and Urban Development at 24 CFR part 35. The requirements concern lead-based paint in buildings owned by the Federal Government or housing receiving Federal assistance.

Section B. Other environmental requirements. RESERVED.

NP Article III. National policy requirements concerning live organisms. (OCTOBER 2015)

Section A. Cross-cutting requirements concerning live organisms. You must:

1. **Human subjects**. You must protect the rights and welfare of individuals that participate as human subjects in research under this award in accordance with DoD regulations at 32 CFR part 219 and DoD Instruction 3216.2.

2. **Animals**.

a. You must comply with applicable provisions of Department of Agriculture rules at 9 CFR parts 1-4 and DoD Instruction 3216.1, which implement the Laboratory Animal Welfare Act of 1966 (7 U.S.C. 2131-2156) and provide for humane transportation, handling, care, and treatment of animals used in research, experimentation, testing, or training under this award. You may not begin any animal work under the award that the awarding DoD Component has not reviewed and approved, as specified in paragraph 2.d of Enclosure 3 to DoD Instruction 3216.1.

b. Your animal care program must meet the standards set forth in the National Academy of Sciences publication "Guide for the Care and Use of Laboratory Animals" (eighth edition, 2011, which may be found currently at http://www.nap.edu/catalog/12910/guide-for-the-care-and-use-of-laboratory-animals-eighth).

c. You must immediately identify to us, as the Federal awarding agency, any potential impact that you find this award may have on endangered species, as defined by the Endangered Species Act of 1973, as amended ("the Act," 16 U.S.C. 1531-1543), and implementing regulations of the Departments of the Interior (50 CFR parts 10-24) and Commerce (50 CFR parts 217-227). You also must provide any help we may need to comply with 16 U.S.C. 1536(a) (2). This is not in lieu of responsibilities you have to comply with provisions of the Act that apply directly to you as a U.S. entity, independent of receiving this award.

Section B. Other requirements concerning live organisms. RESERVED.

NP Article IV. Other national policy requirements. (OCTOBER 2015)

Section A. Cross-cutting requirements.

1. **Debarment and suspension**. You must comply with requirements regarding debarment and suspension in Subpart C of 2 CFR part 180, as adopted by DoD at 2 CFR part 1125. This includes requirements concerning your principals under this award, as well as requirements concerning your procurement transactions and subawards that are implemented in PROC Articles I through III and SUB Article II.

2. **Drug-free workplace**. You must comply with drug-free workplace requirements in Subpart B of 32 CFR part 26, which is the DoD implementation of 41 U.S.C. Chapter 81, "Drug-Free Workplace."

3. **Lobbying.**

a. You must comply with the restrictions on lobbying in 31 U.S.C. 1352, as implemented by DoD at 32 CFR part 28, and submit all disclosures required by that statute and regulation.

b. You must comply with the prohibition in 18 U.S.C. 1913 on the use of Federal funds, absent express Congressional authorization, to pay directly or indirectly for any service, advertisement or other written matter, telephone communication, or other device intended to influence at any time a Member of Congress or official of any government concerning any legislation, law, policy, appropriation, or ratification.

c. If you are a nonprofit organization described in section 501(c)(4) of title 26, United States Code (the Internal Revenue Code of 1968), you may not engage in lobbying activities as defined in the Lobbying Disclosure Act of 1995 (2 U.S.C., chapter 26). If we determine that you have engaged in lobbying activities, we will cease all payments to

you under this and other awards and terminate the awards unilaterally for material failure to comply with the award terms and conditions.

4. **Officials not to benefit**. You must comply with the requirement that no member of Congress shall be admitted to any share or part of this agreement, or to any benefit arising from it, in accordance with 41 U.S.C. 6306.

5. **Hatch Act**. If applicable, you must comply with the provisions of the Hatch Act (5 U.S.C. 1501-1508) concerning political activities of certain State and local government employees, as implemented by the Office of Personnel Management at 5 CFR part 151, which limits political activity of employees or officers of State or local governments whose employment is connected to an activity financed in whole or part with Federal funds.

6. **Native American graves protection and repatriation.** If you control or possess Native American remains and associated funerary objects, you must comply with the requirements of 43 CFR part 10, the Department of the Interior implementation of the Native American Graves Protection and Repatriation Act of 1990 (25 U.S.C., chapter 32).

7. **Fly America Act**. You must comply with the International Air Transportation Fair Competitive Practices Act of 1974 (49 U.S.C. 40118), commonly referred to as the "Fly America Act," and implementing regulations at 41 CFR 301-10.131 through 301-10.143. The law and regulations require air transport of people or property to, from, between or within a country other than the United States, the cost of which is supported under this award, to be performed by or under a cost-sharing arrangement with a U.S. flag carrier, if service is available.

8. **Use of United States-flag vessels**. You must comply with the following award term specified by the Department of Transportation at 46 CFR 381.7, in regulations implementing the Cargo Preference Act of 1954:

a. Pursuant to Pub. L. 83-664 (46 USC 55305), at least 50 percent of any equipment, materials or commodities procured, contracted for or otherwise obtained with funds under this award, and which may be transported by ocean vessel, must be transported on privately owned United States-flag commercial vessels, if available.

b. Within 20 days following the date of loading for shipments originating within the United States or within 30 working days following the date of loading for shipments originating outside the United States, a legible copy of a rated, "on-board" commercial ocean bill-of-lading in English for each shipment of cargo described in paragraph 98.a of this section shall must be furnished to both our award administrator (through you in the case of your contractor's bill-of-lading) and to the Division of National Cargo, Office of Market Development, Maritime Administration, Washington, DC 20590.

9. **Research misconduct**. You must comply with requirements concerning research misconduct in Enclosure 4 to DoD Instruction 3210.7, "Research Integrity and Misconduct." The Instruction implements the Government wide research misconduct policy that the Office of Science and

Technology Policy published in the Federal Register (65 FR 76260, December 6, 2000), available through the U.S. Government Printing Office web site:

http://www.gpo.gov/fdsys/browse/collection.action?Code=FR).

10. **Requirements for an Institution of Higher Education Concerning Military Recruiters and Reserve Officers Training Corps (ROTC).**

a. As a condition for receiving funds available to the DoD under this award, you agree that you are not an institution of higher education (as defined in 32 CFR part 216) that has a policy or practice that either prohibits, or in effect prevents:

(1) The Secretary of a Military Department from maintaining, establishing, or operating a unit of the Senior Reserve Officers Training Corps(ROTC)—in accordance with 10 U.S.C. 654 and other applicable Federal laws—at that institution (or any subelement of that institution);

(2) Any student at that institution (or any subelement of that institution) from enrolling in a unit of the Senior ROTC at another institution of higher education.

(3) The Secretary of a Military Department or Secretary of Homeland Security from gaining access to campuses, or access to students (who are 17 years of age or older) on campuses, for purposes of military recruiting in a manner that is at least equal in quality and scope to the access to campuses and to students that is provided to any other employer; or

(4) Access by military recruiters for purposes of military recruiting to the names of students (who are 17 years of age or older and enrolled at that institution or any subelement of that institution); their addresses, telephone listings, dates and places of birth, levels of education, academic majors, and degrees received; and the most recent educational institutions in which they were enrolled.

(5) If you are determined, using the procedures in 32 CFR part 216, to be such an institution of higher education during the period of performance of this award, we:

(a) Will cease all payments to you of DoD funds under this award and all other DoD grants and cooperative agreements; and

(b) May suspend or terminate those awards unilaterally for material failure to comply with the award terms and conditions.

11. **Historic preservation. You must identify to us any**:

a. Any property listed or eligible for listing on the National Register of Historic Places that will be affected by this award, and provide any help we may need, with respect to this award, to comply with Section 106 of the National Historic Preservation Act of 1966 (16

U.S. C. 470f), as implemented by the Advisory Council on Historic Preservation regulations at 36 CFR part 800 and Executive Order 11593, "Identification and Protection of Historic Properties," [3 CFR, 1971-1975 Comp., p. 559].

b. Potential under this award for irreparable loss or destruction of significant scientific, prehistorical, historical, or archeological data, and provide any help we may need, with respect to this award, to comply with the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1, et seq.).

12. **Relocation and real property acquisition**. You must comply with applicable provisions of 49 CFR part 24, which implements the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (42 U.S.C. 4601, et seq.) and provides for fair and equitable treatment of persons displaced by federally assisted programs or persons whose property is acquired as a result of such programs.

13. **Confidentiality of patient records.** You must keep confidential any records that you maintain of the identity, diagnosis, prognosis, or treatment of any patient in connection with any program or activity relating to substance abuse education, prevention, training, treatment, or rehabilitation that is assisted directly or indirectly under this award, in accordance with 42 U.S.C. 290dd-2.

14. **Pro-Children Act**.

You must comply with applicable restrictions in the Pro-Children Act of 1994 (Title 20, Chapter 68, Subchapter X, Part B of the U.S. Code) on smoking in any indoor facility:

a. Constructed, operated, or maintained under this award and used for routine or regular provision of kindergarten, elementary or secondary education or library services to children under the age of 18.

b. Owned, leased, or contracted for and used under this award for the routine provision of federally funded health care, day care, or early childhood development (Head Start) services to children under the age of 18.

15. **Constitution Day**. You must comply with Public Law 108-447, Div. J, Title I, Sec. 111 (36 U.S.C. 106 note), which requires each educational institution receiving Federal funds in a Federal fiscal year to hold an educational program on the United States Constitution on September 17th during that year for the students served by the educational institution.

16. **Trafficking in persons**. You must comply with requirements concerning trafficking in persons specified in the award term at 2 CFR 175.15(b), as applicable.

17. **Whistleblower protections**. You must comply with 10 U.S.C. 2409, including the:

a. Prohibition on reprisals against employees disclosing certain types of information to specified persons or bodies; and

b. Requirement to notify your employees in writing, in the predominant native language of the workforce, of their rights and protections under that statute

U. S. DEPARTMENT OF DEFENSE
OFFICE OF ECONOMIC ADJUSTMENT
GENERAL ASSISTANCE AGREEMENT
TERMS AND CONDITIONS
April 2016

This award is governed by the guidance in 2 Code of Federal Regulations (CFR) Part 200, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards," as modified and supplemented by the Department of Defense's (DoD) interim implementation found at 2 CFR Part 1103, "Interim Grants and Cooperative Agreements Implementation of Guidance in 2 CFR Part 200" (79 Federal Register 76047, December 19, 2014), all of which are incorporated herein by reference, and OEA's Terms and Conditions as stated in this award. All applicable Federal statutes and regulations are posted on OEA's website at www.oea.gov.

