

SECRETARY OF DEFENSE CORRESPONDENCE ACTION REPORT

This form must be completed and forwarded to the Correspondence Control Division (CCD), WHS Room 3A948. Suspense Desk: (703) 697-9287 FAX Number: (703) 695-1219 Email: suspense_desk@osd.pentagon.mil

Action Agency

USP

Suspense Date

07/19/2001

1. ACTION TAKEN (Check one)

- ☒ a. ACTION HAS BEEN COMPLETED (Copy attached)
- ☐ b. REQUEST EXTENSION OF SUSPENSE DATE TO (Justify below)
- ☐ c. INTERIM REPLY HAS BEEN SENT (Copy attached) EXTEND SUSPENSE TO (Justify below)
- ☐ d. REQUEST CANCELLATION (Justify below)
- ☐ e. REQUEST TRANSFER TO (Justify below /include POC Name & Phone Number)
- ☐ f. REQUEST DOWNGRADE TO (Justify below)

2. JUSTIFICATION

Tasha was to reply to Amemb Bogota msg. ASD SOLIC prepared talking points (no longer avail - burned up in office) for DC on Colombia 2-3 days after this message received. During DC, issues in this message were discussed in detail, and response to Amemb Bogota agreed to. DUS & NSC backbriefed Amemb Bogota on results of the DC, which closed out requirement. 391 was NOT forwarded to CMO.

3. REPORTING AGENCY

a. ACTION AGENCY

USP OASD SOLIC

e. APPROVING AUTHORITY

(b)(6)

b. NAME OF ACTION OFFICER

(b)(6)

c. TELEPHONE NO.

(b)(6)

5. ACTION TAKEN

(For EXSEC/ Correspondence Control Division Use Only)

a. EXT

☐ Approved

☐ Disapproved

d. DATE

Oct 5 01

b. CANX

☒ Approved

☐ Disapproved

c. DWNGRD

☐ Approved

☐ Disapproved

d. TRANSFER

☐ Approved

☐ Disapproved

e. OTHER (Specify)

4. CCD CONTROL #

U11983-01

Signature

Date Signed

10/17/01

SD FORM 391, JAN 2000

U11983-01

COLOMBIA

(6 JUL 01)

Oct 5 2001

(b)(6)

5 OCT 01

Recommended
Classified as compared
to above

CAPT, USN

Military Assistant to Under Secretary of Defense POLICY

Ed 15 camp



CORRESPONDENCE CONTROL DIVISION
SUSPENSE CONTROL DESK

Date: 17 JUL 01

TO: EXECUTIVE SECRETARY

1. Reference OSD No. U11983-01, attached.

2. Action was assigned to USP for RD.

3. Suspense date is: 19 JUL 01 original sus _____.

4. USP has requested an:

A. Extension until _____

☒ B. Cancellation PER 391

C. Downgrade to _____

D. Transfer to _____

E. Action Complete. See attached.

For reason indicated on attached SD Form 391.

VIR
Jherod
Signature of C&D Duty Officer

Comments: