AWARD)/CONTRACT	1. THIS CONTRAC UNDER DPAS (ORDE	ER			RATING	PAGE OF	
2. CONTRACT (Proc. Inst. Ident.) NO. HP0011-07-D-0002 3. EFFECTIVE DATE 22 Dec						4. REQUI	SIT ION/PU	RCHASE REQUEST/P	ROJECT NO.	48	
DARPA CMO			6. AD DCMA 495 SUI	MINIS BOSTON	N	BY (If other	than Item 5)	COD	E S2206A		
7. NAME AND A SCHAFER CORPORA JOHN J. RUDD 321 BILLERICA ROAD	ADDRESS OF CONTRACT	FOR (No., street, city	, county, state a	nd zip co	xle)					OTHER (See be	low)
CHELMSFORD MA 01	824							TO THE ADD	s otherwise specified)	ПЕМ	·
CODE 8F406		FACILITY CODE		,				SHOWN IN:		E LIGORIA	
11. SHIP TO/MA	See Schedule	<u> </u>		DFAS NORT P.O. B	COLUM H ENTII OX 1822	BUS CENT	OPERATIONS	DE BY	COD	Е НО0337	·
13. AUTHORITY COMPETIT [] 10 U.S.C.		IAN FULL AND OF U.S.C. 253(c)(PEN)	14. A	CCOL	JNT INC	AND APP	ROPRIATIO	ON DATA		
15A. ITEM NO.	15B, SUP	PLIES SERVICES		15C.	QUAN	YTITY	15D. UN	IT	15E. UNIT PRICE	15F. AM	OUNT
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	RIPTION/ SPECS./ WORK AGING AND MARKING	STATEMENT	20	X	<u> </u>		FATTACH		TIONS AND INSTRU	CTIONS	140
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	VERIES OR PERFORMAN	ICE	23 - 24		K		R ST ATEM				
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document and return2 items or perform all the sheets for the consideral contract shall be subject (b) the solicitation, if an as are attached or incor (Attachments are listed	R'S NEGOTIATED AGREEMENT copies to issuing office.) Con- services set forth or otherwise identi- tion stated herein. The rights and obl- t to and governed by the following do y, and (c) such provisions, representa- porated by reference herein.	igations of the parties to this ecuments: (a) this award/co ations, certifications, and spe	o sign this d deliver all inuation ontract,	18.[:: HROC including above, the confidence (b) this 20A. PATR.	J AWAI 011-06-1 ing the addishereby ntract whis award/c	RD (Conti R-0002-0 Iditions or c y accepted ach consists contract. N	nactor is not requi 002 hanges made by as to the items li- to of the following to further contract TITLE OF	you which addisted above and o documents: (a) etual document is	tions or changes are set forth in n any continuation sheets. This the Government's solicitation a	award consummates nd your offer, and	
19B. NAME OF		19C. DAT	E SIGNED	 	UNIT	ED ST A		MERICA S. M.	atychick	20C. DATE S 22-Dec-200	SIGNED
(Signature	e of person authorized to sign)			<u></u>			(Signature o	of Contracting Of	jic e i i	<u> </u>	

Section B - Supplies or Services and Prices

ITEM NO SUPPLIES/SERVICES MAX UNIT UNIT PRICE MAX AMO QUANTITY	.00 NTE
of Work (SOW) and as specified in individual Task Orders. Labor Categories are included in Sub-CLINs 0001 AA through 0001 BQ as set forth in paragraph B-6 of this Section B. FOB: Destination MAX NET AMT \$18,812,8 CEILING PRICE ITEM NO SUPPLIES/SERVICES MAX UNIT UNIT PRICE MAX AMO QUANTITY 0002 UNDEFINED UNDEFINED UNDEFINED	
ITEM NO SUPPLIES/SERVICES MAX UNIT UNIT PRICE MAX AMO QUANTITY 0002 UNDEFINED UNDEFINED UNDEF	
ITEM NO SUPPLIES/SERVICES MAX UNIT UNIT PRICE MAX AMO QUANTITY 0002 UNDEFINED UNDEFINED UNDEF	
ITEM NO SUPPLIES/SERVICES MAX UNIT UNIT PRICE MAX AMO QUANTITY 0002 UNDEFINED UNDEFINED UNDEF	
ITEM NO SUPPLIES/SERVICES MAX UNIT UNIT PRICE MAX AMO QUANTITY 0002 UNDEFINED UNDEFINED UNDEF	2,877.00
QUANTITY 0002 UNDEFINED UNDEFINED UNDEF	\$0.00
QUANTITY 0002 UNDEFINED UNDEFINED UNDEF	
0002 UNDEFINED UNDEFINED UNDEF	MOUNT
Travel (Pace Veer)	EFINED
Haver (Base Teal)	
COST	
Travel required to support efforts as described in the Statement of Work (SOW) to be specified on individual Task Orders.	
FOB: Destination	
MAX COST \$328,7	

Page 3 of 48

ITEM NO SUPPLIES/SERVICES UNIT **UNIT PRICE** MAX AMOUNT MAX **QUANTITY** 0003 **UNDEFINED UNDEFINED UNDEFINED** Other Direct Costs **COST** Other Direct Costs required to support efforts as described in the Statement of Work (SOW) to be specified on individual Task Orders. FOB: Destination \$858,381.00 MAX COST ITEM NO SUPPLIES/SERVICES MAX AMOUNT MAX UNIT **UNIT PRICE QUANTITY** 0004 **NSP** Data (Base Year) **FFP** Data to be specified on each Task Order in accordance with Exhibit A. Not Separately Priced (NSP). Preparation costs included in Labor CLINs. FOB: Destination

> MAX NET AMT

Page 4 of 48

\$363,211.00

MAX AMOUNT ITEM NO SUPPLIES/SERVICES MAX **UNIT UNIT PRICE QUANTITY** 1001 18,688,404 \$1.00 \$18,688,404.00 NTE **OPTION** DARPA STO SETA Labor (Option Year 1) FFP-LOE Option for non-personal labor services to be accomplished in accordance with Statement of Work (SOW) and as specified in individual Task Order. Labor Categories are included in Sub-CLINs 1001 AA through 1001 BQ as set forth in paragraph B-6 of this Section B. FOB: Destination MAX NET AMT \$18,688,404.00 **CEILING PRICE** \$18,688,404.00 ITEM NO SUPPLIES/SERVICES MAX UNIT **UNIT PRICE** MAX AMOUNT **QUANTITY** 1002 **UNDEFINED UNDEFINED UNDEFINED** OPTION Travel (Option Year 1) **COST** Option for Travel required to support efforts as described in the Statement of Work (SOW) to be specified on individual Task Orders. FOB: Destination

MAX COST

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ITEM NO SUPPLIES/SERVICES MAX UNIT **UNIT PRICE** MAX AMOUNT **QUANTITY** 1003 **UNDEFINED UNDEFINED UNDEFINED** OPTION Other Direct Costs (Option Year 1) **COST** Option for Other Direct Costs required to support efforts as described in the Statement of Work (SOW) to be specified on individual Task Orders. FOB: Destination MAX COST \$948,385.00 ITEM NO SUPPLIES/SERVICES MAX AMOUNT MAX UNIT **UNIT PRICE QUANTITY** 1004 **UNDEFINED NSP OPTION** Data (Option Year 1) **FFP** Data to be specified on each Task Order in accordance with Exhibit A. Not Separately Priced (NSP). Preparation costs included in Labor CLINs.

FOB: Destination

MAX NET AMT

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ITEM NO SUPPLIES/SERVICES MAX UNIT UNIT PRICE MAX AMOUNT

QUANTITY

2001 18,658,372 \$1.00 \$18,658,372.00 NTE

OPTION DARPA STO SETA Labor (Option Year 2)

FFP-LOE

Option for non-personal labor services to be accomplished in accordance with Statement of Work (SOW) and as specified in individual Task Orders. Labor Categories are included in Sub-CLINs 2001 AA through 2001 BQ as set forth in paragraph B-6 of this Section B.

FOB: Destination

FOB: Destination

MAX NET AMT \$18,658,372.00 CEILING PRICE \$18,658,372.00

ITEM NO SUPPLIES/SERVICES MAX **UNIT UNIT PRICE** MAX AMOUNT **QUANTITY** 2002 **UNDEFINED UNDEFINED UNDEFINED** OPTION Travel (Option Year 2) **COST** Option for Travel required to support efforts as described in the Statement of Work (SOW) to be specified on individual Task Orders.

MAX COST \$371,528.00

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ITEM NO SUPPLIES/SERVICES MAX UNIT UNIT PRICE MAX AMOUNT QUANTITY 2003 **UNDEFINED UNDEFINED UNDEFINED** OPTION Other Direct Costs (Option Year 2) **COST** Option for Other Direct Costs required to support efforts as described in the Statement of Work (SOW) to be specified on individual Task Orders. FOB: Destination \$970,100.00 MAX COST

ITEM NO SUPPLIES/SERVICES MAX

UNIT

UNIT PRICE

MAX AMOUNT

2004

QUANTITY UNDEFINED

NSP

OPTION

Data (Option Year 2)

FFP

Data to be specified on each Task Order in accordance with Exhibit A. Not Separately Priced (NSP). Preparation costs included in Labor CLINs.

FOB: Destination

MAX **NET AMT**

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\$374,175.00

ITEM NO SUPPLIES/SERVICES **UNIT PRICE** MAX UNIT MAX AMOUNT **QUANTITY** 3001 18,648,860 \$1.00 \$18,648,860.00 NTE OPTION DARPA ATO SETA Labor (Option Year 3) FFP-LOE Option for non-personal labor services to be accomplished in accordance with Statement of Work (SOW) and as specified in individual Task Orders. Labor Categories are included in Sub-CLINs 3001 AA through 3001 BQ as set forth in paragraph B-6 of this Section B. FOB: Destination MAX NET AMT \$18,648,860.00 **CEILING PRICE** \$18,648,860.00 ITEM NO SUPPLIES/SERVICES MAX UNIT **UNIT PRICE** MAX AMOUNT **QUANTITY** 3002 **UNDEFINED UNDEFINED UNDEFINED** OPTION Travel (Option Year 3) **COST** Option for Travel required to support efforts as described in the Statement of Work (SOW) to be specified on individual Task Orders. FOB: Destination

MAX COST

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ITEM NO SUPPLIES/SERVICES MAX UNIT **UNIT PRICE** MAX AMOUNT QUANTITY 3003 976,965 **UNDEFINED UNDEFINED** OPTION Other Direct Costs (Option Year 3) COST Option for Other Direct Costs required to support efforts as described in the Statement of Work (SOW) to be specified on individual Task Orders. FOB: Destination MAX COST \$976,965.00 ITEM NO SUPPLIES/SERVICES MAX UNIT **UNIT PRICE MAX AMOUNT QUANTITY** 3004 **UNDEFINED NSP** OPTION Data (Option Year 3) **FFP** Data to be specified on each Task Order in accordance with Exhibit A. Not Separately Prices (NSP). Preparation costs included in Labor CLINs. FOB: Destination

> MAX NET AMT

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MAX AMOUNT ITEM NO SUPPLIES/SERVICES **UNIT UNIT PRICE** MAX **QUANTITY** \$18,638,770.00 NTE 4001 18,638,770 \$1.00 **OPTION** DARPA STO SETA Labor (Option 4) FFP-LOE Option for non-personal labor services to be accomplished in accordance with Statement of Work (SOW) and as specified in individual Task Orders. Labor Categoreies are included in Sub-CLINs 4001 AA through 4001 BQ as set forth in paragraph B-6 of this Section B. FOB: Destination \$18,638,770.00 MAX NET AMT **CEILING PRICE** \$18,638,770.00 ITEM NO SUPPLIES/SERVICES UNIT UNIT PRICE MAX AMOUNT MAX QUANTITY UNDEFINED **UNDEFINED** 4002 **UNDEFINED** OPTION Travel (Option Year 4) **COST** Option for Travel required to support efforts as described in the Statement of Work (SOW) to be specified on individual Task Orders. FOB: Destination \$376,956.00 MAX COST SUPPLIES/SERVICES **UNIT UNIT PRICE** MAX AMOUNT ITEM NO MAX **QUANTITY UNDEFINED** UNDEFINED 4003 **UNDEFINED** OPTION Other Direct Cost (Option Year 4) **COST** Option for Other Direct Costs required to support efforts as described in the Statement of Work (SOW) to be specified on individual Task Orders. FOB: Destination

MAX COST

\$984,274.00

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ITEM NO SUPPLIES/SERVICES MAX UNIT UNIT PRICE
QUANTITY

4004 UNDEFINED

Data (Option Year 4)
FFP

Data to be specified on each Task Order in accordance with Exhibit A. Not Separately Prices (NSP). Preparation costs included in Labor CLINs.
FOB: Destination

MAX AMOUNT

NSP

NSP

OPTION

FOB: Destination

MAX NET AMT

SECTION B

B-1 MINIMUM AND MAXIMUM AMOUNTS, INDEFINITE-DELIVERY/INDEFINITE-QUANTITY

This is an Indefinite-Delivery/Indefinite-Quantity (IDIQ) Multiple Award contract utilizing Firm-Fixed-Price/Level of Effort (FFP/LOE) type task orders in accordance with FAR Subpart 16.500. The guaranteed minimum is \$50,000.00 for the basic period and option period, if exercised.

The maximum amount for each contract is not to exceed \$100,000,000.00.

B-2 AWARD FOR BASIC EFFORT/QUANTITY ONLY

The award is for the basic effort/quantity only, whereas the price for the option(s) is that price for which the option(s) shall be exercised should the Government elect to exercise the option(s) in accordance with the appropriate option clause contained in Section I of this contract.

B-3 OPTION TO EXTEND THE TERM OF THE CONTRACT

In addition to the base contract period requirements set forth above, Option Periods 1 through 4 (CLINs 1001-4004), for continued support, are hereby included but are not exercised. These optional efforts shall be performed in accordance with the requirements set forth in Section C of this document. Performance under these option periods shall be executed in accordance with the same terms and conditions in effect under the basic period. Refer to FAR Clause 52.217-9, "Option to Extend the Term of the Contract", for the terms and conditions for these options.

B-4 RESERVED

B-5 LABOR RATE TABLE FOR TASK ORDERS

a. All task orders awarded pursuant to this contract will be priced in accordance with the pricing set forth in Section B-6, Labor Rate Table. The labor rates in this section reflect the fully-burdened rates for each labor category and will apply to all direct labor hours.

b. Site Rates.

- (1) Government Site Rates. When performing at Government sites, the contractor shall furnish fully-burdened personnel rates. The Government will provide only office space, furniture, and office equipment and supplies.
- (2) Contractor Site Rates. When performing at a contractor site, the contractor shall furnish fully-burdened personnel rates, which include loads for office space and all normal supplies and services required to support the work. This includes, but is not limited to, telephones, faxes, copiers, personal computers, postage (to include courier services such as Federal Express), ordinary business software (e.g., word processing, spreadsheets, graphics, etc.), normal copying and reproduction costs.
 - c. Proposed ODC mark-up percentages shall be entered in Section B-6.
- d. Labor. The Section B-6 Labor Rate Table represents fully-loaded hourly rates for each skill classification. The fully-burdened labor rates shall include all direct, indirect, general and administrative costs and profit associated with providing the required skill. The fully-burdened labor rates shall include all labor and labor-related costs, such as, but not limited to, the following list of representative labor-related costs: salaries, wages, bonuses to include stock bonuses, incentive awards, employee stock options, stock appreciation rights, employee stock ownership plans, employee insurance, fringe benefits, contributions to pension, other post-retirement benefits, annuity, employee incentive compensation plans, incentive pay, shift differentials, overtime, vacation time, sick pay, holidays, and all other allowances based upon a comprehensive employee compensation plan. Contractor site rates shall also include contractor-provided facilities, furniture, equipment, supplies, tool kits, employee training and overhead amounts required for work at contractor site rates. This includes, but is not limited to, telephones, facsimile machines and their telecommunications lines, copiers, personal computers, postage (to include courier services such as Federal Express), ordinary business software, such as word processing, spreadsheets, graphics, normal copying and reproduction costs. All hourly rates are based on a 40-hour work-week (2,080 hours per year).
- e. Travel and Other Direct Costs (ODCs). Task order-related travel costs, i.e., relocation and temporary duty (TDY) include travel, lodging and meals. ODCs consist of supplies and materials required under performance of the task order. A mark-up percentage for associated indirect loadings may be applied to Travel and ODCs. The successful Offeror's mark-up percentages shall be fixed for the duration of the contract. These percentages shall be indicated on each Labor Rate Table under the ODCs. Tos will include time at the proposed rates herein for each skill category, plus any required Travel and ODCs and the fixed mark-up percentages proposed. The cost of general-purpose items required for the conduct of the contractor's normal business operations will not be considered an allowable ODC in the performance of this contract. No profit is allowed on Travel or ODCs.
- f. Labor rates are fixed for the life of the contract and may not be increased during the life of this contract. However, the contractor may submit a proposal reducing the fixed labor rates and mark-up percentages at any time during the life of this contract. The Government will review these proposals and determine if the revised rates are realistic and in the best interest of the Government. If the rates are accepted, the Government will modify the contract by incorporating the new rates into the labor rate tables.
- g. At the request of either the contractor or the Government, the contractor may throughout the life of the contract propose additional labor categories, rates and descriptions in addition to the established labor categories, rates and descriptions that the contractor believes will be required to support requirements of this contract. These additional categories, rates and descriptions will be negotiated on a case-by-case basis. The

additional categories, rates and descriptions proposed, upon determination by the Government that they are necessary for the scope of the effort, and the prices are considered fair and reasonable, will be incorporated into the Labor Rate Table.

B-6 LABOR RATE TABLE

The following Labor Rate Table represents fully-loaded hourly labor rates for each skill classification. The Offeror shall provide one composite rate for work performed at the contractor site and one composite rate for work performed at Government sites for each labor category. The Offeror shall include pricing in both the Section B Labor Rate Tables and in the provided Microsoft Excel spreadsheets (Section J, Attachment 7). The years cited represent contract years.

Base Period - Year 1

The state of the s	base Period - Year I	and the control of th
SubCLIN No. Labor Category	Government Site	Contractor Site
, , , , , , , , , , , , , , , , , , ,	Hourly Rate	Hourly Rate
0001AA Contract Program Manager	\$0.00	
0001AB Contract Administrator	\$0.00	
0001AC Security Manager	\$0.00	
0001AD Training/QA Manager	\$0.00	
0001AE Senior Scientist/Engineer	\$0.00	
0001AF Junior Scientist/Engineer	\$0.00	
0001AG Senior Systems Analyst	\$0.00	
0001AH Junior Systems Analyst	\$0.00	
0001AJ Senior Technical Writer	\$0.00	
0001AK Junior Technical Writer	\$0.00	
0001AL Senior Science Advisor	\$0.00	
0001AM Subject Matter Expert No. 3	\$0.00	
0001AN Subject Matter Expert No. 2	\$0.00	
0001AP Subject Matter Expert No. 1	\$0.00	
0001AQ Senior Program Analyst	\$0.00	
0001AR Junior Program Analyst	\$0.00	
0001AS Principal Analyst	\$0.00	
0001AT Mid-Level Analyst	\$0.00	
0001AU Administrative Assistant	\$0.00	
0001AV Contract Program Manager		\$0.00
0001AW Contract Administrator		\$0.00
0001AX Security Manager		\$0.00
0001AY Training/QA Manager		\$0.00
0001AZ Senior Scientist/Engineer		\$0.00
0001BA Junior Scientist/Engineer		\$0.00
0001BB Senior Systems Analyst		\$0.00
0001BC Junior Systems Analyst		\$0.00
0001BD Senior Technical Writer		\$0.00
0001BE Junior Technical Writer		\$0.00
0001BF Senior Science Advisor		\$0.00
0001BH Subject Matter Expert No. 3		\$0.00
0001BJ Subject Matter Expert No. 2		\$0.00
0001BK Subject Matter Expert No. 1		\$0.00
0001BL Senior Program Analyst		\$0.00
0001BM Junior Program Analyst		\$0.00
0001BN Principal Analyst		\$0.00
0001BP Mid-Level Analyst	•	\$0.00
0001BQ Administrative Assistant		\$0.00
Other Direct Costs (ODCs)		

Other Direct Costs (ODCs)

Mark-up Percentage 0.00% 0.00%

Travel **Materials**

Option One (Year 2)

SubCLIN No.	Labor Category		rnment Site Contractor : urly Rate Hourly Ra	
	Contract Program Manager		\$0.00	le
	Contract Administrator		\$0.00	
	Security Manager		\$0.00	
	Training/QA Manager		\$0.00	
	Senior Scientist/Engineer		\$0.00	
	Junior Scientist/Engineer		\$0.00	
	Senior Systems Analyst		\$0.00	
	Junior Systems Analyst		\$0.00	
	Senior Technical Writer		\$0.00	
	Junior Technical Writer		\$0.00	
	Senior Science Advisor		\$0.00	
	Subject Matter Expert No. 3		\$0.00	
	Subject Matter Expert No. 2		\$0.00	
	Subject Matter Expert No. 1		\$0.00	
	Senior Program Analyst	1	\$0.00	
	Junior Program Analyst	,	\$0.00	
	Principal Analyst	:	\$0.00	
1001AT	Mid-Level Analyst		\$0.00	
1001AU	Administrative Assistant	•	\$0.00	
1001AV	Contract Program Manager		\$0.00	
	Contract Administrator		\$0.00	
	Security Manager		\$0.00	
	Training/QA Manager		\$0.00	
	Senior Scientist/Engineer		\$0.00	
	Junior Scientist/Engineer		\$0.00	
	Senior Systems Analyst		\$0.00	
	Junior Systems Analyst		\$0.00	
	Senior Technical Writer		\$0.00	
	Junior Technical Writer		\$0.00	
	Senior Science Advisor		\$0.00	
	Subject Matter Expert No. 3		\$0.00	
	Subject Matter Expert No. 2		\$0.00	
	Subject Matter Expert No. 1		\$0.00	
	Senior Program Analyst		\$0.00	
	Junior Program Analyst		\$0.00	
	Principal Analyst		\$0.00	
	Mid-Level Analyst		\$0.00 \$0.00	
1001BQ	Administrative Assistant Other Direct Costs (ODCs)		\$0.00	

