

SIMPLIFIED ACQUISITION CONTRACT FILE CONTENT INDEX

Project Name: FOIAXpress

Customer: (b)(6)

Contractor: AINS.INC

Contract Number:

HQ0034-08-F-1047

PR Number:

HQ01873440002000

Control Number:

In File		AWARD DOCUMENTS
X	1.	DD Form 1262, Funding Authorization
	2.	Acquisition Plan
	3.	Independent Government Price Estimate
	4.	Product Specifications/ Statement of Work or Objectives/ Requirements Statement/ PWS
	5.	Market Research --
X	6.	Sole Source/ Brand Name/ Set-Aside Justification & Approval Documentation/Rationale
	7.	Evaluation Criteria
	8.	DD Form 254, Contract Security Classification Specification - Solicitation
X	9.	Small Business Coordination Record (DD Form 2579)/ Set-aside Determination
	10.	Determination & Findings --
	11.	Pre-solicitation Public Notice (over \$10k)
X	12.	Request for Quote/ Request for Proposal & Bidder's Mailing List --
X	13.	CCR & Debarred/Excluded Parties List Review
	14.	Abstract of Offers/Quotes (SF 1419)
X	15.	Successful Proposals/ Quotes
	16.	Unsuccessful Proposal/ Quote
	17.	Evaluation/ Technical Proposal Analysis
X	18.	Price Reasonableness Determination (see block 14)/ Small Purchase Pricing Memorandum
	19.	Legal Review
X	20.	Correspondence

In File	B.	AWARD DOCUMENTS
X	1.	Award Document
	2.	Modifications
	3.	DD Form 254, Contract Security Classification Specification
X	4.	CAR
X	5.	Distribution Sheet

In File		
	1.	Notice to Proceed
	2.	Materials Submittals
	3.	Contractor Payrolls
	4.	Labor Interviews
	5.	Contractor Personnel Data
	6.	GFP Listing/Receipt/Accountability Schedule
	7.	Cure/Show Cause Notices & Supporting Documents
	8.	Miscellaneous Contract Administration Correspondence & Documents
In File		PAYMENT/CLOSEOUT
	10.	Invoice and Payment Documentation
	11.	Assignment of Claims
	*12.	Contractor Release Of Claims

(b)(6)

CTR WHS/APO/G7

From: Wayne Jewell [WJewell@ains-inc.com]
Sent: Friday, January 18, 2008 9:26 AM
To: (b)(6) CTR WHS/A&PO/G7
Subject: RE: Service Dates

(b)(6)

AINS agrees to the change in the period of performance.

Regards

Wayne R. Jewell

VF Business Solutions

From: (b)(6) WHS/A&PO/G7 [mailto:(b)(6)]
Sent: Thursday, January 17, 2008 3:14 PM
To: Wayne Jewell
Subject: Service Dates

Wayne,

Good speaking with you this afternoon on the change in the performance period. Please respond to the agreement of changing the performance start date from 15 Feb 2008 to 16 Feb 2008.

Thanks

(b)(6)

CTR WHS/APO/G7

From: (b)(6) WHS/ITMD (b)(6)
Sent: Wednesday, December 19, 2007 9:23 AM
To: (b)(6) CTR WHS/A&PO/G7
Subject: RE: HQ0034-07-F-1089 FOIA EXPRESS
Signed By: (b)(6)

Hi (b)(4)

For the AIMS FOIAExpress on-site support the contract is HQ0034-07-F-1089 this one expires April 1 2008.

For the AIMS FOIAExpress software maintenance support the contract is HQ0034-07-F-1084 this one expires 15 Feb 2008.

Vr,
(b)(6)

-----Original Message-----

From: (b)(6) CTR WHS/A&PO/G7 [mailto:(b)(6)]
Sent: Tuesday, December 18, 2007 9:37 AM
To: (b)(6) WHS/ITMD
Subject: RE: HQ0034-07-F-1089 FOIA EXPRESS

What is your current contract number for this service?

-----Original Message-----

From: (b)(6) WHS/ITMD [mailto:(b)(6)]
Sent: Tuesday, December 18, 2007 8:52 AM
To: (b)(6) CTR WHS/A&PO/G7
Subject: RE: HQ0034-07-F-1089 FOIA EXPRESS

This FOIA Xpress requirement is for software maintenance the one that expires in april is for on-site support.

I contacted my financial office to work the 448. Unfortunately, I do not have authorization to do that.

Vr,
(b)(6)

-----Original Message-----

From: (b)(6) CTR WHS/A&PO/G7 [mailto:(b)(6)]
Sent: Tuesday, December 18, 2007 8:49 AM
To: (b)(6) WHS/ITMD
Subject: RE: HQ0034-07-F-1089 FOIA EXPRESS

(b)(6)

I thought your FOIAEXPRESS was here for \$40,322.70 under control number 09WR612-0087 Also, did you complete the DD 446, which should be MIPRed funds

to GSA?

V/r
(b)(6)

-----Original Message-----

From: (b)(6) WHS/ITMD (b)(6)
Sent: Tuesday, December 13, 2007 8:30 AM
To: (b)(6) CTR WHS/A&PO/G7
Subject: RE: HQ0034-07-F-1089 FOIA EXPRESS

Thank you. I am working on the SOW and funding information for this should have this to you soon.

V/r
(b)(6)

-----Original Message-----

From: (b)(6) CTR WHS/A&PO/G7 [mailto:(b)(6)]
Sent: Thursday, December 13, 2007 4:47 PM
To: (b)(6) WHS/ITMD
Subject: HQ0034-07-F-1089 FOIA EXPRESS

Good afternoon,

Your contract for FOIA EXPRESS Technology Specialist will be expiring on 1 Apr 2008. If you require continued service please submit a funding document and an updated Statement of Work if the requirement has changed.

Thanks

V/r

(b)(6)

<<...>>

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE J		PAGE OF PAGES 1 2	
2. AMENDMENT/MODIFICATION NO. P00001		3. EFFECTIVE DATE 21-Feb-2008		4. REQUISITION/PURCHASE REQ. NO. HQ018773440002000		5. PROJECT NO. (if applicable)	
6. ISSUED BY WHS ACQUISITION & PROCUREMENT OFFICE 1155 DEFENSE PENTAGON WASHINGTON DC 20301-1155		CODE HQ0034		7. ADMINISTERED BY (if other than item 6) See Item 6		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code) AINS, INC. WAYNE JEWELL 1355 PICCARD DR. STE 300 ROCKVILLE MD 20850-4315				9A. AMENDMENT OF SOLICITATION NO.			
				9B. DATED (SEE ITEM 11)			
				<input checked="" type="checkbox"/> 10A. MOD. OF CONTRACT/ORDER NO. HQ0034-08-F-1047			
				<input checked="" type="checkbox"/> 10B. DATED (SEE ITEM 13) 15-Feb-2008			
CODE 06DJ8		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. (b) By virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (if required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT ORDERS IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
<input checked="" type="checkbox"/> B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input checked="" type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) Modification Control Number: wilsonra08642 The purpose of this modification is to change the payment office as specified herein. POC: (b)(6) PHONE: (b)(6) E-MAIL:							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) DAVID L. PRICE / CONTRACTING OFFICER TEL: 703-696-2970 EMAIL: DAVID.PRICE@WHS.MIL			
15B. CONTRACTOR OFFEROR		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA		16C. DATE SIGNED	
(Signature of person authorized to sign)				BY _____ (Signature of Contracting Officer)		21-Feb-2008	

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION SF 1449 - CONTINUATION SHEET

SOLICITATION/CONTRACT FORM

The total cost of this contract was decreased by \$0.00 from (b)(4) to (b)(4)

The 'Payment will be made by' organization has changed from

DFAS-CO WEST ENTITLEMENT OPERATIONS

P.O. BOX 182381

COLUMBUS OH 43218-2381

to

DFAS-CO SOUTH ENTITLEMENT OPERATIONS

P.O. BOX 182264

COLUMBUS OH 43218-2264

(End of Summary of Changes)

Print Close Help

Transaction Information

Award Type: Delivery/Task Order **Prepared Date:** 02/20/2008 10:18:24 **Prepared User:** (b)(6) HQ0034@WHS.MIL
Award Status: Draft **Last Modified Date:** 02/20/2008 10:19:23 **Last Modified User:** (b)(6) HQ0034@WHS.MIL

Document Information

	Agency	Procurement Identifier	Modification No	Trans No
Award ID:	9700	HQ003408F1047	U00001	0
Referenced IDV ID:	4730	GS35F4747G	0	
Reason For Modification:	OTHER ADMINISTRATIVE ACTION			
Solicitation ID:				

Dates	Amounts	Previous	Current	Total
Date Signed: 02/20/2008	Acquisition Obligation:	(b)(4)	\$0.00	(b)(4)
Effective Date: 02/15/2008	Task And Extended Options Value:		\$0.00	
Completion Date: 02/14/2009	Task And All Options Value:		\$0.00	
Estimate Completion Date: 02/14/2013	Fee Paid for Use of Indefinite Delivery Vehicle:	\$0.00		

