

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS
OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30

1. REQUISITION NUMBER
SEE SCHEDULE

PAGE 1 OF 27

2. CONTRACT NO. GS-07F-0190L
3. AWARD/EFFECTIVE DATE 01-Mar-2006
4. ORDER NUMBER HQ0006-06-F-0005
5. SOLICITATION NUMBER
6. SOLICITATION ISSUE DATE

7. FOR SOLICITATION INFORMATION CALL:
a. NAME
b. TELEPHONE NUMBER (No Collect Calls)
8. OFFER DUE DATE/LOCAL TIME

9. ISSUED BY MISSILE DEFENSE AGENCY (MDA) CONTRACTS DIRECTORATE 7100 DEFENSE PENTAGON WASHINGTON DC 20301-7100
CODE HQ0006
10. THIS ACQUISITION IS
 UNRESTRICTED
 SET ASIDE: % FOR
 SMALL BUSINESS
 HUBZONE SMALL BUSINESS
 8(A)
NAICS: 561210
SIZE STANDARD:
11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED
 SEE SCHEDULE
12. DISCOUNT TERMS
 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)
13b. RATING
14. METHOD OF SOLICITATION
 RFQ IFB RFP

15. DELIVER TO MISSILE DEFENSE AGENCY (MDA) ARTHUR V. TYSEN CONTRACTS DIRECTORATE 7100 DEFENSE PENTAGON WASHINGTON DC 20301-7100
CODE HQ0006
16. ADMINISTERED BY
SEE ITEM 9

17a. CONTRACTOR/OFFEROR BETA ANALYTICS, INC. 2677 PROSPERITY AVE - SUITE 400 FAIRFAX VA 22031-4905
CODE 3Y646
FACILITY CODE
TEL. 703-852-1881
18a. PAYMENT WILL BE MADE BY DFAS - INDIANAPOLIS CENTER ATTN: VENDOR PAY DEPARTMENT 3800 8899 EAST 56TH STREET INDIANAPOLIS IN 46249-3800
CODE HQ0347

17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER
 18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED SEE ADDENDUM

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
SEE SCHEDULE					

25. ACCOUNTING AND APPROPRIATION DATA
See Schedule
26. TOTAL AWARD AMOUNT (For Govt. Use Only)
\$1,500,773.00

27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3, 52.212-5 ARE ATTACHED. ADDENDA ARE ARE NOT ATTACHED
 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, FAR 52.212-5 IS ATTACHED. ADDENDA ARE ARE NOT ATTACHED

28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 2 COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.
 TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.
29. AWARD OF CONTRACT: REFERENCE
 OFFER DATED . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:

30a. SIGNATURE OF OFFEROR/CONTRACTOR
31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)
Marc Lesser
31c. DATE SIGNED
10-Feb-2006

30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)
30c. DATE SIGNED
31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT)
MARC LESSER / CONTRACTING OFFICER, CTS
TEL: 703-882-6428 EMAIL: marc.lessor@nda.mil

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS
(CONTINUED)**

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
SEE SCHEDULE					

32a. QUANTITY IN COLUMN 21 HAS BEEN

RECEIVED INSPECTED ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED:

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE	
	32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE	

33. SHIP NUMBER <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	37. CHECK NUMBER
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38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY
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41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT	42a. RECEIVED BY (<i>Print</i>)	
	41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE
		42b. RECEIVED AT (<i>Location</i>)
42c. DATE REC'D. (YY/MM/DD)		42d. TOTAL CONTAINERS

Section SF 1449 - CONTINUATION SHEET

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	Labor FFP Services in support of the MDA/SI Security Operations and Access Control in accordance with the Statement of Objectives (SOO) Attachment 1 to provide the equivalent of [REDACTED] manmonths of effort and services on a monthly basis for a period of 12 months in accordance with the Staffing Plan (Attachment 5) and Management Plan (Attachment 8)	[REDACTED]	Manmonth	[REDACTED]	[REDACTED]
NET AMT					[REDACTED]
Funded Amount					\$0.00

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
000101	Funding for CLIN 0001 FFP PURCHASE REQUEST NUMBER: SISGJT61061, BASIC				
NET AMT					\$0.00
ACRN AA Funded Amount					\$500,000.00

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002		50,000	Dollars, U.S.	\$1.00	\$50,000.00
	Surge Support T&M Surge Services to support MDA/SI in accordance with the SOO (Attachment 1)				
				TOT ESTIMATED PRICE	\$50,000.00
				CEILING PRICE	
	Funded Amount				\$0.00
	FOB: Destination				

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
000201					
	Funding for CLIN 0002 T&M Funding for transitional efforts during [REDACTED] PURCHASE REQUEST NUMBER: SISGJT61182, BASIC				
				TOT ESTIMATED PRICE	\$0.00
				CEILING PRICE	
	ACRN AB Funded Amount				\$50,000.00
	FOB: Destination				

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003		100,000	Dollars, U.S.		
	ODC COST				
	Other Direct Costs to support MDA/SI in accordance with the SOO (Attachment 1). The estimated cost for ODCs is \$100,000.				
				ESTIMATED COST	\$100,000.00
	Funded Amount				\$0.00
	FOB: Destination				

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
000301					
	Funding for CLIN 0003 COST				
	PURCHASE REQUEST NUMBER: SISGJT61183, BASIC				
				ESTIMATED COST	\$0.00
	ACRN AC Funded Amount				\$100,000.00
	FOB: Destination				

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT NSP
0004					
	CDRLs FFP				
	Provide data reports for CLIN 0001 in accordance with the CDRL, DD Form 1423-1				
				NET AMT	\$0.00
	Funded Amount				\$0.00
	FOB: Destination				

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0101	Labor		Manmonth		
OPTION	FFP				
	Services in support of the MDA/SI Security Operations and Access Control in accordance with the Statement of Objectives (SOO) Attachment 1 to provide the equivalent of [redacted] manmonths of effort and services on a monthly basis for a period of 12 months in accordance with the Staffing Plan (Attachment 5) and Management Plan (Attachment 8)				
					NET AMT
Funded Amount					\$0.00

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0102	Surge Support		Dollars, U.S.		
OPTION	T&M				
	Surge Services to support MDA/SI in accordance with the SOO (Attachment 1)				
					NET AMT
Funded Amount					\$0.00

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0103	ODC	100,000	Dollars, U.S.		
OPTION	COST				
	Other Direct Costs to support MDA/SI in accordance with the SOO (Attachment 1). The estimated cost for ODCs is \$100,000.				
					ESTIMATED COST
Funded Amount					\$100,000.00
					\$0.00

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT NSP
0104	CDRLs				
OPTION	FFP				
	Provide data reports for CLIN 0001 in accordance with the CDRL, DD Form 1423-1				

NET AMT \$0.00

Funded Amount \$0.00

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0201	Labor		Manmonth		
OPTION	FFP				
	Services in support of the MDA/SI Security Operations and Access Control in accordance with the Statement of Objectives (SOO) Attachment 1 to provide the equivalent of [REDACTED] manmonths of effort and services on a monthly basis for a period of 12 months in accordance with the Staffing Plan (Attachment 5) and Management Plan (Attachment 8)				

NET AMT [REDACTED]

Funded Amount \$0.00

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0202	Surge Support		Dollars,		
OPTION	T&M		U.S.		
	Surge Services to support MDA/SI in accordance with the SOO (Attachment 1)				

NET AMT \$0.00

Funded Amount \$0.00

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0203		100,000	Dollars, U.S.		
OPTION	ODC COST Other Direct Costs to support MDA/SI in accordance with the SOO (Attachment 1). The estimated cost for ODCs is \$100,000.				
				ESTIMATED COST	\$100,000.00
	Funded Amount				\$0.00
FOB: Destination					

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT NSP
0204					
OPTION	CDRLs FFP Provide data reports for CLIN 0001 in accordance with the CDRL, DD Form 1423-1				
				NET AMT	\$0.00
	Funded Amount				\$0.00
FOB: Destination					

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0301			Manmonth		
OPTION	Labor FFP Services in support of the MDA/SI Security Operations and Access Control in accordance with the Statement of Objectives (SOO) Attachment 1 to provide the equivalent of [redacted] manmonths of effort and services on a monthly basis for a period of 12 months in accordance with the Staffing Plan (Attachment 5) and Management Plan (Attachment 8)				
				NET AMT	[redacted]
	Funded Amount				\$0.00
FOB: Destination					

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0302			Dollars, U.S.		
OPTION	Surge Support T&M Surge Services to support MDA/SI in accordance with the SOO (Attachment 1)				

NET AMT

Funded Amount

\$0.00

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0303		100,000	Dollars, U.S.		
OPTION	ODC COST Other Direct Costs to support MDA/SI in accordance with the SOO (Attachment 1). The estimated cost for ODCs is \$100,000.				

ESTIMATED COST

\$100,000.00

Funded Amount

\$0.00

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT NSP
0304					
OPTION	CDRLs FFP Provide data reports for CLIN 0001 in accordance with the CDRL, DD Form 1423-1				

NET AMT

\$0.00

Funded Amount

\$0.00

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0401	Labor		Manmonth		
OPTION	FFP				
	Services in support of the MDA/SI Security Operations and Access Control in accordance with the Statement of Objectives (SOO) Attachment 1 to provide the equivalent of [REDACTED] manmonths of effort and services on a monthly basis for a period of 12 months in accordance with the Staffing Plan (Attachment 5) and Management Plan (Attachment 8)				
					NET AMT
Funded Amount					\$0.00

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0402	Surge Support		Dollars, U.S.		
OPTION	T&M				
	Surge Services to support MDA/SI in accordance with the SOO (Attachment 1)				
					NET AMT
Funded Amount					\$0.00

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0403	ODC	100,000	Dollars, U.S.		
OPTION	COST				
	Other Direct Costs to support MDA/SI in accordance with the SOO (Attachment 1). The estimated cost for ODCs is \$100,000.				
					ESTIMATED COST
Funded Amount					\$0.00

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0404	CDRLs				NSP
OPTION	FFP				
	Provide data reports for CLIN 0001 in accordance with the CDRL, DD Form 1423-1				

NET AMT \$0.00

Funded Amount \$0.00

FOB: Destination

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government
000101	N/A	N/A	N/A	Government
0002	Destination	Government	Destination	Government
000201	N/A	N/A	N/A	Government
0003	Destination	Government	Destination	Government
000301	N/A	N/A	N/A	Government
0004	Destination	Government	Destination	Government
0101	Destination	Government	Destination	Government
0102	Destination	Government	Destination	Government
0103	Destination	Government	Destination	Government
0104	Destination	Government	Destination	Government
0201	Destination	Government	Destination	Government
0202	Destination	Government	Destination	Government
0203	Destination	Government	Destination	Government
0204	Destination	Government	Destination	Government
0301	Destination	Government	Destination	Government
0302	Destination	Government	Destination	Government
0303	Destination	Government	Destination	Government
0304	Destination	Government	Destination	Government
0401	Destination	Government	Destination	Government
0402	Destination	Government	Destination	Government
0403	Destination	Government	Destination	Government
0404	Destination	Government	Destination	Government

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	POP 01-MAR-2006 TO 28-FEB-2007	N/A	MISSILE DEFENSE AGENCY (MDA) ARTHUR V. TYSEN CONTRACTS DIRECTORATE 7100 DEFENSE PENTAGON WASHINGTON DC 20301-7100 (703) 882-6295 FOB: Destination	HQ0006
000101	N/A	N/A	N/A	N/A
0002	POP 15-FEB-2006 TO 28-FEB-2007	N/A	MISSILE DEFENSE AGENCY (MDA) ARTHUR V. TYSEN CONTRACTS DIRECTORATE 7100 DEFENSE PENTAGON WASHINGTON DC 20301-7100 (703) 882-6295 FOB: Destination	HQ0006
000201	N/A	N/A	N/A	N/A
0003	POP 01-MAR-2006 TO 28-FEB-2007	N/A	MISSILE DEFENSE AGENCY (MDA) ARTHUR V. TYSEN CONTRACTS DIRECTORATE 7100 DEFENSE PENTAGON WASHINGTON DC 20301-7100 (703) 882-6295 FOB: Destination	HQ0006
000301	N/A	N/A	N/A	N/A
0004	POP 01-MAR-2006 TO 28-FEB-2007	N/A	MISSILE DEFENSE AGENCY (MDA) ARTHUR V. TYSEN CONTRACTS DIRECTORATE 7100 DEFENSE PENTAGON WASHINGTON DC 20301-7100 (703) 882-6295 FOB: Destination	HQ0006
0101	POP 01-MAR-2007 TO 29-FEB-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0006
0102	POP 01-MAR-2007 TO 29-FEB-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0006
0103	POP 01-MAR-2007 TO 29-FEB-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0006

