



SERIES 1500 – ASW (NUCLEAR, CHEMICAL & BIOLOGICAL)

SERIES TITLE ASSISTANT SECRETARY OF WAR FOR NUCLEAR, CHEMICAL & BIOLOGICAL (ASW(NCB)) DEFENSE PROGRAM FILES

SERIES DESCRIPTION: Records described in this series relate to DoW efforts in preparing for, deterring, and mitigating current and future weapons of mass destruction (WMD) threats. Includes, but is not limited to, the functions of ASW(NCB):

- Development of policies, advice, and recommendations on chemical, biological, radiological, and nuclear (CBRN) weapons.
- CBRN medical and non-medical defense
- Safety, surety, security, and safe destruction of chemical weapon stockpiles.
- CBRN arms control activities; and
- Related plans and programs.

SERIES APPLIES TO THE FOLLOWING ORGANIZATIONS: File Numbers within the 1500 Series reflect the mission of the Assistant to the Secretary of War for Nuclear, Chemical and Biological Defense (ASW(NCB)).

RECORDS CATEGORY: 1501 – RESERVED

RECORDS CATEGORY: 1502

CATEGORY TITLE: Assistant Secretary of War for Nuclear, Chemical & Biological Defense (ASW(NCB)) Immediate Office

CATEGORY DESCRIPTION: Files pertaining to the Immediate Office of the Assistant to the Secretary of War for Nuclear, Chemical & Biological Defense and/or Nuclear Weapons Council Standing Committee.

FILE NUMBER: 1502-01

FILE TITLE: Immediate Office Files

FILE DESCRIPTION: DoW atomic energy policy on such matters as military information disclosure, movement of atomic devices, disclosures to foreign governments, accidents, and safety. Advice to the Secretary of War, studies, analyses, evaluations, and appraisal of the DoW Nuclear Weapons Development Guidance annual report. Exchange of atomic energy information and advice to the Senate and House Armed Services Committees.

DISPOSITION: Permanent. Cut off when obsolete or superseded. Transfer to NARA 50 years after cutoff.

AUTHORITY: NC1-330-76-003, item 1502-01

PRIVACY ACT: Not Applicable



OSW Records Disposition Schedules

FILE NUMBER: 1502-02

FILE TITLE: Military Liaison Committee (through 1986) and Nuclear Weapons Council (NWC) and Nuclear Weapons Council Standing Committee (NWCSC) (1986-present)

FILE DESCRIPTION: Committee charter, membership, and minutes of meetings. Correspondence with the Department of Energy (DoE) and the Department of War on atomic energy matters concerning the military. Studies, evaluations, advice to the Department of War related to military applications of atomic weapons or energy.

DISPOSITION: Permanent. Cut off when obsolete or superseded. Transfer to NARA 50 years after cutoff.

AUTHORITY: NC1-330-76-003, item 1502-02

PRIVACY ACT: Not Applicable

RECORDS CATEGORY: 1503

CATEGORY TITLE: Chemical Defense

CATEGORY DESCRIPTION: Files pertaining to the Office of the Deputy Assistant Secretary of War for NCB (Chemical Matters).

FILE NUMBER: 1503-01 – RESERVED

FILE NUMBER: 1503-02

FILE TITLE: Chemical Warfare Files

FILE DESCRIPTION: Policies and guidance governing DoW planning and program development on all chemical matters, suggestions, for change, preparation, and interpretations.

DISPOSITION: Permanent. Cut off annually. Transfer to NARA 30 years after cutoff.

AUTHORITY: N1-330-87-002, item 1

PRIVACY ACT: Not Applicable

FILE NUMBER: 1503-03 RESERVED

FILE NUMBER: 1503-04

FILE TITLE: Studies, Tests, Projects Files

FILE DESCRIPTION: Copies of documents relating to the design, development, and testing of systems and concepts, technical reports, research papers, project documents, technical and scientific data, manuscripts, and analyses.

DISPOSITION: Permanent. Cut off annually. Transfer to NARA in 5-year blocks 25 years after cutoff.

AUTHORITY: N1-330-87-002, item 2

PRIVACY ACT: Not Applicable

FILE NUMBER: 1503-05 RESERVED

FILE NUMBER: 1503-06

FILE TITLE: Legislative Affairs Files

FILE DESCRIPTION: Documents on the legislative programs in the area of chemical matters; letters to and from congressional committees or individual members, monitoring of individual programs, coordinating congressional requirements.

DISPOSITION: Permanent. Cut off annually. Transfer to NARA in 5-year blocks 25 years after cutoff.



OSW Records Disposition Schedules

AUTHORITY: N1-330-87-002, item 3

PRIVACY ACT: Not Applicable

FILE NUMBER: 1503-07

FILE TITLE: National Affairs Files

FILE DESCRIPTION: Documents on the exchange of information and advice on chemical matters with other United States Government (USG) Agencies or activities, related correspondence, and copies of agreements.

DISPOSITION: Permanent. Cut off annually. Transfer to NARA in 5-year blocks 25 years after cutoff.

AUTHORITY: N1-330-87-002, item 4

PRIVACY ACT: Not Applicable

FILE NUMBER: 1503-08

FILE TITLE: International Affairs Files

FILE DESCRIPTION: Documents on the exchange of information and advice on chemical matters with foreign allies, related correspondence, and copies of agreements.

DISPOSITION: Permanent. Cut off annually. Transfer to NARA in 5-year blocks 25 years after cutoff.

AUTHORITY: N1-330-87-002, item 5

PRIVACY ACT: Not Applicable