Purchaser Information

Contracting Office Agency ID: 97F5	Contracting Office Agency Name: WASHINGTON HEADQUARTERS SERVICE
Contracting Office ID: HQ0034	Contracting Office Name: WASHINGTON HEADQUARTERS SERVICE
Funding Agency ID: 9700	Funding Agency Name: DEPT OF DEFENSE
Funding Office ID: HQ0187	Funding Office Name: WHS ITMD
Reason For Inter-Agency Contracting:	

Contractor Information

Socio Economic Data

CCR Exception: PLEASE SELECT CCR EXCEPTION BY CLICKING THE ELLIPSIS (...) BUTTON

Vendor Name: AINS, INC

DBAN:	Veteran Owned	Asian Pacific	Tribal Government
Street: 1355 PICCARD DR STE 300	8(a) Firm	Service Disabled Vet	Black Owned
Street2:	Hub Zone	Local Government	Native American
City: ROCKVILLE	SDB	Minority Institution	Asian Indian
State: MD Zip: 208504336	JWOD (Sheltered Workshop)	American Indian	Non-Profit Organization
Congressional District: MARYLAND 08	HBCU	State Government	Hispanic Owned
Country: UNITED STATES	Educational Institution	Federal Government	Emerging Small
Phone:	Women Owned	Minority Owned Business	Hospital
Fax No:			
DUNS No: 3611504690000	Organization Type	Number of Employees	Annual Revenue
Contractor Name From Contract: AINS, INC		85	(b)(4)

Contract Data

Type of Contract:

Multi Year Contract:

Major Program:

Contract Information

Cost Or Pricing Data:

Purchase Card Used As Payment Method:

Letter Contract:

Performance Based Service Acquisition:

* FY 2004 and prior; 80% or more specified as performance requirement

* FY 2005 and later; 50% or more specified as performance requirement

Contingency Humanitarian Peacekeeping Operation:

Contract Financing:

Cost Accounting Standards Clause:

Number Of Actions:

1

Consolidated Contract:

(* > \$5 Million)

Legislative Mandates

Principal Place of Performance

Clinger-Downs Act:

Principal Place Of Performance Code (State Location Country):

VA 69104 US

Service Contract Act:

Principal Place Of Performance Name:

ROSSLYN

Wash-Header Act:

Congressional District Place Of Performance:

VIRGINIA 08

Davis Bacon Act:

Place Of Performance Zip Code (+4):

22209 - 2209

Product Or Service Information

Product/Service Code:

D314

Description: ADP ACQUISITION SUP SVCS

Principal NAICS Code:

541519

Description: OTHER COMPUTER RELATED SERVICES

Contract Currency:

(* > \$5 Million)

System Equipment Code:

000

Country of Product Origin:

US

UNITED STATES

Material Description:

Use Of Recovered Material:

InfoTech Commercial Item Category:

Commercial Program Code:

S1

Description: SERVICES

Set Aside Information:

Small Business Set Aside Code:

Small Business Set Aside Code:

Contract Description:

(4000 characters)

Competition Information

Extent Competed For Referenced IDV:

Extent Competed:

Solicitation Procedures:

Type Of Set Aside:

Evaluated Preference:

SBIR/STTR:

Statutory Exception To Fair Opportunity:

Reason Not Competed:

Number Of Offers Received:

Pre Award FBO Synopsis:

1

Small Business Competitiveness Demonstration Program:

SBA/OFPP Synopsis Waiver Pilot:

Commercial Item Test Program:

Alternative Advertising:

Commercial Item Acquisition Procedures:

A76 Action:

Preference Programs / Other Data

Contracting Officer's Business Size Selection:

Subcontract Plan:

Price Evaluation Percent Difference: 0 %

Reason Not Awarded To Small Disadvantaged Business:

Reason Not Awarded To Small Business:

Memorandum of Record

Contract No. HQ0034-08-F-1047

Subject: Modification to Change Payment Address

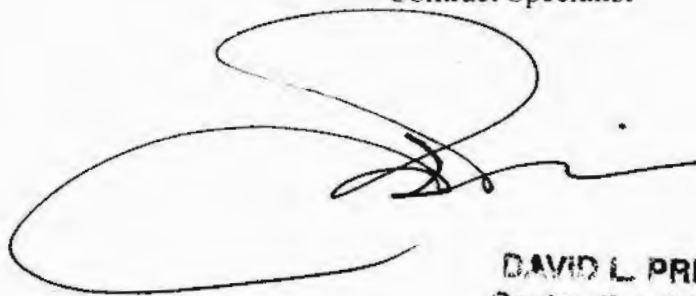
Date: 20 Feb 2008

Re: _____

The purpose of the MFR is to document why a modification was accomplished to change the payment office. The contracting officer, David Price received an electronic notice through EDA indicating that payment could not be made since the wrong pay office was identified on the contract. Based on the location of the vendor a modification was completed to change the pay site from DFAS CO/West (HQ00339) to DFAS CO/South (HQ0338). The vendor can now receive payment for service.

(b)(6)

Contract Specialist



DAVID L PRICE
Contracting Officer

21 FEB 2008

Department of Defense
Electronic Document Access
Next Generation

View Contract Deficiency Report

David L Price () - Today is Feb 19, 2008

***Required Fields**

Status: ASSIGNED
Approval Date: 13-FEB-08
Next Action By: David L Price

Days Aged: 5
Last Update: 13-FEB-08
Updated By: (b)(6)

Status

*Contract No: GS35F4747G
Delivery Order/TO: HQ003408F1047
ACO Mod:

PCO Mod:

Contract

*Admin DoDAAC: HQ0034
*ACO: No ACO Listed

Assignee

*Issue DoDAAC: HQ0034
*PCO: David L Price

*Pay DoDAAC: HQ0339

**Payment
Office**

CAGE Code: 06DJ8
D-U-N-S number: 361150469

Contractor

AINS, INC
WAYNE JEWELL
1355 PICCARD DR, STE 300
ROCKVILLE, MD 20850-4315

Control Number: C7268

Initiator: (b)(6)

**Contract
Deficiency**

*Reviewing Official: (b)(6)


*Deficiencies:

Description
B11B1. DCMA ADMINISTERED - PAYMENT OFFICE INCORRECT OR NEEDS CLARIFICATION
B11B1. Cannot enter into the MOCAS database a contract not located within the proper geographical area. A modification is needed changing the office of payment to the cognizant office. Please issue a modification citing the correct office of payment and post it to EDA.

Wilson, Ramona CTR WHS/APO/G7

From: (b)(6) WHS/A&PO/G7
Sent: Tuesday, January 22, 2008 10:30 AM
To: (b)(6)
Subject: AWARD

Attachments: FOIAEXPRESSpd215E.doc


FOIAEXPRESSpd21
5E.doc

Sir,

Please see the attached award document. If there are questions please let me know. Thanks
V/r

(b)(4)

. <<...>>

Wilson, Ramona CTR WHS/APO/G7

From: (b)(6) CTR WHS/A&PO/G7
Sent: Tuesday, January 22, 2008 10:26 AM
To: RSS whs/itmd - Business Services Division
Subject: AWARD CONTROL NUMBER: 08WH612-008

Attachments: FOIAEXPRESSpd215E.doc


FOIAEXPRESSpd21
5E.doc

Please see attached contract HQ0034-08-F-1047 for FOIA EXPRESS services.

<<...>>

(b)(6)

Print Close Help

The VALIDATE does not save changes made after the last SAVE DRAFT. Please save all the changes since the last SAVE DRAFT. Existing Contracted may have been derived based on values for Solicitation Procedures, Type of Service and Person Not Completed.

1. You are not authorized to perform any operations on this document based on your profile. Please contact your System Administrator.

