

**DEPARTMENT OF DEFENSE
CONTRACT SECURITY CLASSIFICATION SPECIFICATION**

(The requirements of the DoD Industrial Security Manual apply to all aspects of this effort)

1. CLEARANCE AND SAFEGUARDING

a. FACILITY CLEARANCE REQUIRED
TOP SECRET

b. LEVEL OF SAFEGUARDING REQUIRED
SECRET

2. THIS SPECIFICATION IS FOR: (X and complete as applicable)

<input checked="" type="checkbox"/>	a. PRIME CONTRACT NUMBER HQ0147-12-D-0003
<input type="checkbox"/>	b. SUBCONTRACT NUMBER
<input type="checkbox"/>	c. SOLICITATION OR OTHER NUMBER Due Date (YYYYMMDD)

3. THIS SPECIFICATION IS: (X and complete as applicable)

<input type="checkbox"/>	a. ORIGINAL (Complete date in all cases) Date (YYYYMMDD) 2011/12/21
<input checked="" type="checkbox"/>	b. REVISED (Supersedes all previous specs) Revision No. 4 Date (YYYYMMDD) 2017/04/04
<input type="checkbox"/>	c. FINAL (Complete Item 5 in all cases) Date (YYYYMMDD)

4. IS THIS A FOLLOW-ON CONTRACT? YES NO. If Yes complete the following

Classified material received or generated under HQ0006-02-9-0002 (Preceding Contract Number) is transferred to this follow-on contract

5. IS THIS A FINAL DD FORM 254? YES NO. If Yes complete the following

In response to the Contractor's request dated _____, retention of the identified classified material is authorized for the period of _____.

6. CONTRACTOR (Include Commercial and Government Entity (CAGE) Code)

a. NAME, ADDRESS, AND ZIP CODE Lockheed Martin Corporation 9970 Federal Drive Colorado Springs, CO 80921	b. CAGE CODE 60854	c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code) Defense Security Service (IOFWC)
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7. SUBCONTRACTOR

a. NAME, ADDRESS, AND ZIP CODE	b. CAGE CODE	c. COGNIZANT SECURITY OFFICES (Name, Address, and Zip Code)
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8. ACTUAL PERFORMANCE

a. LOCATION See Block 13, Reference Item 8.a.	b. CAGE CODE	c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code)
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9. GENERAL IDENTIFICATION OF THIS PROCUREMENT

Missile Defense Agency, Command and Control, Battle Management and Communications (C2BMC)

10. THIS CONTRACT WILL REQUIRE ACCESS TO:

	YES	NO
a. COMMUNICATIONS SECURITY (COMSEC) INFORMATION	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. RESTRICTED DATA	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. CRITICAL NUCLEAR WEAPON DESIGN INFORMATION	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. FORMERLY RESTRICTED DATA:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. INTELLIGENCE INFORMATION:		
(1) Sensitive Compartmented Information (SCI)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
(2) Non-SCI	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. SPECIAL ACCESS INFORMATION	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. NATO INFORMATION	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. FOREIGN GOVERNMENT INFORMATION	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. LIMITED DISSEMINATION INFORMATION	<input type="checkbox"/>	<input checked="" type="checkbox"/>
j. FOR OFFICIAL USE ONLY INFORMATION	<input checked="" type="checkbox"/>	<input type="checkbox"/>
k. OTHER (Specify) NC2-ESI	<input checked="" type="checkbox"/>	<input type="checkbox"/>

11. IN PERFORMING THIS CONTRACT, THE CONTRACTOR WILL:

	YES	NO
a. HAVE ACCESS TO CLASSIFIED INFORMATION ONLY AT ANOTHER CONTRACTOR'S FACILITY OR A GOVERNMENT ACTIVITY	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. RECEIVE CLASSIFIED DOCUMENTS ONLY	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c. RECEIVE AND GENERATE CLASSIFIED MATERIAL	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. FABRICATE, MODIFY, OR STORE CLASSIFIED HARDWARE	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. PERFORM SERVICES ONLY	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. HAVE ACCESS TO U.S. CLASSIFIED INFORMATION OUTSIDE THE U.S., PUERTO RICO, U.S. POSSESSIONS AND TRUST TERRITORIES	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. BE AUTHORIZED TO USE THE SERVICES OF DEFENSE TECHNICAL INFORMATION CENTER (DTIC) OR OTHER SECONDARY DISTRIBUTION CENTER	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. REQUIRE A COMSEC ACCOUNT	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. HAVE A TEMPEST REQUIREMENT	<input type="checkbox"/>	<input checked="" type="checkbox"/>
j. HAVE OPERATIONS SECURITY (OPSEC) REQUIREMENTS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
k. BE AUTHORIZED TO USE THE DEFENSE COURIER SERVICE	<input checked="" type="checkbox"/>	<input type="checkbox"/>
l. OTHER (Specify) – Restrict Access to Contractor's Unclassified Automated Information System (AIS). – Requires CNet/SIPR/JWICS	<input checked="" type="checkbox"/>	<input type="checkbox"/>

12. **PUBLIC RELEASE.** Any information (classified or unclassified) pertaining to this contract shall not be released for public dissemination except as provided by the industrial Security Manual or unless it has been approved for public release by appropriate U.S. Government authority. Proposed public release shall be submitted for approval prior to release

Direct

Through (Specify):

Missile Defense Agency/BC
5224 Martin Road
Redstone Arsenal, AL 35898

to the Directorate for Freedom of Information and Security Review, Office of the Assistant Secretary of Defense (Public Affairs)* for review.
*In the case of non-DoD User Agencies, requests for disclosure shall be submitted to that agency.

13. **SECURITY GUIDANCE.** The security classification guidance needed for this effort is identified below. If any difficulty is encountered in applying this guidance or if any other contributing factor indicates a need for changes in this guidance, the Contractor is authorized and encouraged to provide recommended changes: to challenge the guidance or classification assigned to any information or material furnished or generated under this contract; and to submit any questions for interpretation of this guidance to the official identified below. Pending final decision, the information involved shall be handled and protected at the highest level of classification assigned or recommended. (Fill in as appropriate for the classified effort. Attach, or forward under separate correspondence, any document/guides/extracts referenced herein. Add additional pages as needed to provide complete guidance.

The Contractor is required to flow-down all applicable requirements of the DD Form 254 to its Subcontractor(s).

Direct all questions pertaining to the DD Form 254 to the MDA Industrial Security office by phone at 256-313-9429, by email at MDAIndustrialSecurity@mda.mil, or by mail to MDA, ATTN: Industrial Security Office (EIR), Building 5222 Martin Road, Redstone Arsenal, AL 35898.

Contracting Officer's Representative (COR) DD Form 254 Concurrence:

(b)(6)

See Continuation Pages (3-13)

14. **ADDITIONAL SECURITY REQUIREMENTS.** Requirements, in addition to ISM requirements, are established for this contract. (If Yes, identify the pertinent contractual clauses in the contract document itself, or provide an appropriate statement which identifies the additional requirements. Provide a copy of the requirements to the cognizant security office. Use Item 13 if additional space is needed.)

Yes

No

See Reference Items; 10.e.(1), 10.f, 10.j, 11.j, 11.l. and 14.

15. **INSPECTIONS.** Elements of this contract are outside the inspection responsibility of the cognizant security office. (If Yes, explain and identify specific areas or elements carved out and the activity responsible for inspections. Use Item 13 if additional space is needed.)

Yes

No

16. **CERTIFICATION AND SIGNATURE.** Security requirements stated herein are complete and adequate for safeguarding the classified information to be released or generated under this classified effort. All questions shall be referred to the official named below.

a. TYPED NAME OF CERTIFYING OFFICIAL

(b)(6)

b. TITLE

Contracting Officers
Security Representative

c. TELEPHONE (Include Area Code)

(b)(6)

d. ADDRESS (Include ZIP Code)

Missile Defense Agency
5222 Martin Road
Redstone Arsenal, AL 35898

e. SIGNATURE

(b)(6)

17. **REQUIRED DISTRIBUTION**

a. CONTRACTOR

b. SUBCONTRACTOR

c. COGNIZANT SECURITY OFFICE FOR PRIME AND SUBCONTRACTOR

d. U.S. ACTIVITY RESPONSIBLE FOR OVERSEAS SECURITY ADMINISTRATION

e. ADMINISTRATIVE CONTRACTING OFFICER

f. OTHERS AS NECESSARY MDA Industrial Security

SECURITY GUIDANCE (BLOCK 13) CONTINUATION PAGES:**Special Instructions:****Reporting Requirements:**

The Contractor shall provide the following to the MDA Industrial Security Office (contact information listed in block 13 of page two of the DD Form 254):