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0104	POP 01-MAR-2007 TO 29-FEB-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0006
0201	POP 01-MAR-2008 TO 28-FEB-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0006
0202	POP 01-MAR-2008 TO 28-FEB-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0006
0203	POP 01-MAR-2008 TO 28-FEB-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0006
0204	POP 01-MAR-2008 TO 28-FEB-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0006
0301	POP 01-MAR-2009 TO 28-FEB-2010	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0006
0302	POP 01-MAR-2009 TO 28-FEB-2010	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0006
0303	POP 01-MAR-2009 TO 28-FEB-2010	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0006
0304	POP 01-MAR-2009 TO 28-FEB-2010	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0006
0401	POP 01-MAR-2010 TO 28-FEB-2011	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0006
0402	POP 01-MAR-2010 TO 28-FEB-2011	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0006
0403	POP 01-MAR-2010 TO 28-FEB-2011	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0006
0404	POP 01-MAR-2010 TO 28-FEB-2011	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0006

ACCOUNTING AND APPROPRIATION DATA

AA: 9760400.2520 6 BM 2520 40603883C00 2512 S12135 MD6060305C1061 620294
 AMOUNT: \$500,000.00

AB: 9760400.2520 6 BM 2520 40603883C00 2512 S12135 MD6060305C1182 620294
 AMOUNT: \$50,000.00

AC: 9760400.2520 6 BM 2520 40603883C00 2512 S12135 MD6060305C1183 620294
 AMOUNT: \$100,000.00

BSSP**BASIC SUPPORT SERVICES PROGRAM BOILERPLATE**

a. This is a Firm Fixed Price (FFP) order with a Time & Material (T&M) provision. The FFP CLIN is CLIN 0001 (and respective CLINs for each option year) and the T&M CLIN is CLIN 0002 (and respective CLINs for each option year). Other Direct Costs are addressed under CLIN 0003 (and respective CLINs for each option year). Deliverables are addressed under CLIN 0004 (and respective CLINs for each option year).

DFARS 252.232-7007 Limitation Of Government's Obligation (AUG 1993) is incorporated herein by reference and is applicable to CLINs 0001 and any other FFP based CLIN that may subsequently be added to this order. In accordance with (IAW) DFARS 252.232-7007 paragraph a., for these item(s), the sum of ~~\$550,000.00~~ of the total price is presently available for payment and allotted to this contract. IAW DFARS 252.232-7007 paragraph i. the parties contemplate that the Government will allot funds to this contract incrementally based on fiscal year availability of funds.

b. The contractor agrees to provide a firm fixed price for CLIN 0001 (and respective CLINs for each option year). The CLIN 0001 man-month price extended for the actual number of man-months provided covers all services that are part of the contractor's project plan and applicable staffing plan. The CLIN 0001 price includes all related project management, supervision, administrative support, and operating supplies whether performed on-site in MDA facilities or in contractor facilities. Travel and reimbursable items addressed in paragraph c. below will not be included in CLIN 0001 (and respective CLINs for each option year). Stated prices for each of the last two option years may be adjusted subject to the terms of Clause #12.

c. The parties mutually agree that Other Direct Costs (ODCs) under CLIN 0003 (and respective CLINs for each option year) will be billed at cost plus G&A without fee and IAW the GSA Schedule. The ODC CLINs are intended to cover pre-approved contractor travel, atypical time-critical supply or reproduction needs, and leased facilities when authorized in advance by the Contracting Officer. The CLIN 0002 price will be determined on an individual basis.

FAR 52.232-22 Limitation Of Funds (APR 1984) is incorporated herein by reference and is applicable to CLIN 0002 and 0003 (and respective CLINs for each option year) and any other Cost based CLIN that may subsequently be added to this order.

d. The parties mutually agree that the Contractor will provide substantially the staffing as provided in the Schedule of Supplies and Services on a daily basis during the operation of the work-site. Staffing shall be provided consistent with the staffing plan (which delineates whether staff is on-site at MDA or off-site at the contractor's facility) agreed to by the parties as specified in Attachment 5, Labor Mix, Qualifications and Rates Matrix (submitted as part of the Offer). While the Government expects minor month-to-month fluctuations may occur in the actual staffing provided, it is the Contractor's responsibility to provide the effort and services such as to maintain a steady level-of-effort performance throughout the entire 12-month performance period. Minor variations in staffing and skill mix are mutually understood as an appropriate outcome of the work environment. In the event

that there is a change in staff location (on- to off-, or off- to on-site), the contractor shall provide the MDA Contracting Officer a revised Attachment 5 along with the appropriate upward or downward adjustment in contract price resulting from the change in staff location. There are ten (10) Government observed holidays.

e. The period of performance for the base period is 12 months.

(1) This contract is renewable in four increments of 12 months each at the unilateral option of the Government. An option shall be exercised by issuance, within sixty (60) days prior to the end of the current contract period, of a unilateral modification for the subsequent option requirements. (Note that this order will contain an Award Term provision IAW Clauses #11 and #12. The total duration of the order may extend to 10 years.)

(2) The Government has the unilateral right to exercise any option CLIN with man-month units of measurement at the man-years designated for said CLIN minus up to five (5) man-years (1 man-year = 12 man-months), so long as notice of any decrease is provided to the Contractor not later than sixty (60) days prior to the performance period start date of an option. For example, if the designated man-years are 63 (63 x 12 = 756 man-months) the Government may exercise the option for anywhere between 58 man-years (58 x 12 = 696 man-months) and 63 man-years. If the Option period begins on October 1st, notice of the Governments intent to exercise at a lesser quantity must be provided to the Contractor no later than August 1st.

(a) Any decrease is deemed a change under this contract in accordance with FAR 52.243-1 Changes -Fixed-Price, Alternate III or FAR 52.243-3 Changes -Time-and-Materials or Labor-Hours. Accordingly, immediately after the aforementioned notice the Contractor will meet with the Contracting Officer and Contracting Officer's Representative to jointly determine a revised staffing skill mix and a reprioritizing of the contract's mission, deliveries and product output based on any reduction in a CLINs total man-years. The parties will subsequently negotiate an equitable adjustment (decrease) in contract value and CLIN price based on the man-years exercised and revised staffing skill mix.

(b) If agreement on an equitable adjustment to the contract is not reached within 30-days after the Option period starts (October 31st in the example above), or within any extension granted by the Contracting Officer, the Contracting Officer may, with the approval of the head of the contracting activity, determine a reasonable price, subject to Contractor appeal as provided in the "Disputes" clause. In any event, the Contractor shall proceed with performance of the contract, subject only to DFARS 252.232-7007, Limitation of Government Liability.

This order is subject to the terms and conditions of the General Services Administration (GSA) Federal Supply Schedule (FSS) Contract ~~GS-07B-0190L~~ and all clauses and provisions in full text or incorporated by reference herein. In the event of conflict, this SF 1449 shall govern.

1. MATERIAL INSPECTION AND RECEIVING REPORT AND CONTRACTING OFFICER'S REPRESENTATIVE

a. Material Inspection and Receiving Report - At the time of each delivery of supplies or services under this contract, the Contractor shall prepare and forward to the Government a Material Inspection and Receiving Report in the manner and to the extent required by DoD FAR Supplement (DFARS) Appendix F, "Material Inspection and Receiving Report." In case of rental or maintenance contracts, a separate report shall be distributed at the time each invoice is submitted for payment.

b. The Procuring Contracting Officer (PCO) will assign the Contracting Officer's Representative (COR) at the time of order issuance. The COR will pre-certify invoices and execute the receiving report(s), (Items 21 and 22 of the DD Form 250) required by this order as verification that the specified supplies have been delivered.

c. The contractor shall submit DD Form 250 and invoices using the "Invoice 2-in-1" function within the Wide Area WorkFlow system in accordance with DFARS 252.232-7003, Electronic Submission of Payment Requests.

2. ORDER ACCOUNTING

a. Separate invoices shall be submitted for each individual CLIN monthly for payment and shall clearly identify:

- (1) Government order number.
- (2) Period of performance.
- (3) Amount due by CLIN:
 Labor CLINs – fixed man-month unit price extended for the actual number of man-months provided for CLIN 0001 (and respective CLINs for each option year) and labor hours by labor category for CLIN 0002 (and respective CLINs for each option year).
 ODC CLINs – itemized costs.

b. The contractor's accounting system shall provide traceability of all cost reimbursable elements (e.g. travel, material, other authorized direct costs) ordered by each program's funding citation's Accounting Classification Reference Number, if required by the ordering office.

c. Under no circumstances will any invoice exceed: the period of performance or fixed man-month unit price extended for the actual number of man-months provided under CLIN 0001 and respective option CLINs; the period of performance or authorized labor hours under CLIN 0004 and respective option CLINs); or the established cost ceiling under CLIN 0002 and respective option CLINs.

d. The contractor shall submit DD Form 250 and invoices using the "Invoice 2-in-1" function within the Wide Area WorkFlow system in accordance with DFARS 252.232-7003, Electronic Submission of Payment Requests.

3. PAYMENT INSTRUCTIONS FOR MULTIPLE ACCOUNTING CLASSIFICATION CITATIONS

CLIN(s) under this order (and associated Option CLIN(s), may be funded by multiple accounting classifications. The Contractor shall segregate cost and submit vouchers as required by paragraph 2 above. The Defense Finance and Accounting Service (DFAS) shall make payments from those Accounting Classification Record Numbers (ACRNs) assigned to each CLIN as described herein. Payments by the paying office are to be made by CLIN, from the earliest available funds by fiscal year as identified by ACRN.

4. PERIOD OF PERFORMANCE

For the base period the period of performance for this task order is 12 months commencing from the effective date of this order and 12 months for each option period, if exercised. Unless otherwise stated by the Contracting Officer, any extension to the contractor's GSA FSS Contract shall apply to this order, subsequent option exercise or Award Term entitlement (see clause #11) when awarded pursuant to this Task Order.

5. REMITTANCE ADDRESS

Payment of invoices furnished by the Contractor shall be sent to the following address:

Beta Analytics, Inc.
 2677 Prosperity Ave - Suite 400
 Fairfax, VA 22031-4906

6. ACQUISITION OF FACILITIES

The term facilities include all general-purpose office equipment and automated data/information processing equipment and software. Accordingly, the Contractor shall not purchase or lease facilities for the account of the Government without the express permission of the Contracting Officer. Acquisition or lease of facilities, if approved by the Contracting Officer, shall be provided at cost, applicable burdens applied, exclusive of prime Contractor fee/profit of other profit centers or business units of the prime Contractor.

7. TRAVEL, TRAVEL COSTS, AND OTHER DIRECT COSTS

a. Travel. All contractor travel (non-local) under this contract (other than extended commuting travel as defined under paragraph c. below) must be approved in advance in writing by the COR using MDA Form 110 (dated March 2001).

b. Extended Commuting Travel.

(1) All contractor extended commuting travel under this contract must be approved by the COR AND BY THE PCO using MDA Form 110 (dated March 2001) based on documentation from the contractor showing that extended commuting travel is the most effective means of fulfilling the government's requirements – cost and other factors considered.

(2) Extended commuting travel may be authorized for up to 90 days at a time and must be authorized in advance in writing using MDA Form 110 (dated March 2001).

c. Definition: Extended Commuting Travel – is travel that occurs regularly in the performance of this contract where an individual or individuals travel back and forth from their normal place, or city of employment to another location or locations over a 30 day (or longer) period.

8. DELIVERABLES

The contractor is required to complete a "Monthly Status Report (MSR)", "Technical Status Report", "Funds and Labor Hour Expenditure Report" and other reports to the Contracting Officer IAW the attached DD Form 1423-1, CDRL, Exhibit A and as specified in the SOO and/or SOW.

9. LOCATION OF PERFORMANCE

a. On-site work under CLIN 0001 (and respective CLINs for each option year) will be performed at MDA Huntsville, Alabama sites or at other locations yet to be determined. Should off-site personnel be required at a future date in Huntsville, Alabama, the following shall apply: Off-site personnel are expected to perform tasks from a contractor facility within a 30 minute one-way commute time during rush hour by car, regularly scheduled public transportation, or a regularly scheduled shuttle system (i.e. transportation not specific or chargeable to this contract). Any proposed personnel place of performance outside the local commuting area must be explained/justified.

b. CLIN 0002 (and respective CLINs for each option year) will be performed either at MDA Huntsville, Alabama, sites or at other locations yet to be determined.

10. KEY STAFF

a. The Contractor shall notify and obtain the approval of the PCO and COR prior to making any changes in key staff. If replacing key staff the Contractor shall adhere to the following: (1) replacement person's qualifications are equal to or better than the qualifications of the person being replaced as proposed and accepted at the time of task order award; and (2) if adding personnel to fill newly added key staff positions, the added person's

qualifications are equal to or better than the desired qualifications of this task order. Key Staff positions are designated in Attachment 5.

b. Changes in key staff are deemed a request for change initiated by the contractor under this order in accordance with FAR 52.243-1 Changes -Fixed-Price, Alternate III or FAR 52.243-3 Changes -Time-and-Materials or Labor-Hours. Any contractor request for changes in key staff shall include cost and pricing data substantiating either (1) a downward equitable adjustment to the order price or (2) why such an adjustment is not warranted. The cost and pricing data will be submitted to the Contracting Officer only.

11. AWARD TERM

a. This order provides for a core performance time of 60 months consisting of a 12-month basic period and four (4) pre-priced core option years. There is no guarantee the Government will continue performance beyond the initial 12 month basic period. Based on the criteria in FAR 17.207, option years one through four may or may not be exercised by the Contracting Officer. If all of the option years one through four are exercised, the Award Term Approving Official may authorize up to three extensions beyond the core performance time, in the form of 12 month "award term periods" on the basis of an integrated assessment of the quality of performance and market research. Each of the first two award term periods carries a one year option period that may or may not be exercised by the Contracting Officer. With the addition of these three award term periods and the option year following each of the first two award term periods, the maximum performance time under this order is ten (10) years. The contractor may earn award term periods for sustained performance that exceeds a satisfactory level.

b. The contractor will be afforded the opportunity to adjust prices before each award term period and the option year following each award term period IAW the "Award Term/Non-Core Option Year Price Adjustment" clause in this order.

c. For award term entitlements, the contractor's performance will be evaluated based on the Government established Award Term Plan (Attachment 6). The schedule part of this clause reflects the timetable for evaluations and award term decision points. The evaluation decision point is scheduled for completion no later than 90 days following the end of the period being evaluated. If the Award Term Approving Official grants an award term, the entitlement to that award term period will be issued in a modification to the order (contingent on availability of funds, exercise of prior option years, and continued coverage of the contractor's GSA schedule contract). Within 60 days prior to the end of each applicable award term period (if awarded), the Contracting Officer may exercise an option year by issuing a unilateral modification to the order. Contract options are exercisable based on the criteria in FAR 17.207 and are not covered by the award term plan in the task order.

Schedule of Award Term Evaluation Periods and Entitlement Periods									
Core Performance Periods					Non-Core Performance Periods				
Contract Base Year 1	Option Contract Year 2	Option Contract Year 3	Option Contract Year 4	Option Contract Year 5	Award Term Contract Year 6	Option Contract Year 7	Award Term Contract Year 8	Option Contract Year 9	Award Term Contract Year 10
	Eval for information only	Eval for information only	Eval for information only	Eval (1st Decision Point) →	1st Award Term				
						Eval (2nd Decision Point) →	2nd Award Term		
								Eval (3rd Decision Point) →	3rd Award Term
					Task Order Refresh				

d. The contractor must achieve a higher than satisfactory evaluation score (IAW criteria set in the Award Term Plan) for the evaluation period to be eligible for each award term. Practice or information evaluations may be conducted near the end of the base year and option contract year 2. The first official evaluation period occurs in the third year of the order if the prior option is exercised. Each subsequent evaluation covers a two-year increment following the last evaluation.

e. The Award Term Plan is provided as Attachment 6 under this order. The Contracting Officer may unilaterally revise this Plan at any time prior to the start of each new award term period. The Award Term Approving Official will designate a Performance Award Term Review Team. The team will review and assess contractor performance against the evaluation criteria described in the Award Term Plan. Subsequent to each award term determination by the Award Term Approving Official, the Contracting Officer will unilaterally grant each individual "award term period" entitlement, if earned, by issuance of a modification to the order. Unless otherwise stated, MDA's rights to exercise the unilateral one-year option period that follows each award term period is conveyed with and considered part of the award term entitlement. If the contractor opts not to perform an earned award term period, written notice shall be given to the Contracting Officer no later than 120 days prior to the start of the applicable award term period. This "opt out" right will also void the option year that accompanies the award term period. The contractor is not allowed to "opt-out" of a period designated as an "option". The exercise of any option when conveyed with an award term entitlement shall be the unilateral right of the Government.

f. If the contractor's GSA schedule contract is due to expire during the period of performance of this order and is not extended by GSA, this task order will expire at the end of whatever performance period is currently in effect when the contractor's GSA schedule contract ends. All task order unexercised/unawarded option and award term periods will automatically become void. Cancellation of an award term arising from cancellation/expiration of the GSA schedule (without renewal) will not entitle the contractor to any equitable adjustment or other compensation.

g. Market research will be performed 120 days prior to the beginning of the option—contract year 6 to refresh the order to reflect current market practices and ensure consistency with the GSA FSS and requirements under the then current Federal Acquisition Regulations and Defense Federal Acquisition Regulations Supplement.

12. AWARD TERM/NON-CORE OPTION YEAR PRICE ADJUSTMENT

a. The price for award term periods, if earned, and non-core option years following the award term periods (option years seven and nine), if exercised, will be determined prior to the start of each award term period IAW this clause. For purposes of this clause, a non-core option period is defined to be the one-year option period that accompanies each of the first two award term periods.

b. It is agreed and understood that prices for the "award term" periods and the accompanying "non-core option years" shall contain no less than the average (computed for each labor category over the core performance period) of the hourly labor rate discounts from the published GSA schedule contract rates, by labor category, that were agreed to in the "core" performance periods. Prices for the non-core option year following the award term period will be established simultaneous with the pricing for respective award term period. The contractor shall submit pricing for the award term period and option period, as explained above, no later than 120 days prior to the start of the applicable award term period (even if the upcoming award term period is yet to be earned, or the award term decision has not yet been made). It is agreed and understood that in the event the contractor elects not to submit prices in whole or in part prior to the start of any award term period for the upcoming award term/option period, the prices of the then current order period shall apply to both the upcoming award term period and the accompanying option period.

c. The term "price" covers the unit price(s) and extended total price(s) stated for the contract line item(s) in the order. It consists of the total of all labor line/subline items, added together, where the pricing was developed by the contractor and agreed to by the Contracting Officer using the contractor's individual GSA schedule contract labor category hourly rates either proposed at the time of the task order or as agreed to in a subsequent task order modification. If labor categories that were not covered in the previous order period are needed for the award term period and are authorized for use by the Contracting Officer, the contractor shall propose hourly rates for labor categories that are no higher than those rates published in its GSA Federal Supply Schedule contract current at that time.

d. Regardless of increases in GSA hourly labor rates that are in effect under the GSA schedule contract at the point of pricing the award term and non-core option periods, the maximum amount of the increase which will be permitted for each unit price stated in the order for the award term period will be limited to a ceiling of ten percent (10%) over the price of the performance period in effect at the time the pricing is submitted. Likewise, the unit price for the accompanying non-core option is limited to a ceiling of ten percent (10%) over the unit price for submitted for the award term.

e. Documentation to support the pricing. The contractor must provide documentation to support and explain the proposed increase. This documentation will show how the discounted GSA schedule contract hourly labor rates used in establishing the prices for the core periods were averaged for purposes of pricing the award term and non-core option year. Then, the documentation must clearly show how this average was applied to individual labor categories and staffing requirements to arrive at the unit price for the order. Unless otherwise agreed to by the Contracting Officer, the same Labor Mix, Qualifications, and Rate Mix applicable to the then current period will be used as the baseline for pricing the award term and accompanying non-core option year.

13. GSA PRICE ADJUSTMENT

a. A price adjustment may be requested when upward adjustments need to be made to the unit prices stated in this task order as a result of post task order-award increases to the contractor's GSA schedule contract labor rates. Adjustments shall only be considered by the Contracting Officer if, after task order award, GSA approves a rate increase for one or more labor categories performing the work under the order, and the new rate(s) are either higher than the approved GSA rates for those categories that were in effect when the contractor originally calculated its task order price proposal, or, (in the event that GSA had not yet approved rates for those categories when the task order price proposal was developed), higher than the rates the contractor had projected that GSA would subsequently approve for those categories. This adjustment shall only apply to the labor categories included in the task order and

must be supported by GSA-issued price increases to those labor categories for that task order option year that are higher than the rates originally calculated by the contractor in its proposal.

b. Only one (1) such adjustment request may be made during the core task order period (base and priced options). This price adjustment is not retroactive. If the contractor elects to submit a request, it may cover changes in pricing for both of or only one of the last two-priced option years in the core performance period.

c. The pricing adjustment shall be submitted no later than 120 days before the first option year to which the new prices would apply.

d. If the contractor makes a request to adjust the monthly prices, the labor rates used in the changed monthly prices will be discounted at no less than the same level (in percents) from the published GSA schedule labor hour rates that were offered in the year(s) for which the adjustment is requested. Provided, that if the discount in the year(s) that the adjustment is requested is less than the average of the discounts that were applicable to the labor categories in all the years prior to the option year(s) for which the discount is requested then that average will be used. For example if the contractor is requesting an adjustment for option year 3 and the discount for a labor category rate used in the pricing of the task order in for option year 3 is 20 percent lower than the GSA schedule contract rate in effect or estimated at the time of award, the 20 percent discount factor would be applied to the revised GSA schedule labor rate for that category. That is, if the increased GSA labor rate is \$100 per hour, the hourly rate used in calculating the monthly unit price will be no more than \$80 for that labor category. However, if the average of the discounts from the GSA published labor rates for that category from the time of award through option year 2 is more than 20%, then, that average percentage factor will be used for the labor category. This maintains the same percentage discount relationship between the task order prices and the GSA contract rates throughout the task order period. If a new rate has been negotiated with GSA and accepted but not published, the new rate may be used if it will be effective prior to the start of the option year for which the adjustment is requested, and if the contractor can provide supporting documentation to MDA that confirms that the GSA contracting officer has approved the new rate.

e. The maximum amount of the increase that will be permitted for each unit price stated in the order will be limited to a ceiling of ten percent (10%) over the original price.

f. The request for a pricing adjustment will identify the GSA schedule contract labor rates that apply to the specific year (or if a new schedule contract is pending, the schedule contract labor rates and effective dates that have been negotiated with GSA). The contractor will explain how the discount percentage limitation off the GSA rate for each labor category was figured and applied to the higher proposed task order unit price.

14. CONTRACT MODIFICATION

In order for the Government to determine whether the price offered for any change to this order is fair and reasonable, the Contractor shall provide supporting information to the extent required by the Contracting Officer, as well as access to pertinent records as described under the version of the FAR 52.215-21 included in the GSA Schedule contract.

15. RESERVED

16. ORGANIZATIONAL CONFLICT OF INTEREST (OCI)

a. Purpose: The primary purpose of this clause is to aid in ensuring that:

(1) The Contractor's objectivity and judgment are not biased because of its present, or currently planned interests (financial, contractual, organizational, or otherwise) which relate to work under this contract;

(2) The Contractor does not obtain an unfair competitive advantage by virtue of its access to non-public information regarding the Government's program plans and actual or anticipated resources; and

(3) The Contractor does not obtain any unfair competitive advantage by virtue of its access to proprietary information belonging to others.

b. Scope: The restrictions described herein shall apply to performance or participation by the Contractor and any of its affiliates or their successors in interest (hereinafter collectively referred to as "Contractor") in the activities covered by this clause as prime Contractor, subcontractor, co-sponsor, joint venturer, consultant, or in any similar capacity. The term "proprietary information" for purposes of this clause is any information considered so valuable by its owners that it is held secret by them and their licensees. Information furnished voluntarily by the owner without limitations on its use, or which is available without restrictions from other sources, is not considered proprietary.

(1) Maintenance of Objectivity: The Contractor shall be ineligible to participate in any capacity in contracts, subcontracts, or proposals thereof (solicited or unsolicited) which stem directly from the Contractor's performance of work under this contract. Furthermore, unless so directed in writing by the Contracting Officer, the Contractor shall not perform any services under this contract on any of its own products or services, or the products or services of another firm if the Contractor is, or has been, substantially involved in their development or marketing. In addition, if the Contractor under this contract prepares a complete, or essentially complete, Statement of Work (SOW), or other form of technical solutions, functions, requirements, or specifications document, to be used, directly or indirectly, in competitive acquisitions, the Contractor shall be ineligible to perform or participate in any capacity in any contractual effort which is based on such SOW or specifications. Nothing in this subparagraph shall preclude the Contractor from competing for follow-on contracts involving the same or similar services based on such a SOW or specification.

(2) Access To and Use of Government Information: If the Contractor, in the performance of this contract, obtains access to information such as plans, policies, reports, studies, financial plans, or data which has not been released or otherwise made available to the public, the Contractor agrees that without prior written approval of the Contracting Officer, it shall not: (a) use such information for any private purpose unless the information has been released or otherwise made available to the public, (b) compete for work based on such information for a period of one year after the completion of this contract, or until such information is released or otherwise made available to the public, whichever occurs first, (c) submit an unsolicited proposal to the Government which is based on such information until one (1) year after such information is released or otherwise made available to the public, or (d) release such information unless such information has previously been released or otherwise made available to the public by the Government.

(3) Access To and Protection of Proprietary Information: The Contractor agrees that, to the extent it receives or is given access to proprietary data, trade secrets, or other confidential or privileged technical, business, or financial information (hereinafter referred to as "proprietary data") under this contract, it shall treat such information in accordance with any restrictions imposed on such information. The Contractor further agrees to enter into a written agreement for the protection of the proprietary data of others and to exercise diligent effort to protect such proprietary data from unauthorized use or disclosure. In addition, the Contractor shall obtain from each employee who has access to proprietary data under this contract, a written agreement which shall in substance provide that such employee shall not, during his/her employment by the Contractor or thereafter, disclose to others or use for their benefit, proprietary data received in connection with the work under this contract. The Contractor will educate its employees regarding the philosophy of Part 9.505-4 of the Federal Acquisition Regulation so that they will not use or disclose proprietary information or data generated or acquired in the performance of this contract except as provided herein.

c. Subcontracts: The Contractor shall include this or substantially the same clause, including this paragraph, in consulting agreements and subcontracts of all tiers. The terms "Contract", "Contractor", and "Contracting Officer" will be appropriately modified to preserve the Government's rights.

d. Representations and Disclosures:

(1) The Contractor represents that it has disclosed to the Contracting Officer, prior to award, all facts relevant to the existence or potential existence of organizational conflict of interest as that term is used in FAR Subpart 9.5. To facilitate disclosure and Contracting Officer approval, the Contractor shall complete an OCI Analysis/Disclosure Form (Attachment 3) for each MDA, BMD, and BMD-related contract or subcontract.

(2) The Contractor represents that if it discovers an organizational conflict of interest or potential conflict of interest after award, a prompt and full disclosure shall be made in writing to the Contracting Officer. This disclosure shall include a description of the action the Contractor has taken or proposes to take in order to avoid or mitigate such conflicts.

e. Remedies and Waiver:

(1) For breach of any of the above restrictions or for non-disclosure or misrepresentation of any relevant facts required to be disclosed concerning this contract, the Government may terminate this contract for default, disqualify the Contractor for subsequent related contractual efforts, and pursue such other remedies as may be permitted by law or this contract. If, however, in compliance with this clause, the Contractor discovers and promptly reports an organizational conflict of interest (or the potential thereof) subsequent to contract award, the Contracting Officer may terminate this Contract for convenience if such termination is deemed to be in the best interest of the Government.

(2) The parties recognize that this clause has potential effects which will survive the performance of this contract and that it is impossible to foresee each circumstance to which it might be applied in the future. Accordingly, the Contractor may at any time seek a waiver from the Director, MDA, (via the Contracting Officer) by submitting a full written description of the requested waiver and the reasons in support thereof.

f. Modifications: Prior to contract modification, when the SOW is changed to add new work or the period of performance is significantly increased, the Contracting Officer will request and the Contractor is required to submit either an organizational conflict of interest disclosure or an update of the previously submitted disclosure or representation.

17. PUBLIC RELEASE OF INFORMATION (JAN 2003)

a. The policies and procedures outlined herein apply to information submitted by the Contractor and his subcontractors for approval for public release. Prior to public release, all information shall be cleared as shown in the "*National Industrial Security Program Operations Manual*" (DoD 5220.22-M).

b. All materials prepared by the Contractor for public release shall be submitted to the MDA (see paragraph e. below) for clearance prior to release. These materials include but are not limited to, technical papers, and responses to news queries that relate to a Contractor's work under this contract.

c. However, once information has been cleared for public release, it does not have to be cleared again for later use. The information shall be used in its originally cleared context.

d. The MDA Director for Communications is responsible for processing Contractor-originated material for public release.

e. All material to be cleared shall be sent to:

Office of the Secretary of Defense
Missile Defense Agency, MDA/DC
7100 Defense Pentagon
Washington, DC 20301-7100

Subcontractor proposed public releases shall be submitted for approval through the prime Contractor.

f. The Contractor shall submit the material proposed for public release to the above addressee by a letter of transmittal which states: (1) to whom the material is to be released; (2) the desired date for public release; (3) that the material has been reviewed and approved by officials of the Contractor, or the subcontractor, for public release; (4) the contract number and the applicable COR.

g. Two (2) copies of each item, including written material, photographs, drawings, "dummy layouts" and the like shall be submitted at least six (6) weeks in advance of the proposed release date.

h. The items submitted must be complete. Photographs shall have captions.

i. Abbreviated materials or abstracts may be submitted if the intent is to determine the feasibility of going further in preparing a complete paper for clearance. However, final approval for release or disclosure of the material cannot be given on the basis of abstracts.

j. Outlines or rough drafts will not be cleared.

k. Materials submitted to MDA for release purposes shall be void of all Contractor logos or other attributions to the Contractor.

18. ENABLING CLAUSE FOR BMD INTERFACE

a. It is anticipated that, during the performance of this contract, the Contractor will be required to support Technical Interface/Integration Meetings (TIMS) with other BMD Contractors and other Government agencies. The Contractor, as needed to protect the rights of the Contractor and the Government, will negotiate appropriate OCI clauses.

b. The Contractor agrees to cooperate with BMD Contractors by providing access to technical matters, provided, however, the Contractor will not be required to provide proprietary information to non-Government entities or personnel in the absence of a non-disclosure agreement between the Contractor and such entities.

c. The Contractor further agrees to include a clause in each subcontract requiring compliance with the response and access provisions of paragraph b. above, subject to coordination with the Contractor. This agreement does not relieve the Contractor of its responsibility to manage its subcontracts effectively, nor is it intended to establish privity of contract between the Government and such subcontractors.

d. Personnel from BMD Contractors or other Government agencies or Contractors are not authorized to direct the Contractor in any manner.

e. This clause shall not prejudice the Contractor or its subcontractors from negotiating separate OCI agreements with BMD Contractors; however, these agreements shall not restrict any of the Government's rights established pursuant to this clause.

19. MDA VISIT AUTHORIZATION PROCEDURES

a. The Contractor shall submit all required visit clearances IAW the National Industrial Security Program Operating Manual and will forward all visit requests, identifying the contract number, to:

Office of the Secretary of Defense
Missile Defense Agency
7100 Defense Pentagon, MDA/SOC
Washington, D.C. 20301-7100
Phone No.: (703) 695-8048 FAX No.: (703) 693-1526

b. The COR is authorized to approve visit requests for the Contracting Officer.

20. SMALL BUSINESS PARTICIPATION REPORTING REQUIREMENT

a. In order to assist MDA in collecting information regarding small business participation in MDA contracts and orders, the Contractor (regardless of whether a small or large business) shall submit the following reports:

(1) Standard Form 294, Subcontracting Report for Individual Contracts. This report shall be submitted semiannually and at contract completion to the Director, Small Business, MDA. The report covers subcontract award data related to this contract/order.

(2) Standard Form 295, Summary Subcontract Report. This report encompasses all of the contracts with the awarding agency. It must be submitted semi-annually to the Director, Small Business, MDA. If the reporting activity is covered by a commercial plan, the reporting activity must report annually all subcontract awards under that plan. All reports submitted at the close of each fiscal year (both individual and commercial plans) shall include a breakout, in the Contractor's format, of subcontract awards, in whole dollars, to small disadvantaged business concerns by North American Industry Classification System (NAICS) Industry Subsector.

b. Please annotate the method by which you plan to provide your submission.

(1) Electronic format through the following website: www.mdasmallbusiness.com

(2) Hardcopy mailed to:

Director, Small Business Missile Defense Agency (MDA/SB)
7100 Defense Pentagon
Washington, DC 20301-7100

21. FEDERAL ACQUISITION REGULATIONS REQUIREMENTS

The following FAR requirements are incorporated by reference:

FAR 52.204-2 Security Requirements (AUG 1996)

FAR 52.222-41 Service Contract Act of 1965, as Amended (July 2005)

FAR 52.222-43 Fair Labor Standard Act and Service Contract Act—Price Adjustment (Multiple Year and Option Contracts (May 1989)

FAR 52.243-1 Changes —Fixed-Price (AUG 1987), Alternate III (APR 1984).

FAR 52.243-3 Changes —Time-and-Materials or Labor-Hours (SEP 2000).

22. DEFENSE FEDERAL ACQUISITION REGULATIONS SUPPLEMENT REQUIREMENTS

The following DFARS requirements are incorporated by reference:

252.204-7000 Disclosure Of Information (DEC 1991)

252.204-7005 Oral Attestation of Security Responsibilities (NOV 2001)

252.225-7043 - Antiterrorism/Force Protection Policy for Defense Contractors Outside the United States (JUN 2005)

252.232-7003 Electronic Submission of Payment Requests (JAN 2004)

252.239-7016 Telecommunications Security Equipment, Devices, Techniques, And Services (DEC 1991)

23. TECHNICAL TASK ORDERING - RESERVED

24. CONTROL OF ACCESS TO MDA SPACES AND INFORMATION SYSTEMS/CONTRACTOR EMPLOYEE OUT-PROCESSING (OCT 2004)

a. To maintain the security of the MDA spaces and information systems, the Contractor shall notify the COR in writing whenever a prime or subcontractor employee included on the current Visit Authorization Request/Letter discontinues support to this order. This requirement shall apply to both Contractor and employee

initiated termination of services and to temporary suspension of services longer than four weeks.

b. Upon notification, the COR will ensure that the Technical Area Security Officer/Office Security Manager takes timely action to:

- (1) Remove the employee from the current Visit Authorization Request/Letter;
- (2) Cancel the MDA badge, keycard and Pentagon Pass issued pursuant to the Visit Authorization Request/Letter; and
- (3) Terminate the MDA LAN account/access privileges.

c. The contractor shall identify the reason for and date of termination or expected period of suspension and submit the notification to the COR within five (5) working days prior to service discontinuation. For unplanned termination or suspension of services exceeding four weeks, notification shall be made within one (1) working day after termination/suspension action.

d. Prior to the departure of on-site contractor employees, the departing employee shall complete an out-processing checklist for MDA on-site contractor employees as required by MDA Directive Number 5000.01, and return the completed checklist (MDA Form 018, Attachment 13), with all required signatures, to the cognizant Contracting Officer's Representative (COR). The COR will provide the completed form to the Contracting Officer to be retained in the official contract file by the Contracting Officer.

25. PRICE SAVINGS SHARE OPPORTUNITY

a. The Contractor is encouraged to propose contract/CLIN value reductions during the current performance period (or upcoming option periods) for fixed price CLINs (and associated Option CLINs) under this contract. This opportunity for reduction is based on a recognized improved understanding by the Contractor of the Government's requirement which may possibly result in a change to either the skill mix, the total man-years required, or both, without impacting this contract's mission, deliveries and product output. The Contractor will fully support, at the technical and cost/price level, the rationale for any proposed reduction. (Cost and pricing data will be submitted to the Contracting Officer only.) In the event that the Government accepts the proposed reduction, or any part thereof, the parties will share the savings on an 80/20 Government/Contractor share ratio (i.e. the CLIN price/unit price will be reduced by eighty (80%) percent, with the remaining twenty (20%) percent retained in the price/unit price as the Contractor's savings share).

b. The Government is under no obligation to accept the Contractor's proposed reduction.