Mark-up Percentage 0.00% Travel Materials 0.00%

Option Two (Year 3)

SubCLIN No. Labor Category	Government Site	Contractor Site
No. Labor Category 2001AA Contract Program Manager	Hourly Rate	Hourly Rate
2001AB Contract Administrator	\$0.00	
2001AC Security Manager	\$0.00	
2001AD Training/QA Manager	\$0.00	
2001AE Senior Scientist/Engineer	\$0.00	
2001AF Junior Scientist/Engineer	\$0.00	
2001AG Senior Systems Analyst	\$0.00	
	\$0.00	
2001AH Junior Systems Analyst 2001AJ Senior Technical Writer	\$0.00	
2001AK Junior Technical Writer	\$0.00	
2001AL Senior Science Advisor	\$0.00	
	\$0.00	
2001AM Subject Matter Expert No. 3	\$0.00	
2001AN Subject Matter Expert No. 2	\$0.00	
2001AP Subject Matter Expert No. 1	\$0.00	
2001AQ Senior Program Analyst	\$0.00	
2001AR Junior Program Analyst	\$0.00	
2001AS Principal Analyst	\$0.00	
2001AT Mid-Level Analyst	\$0.00	
2001AV Contract Program Management	\$0.00	40.00
2001AV Contract Program Manager		\$0.00
2001AV Contract Administrator		\$0.00
2001AX Security Manager		\$0.00
2001AY Training/QA Manager		\$0.00
2001AZ Senior Scientist/Engineer		\$0.00
2001BA Junior Scientist/Engineer		\$0.00
2001BB Senior Systems Analyst		\$0.00
2001BC Junior Systems Analyst		\$0.00
2001BD Senior Technical Writer		\$0.00
2001BE Junior Technical Writer		\$0.00
2001BF Senior Science Advisor		\$0.00
2001BH Subject Matter Expert No. 3		\$0.00
2001BJ Subject Matter Expert No. 2		\$0.00
2001BK Subject Matter Expert No. 1		\$0.00
2001BL Senior Program Analyst		\$0.00
2001BM Junior Program Analyst		\$0.00
2001BN Principal Analyst		\$0.00
2001BP Mid-Level Analyst		\$0.00
2001BQ Administrative Assistant Other Direct Costs (ODCs)		\$0.00

Mark-up Percentage

Travel **Materials**

0.00% 0.00%

Option Three (Year 4)

SubCLIN	Option Tiffee (Year 4)	
No. Labor Category	Government Site Hourly Rate	Contractor Site Hourly Rate
3001AA Contract Program Manager	\$0.00	nouny nate
3001AB Contract Administrator	\$0.00	
3001AC Security Manager	\$0.00	
3001AD Training/QA Manager	\$0.00	
3001AE Senior Scientist/Engineer	\$0.00	
3001AF Junior Scientist/Engineer	\$0.00	
3001AG Senior Systems Analyst	\$0.00	
3001AH Junior Systems Analyst	\$0.00	
3001AJ Senior Technical Writer	\$0.00	
3001AK Junior Technical Writer	\$0.00	
3001AL Senior Science Advisor	\$0.00	
3001AM Subject Matter Expert No. 3	\$0.00	
3001AN Subject Matter Expert No. 2	\$0.00	
3001AP Subject Matter Expert No. 1	\$0.00	
3001AQ Senior Program Analyst	\$0.00	
3001AR Junior Program Analyst	\$0.00	
3001AS Principal Analyst	\$0.00	
3001AT Mid-Level Analyst	\$0.00	
3001AU Administrative Assistant	\$0.00	
3001AV Contract Program Manager	·	\$0.00
3001AW Contract Administrator		\$0.00
3001AX Security Manager		\$0.00
3001AY Training/QA Manager		\$0.00
3001AZ Senior Scientist/Engineer		\$0.00
3001BA Junior Scientist/Engineer		\$0.00
3001BB Senior Systems Analyst		\$0.00
3001BC Junior Systems Analyst		\$0.00
3001BD Senior Technical Writer		\$0.00
3001BE Junior Technical Writer		\$0.00
3001BF Senior Science Advisor		\$0.00
3001BH Subject Matter Expert No. 3		\$0.00
3001BJ Subject Matter Expert No. 2		\$0.00
3001BK Subject Matter Expert No. 1		\$0.00
3001BL Senior Program Analyst		\$0.00
3001BM Junior Program Analyst		\$0.00
3001BN Principal Analyst		\$0.00
3001BP Mid-Level Analyst		\$0.00
3001BQ Administrative Assistant		\$0.00
Other Direct Costs (ODCs)		

Mark-up Percentage

Travel	0.00%
Materials	0.00%

Option Four (Year 5)

SubCLIN	Government Site	Contractor Site
No. Labor Category	Hourly Rate	Hourly Rate
4001AA Contract Program Manager	\$0.00	
4001AB Contract Administrator	\$0.00	
4001AC Security Manager	\$0.00	
4001AD Training/QA Manager	\$0.00	
4001AE Senior Scientist/Engineer	\$0.00	
4001AF Junior Scientist/Engineer	\$0.00	
4001AG Senior Systems Analyst	\$0.00	
4001AH Junior Systems Analyst	\$0.00	
4001AJ Senior Technical Writer	\$0.00	
4001AK Junior Technical Writer	\$0.00	
4001AL Senior Science Advisor	\$0.00	
4001AM Subject Matter Expert No. 3	\$0.00	
4001AN Subject Matter Expert No. 2	\$0.00	
4001AP Subject Matter Expert No. 1	\$0.00	
4001AQ Senior Program Analyst	\$0.00	
4001AR Junior Program Analyst	\$0.00	
4001AS Principal Analyst	\$0.00	
4001AT Mid-Level Analyst	\$0.00	
4001AU Administrative Assistant	\$0.00	
4001AV Contract Program Manager		\$0.00
4001AW Contract Administrator		\$0.00
4001AX Security Manager		\$0.00
4001AY Training/QA Manager		\$0.00
4001AZ Senior Scientist/Engineer		\$0.00
4001BA Junior Scientist/Engineer		\$0.00
4001BB Senior Systems Analyst		\$0.00
4001BC Junior Systems Analyst		\$0.00
4001BD Senior Technical Writer	•	\$0.00
4001BE Junior Technical Writer		\$0.00
4001BF Senior Science Advisor		\$0.00
4001BH Subject Matter Expert No. 3		\$0.00
4001BJ Subject Matter Expert No. 2		\$0.00
4001BK Subject Matter Expert No. 1		\$0.00
4001BL Senior Program Analyst		\$0.00
4001BM Junior Program Analyst		\$0.00
4001BN Principal Analyst		\$0.00
4001BP Mid-Level Analyst		\$0.00
4001BQ Administrative Assistant		\$0.00
Other Direct Costs (ODCs)		

Mark-up Percentage 0.00% 0.00%

Travel Materials

Section C - Descriptions and Specifications

CLAUSES INCORPORATED BY FULL TEXT

C-1 Scope of Work

The Contractor shall furnish the necessary personnel, materials, facilities and other services as may be required to perform Contract Line Item Numbers (CLINs) as set forth below:

- (1) CLINs 0001, 0002, 0003 and Option CLINs 1001, 1002, 1003, 2001, 2002, 2003, 3001, 3002, 3003, 4001, 4002, 4003 (if exercised) shall be in accordance with Attachment 1, Statement of Work for Corporate and Scientific, Engineering, Technical and Administrative (SETA) Program Support. In the event of an inconsistency between the provisions of this contract and the Contractor's proposal, the inconsistency shall be resolved by giving precedence in the following order: (1) the contract, (2) the attachments to the contract, and then (3) the Contractor's proposal.
- (2) CLIN 0004 and Option CLINs 1004, 2004, 3004 and 4004 (if exercised) shall be in accordance with Exhibit A, Contract Data Requirements List, DD 1423.

Section D - Packaging and Marking

CLAUSES INCORPORATED BY FULL TEXT

D-1 Packaging and Marking

All items shall be preserved, packaged, packed and marked in accordance with best commercial practices to meet the packing requirements of the carrier, and to ensure safe delivery at destination.

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government
0002	Destination	Government	Destination	Government
0003	Destination	Government	Destination	Government
0004	Destination	Government	Destination	Government
1001	Destination	Government	Destination	Government
1002	Destination	Government	Destination	Government
1003	Destination	Government	Destination	Government
1004	Destination	Government	Destination	Government
2001	Destination	Government	Destination	Government
2002	Destination	Government	Destination	Government
2003	Destination	Government	Destination	Government
2004	Destination	Government	Destination	Government
3001	Destination	Government	Destination	Government
3002	Destination	Government	Destination	Government
3003	Destination	Government	Destination	Government
3004	Destination	Government	Destination	Government
4001	Destination	Government	Destination	Government
4002	Destination	Government	Destination	Government
4003	Destination	Government	Destination	Government
4004	Destination	Government	Destination	Government

CLAUSES INCORPORATED BY REFERENCE

52.246-4	Inspection Of ServicesFixed Price	AUG 1996
52.246-5	Inspection Of Services Cost-Reimbursement	APR 1984
252.246-7000	Material Inspection And Receiving Report	MAR 2003

Section F - Deliveries or Performance

CLAUSES INCORPORATED BY REFERENCE

52.242-15	Stop-Work Order	AUG 1989
52.242-15 Alt I	Stop-Work Order (Aug 1989) - Alternate I	APR 1984
52.247-34	F.O.B. Destination	NOV 1991

CLAUSES INCORPORATED BY FULL TEXT

F-1 Term of Contract

The projected period of performance for this Indefinite Delivery / Indefinite Quantity (IDIQ) contract is as follows:

- (a) The period of performance for the Base Period (CLINs 0001 through 0004) shall commence on the effective date of award and continue through 12 months thereafter.
- (b) The period of performance for the Option Period 1, if exercised (CLINs 1001 through 1004) shall commence on the effective date of option exercise and continue through 12 months thereafter.
- (c) The period of performance for the Option Period 2, if exercised (CLINs 2001 through 2004) shall commence on the effective date of option exercise and continue through 12 months thereafter.
- (d) The period of performance for the Option Period 3, if exercised (CLINs 3001 through 3004) shall commence on the effective date of option exercise and continue through 12 months thereafter.
- (e) The period of performance for the Option Period 4, if exercised (CLINs 4001 through 4004) shall commence on the effective date of option exercise and continue through 12 months thereafter.

F-2 Place of Performance

Services under this contract are required to be performed primarily at the Contractor's facility and alternately at the DARPA facility, as specified in the Statement of Work, Attachment 1.

F-3 Delivery Schedule for Reports and Other Deliverables

The work and services required under the Base Period for Data (CLIN 0004) and Options for Data (CLIN 1004, 2004, 3004, and 4004) if exercised, shall be completed and delivered to the specified address in accordance with the delivery dates specified in individual task orders.

F-4 Term of Task Orders

Task Orders may be placed under CLINs 0001 through 0004 (Base Period) and CLINs 1001 through 4004 (Option Period 1 through 4, if exercised). The period of performance for each task order shall be specified in the task order and may extend beyond the contract expiration date for a maximum of 120 days. Refer to FAR Clause 52.216-22, Indefinite Quantity, in Section I.

F-5 Notice Regarding Late Delivery

In the event the Contractor anticipates difficulty in complying with the contract delivery schedule, the Contractor shall immediately notify the Contracting Officer in writing, giving pertinent details, including the date by which it expects to make delivery; PROVIDED, however, that this date shall be informational only in character and the

receipt thereof shall not be construed as a waiver by the government of any contract delivery schedule, or any rights or remedies provided by law or under this contract.

F-6 Reporting Requirements

Tasks performed within the scope of this contract may require contract end items, technical reports, and other related reports. The data required will be specified in each task order, or otherwise identified within the task order SOW. Refer to the Statement of Work, Attachment 1, for a list of potential reporting requirements that may apply to individual task orders.

Section G - Contract Administration Data

CLAUSES INCORPORATED BY FULL TEXT

G-1 Procuring Office Representative

- (a) The Procuring Office Representative is Patricia S. Matyskiela, DARPA/CMO, 3701 North Fairfax Drive, Arlington, VA 22203-1714, telephone: 571-218-4686, e-mail: Patricia.Matyskiela@darpa.mil.
- G-2 Electronic Submission of Payment Requests
 - (a) An Invoice and Receiving Report (Combo) document identified by contract number shall be submitted for payment directly via the Internet to Wide Area Workflow Receipt and Acceptance at https://wawf.eb.mil. The Ship To Code / Extension fields in the Invoice and Receiving Report (Combo) document should be completed using the DoDAAC of the contract administrator.
 - (b) The organization designated in the Ship To Code / Extension on the Invoice and Receiving Report (Combo) document shall be responsible for obtaining written or email approval for the receiving report from the Contracting Officer's Representative and accepting the receiving report in WAWF.
- G-3 Delegation of Authority for Contract Administration
 - (a) **DCMA Boston**, is hereby designated as the Contracting Officer's authorized representative for administering this contract in accordance with current directives.
- G-4 Contracting Officer's Representative (COR) and Task Monitor (TM)
 - (a) Performance of work under this contract shall be subject to the technical direction of Patrick Bailey, DARPA/ATO, 3701 N. Fairfax Drive, Arlington, VA 22203-1714, telephone (703) 696-5277, e-mail: patrick.bailey@darpa.mil. Such technical direction includes those instructions to the Contractor necessary to accomplish the Statement of Work. The COR is not otherwise authorized to make any representations or commitments of any kind on behalf of the Contracting Officer or the Government. The COR does not have the authority to alter the Contractor's obligations or to change the specifications of the contract.
 - (b) Technical direction shall not include any direction which:
 - (1) Constitutes additional work outside the scope of work;
 - (2) Constitutes a change as defined in Section I contract clause entitled "Changes";
 - (3) In any manner causes an increase or decrease in the total estimated cost or the time required for contract performance; or
 - (4) Changes any of the stated terms, conditions, or specifications of the contract.
 - (c) The TM will be designated on authority of the Contracting Officer with a task order award to monitor and coordinate all technical aspects and assist in the administration of an individual task orders.

- (d) All contacts with all agencies of the Government and interfacing with other Contractors required in the performance of this Contract will be accomplished only with the coordination of the COR and TM. The Contractor will receive copies of the contract and designation letters stating the responsibilities and limitations of the COR and TM.
- G-5 Payment Instructions for Multiple Accounting Classification Citations
 - (a) Payments under contract line items funded by multiple accounting classification citations shall be made from the earliest available fiscal year funding sources. The earliest assigned ACRN must be fully disbursed before making disbursements from a succeeding ACRN.

Section H - Special Contract Requirements

CLAUSES INCORPORATED BY FULL TEXT

H-1 Contracting Officer

(a) Notwithstanding any other provision of this contract, the Contracting Officer is the only individual authorized to redirect the effort or in any way amend or modify any of the terms of this contract. If, as a result of technical discussions, it is desirable to alter contract obligations or statement of work, a modification must be issued in writing and signed by the Contracting Officer.

H-2 Type of Contract

(a) This is a Fixed Priced Level of Effort type contract including Cost Reimbursable line items.

H-3 Public Release or Dissemination of Information

- (a) There shall be no dissemination or publication, except within and between the Contractor and any subcontractors, of information developed under this contract or contained in the reports to be furnished pursuant to this contract without prior written approval of the DARPA Technical Information Officer (DARPA/TIO). All technical reports will be given proper review by appropriate authority to determine which Distribution Statement is to be applied prior to the initial distribution of these reports by the Contractor. Papers resulting from unclassified contracted fundamental research are exempt from prepublication controls and this review requirement, pursuant to DoD Instruction 5230.27 dated October 6, 1987.
- (b) When submitting material for written approval for open publication as described in subparagraph (a) above, the Contractor must submit a request for public release to the DARPA TIO and include the following information: 1) Document Information: document title, document author, short plain-language description of technology discussed in the material (approx 30 words), number of pages (or minutes of video) and document type (briefing, report, abstract, article, or paper); 2) Event Information: event type (conference, principle investigator meeting, article or paper), event date, desired date for DARPA's approval; 3) DARPA Sponsor: DARPA Program Manager, DARPA office, and contract number; and 4) Contractor's Information: POC name, e-mail and phone. Allow four weeks for processing; due dates under four weeks require a justification. Unusual electronic file formats may require additional processing time. Requests can be sent either via e-mail to tio@darpa.mil or via 3701 North Fairfax Drive, Arlington VA 22203-1714, telephone (571) 218-4235. Refer to www.darpa.mil/tio for information about DARPA's public release process.

H-4 Changes To Labor Categories

- (a) This contract provides DARPA/STO with the support required to perform its mission and functions. The Contractor is required to provide a wide range of nonpersonal services to encompass scientific, engineering, technical, and administrative support services. "Nonprofessional" and "Professional" labor categories are provided in this contract and may be subject to the Service Contract Act. These labor categories are representative of the anticipated types of labor required to support the mission and functions of the DARPA/STO and are by no means exact or exclusive of the total support that may be required. Therefore, additions and/or revisions may be necessary.
- (b) There may be changes from time to time, to include the addition of labor categories. If categories are added, the parties will negotiate the labor category(ies) prior to incorporation into the contract. Any new labor rate proposed will be calculated in the same manner as in the Contractor's original proposal submitted in response to this solicitation, using the same or lower priced loading factors and profit/fee from the original proposal at contract award.

H-5 Key Personnel

- (a) The Contractor shall notify the Contracting Officer prior to making any change in key personnel. Key personnel are defined as follows:
 - (1) Personnel identified in the proposal as key individuals to be assigned for participation in the performance of the contract;
 - (2) Personnel whose resumes were submitted with the proposal; or
 - (3) Individuals who are designated as key personnel by agreement of the Government and the Contractor during negotiations of individual task orders.
- (b) The Contractor must demonstrate that the qualifications of the prospective personnel are equal to or better than the qualifications of the personnel being replaced. Notwithstanding any of the foregoing provisions, key personnel shall be furnished unless the Contractor has demonstrated to the satisfaction of the COR that the qualifications of the proposed substitute personnel are equal to or better than the qualifications of the personnel being replaced.

H-6 Task Order Instructions

Task Order Type. Firm-Fixed-Price/Level of Effort type task orders will be issued under this contract.

- a. <u>Fair Opportunity Process</u>. Unless one of the exceptions at FAR 16.505(b)(2) or DFARS 216.505-70(b)(1) and 216.505-70(b)(2) applies, the Contracting Officer will announce each task order requirement via email to each ATO SETA Support contractor. Each contractor shall evaluate the opportunity and determine whether or not to submit a proposal. The announcement will include, at a minimum, the following information:
 - * Task Order Number
 - * Date of Announcement
 - * Statement of Work (SOW) or Performance Work Statement (PWS)
 - * Proposal Evaluation Criteria
 - * Contracting Agency POC (Name Phone Number and Fax)
 - * E-mail Address, Mailing Address or Fax Number
 - * Proposal Due Date
 - * Scope, including reference to applicable (contract) specifications,
 - * Period of performance,
 - * Place of performance, and
 - * Other information as appropriate to be made available for performance of the order such as, safety requirements, security requirements set forth on task specific DD Form 254, or data requirements set forth in the task order SOW.
- b. <u>Fair Opportunity Exceptions</u>. One or more TOs may be issued during the performance period of this contract. In accordance with the Federal Acquisition Streamlining Act (FASA) and FAR 16.505(b) or DFARS 216.505-70(b)(1) and 216.505-70(b)(2), the CO will provide all awardees a "fair opportunity" to be considered for each order in excess of \$2,500, unless one of the conditions, below, applies.
 - (1) The agency need for such services is of such urgency that providing such opportunity would result in unacceptable delays.
 - (2) Only one such awardee is capable of providing such services required at the level of quality required because the services ordered are unique or highly specialized.

- (3) The order should be issued on a sole-source basis in the interest of economy and efficiency as a logical follow-on to a task order already issued under this contract, provided that all multi-awardees were given fair opportunity to be considered for the original order.
- (4) It is necessary to place an order to satisfy a minimum guarantee. A minimum guarantee task order can be awarded at any time during the base period.
 - (5) A statute expressly authorizes or requires that the purchase be made from a specified source
- c. Orders for Services Under Multiple Award Contracts. In accordance with DFARS 216.505-70, an order for services exceeding \$100,000 is placed on a competitive basis only if the CO --
 - (1) Provides a fair notice of the intent to make the purchase, including a description of the work the contractor shall perform and the basis upon which the contracting officer will make the selection, to all contractors offering the required services under the multiple award contract; and
 - (2) Affords all contractors responding to the notice a fair opportunity to submit an offer and have that offer fairly considered.
- d. <u>Selection Criteria for Awarding a Task Order</u>. The Government will evaluate proposals against established selection criteria. The Government's award decision will be based on selection criteria which addresses past performance, technical/ management approach and cost. Among other sources, evaluation of past performance may include assessments provided by Task Monitors on individual task orders performed throughout the life of this contract. In addition to past performance, technical/management approach and cost, individual task order selection criteria may include other factor(s) relevant to the particular requirement. The order of importance for the factors will be identified in each individual request for proposals.

e. Proposal Process.