Provisions of Chapter I, Subchapter C of Title 32, CFR, "DoD Grant and Agreement Regulations," other than parts 21, 22, 32, 33, and 37, continue to be in effect and are incorporated herein by reference, with applicability as stated in those provisions.

ORDER OF PRECEDENCE

Any inconsistencies in the requirements of this award shall be resolved in the following order:

A. Federal statutes
B. Federal regulations
C. 2 CFR part 200, as modified and supplemented by DoD's interim implementation found in 2 CFR part 1103
D. Award-specific terms and conditions

In case of disagreement with any requirements of this award, the recipient shall contact the grants officer in order to resolve the issue. The recipient shall not assess any costs to the award or accept any payments until the issue is resolved.

ARTICLES

A. Grant Payments
B. Personnel
C. Prior Written Approval
D. Overpayments
E. Grantee Contributions
F. Reimbursement for Travel
G. Use of Consultants/Contractors
H. Contractor Deliverables
I. Post-Award Monitoring
J. Prohibited Activities
K. Audits
L. Reporting Requirements for Subaward and Executive Compensation
M. Recipient Integrity and Performance Matters
N. Requirement to Post an Abstract

O. Prohibition on Using FY 15 Funds under Grants with Entities that Require Certain Internal Confidentiality Agreements

P. Compliance

A. Grant Payments

(1) All payments shall be made by funds transfers to the bank account registered in System for Award Management (SAM) at https://www.sam.gov/portal/SAM/. The Grantee agrees to maintain its registration in SAM including information necessary to facilitate payment via Electronic Funds Transfer (EFT). Should a change in registry or other incident necessitate the payment to an account other than that maintained in SAM, it is the Grantee's responsibility to notify the Federal Agency Points-of Contact identified in Block #19 of the Notice of Award, and obtain a modification to this Grant reflecting the change. The Government shall not be held responsible for any misdirection or loss of payment which occurs as the result of a Grantee's failure to maintain correct/current EFT information within its SAM registration.

(2) There are two Standard Forms for payment according to the type of grant awarded. These forms are available on the web at:
https://www.whitehouse.gov/omb/grants_forms.
The forms are in Adobe Acrobat Pro format and are "fillable". This will allow you to type into the form and as data is entered, the form will autofill and calculate sums.

For Non-Construction Grantees:
Grantees with non-construction grants should complete and sign Standard Form (SF) 270, "Request for Advance or Reimbursement". The instructions for this form are on the 2nd page of the .pdf file. Upon completion the please print, and sign the form. The signed form should be scanned and saved as a .pdf file.

For Construction Grantees:
Grantees with construction grants should complete Standard Form (SF) 271, "Outlay Report and Request for Reimbursement for Construction Programs". The instructions for this form are on the 2nd page of the .pdf file. Upon completion the please print, and sign the form. The signed form should be scanned and saved as a .pdf file.

Submission:
Once the correct form is completed, signed, and scanned as a .pdf, the Grantee should attach it to an email and submit it via email to:
(b)(6)

Inquiries:
After submission, all inquiries into the status of a grant payment should be directed to the OEA Project Manager. Generally grantees are paid within 10 business days after submission to Defense Finance and Accounting Service (DFAS). We recommend you allow 10 business days after submission of a payment before following up with your Project Manager.

B. Personnel

The Grantor must approve or disapprove the selection of key personnel as identified in the application and/or this Agreement. Any new hires or changes in key personnel require prior written approval from the Grantor. Resumes, in sufficient detail to reveal the experience, education, and other general and specific qualifications for the position, must be submitted to the Grantor for its consent prior to approval of a candidate.

C. Prior Written Approval

Any changes in the project/program described in the application to include those identified below require prior written approval from OEA in the form of an amendment request:

(1) Changes in the specific activities described in the application.

(2) Changes in key personnel as specified in the application and/or this agreement.

(3) Changes in the scope of work contained in any solicitation and/or request for proposals.

(4) Need for additional Federal funds or changes in the non-Federal match.

(5) Budget reallocations that exceed 10 percent of the total budget among approved direct cost categories or are transferred to new budget line items.

(6) Changes in indirect cost rates or recertification of expired indirect cost rates during the project period unless otherwise specified in this grant agreement.

(7) Requests to purchase equipment (including software) with an estimated acquisition cost of more than $5,000.

(8) Requests to use Federal and/or non-Federal match funds for food and/or beverages in conjunction with meeting costs.

D. Overpayments

(1) Any Grant funds advanced or paid and not needed for approved grant purposes shall be reported immediately to the Grantor. Grantees are to submit payments, including refunds or reimbursements, directly to the Grantor's Fiscal Agent, the Defense Finance and Accounting Service (DFAS) Cleveland through one of the following methods:

(a) Via ACH with the following information:
(b)(6)

(b) Via Wire with the following information:
Bank Name: US Treasury
City: New York, NY
Country: USA
(b)(6)

(2) The Grantor will not accept any paper checks or returned funds directly.

E. Grantee Contributions

Contributions to this project by non-Grantor sources are expected to be paid out at the same general rate as Grant funds.

F. Reimbursement for Travel

Reimbursement for travel (transportation, food, and lodging) in the performance of Grant activities shall be consistent with those normally allowed in like circumstances in the non-Federally sponsored activities of the Grantee. Grantees may follow their own established rate but any travel allowance policies in excess of Federal limits must receive prior approval from the Grantor.

G. Use of Consultants/Contractors

(1) The scope of work contained in any solicitation and/or request for proposals must be reviewed and approved by OEA prior to issuance.

(2) Procurement of consultant or contractor services shall be in accordance with all standards and procedures set forth in 2 CFR Part 200. The following terms are intended merely to highlight some of these standards and are, therefore, not inclusive.

(3) All procurement transactions, regardless of whether negotiated or advertised and without regard to dollar value, shall be conducted in a manner that provides maximum open and free competition.

(4) Formal advertising, with adequate purchase description, sealed bids, and public openings, shall not be required for small purchase procurements that are less

than the simplified acquisition threshold, currently set by the Federal Acquisition Regulation at 48 CFR Subpart 2.1 in accordance with 41 U.S.C. 1908 as $150,000 unless otherwise required by State or local law or regulation. If small purchase procedures are used, price or rate quotations shall be obtained. Micro-purchases of supplies or services, the aggregate amount of which does not exceed the micro-purchase threshold currently set by the Federal Acquisition Regulation at $3,000 may be used in order to expedite the completion of lowest-dollar small purchase transactions.

(5) The Grantee shall maintain a code or standards of conduct which shall govern the performance of its officers, employees, or agents in contracting with and expending Federal Grant funds. Grantee's officers, employees, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from a contractor or potential contractors. To the extent permissible by State or local law, rules, or regulations, such standards shall provide for penalties, sanctions, or other disciplinary actions to be applied for violations of such standards by the Grantee's officers, employees, or agents, or by contractors.

(5) The Grantee shall ensure that every consultant and every contractor it employs under the Grant complies with the terms of this Agreement as though the consultant or contractor were a party to this Agreement.

(6) The Grantee is the responsible authority, without recourse to the Grantor, regarding the settlement and satisfaction of all contractual and administrative issues arising out of procurements entered into in support of the Grant.

H. Contractor Deliverables

(1) A disclaimer statement will appear on the title page of any study prepared under this Grant. It will read:

"This study was prepared under contract with the , **(The Grantee should insert its legal name into this space)**, with financial support from the Office of Economic Adjustment, Department of Defense. The content reflects the views of the **(The Grantee should insert its legal name into this space)** and does not necessarily reflect the views of the Office of Economic Adjustment."

(2) The contractor identification will appear on the title page of the study funded by this grant.

(3) Any final study shall be submitted electronically. The document will be dated the month and year that it is submitted to the Grantor.

I. Post-Award Monitoring

(1) Grantee Reporting

(a) The Grantee shall provide interim performance reports and a final performance report. The performance reports will contain information on the following:

a. A comparison of actual accomplishments to the objectives established for the period.

b. The reasons for slippage if established objectives were not met.

c. Additional pertinent information when appropriate.

d. An accounting, by the budget line items approved for this project, of expenses incurred during the reporting period, including the amount of Grant funds on hand at the beginning and end, and non-Grantor share of contributions over the term.

e. The final performance report must contain a summary of activities for the entire Grant period. All required deliverables should be submitted with the final performance report.

(b) The final SF 425, "Federal Financial Report," shall be submitted to the Grantor within 90 days after the end date of the Grant. Any Grant funds actually advanced and not needed for Grant purposes shall be reported immediately to the Grantor and returned to the Grantor's Fiscal Agent in accordance with the guidance provided in Section V.E. of this Agreement.

(c) The enclosed "Schedule of Reports" provides reporting periods and dates due for this award.

b. The Grantor reserves the right to conduct on-site reviews and/or off-site desk reviews to confirm compliance with programmatic and administrative terms and conditions.

J. Prohibited Activities

(1) Duplication of Work: The purpose and scope of work for which this Agreement is made shall not duplicate programs for which moneys have been received, are committed, or are applied for from other sources, public or private. Upon request of the Grantor, the Grantee shall submit full information about related programs that will be initiated within the Grant period.

(2) Other Funding Sources: Grantor's funds budgeted or granted for this program shall not be used to replace any financial support previously provided or assured from any other source.

(3) The Grantee is prohibited from using funds provided from this Grant or personnel employed in the administration of this program for political activities, sectarian or religious activities, lobbying, political patronage, or nepotism activities.

(4) Grant funds may not be used for marketing or entertainment expenses.

(5) Grant funds may not be used for capital assets, such as the purchase of vehicles, improvements and renovation of space, and repair and maintenance of privately owned vehicles.

K. Audits

(1) The Grantee agrees to comply with audit requirements as specified in 2 CFR Part 200, Subpart F.

(2) The Grantee shall provide any audit with findings related to this award, with copies of the reporting package (including corrective action plans), management letters issued by an auditor, and audit working papers, to the Grantor.