Exhibit/Attachment Table of Contents

DOCUMENT TYPE	DESCRIPTION	PAGES	DATE
Exhibit A	Missile Defense Agency/SI, Contract Data Requirements List, Exhibit A	15	07-DEC-05
Attachment 1	Statement of Objectives (SOO)	15	26-OCT-05
Attachment 2	Government Furnished Information (GFI)-Government Furnished Equipment (GFE) and Other Direct Cost Limitations	1	
Attachment 3	Organizational Conflict of Interest (OCI) Analysis Disclosure Form	2	19-FEB-04
Attachment 4	DD Form 254 Contract Security Classification Specification	11	26-JAN-06
Attachment 5	Labor Mix, Qualifications and Rates Matrix	4	10-JAN-06
Attachment 6	Award Term Plan	8	23-FEB-04
Attachment 7	Planning, Programming, Budgeting and Execution (PPBE) Non-Disclosure Agreement	2	01-NOV-03
Attachment 8	Management Plan	6	10-JAN-06
Attachment 9	Key Staff Relevant Qualifications (Resume Format)	1	17-DEC-03
Attachment 10	Non-Key Staff Relevant Qualifications (Resume Format)	1	17-DEC-03
Attachment 11	Past Performance Reference	1	
Attachment 12	Proprietary Information Agreement	3	
Attachment 13	Out-Processing Checklist for MDA On-Site Contractor Employees in the National Capital Region	1	

NOTE: ATTACHMENT 5 AND ATTACHMENT 8 WILL BE PROVIDED ONLY TO THOSE INDIVIDUALS WITH A PROPER NEED TO KNOW. PLEASE CONTACT MDA/CTS IF COPIES OF THESE ATTACHMENTS ARE DESIRED.

CONTRACT DATA REQUIREMENTS LIST

December 7, 2005

PREPARED BY
MISSILE DEFENSE AGENCY

A. INTRODUCTION

The Contract Data Requirements List (CDRL) is prepared in a word processing format to increase the efficiency of electronic development and transmission. Block numbering and titles remain as used in the DD Form 1423 as derived from *Procedures for the Acquisition and Management of Technical Data*, DoD 5010.12-M.

B. APPLICABLE DOCUMENTS

DoD 5010.12-L, *Acquisition Management Systems and Data Requirements Control List (AMSDL)*, Apr. 1997

DoDD 5230.24, *Distribution Statements on Technical Documents*, Mar. 18, 1987

C. AUTHORITIES (BLOCK 4)

Data Item Descriptions (DIDs) entered in CDRL blocks 2 and 4 are selected from the *Acquisition Management Systems and Data Requirements Control List (AMSDL)*, DoD 5010.12-L. The application of any DID tailoring is indicated by addition of the suffix "T" to the DID number entered in Block 4. Such tailoring is accomplished to relax format requirements or conform the data requirement to those requirements contained in the Statement of Objectives (SOO).

D. APPROVAL (BLOCK 8)

Selected data will require approval before their submission is considered final. The approving authority shall be the MDA/AS Contracting Officer's Representative (COR) as indicated by the first addressee entry of Block 14.a. The use of "N/A" in Block 8 does not forfeit or otherwise affect the Government's right to consider unacceptable any submission of data that does not comply with the contract requirements.

E. DATA DELIVERY DUE DATES (BLOCKS 12 AND 13)

Data will be considered delinquent when not physically arriving or electronically available at the distribution destination on the date(s) specified. Unless otherwise indicated, references to "days" are calendar days.

F. SUPPLEMENTAL INFORMATION

G. DEFINITIONS OF ACRONYMS AND ABBREVIATIONS

<u>DI Block</u>	<u>Entry</u>	<u>Definition</u>
7	LT	Letter of transmittal
8	N/A	Not applicable
9	N/A	Not applicable
10	ASREQ	As required
	ANNLY	Annually
	MTHLY	Monthly
11	N/A	Not applicable
12	DAC	Days after contract initiation
13	xx DARP	xx Days After Reporting Period
14	LT	Letter of transmittal

I. ADDRESSEE LIST

Block 14

Entry Complete Mailing Address

MDA/SISO
MDA/CTS, or

Missile Defense Agency/
ATTN: FOB2/ANNEX
7100 Defense Pentagon
Washington, DC 20301-7100

DTIC

Defense Technical Information Center
ATTN: DTIC-O
8725 John J. Kingman Road, Suite 0944
Fort Belvoir, VA 22060-6218

MDA BIRC

BMD Information Resource Center
ATTN: FOB2/ANNEX
7100 Defense Pentagon
Washington, DC 20301-7100

CONTRACT DATA REQUIREMENTS LIST (1 Data Item)						Form Approved OMB No. 0704-0188			
Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government issuing Contracting Officer for the Contract/PR No. listed in Block E.									
A. CONTRACT LINE ITEM NO. 0004, 0104, 0204, 0304, 0404		B. EXHIBIT A		C. CATEGORY TDP TM OTHER X					
D. SYSTEM/ITEM Security Operations Center and Access Control Center			E. CONTRACT/PR. NO HQ0006-06-F-0005		F. CONTRACTOR Beta Analytics International, Inc.				
1. DATA ITEM NO. A001	2. TITLE OF DATA ITEM Status Report				3. SUBTITLE Monthly Status Report				
4. AUTHORITY (Data Acquisition Document No.) DI-MGMT-80368/T, Jun 1987			5. CONTRACT REFERENCE			6. REQUIRING OFFICE MDA/SISO			
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED N/A	10. FREQUENCY MTHLY		12. DATE OF FIRST SUBMISSION See Block 16		14. DISTRIBUTION			
8. APP CODE N/A		11. AS OF DATE 0	13. DATE OF SUBSEQUENT SUBMISSION 20 DARP		a. ADDRESSEE	Draft	b. COPIES		
				Reg			Final	Repro	
16. REMARKS Block 4: Any modification to the report format and content included herein shall be proposed by the Contractor for Contracting Officer Representative (COR) approval within 20 days of contract award. Block 12: First submission due 20 calendar days after the first full month after contract award and shall include the reporting period from the date of contract award.						MDA/CT	0	1	
						MDA/SISO	0	1	
						15. TOTAL			
G. PREPARED BY Robert R. Peavey, Director, MDA/SIS			H. DATE		I. APPROVED BY		J. DATE		

CONTRACT DATA REQUIREMENTS LIST

SECURITY OPERATIONS CENTER AND
ACCESS CONTROL CENTER OPERATIONS

DIRECTOR FOR SECURITY
AND PROGRAM PROTECTION

March 2005

Prepared by

COMPANY NAME:
COMPANY ADDRESS:

MONTHLY STATUS REPORT

Month Year

In accordance with
Contract Number
CDRL A001

Distribution:
MDA/Applicable COR
MDA/CT

MONTHLY STATUS REPORT
Month Year

I. SUMMARY

The summary shall include a brief statement of the overall project status, covering the accomplished technical activities and development and objectives of efforts.

II. BODY OF REPORT

The body of the report shall include a brief statement of the following items (where applicable):

A. Milestone/task status: The status of each unit of work (UOW) as defined in the Statement of Objectives (SOO).

1. A brief statement as to whether or not the overall UOW is on schedule.
2. A brief statement on effort expended during the reporting period.
3. A brief narrative of any new problem areas/changes encountered or anticipated, their effect on overall work effort, and steps being taken to remedy the problem/change situation.
4. A brief narrative of any outstanding problems existing as of the previous status report and their resolution status.

B. Contract Deliverable Status: A brief statement of the status of each deliverable end item as required by the contract.

C. Appendices: Statistical and Supporting Information

1. Operations (comparison of current and previous month information.
 - a. Total visitors for month
Total visitors Y-T-D
Foreign visitors to MDA
Average visitors per day
 - b. Incoming VARs received
Total pages received via fax
Need-to-know authorization requests received

- c. Outgoing VAR Letters Generated Total Pages Faxed to Other Sites
- d. DOE Forms Prepared
- e. DSS Verification Letters Received
- f. Total MDA Picture Badges/Keycards Active
 - Issued to MDA Personnel
 - Issued to Other Government Personnel Issued to "MDA Advisory Committee"
 - Issued to IPA Personnel
 - Issued to Contractor Personnel
- g. Classified Packages Stored in SOC/ACC
- h. Individuals Assisted by SOC/ACC (Non-Duty Hours)
- i. Magnetic Media (Disks) Checked
 - Checked Y-T-D Infected
 - Infected Y-T-D
 - Outgoing Disks Logged

2. Tests, Meetings and Events

During {month}, there were {number} tests/meetings/events requiring advance preparation by the SOC/ACC Staff.

<u>Date</u>	<u>For</u>	<u>Title/Number of Attendees</u>
-------------	------------	----------------------------------

3. Security Checks

During {month}, {number} daily/random security checks of MDA personnel and contractors were conducted in accordance with MDA Directive 5231.

<u>Date</u>	<u>Time</u>	<u>Sequence</u>	<u>Violations</u>
-------------	-------------	-----------------	-------------------

4. Miscellaneous

{General comments on month's operations not reported by other report sections}.

5. SOC Systems/AMAG System/CCTV/Unsecured Doors

6. MDA Badges Currently in Circulation

MDA staff personnel badges issued
Assigned to Personnel detailed to MDA
Assigned to MDA IPA personnel

Assigned to "MDA Advisory Committee
Assigned to PEO personnel working in MDA
Assigned to other government personnel
Assigned to contractor personnel
Total MDA badges issued.

7. MDA Badge and Pentagon Pass Actions

Visit histories generated
MDA Badge requests
Requests approved by COR
Requests disapproved by COR
Pentagon Pass requests
Requests approved by COR
Requests disapproved by COR

8. SOC/ACC Personnel

The following personnel were assigned to the MDA SOC/ACC on {last day of month}

9. MDA SOC/ACC Virus Check Status

[Statistics of the current]

Disks Checked Since Checks Initiated Disks Checked Current Year

"Infected" Disks Since Checks Initiated "Infected" Disks Current Year

PC Format

Macintosh Format

Other Format

Virus Types Since Checks Initiated

Magnetic Media Scanned Entering MDA Facilities (current month)

Outgoing Magnetic Media Logged for Classification Review (current month)

10. MDA Visitors Requiring ACC Support

{Chart comparing numbers for each month over previous year}

11. MDA Media Checks (Media Entering MDA

{Chart comparing numbers for each month over previous year}

12. MDA Media Checks (Media Entering/departing MDA

{Chart comparing numbers for each month over previous year}

13. Other Appendices (where applicable) for tables, references, charts, or other descriptive material. Each Appendix shall be identified and referenced in the appropriate area of the report.

CONTRACT DATA REQUIREMENTS LIST <i>(1 Data Item)</i>						Form Approved OMB No. 0704-0188				
<small>Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government issuing Contracting Office for the Contract/PR No. listed in Block E.</small>										
A. CONTRACT LINE ITEM NO. 0004, 0104, 0202, 0304, 0404		B. EXHIBIT A		C. CATEGORY TDP TM OTHER X						
D. SYSTEM/ITEM Security Operations Center and Access Control Center			E. CONTRACT/PR. NO HQ0006-06-F-0005		F. CONTRACTOR Beta Analytics International, Inc.					
1. DATA ITEM NO. A003	2. TITLE OF DATA ITEM Technical Report – Study/Services				3. SUBTITLE SOC/ACC Standard Operating Procedure (SOP) Updates					
4. AUTHORITY (Data Acquisition Document No.)			5. CONTRACT REFERENCE		6. REQUIRING OFFICE MDA/SISO					
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED FOUO See Block 16	10. FREQUENCY ASREQ	12. DATE OF FIRST SUBMISSION See Block 16		14. DISTRIBUTION b. COPIES Final					
8. APP CODE A		11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION 10 DARP				a. ADDRESSEE	Draft	Reg	Repro
16. REMARKS Block 4: Training plan format and content shall be proposed by the Contractor for Contracting Officer Representative (COR) approval within 30 days of contract award. Block 8: Approval will be for clarity of presentation and technical content. Block 9: For Official Use Only, Exemption b(2) applies. Block 10: Submit recommended modifications as necessary to maintain currency with changes to Agency policy or governing directives. Block 12: Review of the current SOP and recommended modifications due 20 calendar days after contract award.						MDA/SISO			1	
						MDA/CT			1	
						15. TOTAL				
G. PREPARED BY Robert R. Peavey, Director, MDA/SISO			H. DATE		I. APPROVED BY		J. DATE			

CONTRACT DATA REQUIREMENTS LIST
(1 Data Item)

A. CONTRACT LINE ITEM NO. 0004, 0104, 0204, 0304, 0404	B. EXHIBIT A	C. CATEGORY: TDP _____ TM _____ OTHER <u>XX</u>
--	------------------------	---

D. SYSTEM/ITEM Security Ops Ctr and Access Control Ctr	E. CONTRACT/PR NO. HQ0006-06-F-0005	F. CONTRACTOR Beta Analytics International. Inc.
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16. REMARKS (Continued)

INSTRUCTIONS FOR COMPLETING DD FORM 1423

(See DoD 5010.12-M for detailed instructions.)