- (1) <u>Request for Proposals (RFP)</u>. The CO will solicit proposals from all prime contractors via email. The contractors are typically allowed between 10-14 days to prepare and submit written offers (may be more depending upon the complexity of the requirement). Each RFP will indicate the proposal due date and the evaluation criteria including their relative importance.
- (2) <u>Clarifications</u>. The contractors may request written clarification of requirements, evaluation criteria and proposal preparation instructions. Such requests for clarification must be sent to the CO by e-mail by the date specified in the RFP letter. To avoid compromising the fair opportunity process, only the ATO SETA Contracting Officer (or designee) may communicate verbally with the contractors concerning the RFP until after TO award. The CO will answer clarification requests by posting questions and answers in an RFP Amendment, available to all of the contractors. As a result of clarification requests, the CO will determine if any revisions to SOW requirements or evaluation criteria are required, and if necessary, issue an Amendment to the request for proposals. The CO may extend the proposal due date in the event that written clarification is not provided to the contractors in a timely manner.
- (3) <u>No-Bid Replies</u>. Contractors must submit "no-bid" replies or complete technical and price/cost proposals no later than the proposal due date and time. "No-bids" must be submitted to CO either by upload or email and must reference the tracking number specified in the CO's letter request for proposal.
- (4) <u>Technical Proposals</u>. Written technical proposals will be streamlined, normally no more than 10 pages (depending upon the complexity of the requirement), stating compliance with or exception to SOW or PWS requirements, risks, assumptions and conflict of interest issues. Proposals shall not merely restate SOW or PWS requirements. The technical proposal shall address, as a minimum:

- * Technical Approach
- * Key Personnel
- * Quantities/hours of personnel by labor categories
- * Other Direct Costs (ODCs)
- * Risks
- * Period of Performance
- * Government-Furnished Equipment (GFE) and/or Government-Furnished Information (GFI)
- * Security (including clearance level)
- * Teaming Arrangement to include subcontracting, if applicable.
- (5) Proposal Instructions. The proposal shall identify labor categories in accordance with the Labor Rate Tables contained in Section B, and the number of hours required for performance of the task. The proposal must identify and justify use of all non-labor cost elements. It must also identify any GFE and/or GFI required for task performance. If travel is specified in the TO statement of work, air fare and/or local mileage, per diem rates by total days, number of trips and number of contractor employees traveling shall be included in the cost proposal. Prior to incurring any long distance travel expenses, the contractor shall obtain written approval from the COR that approves approximate travel dates, expected duration, origin and destination, purpose, estimated costs and the number and names of personnel traveling. Proposed materials costs shall, when requirements for materials are sufficiently defined by the task order statement of work, include sufficient break-out of all materials, including description, brand name, model/part number and number of units that can be verified as fair and reasonable.
- (6) Cost Proposals. A cost proposal shall include detailed cost/price amounts of all resources required to accomplish the task, (i.e. labor hours, rates, travel, incidental equipment, etc.). When competing for task order awards under the fair opportunity process, the contractor is permitted to propose discounted labor rates that are lower than those established in the Section B Labor Rate Tables. The contractor shall fully explain the basis for proposing lower rates. The proposed, reduced labor rates will not be subject to audit, however, the rates will be reviewed for realism to ensure the Government will not be placed at risk of nonperformance. The reduced labor rates will apply only to the respective task order and will not change the fixed rates in the Section B Labor Rate Tables.

f. Other Considerations.

- (1) The Contracting Officer is not required to synopsize orders under this contract.
- (2) The contract rates contained in Section B have been determined to be fair and reasonable based upon adequate price competition during the award of the basic contract. These contract rates shall be used by the contractor as the basis for developing proposals. However, the contractor may choose to use discounted contract rates for specific orders where the actual work requirements and the site location(s) are known or to enhance the competitiveness of its proposal.
 - (3) Performance based work statements shall be used where practical.
- (4) Task order's may be incrementally funded under the authority of DFARS Clause 252.232-7007, Limitation of Government's Obligation.
- (5) The contractor shall work in partnership with the Government to close out orders as soon as possible after they are physically complete
- g. <u>Resolution of Issues</u>. In the event issues pertaining to a proposed task cannot be resolved to the satisfaction of the CO, the CO reserves the right to withdraw and cancel the proposed task. In such event, the contractor shall be notified in writing of the CO's decision. This decision is final and conclusive and shall not be subject to the "Disputes" clause or the "Contract Disputes Act."

- h. <u>Task Order Issuance</u>. Task orders may be issued by e-mail, regular mail or facsimile using a DD Form 1155, Order for Supplies and Services.
- i. <u>Unauthorized Work</u>. The contractor is not authorized at any time to commence task order performance prior to issuance of a signed TO or other written approval provided by the CO to begin work.
- j. Task Funding Restrictions. No unfunded tasks are allowed.
- k. Changes in Time-and-Materials (T&M) Task Orders. The contractor shall provide written notification to the CO and COR prior to making changes in labor mixes on task orders already issued if the change is over 50% of the hours in any labor category over what was proposed, or if any new labor category (i.e., a category not originally proposed for the task order) is added to the task order for CO approval. The contractor shall submit a revised cost proposal to show the original amount at award, the proposed revised amount and the difference. Note the contractor is not authorized to exceed the ceiling value of the Task Order without express prior Contracting Officer approval.
- 1. <u>Contract Closeout</u>. Final invoice shall be submitted within ninety (90) calendar days following the end of the Period of Performance. When the bilateral modification to closeout the specific TO is forwarded to the contractor, it shall be signed and returned to the respective CO within 10 working days of modification submittal. For specific task orders, these dates can be revised at the discretion of the CO.
- m. <u>DARPA Ombudsman</u>. In accordance with FAR 16.505(a)(9), no protest under FAR Subpart 33.1 is authorized in connection with CO decisions regarding fair opportunity or the issuance of a TO under this contract, except for a protest on the grounds that a TO increases the scope, period, or maximum value of the contract. The DARPA Competition Advocate has been designated as the DARPA Ombudsman. The DARPA Ombudsman will review complaints from the contractors and ensure that all contractors are afforded a fair opportunity to be considered, consistent with the procedures in the contract. Complaints to the DARPA Ombudsman may be forwarded to:

Scott Ulrey DARPA/CMO 3701 North Fairfax Drive Arlington, VA 22203-1714 Phone: 703-696-2434

Email: Scott.ulrey@darpa.mil

H-7 Conferences

The Contracting Officer may call a conference from time-to-time as deemed necessary to discuss any phase of performance under the Contract. All discussions, problems encountered, solutions reached, and evaluations made during any conference shall be documented in the next status report for current reporting period. In any case, such reporting shall not, in and of itself, constitute formal direction to and/or Contracting Officer acceptance of the topics discussed.

H-8 Organizational Conflict Of Interest (IAW FAR 9.5)

(a) Purpose: The primary purpose of this clause is to ensure that: (1) the Contractor's objectivity and judgment are not biased because of its past, present, or currently planned interests (financial, contractual, organizational, or otherwise) which related to work under this contract, (2) the Contractor does not obtain an unfair competitive advantage by virtue of its access to non-public information regarding the Government's program plans and actual or anticipated resources, and (3) by virtue of its access to proprietary information belonging to others, the contractor does not obtain any unfair competitive advantage.

- (b) Scope: The restrictions described herein shall apply to performance or participation by the Contractor and any of its affiliates or their successors in interest (hereinafter collectively referred to as "contractor") in the activities covered by this clause as prime contractor, subcontractor, cosponsor, joint venturer, consultant, or in any similar capacity.
- (1) Maintenance of Objectivity: The Contractor shall be ineligible to participate in any capacity in contracts, subcontracts, or proposals therefore (solicited or unsolicited) which stem directly from the Contractor's performance of work under this contract or are directly related to this contract, for example under the same Program or Project. Furthermore, unless directed in writing by the Contracting Officer, the Contractor shall not perform any services under this contract on any of its own products or services or the products or services of another firm if the Contractor is, or has been substantially involved in their development or marketing. In addition, if the Contractor under this contract advises the Government on the preparation of, or prepares complete, or essentially complete, Statements of Work of objectives for competitive acquisitions, the Contractor shall be ineligible to perform or participate in any capacity in any contractual effort which is based on such Statements of Work or objectives. Nothing in this subparagraph shall preclude the Contractor from competing for follow-on contracts involving the same or similar services.
- (2) Access To and Use of Government Information: If the Contractor, in the performance of this contract, obtains access to information such as plans, policies, reports, studies, financial plans, or data which has not been released or otherwise made available to the public, the Contractor agrees that without prior written approval from the Contracting Officer, it shall not: (a) use such information for any private purpose unless the information has been released or otherwise made available to the public, (b) compete for or accept work based on such information for a period of six months after the completion of the contract, or until such information is released or otherwise made available to the public, whichever occurs first, (c) submit an unsolicited proposal to the Government which is based on such information until one year after such information is released or otherwise made available to the public, and (d) release such information unless such information has previously been released or otherwise made available to the public by the Government.
- (3) Access To and Protection of Proprietary Information: The Contractor agrees that, to the extent it receives or is given access to proprietary data, trade secrets, or other confidential or privileged technical, business or financial information (hereinafter referred to as "proprietary data") under this contract, it shall treat such information in accordance with any restrictions imposed on such information. The Contractor further agrees to enter into a written agreement for the protection of the proprietary data of other contractors and to exercise diligent effort to protect such proprietary data from unauthorized disclosure. In addition, the Contractor shall obtain from each employee who has access to proprietary data under this contract, a written agreement which shall in substance provide that such employee shall not, during his/her employment by the Contractor or thereafter, disclose to others or use for their benefit, proprietary data received in conjunction with the work under this contract.
- (c) Subcontracts: The Contractor shall include this clause, including this paragraph, in consulting agreements and subcontracts of any tier when directed by the Contracting Officer. The terms "contract," "contractor," and "contracting officer" will be appropriately modified to preserve the Government's rights.

(d) Representations and Disclosures:

- (1) The Contractor represents that it has disclosed to the Contracting Officer, prior to award, all facts relevant to the existence or potential existence of organizational conflict or interest as that term is used in FAR Subpart 9.5.
- (2) The Contractor agrees that if after award it discovers an organizational conflict of interest with respect to this contract, a prompt and full disclosure shall be made in writing to the Contracting Officer which

shall include a description of the action the Contractor has taken or proposes to take to avoid or mitigate such conflict(s).

(e) Remedies and Waiver:

- (1) For breach of any of the above restrictions or for nondisclosure or misrepresentation of any relevant facts required to be disclosed concerning this contract, the Government may terminate this contract for default, disqualify the Contractor from subsequent related contractual efforts, and pursue such other remedies as may be permitted by law or this contract. If, however, in compliance with this clause, the Contractor discovers and promptly reports an organizational conflict of interest (or the potential therefore), subsequent to contract award, the Contracting Officer may terminate this contract for convenience of the Government if such termination is deemed to be in the best interest of the Government.
- (2) The parties recognize that this clause has potential effects which will survive the performance of this contract and that it is impossible to foresee each circumstance to which it might be applied in the future. Accordingly, the Contractor may, at any time, seek a waiver from the Contracting Officer by submitting a full written description of the requested waiver and the reasons in support thereof. If it is determined to be in the best interests of the Government, the Contracting Officer will grant such a waiver.
- (f) Modification: Prior to a contract modification involving a change to the Statement of Work, or an increase in the level of effort or extension of the term of the contract, the Contractor shall be required to submit either an organizational conflict of interest disclosure or an update of the previously submitted disclosure or representation.

H-9 Contractor Representations and Certifications

(a) The Contractor's Representations and Certifications dated 12 December 2006 are incorporated herein by reference.

H-10 Travel

- (a) Reimbursement for travel-related expenses shall be in accordance with the Contractor's approved travel policy. The Federal Travel Regulations, Joint Travel Regulations (JTR), and Standardized Regulations as stated in FAR 31.205-46 will be used as a guide in determining reasonableness of per diem costs. Costs for travel shall be allowable subject to the provisions of FAR 31.205-46.
- (b) In connection with direct charge to the contract of travel-related expenses, the Contractor shall hold travel to the minimum required to meet the objectives of the contract, and substantial deviations from the amount of travel agreed to during contract negotiation shall not be made without the authorization of the Contracting Officer.

When applicable, the Contractor shall notify the COR of proposed travel of an employee beyond that agreed to during negotiations.

- (c) Approval of the Contracting Officer shall be obtained in advance for attendance by personnel at training courses, seminars, and other meetings not directly related to contract performance if the costs for the courses, seminars, and other meetings are charged to the contract.
- (d) All foreign travel shall be authorized and approved in advance, in writing, by the Contracting Officer and shall be conducted in accordance with applicable DARPA policies and procedures. Request for such travel must be submitted to the Contracting Officer at least forty-five (45) days in advance of traveler's anticipated departure date, and shall include traveler's itinerary of United States Flag Air Carriers.

H-11 Metric System

- (a) The Defense Advanced Research Projects Agency (DARPA) will consider the use of the metric system in all of its activities consistent with operational, economical, technical and safety requirements.
- (b) The metric system will be considered for use in all new designs. When it is deemed not to be in the best interest of the DoD to provide metric design, justification shall be provided.
- (c) Physical and operational interfaces between metric items and U.S. customary items will be designed to assure that interchangeability and interoperability will not be affected.
- (d) Existing designs dimensioned in U.S. customary units will be converted to metric units only if determined to be necessary or advantageous. Unnecessary retrofit of existing systems with new metric components will be avoided where both the new metric and existing units are interchangeable and interoperable. Normally, the system of measurement in which an item is originally designed will be retained for the life of the item.
- (e) During the metric transition phase hybrid metric and U.S. customary designs will be necessary and acceptable. Material components, parts, subassemblies, and semi-fabricated material, which are of adequate or when it is otherwise specifically determined to be in the best interest of the Department of Defense. Bulk materials will be specified and accepted in metric units when it is expedient or economical to do so.
- (f) Technical reports, studies, and position papers, (except those pertaining to items dimensioned in U.S. customary units) will include metric units of measurement in addition to or in lieu of U.S. customary units. With respect to existing contracts, this requirement applies only if such documentation can be obtained without an increase in contract costs.
- (g) Use of the dual dimensions (i.e., both metric and U.S. customary dimensions) on drawings will be avoided unless it is determined in specific instances that such usage will be beneficial. However, the use of tables on the document to translate dimensions from one system of measurement to the other is acceptable.

H-12 Consent to Subcontract

(a) Pursuant to the clause of the General Provisions entitled "Subcontracts (AUG 1998)," FAR 52.244-2, the Contracting Officer hereby consents to the placement of subcontract(s) with the following firm(s)/consultant(s) at the ceiling amounts specified:

Those subcontractors included in the contractor's Final Proposal Revision proposal dated 12 December 2006.

(b) Approval must be obtained from the Administrative Contracting Officer to increase the use or number of subcontractors from the level established in subparagraph 1.

H-13 Insurance Schedule

(a) The Contractor shall maintain the types of insurance listed in FAR 28.307-2 (a), (b) and (c), with the minimum amounts of liability indicated therein. The types of insurance coverage listed in paragraphs (d) and (e) shall also be maintained when applicable.

H-14 Interrelationships Of Contractors

The Government has entered into contractual relationships in order to obtain technical support services in the conduct of appropriate studies, analyses and engineering activities separate from the work to be performed

under this SOW, yet having links and interfaces to them. Further, the Government may extend these existing relationships or enter into new relationships. The Contractor may be required to coordinate with such other Contractors through the designated COR in providing suitable, non-conflicting technical interfaces and in avoidance of duplication of effort. By suitable tasking, such other Contractor(s) may be requested to assist the Government in the technical review of the Contractor's technical efforts. Information on reports provided under this SOW may, at the discretion of the Government, be provided to such other Contractor(s) for the purpose of such review.

See also Paragraph H entitled, NON-DISCLOSURE OF SENSITIVE, PROPRIETARY OR SOURCE SELECTION INFORMATION. Non-disclosure agreements shall be signed by Contractor employees prior to any work commencing under this contract.

H-15 Small Business Subcontracting Plan and Goals

(a) The Contractor's Small Business Subcontracting Plan is incorporated herein and made a part of this contract.

H-16 Government Furnished Property/Facilities and Services

(a) In accordance with the Section I contract clause entitled "Government Property (Cost Reimbursement, Time and Material, or Labor-Hour Contracts)", the following property, facilities and/or services shall be provided for use in the performance of this contract.

Need Date

OTY PROPERTY NOMENCLATURE

DELIVERY TO

TO BE DETERMINED IN INDIVIDUAL TASK ORDERS

H-17 Corporate Changes

The contractor shall provide the Contracting Officer copies of all correspondence relating to the prime contractor's corporate status and major corporate revisions, such as buyouts, mergers, novation agreements, sale or dissolution, and changes in personnel policy. Potential buyout scenarios, actual buyouts, sales and dissolutions shall be disclosed in writing to the Contracting Officer as soon as possible.

H-18 Purchasing System

Prime Contractor's Purchasing System. The prime Contractor shall notify the Contracting Officer, in writing, if there is any change in the status of its approved purchasing system and provide the reason(s) for the change. Documentation required to be submitted for Contracting Officer consent shall be submitted in accordance with FAR Part 44.

H-19 RESERVED

H-20 Proprietary Technical Data and Computer Software

(a) Any deliverable technical data or computer software developed or generated at private expense and considered to be proprietary by the Contractor or subcontractors shall be delivered in accordance with DFARS 252.227-7013 and 252.227-7014. A list of such data and/or software is incorporated into the contract as Attachment No. N/A.

H-21 Consultants

(a) The contractor is authorized to use the following consultants to the extent indicated:

Name No. of Hours Rate Total Amount

As set forth in the contractor's Final Proposal Revision dated 12 December 2006.

(b) Approval must be obtained from the Administrative Contracting Officer to increase the use of consultants from the level estimated in subparagraph (1.).

H-22 Restrictions on Printing

(a) Unless otherwise authorized in writing by the Contracting Officer, reports, data, or other written material produced using funds provided by this contract and submitted hereunder shall be reproduced only by duplicating processes and shall not exceed 5,000 single page reports or a total of 25,000 pages of a multiple-page report. These restrictions do not preclude the writing, editing, preparation of manuscript or reproducible copy of related illustrative materials if required as part of this contract, or incidental printing such as forms or materials necessary to be used by the Contractor to respond to the terms of the contract.

H-23 Security

Task orders may be classified and may require up to a Top Secret Facility Clearance for the performance of that task area under this contract (see SOW paragraph 11 for additional requirements). The work to be performed and the products to be delivered under this contract shall be accomplished in accordance with all security requirements contained in the Final DD Form 254 Contract Security Classification Specification attached to this contract and the terms and conditions setforth in FAR Clause 52.204-2, Security Requirements. DD Form 254 is attached to this solicitation (Section J, Attachment 3). Separate DD 254's may be issued at the task order level, as applicable, not exceeding the level of security of the basic contract requirement.

H-24 Task Option Notification Period

In reference to FAR clause 52.217-09, the notification period identified for the basic contract is applicable to the task order option periods.

