- k. DA Form 4137
- I. Prepare 508"s
- m. Who gets what paperwork and when

7. Daily Operations

- a. DIMS
- b. Touchscreen Computer System
- c. Fire Sprinkler Turn On/Off
- d. Cell Water Turn On/Off
- e. Shower Water Turn On/Off
- f. Distiguished Visitor / Media Tour
- g. ICE Reservation Procedures
 Procedures
- h. OARDEC Reservation Procedures
- i. Habeas / Commission Lawyer Visit
 Procedures
- j. Supply Room
- k. Clothing / Linen Issue and Turn-In
- I. Meal Procedures (Detainee and Guard)
 Procedures
- m. Conduct Manual Cell Opening Operations
- n, observe detainees in close confinement
- o. Inspect physical security of cell block