Transaction Information

Award Type: Delivery/Task Order **Prepared Date:** 01/11/2008 15:19:19 **Prepared User:** (b)(6) HQ0034@WHS.MIL
Award Status: Draft **Last Modified Date:** 01/11/2008 16:42:34 **Last Modified User:** SPS_READONLY_USER

Document Information

Agency	Procurement Identifier	Modification No	Trans No
9700	HQ003408F1047	0	0
4730	GS35F4747G	0	

Reason For Modification: PLEASE SELECT BY CLICKING THE (...) BUTTON

Solicitation ID:

Dates	Amounts
Date Entered: 01/14/2008	Action Description: (b)(4)
Effective Date: 02/15/2008	Base And Extended Contract Value: \$0.00
Completion Date: 02/15/2009	Base And Extended Contract Value: \$0.00
Estimate Completion Date: 02/15/2009	Fee Paid for Information: \$0.00

Purchaser Information

Contracting Office Agency ID: 97F5	Contracting Office Agency Name: WASHINGTON HEADQUARTERS SERVICE
Contracting Office ID: HQ0034	Contracting Office Name: WASHINGTON HEADQUARTERS SERVICE
Funding Agency ID: 9700	Funding Agency Name: DEPT OF DEFENSE
Funding Office ID: HQ0187	Funding Office Name: WHS ITMD
Funded By Foreign Entity:	Reason For Inter-Agency Contracting:

Contractor Information

Socio Economic Data

CCR Exception: PLEASE SELECT CCR EXCEPTION BY CLICKING THE ELLIPSIS (...) BUTTON

Vendor Name: AINS, INC

DBAN:	Veteran Owned	Asian Pacific	Tribal Government
Street: 1355 PICCARD DR STE 300	8(a) Firm	Service Disabled Vet	Black Owned
Street2:	Hub Zone	Local Government	Native American
City: ROCKVILLE	SDB	Minority Institution	Asian Indian
State: MD Zip: 208504336	JWOD (Sheltered Workshop)	American Indian	Non-Profit Organization
Congressional District: MARYLAND 08	HBCU	State Government	Hispanic Owned
Country: UNITED STATES	Educational Institution	Federal Government	Emerging Small
Phone:	Women Owned	Minority Owned Business	Hospital
Fax No:	Organization Type	Number of Employees	Annual Revenue
DUNS No: 3611504690000		85	(b)(4)
Contractor Name From Contract: AINS, INC			
Contract Data:			

Major Program:**Cost Or Pricing Data:**

* FY 2004 and prior; 80% or more specified as performance requirement
 * FY 2005 and later; 50% or more specified as performance requirement

Contingency Humanitarian Peacekeeping Operation:**Cost Accounting Standards Clause:**

1

(* > \$5 Million)

Legislative Mandates

Principal Place of Performance

Original Contract Act

Principal Place Of Performance Code (State, Location, Country)

VA 69104 US

Further Contract Act

Principal Place Of Performance Name:

WASHINGTON

Watchlist Act

Congressional District Place Of Performance:

22209 - 2209

Public Law Act

Place Of Performance Zip Code (-4)

Product Or Service Information

Product/Service Code

D304

Description: ADP SVCS/TELECOMM & TRANSMISSION

Principal NAICS Code:

541519

Description: OTHER COMPUTER RELATED SERVICES

Estimated Contract
 (* > \$5 Million)

System Equipment Code

000

Country of Product Origin

US

UNITED STATES

Place of Manufacture

Use Of Recovered Material:**InfoTech Commercial Item Category:**

Category Program Code

S1

Description: SERVICES

See Transportation

ATL DDP Provided Under This Contract

Use of EPA Designated Products

Comments (4000 characters)

Competition Information**Extent Competed For Referenced IDV:****Extent Competed:**

Selected For Procurement

Type Of Set Aside:**Evaluated Preference:**

SBIR/STTR:

Reason Not Competed:

1

Pre Award FBO Synopsis:

Small Business Competitiveness Demonstration Program:

SBA/OFPP Synopsis Waiver Pilot:

Commercial Item Test Program:

Alternative Advertising:

Commercial Item Acquisition Procedures:

A76 Action:

Preference Programs / Other Data

Contracting Officer's Business Size Selection:

Subcontract Plan:

Price Evaluation Percent Difference:

0

%

Reason Not Awarded To Small Disadvantaged Business:

Reason Not Awarded To Small Business:

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30				1. REQUISITION NUMBER HQ0034-08-F-1047		PAGE 1 OF 12	
2. CONTRACT NO. GS-35F-4747G		3. AWARD/EFFECTIVE DATE 15-Feb-2008		4. ORDER NUMBER HQ0034-08-F-1047		5. SOLICITATION NUMBER	
7. FOR SOLICITATION INFORMATION CALL		a. NAME		b. TELEPHONE NUMBER (No Collect Calls)		8. OFFER DUE DATE/LOCAL TIME	
9. ISSUED BY WHS ACQUISITION & PROCUREMENT OFFICE 1155 DEFENSE PENTAGON WASHINGTON DC 20301-1155 TEL: FAX:		CODE HQ0034		10. THIS ACQUISITION IS <input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> SET ASIDE 100 % FOR <input checked="" type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> 8(A) NAICS 541511 SIZE STANDARD 23 MIL		11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE	
						12. DISCOUNT TERMS NET 30	
						13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)	
						13b. RATING	
						14. METHOD OF SOLICITATION <input type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP	
15. DELIVER TO (b)(6) 1155 DEFENSE PENTAGON BUTLER BUILDING 2ND FLOOR WASHINGTON DC 20301-1155		CODE HQ0137		16. ADMINISTERED BY SEE ITEM 9			
17a. CONTRACTOR/OFFEROR AINS, INC WAYNE JEWELL 1355 PICCARD DR, STE 300 ROCKVILLE MD 20850-4315 TEL. 301 670-2301		CODE 06DJ8 FACILITY CODE		18a. PAYMENT WILL BE MADE BY DFAS-COMWEST ENTITLEMENT OPERATIONS P.O. BOX 182381 COLUMBUS OH 43218-2381			
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER		18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input checked="" type="checkbox"/> SEE ADDENDUM					
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES			21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	SEE SCHEDULE						
25. ACCOUNTING AND APPROPRIATION DATA See Schedule						26. TOTAL AWARD AMOUNT (For Govt. Use Only) (b)(4)	
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1 52.212-4, FAR 52.212-3 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED							
<input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4 FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED							
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN <u>0</u> COPIES <input type="checkbox"/> TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.				29. AWARD OF CONTRACT: REFERENCE 08WH512008 <input checked="" type="checkbox"/> OFFER DATED 19-Dec-2007 YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS. SEE SCHEDULE			
30a. SIGNATURE OF OFFEROR/CONTRACTOR				(SIGNATURE OF CONTRACTING OFFICER)			
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)				30c. DATE SIGNED			

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS
(CONTINUED)

PAGE 2 OF 12

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	SEE SCHEDULE				

32a. QUANTITY IN COLUMN 21 HAS BEEN

☐ RECEIVED ☐ INSPECTED ☐ ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED _____

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE

32c. DATE

32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE

32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE

32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE

32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER

34. VOUCHER NUMBER

35. AMOUNT VERIFIED
CORRECT FOR

36. PAYMENT

37. CHECK NUMBER

☐ PARTIAL ☐ FINAL

☐ COMPLETE ☐ PARTIAL ☐ FINAL

38. S/R ACCOUNT NUMBER

39. S/R VOUCHER NUMBER

40. PAID BY

41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT

42a. RECEIVED BY (Print)

41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER

41c. DATE

42b. RECEIVED AT (Location)

42c. DATE REC'D (YY/MM/DD)

42d. TOTAL CONTAINERS

Section SF 1449 - CONTINUATION SHEET

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	FOIAXpress Licenses FFP MFR PART NR: r PPA Code: 3046 PURCHASE REQUEST NUMBER: HQ018773440002000				

NET AMT

\$0.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AA	Concurrent 2:1 - Applications FFP Additional Licenses	9	Each	(b)(4)	(b)(4)

NET AMT

(b)(4)

ACRN AA

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AB	Maintenance FFP FOIAXpress Maintenance (add'l licenses)	9		(b)(4)	(b)(4)

NET AMT

(b)(4)

ACRN AA

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AC	Annual Maintenance Renewal FFP FOIAXpress Maintenance (of existing licenses)	9	Each	(b)(4)	(b)(4)

NET AMT

(b)(4)

ACRN AA

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AD	Annual Maintenance Renewal FFP RedactXpress Maintenance (of existing licenses)	78	Each	(b)(4)	(b)(4)

NET AMT

(b)(4)

ACRN AA

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1001 OPTION	Annual Maintenance Renewal FFP				

NET AMT

\$0.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1001AA		18	Each	(b)(4)	(b)(4)
OPTION	FOIAXpress Maintenance FFP				

NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1001AB		78	Each	(b)(4)	(b)(4)
OPTION	RedactXpress Maintenance FFP				

NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1002					
OPTION	Annual Maintenance Renewal FFP				

NET AMT

\$0.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1002AA OPTION	FOIAXpress Maintenance FFP	18	Each	(b)(4)	(b)(4)

NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1002AB OPTION	RedactXpress Maintenance FFP	78	Each	(b)(4)	(b)(4)

NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1003 OPTION	Annual Maintenance Renewal FFP				

NET AMT

\$0.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1003AA OPTION	FOIAXpress Maintenance FFP	18	Each	(b)(4)	(b)(4)

NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1003AB OPTION	RedactXpress Maintenance FFP	78	Each	(b)(4)	(b)(4)

NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1004 OPTION	Annual Maintenance Renewal FFP				

NET AMT

\$0.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1004AA		18	Each	(b)(4)	(b)(4)
OPTION	FOIAXpress Maintenance FFP				

NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1004AB		78	Each	(b)(4)	(b)(4)
OPTION	RedactXpress Maintenance FFP				

NET AMT

(b)(4)

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	N/A	N/A	N/A	Government
0001AA	N/A	N/A	N/A	Government
0001AB	N/A	N/A	N/A	Government
0001AC	N/A	N/A	N/A	Government
0001AD	N/A	N/A	N/A	Government
1001	N/A	N/A	N/A	Government
1001AA	N/A	N/A	N/A	Government
1001AB	N/A	N/A	N/A	Government
1002	N/A	N/A	N/A	Government
1002AA	N/A	N/A	N/A	Government
1002AB	N/A	N/A	N/A	Government
1003	N/A	N/A	N/A	Government
1003AA	N/A	N/A	N/A	Government
1003AB	N/A	N/A	N/A	Government
1004	N/A	N/A	N/A	Government
1004AA	N/A	N/A	N/A	Government

1004AB N/A

N/A

N/A

Government

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	N/A	N/A	N/A	N/A
0001AA	POP 15-FEB-2008 TO 14-FEB-2009	N/A	WHS/ESCD (b)(6) 1155 DEFENSE PENTAGON BUTLER BUILDING 2ND FLOOR WASHINGTON DC 20301-1155 (b)(6) FOB: Destination	HQ0187
0001AB	POP 15-FEB-2008 TO 14-FEB-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0187
0001AC	POP 15-FEB-2008 TO 14-FEB-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0187
0001AD	POP 15-FEB-2008 TO 14-FEB-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0187
1001	N/A	N/A	N/A	N/A
1001AA	POP 15-FEB-2009 TO 14-FEB-2010	N/A	WHS/ESCD (b)(6) 1155 DEFENSE PENTAGON BUTLER BUILDING 2ND FLOOR WASHINGTON DC 20301-1155 (b)(6) FOB: Destination	HQ0187
1001AB	POP 15-FEB-2010 TO 11-FEB-2011	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0187
1002	N/A	N/A	N/A	N/A
1002AA	POP 15-FEB-2011 TO 14-FEB-2012	N/A	WHS/ESCD (b)(6) 1155 DEFENSE PENTAGON BUTLER BUILDING 2ND FLOOR WASHINGTON DC 20301-1155 (b)(6) FOB: Destination	HQ0187

1002AB POP 15-FEB-2011 TO 14-FEB-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0187
1003	N/A	N/A	N/A
1003AA POP 15-FEB-2012 TO 14-FEB-2013	N/A	WHS/ESCD (b)(6) 1155 DEFENSE PENTAGON BUTLER BUILDING 2ND FLOOR WASHINGTON DC 20301-1155 (b)(6) FOB: Destination	HQ0187
1003AB POP 15-FEB-2012 TO 14-FEB-2013	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0187
1004	N/A	N/A	N/A
1004AA POP 15-FEB-2012 TO 14-FEB-2013	N/A	WHS/ESCD (b)(6) 1155 DEFENSE PENTAGON BUTLER BUILDING 2ND FLOOR WASHINGTON DC 20301-1155 (b)(6) FOB: Destination	HQ0187
1004AB POP 15-FEB-2012 TO 14-FEB-2013	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0187

ACCOUNTING AND APPROPRIATION DATA

AA: 9780100.2020 00000 6401 2602 S49447 DHAC88037
 AMOUNT (b)(4)
 CIN 00000000000000000000000000000000 (b)(4)

CLAUSES INCORPORATED BY REFERENCE

252.232-7003 Electronic Submission of Payment Requests MAR 2007

CLAUSES INCORPORATED BY FULL TEXT

52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor anytime prior to expiration of the contract provided that the Government gives the Contractor a preliminary written notice of its intent

to extend anytime prior to contract expiration. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed

(End of clause)

Exhibit/Attachment Table of Contents

DOCUMENT TYPE	DESCRIPTION	PAGES	DATE
---------------	-------------	-------	------

INVOICING INSTRUCTIONS

In compliance with DFARS 252.232-7003, "Electronic Submission of Payment Request (March 2003)", Washington Headquarters Services, Acquisition & Procurement Office (WHS, A&PO) utilizes WAWF-RA to electronically process vendor request for payment. The web based system is located at <https://wawf.eb.mil>, which provides the technology for government contractors and authorized Department of Defense (DOD) personnel to generate, capture and process receipt and payment-related documentation in a paperless environment. The contractor is required to utilize this system when submitting invoices and receiving reports under this contract. Submission of hard copy DD250/Invoice, Public Vouchers (SF1034) will no longer be accepted for payment.

The contractor shall (i) ensure an Electronic Business Point of Contract is designated in Central Contractor Registration at <http://www.ccr.gov> and (ii) register to use WAWF-RA at <https://wawf.eb.mil> within ten (10) days after award of the contract or modification incorporating WAWF-RA into the contract. The designated CCR EB point of contact is responsible for activating the company's CAGE code on WAWF by calling 1-866-618-5988. Once the company CCR EB is activated, the CCR EB will self-register on the WAWF and follow the instructions for a group administrator. Step by step instructions to register are available at <http://wawf.eb.mil>.

The contractor is directed to select either "Invoice as 2-in-1" for services only or "Invoice and Receiving Report (Combo)" for supplies or any combination of goods and services. Both types of invoices fulfill the requirement for submission of the Material Inspection and Receiving Report, DD Form 250.

Back up documentation may be attached to the invoice in WAWF under the "Misc Info" tab. Fill in all applicable information under each tab.

The following required information should automatically pre-populate in WAWF; if it does not populate, or does not populate correctly, enter the following information:

"Issue by DoDAAC" field enter **HQ0034**

"Admin DoDAAC" field enter **HQ0034**

"Payment DoDAAC" field enter **HQ0038**

"Ship to Code EXT" field enter in **HQ0187 ESDD**

"Inspect By DoDAAC EXT" fields "LPO DoDAAC EXT" fields - "Leave blank" ALWAYS leave blank.

Contractor shall verify that the DoDAACs automatically populated by the WAWF-RA system match the above information. If these DoDAACs do not match then the contractor shall correct the field(s) and notify the contracting officer of the discrepancy (ies).

Take special care when entering Line Item information. The Line Item tab is where you will detail your request for payment and material services that were provided based upon the contract. Be sure to fill in the following items exactly as they appear in the contract:

Item Number: If the contract schedule has more than one ACRN listed as sub items under the applicable Contract Line Item Number (CLIN), use the 6 character, separately identified Sub Line Item Number (SLIN) (e.g. - 0001AA) or Informational SLIN (e.g. - 000101), otherwise use the 4 character CLIN (e.g. - 0001).

ACRN: Fill-in the applicable 2 alpha character ACRN that is associated with the CLIN or SLIN.

Note - DO NOT INVOICE FOR MORE THAN IS STILL AVAILABLE UNDER ANY CLIN, SLIN, ACRN.

Unit Price

Unit of Measure

Shipment numbers must be formatted as follows:

For Services, enter "SER" followed by the last 4 digits of the invoice number.

For Construction, enter "CON" followed by the last 4 digits of the invoice number.

For Supplies, enter "SUP" followed by the last 4 digits of the invoice number.

If the invoice number is less than 4 digits, enter leading zeros.

Before closing out of an invoice session in WAWF-RA but after submitting your document or documents, the contractor will be prompted to send additional email notifications. Contractor shall click on "Send More Email Notification" on the page that appears. Add the following email address (b)(6) in the first email address block and add any other additional email addresses desired in the following blocks. This additional notification to the government is important to ensure that all appropriate persons are aware that the invoice documents have been submitted into the WAWF-RA system.

If you have any questions regarding WAWF, please contact the WAWF Help Desk at 1-866-618-5988.

POC

THE POINT OF CONTACT (POC) WHS ACQUISITION AND PROCUREMENT OFFICE:

(b)(6)

CONTRAT SPECIALIST

PHONE: (b)(6)

FAX: (b)(6)

EMAIL: (b)(6)

POC (VENDOR)

WAYNE JEWELL

AINS, INC

PHONE: 301-670-2301

FAX: 301-670-2300

EMAIL: Wjewell@ains-inc.com

PRICE NEGOTIATION MEMORANDUM

Subj: HQ0034-08-F-1047: FOIAXpress Annual Maintenance Subscription

Ref: (a) HQ0187-773440002000 dated 12 DEC 2008 in the amount of (b)(4) (see Tab 01 of the contract file).
 (b) IGE used for "Market Research" dated 4 DEC 2008 (see Tab 06)
 (c) Small Business Coordination Record (DD Form 2579) dated 12 DEC 2008 (see Tab 09)
 (d) Posted on GSA eBuy on 18 DEC 2007 with a closing date of 10 JAN 2008 (see Tab 12).