Section I - Contract Clauses

CLAUSES INCORPORATED BY REFERENCE

	- w	
52.202-1	Definitions	JUL 2004
52.203-3	Gratuities	APR 1984
52.203-5	Covenant Against Contingent Fees	APR 1984
52.203-6	Restrictions On Subcontractor Sales To The Government	SEP 2006
52.203-7	Anti-Kickback Procedures	JUL 1995
52.203-8	Cancellation, Rescission, and Recovery of Funds for Illegal	JAN 1997
	or Improper Activity	
52.203-10	Price Or Fee Adjustment For Illegal Or Improper Activity	JAN 1997
52.203-12	Limitation On Payments To Influence Certain Federal	SEP 2005
	Transactions	
52.204-2	Security Requirements	AUG 1996
52.204-4	Printed or Copied Double-Sided on Recycled Paper	AUG 2000
52.204-7	Central Contractor Registration	OCT 2003
52.204-9	Personal Identity Verification of Contractor Personnel	JAN 2006
52.209-6	Protecting the Government's Interest When Subcontracting	SEP 2006
	With Contractors Debarred, Suspended, or Proposed for	
	Debarment	
52.215-2	Audit and RecordsNegotiation	JUN 1999
52.215-8	Order of PrecedenceUniform Contract Format	OCT 1997
52.215-11	Price Reduction for Defective Cost or Pricing Data	OCT 1997
	Modifications	
52.215-13	Subcontractor Cost or Pricing DataModifications	OCT 1997
52.215-15	Pension Adjustments and Asset Reversions	OCT 2004
52.215-16	Facilities Capital Cost of Money	JUN 2003
52.215-18	Reversion or Adjustment of Plans for Postretirement Benefits	JUL 2005
	(PRB) Other than Pensions	
52.215-21	Requirements for Cost or Pricing Data or Information Other	OCT 1997
	Than Cost or Pricing DataModifications	
52.216-7	Allowable Cost And Payment	DEC 2002
52.216-11	Cost ContractNo Fee	APR 1984
52.219-8	Utilization of Small Business Concerns	MAY 2004
52.219-9	Small Business Subcontracting Plan	SEP 2006
52.219-14	Limitations On Subcontracting	DEC 1996
52.219-16	Liquidated Damages-Subcontracting Plan	JAN 1999
52.222-3	Convict Labor	II INI 2002
52.222-21	Convict Editor	JUN 2003
	Prohibition Of Segregated Facilities	FEB 1999
52.222-26		
	Prohibition Of Segregated Facilities Equal Opportunity	FEB 1999
52.222-26	Prohibition Of Segregated Facilities	FEB 1999 APR 2002
52.222-26	Prohibition Of Segregated Facilities Equal Opportunity Equal Opportunity For Special Disabled Veterans, Veterans	FEB 1999 APR 2002
52.222-26 52.222-35	Prohibition Of Segregated Facilities Equal Opportunity Equal Opportunity For Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans	FEB 1999 APR 2002 SEP 2006
52.222-26 52.222-35 52.222-36	Prohibition Of Segregated Facilities Equal Opportunity Equal Opportunity For Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans Affirmative Action For Workers With Disabilities	FEB 1999 APR 2002 SEP 2006 JUN 1998
52.222-26 52.222-35 52.222-36	Prohibition Of Segregated Facilities Equal Opportunity Equal Opportunity For Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans Affirmative Action For Workers With Disabilities Employment Reports On Special Disabled Veterans,	FEB 1999 APR 2002 SEP 2006 JUN 1998
52.222-26 52.222-35 52.222-36 52.222-37	Prohibition Of Segregated Facilities Equal Opportunity Equal Opportunity For Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans Affirmative Action For Workers With Disabilities Employment Reports On Special Disabled Veterans, Veterans Of The Vietnam Era, and Other Eligible Veterans	FEB 1999 APR 2002 SEP 2006 JUN 1998 SEP 2006
52.222-26 52.222-35 52.222-36 52.222-37	Prohibition Of Segregated Facilities Equal Opportunity Equal Opportunity For Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans Affirmative Action For Workers With Disabilities Employment Reports On Special Disabled Veterans, Veterans Of The Vietnam Era, and Other Eligible Veterans Notification of Employee Rights Concerning Payment of	FEB 1999 APR 2002 SEP 2006 JUN 1998 SEP 2006
52.222-26 52.222-35 52.222-36 52.222-37 52.222-39	Prohibition Of Segregated Facilities Equal Opportunity Equal Opportunity For Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans Affirmative Action For Workers With Disabilities Employment Reports On Special Disabled Veterans, Veterans Of The Vietnam Era, and Other Eligible Veterans Notification of Employee Rights Concerning Payment of Union Dues or Fees	FEB 1999 APR 2002 SEP 2006 JUN 1998 SEP 2006 DEC 2004
52.222-26 52.222-35 52.222-36 52.222-37 52.222-39 52.222-41	Prohibition Of Segregated Facilities Equal Opportunity Equal Opportunity For Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans Affirmative Action For Workers With Disabilities Employment Reports On Special Disabled Veterans, Veterans Of The Vietnam Era, and Other Eligible Veterans Notification of Employee Rights Concerning Payment of Union Dues or Fees Service Contract Act Of 1965, As Amended	FEB 1999 APR 2002 SEP 2006 JUN 1998 SEP 2006 DEC 2004 JUL 2005
52.222-26 52.222-35 52.222-36 52.222-37 52.222-39 52.222-41 52.223-6	Prohibition Of Segregated Facilities Equal Opportunity Equal Opportunity For Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans Affirmative Action For Workers With Disabilities Employment Reports On Special Disabled Veterans, Veterans Of The Vietnam Era, and Other Eligible Veterans Notification of Employee Rights Concerning Payment of Union Dues or Fees Service Contract Act Of 1965, As Amended Drug-Free Workplace	FEB 1999 APR 2002 SEP 2006 JUN 1998 SEP 2006 DEC 2004 JUL 2005 MAY 2001

52.226-1	Utilization Of Indian Organizations And Indian-Owned	JUN 2000
	Economic Enterprises	
52.227-1	Authorization and Consent	JUL 1995
52.227-2	Notice And Assistance Regarding Patent And Copyright	AUG 1996
	Infringement	
52.227-12	Patent RightsRetention By The Contractor (Long Form)	JAN 1997
52.228-7	InsuranceLiability To Third Persons	MAR 1996
52.229-3	Federal, State And Local Taxes	APR 2003
52.232-1	Payments	APR 1984
52.232-8	Discounts For Prompt Payment	FEB 2002
52.232-9	Limitation On Withholding Of Payments	APR 1984
52.232-11	Extras	APR 1984
52.232-20	Limitation Of Cost	APR 1984
52.232-22	Limitation Of Funds	APR 1984
52.232-23 Alt I	Assignment of Claims (Jan 1986) - Alternate I	APR 1984
52.232-25	Prompt Payment	OCT 2003
52.232-33	Payment by Electronic Funds TransferCentral Contractor	OCT 2003
	Registration	
52.233-1	Disputes	JUL 2002
52.233-3	Protest After Award	AUG 1996
52.233-3 Alt I	Protest After Award (Aug 1996) - Alternate I	JUN 1985
52.237-3	Continuity Of Services	JAN 1991
52.242-1	Notice of Intent to Disallow Costs	APR 1984
52.242-3	Penalties for Unallowable Costs	MAY 2001
52.242-4	Certification of Final Indirect Costs	JAN 1997
52.242-13	Bankruptcy	JUL 1995
52.243-1 Alt I	ChangesFixed Price (Aug 1987) - Alternate I	APR 1984
52.243-2 Alt I	ChangesCost-Reimbursement (Aug 1987) - Alternate I	APR 1984
52.244-5	Competition In Subcontracting	DEC 1996
52.244-6	Subcontracts for Commercial Items	SEP 2006
52.245-5 Dev	Government Property (Cost-Reimbursement, Time-and-	MAY 2004
	Material, or Labor-Hour Contracts) Deviation	11111 DOO!
52.245-9	Use And Charges	AUG 2005
52.246-25	Limitation Of LiabilityServices	FEB 1997
52.249-1	Termination For Convenience Of The Government (Fixed	APR 1984
J2.2 / / 1	Price) (Short Form)	711 K 1704
52.249-2	Termination For Convenience Of The Government (Fixed-	MAY 2004
	Price)	WIAT 2004
52.249-6	Termination (Cost Reimbursement)	MAY 2004
52.249-6 Alt IV	Termination (Cost Reimbursement) (May 2004) - Alternate	SEP 1996
321213 OTHERV	IV	3L1 1990
52.249-14	Excusable Delays	APR 1984
52.251-1	Government Supply Sources	APR 1984
52.253-1	Computer Generated Forms	JAN 1991
252.201-7000	Contracting Officer's Representative	DEC 1991
252.203-7001	Prohibition On Persons Convicted of Fraud or Other	DEC 1991 DEC 2004
252.205-7001	Defense-Contract-Related Felonies	DEC 2004
252.203-7002	Display Of DOD Hotline Poster	DEC 1991
252.203-7002	Control Of Government Personnel Work Product	
	Central Contractor Registration (52.204-7) Alternate A	APR 1992 NOV 2003
252.204-7004 ATLA 252.204-7005		
252.205-7000	Oral Attestation of Security Responsibilities Provision Of Information To Congressive Agreement Holders	NOV 2001
232.203-7000	Provision Of Information To Cooperative Agreement Holders	DEC 1991

252.209-7004	Subcontracting With Firms That Are Owned or Controlled	MAR 1998
232.207-1004	Subcontracting With Firms That Are Owned or Controlled	MAK 1996
252.215-7000	By The Government of a Terrorist Country Pricing Adjustments	DEC 1001
252.219-7003		DEC 1991
232.219-7003	Small, Small Disadvantaged and Women-Owned Small	APR 1996
252 222 7004	Business Subcontracting Plan (DOD Contracts)	CED 1000
252.223-7004	Drug Free Work Force	SEP 1988
252.223-7006	Prohibition On Storage And Disposal Of Toxic And	APR 1993
050 005 7001	Hazardous Materials	*****
252.225-7001	Buy American Act And Balance Of Payments Program	JUN 2005
252.225-7002	Qualifying Country Sources As Subcontractors	APR 2003
252.225-7004	Reporting of Contract Performance Outside the United States	JUN 2005
272 227 7212	and CanadaSubmission after Award	
252.225-7012	Preference For Certain Domestic Commodities	JUN 2004
252.226-7001	Utilization of Indian Organizations and Indian-Owned	SEP 2004
	Economic Enterprises, and Native Hawaiian Small Business	
	Concerns	
252.227-7013	Rights in Technical DataNoncommercial Items	NOV 1995
252.227-7014	Rights in Noncommercial Computer Software and	JUN 1995
	Noncommercial Computer Software Documentation	
252.227-7015	Technical DataCommercial Items	NOV 1995
252.227-7016	Rights in Bid or Proposal Information	JUN 1995
252.227-7019	Validation of Asserted RestrictionsComputer Software	JUN 1995
252.227-7027	Deferred Ordering Of Technical Data Or Computer Software	APR 1988
252.227-7030	Technical DataWithholding Of Payment	MAR 2000
252.227-7037	Validation of Restrictive Markings on Technical Data	SEP 1999
252.232-7003	Electronic Submission of Payment Requests	MAY 2006
252.232-7010	Levies on Contract Payments	SEP 2005
252.242-7004	Material Management And Accounting System	NOV 2005
252.243-7001	Pricing Of Contract Modifications	DEC 1991
252.243-7002	Requests for Equitable Adjustment	MAR 1998
252.244-7000	Subcontracts for Commercial Items and Commercial	NOV 2005
	Components (DoD Contracts)	
252.247-7023	Transportation of Supplies by Sea	MAY 2002
252.247-7024	Notification Of Transportation Of Supplies By Sea	MAR 2000

CLAUSES INCORPORATED BY FULL TEXT

52.215-19 NOTIFICATION OF OWNERSHIP CHANGES (OCT 1997)

- (a) The Contractor shall make the following notifications in writing:
- (1) When the Contractor becomes aware that a change in its ownership has occurred, or is certain to occur, that could result in changes in the valuation of its capitalized assets in the accounting records, the Contractor shall notify the Administrative Contracting Officer (ACO) within 30 days.
- (2) The Contractor shall also notify the ACO within 30 days whenever changes to asset valuations or any other cost changes have occurred or are certain to occur as a result of a change in ownership.
- (b) The Contractor shall--
- (1) Maintain current, accurate, and complete inventory records of assets and their costs;

- (2) Provide the ACO or designated representative ready access to the records upon request;
- (3) Ensure that all individual and grouped assets, their capitalized values, accumulated depreciation or amortization, and remaining useful lives are identified accurately before and after each of the Contractor's ownership changes; and
- (4) Retain and continue to maintain depreciation and amortization schedules based on the asset records maintained before each Contractor ownership change.

The Contractor shall include the substance of this clause in all subcontracts under this contract that meet the applicability requirement of FAR 15.408(k).

(End of clause)

52.216-22 INDEFINITE QUANTITY. (OCT 1995)

- (a) This is an indefinite-quantity contract for the supplies or services specified, and effective for the period stated, in the Schedule. The quantities of supplies and services specified in the Schedule are estimates only and are not purchased by this contract.
- (b) Delivery or performance shall be made only as authorized by orders issued in accordance with the Ordering clause. The Contractor shall furnish to the Government, when and if ordered, the supplies or services specified in the Schedule up to and including the quantity designated in the Schedule as the "maximum". The Government shall order at least the quantity of supplies or services designated in the Schedule as the "minimum".
- (c) Except for any limitations on quantities in the Order Limitations clause or in the Schedule, there is no limit on the number of orders that may be issued. The Government may issue orders requiring delivery to multiple destinations or performance at multiple locations.
- (d) Any order issued during the effective period of this contract and not completed within that period shall be completed by the Contractor within the time specified in the order. The contract shall govern the Contractor's and Government's rights and obligations with respect to that order to the same extent as if the order were completed during the contract's effective period; provided, that the Contractor shall not be required to make any deliveries under this contract after 120 days of contract expiration.

52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within 30 days.

52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within the period of

performance; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 30 days before the contract expires. The preliminary notice does not commit the Government to an extension.

- (b) If the Government exercises this option, the extended contract shall be considered to include this option clause.
- (c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed <u>5</u> <u>years</u>.

52.219-4 NOTICE OF PRICE EVALUATION PREFERENCE FOR HUBZONE SMALL BUSINESS CONCERNS (JUL 2005)

- (a) Definition. HUBZone small business concern, as used in this clause, means a small business concern that appears on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration.
- (b) Evaluation preference. (1) Offers will be evaluated by adding a factor of 10 percent to the price of all offers, except--
- (i) Offers from HUBZone small business concerns that have not waived the evaluation preference; and
- (ii) Otherwise successful offers from small business concerns.
- (2) The factor of 10 percent shall be applied on a line item basis or to any group of items on which award may be made. Other evaluation factors described in the solicitation shall be applied before application of the factor.
- (3) A concern that is both a HUBZone small business concern and a small disadvantaged business concern will receive the benefit of both the HUBZone small business price evaluation preference and the small disadvantaged business price evaluation adjustment (see FAR clause 52.219-23). Each applicable price evaluation preference or adjustment shall be calculated independently against an offeror's base offer.

These individual preference amounts shall be added together to arrive at the total evaluated price for that offer.

- (c) Waiver of evaluation preference. A HUBZone small business concern may elect to waive the evaluation preference, in which case the factor will be added to its offer for evaluation purposes. The agreements in paragraph (d) of this clause do not apply if the offeror has waived the evaluation preference.
- ____ Offeror elects to waive the evaluation preference.
- (d) Agreement. A HUBZone small business concern agrees that in the performance of the contract, in the case of a contract for
- (1) Services (except construction), at least 50 percent of the cost of personnel for contract performance will be spent for employees of the concern or employees of other HUBZone small business concerns;
- (2) Supplies (other than procurement from a nonmanufacturer of such supplies), at least 50 percent of the cost of manufacturing, excluding the cost of materials, will be performed by the concern or other HUBZone small business concerns;
- (3) General construction, at least 15 percent of the cost of the contract performance incurred for personnel will be spent on the concern's employees or the employees of other HUBZone small business concerns; or

- (4) Construction by special trade contractors, at least 25 percent of the cost of the contract performance incurred for personnel will be spent on the concern's employees or the employees of other HUBZone small business concerns.
- (e) A HUBZone joint venture agrees that in the performance of the contract, the applicable percentage specified in paragraph (d) of this clause will be performed by the HUBZone small business participant or participants.
- (f) A HUBZone small business concern nonmanufacturer agrees to furnish in performing this contract only end items manufactured or produced by HUBZone small business manufacturer concerns. This paragraph does not apply in connection with construction or service contracts.

(End of clause)

52.222-4 CONTRACT WORK HOURS AND SAFETY STANDARDS ACT - OVERTIME COMPENSATION. (JUL 2005)

- (a) Overtime requirements. No Contractor or subcontractor employing laborers or mechanics (see Federal Acquisition Regulation 22.300) shall require or permit them to work over 40 hours in any workweek unless they are paid at least 1 and 1/2 times the basic rate of pay for each hour worked over 40 hours.
- (b) Violation; liability for unpaid wages; liquidated damages. The responsible Contractor and subcontractor are liable for unpaid wages if they violate the terms in paragraph (a) of this clause. In addition, the Contractor and subcontractor are liable for liquidated damages payable to the Government. The Contracting Officer will assess liquidated damages at the rate of \$10 per affected employee for each calendar day on which the employer required or permitted the employee to work in excess of the standard workweek of 40 hours without paying overtime wages required by the Contract Work Hours and Safety Standards Act.
- (c) Withholding for unpaid wages and liquidated damages. The Contracting Officer will withhold from payments due under the contract sufficient funds required to satisfy any Contractor or subcontractor liabilities for unpaid wages and liquidated damages. If amounts withheld under the contract are insufficient to satisfy Contractor or subcontractor liabilities, the Contracting Officer will withhold payments from other Federal or Federally assisted contracts held by the same Contractor that are subject to the Contract Work Hours and Safety Standards Act.
- (d) Payrolls and basic records.
- (1) The Contractor and its subcontractors shall maintain payrolls and basic payroll records for all laborers and mechanics working on the contract during the contract and shall make them available to the Government until 3 years after contract completion. The records shall contain the name and address of each employee, social security number, labor classifications, hourly rates of wages paid, daily and weekly number of hours worked, deductions made, and actual wages paid. The records need not duplicate those required for construction work by Department of Labor regulations at 29 CFR 5.5(a)(3) implementing the Davis-Bacon Act.
- (2) The Contractor and its subcontractors shall allow authorized representatives of the Contracting Officer or the Department of Labor to inspect, copy, or transcribe records maintained under paragraph (d)(1) of this clause. The Contractor or subcontractor also shall allow authorized representatives of the Contracting Officer or Department of Labor to interview employees in the workplace during working hours.
- (e) Subcontracts. The Contractor shall insert the provisions set forth in paragraphs (a) through (d) of this clause in subcontracts that may require or involve the employment of laborers and mechanics and require subcontractors to include these provisions in any such lower tier subcontracts. The Contractor shall be responsible for compliance by

any subcontractor or lower-tier subcontractor with the provisions set forth in paragraphs (a) through (d) of this clause.

(End of clause)

52.222-42 STATEMENT OF EQUIVALENT RATES FOR FEDERAL HIRES (MAY 1989)

In compliance with the Service Contract Act of 1965, as amended, and the regulations of the Secretary of Labor (29 CFR Part 4), this clause identifies the classes of service employees expected to be employed under the contract and states the wages and fringe benefits payable to each if they were employed by the contracting agency subject to the provisions of 5 U.S.C. 5341 or 5332.

THIS STATEMENT IS FOR INFORMATION ONLY: IT IS NOT A WAGE DETERMINATION Employee Class Monetary Wage-Fringe Benefits

52.233-4 APPLICABLE LAW FOR BREACH OF CONTRACT CLAIM (OCT 2004)

United States law will apply to resolve any claim of breach of this contract.

(End of clause)

52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

www.arnet.gov/far

52.252-6 AUTHORIZED DEVIATIONS IN CLAUSES (APR 1984)

- (a) The use in this solicitation or contract of any Federal Acquisition Regulation (48 CFR Chapter 1) clause with an authorized deviation is indicated by the addition of "(DEVIATION)" after the date of the clause.
- (b) The use in this solicitation or contract of any <u>insert regulation name</u> (48 CFR ____) clause with an authorized deviation is indicated by the addition of "(DEVIATION)" after the name of the regulation.

252,204-7006 BILLING INSTRUCTIONS (OCT 2005)

When submitting a request for payment, the Contractor shall--

- (a) Identify the contract line item(s) on the payment request that reasonably reflect contract work performance; and
- (b) Separately identify a payment amount for each contract line item included in the payment request.

(End of clause)

252.225-7006 QUARTERLY REPORTING OF ACTUAL CONTRACT PERFORMANCE OUTSIDE THE UNITED STATES (JUN 2005)

- (a) Definition. United States, as used in this clause, means the 50 States, the District of Columbia, and outlying areas.
- (b) Reporting requirement. Except as provided in paragraph (c) of this clause, within 10 days after the end of each quarter of the Government's fiscal year, the Contractor shall report any subcontract, purchase, or intracompany transfer that--
- (1) Will be or has been performed outside the United States;
- (2) Exceeds the simplified acquisition threshold in Part 2 of the Federal Acquisition Regulation; and
- (3) Has not been identified in a report for a previous quarter.
- (c) Exception. Reporting under this clause is not required if--
- (1) A foreign place of performance is the principal place of performance of the contract; and
- (2) The Contractor specified the foreign place of performance in its offer.
- (d) Submission of reports. The Contractor shall submit the reports required by this clause to: Deputy Director of Defense Procurement and Acquisition Policy (Program Acquisition and International Contracting), OUSD(AT&L)DPAP(PAIC), Washington, DC 20301-3060.
- (e) Report format. The Contractor--
- (1) Shall submit reports using--
- (i) DD Form 2139, Report of Contract Performance Outside the United States; or
- (ii) A computer-generated report that contains all information required by DD Form 2139; and
- (2) May obtain copies of DD Form 2139 from the Contracting Officer or via the Internet at http://www.dtic.mil/whs/directives/infomgt/forms/formsprogram.htm.
- (f) Subcontracts. The Contractor--
- (1) Shall include the substance of this clause in all first-tier subcontracts exceeding \$500,000, except those for commercial items, construction, ores, natural gases, utilities, petroleum products and crudes, timber (logs), or subsistence;

- (2) Shall provide the number of this contract to its subcontractors required to submit reports under this clause; and
- (3) Shall require the subcontractor, with respect to performance of its subcontract, to comply with the requirements directed to the Contractor in paragraphs (b) through (e) of this clause.