(3) The Grantor will seek to issue a management decision to the Grantee within six months of receipt of an audit report with findings, and the Grantee shall take timely and corrective action to comply with the management decision.

(4) The Grantor reserves the right to conduct an independent follow-up audit.

L. Reporting Subawards and Executive Compensation

I. Reporting Subawards and Executive Compensation.

a. Reporting of first-tier subawards.

1. Applicability. Unless you are exempt as provided in paragraph d. of this award term, you must report each action that obligates $25,000 or more in Federal funds that does not include Recovery funds (as defined in section 1512(a)(2) of the American Recovery and Reinvestment Act of 2009, Pub. L. 111-5) for a subaward to an entity (see definitions in paragraph e. of this award term).

2. Where and when to report.

i. You must report each obligating action described in paragraph a.1. of this award term to http://www.fsrs.gov.

ii. For subaward information, report no later than the end of the month following the month in which the obligation was made. (For example, if the obligation was made on November 7, 2010, the obligation must be reported by no later than December 31, 2010.)

3. What to report. You must report the information about each obligating action that the submission instructions posted at http://www.fsrs.gov specify.

b. Reporting Total Compensation of Recipient Executives.

1. Applicability and what to report. You must report total compensation for each of your five most highly compensated executives for the preceding completed fiscal year, if—

i. the total Federal funding authorized to date under this award is $25,000 or more;

ii. in the preceding fiscal year, you received—

(A) 80 percent or more of your annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

(B) $25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at http://www.sec.gov/answers/execomp.htm.)

2. Where and when to report. You must report executive total compensation described in paragraph b.1. of this award term:

i. As part of your registration profile at https://www.sam.gov.

ii. By the end of the month following the month in which this award is made, and annually thereafter.

c. Reporting of Total Compensation of Subrecipient Executives.

1. Applicability and what to report. Unless you are exempt as provided in paragraph d. of this award term, for each first-tier subrecipient under this award, you shall report the

names and total compensation of each of the subrecipient's five most highly compensated executives for the subrecipient's preceding completed fiscal year, if—

i. in the subrecipient's preceding fiscal year, the subrecipient received—

(A) 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

(B) $25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and

ii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at http://www.sec.gov/answers/execomp.htm.)

2. Where and when to report. You must report subrecipient executive total compensation described in paragraph c.1. of this award term:

i. To the recipient.

ii. By the end of the month following the month during which you make the subaward. For example, if a subaward is obligated on any date during the month of October of a given year (i.e., between October 1 and 31), you must report any required compensation information of the subrecipient by November 30 of that year.

d. Exemptions

If, in the previous tax year, you had gross income, from all sources, under $300,000, you are exempt from the requirements to report:

i. Subawards, and

ii. The total compensation of the five most highly compensated executives of any subrecipient.

e. Definitions. For purposes of this award term:

1. Entity means all of the following, as defined in 2 CFR part 25:

i. A Governmental organization, which is a State, local government, or Indian tribe;
ii. A foreign public entity;

iii. A domestic or foreign nonprofit organization;
iv. A domestic or foreign for-profit organization;
v. A Federal agency, but only as a subrecipient under an award or subaward to a non-Federal entity.

2. Executive means officers, managing partners, or any other employees in management positions.

3. Subaward:

i. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.

ii. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see Sec. __ .210 of the attachment to OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations").

iii. A subaward may be provided through any legal agreement, including an agreement that you or a subrecipient considers a contract.

4. Subrecipient means an entity that:

i. Receives a subaward from you (the recipient) under this award; and
ii. Is accountable to you for the use of the Federal funds provided by the subaward.

5. Total compensation means the cash and noncash dollar value earned by the executive during the recipient's or subrecipient's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)):

i. Salary and bonus.

ii. Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.

iii. Earnings for services under non-equity incentive plans. This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.

iv. Change in pension value. This is the change in present value of defined benefit and actuarial pension plans.

v. Above-market earnings on deferred compensation which is not tax-qualified.

vi. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds $10,000.

M. Recipient Integrity and Performance Matters

A. REPORTING OF MATTERS RELATED TO RECIPIENT INTEGRITY AND PERFORMANCE

1. General Reporting Requirement

If the total value of your currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds $10,000,000 for any period of time during the period of performance of this Federal award, then you as the recipient during that period of time must maintain the currency of information reported to the System for Award Management (SAM) that is made available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)) about civil, criminal, or administrative proceedings described in paragraph 2 of this award term and condition. This is a statutory requirement under section 872 of Public Law 110-417, as amended (41 U.S.C. 2313). As required by section 3010 of Public Law 111-212, all information posted in the designated integrity and performance system on or after April 15, 2011, except past performance reviews required for Federal procurement contracts, will be publicly available.

