



INTERNATIONAL
SECURITY AFFAIRS

ASSISTANT SECRETARY OF DEFENSE

2400 DEFENSE PENTAGON
WASHINGTON, DC 20301-2400

SECDEF SCHEDULE PROPOSAL

2002 DEC 30 14 10: 26



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02/018226-WH

MEMORANDUM FOR CATHY MAINARDI, CONFIDENTIAL ASSISTANT TO
THE SECRETARY OF DEFENSE

THROUGH: PROTOCOL

UNDER SECRETARY OF DEFENSE FOR POLICY
(Douglas J. Feith, 697-7200)

26 DEC 2002

FROM: Assistant Secretary of Defense/ISA (Peter W. Rodman, (b)(6))

6 DEC 2002

PURPOSE: Office Call for Colombian Minister of Defense (MOD) Marta Ramirez

DESCRIPTION:

- MOD Ramirez became Colombia's Defense Minister on August 7, 2002.
- Ramirez is key in developing and executing Colombia's National Security Strategy.
- Ramirez will be in Washington leading the Colombian Delegation at the U.S.-Colombia Defense Bilateral Working Group.
- This will be MOD Ramirez's first visit to the Pentagon.

DATE/TIME: February 13, 2002, 1:00 PM.

OUTLINE OF EVENTS/LOCATION:

- Entry via River Entrance; ISA/WHA escort to/from SECDEF's office.
- Official photography only.
- 30-minute office call in the SECDEF's office.

PARTICIPANTS: US: USDP Feith, ASD/ISA Rodman, DASD/WHA Pardo-Maurer, PD/WHA John Merrill, LTC Fiemeyer. Colombia: MOD Marta Ramirez, Vice-MOD Penate, GEN Mora, AMB Moreno, DCM Ortiz

PREVIOUS MEETINGS: November 19, 2002, Bilateral Meeting at Defense Ministerial of the Americas in Chile; September 23, 2002, accompanied President Uribe during his meeting with DEPSEC Wolfowitz at Blair House.

REMARKS REQUIRED: Read ahead to follow.

SECDEF DECISION: Hold Open _____ Approve _____ Decline _____ Other _____

DASD _____

PDASD(ISA) *af*

26 DEC 2002

Prepared by: LTC (b)(6) ISA/WHA (b)(6)



U20132 / 02

Colombia

26 DEC 02

Schedule Proposal Checklist
(Attach to back of Schedule Proposal—non Tabbed)

For assistance, contact the OSD Protocol office at (703) 692-7160

- ☐ Has an executive agent been assigned
Yes A (specify who) DA, Joe Piontel No
- ☐ Is the visit at the request of President, State Department or SecDef
Yes (specify who) No X
- ☐ Is this the first visit during the current administration
Yes No X
- ☐ If a previous visitor, when
23 Sep Accompanied President Uria during his meeting with DEISCC work at Blair House
- ☐ Is the visit at the request of the foreign dignitary (attach request)
Yes No X
- ☐ Are honors required (See Note 1)
Yes X (Recommended honors – call protocol with questions) No
- ☐ Will the spouse be accompanying the dignitary
Yes No X
- ☐ Type of meeting: (see Note 2)
Office call X Plenary Both
- ☐ Recommended DoD participants, including U.S. Embassy representation (specify by name, title and order of priority for attendance in an attachment if necessary) (See Note 3)
- ☐ Is lunch or dinner recommended
Yes (lunch/dinner) No X
- ☐ Will there be a gift exchange (See Note 4)
Yes (please provide details) No X
- ☐ OSD Protocol contacted and meeting set up to discuss:
 - Requirement for Letter of Welcome (official visit only)
 - Translation/interpretation requirements
 - Dietary considerations
 - Complete itinerary (Non-DoD meetings – White House, State Department, NSC...)
 - Names and phonetic spelling of the delegationYes (Date/Time) No X

C & D INSTRUCTIONS

CCD Control # 470132-02

Date Signed/Approved _____

SOM ☐ _____

Distribution:

Original To: ADC

Copies: CC ☐ Multi-Memo ☐

Signers ☐ MAS ☐ MAD ☐

Administrative Notes:

Closed per attached
ESR note.

3/13
Duty Officer Initials/Date