- Courtesy copy the MDA Industrial Security Office on any security incident report (initial and final) involving the loss, compromise, or suspected compromise of classified information sent to the Defense Security Service. The Contractor shall provide a copy to the MDA within the same reporting timeframe as is required by the Defense Security Service (72 hours for Secret/Confidential and 24 hours for Top Secret)
- Courtesy copy the MDA Industrial Security Office on any report involving a cyber-intrusion of MDA program information sent to the Federal Bureau of Investigation and the Defense Security Service per NISPOM Chapter 1, Section 301 and Industrial Security Letter 2013-05.
- Provide a copy of any Defense Security Service letter that indicates a less than satisfactory security rating and/or that negatively impacts the Facility Clearance Level (FCL) of the company within 48-hours of receipt.
- Provide electronic copies of Subcontractor DD Form 254s issued by the Prime and the Subcontractor. The Prime Contractor shall act as the focal point for collecting their Subcontractor's DD Form 254s and the Prime is responsible for forwarding these DD Form 254s to the MDA Industrial Security Office.

In accordance with NISPOM Chapter 1, Section 300, the Contractor and its subcontractors shall notify the Contracting Officer, the Contracting Officer's Representative, and MDA Industrial Security in writing within 24 hours of becoming aware of adverse information regarding an employee, who works within a Government/MDA facility, which could affect their access to classified information. Reportable information is described in DoD Regulation 5200.2-R, paragraph C2.2.1. and Appendix 8.

Subcontractor Classified Access Approvals:

The Prime Contractor and Subcontractor are authorized to flow access to and/or dissemination of classified information to the TOP SECRET level to their Subcontractor. Dissemination is only authorized and applicable for information safeguarded at the Contractor's facility. This authorization includes access to Non-Sensitive Compartmented Information (SCI) (NISPOM Chapter 9, Section 304), Communications Security (COMSEC) (NISPOM Chapter 9, Section 407), Critical Nuclear Weapon Design Information (CNWDI) (NISPOM Chapter 9, Section 204), and North Atlantic Treaty Organization (NATO) (NISPOM Chapter 10, Section 708) information. The Contractor shall provide the appropriate accesses to its Subcontractors as required per NISPOM 5-502. The Prime Contractor and Subcontractor must verify Facility Clearance, Safeguarding Capability and Access Authorizations prior to the dissemination of classified information. The following require specific authority: SCI - not authorized to flow without prior approval from MDA/Special Security and Special Access Program (SAP) - not authorized to flow without prior approval from MDA/Special Programs.

Reference Item 8.a. (continued) Government Locations:

Classified performance will occur at various MDA and/or government locations as directed by the contract via the Performance Work Statement, Statement of Work, or Statement of Objectives or other agreement. The Contractor shall abide by the host government security requirements per NISPOM Chapter 1, Section 200 and Chapter 6, Section 105c. The cognizant security office at the performance location is MDA or the host installation.

Reference Item 8.a. (continued) Performance Locations include the following Contractor Facilities:

a. LOCATION	b. CAGE CODE	c. COGNIZANT SECURITY OFFICE
Lockheed Martin Corporation 9970 Federal Drive Colorado Springs, CO 80921	60854	Defense Security Service (IOFWC)

Per NISPOM Chapter 5 Section 504, the Contractor can disclose classified information between cleared facilities within the Multiple Facility Organization (MFO). MDA does not limit which cleared locations are considered performance locations within the MFO. It is the Contractor’s responsibility to comply with Defense Security Service policy and procedures for establishing a classified performance location within the MFO structure. This guidance does not apply to government locations or other Contractor company locations at which the prime Contractor will be conducting classified performance.

Reference Item 10.a. and 11.h: The Contractor shall comply with the requirements of NISPOM Chapter 9, Section 4 and National Security Agency/Central Security Service Policy Manual Number 3-16, Control of Communications Security (COMSEC) Material, for access to and safeguarding of COMSEC information.

Reference Item 10.b & d: Contractors shall adhere to the requirements of DoDI 5210.02, “Access to and Dissemination of Restricted Data (RD) and Formerly Restricted Data (FRD),” 3 June 2011, for access and training requirements. **Flow this requirement to subcontractors when applicable.**

1. Contractors shall possess a valid DoD security clearance at a level commensurate with the information concerned and shall have a need-to-know for access. DoD contractors require a final Secret security clearance for access to Secret RD information. Contractors shall have a final Top Secret security clearance for access to Top Secret RD information. NISPOM section 2-211a. applies.

2. The Prime contractor and its subcontractors shall be required to complete training for access to RD/FRD material and for derivative classification of RD/FRD information. This training is provided by the Department of Energy (DOE) and can be accessed at the DOE website (<http://energy.gov/hss/services/classification/classification-training-institute/training-other-agency-personnel>).