1. Background:

- a. This requirement is for the renewal of annual maintenance subscriptions for FOIAXpress and REDACTXpress software for the Washington Headquarters Services Executive Services Domain Division (WHS ESDD). Tammy Parlette is the POC for this procurement. This action provides new releases, bug fixes and telephone support for FOIAXpress and REDACTXpress software for the period of 16 FEB 2008 through 15 FEB 2009 with four option periods. Options have been included in this purchase since the service is a known requirement and has been purchased annually through individual purchases orders.
- b. Funding for this requirement was submitted via DD Form 1262 entitled "FOIAXpress Annual Maintenance subscription" in the amount of (b)(4) per reference (a). The customer provided an IGE as market research per reference (b), along with a Rationale for "Specific Make and Model" - see reference (c). The Small Business Office was notified of this requirement per the DD Form 2579 - see reference (d).
- c. This procurement was conducted under the procedures in FAR Part 8.405-1 via Federal Supply Schedules on a specific make and model basis, based on the "lowest price, technically acceptable" quote. This procurement was posted on GSA eBuy under RFQ257617 on 12 DEC 2007 with a closing date of 10 JAN 2008 at 4:00 pm - see reference (e). A total of 9 sources were solicited for this action. This procurement was posted with a base and four options periods to be priced
- d. Of the 9 sources solicited, only one (1) quote was received:

Contractor	Quote	Gov't Estimate	Option
AINS	(b)(4)	(b)(4)	BASE
			ONE
			TWO
			THREE
			FOUR

- e. The following is a summary chronology of events:

EVENT	DATE
Received funding under reference (a)	12 DEC 2007
Posted requirement on GSA eBuy	18 DEC 2007
Received 1 quote from AINS, Inc. the manufacturer of the software (quote displayed)	10 JAN 2008

2. Price Reasonableness Determination Evaluation:

AINS Quote Base Period

CLIN	Description	Qty	Unit	Ext. Unit
000101	FOIAXpress Additional Licenses	(b)(4)	(b)(4)	(b)(4)
000102	Annual Maintenance Subscription Renewal			
000103	Renewal Maintenance			
000104	Annual Maintenance Subscription Renewal			
		Total:		

a. GSA has already determined that the pricing for these fixed-price commercial services are fair and reasonable per FAR 8.404(d).

b. The Contracting Officer has determined the Contractor to be "responsible" based on FAR 9104-1 in that the contractor has the ability to perform the requirement as specified in the RFQ, maintains an active Central Contracting Registration (CCR) file, and is not listed on the Federal Excluded Parties List as of 11 JAN 2008 -- see Tab 13 of the contract file.

3. Recommendation:

Recommend that this award in the amount of (b)(4) for the Renewal of Annual Maintenance Subscriptions for FOIAXpress and RedactXpress be awarded to AINS Inc., based on the information provided herein.

Date: 16 JAN 2008

(b)(6)

Contract Specialist

Date: 16 JAN 2008

22

DAVID L. PRICE
Contracting Officer

RFQ ID: **RFQ257617**

Reference #: 08WH612008

RFQ Title: FOIAXpress licenses and maintenance.

RFQ Status: Closed

RFQ Close Date: 01/10/2008 04:00:00 PM EST

Quote ID: **RFQ257617-QFV**

Total Quote Price: (b)(4)

Quote Status: Awarded

This quote is good until: 03/10/2008 04:00:00 PM EDT

Vendor: AINS, Inc.

Prompt Pay: 0 Days 0%

Contract Number: GS-35F-4747G

FOB: Destination

Schedule/SIN: 70 /132 34

Contact: Wayne R. Jewell

301-670-2300

wjewell@ains-inc.com

Line Items (Specific items added by the vendor to complete this quote are listed below, beneath the RFQ line item)

RFQ Line Item #	Manufacturer	Product/Service Name	Qty	Unit	Unit Price	Total Price	Lines Awarded
	AINS Inc.	Additional license requirement for FOIAX	9	EA	(b)(4)		YES
	AINS Inc.	Annual maintenance for additional	9	EA			YES
	AINS Inc.	Renewal maintenance fro existing FOIAXp	9	EA			YES
	AINS Inc.	Renewal maintenance for existing RedactX	78	EA			YES
Total Line Items (b)(4)							

Vendor Comments

The attached documents provide the price for the base year and four option years plus we have provided a letter of justification stating that AINS is the only vendor capable of supplying the requested products.

Vendor Attached Documents:

Additional FX Licenses 5 Year Quote E-Bu

OEM FX SX RX CX Letter 12-19-07.pdf

Total Dollar Amount in Attached Documents:	\$0.00
FOB Transportation Cost:	\$0.00
Total Quote:	(b)(4)

Buyer Notes



December 19, 2007

Subject: FOIAXpress™ Software

To Whom It May Concern:

AINS is the developer and sole provider of product and services for our "Xpress" family of COTS products which include:

- FOIAXpress™
- RedactXpress™
- SCANXpress™
- CATXpress™

AINS has applied its extensive software development capabilities to the creation of numerous commercial, leading-edge document/workflow management applications. AINS has designed FOIAXpress™ specifically for use by US government agencies in response to FOIA and PA requests. FOIAXpress™ is a commercial-off-the-shelf (COTS) web-based application that provides compliance with Executive Order 13392 and e-FOIA regulations with a powerful application that offers organizations a solution that will transform their FOIA experience from a cumbersome, manual process to an automated, electronic one.

RedactXpress™ is a stand-alone redaction and declassification tool that compliments FOIAXpress™ and is used to withhold information from documents. It eliminates tedious manual labor, copying, tracking documents, and filing. Unlike solutions that merely hide the information under black bars, RedactXpress™ completely and securely removes information that you select for redaction. It parses the document, physically deletes the selected information, and generates a new redacted document. RedactXpress™ includes built-in and customizable exemption codes for FOIA and the Privacy Act

SCANXpress™ is a Powerful, Easy to Use Batch Scanning Solution for Correspondence Management and Document Imaging system that allows organizations to cost effectively make the most of the time-proven technology of converting large batches of paper documents into electronic documents. The electronic documents can be saved to a directory on your local computer, a specified network location, or exported to a document management system.

AINS, Inc. has designed CATXpress™ to meet all of an organizations correspondence tracking and workflow needs. CATXpress™ serves as an interface between members of an organization and all their correspondents. Electronic folders with flexible workflows that suit organizations business processes allow users to assign and route documents throughout their organization. With CATXpress™, all journal entries, original correspondence, drafts, response documents and related history are incorporated into a single folder for easy and efficient retrieval. This helps avoid misfiled folders or needless copies. An open and flexible modular systems design provided by CATXpress™ protects an organizations investment in time and cost well into the future.

AINS is the only company authorized to sell, provide technical support services associated with our Xpress family of products and provide upgrades and enhancements. Please do not hesitate to contact me should you have any questions. My direct line is (301) 670-2301 my cell is (b)(6) or you can use my email wjewell@ains-us.com

Sincerely,

Wayne R. Jewell

Wayne R. Jewell
Vice President Business Solutions

Date: December 19, 2007

To: (b)(6)

From: Wayne Jewell, AINS Inc. - Vice President of Business Solutions

Reference: E-Buy RFQ257617

Dear Ms. Wilson,

AINS is pleased to provide you with a price quote for additional nine (9) FOIAXpress licenses. Additionally I am providing you with a Base Year plus four Option Years price breakdown of all the costs associated with Annual renewal of the existing software licenses.

Base Year (February 15, 2008 through February 14, 2009)
WHS/OFOI Additional License Quote

Part Number	Product Description	Qty	GSA Price	Discount Price	Extended Price
<i>Software</i>					
<i>Applications</i>					
FOIAXpress	Concurrent 2.1	9	(b)(4)	(b)(4)	(b)(4)
<i>Maintenance</i>					
FOIAXpress	FOIAXpress Main	9			
Total					

Annual Maintenance Period of Performance February 15, 2008 through February 14, 2009

WHS/OFOI Annual Maintenance Renewal Quote for Existing Licenses

<i>Maintenance</i>					
FOIAXpress	FOIAXpress Main	9	(b)(4)	(b)(4)	(b)(4)
RedactXpress	RedactXpress Main	78			
Total					

Period of Performance February 15, 2008 through February 14, 2009

Option Year One (February 15, 2009 through February 14, 2010)
WHS/OFOI Annual Maintenance Renewal Quote

<i>Maintenance</i>					
FOIAXpress	FOIAXpress Main	18	(b)(4)	(b)(4)	(b)(4)
RedactXpress	RedactXpress Main	78			
Total					

Period of Performance February 15, 2009 through February 14, 2010

Option Year Two (February 15, 2010 through February 14, 2011)
WHS/OFOI Annual Maintenance Renewal Quote

<i>Maintenance</i>					
FOIAXpress	FOIAXpress Main	18	(b)(4)	(b)(4)	(b)(4)
RedactXpress	RedactXpress Main	78			
Total					

Period of Performance February 15, 2010 through February 14, 2011

AINS Inc.