(End of clause)

252,232-7007	LIMITATION	OF GOVERNMENT'S	ORI ICATION	(MAY 2006)
<i>434.434~1001</i>	LIMITATION	OF GOVERNMENTS	OBLIGATION	IMA I ZUUOI

- (a) Contract line item(s) _____ are incrementally funded. For these item(s), the sum of \$____ of the total price is presently available for payment and allotted to this contract. An allotment schedule is set forth in paragraph (j) of this clause.
- (b) For items(s) identified in paragraph (a) of this clause, the Contractor agrees to perform up to the point at which the total amount payable by the Government, including reimbursement in the event of termination of those item(s) for the Government's convenience, approximates the total amount currently allotted to the contract. The Contractor is not authorized to continue work on those item(s) beyond that point. The Government will not be obligated in any event to reimburse the Contractor in excess of the amount allotted to the contract for those item(s) regardless of anything to the contrary in the clause entitled "TERMINATION FOR THE CONVENIENCE OF THE GOVERNMENT." As used in this clause, the total amount payable by the Government in the event of termination of applicable contract line item(s) for convenience includes costs, profit and estimated termination settlement costs for those item(s).
- (c) Notwithstanding the dates specified in the allotment schedule in paragraph (j) of this clause, the Contractor will notify the Contracting Officer in writing at least <u>ninety</u> days prior to the date when, in the Contractor's best judgment, the work will reach the point at which the total amount payable by the Government, including any cost for termination for convenience, will approximate 85 percent of the total amount then allotted to the contract for performance of the applicable item(s). The notification will state (1) the estimated date when that point will be reached and (2) an estimate of additional funding, if any, needed to continue performance of applicable line items up to the next scheduled date for allotment of funds identified in paragraph (j) of this clause, or to a mutually agreed upon substitute date. The notification will also advise the Contracting Officer of the estimated amount of additional funds that will be required for the timely performance of the item(s) funded pursuant to this clause, for subsequent period as may be specified in the allotment schedule in paragraph (j) of this clause, or otherwise agreed to by the parties. If after such notification additional funds are not allotted by the date identified in the Contractor's notification, or by an agreed substitute date, the Contracting Officer will terminate any item(s) for which additional funds have not been allotted, pursuant to the clause of this contract entitled "TERMINATION FOR THE CONVENIENCE OF THE GOVERNMENT".
- (d) When additional funds are allotted for continued performance of the contract line item(s) identified in paragraph (a) of this clause, the parties will agree as to the period of contract performance which will be covered by the funds. The provisions of paragraph (b) through (d) of this clause will apply in like manner to the additional allotted funds and agreed substitute date, and the contract will be modified accordingly.
- (e) If, solely by reason of failure of the Government to allot additional funds, by the dates indicated below, in amounts sufficient for timely performance of the contract line item(s) identified in paragraph (a) of this clause, the Contractor incurs additional costs or is delayed in the performance of the work under this contract and if additional funds are allotted, an equitable adjustment will be made in the price or prices (including appropriate target, billing, and ceiling prices where applicable) of the item(s), or in the time of delivery, or both. Failure to agree to any such equitable adjustment hereunder will be a dispute concerning a question of fact within the meaning of the clause entitled "disputes."

- (f) The Government may at any time prior to termination allot additional funds for the performance of the contract line item(s) identified in paragraph (a) of this clause.
- (g) The termination provisions of this clause do not limit the rights of the Government under the clause entitled "DEFAULT." The provisions of this clause are limited to work and allotment of funds for the contract line item(s) set forth in paragraph (a) of this clause. This clause no longer applies once the contract if fully funded except with regard to the rights or obligations of the parties concerning equitable adjustments negotiated under paragraphs (d) or (e) of this clause.
- (h) Nothing in this clause affects the right of the Government to this contract pursuant to the clause of this contract entitled "TERMINATION FOR CONVENIENCE OF THE GOVERNMENT."
- (i) Nothing in this clause shall be construed as authorization of voluntary services whose acceptance is otherwise prohibited under 31 U.S.C. 1342.
- (j) The parties contemplate that the Government will allot funds to this contract in accordance with the following schedule:

On execution of contract \$--

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(month) (day), (year) $----
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(End of clause)
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252.251-7000 ORDERING FROM GOVERNMENT SUPPLY SOURCES (NOV 2004)

- (a) When placing orders under Federal Supply Schedules, Personal Property Rehabilitation Price Schedules, or Enterprise Software Agreements, the Contractor shall follow the terms of the applicable schedule or agreement and authorization. Include in each order:
- (1) A copy of the authorization (unless a copy was previously furnished to the Federal Supply Schedule, Personal Property Rehabilitation Price Schedule, or Enterprise Software Agreement contractor).
- (2) The following statement: Any price reductions negotiated as part of an Enterprise Software Agreement issued under a Federal Supply Schedule contract shall control. In the event of any other inconsistencies between an Enterprise Software Agreement, established as a Federal Supply Schedule blanket purchase agreement, and the Federal Supply Schedule contract, the latter shall govern.
- (3) The completed address(es) to which the Contractor's mail, freight, and billing documents are to be directed.
- (b) When placing orders under nonmandatory schedule contracts and requirements contracts, issued by the General Services Administration (GSA) Office of Information Resources Management, for automated data processing equipment, software and maintenance, communications equipment and supplies, and teleprocessing services, the Contractor shall follow the terms of the applicable contract and the procedures in paragraph (a) of this clause.
- (c) When placing orders for Government stock, the Contractor shall --

- (1) Comply with the requirements of the Contracting Officer's authorization, using FEDSTRIP or MILSTRIP procedures, as appropriate;
- (2) Use only the GSA Form 1948-A, Retail Services Shopping Plate, when ordering from GSA Self-Service Stores;
- (3) Order only those items required in the performance of Government contracts; and
- (4) Pay invoices from Government supply sources promptly. For purchases made from DoD supply sources, this means within 30 days of the date of a proper invoice (see also Defense Federal Acquisition Regulation Supplement (DFARS) 251.105). For purchases made from DoD supply sources, this means within 30 days of the date of a proper invoice. The Contractor shall annotate each invoice with the date of receipt. The Contractor's failure to pay may also result in the DoD supply source refusing to honor the requisition (see DFARS 251.102(f)) or in the Contracting Officer terminating the Contractor's authorization to use DoD supply sources. In the event the Contracting Officer decides to terminate the authorization due to the Contractor's failure to pay in a timely manner, the Contracting Officer shall provide the Contractor with prompt written notice of the intent to terminate the authorization and the basis for such action. The Contractor shall have 10 days after receipt of the Government's notice in which to provide additional information as to why the authorization should not be terminated. The termination shall not provide the Contractor with an excusable delay for failure to perform or complete the contract in accordance with the terms of the contract, and the Contractor shall be solely responsible for any increased costs.
- (d) Only the Contractor may request authorization for subcontractor use of Government supply sources. The Contracting Officer will not grant authorizations for subcontractor use without approval of the Contractor.
- (e) Government invoices shall be submitted to the Contractor's billing address, and Contractor payments shall be sent to the Government remittance address specified below:

Contractor's Billing Address [include point of contact and telephone number]:

Government Remittance Address (include point of contact and telephone number)

(End of clause)

Section J - List of Documents, Exhibits and Other Attachments

Exhibit/Attachment Table of Contents

DOCUMENT TYPE	DESCRIPTION	PAGES	DATE
Exhibit A	STO SETA SUPPORT	20	19-DEC-2006
	CDRL/DID		
Attachment 1	STO SETA Statement of	16	19-DEC-2006
	Work		
Attachment 2	DoD Contract Security	4	25-MAY-2006
	Classification		
	Specification (DD Form		
	254)		
Attachment 3	Wage Determination	9	07-NOV-2006
Attachment 4	Subcontracting Plan	7	06-ЛИТ-2006



DEFENSE ADVANCED RESEARCH PROJECTS AGENCY (DARPA) STRATEGIC TECHNOLOGY OFFICE (STO)

CONTRACT DATA REQUIREMENTS AND DATA ITEM DESCRIPTION LIST

19 December 2006

This CDRL package is provided to establish the projected types of CDRLs required to document delivery of reports and documentation described in the Statement of Work. Individual Task Orders will specify the required CDRL deliveries

CONTRACT DATA REQUIREMENTS LIST

(1 Data Item)

Form Approved OMB No. 0704 0188

Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden, estimate or any other impact of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information and Reports, 12 Jefferson Davis Highway, Suite 1204, Arlington VA 22202-4302, and to me Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract/PR NO listed in Block Expression.

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CONTRACT DATA REQUIREMENTS LIST (1 Data Item)

suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information and Reports, 12 Jefferson Davis Highway, Suite 1204, Arthrigtor 4302, and to me Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Se form to the Government Issuing Contracting Officer for the Contract/PR NO listed in Block E. A. CONTRACT LINE ITEM NO. D. SYSTEM/ITEM D. SYSTEM/ITEM STO SETA SUPPORT 1. DATA ITEM NO. A002 Presentation Material D. SYSTEM SUPPORT 1. DATA ITEM NO. A002 Presentation Material D. SYSTEM SUPPORT 1. DATA ITEM NO. A002 Presentation Material D. SYSTEM SUPPORT A004 A005 A006 A007 A007 B. EXHIBIT C. CATEGORY F. CONTRACTOR F. CONTRACTOR F. CONTRACTOR A007 A008 A009 A009		
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CONTRACT DATA REQUIREMENTS LIST

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CONTRACT DATA REQUIREMENTS LIST
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Form Approved OMB
No. 0704 0188

I. APPROVED BY

Patrick Bailey

H. DATE

19 December 2006

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Patrick Bailey

Exhibit A

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Items 10, 11, 12, and 13. The Contractor shall submit drawings & documentation 45 calendar days after contract ward. Item 14. Drawings shall be submitted electronically in Autocad Government's current version (or higher as directed by the Government). Drawings and specs shall be submitted vith an application program capable of being installed on a Government PC to view. Item 14. All reports shall be submitted electronically in MS Word 2003 (or higher as directed by the Government) with non-embedded graphics in PowerPoint on CD-ROM. Item 14. All reports shall be submitted electronically in MS Word 2003 (or higher as directed by the Government) with non-embedded graphics in PowerPoint on CD-ROM. Item 14. All reports shall be submitted electronically in MS Word 2003 (or higher as directed by the Government) with non-embedded graphics in PowerPoint on CD-ROM. Item 14. All reports shall be submitted electronically in MS Word 2003 (or higher as directed by the Government) with non-embedded graphics in PowerPoint on CD-ROM. Item 14. All reports shall be submitted electronically in MS Word 2003 (or higher as directed by the Government) with non-embedded graphics in PowerPoint on CD-ROM. Item 14. All reports shall be submitted electronically in MS Word 2003 (or higher as directed by the Government) with non-embedded graphics in PowerPoint on CD-ROM. Item 14. All reports shall be submitted electronically in MS Word 2003 (or higher as directed by the Government) with non-embedded graphics in PowerPoint on CD-ROM. Item 14. All reports shall be submitted electronically in MS Word 2003 (or higher as directed by the Government) with non-embedded graphics in PowerPoint on CD-ROM. Item 14. All reports shall be submitted electronically in MS Word 2003 (or higher as directed by the Government) with non-embedded graphics in PowerPoint on CD-ROM. Item 14. All reports shall be submitted electronically in MS Word 2003 (or higher as directed by the Government) with non-embedded graphics in PowerPoint on CD-ROM. Item 14. A	8. APP CODE			11. AOD		13. DATE OF SUBSEQ S	UB		a. ADDRESSEE		DRAFT	FIN	NAL
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DATA ITEM DESCRIPTION

Form Approved OMB No. 0704 0188

Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other impact of this collection of information, including suggestions for reducing this burden, to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project 90704-0180), Washington, DC 20503.

1. TITLE	ν	projection of the second	2. IDENTIFICATION								
CONTRACTOR'S PROGRESS	, STATUS AND MANAGE	MENT REPORT	DI-MGMT-80227	1							
3. DESCRIPTION PURPOSE											
3.1 The Contractor's Progress, Status, and Management Report indicates the progress of work and the status of the program and of the assigned tasks, and identifies existing or potential problem areas.											
the assigned tasks, and identifies	existing or potential proble	m areas.									
4 APPROVAL DATE (YYMMDD)	5. OFFICE OF PRIMARY RESPONSIB	ILITY (OPR)	6a. DTIC REQUIRED	6b. GIDEP REQUIRED							
860905											
000,00	N/SPAWAR										
7. APPLICATION/INTERRELATIONSHIP	<u> </u>			J							
7.1 This Data Item Description	(DID) contains the format a	nd content preparation instr	uctions for the data produ	ict generated by the							
specific and discrete task require			•								
7.2 This DID may be applied in											
7.3 This DID supersedes DI-A-	2090A, DI-A-3025A, UDI-A	A-22050B. UDI-A-22052A.	UDI-A-23960, DI-A-30	024, and DI-A-							
30606.	,		,	,							
7.4 Paragraphs 10.3.f, 10.3.g, ar	nd 10.3.h herein should be ta	ilored on DD Form 1423 w	hen such cost data is alre	adv submitted							
through a sophisticated cost repo	orting system under the cont	ract									
and against a septimental cost repo	ording system under the cont										
8. APPROVAL LIMITATION		9a. APPLICABLE FORMS		9b. AMSC NUMBER							
			i	N3947							
10. PREPARATION INSTRUCTIONS		13.1	1.15	1							
10.1 Contract. This data item is	s generated by the contract w	which contains a specific and	d discrete work task to de	evelop this data							
product.											
100 5											
10.2 Format. This report shall be											
sequentially numbered. All attached			the report. The report sh	iall be prepared in							
the contractor's format and shall	be legible and suitable for r	eproduction.									
10.3 Content. The report shall											
	which includes the contracto										
	the date of the report, the per										
	or the Contract Data Requi	rements List (CDRL) seque	nce number, the security	classification, and							
	ing Government activity										
	ogress made against milesto										
c. Results (positive or a	negative) obtained related to	previously-identified probl	em areas, with conclusio	ns and							
recommendations											
	iges to the contractor's organ	nization or method of operat	ion, to the project manag	ement network, or							
to the milestone char											
	ing technical or scheduling	elements, with background	and any recommendation	s for solutions							
beyond the scope of		· · · · · · · · · · · · · · · · · · ·									
			(C	ontinued on Page 2)							
11/ DISTRIBUTION STATEMENT											
•											
DD Form 1664, MAR 89 (FF)	Pravios	us editions are obsolete		Page 1 of 2							

DI-MGMT-80227

- 10. Block 10, Preparation Instructions (Continued)
 - f. Problem areas affecting cost elements, with background and any recommendations for solutions beyond the scope of the contract
 - g. Cost curves, showing actual and projected conditions throughout the contract
 - h. Any cost incurred for the reporting period and total contractual expenditures as of reporting date
 - i. Person-hours expended for the reporting period and cumulatively for the contract
 - j. Any trips and significant results
 - k Record of all significant telephone calls and any commitments made by telephone
 - Summary of Engineering Change Proposal (ECP) status, including identification of proposed ECPs, approved ECPs, and implemented ECPs
 - m. Contract schedule status
 - n. Plans for activities during the following reporting period
 - o. Name and telephone number of preparer of the report
 - p. Appendices for any necessary tables, references, photographs, illustrations, and charts.

(END OF DI-MGMT-80227)

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Form Approved OMB No. 0704 0188

Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other impact of this collection of information, including suggestions for reducing this burden, to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Offlice of Management and Budget, Paperwork Reduction Project 90704-0180), Washington, DC 20503.

1. TITLE 2. IDENTIFICATION

Conference Agenda

DI-ADMN-81249A

3. DESCRIPTION PURPOSE									
3.1 The conference agenda provides information concerning purpose, location, and schedule of conferences required to manage the acquisition of systems equipment. related items, and services.									
4 APPROVAL DATE (YYMMDD)	5. OFFICE OF PRIMARY RESPONSIE	BILITY (OPR)	6a. DTIC REQUIRED	6b. GIDEP REQUIRED					
931001	F/ESC/EN-4								
specific and discrete task require									
8. APPROVAL LIMITATION		9a. APPLICABLE FORMS		9b. AMSC NUMBER					
				F6970					
10. PREPARATION INSTRUCTIONS									
10. FREFARATION INSTRUCTIONS									
10.1 Format. Contractor for	ormat is acceptable,.								
10.2 Content. The agenda	shall include the follow	ring, where applicable:							
a. The purpose and obj	ective of the conference	3.							
b. The conference loca	tion, date, and duration.								
c. A daily chronologic each topic.	al listing of each major	topic or subtopic to be d	liscussed and the time	to be devoted to					
d A list of activities to	be represented and iden	tification of their respon	nsibilities.						
e. A list of subcommittees to be established during the conference and the proposed aactivity representation for each subcommittee.									
f. Reference to and brief description of the results of previous meetings, when relevant.									
(Continued on Page 2)									
11. DISTRIBUTION									
DISTRIBUTION STATEMENT A; Approved for public release: distribution is unlimited.									
DD E1((4 MAD 90 /EE)				Page 1 of 2					
DD Form 1664, MAR 89 (EF)	Previo	us editions are obsolete		Page 1 of 2					

DI-ADMN-81249A

- 10. Block 10, Preparation Instructions (Continued)
- g. Location, schedule, and purpose or subject area to be covered by each subcommittee when applicable.
- h. Names of the conference chairperson, co-chair, and subcommittee chairs, when applicable.

- i. Information on billeting, messing, transportation, and administrative services available to conference attendees.
- j. Complete list of all documentation to be available for review.
- k. Brief description of progress on actions or problems identified at previous meetings, when applicable.
- 1. Other pertinent information such as forms to be used, identification of any deviations or waivers, security classification, and clearance requirements.

(END OF DI-ADMN-81249A)

Page 2 of 2 Pages

Conference Minutes

I. TITLE

Form Approved OMB No. 0704 0188 **DATA ITEM DESCRIPTION** Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other impact of this collection of information, including suggestions for reducing this burden, to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project 90704-0180), Washington, DC 20503. IDENTIFICATION NUMBER

DI-ADMN-81250A

3. DESCRIPTION PURPOSE								
	es provide documentation of to	echnical information pro	ovided, and decisions	s and agreements				
4 APPROVAL DATE	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR) 6a. DTIC REQUIRED			6b. GIDEP APPLICABLE				
(YYMMDD)	E/ESC/EN	T. 4		3				
931001	F/ESC/EN	1-4						
7. APPLICATION/INTERRELATION	SHIP							
by the specific and disc	cription (DID) contains the forma rete task requirement as delineate		nstructions for the data	a product generated				
7.2 This DID supersede	s DI-ADMN-81250.							
8. APPROVAL LIMITATION		9a. APPLICABLE FORMS		9b. AMSC NUMBER				
			1	F6982				
10. PREPARATION INSTRUCTION	2			<u> </u>				
	ctor format is acceptable.		,					
·	•							
10.2 Content. The m	inutes shall contain the followi	ng information:						
a. A title page c	ontaining the following:							
(2) Identification(3) Space for	be of meeting and date. tion of the acquisition (system, signatures of the designated re of the contractor and address that.	presentatives of the con	tractor and acquisition	on activity.				
b. The purpose	and objective of the conference	3						
c. The conferen	c. The conference. Location.							
d. A summary of individual subcommi	of the discussions, decisions, ag	greements reached, and	directions of the conf	ference or				
(Continued on Page 2)								
11/ DISTRIBUTION STATEMENT			-					
DISTRIBUTION STA	ΓΕΜΕΝΤ A: Approved for public	c release; distribution is ur	ılimited.					
DD Form 1664, APR 89 (E	F) Previou	us editions are obsolete	• .	Page 1 of 2				

DI-ADMN-81250A

Block 10, Preparation Instructions (Continued)

- e. A list of attendees by name, rank, rate, grade or position, activity represented, activity code, and phone numbers as appropriate.
 - f. Action items resulting from the conference.

DATA ITEM DESCRIPTION

Form Approved OMB No. 0704 0188

Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other impact of this collection of information, including suggestions for reducing this burden, to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project 90704-0180), Washington, DC 20503.

I. TITLE

IDENTIFICATION NUMBER

Conference Minutes

DI-ADMN-81250A

3. DESCRIPTION PURPOSE			·				
3.1 Conference minut reached, at meetings.	es provide documentation of to	echnical information pro	ovided, and decision	as and agreements			
4 APPROVAL DATE (YYMMDD)	5. OFFICE OF PRIMARY RESPONSIBILITY (OPP	3)	6a. DTIC REQUIRED	6b. GIDEP APPLICABLE			
931001	F/ESC/EN	1-4					
7. APPLICATION/INTERRELATION	ISHIP						
	cription (DID) contains the forma rete task requirement as delineate s DI-ADMN-81250.		instructions for the dat	ta product generated			
8. APPROVAL LIMITATION		9a. APPLICABLE FORMS		9b. AMSC NUMBER			
				F6982			
10.1 Format. Contractor format is acceptable. 10.2 Content. The minutes shall contain the following information: a. A title page containing the following: (5) Title – type of meeting and date. (6) Identification of the acquisition (system, equipment, contract number) for which the meeting was held. (7) Space for signatures of the designated representatives of the contractor and acquisition activity. (8) The name of the contractor and address to which the acquisition activity should acknowledge receipt of comments. b. The purpose and objective of the conference. c. The conference. Location.							
	of the discussions, decisions, ag	greements reached, and	directions of the cor	nference or			
individual subcommi	individual subcommittees thereof. (Continued on Page 2)						
11/ DISTRIBUTION STATEMENT							
DISTRIBUTION STAT	TEMENT A: Approved for public	c release; distribution is un	nlimited.				
DD Form 1664, APR 89 (E	F) Previou	us editions are obsolete	***************************************	Page 1 of 2			

DI-ADMN-81250A

Block 10, Preparation Instructions (Continued)

- e. A list of attendees by name, rank, rate, grade or position, activity represented, activity code, and phone numbers as appropriate.
 - f. Action items resulting from the conference.