FOR GOVERNMENT PERSONNEL

- Item A. Self-explanatory.
- Item B. Self-explanatory.
- Item C. Mark (X) appropriate category: TDP - Technical Data Package; TM - Technical Manual; Other - other category of data, such as "Provisioning," "Configuration Management," etc.
- Item D. Enter name of system/item being acquired that data will support.
- Item E. Self-explanatory (to be filled in after contract award).
- Item F. Self-explanatory (to be filled in after contract award).
- Item G. Signature of preparer of CDRL.
- Item H. Date CDRL was prepared.
- Item I. Signature of CDRL approval authority.
- Item J. Date CDRL was approved.
- Item 1. See DoD FAR Supplement Subpart 4.71 for proper numbering.
- Item 2. Enter title as it appears on data acquisition document cited in Item 4.
- Item 3. Enter subtitle of data item for further definition of data item (optional entry).
- Item 4. Enter Data Item Description (DID) number, military specification number, or military standard number listed in DoD 5010.12-L (AMSDL), or one-time DID number, that defines data content and format requirements.
- Item 5. Enter reference to tasking in contract that generates requirement for the data item (e.g., Statement of Work paragraph number).
- Item 6. Enter technical office responsible for ensuring adequacy of the data item.
- Item 7. Specify requirement for inspection/acceptance of the data item by the Government.
- Item 8. Specify requirement for approval of a draft before preparation of the final data item.
- Item 9. For technical data, specify requirement for contractor to mark the appropriate distribution statement on the data (ref. DoDD 5230.24).
- Item 10. Specify number of times data items are to be delivered.
- Item 11. Specify as-of date of data item, when applicable.
- Item 12. Specify when first submittal is required.
- Item 13. Specify when subsequent submittals are required, when applicable.
- Item 14. Enter addressees and number of draft/final copies to be delivered to each addressee. Explain reproducible copies in Item 16.
- Item 15. Enter total number of draft/final copies to be delivered.
- Item 16. Use for additional/clarifying information for Items 1 through 15. Examples are: Tailoring of documents cited in Item 4; Clarification of submittal dates in Items 12 and 13; Explanation of reproducible copies in Item 14.; Desired medium for delivery of the data item.

FOR THE CONTRACTOR

Item 17. Specify appropriate price group from one of the following groups of effort in developing estimated prices for each data item listed on the DD Form 1423.

a. Group I. Definition - Data which is not otherwise essential to the contractor's performance of the primary contracted effort (production, development, testing, and administration) but which is required by DD Form 1423.

Estimated Price - Costs to be included under Group I are those applicable to preparing and assembling the data item in conformance with Government requirements, and the administration and other expenses related to reproducing and delivering such data items to the Government.

b. Group II. Definition - Data which is essential to the performance of the primary contracted effort but the contractor is required to perform additional work to conform to Government requirements with regard to depth of content, format, frequency of submittal, preparation, control, or quality of the data item.

Estimated Price - Costs to be included under Group II are those incurred over and above the cost of the essential data item without conforming to Government requirements, and the administrative and other expenses related to reproducing and delivering such data item to the Government.

c. Group III. Definition - Data which the contractor must develop for his internal use in performance of the primary contracted effort and does not require any substantial change to conform to Government requirements with regard to depth of content, format, frequency of submittal, preparation, control, and quality of the data item.

Estimated Price - Costs to be included under Group III are the administrative and other expenses related to reproducing and delivering such data item to the Government.

d. Group IV. Definition - Data which is developed by the contractor as part of his normal operating procedures and his effort in supplying these data to the Government is minimal.

Estimated Price - Group IV items should normally be shown on the DD Form 1423 at no cost.

Item 18. For each data item, enter an amount equal to that portion of the total price which is estimated to be attributable to the production or development for the Government of that item of data. These estimated data prices shall be developed only from those costs which will be incurred as a direct result of the requirement to supply the data, over and above those costs which would otherwise be incurred in performance of the contract if no data were required. The estimated data prices shall not include any amount for rights in data. The Government's right to use the data shall be governed by the pertinent provisions of the contract.

Statement of Objectives for Security Operations Centers and Access Control Centers
Director for Security and Program Protection (SIS)

GENERAL TASK DESCRIPTIONS/OBJECTIVES	
G.0	<p>The Security Operations Center (SOC) provides specialty security support functions not specifically performed by the Access Control Centers (ACC). The SOC is the central location for monitoring and control of all activities performed by guard personnel and the individual ACCs. The ACCs function as initial reception and visitor processing centers for the facility in which they are located. Guard forces monitor activities around their posts, report appropriate incidents, control access to the facility, greet and direct visitors to the ACCs, and perform other duties as directed. General duties are listed below.</p>
G.1	<p>The Contractor shall establish a Security Operations Center at the 106 Wynn Drive facility. The Contractor shall maintain an on-site operational staff at the 106 Wynn Drive facility [REDACTED] To facilitate interaction with MDA technical and management personnel, the Contractor's Program Manager (PM) shall maintain an office on-site (106 Wynn Drive SOC). Contract-related administrative support functions performed here include employee processing, payroll, Standard Operating Procedure (SOP) and memorandum development, contract work, and leave scheduling.</p>
G.2	<p>The contractor shall be prepared to establish satellite ACCs and expand guard services to such other commercial facilities in Huntsville or government facilities aboard Redstone Army Arsenal as MDA may direct. The contractor may be required to move the SOC to another facility should MDA so direct. Costs, schedules, and other details of such service expansions shall be negotiated as the need arises. Modifications to this contract shall be made to effect the agreed changes.</p>
G.3	<p>The SOC/ACC and guard force staffs shall be appropriately dressed in uniform attire consisting of dark blue blazer jacket, slacks (blue, black or gray), mid-length skirt (blue, black or gray), white shirt, and uniform-style ties. Personnel are authorized complementing outerwear appropriate for rain and cold weather conditions. The SOC/ACC staffs shall possess the appropriate appearance and demeanor to professionally and courteously greet and respond to visitors of all levels of government, industry, and nationality. All personnel are required to have a [REDACTED]</p>
G.4	<p>All visitor actions shall be processed as expeditiously as possible, generally within five minutes after arrival, at an ACC. Sufficient personnel shall be readily available to augment regular staff in case of any severe or unusual circumstances (such as multiple meetings), and during peak load periods so that the standard ACC operation will be consistent.</p>
G.5	<p>The Contractor shall develop, submit for COR approval, implement, and maintain a quality assurance and metrics program that includes performance measures and documentation of work efforts. The program should evaluate employee performance, ensure adequacy of training materials and levels, ensure specialty certification levels, and provide for appropriate training.</p>

**Statement of Objectives for Security Operations Centers and Access Control Centers
Director for Security and Program Protection (SIS)**

GENERAL TASK DESCRIPTIONS/OBJECTIVES	
G.6	The contractor shall prepare a Monthly Status Report for delivery to the COR. The Monthly Status Report shall include recap and data on Operations, Meetings, Security Checks, Facility Inspections, Security System Activation, Keycard and Badge Inventory, Electronic Media Virus Checks, Visitor Statistics, and Media Checks. (See CDRL A001)
G.7	The Contractor shall implement and maintain a regularly scheduled employee-training program based on the Training Plan Document provided under CDRL A002 that ensures that all contract personnel have the expertise required to successfully perform the security services described herein. This is especially necessary for part-time employees in order to maintain their professional proficiency. The Training Plan Document shall include: (1) an overall training description providing planning objectives and scheduling for primary, refresher and employee job cross-training actions; and (2) individual course plans for each function or position. The Contractor shall monitor training and performance to ensure that Government standards mandated by the DoD and MDA are maintained.
G.8	All contractor employees shall obtain and maintain any necessary qualifications or registrations which may apply to performance of their duties in the Huntsville area.
G.9	The SOC/ACC and guard force personnel shall be accredited and badged to indicate that they are security officers. The Director, SIS, will approve badges and sign credentials for SOC/ACC personnel. Badges and credentials will be controlled items, with daily issuance and turn-in, oversight of which will be performed by the shift supervisor and by the Program Manager.
SPECIFIC TASK DESCRIPTIONS/OBJECTIVES	
1.0	OPERATE A SECURITY OPERATIONS CENTER (SOC)
1.1.0	ESTABLISH AND MAINTAIN RADIO COMMUNICATIONS CAPABILITIES
1.1.1	Establish a Duty Communications Controller (DCC) function [redacted] to facilitate security radio communications within all spaces. 1) Draft and implement approved radio communication policies and procedures, and monitor and control security radio communications for the SOC/ACC; 2) Control radio communications among SOC/ACC personnel, and 3) Monitor radio frequencies of other activities, as required.
1.1.2	Lease commercial frequencies as required to support SOC/ACC communications. Any lease should be in renewable one-year terms, with the ability to transfer if needed. Leases must be transferable to a successor contractor(s) (at cost).
1.1.3	Perform all aspects of operation of [redacted] within the SOC/ACC.

**Statement of Objectives for Security Operations Centers and Access Control Centers
Director for Security and Program Protection (SIS)**

SPECIFIC TASK DESCRIPTIONS/OBJECTIVES	
1.1.4	Act as the focal point for [REDACTED] with the SOC/ACC staff, SIS, and building management.
1.1.5	Develop, update, and implement approved [REDACTED] checklists to be used by SOC/ACC personnel. Checklists may also be supplied to MDA personnel as supplemental training material. Checklists will be approved by the Contracting Officer's Representative (COR).
1.2.0	PROVIDE SECURITY CLEARANCE ADMINISTRATION
1.2.1	Provide security clearance verification and work with the Organizational Security Division (SISO) to support MDA personnel security programs. Provide security clearance verification and work with PEO (MS) in support of the PEO (MS) personnel security program.
1.2.2	Receive and process need-to-know certifications for U.S. Government personnel and contractors supporting MDA and PEO (MS) at the 106 Wynn Drive facility (including PEO (MS) offices at 215 Wynn Drive).
1.2.3	Send visit requests for MDA U.S. Government personnel visiting other U.S. Government activities and U.S. Government contractor facilities. Send visits request for PEO (MS) U.S. Government personnel visiting other U.S. Government activities and U.S. Government contractor facilities.
1.2.4	Prepare security clearance certifications for [REDACTED] -sponsored events and meetings held at 106 Wynn Drive.
1.3.0	PROVIDE FOREIGN VISIT ADMINISTRATION
1.3.1	Support MDA and PEO (MS) to compile information regarding foreign visitors to the facility utilizing the Foreign Visits System and visitor databases in accordance with DoD Directive 5230.20.
1.3.2	Receive and process foreign national visit requests from the Foreign Visit System and enter appropriate information in SOC/ACC security databases.
1.3.3	Provide notification of any foreign visit to MDA/SISI and [REDACTED] as soon as possible before a visit occurs.
1.4.0	[REDACTED]
1.4.1	[REDACTED]

**Statement of Objectives for Security Operations Centers and Access Control Centers
Director for Security and Program Protection (SIS)**

	SPECIFIC TASK DESCRIPTIONS/OBJECTIVES
1.4.2	
1.4.3	
1.4.4	
1.4.5	
1.4.6	
1.4.7	
1.4.8	
1.4.9	
1.4.10	
1.4.11	
1.5.0	MAINTAIN BADGING
1.5.1	Follow prescribed procedures to operate an authorized Building Pass workstation to create and issue building passes for MDA and PEO (MS) personnel.

October 26, 2005

Attachment 1
HQ0006-06-F-0005

**Statement of Objectives for Security Operations Centers and Access Control Centers
Director for Security and Program Protection (SIS)**

	SPECIFIC TASK DESCRIPTIONS/OBJECTIVES
1.6.0	
1.6.1	
1.6.3	
1.6.4	
1.7.0	
1.7.1	
1.7.2	
1.7.3	
1.7.4	
1.8.0	
1.8.1	
1.8.2	

**Statement of Objectives for Security Operations Centers and Access Control Centers
Director for Security and Program Protection (SIS)**

SPECIFIC TASK DESCRIPTIONS/OBJECTIVES	
1.8.3	Perform liaison with the COR to establish communications requirements and ensure availability of radio communications equipment for MDA.
1.9.0	PROVIDE COURIER CARDS
1.9.1	Implement the MDA courier card system. The system will include the fabrication of unique MDA courier cards for MDA government staff.
1.9.2	
1.10.0	
1.10.1	
2.0	
2.1.0	PROCESS VISIT REQUESTS
2.1.1	Receive clearance verifications/visit requests from other U.S. Government activities and U.S. Government contractors and enter in the Electronic Integrated Facility Security System (EIFSS).
2.1.2	Send visit authorization requests for MDA and PEO (MS) staff members as needed before classified visits in accordance with DoD instructions on use of the Joint Personnel Adjudication System (JPAS).
2.1.3	Process foreign visit authorization requests in accordance with applicable regulations and requirements (DoD Directive 5230.20 and MDA Directive 5200.01).
2.1.4	The ACCs may be required to operate classified read-only Foreign Visits System (FVS) terminals to ensure proper visit authorization confirmation for foreign visitors. Coordinate as necessary with SISI on all matters requiring clarification of all foreign visits. Ensure foreign visit notification [REDACTED]
2.2.0	PROCESS AND ESCORT VISITORS
2.2.1	Validate each visitor's clearance status utilizing SOC/ACC security databases.