1355 Piccard Drive ♦ Suite 300 ♦ Rockville, MD 20850 ♦ Office: 301 670 2300 ♦ Fax: 301 670 2841 ♦ Web: www.ainsinc.com

Option Year Three (February 15, 2011 through February 14, 2012)
WHS/OFOI Annual Maintenance Renewal Quote

<i>Maintenance</i>					
FOIAXpress	FOIAXpress Main	18	(b)(4)	(b)(4)	(b)(4)
RedactXpress	RedactXpress Main	78			
Total					
Period of Performance February 15, 2011 through February 14, 2012					

Option Year Four (February 15, 2012 through February 14, 2013)
WHS/OFOI Annual Maintenance Renewal Quote

<i>Maintenance</i>					
FOIAXpress	FOIAXpress Main	18	(b)(4)	(b)(4)	(b)(4)
RedactXpress	RedactXpress Main	78			
Total					
Period of Performance February 15, 2012 through February 14, 2013					

This price quote is valid through February 14, 2008. Should you have any questions I am available via e-mail at wjewell@ains-inc.com or phone at (301) 670-2301

Warm Regards,

Wayne R. Jewell

Wayne R. Jewell
AINS Inc. – Vice President of Business Solutions

AINS Inc.

1355 Piccard Drive ♦ Suite 300 ♦ Rockville, MD 20850 ♦ Office: 301.670.2300 ♦ Fax: 301.670.2841 ♦ Web: www.ains-inc.com

[Click Here To Print This Document](#)
[Go Back](#)

BINCS Cross Reference

Company Name: AINC, INC.
 CAGE Code: 4004
 DUNS Number: 0111941
 M/F Part Number: 0103
 ZIP Code: 208
 State: MD
 Phone: 3016702311

CAGE Information

Company Name: AINC, INC.
 CAGE Code: 4004
 Status: A - Active Record
 Parent CAGE: 155- RICHARD OF STE CO.
 Address: ROCKVILLE
 P.O. Box: 17550 - 4306
 City: 20850 - 4306
 ZIP: 20850 - 4306
 JAC-ADP: 4004
 State: MD
 County: MONTGOMERY
 Voice Phone Number: 301-670-2311
 Fax Phone Number: 301-670-1549
 Date CAGE Code Established: 4/14/2006
 Last Updated: 5/3/2007

CCR Information

Company Name: AINC, INC.
 Address: 1555 RICHARD OF STE CO.
 City: ROCKVILLE
 ZIP Code: 20850 - 4306
 State: MD
 Point of Contact: 1555 RICHARD OF STE CO.
 Contact Phone: 3016702311
 Company Web Site:

JCP Information

No JCP information exists.

Search Results Excluded By
DUNS : 361150469
as of 11-Jan-2008 11:44 AM EST

Your search returned no results.

The small business size status is derived from the receipts and/or number of employees entered by the vendor during the registration process.

NAICS Code	Description	Small Business	Emerging Small Business
511210	Software Publishers	Yes	No
519120	Libraries and Archives	Yes	No
541330	Engineering Services General \$4.5m small business size standard: [No] Special \$17m size standard for Marine Engineering and Naval Architecture: [Yes] Special \$25m size standard for Military and Aerospace Equipment and Military Weapons : [Yes] Special \$25m size standard for Contracts and Subcontracts for Engineering Services Awarded Under the National Energy Policy Act of 1992: [Yes]	See Description	No
541511	Custom Computer Programming Services	Yes	No
541512	Computer Systems Design Services	Yes	No
541513	Computer Facilities Management Services	Yes	No
541519	Other Computer Related Services	Yes	No
541611	Administrative Management and General Management Consulting Services	Yes	No
611420	Computer Training	Yes	No

CCR POINTS OF CONTACT

Government Business Primary POC

Name: USUF ISMAIL

Address Line 1: 1355 PICCARD DR

Address Line 2: SUITE 300

City: ROCKVILLE

State: MD

Zip/Postal Code: 20850-4315

Country: USA

U.S. Phone: 307-670-2300 Ext.2309

Non-U.S. Phone:

Fax: 301-670-2849

Government Business Alternate POC

Name: MOHINDER GOSWAMI

Address Line 1: 1355 PICCARD DR

Address Line 2: SUITE 300

City: ROCKVILLE

State: MD

Zip/Postal Code: 20850-4315

Country: USA

U.S. Phone: 301-670-2300 Ext.2323

Non-U.S. Phone:

Fax: 301-670-2841

Past Performance Primary POC

Name: H. N. SONNY SEGAL

Address Line 1: 1355 PICCARD DR

Address Line 2: STE. 300

City: ROCKVILLE

State: MD

Zip/Postal Code: 20850-4315

Country: USA

U.S. Phone: 301-670-2300 Ext.2304

Non-U.S. Phone:

Fax: 301-670-2841

Past Performance Alternate POC

Name: MOHINDER GOSWAMI

Address Line 1: 1355 PICCARD DRIVE

Address Line 2: STE. 300

City: ROCKVILLE

State: MD

Zip/Postal Code: 20850-4315

Country: USA

U.S. Phone: 301-670-2300 Ext.2323

Non-U.S. Phone:

Fax: 301-670-2841

Electronic Business Primary POC

Electronic Business Alternate POC

Name: USUF ISMAIL

Address Line 1: 1355 PICCARD DRIVE

Address Line 2: SUITE 300

City: ROCKVILLE

State: MD

Zip/Postal Code: 20850-4315

Country: USA

U.S. Phone: 301-670-2300 Ext.2309

Non-U.S. Phone:

Fax: 301-670-2849

Name: MOHINDER GOSWAMI

Address Line 1: 1355 PICCARD DRIVE

Address Line 2: SUITE 300

City: ROCKVILLE

State: MD

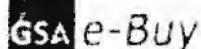
Zip/Postal Code: 20850-4315

Country: USA

U.S. Phone: 301-670-2300 Ext.2323

Non-U.S. Phone:

Fax: 301-670-2841



R

Selected vendor(s) were notified

RFQ ID RFQ257617		Reference # 08WH612008	
RFQ Title FOIAXpress licenses and maintenance.			
RFQ Status Open		Delivery Days Period of Performance 02/15/2008 through 02/14/2009	
RFQ Issue Date 12/18/2007 04:05:12 PM EST		RFQ Close Date 01/10/2008 04:00:00 PM EST	
Line Items			
Mfr. part No./SKU/Item	Manufacturer	Product/Service Name	Qty Unit Ship Address
	AINS Inc.	Additional license requirement for FOIAX	9 EA 1
	AINS Inc.	Annual maintenance for additional	9 EA 1
	AINS Inc.	Renewal maintenance fro exisiting FOIAXp	9 EA 1
	AINS Inc.	Renewal maintenance for existing RedactX	78 EA 1
Description FOIAXpress database system is used for tracking and processing Freedom of Information Request from the general public. The service has been purchased from AINS Inc. Currently not aware of any other source who can provide this service. The contractor should provide a price for a base and four option periods.			
Attached Documents.			
Shipping Address (1) WHS: ACQUISITION & PROCUREMENT OFFICE 1777 N KENT ST SUITE 12063 ARLINGTON, VA 22209			
Individual Receiving Shipment (b)(6)			

Vendors

The following vendors will receive an email notice on the RFQ Issue date 12/18/2007 04:05:12 PM EST inviting them to quote on your RFQ.

RFQ257617

Vendor Name	Contract Number	Category	Vendor e-mail
A. I. SOLUTIONS, INC.	GS-35F-0268R	70: 132 34	diane.donaldson@a-i-solutions.com
ADVANCED COMPUTER CONCEPTS	GS-35F-0202N	70: 132 34	alberto@accmail.com
ADVANCED DIGITAL FORENSIC SOLUTI	GS-35F-0002T	70: 132 34	wallia@adfsolutions.com
ADVANCED TECHNOLOGY COMPUTERS, INC.	GS-35F-0604K	70: 132 34	ANDRE@ATCDIRECT.COM
AEPCO, INC.	GS-35F-4822G	70: 132 34	vilella_joyce@aepeco.com
AINS, Inc.	GS-35F-4747G	70: 132 34	wjewell@ains-inc.com
INFORMATION SYSTEMS AND NETWORKS	GS-35F-4595G	70: 132 34	amalkan@isncorp.com
ITAC	GS-35F-0243J	70: 132 34	ppietras@itac.com
TIMEVISION, INC	GS-35F-0506N	70: 132 34	kathysisk@equire.com

[Back](#)