Page 2 of 2 Pages

DATA ITEM DESCRIPTION

Form Approved OMB No. 0704 0188

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1. TITLE			2. IDENTIFICATIO	NUMBER				
Scientific and Technical Reports			DI-MISC-80711A					
3. DESCRIPTION PURPOSE 3.1 Scientific and Technical Reports document and disseminate the precise nature and results of analytical studies, research, development, test and evaluation (RDT&E) on an assigned task(s) to the analytical, scientific, technical and management community. Scientific and Technical Reports, may be definitive for the subject presented, exploratory in nature, or an evaluation of critical subsystem or of technical problems.								
4. APPROVAL DATE (YYMMDD)	5. OFFICE OF PRIMARY	RESPONSIBILITY (OPR)	6a. DTIC REQUIRE	D 6b. C	IDEP APPLICABLE			
20000121		/DD	х					
 APPLICATION/INTERRELATIONSHIP This DID contains the format requirements and preparation instructions for the information product generated by the specific and discrete task requirement as delineated in the contract. This DID is applicable to the elements, organization and design of technical publications. This DID supersedes UDI-S-23272C, DI-S 4057, DI-S-3591A, and DI-MISC-80711. Defense Technical Information Center (DTIC), 8725 John J. Kingman Rd., Ste. 0944, Ft Belvoir, VA 22060-6218 								
8. APPROVAL LIMITATION		9a. APPLICABLE FORMS		9b. AMSO	NUMBER			
		SF298			L7382			
10.1 Reference Document. The applicable issue of the documents cited herein, including their approval dates and dates of any applicable amendments, notices, and revisions, shall be as specified in the contract. 10.2 Document format shall be in accordance with ANSI/NISO Z39.18 Scientific and Technical Reports – Elements, Organization, and Design. 10.3 Document content shall be clearly written, described accomplishments and other facts adequately with no technical errors, and be acceptable for release. If marked unclassified, unlimited, they should be accompanied by a letter certifying that the documents have been cleared for public release and sale, to include foreign nationals.								
11/ DISTRIBUTION STATEMENT Distribution Statement A: Approved for public release; distribution is unlimited.								
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	DATA ITEM	DESCRIPTION			Form Approved OMB No. 0704 0188			

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Form Approved OMB No. 0704 0188

1. TITLE			2. IDENTIFICATION NUM	ИBER			
Technical and Management Wor	rk Plan		DI-MGMT-81117	1			
3. DESCRIPTION PURPOSE			·····				
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4. APPROVAL DATE (YYMMDD)	5. OFFICE OF PRIMARY RESPONSIB	ILITY (OPR)	6a. DTIC REQUIRED	6b. GIDEP REQUIRED			
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7.1 This Data Item Description specific and discrete task require	(DID) contains the format a ement as delineated in the co	nd content preparation instrontract.	uctions for the data produ	ict generated by the			
7.2 This DID may be used on a	ny contract which is deliver	y order oriented.					
8. APPROVAL LIMITATION		9a. APPLICABLE FORMS		9b. AMSC NUMBER			
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10.2.3 Methodology. The plans tools, standards, and procedures or decisions required from the C 10.2.4 Personnel. The plan shall	to be used by the contractor fovernment or other Govern	to accomplish the delivery ment contractor shall be ide	or task order. All docum	nentation, activity,			
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10.2.5 <u>Security</u> . The plan shall:	identify any special or uniqu	ie security requirements res	ulting from the delivery o	r task order.			
10.2.6 <u>Schedule.</u> The plan shall delivery or task order. The leve							
 a. Contractor activities. b. Contractor deliverables (interim and final), including briefings (if required). c. Other program milestones as appropriate (including Government input in 10.2.3 above). d. Periodic milestones to allow adequate Government review of contractor progress. 10.2.7 Resources chart. The plan shall include a resources chart that graphically and numerically identifies the contractor's total planned man hour level of effort (LOE) and LOE by month for each subtask identified in the delivery or task order. Proposed monthly subtask man hours shall be broken out by labor category in support of the delivery or task order. 							
10.2.8 <u>Travel.</u> The plan shall in	clude a list of the travel requ	irements that shall include	the following for each tri	p:			
 a. Company or Government agency visited. b. Location. c. Number of travellers by labor category. d. Trip duration. 							
10.2.9 Contractor requested data. The plan shall include the contractor's best assessment of any additional data required by the contractor. This list shall be as detailed as possible and shall include document titles, responsible Government organizations, and responsible Government contractors. The criticality of each data required shall be identified.							
10.2.10 <u>Deliverables.</u> The plan delivery or task order.	shall include a brief descript	tion of the contents of each	deliverable to be provided	d as a result of the			
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	ח	I-MISC-81381		

Block 10, Preparation Instructions (Continued)

- 10.2.2 <u>Table of contents</u>. The table of contents shall identify all paragraphs and the corresponding page number.
- 10.2.3 <u>Introduction</u>. The introduction shall contain the following information:

- a. Purpose.
- b. Location.
- c. Dates of survey.
- d. Personnel contacted.
- 10.2.4 Results. The results section shall be the main body of the report. It shall contain a complete listing of the contractor's findings. This section shall include a summary of all anticipated minor construction required, findings on cable routes, and distances, and findings on availability of existing manholes and ducts. This shall also include a list of circuits and demarcation points which have not been finalized or which require additional coordination with end users. This section shall fully document and explain any other findings concerning on-site conditions in this section.
- 10.2.5 <u>Conclusions and recommendations</u>. This section shall summarize the results of the survey and present conclusions. The conclusion shall also identify any discrepancies between the contract and survey results. This section shall contain any recommendations the contractor has based on the survey. Any actions required from the government by the contractor shall be noted here.



DEFENSE ADVANCED RESEARCH PROJECTS AGENCY (DARPA)

STRATEGIC TECHNOLOGY OFFICE (STO)

STATEMENT OF WORK FOR CORPORATE AND SCIENTIFIC, ENGINEERING, TECHNICAL AND ADMINISTRATIVE (SETA) PROGRAM SUPPORT

19 December 2006

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DARPA STO SETA Support Statement of Work Attachment 1

1. Mission

The Defense Advanced Research Projects Agency (DARPA) Strategic Technology Office's (STO) researches, demonstrates, develops, and transitions technologies and systems that enable strategic military operations throughout the spectrum of conflict. Investments range from the development of enabling technologies to the demonstration of integrated prototypes, with the goal of superior cost-effective assets the military can use to respond to present and emerging threats. Technical thrusts include: 1) Space & Near-Space Sensors & Structures, 2) Strategic & Tactical Networks, 4) Information Assurance, 4) Underground Facility Detection & Characterization, 5) Chemical, Biological & Radiological Defense, 6) Maritime Operations, and 7) Small Unit Operations.

2. Background

Contracts awarded under this Request for Proposal (RFP) will occur in two stages as described herein:

2.1. Stage One

Stage One will cover the award of basic IDIQ contracts and an initial Task Order for overall contract management and the management of all subsequent Task Orders issued under the basic IDIQ contract. These basic IDIQ contracts will consist of a one year base period of performance with four one year options. The Government anticipates selecting up to five performers under this RFP and issue approximately 100 individual Program Task Orders under the contract.

2.2. Stage Two

Stage Two basic IDIQ contracts will cover the award of individual Program Task Orders, as referenced in paragraph 2.1, competed amongst successful awardees of Stage One. The focus for Stage Two will be determined upon the issuance of a RFQ and SOW for individual Program Task Orders and may include tasks such as technical support to provide technical, programmatic, financial and administrative support to assist the Program Manager in all areas of program management from inception through transition. Support for Stage Two may be provided by prime contractors, sub-contractors, consultants, and other subject matter experts.

3. Scope

The scope of this contract is to support DARPA and STO through contract management and administration, and technical, programmatic, financial and administrative tasks.

4. Description of Support

Examples of Contract Administrative and Management support tasks (Stage One) and Technical, Programmatic, Financial and Administrative support tasks (Stage Two) may include:

- 4.1. Contract Administrative and Management Support Tasks (Stage One)
 - 4.1.1. Overall management of basic IDIQ contracts and management initial Task Order, and subsequent Stage Two individual Program Task Orders
 - 4.1.2. Develop and implement a management plan to ensure Stage Two personnel possess the required knowledge, skills, and abilities to perform assigned tasks
 - 4.1.3. Assemble and maintain a team of personnel to provide contract management and oversight, including management of individual Program Task Orders and management of sub-contracts and consulting agreements

- 4.1.4. Develop and implement a training plan for Stage Two personnel to ensure they possess current knowledge, skills and abilities to perform routine assigned tasks
- 4.1.5. Provide dedicated security support to ensure facilities, security clearances, and documentation are in compliance with Government requirements
- 4.1.6. Consistently monitor and measure performance to ensure superior quality support is provided and identify methods of self assessment
- 4.1.7. Maintenance of appropriate facilities to support STO
- 4.1.8. Prepare and reconcile required reports and submit to STO
- 4.2. Technical Support Tasks (Stage Two)

These tasks fall into two major categories of support to be provided to the program manager. (Note: These are examples only, specific requirements will be defined upon issuance of individual Program Task Orders). Examples of Technical, Programmatic, Financial, and Administrative tasks associated with this type of support are:

- 4.2.1. Strategic planning and technical analysis for program formulation
- 4.2.2. Develop and research new ideas for formulation of new programs and seedlings
- 4.2.3. Provide research expertise and program support of Government activities with regard to procurements, schedules (technical and administrative), technical risk, user impact, and technology transfer efforts
- 4.2.4. Provide in-depth expertise in the assessment of proposals to determine the technical merit of proposal objectives and methodologies
- 4.2.5. Maintain understanding and working relationship with Program Managers, Government agents, performing contractors, and technical community to review and document technical progress at program reviews and to track milestones, funding profiles, and deliverables for ongoing efforts
- 4.2.6. Support the activities of on-going and future work and be familiar with the interaction of the technology program with the respective community at large
- 4.2.7. Identify and translate user requirements into specific technology research and development objectives, illustrating benefits of applying technology to military equipments users and developers,
- 4.2.8. Identify Defense and commercial utility of new products and technology developments
- 4.2.9. Develop and provide program progress reports and briefing materials
- 4.2.10. Conduct benefit analyses
- 4.2.11. Program assessments and coordination
- 4.3. Programmatic, Financial, and Administrative Support Tasks
 - 4.3.1. Strategic planning, with development of technical, financial, and programmatic materials necessary to assist the STO PM in execution of programs
 - 4.3.2. Preparation, drafting, and coordination of a Source Selection Plan

- 4.3.3. Preparation, organization, and execution of a Proposer's Day Conference or Workshop
- 4.3.4. Receipt, tracking, and processing of proposals for source selection activities
- 4.3.5. Planning and organizing of a Source Selection Evaluation Board
- 4.3.6. Preparation of Source Selection Documentation, including the Source Selection Authority Memorandum, Consensus Documents, Memorandum to the Contracting Officer's and Technical Analyses
- 4.3.7. Preparation and draft of Memorandum of Agreements (MOA)
- 4.3.8. Preparation of program documentation (including Program Approval Document (PAD) and QUAD Charts)
- 4.3.9. Preparation for and support of program kick-off.
- 4.3.10. Preparation, creation, and coordination of ARPA Orders/Program Guidance to support the program
- 4.3.11. Planning, organization, and execution of Quarterly In-Progress Reviews (IPR)
- 4.3.12. Performing financial management tasks such as monitoring obligation and expenditure rates for each contract, and developing and maintaining Phase/Expenditure Plans
- 4.3.13. Receiving obligation documentation and invoices and insuring data is posted timely to appropriate accounting systems
- 4.3.14. Preparation, maintenance, and tracking to execute program baseline and re-baseline analyses and assessments to include program plans, work breakdown structures, milestone schedules, cost and other documentation to assess necessary actions to assure programs are in technical, schedule and cost compliance
- 4.3.15. Preparation, maintenance and tracking support to execute cost and performance analyses and management reporting procedures to report the status of contracted effort
- 4.3.16. Preparation, maintenance, and tracking support to execute financial management, including drafting, documenting, and processing procurement requests (and other related documents) and working with others to gather and compile documentation and required materials to support program execution oversight and monitoring of funding
- 4.3.17. Planning, arranging, and hosting of Program Manager sponsored meetings and conferences
- 4.3.18. Material/logistical support at meetings and conferences
- 4.3.19. Support to create briefing or presentations
- 4.3.20. Preparation and maintenance of files for each contract including official correspondence, contracts, statement of work, original proposal and any subsequent modifications, official guidance, invoices, and all reports or deliverables
- 4.3.21. Preparation and maintenance of files to include all relevant Program Objective Memorandum (POM,) initiatives, Research and Development Descriptive Summaries (RDDS), and other program presentations

- 4.3.22. Establish and maintain Program Manager schedules
- 4.3.23. Prepare, review, produce and finalize correspondence and briefing materials to include copying and binding of briefings and reports
- 4.3.24. Comprehensive archive management, including compilation, retention, logging, indexing, retrieval and storage of correspondence, presentation and financial files including briefings, final reports, technical papers and other documents
- 4.3.25. Assistance with internet research and web pages
- 4.3.26. Assist in preparing, updating, and tracking program plans consistent with STO PM guidance and STO procedures
- 4.3.27. Assist the PM in strategic planning of budgetary and schedule trade-offs/variance analysis during the source selection process as well as the life cycle of the program
- 4.3.28. Assist in preparing program briefs and other program documentation
- 4.3.29. Internal process controls

5. Requirements for Personnel

The Government desires superiorly qualified personnel to accomplish the requirements described in the section titled "Description of Tasks, Support Personnel". The Government anticipates, at a minimum, the following Key personnel will be required to provide support (NOTE: This is for Stage One only):

- 5.1. Contract Program Manager (up to 1 FTE)
- 5.2. Contract Administrator (up to 1 FTE)
- 5.3. Security Manager (up to 1 FTE)
- 5.4. Training/Quality Assurance Manager (up to 1 FTE)

6. Support Key Personnel

The contractor may propose any other positions fitting within the scope of the contract. At minimum, by task area, Contract Management support key personnel will include:

- 6.1. Overall contract management, including management and administration of SETA contract, personnel and overall effort, to include subcontractors and consultants: One Contract Program Manager
- 6.2. Overall contract administrative and financial support: One Contract Administrator
- 6.3. Overall security support and oversight to STO PM's and Government security manager: One Security Manager
- 6.4. Overall responsibility for development and execution of training and quality assurance plans for Stage Two contract personnel to ensure consistent high quality support and products are provided to STO PMs. One Training/Quality Assurance Manager
- 7. Qualifications for Contract Management and Management Support Key Personnel (Stage One) The Contractor will ensure that, at minimum, appointed Key Personnel possess the following education and/or experience requirements:
 - 7.1. Contract Program Manager (CPM)

- Experience. This senior level contract program manager will be in charge of the overall management of Basic IDIQ Contract, Management Initial Task Order, and all subsequent Stage Two Individual Program Task Orders. This person will develop, implement and continuously execute effective plans for overall contract management, contract administration, security and training/quality assurance. The CPM must be capable of planning, directing and coordinating the work activity of all personnel involved in all aspects of the contract and to integrate problem resolution in the ongoing work without loss of fiscal integrity and work force efficiency. Demonstrated work experience in collateral, special access and intelligence programs is desired for any support provided to STO classified programs. Experience working in DoD is desirable, within a DoD research and development organization is more desirable, and within DARPA is most desirable. A minimum of ten years of experience as a contract program manager providing support cutting edge research and development programs is required. The ten years experience must include managing fiscal and personnel resources similar to those listed in the SOW. At least five years of this experience must be in managing personnel with Government contracts with comparable projects or activities in size and complexity to the STO Contract Program Manager SETA contract effort.
- 7.1.2. Education. Requires a Master's degree in a relevant technical or business field. At the discretion of the Government, specialized experience may be substituted in lieu of specific educational requirements.

7.2. Contract Administrator

- 7.2.1. Experience. This senior level contract administer must have demonstrated experience in all aspects of contract administration to include negotiation and administration of SETA contracts from cradle-to-grave, preparation of cost/business management proposals and statements of work, preparation and reconciliation of contract fund status reports, including payments, contractual changes, and other administrative actions affecting operations and financial position. Experience working in DoD is desirable, within a DoD research and development organization is more desirable, and within DARPA is most desirable. A minimum of five years experience working directly in contract administration is required.
- 7.2.2. Education. A Bachelors Degree, in a relevant field. DAWIA Level II or III Certification or industry equivalent is highly desirable. At the discretion of the Government, specialized experience may be substituted in lieu of specific educational requirements.

7.3. Security Manager

- 7.3.1. Experience. This senior level security manager must have demonstrated experience in all aspects of security administration to include physical security, personnel security, AIS, OPSEC, SAP and SCI security and in establishing/constructing a SCIF/SAPF. This person must have experience in creating system security and test plans, qualifying and indoctrinating personnel into new programs, and creating Security Classification Guides. This person must possess and maintain a TS/SCI clearance based on a current five year SSBI. Experience working in DoD is desirable, within a DoD research and development organization is more desirable, and within DARPA is most desirable. A minimum of five years experience working directly in a security field is required.
- 7.3.2. Education. Requires a Bachelor's degree in a relevant field. Facility Security, Contract Program Security and Contract Special Security certification is highly desirable. At the discretion of the Government, specialized experience may be substituted in lieu of specific educational requirements.
- 7.4. Training/Quality Assurance Manager

- 7.4.1. Experience. This senior level training/quality assurance manager must have demonstrated experience in orienting and providing training to personnel on a continuous basis for all tasks related to those identified within this SOW. This person must have experience in developing metrics used to monitor and measure training effectiveness, resultant reporting and a capability to remedy deficiencies. Experience working in DoD is desirable, within a DoD research and development organization is more desirable, and within DARPA is most desirable. A minimum of five years experience in a training/quality assurance or auditing position is desired.
- 7.4.2. Education. A Bachelors Degree, in a relevant field. At the discretion of the Government, specialized experience may be substituted in lieu of specific educational requirements.
- 8. Qualifications for Technical, Programmatic, Financial and Administrative Support Personnel (Stage Two)
 - 8.1. Technical support requirements.

Specific requirements for technical support will be defined at the time of issuance of Individual Program Task Orders and may include, but are not limited to:

8.1.1. Senior Scientist/Engineer

Experience: At least seven years at progressively more difficult levels in planning and developing technical projects of a research and development (R&D) nature, concerned with unique or controversial problems which have an important effect on major Department of Defense programs. Demonstrated skill in conceiving, planning and conducting research in problem areas of considerable scope and complexity requiring unconventional or novel approaches and sophisticated research techniques. Demonstrated ability to make decisions independently on research and development (R&D) engineering problems and methods, and to resolve important questions and to plan and coordinate work. Demonstrated experience in the use of advanced techniques, theories, precepts, and practices in one or more technical areas, such as those presented in paragraph 4.2.1 of the Statement of Work, is desired. At least five years extensive experience, background and knowledge of one or more DARPA programs are highly desirable.

Education: Masters of Science or Art degree in Physics, Chemistry, Math or Engineering. (Published articles in Field of Expertise is highly desirable.) At the discretion of the Government, specialized experience may be substituted in lieu of specific educational requirements.

8.1.2. Junior Scientist/Engineer

Experience: At least five years experience in technology assessment for military systems applications, with a basic understanding of the technologies associated with the technical areas discussed in paragraph 4.2.1 of the Statement of Work. Demonstrated experience must include (1) the analysis of military systems benefits derived from advanced component technologies, and (2) the ability to develop and present technology and system analyses in a form that is readily understood by both technology developers and technology users. At least one year experience working with DARPA Program Managers is highly desirable.

Education: Bachelor of Science or Art degree in Physics, Chemistry, Math, or Engineering. At the discretion of the Government, specialized experience may be substituted in lieu of specific educational requirements.

8.1.3. Senior Systems Analyst

Experience: At least seven years experience in military systems analysis, with a broad understanding of national security issues. Demonstrated experience must include (1) the analysis of military systems benefits derived from advanced technologies such as those listed in paragraph 4.2.1 of the Statement of Work; (2) skill and efficiency in developing and executing analysis methodologies as appropriate for unique situations with minimal reliance on complicated war games, and (3) the ability to work effectively with technology developers and technology users to facilitate technology transfer. At least five years experience, background and knowledge of one or more of the DARPA programs is highly desirable. At least three years experience working with DARPA Program Managers is highly desirable.

Education: Masters of Science or Art degree in Physics, Chemistry, Math or Engineering. (Published articles in Field of Expertise is highly desirable.) At the discretion of the Government, specialized experience may be substituted in lieu of specific educational requirements.

8.1.4. Junior Systems Analyst

Experience: At least two years experience in a technical program support environment including responsibility for program analysis. Demonstrated experience must include computer-related analysis, including (1) design and development of automated data processing and software tools to support complex program management requirements (including but not limited to Microsoft Word, Excel, and Power Point), and (2) analysis and preparation of high-qualify computer-generated documents and graphics for technical programs. Individual must have demonstrated the ability to work independently in a technical program support environment. Demonstration of these attributes in Research and Development (R&D) in one or more technical area such as those presented in paragraph 4.2.1 of the Statement of Work is preferred. At least one year experience, background and knowledge of one or more DARPA programs is highly desirable. At least one year experience working with DARPA Program Managers is highly desirable.

