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SECRETARY OF DEFENSE CORRESPONDENCE ACTION REPORT			
This form must be completed and forwarded to the Correspondence Control Division(CCD), WHS Room 3A948. Suspense Desk: (703) 679-9287 FAX Number: (703) 695-1219 Email: suspense_desk@osd.pentagon.mil			
		Action Agency	OASD/ISA/WHA - 4C800
		Suspense Date	10/20/2003
<b>1. ACTION TAKEN (Check one)</b>			
<input type="checkbox"/> a. ACTION HAS BEEN COMPLETED (Copy attached)			
<input type="checkbox"/> b. REQUEST EXTENSION OF SUSPENSE DATE TO (Justify below)			
<input type="checkbox"/> c. INTERIM REPLY HAS BEEN SENT (Copy attached) EXTEND SUSPENSE TO (Justify below)			
<input checked="" type="checkbox"/> d. REQUEST CANCELLATION (Justify below)			
<input type="checkbox"/> e. REQUEST TRANSFER TO (Justify below/include POC Name & Phone Number)			
<input type="checkbox"/> f. REQUEST DOWNGRADE TO (Justify below)			
<b>2. JUSTIFICATION</b>			
OBE. Issues were addressed with SECDEF and MOD Ramirez meeting on 1 Oct 03, during President Uribe's visit to Washington, DC.			
<b>3. REPORTING AGENCY</b>			
a. ACTION AGENCY		e. APPROVING AUTHORITY (Service Secy (b)(6) Signature)	
b. NAME OF ACTION OFFICER		ative Assistant Level) Date Signed	
c. TELEPHONE NO.		9	
<b>5. ACTION TAKEN (For EXSEC/Correspondence Control Division Use Only)</b>			
a. EXT		<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	
b. CANX		<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	
c. DWNGRD		<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	
d. TRANSFER		<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	
e. OTHER (Specify)		Signature Date Signed	
4. CCD CONTROL #			
I-03/013994			
416417-03			

SD FORM 391, Jan 2000

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(26 Aug 03)

R 416417-03