Purchase Request	Description FOIAXpress Annual Maintenance subscription	Purchase Request Number HQ01873440002000	
	Requisition Date 10-Dec-2007	DPAS Priority Rating	Priority
Requesting Office WHS/ITMD/BSO 1215 S CLARK ST. STE 1204 ARLINGTON VA 22202 Tel 703-601-2402 Fax		Type of Action <div style="display: flex; justify-content: space-between;"> <div> <input checked="" type="checkbox"/> Small Purchase <input type="checkbox"/> Competed Contract <input type="checkbox"/> Non-competed Contract <input type="checkbox"/> Manufacturer Sole Source <input type="checkbox"/> Delivery Order <input type="checkbox"/> Task Order </div> <div> <input type="checkbox"/> Grants/Coops Agreement <input type="checkbox"/> Sealed Bid <input type="checkbox"/> FSS/GSA Schedule <input type="checkbox"/> Commercial <input type="checkbox"/> NIB / NISH / FPI </div> </div>	
Issuing Office Tel Fax		Ship To Code See Line Item Detail for "Ship To" Addresses	
Suggested Supply Source Suggested Vendor(s)		Comments	
Line Item Summary		See Attached Page(s) for Line Item Detail	
Contract Data Suggested Type of Contract See Line Item Detail for Proposed Individual CLIN Contract Types		Suggested Contracting Officer's Representative(s) No CORs Defined	
Suggested Contract/Agreement Information Contract/Agreement Number: <input type="checkbox"/> Delivery Order <input type="checkbox"/> Modification <input type="checkbox"/> Association		KO Notes See Attached for KO Notes	
Suggested Preference Program No Preference / Not Listed			

Contract Data (cont'd)REFERENCE NO. OF DOCUMENT BEING CONTINUED
FO/AXpress Annual Maintenance subscription: HQC18773440002000Page
2 of 7

KO Notes

Delivery / Task Order**Additional Data**

Additional Point of Contact (POC) Information

Phone:
Fax:

J/A Number:

Execution Method:

Project Number:

Subtype Codes:

Proposal Due:

Date:

Property Officer InformationPhone:
Fax:**Security Clearance Required**☒ Unclassified
☐ Confidential☐ Secret
☐ Top Secret

Section Supplies or Services and Price

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	Additional License for FOIAXpress FFP Additional License for FOIAXpress MFR PART NR: r PPA Code: 3046 PURCHASE REQUEST NUMBER: HQ018773440002000	9	Each	(b)(4)	(b)(4)

NET AMT

(b)(4)

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002	Annual maintenance for the additional 9 FFP Annual maintenance for the additional 9 PPA Code: 3046 PURCHASE REQUEST NUMBER: HQ018773440002000	9	Each	(b)(4)	(b)(4)

NET AMT

(b)(4)

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003	Renewal maintenance for existing 9 FOIAX FFP	9	Each	(b)(4)	(b)(4)
	Renewal maintenance for existing 9 FOIAX FFP				
	PPA Code: 3046				
	PURCHASE REQUEST NUMBER: HQ018773440002000				

NET AMT

(b)(4)

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0004	Renewal maintenance for existing 78 Reda FFP	78	Each	(b)(4)	(b)(4)
	Renewal maintenance for existing 78 Reda FFP				
	PPA Code: 3046				
	PURCHASE REQUEST NUMBER: HQ018773440002000				

NET AMT

(b)(4)

(b)(4)

Section Inspection and Acceptance

INSPECTION AND ACCEPTANCE

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	N/A	N/A	N/A	Government
0002	N/A	N/A	N/A	Government
0003	N/A	N/A	N/A	Government
0004	N/A	N/A	N/A	Government

Section Deliveries and Performance

DELIVERIES AND PERFORMANCE

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	POP 01-APR-2008 TO 31-MAR-2009	N/A	WHS/ESCD (b)(6) 1155 DEFENSE PENTAGON BUTLER BUILDING 2ND FLOOR WASHINGTON DC 20301-1155 (b)(6) FOB: Destination	HQ0187
0002	POP 01-APR-2008 TO 31-MAR-2009	N/A	WHS/ESD (b)(6) 1155 DEFENSE PENTAGON ROOM 3B960 WASHINGTON DC 20301-1155 (b)(6) FOB: Destination	HQ0187
0003	POP 01-APR-2008 TO 31-MAR-2009	N/A	WHS/ITMD/ESCD (b)(6) 1155 DEFENSE PENTAGON BUTLER BUILDING, 2ND FLOOR WASHINGTON DC 20301-1155 (b)(6) FOB: Destination	HQ0187
0004	POP 01-APR-2008 TO 31-MAR-2009	N/A	WHS/ESCD (b)(6) 1155 DEFENSE PENTAGON BUTLER BUILDING 2ND FLOOR WASHINGTON DC 20301-1155 (b)(6) FOB: Destination	HQ0187

Section Contract Administration Data

CONTRACT ADMINISTRATION DATA

9780100.2020.000000.6401.2602.S49447.DIIAC.88037

AMOUNT: (b)(4)

CIN HQ0187734400020000001 (b)(4)

CIN HQ0187734400020000002

CIN HQ0187734400020000003

CIN HQ0187734400020000004

SMALL BUSINESS COORDINATION RECORD

REPORT CONTROL SYMBOL
DD-AT&L (AR) 1862

1. CONTROL NO. (Optional)

2. PURCHASE REQUEST NO./
REQUISITION NO.
HQ018773440002000

3. TOTAL ESTIMATED VALUE
(Including options)
(b)(4)

4. SOLICITATION NO./CONTRACT
MODIFICATION NO.

5. BUYER

a. NAME (Last, First, Middle Initial)
(b)(6)

b. OFFICE SYMBOL
WHS IT

c. TELEPHONE (Include Area Code)
(b)(6)

6. ITEM DESCRIPTION (Including quantity)

FOIA Express licenses for 18 and maintenance service for 78 RedactXpress. This is a required service which helps the FOIA office to maintain their files, which are used for various DOD and government offices.

6a. FEDERAL SUPPLY CLASS/SERVICE
(FSC/SVC) CODE

7. TYPE OF COORDINATION (X one)

☒ INITIAL CONTRACT

☐ MODIFICATION

☐ WITHDRAWAL

8. SMALL BUSINESS SIZE STANDARD

a. NORTH AMERICAN INDUSTRY CLASSIFICATION
SYSTEM (NAICS) CODE:
541519

b. NO. OF EMPLOYEES

c. DOLLARS
(b)(4)

9. RECOMMENDATION (X as applicable)

YES NO (If all recommendations are "No" explain in Remarks.)

☐ X a. SECTION 8(a) (X one)

☐ (1) COMPETITIVE ☐ (2) SOLE SOURCE

☐ X b. SMALL DISADVANTAGED BUSINESS (SDB) SET-ASIDE

☐ X c. HISTORICALLY BLACK COLLEGES AND UNIVERSITIES
MINORITY INSTITUTIONS (HBCU/MI) SET-ASIDE
(List percentage)
%

X d. SMALL BUSINESS (SB) SET-ASIDE (List percentage) 100%

☐ X e. EMERGING SMALL BUSINESS SET-ASIDE

☐ X f. EVALUATION PREFERENCE FOR SDBs

☐ X g. HUBZONE SET- ASIDE

☐ X h. HUBZONE SOLE SOURCE

☐ X i. HUBZONE PRICE EVALUATION PREFERENCE

10. ACQUISITION HISTORY (X one)

a. FIRST TIME BUY

☒ b. PREVIOUS ACQUISITION (X all that apply)

☐ (1) Section 8(a)

☐ (2) SDB SET-ASIDE

☐ (3) HBCU/MI SET-ASIDE

☒ (4) SB SET-ASIDE

☐ (5) OTHER (Specify)

☐ (6) TWO OR MORE RESPONSIVE SB OFFERS ON PRIOR ACQUISITION

☐ (7) ONE OR MORE RESPONSIVE SDB OFFER(S) WITHIN 10% OF
AWARD PRICE OF PRIOR ACQUISITION

☐ (8) WOMEN OWNED SB

☐ (9) SERVICE-DISABLED VETERAN SB

11. SB PROGRESS PAYMENTS
(X one)

☐ YES ☒ NO

12. SUBCONTRACTING PLAN
REQUIRED (X one)

☐ YES ☒ NO

13. SYNOPSIS REQUIRED (X one) (If "No," cite FAR 5.202 exception)

☐ YES ☒ IAW FAR 5.202 (a) (4)

14. REMARKS

Based on previous purchase and market research it is expected that award of this requirement can be made to a small business.