Education: At least a Bachelor of Science or Art degree in Physics, Chemistry, Math, Engineering or Computer Science. At the discretion of the Government, specialized experience may be substituted in lieu of specific educational requirements.

8.1.5. Senior Technical Writer

Experience: At least four years experience in analyzing and preparing documentation, writing, editing, and interpreting technical documentation standards and preparing documentation accordingly. At least three years experience, background and knowledge of one or more DARPA Programs is highly desirable. At least two years experience working with DARPA Program Managers is highly desirable.

Education: A Bachelor of Science or Art degree. At the discretion of the Government, specialized experience may be substituted in lieu of specific educational requirements.

8.1.6. Junior Technical Writer

Experience: At least two years experience in analyzing and preparing documentation, writing, editing, and interpreting technical documentation standards and preparing documentation for both technical and lay audiences. At least two years experience, background and knowledge of one or more of the programs delineated in paragraph 4.2.1 of the Statement of Work are highly desirable. At least one year experience working with DARPA Program Managers is highly desirable.

Education: A Bachelor of Science or Art degree. At the discretion of the Government, specialized experience may be substituted in lieu of specific educational requirements.

8.1.7. Senior Science Advisor

Experience: At least five years experience in technical, scientific, or managerial fields providing problem definition, analysis, requirements development and implementation for complex to extremely complex technologies or technological systems. Demonstrated skill in conceiving, planning and conducting research and analysis in difficult technological problem areas of considerable scope and complexity requiring unconventional or novel approaches and sophisticated research techniques. Individual will have demonstrated ability to make decisions independently on research and development (R&D) engineering problems and methods, in resolving important questions, and planning and coordinating work. Individual will have demonstrated experience in the use of advanced techniques, theories, precepts, and practices in a scientific or technological discipline. Demonstration of all these attributes in R&D in one or more technical areas such as those presented in paragraph 4.2.1 of the Statement of Work is preferred. At least five years extensive experience, background and knowledge of one or more DARPA programs is highly desirable. At least three years experience working with DARPA Program Managers is highly desirable.

Education: Bachelor of Science or Art degree in a scientific or technological discipline. Master's Degree or Ph.D in a scientific or technological discipline is preferred. At the discretion of the Government, specialized experience may be substituted in lieu of specific educational requirements.

8.1.8. Subject Matter Expert #3

Experience: At least twenty years experience in technical or scientific fields and have expert credentials or be recognized as an authority. The individual will have demonstrated skills in conceiving, planning and conducting research and analysis in difficult technological problem areas of considerable scope and complexity requiring unconventional or novel approaches and sophisticated research techniques. Demonstration of all these attributes in R&D in one or more technical areas such as those presented in paragraph 4.2.1 of the Statement of Work is preferred. At least twenty years extensive experience, background and knowledge of one or more DARPA programs is highly desirable. At least five years experience working with DARPA Program Managers is highly desirable.

Education: Ph.D in a scientific or technological discipline is required.

8.1.9. Subject Matter Expert #2

Experience: At least ten years experience in technical or scientific fields and have expert credentials or be recognized as an authority. The individual will have demonstrated skills in conceiving, planning and conducting research and analysis in difficult technological problem areas of considerable scope and complexity requiring unconventional or novel approaches and sophisticated research techniques. Demonstration of all these attributes in R&D in one or more technical areas such as those presented in paragraph 4.2.1 of the Statement of Work is preferred. At least ten years extensive experience, background and knowledge of DARPA programs is highly desirable. At least five years experience working with DARPA Program Managers is highly desirable.

Education: Master's Degree or Ph.D in a scientific or technological discipline. Ph.D in a scientific or technological discipline is preferred.

8.1.10. Subject Matter Expert #1

Experience: At least ten years developing and applying advanced methods, theories and research techniques in support of a complex concept, planning, and/or design or implementation problem. Recognized for achievements and/or technical expertise in subject matter.

Education: At least a Bachelor of Science or Art degree. At the discretion of the Government, specialized experience may be substituted in lieu of specific educational requirements.

8.2. Programmatic, Financial, and Administrative support requirements
Specific requirements for programmatic/financial/administrative support will be defined at the time of issuance of RFQ for Individual Program Task Orders and may include, but are not limited to:

8.2.1. Senior Program Analyst

Experience: At least five years of experience in DoD, preferably R&D. Demonstrated creativity, foresight, and mature judgment in anticipating and solving problems in financial, administrative, and program management. Demonstrated experience in organizing and facilitating small meetings. Experience in tracking technical and financial milestones. Experience in creating and coordinating budget and acquisition funding documents. Requires knowledge/competence in analysis using modern PC computer techniques, systems, and tools. At least two years experience working with DARPA is highly desirable.

Education: Bachelor of Science or Art degree or five years of experience in DoD. At the discretion of the Government, specialized experience may be substituted in lieu of specific educational requirements.

8.2.2. Junior Program Analyst

Experience: At least three years of experience in DoD, preferably R&D. Demonstrated creativity, foresight, and mature judgment in anticipating and solving problems in financial, administrative, and program management. Demonstrated experience in organizing and facilitating small meetings. Experience in tracking technical and financial milestones. Experience in creating and coordinating budget and acquisition funding documents. Requires knowledge/competence in analysis using modern PC computer techniques, systems, and tools.

Education: At least a Bachelor of Science or Art degree or three years of experience. At the discretion of the Government, specialized experience may be substituted in lieu of specific educational requirements.

8.2.3. Principal Analyst

Experience Requirements/Duties: This position acts as a principal lead on analytical, consulting, or assessment processes in support of technical, business, and administrative goals of the program and directs a technical team in performance of complex tasks. At least ten (10) years of technical management and/or analysis experience in the management, direction and performance of complex technical projects; five years of which were spent managing a team of personnel performing complex technical projects is required. At least three years experience working with DARPA Program Managers is highly desirable.

Education Requirements: At least a Bachelor of Science or Art degree with some management coursework preferred. At the discretion of the Government, specialized experience may be substituted in lieu of specific educational requirements.

8.2.4. Mid-Level Analyst

Experience: At least four years of experience in DoD, preferably in an R&D environment. Demonstrated creativity, foresight, and mature judgment in anticipating and solving problems in financial, administrative and program management. Demonstrated experience in organizing small meetings. Experience in tracking technical and financial milestones. Requires knowledge/competence in web-based research as well as analysis using modern PC computer techniques, systems, and tools. At least 1 year experience working with DARPA is highly desirable.

Education: At least a Bachelor of Science or Art degree or 4 years of experience. At the discretion of the Government, specialized experience may be substituted in lieu of specific educational requirements.

8.2.5. Administrative Assistant

Experience: At least three years with progressive responsibility in organizing reports, etc.; providing assistance in tracking contract deliverables and organizing meetings; and taking notes of minutes; and providing administrative assistance to all members of a technical team as required. Must have good rapport at dealing with the public. Demonstrated experience must include at least two years creating, compiling, and editing computer-generated documentation including technical text and graphics. Strong spelling and grammar skills and ability to put documents in proper format is required. At least one year experience working with DARPA Program Managers is highly desirable.

Education: At least a High School Diploma or GED.

9. Subcontractors and Consultants

As requested by the PM or COR, with final approval of the Contracting Officer, the Contractor may subcontract other contractors or subject matter experts and consultants to execute programs. In the event subcontractors and/or consultants are utilized, the Contractor will be fully responsible for their performance and cost reporting. A report on subcontractor and consultant performance will be included as part of the monthly status report. The Contractor shall ensure these personnel have the appropriate level of security clearance.

- 10. Location of Personnel and Facilities Requirements
 - 10.1 Contract Administrative and Management Support (Stage One)
 - 10.1.1. Stage One Initial Task Order management personnel must be located within a 15 minute walking distance from the Defense Advanced Research Projects Agency, 3701 N. Fairfax Drive, Arlington, Virginia in order to provide quick response and close coordination between the Contractor, Contracting Officer Representative, Program Manager (s) and other DARPA personnel. It is highly desirable that all personnel be collocated.
 - 10.1.2. Facilities must be able to host meetings of 30 people or more at a variety of security levels, in accordance with security requirements identified in Section 11.
 - 10.2. Technical, Programmatic, Financial and Administrative Support (Stage Two)
 - 10.2.1. Specific personnel locations for those resultant Stage Two individual Program Task Orders will be determined upon issuance of each order.

10.2.2. Additional requirements, such as accredited facilities for the processing and storage of classified material may be required at the time of issuance of a RFQ for individual Program Task Orders.

11. Security Requirements

The Contractor shall develop and maintain a comprehensive security plan to protect classified and sensitive materials associated with Statement of Work tasks herein. The Contractor should be capable of housing a SAPF and/or SCIF in accordance with DCID 6/3 and 6/9 standards. As a minimum, the Security Manager requires a final TOP SECRET/SCI clearance with a current five year SSBI. All other key personnel require a final SECRET clearance with a current five year NLC investigation. Individual Task Orders will specify further requirements, as needed. The Contractor shall comply with all security requirements contained in the DD Form 254 Contract Security Classification Specification of this contract and the terms and conditions set forth in the Security Requirements clause of FAR 52.204-02 incorporated by reference in this contract and any other Special Security Provisions contained in the contract or individual Program Task Order.

12. Government Furnished Property Equipment

12.1. Stage One GFE

If required, Government furnished property and equipment information should be identified by the contractor in response to RFQ's for the basic IDIQ contract. The Contractor shall identify the need for any DARPA badges, computer accounts/equipment, and other related items in their proposal.

12.2. Stage Two GFE

If required, Government furnished property and equipment information should be identified by the contractor in response to RFQ's for individual Program Task Orders. The Contractor shall identify the need for any DARPA badges, computer accounts/equipment, and other related items in the proposals to the issuance of RFQ's for individual Program Task Orders.

13. Procedures for placing Individual Program Task Orders

To the fullest extent possible, the Government will compete all individual Task Orders. However, the Government reserves the right to remove orders from competitive status when one or more of the conditions outlined in Section H-10 exists.

14. Contract Data Requirements List (CDRL) Data Item Descriptions (DIDs) Required Reports and Frequency

Tasks performed within the scope of this contract shall require contract end items, scientific, research, management and technical reports. The data required for each program will be specified in each Individual Program Task Order. Examples of the CDRLS, DIDs, Required Reports and Frequency shall include, but are not limited to:

- 14.1. Monthly meeting with Contracting Officer Representative (may include Program Manager or others). (CDRL A003)
- 14.2. Monthly Accomplishment Report via Technical Financial Information Management System (TFIMS). (CDRL A001)
- 14.3. Monthly/Cumulative Contractor Status Report, including invoices, will be submitted via TFIMS for each individual Task Order, including the initial Management Task Order. This report will include subcontractors, consultants and all other personnel associated with the contract. (CDRL A001)
- 14.4. Final Accomplishment/Cost Report at the end of the period of performance will be submitted via TFIMS.
 (CDRL A001, A005)

14.5. Monthly Invoices via TFIMS. (TFIMS format; no associated CDRL)

- 14.6. Monthly Government Equipment Report will be submitted to STO via TFIMS. (TFIMS format; no associated CDRL)
- 14.7. Monthly STO SETA Personnel Report, per individual Task Order including the initial management Task Order, will be submitted to STO via TFIMS. (CDRL A001)
- 14.8. Conference Minutes via TFIMS. (CDRL A004)
- 14.9. Conference Agendas via TFIMS. (CDRL A003)
- 14.10. Conference Report via TFIMS. (CDRL A004)
- 14.11. Presentation Material via TFIMS. (CDRL A002)
- 14.12. Site Survey Report via TFIMS. (CDRL A007)
- 14.13. Contractor's Progress, Status and Management Report via TFIMS. (CDRL A001)
- 14.14. Scientific and Technical Reports via TFIMS. (CDRL A005)
- 14.15. Technical Data Package via TFIMS. (CDRL A005)
- 14.16. Technical Information Report via TFIMS. (CDRL A005)
- 14.17. Technical Report Study/Services via TFIMS. (CDRL A005)
- 14.18. Contract Work Breakdown Structure Report via TFIMS. (CDRL A001)
- 14.19. Contract Summary Report via TFIMS (CDRL A001)
- 14.20. Monthly, quarterly and/or final technical program reports, as specified per individual Task Order, via TFIMS.(CDRL A001, A005)
- 14.21. Any other report as required by the Program Manager, Contracting Officer, or Contracting Officer Representative. (CDRL A001-7)

UNCLASSIFIED

DEPARTMENT OF DEFENSE CONTRACT SECURITY CLASSIFICATION SPECIFICATION

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1. CLEARANCE AND SAFEGUARDING	
a. FACILITY CLEARANCE REQUIRED	
TOP SECRET	
b. LEVEL OF SAFEGUARD REQUIRED	

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j. FOR OFFICIAL USE ONLY INFORMATION K. OTHER (Specify) Automated Information Systems (A.I.S.)	h. FOREIGN GOVERNMENT INFORMATION	7	6	, HAVE OPER	ATIONS SECURI	TY (OPSEC) REQUIREMENTS		(
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	j. FOR OFFICIAL USE ONLY INFORMATION k. OTHER (Specify) Autor				Automated Information Systems (A.I.S.)						

UNCLASSIF	IED						
12. PUBLIC RELEASE. Any information (classified or unclassified) pertaining to this contract by the Industrial Security Manual or unless it has been approved for public release by a submitted for approval prior to release C Direct Through (Specify)	t shall not be released for public d	lissemination except as provided nority. Proposed public releases shall be					
See attachment 1/ltem 12							
to the Directorate for Freedom of Information and Security Review, Office of the Assista * In the case of non-DoD User Agencies, requests for disclosure shall be submitted to		Affairs)* for review.					
13. SECURITY GUIDANCE. The security classification guidance needed for this classified e	effort is identified below. If any diff	ficulty is encountered in applying					
this guidance or if any other contributing factor indicates a need for changes to this guidances; to challenge the guidance or the classification assigned to any information of questions for interpretation of this guidance to the official identified below. Pending fine highest level of classification assigned or recommended. (Fill in as appropriate for the documents/guides/extracts referenced herein. Add additional pages as needed to pro-	or material furnished or generated in all decision, the information involved a classified effort. Attach, or forward	under this contract; and to submit any dishall be handled and protected at the					
See attachment 1							
Concur:							
(A. 78)							
2004 0519							
Brian Eshenbrenner, Director, SAPCO Date IAW the NISPOMSUP, if you are experiencing difficulty in gaining access	to DARPAIII's SAPIII's for !	Senior Industry					
Officials, specifically designated to manage, administer, and oversee DoD							
the DARPA Special Access Program Central Office (SAPCO).							
SCI information shall be protected in accordance with DCID\\\\'s 6/3, 6/4, a in accordance with the DoD Overprint to the NISPOM Supplement, dated Physical Security, which shall be protected in accordance with DCID\\\\'s 6	1 April 2004, with the except						
OTHER DISTRIBUTION:							
ATO PM							
ATO PSR							
SID Classification Management Office DARPA SAPCO							
DANI A OAL GO							
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14. ADDITIONAL SECURITY REQUIREMENTS. Requirements, in addition to ISM requirements (If Yes, identify the pertinent contractural clauses in the contract document itself, or property additional requirements. Provide a copy of the requirements to the cognizant security of the requirements.	ovide an appropriate statement wh	nich identifies the					
The contractor will abide by DCID's 6/3, 6/4, and 6/9.							
The contractor will abide by DCID's 0/3, 0/4, and 0/9.							
15. INSPECTIONS. Elements of this contract are outside the inspection responsibility of the	e cognizant security office.	Yes No					
(If Yes, explain and identify specific areas or elements carved out and the activity resp	onsible for inspections. Use Item 1	13 if additional space is needed.)					
DSS is responsible for inspection of all collateral and SAP materials unde	r this contract. DIA is respor	nsible for					
inspection of all SCI materials under this contract.	·						
16. CERTIFICATION AND SIGNATURE. Security requirements stated herein are comple to be released or generated under this classified effort. All questions shall be re							
a. TYPED NAME OF CERTIFYING OFFICIAL b. TITLE		c. TELEPHONE (Include Area Code)					
Robert C Lupei Contracting Officer for Secur	rity Matters	(571)218-4689					
d. ADDRESS (Include Zip Code)	17. REQUIRED DISTRIBUTION	<u> </u>					
Defense Advanced Research Projects Agency (DARPA) 3701 N. Fairfax Drive	a. CONTRACTOR						
Arlington, VA 22203	b. SUBCONTRACTOR c. COGNIZANT SECURITY OFFICE FOR	R PRIME AND SUBCONTRACTOR					
e. SIGNATURE	and the second s	OVERSEAS SECURITY ADMINISTRATION					
e. ADMINISTRATIVE CONTRACTING OFFICER							
	f. OTHERS AS NECESSARY						
DD FORM 254 (Back), DEC 1999 UNCLASSIF	HED						

-ATTACHMENT #1 TO DD FORM 254 FOR #HR0011-06-R-0002-

For Block 13

Items 10a & 11h. Contractor is authorized the use of secure telephones (STU-III/STE) with fax. Access to classified COMSEC information requires a final U.S. Government clearance at the appropriate level. Further disclosure of COMSEC information by a contractor, to include subcontracting, requires prior approval of the contracting activity.

Item 10(e)1. The Director, DIA and Director, DARPA, have exclusive security responsibility for SCI released to the contractor or developed under this contract. SCI received by the contractor may not be released to subcontractors without written authorization of the DARPA, Contracting Officer for Security Matters.

Item 10j. "FOR OFFICIAL USE ONLY" (FOUO) is not a classification marking. It identifies unclassified DoD information that is exempt from public disclosure. It must not be given general circulation without receiving public release authority in accordance with Block 12, above. FOUO information will be marked, transmitted, safeguarded and disposed of in accordance with DoD Reg. 5400.7, dated September 1998.

Item 11c. Classified material generated in support of this contract shall be classified in accordance with the source material used or DARPA security classification guidance, which will be provided by the DARPA program manager. All classified information received or generated under this contract is the property of the U.S. Government. At the termination or expiration of this contract, DARPA will be contacted for proper disposition instructions.

Item 11g. The contractor must prepare and forward DD Forms 1540 and 2345 to the COR for authorization before the services may be requested. Technical information on file at DTIC will be made available to the contractor if the contractor requires such information. The contracting officer will certify the field of interest relating to the contract.

Item 12. No information, classified or unclassified, pertaining to this contract shall be released for public dissemination without prior written approval of DARPA. Material and information proposed for public release must be submitted at least sixty (60) days prior to the requested release date. Requests for release of information related to any DARPA Special Access Program (SAP) must be submitted through approved SAP communication channels to the DARPA Special Access Program Coordination Office (SAPCO). Within the Department of Defense, the existence of unacknowledged SAPs will not be revealed, acknowledged or affirmed to any person not accessed to the SAP. Submit requests for Public Release of information not related to DARPA SAPs to:

DARPA/TIO 3701 N. Fairfax Drive, Arlington, VA 22203-1714 (571) 218-4235 Submit requests for Public Release of information <u>related</u> to DARPA SAP's to:

DARPA/SAPCO 3701 N. Fairfax Drive Arlington, VA 22203-1714 (703) 248-7211

The following information must accompany each submission:

- 1) Requesting organizations Point of Contact and contact information
- 2) Document title
- 3) Document Author (s)
- 4) Non-technical description of document's subject
- 5) Number of pages, or for videos number of minutes
- 6) Document Format (PowerPoint, Word, Spreadsheet, etc.)
- 7) Document Type (Briefing, Speech, Report, Abstract, Article, Internet Posting, etc.)
- 8) Event type (Conference, Private Investigator Meeting, Press Release, etc.)
- 9) Event Title
- 10) Event Date
- 11) Desired Date
- 12) DARPA Program Manager or DARPA POC.
- 13) Has a previous version or portion of this material been submitted to DARPA/TIO? Provide case number if available.
- 14) Has this material been submitted to another agency for public release? Provide POC and contact information.
- 15) Other information pertinent to this request."

Additional:

- a. Copies of all subcontractor DD 254's should be faxed to the DARPA Classification Management Office, at 571-218-4638.
- b. Prior to subcontracting Top Secret, COMSEC, Intelligence and SAP Information, the contractor will obtain concurrence from the Contracting Officer for Security Matters, DARPA.
- c. Reports of loss, compromise or suspected compromise shall be provided to the Contracting Officer for Security Matters, DARPA within 24 hours of the incident, in addition to the reporting requirements to DSS outlined in the NISPOM.
- d. All of the above security requirements will flow down to any subcontractors supporting this contract.