2. Proceedings About Which You Must Report

Submit the information required about each proceeding that:

a. Is in connection with the award or performance of a grant, cooperative agreement, or procurement contract from the Federal Government;

b. Reached its final disposition during the most recent five year period; and

c. Is one of the following:

(1) A criminal proceeding that resulted in a conviction, as defined in paragraph 5 of this award term and condition;

(2) A civil proceeding that resulted in a finding of fault and liability and payment of a monetary fine, penalty, reimbursement, restitution, or damages of $5,000 or more;

(3) An administrative proceeding, as defined in paragraph 5. of this award term and condition, that resulted in a finding of fault and liability and your payment of either a monetary fine or penalty of $5,000 or more or reimbursement, restitution, or damages in excess of $100,000; or

(4) Any other criminal, civil, or administrative proceeding if:

(i) It could have led to an outcome described in paragraph 2.c.(1), (2), or (3) of this award term and condition;

(ii) It had a different disposition arrived at by consent or compromise with an acknowledgment of fault on your part; and

(iii) The requirement in this award term and condition to disclose information about the proceeding does not conflict with applicable laws and regulations.

3. Reporting Procedures

Enter in the SAM Entity Management area the information that SAM requires about each proceeding described in paragraph 2 of this award term and condition. You do not need to submit the information a second time under assistance awards that you received if you already provided the information through SAM because you were required to do so under Federal procurement contracts that you were awarded.

4. Reporting Frequency

During any period of time when you are subject to the requirement in paragraph 1 of this award term and condition, you must report proceedings information through SAM for the most recent five year period, either to report new information about any proceeding(s) that you have not reported previously or affirm that there is no new information to report. Recipients that have Federal contract, grant, and cooperative agreement awards with a cumulative total value greater than $10,000,000 must disclose semiannually any information about the criminal, civil, and administrative proceedings.

5. Definitions

For purposes of this award term and condition:

a. Administrative proceeding means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (*e.g.,* Securities and Exchange Commission Administrative proceedings, Civilian Board of Contract Appeals proceedings, and Armed Services Board of Contract Appeals proceedings). This includes proceedings at the Federal and State level but only in connection with performance of a Federal contract or grant. It does not include audits, site visits, corrective plans, or inspection of deliverables.

b. Conviction, for purposes of this award term and condition, means a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere.

c. Total value of currently active grants, cooperative agreements, and procurement contracts includes—

(1) Only the Federal share of the funding under any Federal award with a recipient cost share or match; and

(2) The value of all expected funding increments under a Federal award and options, even if not yet exercised.

N. Requirement to Post an Abstract

Pursuant to the requirements of Section 8123 of the Department of Defense Appropriations Act, 2015, the Grantee is hereby informed that the Office of Economic Adjustment is required to post a publicly releasable abstract statement that describes the project or program supported by this Grant, in terms that the public can understand, to a Department of Defense website. By signing this award agreement, the Grantee accepts this requirement and confirms OEA may publicly release and post an abstract obtained from the Grantee's grant application to a Department of Defense website.

O. Prohibition on Using FY 15 Funds under Grants with Entities that Require Certain Internal Confidentiality Agreements

(a) The recipient shall not require employees, contractors or subrecipients seeking to report fraud, waste, or abuse to sign or comply with internal confidentiality agreements or statements prohibiting or otherwise restricting such employees or contractors from lawfully reporting such waste, fraud, or abuse to a designated investigative or law enforcement representative of a Federal department or agency authorized to receive such information.

(b) The recipient must notify its employees, contractors, or subrecipients that the prohibitions and restrictions of any internal confidentiality agreements inconsistent with paragraph (a) of this award provision are no longer in effect.

(c) The prohibition in paragraph (a) of this award provision does not contravene requirements applicable to Standard Form 312, Form 4414, or any other form issued by a Federal department of agency governing the nondisclosure of classified information.

(d) If the Government determines that the recipient is not in compliance with this award provision, it:

(1) Will prohibit the recipient's use of any FY 2015 funds under this award, in accordance with section 743 of Division E, Title VIII of the Consolidated and Further Continuing Resolution Appropriations Act, 2015, (Pub. L 113-235); and

(2) May pursue other remedies available for the recipient's material failure to comply with award terms and conditions

P. Compliance

OEA may suspend or terminate this Agreement in whole, or in part, if the Grantee materially fails to comply with any term or condition of this Agreement. The Grantee shall not incur new obligations for the terminated portions after receiving notice of the termination, and shall cancel as many outstanding obligations as possible. Additional enforcement remedies for non-compliance and termination provisions, in 2 CFR Part 200 apply to this award. The decision of the Grantor in interpreting the Terms and Conditions of this Agreement shall be final.

U.S. DEPARTMENT OF DEFENSE
OFFICE OF ECONOMIC ADJUSTMENT
GRANT PROGRAM-SPECIFIC
TERMS AND CONDITIONS
Effective April 2016

The Office of Economic Adjustment's 'Notice of Award' consists of a 2-page form with numbered sections. Grantees should refer to the following section numbers to determine applicability: Section 3 for Award Type; Section 11 for Program Type; and Section 16 for CFDA Number and Title.

I. COMMUNITY INVESTMENT (Construction Grants)

CFDA 12.600, Community Investment includes four program areas:

- Public Schools on Military Installations
- Military Medical Center Access Improvement Program
- Civilian Infrastructure Investments on the Territory of Guam
- New and ongoing Congressionally Directed projects

The following program-specific terms and conditions are applicable to CFDA number 12.600, Community Investment:

A. The Grantee agrees to retain ownership of the new, expanded, or renovated facility and to insure, operate, and maintain or replace the facilities to the same standard and conditions as any other Grantee-owned property, to include scheduling and funding necessary maintenance, expansion, an/or replacement of the improved real property, on the same basis as any other Grantee-owned property and facilities.

B. The authorized purpose of the real property funded under the Grant award is to serve as an educational facility. In the event that real property funded under the Grant award is no longer needed for this original authorized purpose, the Grantee must obtain disposition instructions from the Office of Economic Adjustment prior to taking any disposition action.

C. Grantee agrees to provide educational programs and services on the same basis as such programs are made available at any other Grantee-operated facility. The Grantee may not charge students or school personnel for the ordinary use of facilities, furnishing, or equipment purchased with Grant funds.

D. The Grantee shall administer and supervise implementation of the project, maintaining competent architectural supervision and inspection at the project site to ensure the work conforms to the approved drawings and specifications.

E. Project underrun amounts shall be added to the Contingencies line item. In the event the final project cost is less than the currently estimated total project cost, the amount of matching share funds shall be unchanged and the grant amount will be reduced, accordingly.

F. In the event the final project cost exceeds the currently estimated total project cost, the Grantee may be required to provide the additional funding needed to complete the project.

G. The Grantee will abide by the Project Development Time Schedule. Failure to meet the Project Development Time Schedule, as identified in section IX.D, is considered a violation of the Grant Agreement and may result in action by the Grantor to suspend and/or terminate the Grant. The Project Development Time Schedule may only be extended as a result of a written request from the Grantee and a written approval by the Grantor.

H. Deliverables

(1) Prior to the start of construction, the Grantee shall provide to the Grantor evidence of adequate access and site control to permit necessary construction, renovation, repair, expansion, demolition and/or swing space activities as well as operation and maintenance of the completed facility.

(2) The Grantee will provide the Grantor with a copy of the certificate of occupancy for the completed facility issued by the appropriate jurisdiction.

I. The Grantee understands that, as of the date of this Grant Agreement, the Grantor has not satisfied the requirements of the National Environmental Policy Act. The Grantee consequently shall not proceed with construction or undertake any other ground-disturbing project activities prior to receiving written notice from the Grantor that the requirements of the National Environmental Policy Act have been met. This restriction does not apply to project design, development of environmental information, administrative activities, securing permits, or other activities that present no risk of irreparable injury to the environment.

II. <u>FORCE REDUCTION (Non-Construction Grants)</u>

CFDA 12.604, Community Economic Adjustment Assistance for Reductions in Defense Spending

A. The Grantee is restricted from using Office of Economic Adjustment grant funds on the following activities:
   1. Construction;
   2. International travel;

3. Activities otherwise eligible for or funded through other Federal grant programs; and
4. Activities that seek to reverse or oppose Defense spending reductions.

III. BASE, REALIGNMENT, AND CLOSURE (Non-Construction Grants)

CFDA 12.607, Community Economic Adjustment Assistance for Establishment, Expansion, Realignment, or Closure of a Military Installation

A. The Grantee is restricted from using Office of Economic Adjustment grant funds on the following activities:
   1. Construction;
   2. International travel;
   3. Activities otherwise eligible for or funded through other Federal grant programs; and
   4. Activities that seek to reverse or oppose Defense spending reductions.

IV. JOINT LAND USE STUDY (Non-Construction)

CFDA 12.610, Community Economic Adjustment Assistance for Compatible Use and Joint Land Use Studies

A. The Grantee will adhere to the Terms & Conditions included in Section 20 of the Notice of Award.

V. DEFENSE AND INDUSTRY ADJUSTMENT (Non-Construction)

The Defense Industry Adjustment Grant Program consists of three (3)CFDA Numbers:

- 12.611, Community Economic Adjustment Assistance for Reductions in Defense Industry Employment;
- 12.614, Community Economic Adjustment Assistance for Advance Planning and Economic Diversification; and
- 12.617, Economic Adjustment Assistance for State Governments.

The following program-specific terms and conditions are applicable:

A. Business Relocation Provision

Funds provided under this award may not be used to directly identify or assist a business, including a business expansion, in the relocation of a plant, facility, or

operation from one Labor Market Area (LMA) to another if the relocation is likely to result in the loss of jobs in the LMA from which the relocation occurs.

B. The Grantor reserves the right to reproduce, publish, use, and authorize others to use copyrighted works or other data developed under this assistance agreement for Federal purposes. Examples of a Federal purpose include but are not limited to: (1) Use by OEA and other Federal employees for official Government purposes; (2) Use by Federal contractors performing specific tasks for the Government; (3) Publication in DOD documents provided the document does not disclose trade secrets (e.g. software codes) and the work is properly attributed to the recipient through citation or otherwise; (4) Reproduction of documents for inclusion in Federal depositories; and (5) Limited use by other grantees to carry out Federal grants provided the use is consistent with the terms of OEA's authorization to the other grantee to use the copyrighted works or other data.