15. REVIEWED BY SMALL BUSINESS ADMINISTRATION (SBA)
REPRESENTATIVE

a. NAME (Last, First, Middle Initial)

b. SIGNATURE

c. DATE SIGNED
(YYYYMMDD)

16. LOCAL USE

17. CONTRACTING OFFICER (X one)

☒ CONCURS

☐ REJECTS

a. RECOMMENDATIONS (Document rejections on reverse side)

b. NAME (Last, First, Middle Initial)

MCKELLERY, EDNA

c. SIGNATURE

d. DATE SIGNED
(YYYYMMDD)

18. SMALL BUSINESS SPECIALIST (X one)

☒ CONCURS

☐ APPEALS

NOTE: Any change in the acquisition plan this coordination record describes will require return for re-evaluation by the SB specialist.

a. NAME (Last, First, Middle Initial)

JOHNSON, VALERIE

b. SIGNATURE

c. DATE SIGNED
(YYYYMMDD)

Rationale For "Specific Make and Model" For Under \$100K Procurement

Reference: Control Number 08WH612-008

1. Contracting Agency – The contracting activity is the Washington Headquarters Services Acquisition & Procurement Office.
2. Description of Action - A single source "Specific Make and Model" procurement using (FY 08 O&M Funds). This action is for (WHS/ESCD).
3. Description of Supplies/Services - This requirement is for the purchase of 9 additional licenses and renewal of existing FOIAXpress Annual maintenance. The estimated price of this maintenance support for the base year is (b)(4) with four option years not to exceed (b)(4).
4. Justification – FOIAXpress is a proprietary database system used for tracking and processing of FOIA cases in support of Executive Order "Improving Agency Disclosure of Information". This maintenance renewal is necessary in ensuring no break in software maintenance service to existing application support. The Freedom of Information Office has invested approximately 300K in hardware, software and contractor support in the implementation and migration of FOIAXpress application within WHS. Not purchasing this maintenance would jeopardize the integrity and maintenance of the FOIA data and hinder the processing time for disclosing information to DOD requesters. Extensive market research validated that AINS Inc. can only satisfy the specifications/capabilities.
5. Interested Sources: AINS Inc.
6. Technical Certification – I certify that the supporting data under my cognizance, which are included in the "Specific Make And Model" procurement, are accurate and complete to the best of my knowledge and belief:

Name: Tammy Parlette
Title: ITM

8.405-6

Date: 12-4-2007
Signature: (b)(6)

Request for Goods and Services				1. Page 1 of 1	2. Date Submitted 2/16/2007	3. Required Delivery Date 12/10/2007 12:03
4. Request Title FOIAXpress Annual Maintenance subscription						
5. Control Number 08WH612-008			6. Requisition Number HQ018773440002000		7. Existing Contract Number	
8. Priority 3						9. Grand Total (b)(4)
ACRN	Fund Cite				PPA	Fund Amount
A	9780100 2020 00000 6401 2602 S49447 DHAC88037				3046	(b)(4)
Line Item	Fund Note	Line Item Description	U/I	Qty	Unit Price	Total Price
1	A	Additional License for FOIAXpress	EA	9	(b)(4)	(b)(4)
2	A	Annual maintenance for the additional 9	EA	9	(b)(4)	(b)(4)
3	A	Renewal maintenance for existing 9 FOIAX	EA	9	(b)(4)	(b)(4)
4	A	Renewal maintenance for existing 78 Reda	EA	78	(b)(4)	(b)(4)
10. Suggested Source			11. Destination Address ATTN: (b)(6) 1155 Defense Pentagon, Butler Building 2nd Floor			
12. POC (b)(6)		13. POC Phone (b)(6)	14. COR (b)(6)		15. COR Phone (b)(6)	
16. Requirements Activity HQ0187		17. POC FAX				
18. Requirements Approver Craig Hartman		19. Date Approved 12/10/2007		20. Certification Official SHELTON.ELLA.C.1232107819		21. Date Certified 12/12/2007

Date: September 26, 2007

To: (b)(6) CIV. WHS/ESD

From: Wayne Jewell, AINS Inc. - Vice President of Business Solutions

Reference: Quote for Additional licenses of FOIAXpress, Annual Maintenance & On-Site Support

Dear Mr. Black,

AINS is pleased to provide you with a price quote for the cost to upgrade your existing nine (9) concurrent licenses at a ratio of 2:1 which would bring your total to 18 concurrent (2:1). Additionally I am providing you with a five year breakdown of all the costs associated with Annual renewal of your software licenses and on-site support.

**Base Year
WHS/OFOI Additional License Quote**

Part Number	Product Description	Qty	GSA Price	Discount Price	Extended Price
Software					
Applications					
FOIAXpress	Concurrent 2:1	9	(b)(4)	(b)(4)	(b)(4)
Maintenance					
FOIAXpress	FOIAXpress Main.	9			
Total					

Pro-rating Maintenance Period of Performance February 15, 2008 through February 14, 2009

WHS/OFOI Annual Maintenance Renewal Quote

Maintenance					
FOIAXpress	FOIAXpress Main.	9	(b)(4)	(b)(4)	(b)(4)
RedactXpress	RedactXpress Main.	78			
Total					

Period of Performance February 15, 2008 through February 14, 2009

(b)(4)

**Year One
WHS/OFOI Annual Maintenance Renewal Quote**

Maintenance					
FOIAXpress	FOIAXpress Main.	18	(b)(4)	(b)(4)	(b)(4)
RedactXpress	RedactXpress Main.	78			
Total					

Period of Performance February 15, 2009 through February 14, 2010

(b)(4)

**Year Two
WHS/OFOI Annual Maintenance Renewal Quote**

Maintenance					
FOIAXpress	FOIAXpress Main.	18	(b)(4)	(b)(4)	(b)(4)
RedactXpress	RedactXpress Main.	78			
Total					

Period of Performance February 15, 2010 through February 14, 2011

(b)(4)

AINS Inc.

1355 Piccard Drive ♦ Suite 300 ♦ Rockville, MD 20850 ♦ Office: 301.670.2300 ♦ Fax: 301.670.2841 ♦ Web: www.ains-inc.com

Year Three
WHS/OFOI Annual Maintenance Renewal Quote

<i>Maintenance</i>					
FOIAXpress	FOIAXpress Main	18	(b)(4)	(b)(4)	(b)(4)
RedactXpress	RedactXpress Main	78			
Total					

Period of Performance February 15, 2011 through February 14, 2012

(b)(4)

Year Four
WHS/OFOI Annual Maintenance Renewal Quote

<i>Maintenance</i>					
FOIAXpress	FOIAXpress Main	18	(b)(4)	(b)(4)	(b)(4)
RedactXpress	RedactXpress Main	78			
Total					

Period of Performance February 15, 2012 through February 14, 2013

(b)(4)

This price quote is valid through February 14, 2008. Should you have any questions I am available via e-mail at wjewell@ains-inc.com or phone at (301) 670-2301

Warm Regards,

Wayne R. Jewell

Wayne R. Jewell
AINS Inc. – Vice President of Business Solutions

AINS Inc.

1355 Piccard Drive • Suite 300 • Rockville, MD 20850 • Office: 301.670.2300 • Fax: 301.670.2841 • Web: www.ains-inc.com

Independent Government Estimate (Price Basis)

Control Number: 08WH612-008

This IGE is based on market research performed for the following proprietary FOIAXpress annual Maintenance this is an annual renewal and would like Base with 4 option years:

1. AINS Inc Base year:

Description	Qty	Unit Price	Total Price
Additional license requirement for FOIAXpress	9	(b)(4)	(b)(4)
Annual maintenance for additional 9 FOIAXpress licenses	9		
Renewal maintenance for existing 9 FOIAXpress licenses	9		
Renewal maintenance for existing 78 RedactXpress licenses	78		
Total			

2. AINS Inc year one:

Description	Qty	Unit Price	Total Price
Renewal maintenance for existing 18 FOIAXpress licenses	18	(b)(4)	(b)(4)
Renewal maintenance for existing 78 RedactXpress licenses	78		
Total			

3. AINS Inc year two:

Description	Qty	Unit Price	Total Price
Renewal maintenance for existing 18 FOIAXpress licenses	18	(b)(4)	(b)(4)
Renewal maintenance for existing 78 RedactXpress licenses	78		
Total			

4. AINS Inc year three:

Description	Qty	Unit Price	Total Price
Renewal maintenance for existing 18 FOIAXpress licenses	18	(b)(4)	(b)(4)
Renewal maintenance for existing 78 RedactXpress licenses	78		
Total			

5. AINS Inc year four:

Description	Qty	Unit Price	Total Price
Renewal maintenance for existing 18 FOIAXpress licenses	18	(b)(4)	(b)(4)
Renewal maintenance for existing 78 RedactXpress licenses	78		
Total			

Based on the above market research the estimated value of this procurement for the base year option is (b)(4) with optional renewal maintenance not to exceed (b)(4) (Base year includes the cost of 9 additional licenses with annual maintenance and the renewal of 9 existing FOIAXpress licenses and 78 existing RedactXpress).

Price is based on survey of market using AINS .

Item Description	Basis	Source	Price
1. Software (detailed above)	Price	AI S Inc base year	(b)(4)
2. Software (detailed above)	Price	AI S Inc year one	
3. Software (detailed above)	Price	AI S Inc year two	
4. Software (detailed above)	Price	AINS Inc year three	
5. Software (detailed above)	Price	AINS Inc year four	

Prepared by: Printed Name, Organization

(b)(6)

Signature:

Date: 12.4.2007