WAGE DETERMINATION NO: 94-2104 REV (25) AREA: DC, DISTRICT-WIDE

HEALTH AND WELFARE LEVEL - TOTAL BENEFIT **OTHER WELFARE LEVEL WD:94-2103

REGISTER OF WAGE DETERMINATIONS UNDER | U.S. DEPARTMENT OF LABOR
THE SERVICE CONTRACT ACT | EMPLOYMENT STANDARDS ADMINISTRATION

By direction of the Secretary of Labor \mid WAGE AND HOUR DIVISION WASHINGTON D.C. 20210

| Wage Determination No.: 1994-2104

William W.Gross Director

OCCUPATION CODE - TITLE

Division of | Revision No.: 25
Wage Determinations| Date Of Revision: 05/23/2005

MINIMUM WAGE RATE

States: District of Columbia, Maryland, Virginia

Area: District of Columbia Statewide

Maryland Counties of Calvert, Charles, Frederick, Montgomery, Prince George's, St

Mary's

Virginia Counties of Alexandria, Arlington, Fairfax, Falls Church, Fauquier, King George, Loudoun, Prince William, Stafford

Fringe Benefits Required Follow the Occupational Listing

OCCUPATION CODE - TITLE	MINIMON WAGE	IMIL
01000 - Administrative Support and Clerical Occupations		
01011 - Accounting Clerk I		12.16
01012 - Accounting Clerk II		12.86
01013 - Accounting Clerk III		14.89
01014 - Accounting Clerk IV		16.65
01030 Count Beneates		17.02
01050 - Dispatcher, Motor Vehicle		16.50
01060 - Document Preparation Clerk		12.75
01070 - Messenger (Courier)		10.23
01090 - Duplicating Machine Operator		12.75
01110 - Film/Tape Librarian		15.10
01115 - General Clerk I		11.68
01116 - General Clerk II		13.72
01117 - General Clerk III		15.32
01118 - General Clerk IV		18.74
01120 - Housing Referral Assistant		19.30
01131 - Key Entry Operator I		12.67
01132 - Key Entry Operator II		13.82
01191 - Order Clerk I		14.74
01192 - Order Clerk II		16.29
01261 - Personnel Assistant (Employment) I		13.05
01262 - Personnel Assistant (Employment) II		15.10
01263 - Personnel Assistant (Employment) III		17.02
01264 - Personnel Assistant (Employment) IV		19.60
01270 - Production Control Clerk		18.89
01290 - Rental Clerk		15.42
01300 - Scheduler, Maintenance		15.26
01311 - Secretary I		16.11
01312 - Secretary II		17.31
01313 - Secretary III		19.30
01314 - Secretary IV		21.45
01315 - Secretary V		23.75
01320 - Service Order Dispatcher		15.82

01341 - Stenographer I	15.15
01342 - Stenographer II	16.47
01400 - Supply Technician	21.45
01420 - Survey Worker (Interviewer)	16.43
01460 - Switchboard Operator-Receptionist	12.06
01510 - Test Examiner	17.31
01520 - Test Proctor	17.31
01531 - Travel Clerk I	11.63
01532 - Travel Clerk II	12.49
01533 - Travel Clerk III	13.41
01611 - Word Processor I	12.75
01612 - Word Processor II	15.10
01613 - Word Processor III	17.02
03000 - Automatic Data Processing Occupations	
03010 - Computer Data Librarian	15.10
03041 - Computer Operator I	15.10
03042 - Computer Operator II	17.02
03043 - Computer Operator III	18.89
03044 - Computer Operator IV	21.09
03045 - Computer Operator V	23.35
03071 - Computer Programmer I (1)	19.64
03072 - Computer Programmer II (1)	23.33
03073 - Computer Programmer III (1)	27.62
03074 - Computer Programmer IV (1)	27.62
03101 - Computer Systems Analyst I (1)	27.62
03102 - Computer Systems Analyst II (1)	27.62
03103 - Computer Systems Analyst III (1)	27.62
03160 - Peripheral Equipment Operator	15.10
05000 - Automotive Service Occupations	10.10
05005 - Automotive Body Repairer, Fiberglass	22.73
05010 - Automotive Glass Installer	17.88
05040 - Automotive Worker	
05070 - Electrician, Automotive	18.95
05100 - Mobile Equipment Servicer	15.69
05130 - Motor Equipment Metal Mechanic	19.98
05160 - Motor Equipment Metal Worker	17.88
05190 - Motor Vehicle Mechanic	20.07
05220 - Motor Vehicle Mechanic Helper	16.81
05250 - Motor Vehicle Upholstery Worker	17.88
05280 - Motor Vehicle Wrecker	17.88
05310 - Painter, Automotive	18.95
05340 - Radiator Repair Specialist	17.88
05370 - Tire Repairer	14.43
05400 - Transmission Repair Specialist	19.98
07000 - Food Preparation and Service Occupations	13.50
(not set) - Food Service Worker	9 91
07010 - Baker	12.25
07041 - Cook I	11.53
07042 - Cook II	12.79
07070 - Dishwasher	9.76
07130 - Meat Cutter	16.07
07250 - Waiter/Waitress	8.59
09000 - Furniture Maintenance and Repair Occupations	0.37
09010 - Electrostatic Spray Painter	18.05
09040 - Furniture Handler	12.55
09070 - Furniture Refinisher	18.05
09100 - Furniture Refinisher Helper	13.85
09110 - Furniture Repairer, Minor	16.01
09130 - Upholsterer	18.05
11030 - General Services and Support Occupations	10.00
11030 - General Services and Support Occupations 11030 - Cleaner, Vehicles	9.67
11050 - Cleaner, Venicles 11060 - Elevator Operator	9.79
11000 - Elevator Operator 11090 - Gardener	14.27
11121 - House Keeping Aid I	9.97
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11122 - House Keeping Aid II	10.77
11150 - Janitor	10.12
11210 - Laborer, Grounds Maintenance	11.65
11240 - Maid or Houseman	9.97
11270 - Pest Controller	12.49
11300 - Refuse Collector	11.69
11330 - Tractor Operator	14.00
11360 - Window Cleaner	10.51
12000 - Health Occupations	
12020 - Dental Assistant	16.90
12040 - Emergency Medical Technician (EMT)/Paramedic/Ambulance Driver	15.83
120/1 - Licensed Practical Nurse I	15.86
12072 - Licensed Practical Nurse II	17.79
12073 - Licensed Practical Nurse III	19.92
12100 - Medical Assistant	12.94
12130 - Medical Laboratory Technician	16.32
12160 - Medical Record Clerk	14.96
12190 - Medical Record Technician	16.47
12221 - Nursing Assistant I	9.32
12222 - Nursing Assistant II	10.48
12223 - Nursing Assistant III	11.94
12224 - Nursing Assistant IV	13.40
12250 - Pharmacy Technician	13.02
12280 - Phlebotomist	13.40
12311 - Registered Nurse I	24.92
12312 - Registered Nurse II	29.47
12313 - Registered Nurse II, Specialist	29.47
12314 - Registered Nurse III	35.65
12315 - Registered Nurse III, Anesthetist	35.65
12316 - Registered Nurse IV	42.73
13000 - Information and Arts Occupations	
13002 - Audiovisual Librarian	20.85
13011 - Exhibits Specialist I	17.98
13012 - Exhibits Specialist II	23.33
13013 - Exhibits Specialist III 13041 - Illustrator I	28.07
12040 717	18.73
13042 - Illustrator II	23.42
13047 - Librarian	28.82
13050 - Library Technician	24.54
13071 - Photographer I	17.18
13072 - Photographer II	14.67
13073 - Photographer III	17.18
13074 - Photographer IV	21.52
13075 - Photographer V	26.05
15000 - Laundry, Dry Cleaning, Pressing and Related Occupations	29.15
15010 - Assembler	
15030 - Counter Attendant	8.71
15040 - Dry Cleaner	8.71
15070 - Finisher, Flatwork, Machine	10.94
15090 - Presser, Hand	8.71
15100 - Presser, Machine, Drycleaning	8.71 8.71
15130 - Presser, Machine, Shirts	8.71
15160 - Presser, Machine, Wearing Apparel, Laundry	8.71
15190 - Sewing Machine Operator	11.73
15220 - Tailor	12.43
15250 - Washer, Machine	9.31
19000 - Machine Tool Operation and Repair Occupations	J.J.
19010 - Machine-Tool Operator (Toolroom)	18.95
19040 - Tool and Die Maker	23.05
21000 - Material Handling and Packing Occupations	
21010 - Fuel Distribution System Operator	19.38
21020 - Material Coordinator	19.05
21030 - Material Expediter	19.05
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Page 4	of 9
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21040	- Material Handling Laborer	11.50
21050	- Order Filler	13.21
21071	- Forklift Operator	16.04
21080	- Production Line Worker (Food Processing)	15.93
21100	- Shipping/Receiving Clerk	13.15
21130	- Shipping Packer	13.15
21140	- Store Worker I	9.06
	- Stock Clerk (Shelf Stocker; Store Worker II)	13.05
21210	- Tools and Parts Attendant	16.99
21400	- Warehouse Specialist	16.04
23000 -	Mechanics and Maintenance and Repair Occupations	10.04
23010	- Aircraft Mechanic	22.24
	- Aircraft Mechanic Helper	14.71
23050	- Aircraft Quality Control Inspector	23.43
23060	- Aircraft Servicer	17.82
	- Aircraft Worker	18.09
	- Appliance Mechanic	18.95
	- Bicycle Repairer	14.43
	- Cable Splicer	
	- Carpenter, Maintenance	24.68
23140	- Carpet Layer	18.95
	- Electrician, Maintenance	17.80
23100	- Electronics Technician, Maintenance I	22.59
23182	- Electronics Technician, Maintenance II	19.42
23102	- Electronics Technician, Maintenance III	21.92
23163	- Fabric Worker	23.87
		16.61
23230	- Fire Alarm System Mechanic	19.98
53310	- Fire Extinguisher Repairer	15.69
23340	- Fuel Distribution System Mechanic	21.05
	- General Maintenance Worker	17.28
23400	- Heating, Refrigeration and Air Conditioning Mechanic	20.87
23430	- Heavy Equipment Mechanic	19.98
23440	- Heavy Equipment Operator	20.76
	- Instrument Mechanic	19.98
	- Laborer	14.27
	- Locksmith	18.95
23530	- Machinery Maintenance Mechanic	
23550	- Machinist, Maintenance	21.52
23580	- Maintenance Trades Helper	14.54
	- Millwright	21.85
23700	- Office Appliance Repairer	18.95
23740	- Painter, Aircraft	21.29
23760	- Painter, Maintenance	18.95
23790	- Pipefitter, Maintenance	22.76
23800	- Plumber, Maintenance	20.99
23020	- Pneudraulic Systems Mechanic	19.98
23030	- Rigger	19.98
23070	- Scale Mechanic	17.88
23890	- Sheet-Metal Worker, Maintenance	19.98
23910	- Small Engine Mechanic	20.05
	- Telecommunication Mechanic I	22.21
23931	- Telecommunication Mechanic II	23.41
23950	- Telephone Lineman	22.21
	- Welder, Combination, Maintenance	19.98
	- Well Driller	19.98
	- Woodcraft Worker	19.98
	- Woodworker	15.32
24000 -	Personal Needs Occupations	
	- Child Care Attendant	11.58
	- Child Care Center Clerk	16.15
	- Chore Aid	9.29
	- Homemaker	16.75
25000 -	Plant and System Operation Occupations	
25010	- Boiler Tender	22.57

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25040 - Sewage Plant Operator	19.52
25070 - Stationary Engineer	22.57
25190 - Ventilation Equipment Tender	15.24
25210 - Water Treatment Plant Operator	19.72
27000 - Protective Service Occupations	13.72
(not set) - Police Officer	22 10
27004 - Alarm Monitor	23.19
27006 - Corrections Officer	16.79
27010 - Court Security Officer	18.10
27010 - Court Security Officer	20.72
27040 - Detention Officer	18.29
27070 - Firefighter	20.97
27101 - Guard I	11.51
27102 - Guard II	15.16
28000 - Stevedoring/Longshoremen Occupations	
28010 - Blocker and Bracer	19.89
28020 - Hatch Tender	19.89
28030 - Line Handler	19.89
28040 - Stevedore I	18.71
28050 - Stevedore II	21.11
29000 - Technical Occupations	21.11
21150 - Graphic Artist	22.81
29010 - Air Traffic Control Specialist, Center (2)	32.70
29011 - Air Traffic Control Specialist, Station (2)	
29012 - Air Traffic Control Specialist, Terminal (2)	22.54
29023 - Archeological Technician I	24.82
29024 - Archeological Technician 1	15.78
29024 - Archeological Technician II	17.58
29025 - Archeological Technician III	21.94
29030 - Cartographic Technician	23.33
29035 - Computer Based Training (CBT) Specialist/ Instructor	31.26
29040 - Civil Engineering Technician	22,19
29061 - Drafter I	14.31
29062 - Drafter II	16.57
29063 - Drafter III	18.53
29064 - Drafter IV	23.33
29081 - Engineering Technician I	17.67
29082 - Engineering Technician II	19.84
29083 - Engineering Technician III	22 54
29084 - Engineering Technician IV	27.49
29085 - Engineering Technician V	33.62
29086 - Engineering Technician VI	40.67
29090 - Environmental Technician	21.22
29100 - Flight Simulator/Instructor (Pilot)	36.95
29160 - Instructor	26.54
29210 - Laboratory Technician	
29240 - Mathematical Technician	18.56
29361 - Paralegal/Legal Assistant I	23.70
29362 - Paralegal/Legal Assistant II	
29363 - Paralegal/Legal Assistant III	24.82
29364 - Paralegal/Legal Assistant IV	30.35
20300 - Photographic Musiciant IV	36.73
29390 - Photooptics Technician 29480 - Technical Writer	23.33
	28.55
29491 - Unexploded Ordnance (UXO) Technician I	20.78
29492 - Unexploded Ordnance (UXO) Technician II	25.14
29493 - Unexploded Ordnance (UXO) Technician III	30.13
23434 - Onexploded (UNO) Salety Escort	20.78
	20.78
29495 - Unexploded (UXO) Sweep Personnel	20.70
29620 - Weather Observer, Senior (3)	21.32
29620 - Weather Observer, Senior (3) 29621 - Weather Observer, Combined Upper Air and Surface Programs (3)	
29620 - Weather Observer, Senior (3) 29621 - Weather Observer, Combined Upper Air and Surface Programs (3) 29622 - Weather Observer, Upper Air (3)	21.32
29620 - Weather Observer, Senior (3) 29621 - Weather Observer, Combined Upper Air and Surface Programs (3) 29622 - Weather Observer, Upper Air (3) 31000 - Transportation/ Mobile Equipment Operation Occupations	21.32 18.30
29620 - Weather Observer, Senior (3) 29621 - Weather Observer, Combined Upper Air and Surface Programs (3) 29622 - Weather Observer, Upper Air (3) 31000 - Transportation/ Mobile Equipment Operation Occupations 31030 - Bus Driver	21.32 18.30
29620 - Weather Observer, Senior (3) 29621 - Weather Observer, Combined Upper Air and Surface Programs (3) 29622 - Weather Observer, Upper Air (3) 31000 - Transportation/ Mobile Equipment Operation Occupations 31030 - Bus Driver 31260 - Parking and Lot Attendant	21.32 18.30 18.30
29620 - Weather Observer, Senior (3) 29621 - Weather Observer, Combined Upper Air and Surface Programs (3) 29622 - Weather Observer, Upper Air (3) 31000 - Transportation/ Mobile Equipment Operation Occupations 31030 - Bus Driver 31260 - Parking and Lot Attendant 31290 - Shuttle Bus Driver	21.32 18.30 18.30
29620 - Weather Observer, Senior (3) 29621 - Weather Observer, Combined Upper Air and Surface Programs (3) 29622 - Weather Observer, Upper Air (3) 31000 - Transportation/ Mobile Equipment Operation Occupations 31030 - Bus Driver 31260 - Parking and Lot Attendant	21.32 18.30 18.30 15.95 8.62

31361	- Truckdriver, Light Truck	13.89
31362	- Truckdriver, Medium Truck	17.09
31363	- Truckdriver, Heavy Truck	18.40
31364	- Truckdriver, Tractor-Trailer	18.40
99000 -	Miscellaneous Occupations	
99020	- Animal Caretaker	10.47
99030	- Cashier	9.82
99041	- Carnival Equipment Operator	12.35
99042	- Carnival Equipment Repairer	13.30
99043	- Carnival Worker	8.31
99050	- Desk Clerk	9.78
99095	- Embalmer	19.79
99300	- Lifeguard	10.92
99310	- Mortician	24.77
99350	- Park Attendant (Aide)	13.71
99400	- Photofinishing Worker (Photo Lab Tech., Darkroom Tech)	11.12
99500	- Recreation Specialist	16.99
	- Recycling Worker	15.47
	- Sales Clerk	11.08
99620	- School Crossing Guard (Crosswalk Attendant)	11.37
99630	- Sport Official	11.24
	- Survey Party Chief (Chief of Party)	18.39
	- Surveying Technician (Instr. Person/Surveyor Asst./Instr.)	17.48
	- Surveying Aide	11.43
	- Swimming Pool Operator	13.93
	- Vending Machine Attendant	10.73
	- Vending Machine Repairer	13.93
99740	- Vending Machine Repairer Helper	11.34

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: Life, accident, and health insurance plans, sick leave, pension plans, civic and personal leave, severance pay, and savings and thrift plans. Minimum employer contributions costing an average of \$2.87 per hour computed on the basis of all hours worked by service employees employed on the contract.

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 5 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE PARENTHESES AFTER THEM RECEIVE THE FOLLOWING BENEFITS (as numbered):

- 1) Does not apply to employees employed in a bona fide executive, administrative, or professional capacity as defined and delineated in 29 CFR 541. (See CFR 4.156)
- 2) APPLICABLE TO AIR TRAFFIC CONTROLLERS ONLY NIGHT DIFFERENTIAL: An employee is entitled to pay for all work performed between the hours of 6:00 P.M. and 6:00 A.M. at the rate of basic pay plus a night pay differential amounting to 10 percent of the rate of basic pay.

3) WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordinance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordance, explosives, and incendiary material differential pay.

** UNIFORM ALLOWANCE **

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

** NOTES APPLYING TO THIS WAGE DETERMINATION **

Under the policy and guidance contained in All Agency Memorandum No. 159, the Wage and Hour Division does not recognize, for section 4(c) purposes, prospective wage rates and fringe benefit provisions that are effective only upon such contingencies as "approval of Wage and Hour, issuance of a wage determination, incorporation of the wage determination in the contract, adjusting the contract price, etc." (The relevant CBA section) in the collective bargaining agreement between (the parties)

contains contingency language that Wage and Hour does not recognize as reflecting "arm's length negotiation" under section 4(c) of the Act and 29 C.F.R. 5.11(a) of the regulations. This wage determination therefore reflects the actual CBA wage rates and fringe benefits paid under the predecessor contract.

Source of Occupational Title and Descriptions:

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations," Fourth Edition, January 1993, as amended by the Third Supplement, dated March 1997, unless otherwise indicated. This publication may be obtained from the Superintendent of Documents, at 202-783-3238, or by writing to the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402. Copies of specific job descriptions may also be obtained from the appropriate contracting officer.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)}

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C)(vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour decision to the contractor.
- 6) The contractor informs the affected employees.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure

that duties requested are not performed by a classification already listed in the

wage determination. Remember, it is not the job title, but the required tasks that

determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.

AWARD/CONTRACT 1. THIS CONTRACT IS A RATE UNDER DPAS (15 CFR 350)					i i i					OF PAGES	
2. CONTRACT (Proc. Inst. Ident.) NO. 3. EFFECTIVE DATE HR0011-07-D-0003 22 Dec				4. REQUISITION/PURCHASE REQUEST/PROJECT NO.					1O.		
				6. ADMINISTERED BY (If other than I tem 5) CODE S2404A DOMA VIRGINIA 10500 BATTLEVIEW PARKWAY SUITE 200 MANASSAS VA 20109-2342							
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X H SPECIAL CONTRACT REQUIR		25 - 34						RS FOR AWARD			
17. IX I CONTRACTOR'S NEGOTIATED AGREEMENT Contractor is required to sign this document and return2 copies to issuing office.) Contractor agrees to furnish and deliver all items or perform all the services set forth or otherwise identified above and on any continuation sheets for the consideration stated herein. The rights and obligations of the parties to this contract shall be subject to and governed by the following documents: (a) this award/contract, (b) the solicitation, if any, and (c) such provisions, representations, certifications, and specifications, as are attached or incorporated by reference herein. (Attachments are listed herein.) 19A. NAME AND TITLE OF SIGNER (Type or print)				IR. [] AWARD (Contractor is not required to sign this document.) Your offer on Solicitation Number HR0011-06-R-0002-0002 including the additions or changes made by you which additions or changes are set forth in full above, is hereby accepted as to the items listed above and on any continuation sheets. This award consummates the contract which consists of the following documents: (a) the Government's solicitation and your offer, and (b) this award/contract. No further contractual document is necessary. 20A. NAME AND TITLE OF CONTRACTING OFFICER PATRICIA MATYSKIELA / CO TEL: 571 218 4686 EMAIL: patricia.matyskiela@darpa.mil				mates und a.mil			
BY				D 20B. UNITED STATES OF AMERICA BY (Signature of Contracting Officer) 20C. DATE SIGNED 22-Dec-2006					I		

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stems or perform all the services set forth or otherwise identified above and on any continuation sheets for the consideration stated herein. The rights and obligations of the parties to this						including the additions or changes made by you which additions or changes are set forth in full above, is hereby accepted as to the items listed above and on any continuation sheets. This award consummates								
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as are attached or incorporated by reference herein. (Anachments are listed herein.)							(b) this award/contract. No further contractual document is necessary.							
19A. NAME AND TITLE OF SIGNER (Type or print)							20A. NAME AND TITLE OF CONTRACTING OFFICER PATRICIA MATYSKIELA / CO TEL: 571 218 4686 EMAIL: patricia matyskiela@darpa.mil							
19B. NAME OF CONTRACTOR 19C. DATE SIGNED							UNIT	ED STA	TES OF A	MERICA		20C. DATE		
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(Signature of person authorized to sign)					(Signature of Contracting Officer)									

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BY					BY Satricia S. Matyshie 22-Dec-2006 (Signature of Contracting Officer)										
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