**Statement of Objectives for Security Operations Centers and Access Control Centers
Director for Security and Program Protection (SIS)**

SPECIFIC TASK DESCRIPTIONS/OBJECTIVES	
2.2.2	Register incoming visitors in the appropriate SOC/ACC databases and notify the MDA or PEO (MS) point-of-contact by telephone of the visitor's presence.
2.2.3	Prepare and issue temporary "Escort Required" and "No Escort Required" badges for visitors, or "No Escort Required in Hallways and Stairwells" maintenance badges.
2.2.4	Escort cleaning crew, maintenance personnel, construction personnel, vendors and other uncleared personnel, as required, [REDACTED]
2.3.0	CONTROL ELECTRONIC MEDIA AND CLASSIFIED MATERIALS
2.3.1	Maintain a listing of incoming and outgoing classified and unclassified computer storage media (discs, drives, laptop computers, etc.) and perform virus checks on all incoming media.
2.3.2	ACCs must be prepared to temporarily receive, handle, and store classified material in accordance with DoD Directive 5200.1. Classified materials would be received from cleared government or contractor personnel or authorized couriers.
2.3.3	Receive packages and messages from couriers, notify proper MDA or PEO (MS) staff member/section, and secure items as appropriate for pickup.
2.4.0	[REDACTED]
2.4.1	[REDACTED]
2.4.2	[REDACTED]
2.5.0	MAINTAIN RECORDS
2.5.1	Operate a visitor badge distribution office and maintain records in accordance with DoD Directive 5200.1 and MDA Directive 5200.01.
2.5.2	Review and update the SOC security database on a daily basis against the hard copy visit authorization requests, clearance certificates, JPAS messages, and badge/access request forms.
2.5.3	Upon request from MDA or PEO (MS) staff elements, provide information on the identity of visitors, persons or staff elements visited, and the visit dates.
2.5.4	Maintain all files on site until removal is authorized in writing by the COR.

**Statement of Objectives for Security Operations Centers and Access Control Centers
Director for Security and Program Protection (SIS)**

SPECIFIC TASK DESCRIPTIONS/OBJECTIVES	
2.6.0	PERFORM SECURITY OPERATION CENTER AND ACCESS CONTROL CENTER (SOC/ACC) SUPPORT ACTIONS
2.6.1	Develop and draft updates to the "Security Operations Center/Access Control Center Standard Operating Procedure (SOC/ACC SOP)" for COR consideration and approval based on new requirements, lessons learned or ideas for improving the speed, accuracy, or service of SOC/ACC operations. The current SOC/ACC SOP will be provided in accordance with CDRL A003.
2.6.2	Operate existing government-supplied computer systems and software applications, which currently utilize Microsoft Office products. Operate the Electronic Integrated Facility Security System.
2.6.3	Provide MDA/Information Operations timely notification of any operating problems with, or maintenance services required for MDA-supplied hardware and software systems.
2.6.4	Maintain consumable supplies such as badge and printer ink stock.
2.7.0	PROVIDE SECURITY SURVEILLANCE AND SPECIAL SECURITY REQUIREMENTS
2.7.1	During renovations/construction of MDA facilities, uncleared construction personnel are expected to be present in MDA facilities. These personnel shall be subject to surveillance/escort. The contractor will provide personnel as appropriate to escort uncleared personnel throughout the facility and to control their movements in the facility. Individual task orders will be issued when such special surveillance/escort is required.
2.8.0	MISCELLANEOUS
2.8.1	The Contractor shall notify the COR in writing whenever a prime or subcontractor employee discontinues support to this contract. This requirement shall apply to both contractor- and employee- initiated termination of services and to temporary suspension of services longer than four weeks. Upon notification, the COR will ensure that the Technical Area Security Officer (TASO) / Office Security Manager (OSM) takes timely action to: 1) remove the employee from the current VAR Letter; 2) cancel the badge/building pass issued to the employee; and 3) terminate the employee's MDA LAN account/access privileges. The Contractor shall identify the reason for and date of termination or expected period of suspension, and submit the notification to the COR within five working days before service discontinuation. For unplanned termination or suspension of services exceeding four weeks, notification shall be made within one working day after the termination / suspension action.
2.8.2	Surge Services - Provide additional personnel in the event that additional staffing is required to support technical studies and surveys as they arise or an unusual or unplanned increase in workload activities.

**ADDENDUM TO STATEMENT OF OBJECTIVES FOR SOC/ACC SERVICES AT
106 WYNN DRIVE
December 9, 2005**

1.0 General.

1.1 The contractor shall provide security services for the Missile Defense Agency (MDA) facilities. The MDA facilities are those described in paragraph 2.0, place of performance.

1.2 Facility security shall be maintained by the contractor.

2.0 Place of Performance. The contract's primary site performance shall encompass MDA building/complex at 106 Wynn Drive, Huntsville, Alabama and other MDA facilities as required within Madison County as stated in the Statement of Objectives (SOO).

3.0 Security Services.

3.1 General. The contractor shall provide protective services to government employees and prevent unauthorized access to designated areas, equipment, material, and documents and shall protect property and documents from espionage, sabotage, damage, and theft. The contractor shall operate the government-furnished Electronic Integrated Facility Security System (EIFSS) and provide administrative oversight of maintenance service orders and/or procurement requirements for the system.

3.2 Personnel Identification and Control.

3.2.1 Personnel Identification.

3.2.1.1 The contractor shall operate the badging and identification service for all personnel employed by or visiting the Huntsville area MDA facilities. Badging services shall be operated in a professional and efficient manner by employees trained in dealing with the public. The contractor will assure that each individual receives badges according to their entitlement as employees or visitors and any subcategories thereof.

3.2.2 Access Control.

3.2.2.1 The contractor shall assure that only persons granted entry authorization in accordance with MDA 5200.01, MDA Security Policy, and DoD 5220.22-M, National Industrial Security Program Operating Manual (NISPOM), are permitted entry to MDA facilities. [REDACTED]

3.2.2.2 The contractor shall maintain current records on the government furnished EIFSS covering access authorization for all personnel employed at or visiting the place of performance.

3.2.2.3 The EIFSS will be operated only by properly trained contractor personnel. Authorized MDA personnel may inspect, audit, and monitor system activity and usage as necessary.

3.2.2.4 The contractor shall coordinate access requests in accordance with any applicable requirements of MDA.

3.2.2.5 The contractor shall operate an EIFSS installed by the government. [REDACTED]
etc. The contract shall assure that personnel operating the various types of equipment/systems are trained in the proper operation of the equipment. These personnel must be knowledgeable and capable of operating windows based computer systems.

3.3 The contractor shall obtain

procedure and maintenance of a current list of facilities users and tenants.

3.4 Alarm Systems. The contractor shall monitor, record and respond to alarms generated by the EIFSS. The contractor shall develop procedures that shall be submitted to and approved by the technical monitor. The procedures shall identify interfaces and actions with the cognizant contractor personnel when an alarm is recorded. The contractor shall spot check the operability of systems for intrusion detection and shall provide a report to the Technical Monitor within one workday of all alarms detected.

3.5 Breaches of Security.

3.5.1 The contractor shall report to MDA as soon as possible all actual or suspected breaches of security that have occurred.

3.5.2 The contractor shall establish an

3.6

3.7 The contractor shall provide Surge Services to satisfy short-term nonrecurring needs for service when directed by any MDA Contracting Officer or the technical monitor. Surge Services are defined as additional personnel or overtime for on-duty personnel to satisfy specific needs not covered under normal services.

4.0 Qualifications of Personnel.

4.1 The contractor must provide qualified employees. The following are the minimum requirements for education, experience, characteristics, health, age, security clearance and general characteristics:

a. Education/Experience/Characteristics.

(1) Possess a high school education or equivalent. Personnel with less than two years experience shall serve a 180-day probationary period prior to permanent placement. All other personnel shall serve a 90-day probationary period prior to permanent placement. Any honorable military or law enforcement service can be substituted for experience. Two years education at an accredited school that has provided the employee education above the high school level can be substituted for the two years experience requirement. Additional factors may be substituted for experience upon approval from the technical monitor.

(2) Possess the ability to speak fluently, read, write, and understand the English language, to include detailed orders, instructions, and training materials.

(3) Possess the ability to write clear, concise, and accurate detailed reports.

(4) Be emotionally stable with the ability to meet and deal with the general public in an acceptable manner.

(5) Be courteous, tactful, and cooperative with the ability to maintain poise and self control under stress, and to exercise sound judgment in meeting adverse or emergency situations.

(6) Be capable of accepting responsibility for performance of duties assigned and flexible in adjusting to changes.

(7) Must be dependable and display a positive attitude toward assigned duties.

(8) Must maintain a clean and neat appearance.

(9) Must have no court-martial convictions or civilian convictions of a serious nature, or equivalent actions; or a pattern of behavior or actions reasonably indicative of a contemptuous attitude toward the law or other duly constituted authority.

b. Health.

(1) Must have the physical ability to walk, stand, run, sit, and stoop.

(2) Reserved.

(3) Must be proportionate in height and weight and be in good general health.

(4) Must possess vision that is correctable to 20/20 and must not be color blind.

(5) Must be capable of hearing normal conversation at 20 feet and whispered conversation at 10 feet without the benefit of artificial hearing devices.

(6) Must have no present or past history of illegal drug use.

c. Age. Must be a minimum of 18 years of age with no maximum age limit.

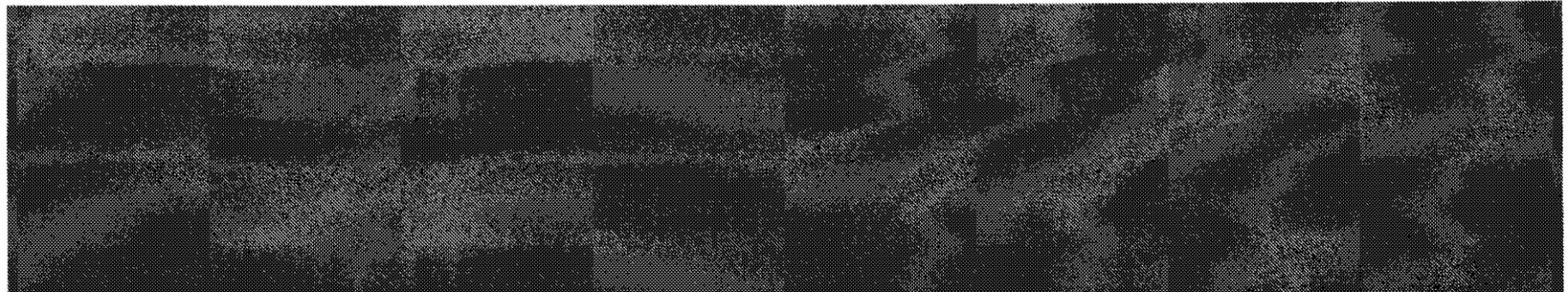
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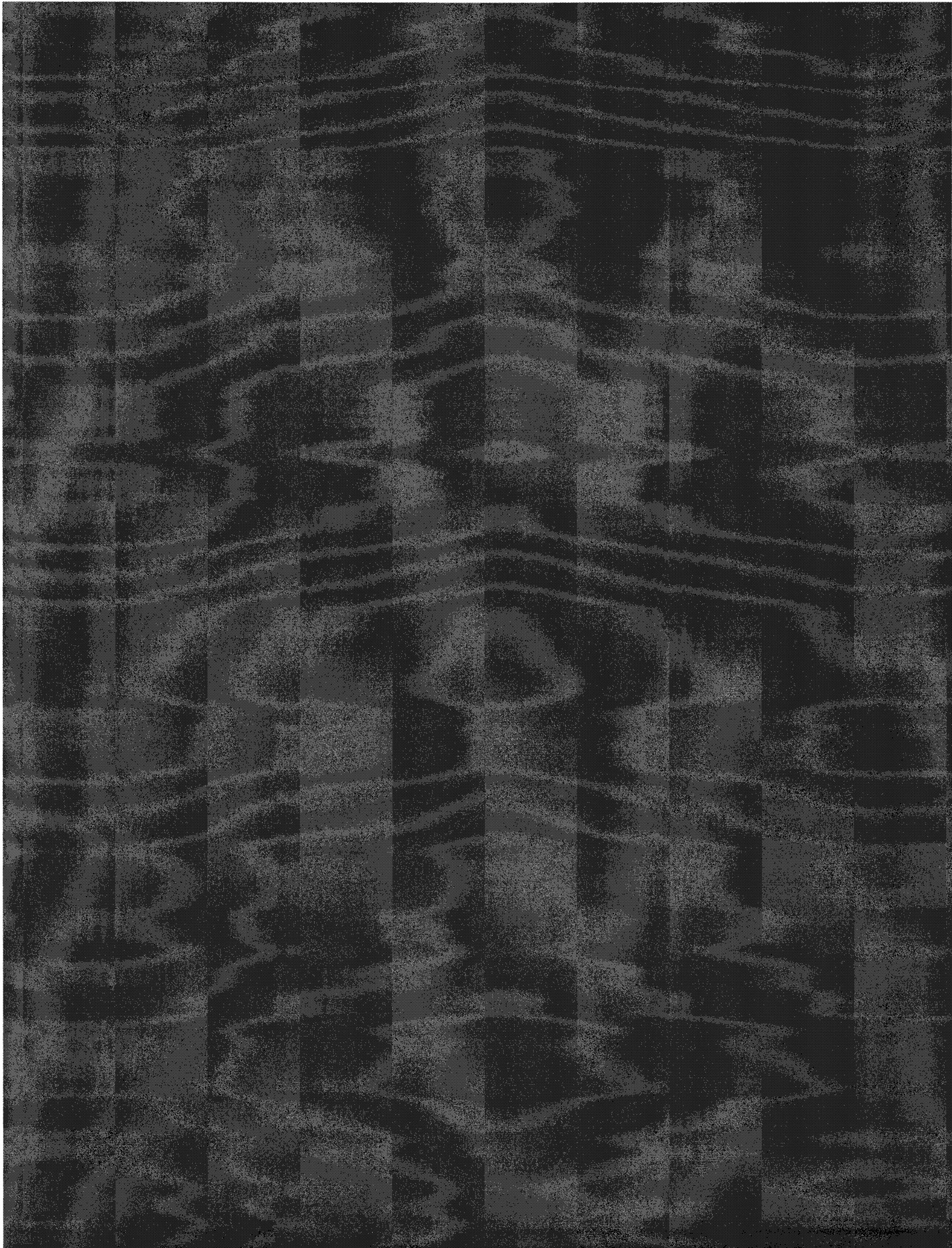
4.1.1 Complete personnel files of all contractor security personnel hired for this contract will be forwarded to MDA upon request and at least annually for review by the technical monitor. Personnel files of all contractor personnel working under this contract will be available for review by the Contracting Officer or the technical monitor upon request. Preliminary certification in writing will be accomplished by the contractor, prior to employment at the place of performance. The certification will be in writing and enclosed in the personnel file of each employee.