VI. RESEARCH AND TECHNICAL ASSISTANCE (Non-Construction)

CFDA 12.615, Research and Technical Assistance

A. The Grantee will adhere to the Terms & Conditions included in Section 20 of the Notice of Award.

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: Status Update
Date: Tuesday, May 3, 2016 8:14:00 AM

Hi (b)(6

Good news. We held the Technical Review Meeting yesterday with the Director. The application was conditionally approved with some minor changes. I have been tied up in meetings yesterday afternoon and this morning, but plan on addressing the corrections this afternoon. Most of the actions are things that I can handle on my end, and then I will coordinate with you on the changes and ask you to resubmit the application. I will let you know which actions I need your assistance. I will send you a list of the changes as I work through them. I will also need to go over the remainder of process from here to grant award. Watch for a follow up later today/tomorrow.

Please note that you (b)(6) may receive a system generated email stating that the application has been returned. You don't need to do anything with that until I provide additional guidance. I will keep you posted.

Sig

Sigmund Csicsery
Project Manager
Department of Defense
Office of Economic Adjustment
Western Region Office
1325 J Street, Suite 1500
Sacramento, CA 95814
(b)(6)

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This e-mail message may contain confidential and/or privileged information. If you are not an addressee or otherwise authorized to receive this message, you should not use, copy, disclose or take any action based on this e-mail or any information contained in the message. If you have received this material in error, please advise the sender immediately by reply e-mail and delete this message.

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: Upcoming DIA Events
Date: Monday, January 23, 2017 2:03:00 PM

(b)(6)

Just quick note to confirm that you received notices from the CREC regarding the following two events.

1) DIA Webinar – Supply Chain Mapping - Tomorrow afternoon.

2) Defense Industry Adjustment Learning Community Convening - March 28/29 in Arlington.

If you did not receive these, I can forward you the information. Are either of you planning to participate in these?

Otherwise, hope all is well. Still trying to confirm my next trip out there. Likely sometime in mid-Feb.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

Cc: (b)(6)
Subject: RE: FSRS

Let me inquire for you. Is this the FAIN you are using? (HQ00051610178)

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

From: Csicsery, Sigmund G CIV OSD ODAM (US)
To: (b)(6)
Subject: Upcoming Site Visit
Date: Monday, February 27, 2017 3:37:00 PM

Hi (b)(6)

My trip is locked in for the week of the March 13th. I am looking to meet with you sometime on the 14th if you are available. How does your schedule look?

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US)
Sent: Tuesday, February 14, 2017 10:05 AM
To: (b)(6)
Subject: RE: Upcoming DIA Events

Hi (b)(6)

Looks like my visit is being postponed to the week of the March 13th. How does that look for you?

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----

From: (b)(6)
Sent: Wednesday, February 08, 2017 7:08 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US); (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events

Hi Sig!

I was just thinking about you today! Mayor Caldwell appointed his new person for the Office of Economic Development: Ed Hawkins. He's a retired Air Force colonel (intelligence officer & foreign affairs).

Thanks for the heads up about the DIA Learning Event. We're looking at what we can do.

The week of 2/27 sounds good! We look forward to catching up!!

Chat soon, (b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Wednesday, February 08, 2017 1:50 PM
To: (b)(6)
Subject: RE: Upcoming DIA Events

Hi (b)(6)

FYI - The original invite for the DIA Learning Event (Mar 28/29) was limited to two people per organization to make sure that we had enough space to accommodate those grantees that plan to participate. However, I wanted to let you know that after this week, OEA is going to lift the two person limit which will likely fill the remaining slots. I don't know if you had decided to send anybody or not, but if you plan to attend, you should register soon.

Also, it looks like my next trip to Oahu will be the week of 27 Feb. Still trying to work the schedule, but wanted to give you a heads up. How does your availability look that week?

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 23, 2017 3:21 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events

OK, I found it, thanks. It looks like we are responsible for covering our own travel expenses though.

(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 1:15 PM
To: (b)(6)
Cc:
Subject: RE: Upcoming DIA Events

Yes,

I received an email on Jan 11th. Participants are encouraged to register by Feb 15th. Let me know if your save the date email has the registration link.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

-----Original Message-----
From: (b)(6)
Sent: Monday, January 23, 2017 3:10 PM
To: Csicsery, Sigmund G CIV OSD ODAM (US)
Cc: (b)(6)
Subject: [Non-DoD Source] RE: Upcoming DIA Events

Thanks Sig! (b)(6) (a new hire) and I are registered for the Webinar tomorrow. Regarding the March event, I remember seeing a "save-the-date" kind of announcement. Are they accepting registrations for that event now?

Thanks,
(b)(6)

-----Original Message-----
From: Csicsery, Sigmund G CIV OSD ODAM (US) (b)(6)
Sent: Monday, January 23, 2017 12:03 PM
To: (b)(6)
Subject: Upcoming DIA Events

(b)(6)

Just quick note to confirm that you received notices from the CREC regarding the following two events.

1) DIA Webinar - Supply Chain Mapping - Tomorrow afternoon.

2) Defense Industry Adjustment Learning Community Convening - March 28/29 in Arlington.

If you did not receive these, I can forward you the information. Are either of you planning to participate in these?

Otherwise, hope all is well. Still trying to confirm my next trip out there. Likely sometime in mid-Feb.

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]

Cc: (b)(6)
Subject: RE: FSRS

Let me inquire for you. Is this the FAIN you are using? (HQ00051610178)

Sig

Sigmund Csicsery
Project Manager
(b)(6)

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[redacted]