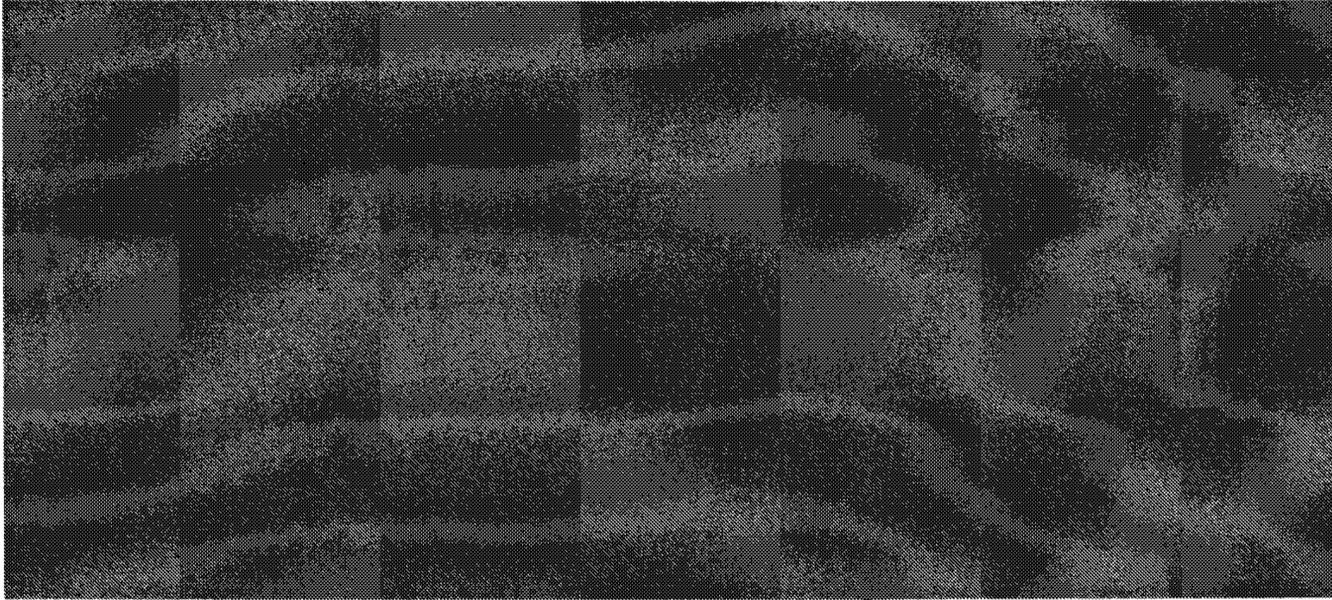
4.1.2 The contractor shall have procedures in place for prompt removal of employees for misconduct, unsatisfactory performance, or for other causes prejudicial to the maintenance of health, welfare, morale, or security of the personnel working at the place of performance.

4.1.3 The contractor shall provide personnel in adequate numbers to meet all the requirements of this SOW.

4.1.4 The contractor shall provide personnel in adequate numbers to effectively staff the following positions:







4.2 Training. The contractor shall develop and implement an on-going intensive program that will ensure personnel are proficient in their assigned duties. This training program will include certification for Cardiopulmonary Resuscitation (CPR), First Aid, and Automated External Defibrillator for emergency response.

4.3 Training Records. Detailed training records will be maintained for each individual. An up-to-date record of personnel performing duties on this contract will be maintained by the Program Manager for review by the technical monitor as requested.

4.4 Supply. The contractor shall determine the need for and provide all property required for accomplishment of the SOO, except for the following Government Furnished Property (GFP), which will be maintained by the government:

- a. Official use telephones.
- b. Basic utilities such as heat, light, etc.
- c. Office space shall be provided for the Program Manager, Systems Administrator, and the Shift Supervisor in accordance with standard MDA space regulations not to exceed 180 square feet per person.
- d. Standard Missile Defense Agency and Government forms and regulations.
- e. Office furniture and compatible computers with printers.
- f. GSA approved security container (s) as necessary for the SOO performance.
- g. Radios and flashlights (at least one per position).
- h. Necessary administrative supplies normally provided by the MDA supply room for daily operation.
- i. Facsimile device(s) to support visitor control coordination.

4.5 Property Control. The contractor shall at all times be accountable and responsible for all GFP issued.

4.5.1 The contractor shall provide the technical monitor with a written plan describing the contractor's GFP control system. This plan will be approved by the Contracting Officer prior to use. No deviations or changes shall be permitted unless specifically approved by the Contracting Officer.

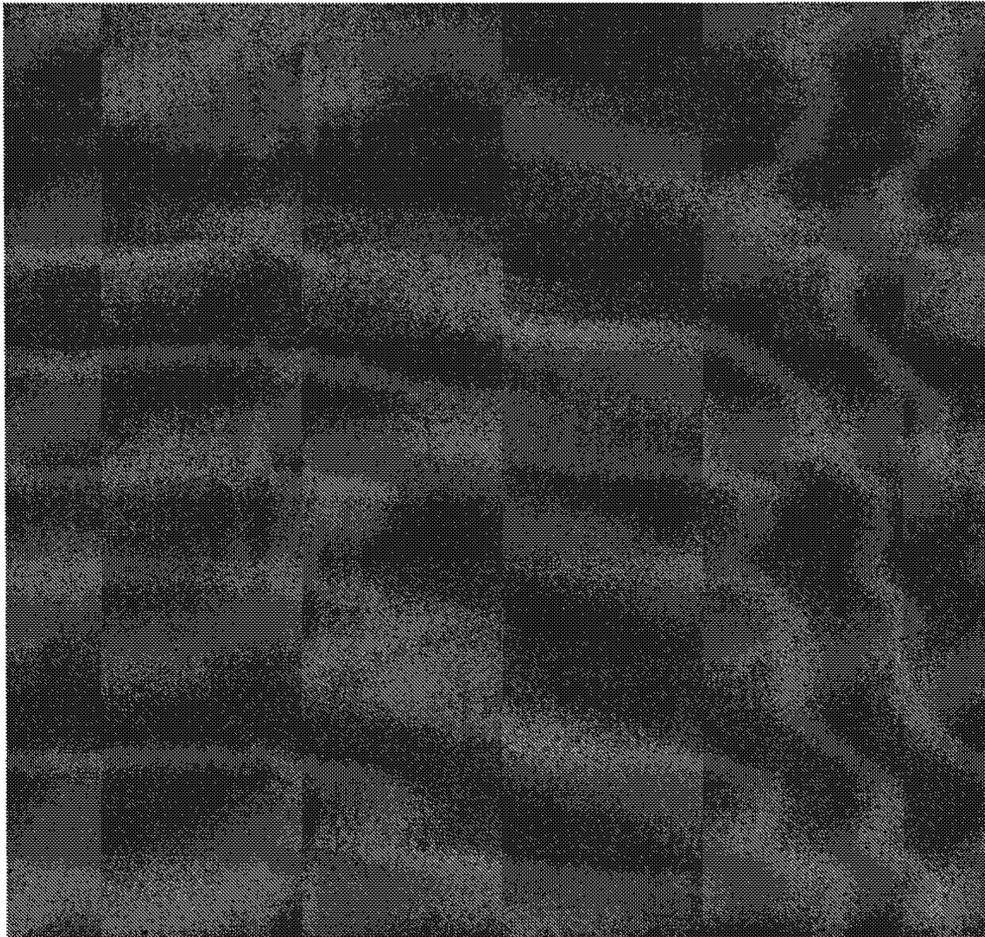
4.5.2 The contractor's GFP will be inventoried as follows:

a. All sensitive equipment (radios, etc.) shall be inspected and inventoried once each shift. All other equipment (station property, etc.) will be inventoried semiannually with 10% inventories conducted quarterly.

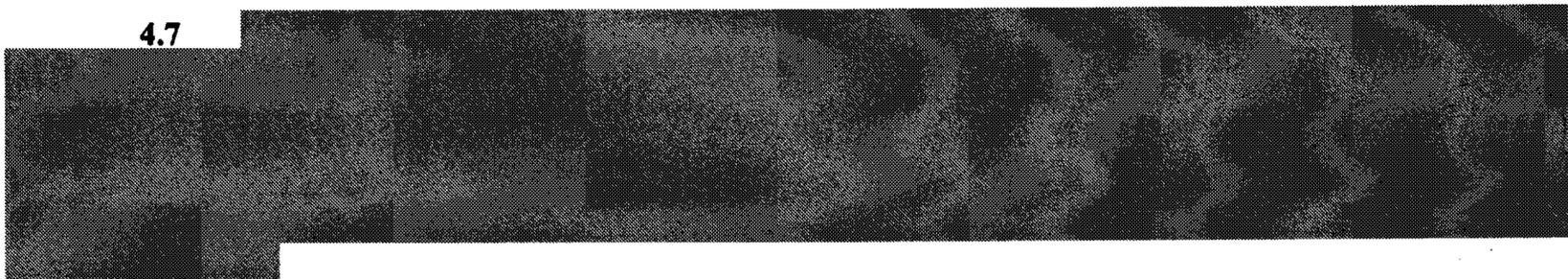
b. Any discrepancy found during inventories shall be recorded and reported orally to the technical monitor within one working day.

c. A report of each inventory shall be prepared by the contractor and submitted to the technical monitor in accordance with CDRL A001.

4.6 The contractor shall develop and implement comprehensive Standard Practice Procedures (SPPs) for the provision of security services at each place of performance. The SPPs shall be submitted to and approved by the technical monitor. The SPPs shall include the following:



4.7



4.8 The contractor is responsible for the operation of the building X-ray machine, and is responsible for receiving shipments and materials at the loading dock and X-raying such shipments and materials. The contractor shall record incoming shipments into a data base and shall arrange for pickup by the responsible office. The contractor will secure such shipments and materials until picked up by the responsible office.

4.9

